



## **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Kevin Goss, 2<sup>nd</sup> District  
Sharon Thrall, Chair 3<sup>rd</sup> District  
Lori Simpson, Vice Chair 4<sup>th</sup> District  
Jeff Engel, 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF SEPTEMBER 06, 2016 TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## **STANDING ORDERS**

10:00 A.M. **CALL TO ORDER/ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### **A) CLERK OF THE BOARD**

Approve Board minutes for August 2016

#### **B) BEHAVIORAL HEALTH**

Authorize payment of prior year expenses to Sierra Vista Hospital of \$1,674 from FY 2012-2013

#### **C) SHERIFF**

Authorize the Auditor/Controller to pay invoices of \$782 and \$575 to The Door Company for services provided without a contract (repair of door and gate at the Sheriff's Correctional Facility)

#### **D) MENTAL HEALTH**

- 1) Approve and authorize the Chair to sign FY 2016-2017 Contracts between County of Plumas and Plumas Crisis Intervention and Resource Center of \$224,862 for services providing emergency housing, food, medications and other needs to clients; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign FY 2016-2017 Contracts between County of Plumas and Willow Glen Care Center of \$135,000 for psychiatric inpatient services; approved as to form by County Counsel

#### **E) FACILITY SERVICES & AIRPORTS**

- 1) Approve and authorize the Chair to sign Addendum #5 for Tim Ringo dba Bob's Janitorial Services for the Custodial Maintenance Contract for the Health & Human Services Building; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign Addendum #3 for Tim Ringo dba Bob's Janitorial Services for the Custodial Maintenance Contract for the Quincy Courthouse; approved as to form by County Counsel
- 3) Approve Contract Addendum #2 for Tim Ringo dba Bob's Janitorial Service for the Custodial Maintenance Contract for the Permit Center; approved as to form by County Counsel

- 4) Approve Contract Addendum #2 for Tim Ringo dba Bob's Janitorial Service for the Custodial Maintenance Contract for the Quincy Library and Museum; approved as to form by County Counsel
- 5) Approve Contract with Tim Ringo dba Bob's Janitorial Service for the Custodial Maintenance Contract for the Quincy Memorial Hall; approved as to form by County Counsel
- 6) Approve and authorize the Chair to sign Addendum #2 for James Lausen dba Awesome Lausen Janitorial for the Custodial Maintenance Contract for the Fairgrounds Admin and the Facility Services building; approved as to form by County Counsel
- 7) Approve 90-day extension for John Lund dba KJ's Cleaning Service of the Custodial Maintenance Contract for the Greenville Substation, Greenville Library, and Greenville Town Hall; approved as to form by County Counsel
- 8) Approve and authorize the Chair to sign Contract Addendum #4 for Reuben Ramirez dba Top Mop Janitorial for the Custodial Maintenance Contract for Portola Library and Sheriff's Office; approved as to form by County Counsel

**F) ENGINEERING**

Authorize the Engineering Department to include a 1993 Subaru Impreza vehicle in the Department of Public Works auction of surplus vehicles and equipment

**SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

**Convene as the Walker Ranch CSD Governing Board**

**2. WALKER RANCH CSD – Robert Perreault**

Approve and authorize the Manager to sign Contract Amendment #2 between Walker Ranch CSD and Sierra Water Management, Inc. for maintenance and operation duties of the domestic water and wastewater facilities; approved as to form by County Counsel; discussion and possible action

**Adjourn as the Walker Ranch CSD Governing Board and reconvene as the Board of Supervisors**

**3. DEPARTMENTAL MATTERS**

**A) COUNTY COUNSEL – Craig Settemire**

- 1) Approve and authorize the Chair to sign First Amendment to Agreement between County of Plumas and Kathleen J. Williams, Attorney at Law dba Williams & Associates to provide legal and investigative services; discussion and possible action
- 2) Approve and authorize the Chair to sign Legal Services Agreement between County of Plumas and Robert McIlroy through June 30, 2017 to provide court-appointed counsel to conservatees; discussion and possible action
- 3) Authorize County Counsel to recruit and fill vacant, funded and allocated Deputy County Counsel position as either a Deputy County Counsel I/II/III classification (Confidential Unit); or give other direction; discussion and possible action

**B) SHERIFF – Greg Hagwood**

Authorize purchase of fixed assets (repeater equipment purchased from BNSE Railroad settlement funds) of \$23,113.69 prior to adoption of the FY 2016-2017 budget; discussion and possible action

- C) **HUMAN RESOURCES** – Nancy Selvage  
Adopt **RESOLUTION** to Amend the Memorandum of Understanding with Operating Engineers Union Local #3 Mid-Management Unit by Adding the Classification of Staff Services Manager to Appendix “A”.  
**Roll call vote**
- D) **SOCIAL SERVICES** – Elliott Smart
- 1) Reauthorize a supplemental annual clothing allowance for children in the foster care system of \$300 per calendar year; discussion and possible action
  - 2) Presentation of Social Services Trends Report for quarter ending June 30, 2016
- E) **PROBATION** – Erin Metcalf  
Community Corrections Partnership Committee:
- 1) Appoint Bob Brunson, Behavioral Health Director to the Executive Committee of the Community Corrections Partnership
  - 2) Approve the Community Corrections Partnership Public Safety Realignment Budget of \$856,437 for FY 2016-2017 as recommended by the Executive Committee; discussion and possible action
- F) **BEHAVIORAL HEALTH** – Robert Brunson  
Approve the revised Organizational Chart for the Plumas County Behavioral Health Department as presented; discussion and possible action
- G) **PUBLIC WORKS** – Robert Perreault
- 1) **Solid Waste Division:** Introduction of proposed revision to the Plumas County Code as pertains to the replacement of the existing Solid Waste Franchise Contracts and Mandatory Commercial Recycling; informational only
  - 2) Authorize Public Works/Road Department to recruit and fill vacant 1.0 FTE Public Works Lead Maintenance Worker position in the Quincy District; discussion and possible action

#### 4. **BOARD OF SUPERVISORS**

- A. Pursuant to action taken by the Board on August 16, 2016, establish a committee and determine composition to begin working on local regulations regarding Cultivation of Medical Cannabis and Establishment of Medical Cannabis Dispensaries in the Unincorporated Areas of Plumas County; discussion and possible action
- B. Ratify letter dated August 29, 2016 to California Governor Jerry Brown regarding closure of Honey Lake Power Company; discussion and possible action
- C. Correspondence
- D. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

1:00 P.M. **AFTERNOON SESSION**

**5. BOARD OF SUPERVISORS**

Report and update by Susan Scarlett, Budget Consultant on the FY 2016-2017 Budget; discussion and possible action to address the following:

- a) 2016 Property Tax Roll
- b) Cloud Based Issues
- c) A87 Cost Plan
- d) Lighting Districts
- e) Road Reserves

**Convene as the Beckwourth County Service Area Governing Board**

- f) **Beckwourth CSA** – Robert Perreault  
Discussion and possible action regarding the proposed FY 2016-2017 budget of the Beckwourth County Service Area, and the Draft Engineers Report

**Adjourn as the Beckwourth County Service Area Governing Board and reconvene as the Board of Supervisors**

**6. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**ADJOURNMENT**

Adjourn meeting to Tuesday, September 8, 2016, Board of Supervisors Room 308, Courthouse, Quincy, California.