



BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Kevin Goss, 2nd District
Sharon Thrall, Chair 3rd District
Lori Simpson, Vice Chair 4th District
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING OF APRIL 12, 2016 TO BE HELD AT 10:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A) BOARD OF SUPERVISORS

Approve and authorize the Chair to sign letter to the Department of Transportation for encroachment permit (Almanor Recreation and Park District: 37th Annual Chester Classic 4th of July Run, 8:30 a.m. on July 4, 2016, Chester)

B) MENTAL HEALTH

Approve and authorize the Chair to sign Contract between County of Plumas and Aurora Santa Rosa for psychiatric hospitalization on an as-needed basis; approved as to form by County Counsel

C) PUBLIC HEALTH AGENCY

- 1) Approve and authorize the Chair to sign Amendment No. 1 to Agreement with Alcohol & Drug Services regarding Administrative Services extending term through March 30, 2016; approved as to form by County Counsel
- 2) Approve and authorize the Director of Public Health to sign Agreement with Butte County to perform Temporary Health Officer Coverage for Plumas County in the absence of Dr. Mark Satterfield, approved as to form by County Counsel

D) PUBLIC WORKS

Authorize the Director of Public Works to assign two (2) Engineering Department employees to a 4-10 hr. day work schedule

2. QUINCY CERTIFIED FARMERS MARKET

Approve and authorize the Chair to sign letter to Department of Transportation for encroachment permit (Quincy Certified Farmers Market to be held every Thursday from June 16 – September 8, 2016 at the Dame Shirley Plaza, Quincy); and consider request to waive use fees for the duration of the season (\$1,040); discussion and possible action

3. DEPARTMENTAL MATTERS

A) PUBLIC HEALTH AGENCY – Mimi Hall

- 1) Approve supplemental budget and unanticipated revenue in Senior Nutrition Budget Unit 20830 of \$5,321, and authorize the Director of Public Health to sign the Contract Modification as the Board's designee; discussion and possible action
- 2) Approve supplemental budget and unanticipated revenue in Budget Unit 70560 of \$38,215 from the California Department of Public Health, Nutrition Education and Obesity Prevention Branch; discussion and possible action

B) AUDITOR/CONTROLLER – Roberta Allen

Approve supplemental budget of \$2,125,954 for FY 15-16 Local Revenue Fund 2011; discussion and possible action

C) SOCIAL SERVICES – Elliott Smart

- 1) Approve the reallocation of an existing Office Assistant III position in the Department of Social Services to the class of Office Supervisor; discussion and possible action
- 2) Adopt **PROCLAMATION** declaring April as Child Abuse Prevention Month in Plumas County. **Roll call vote**

D) HUMAN RESOURCES – Nancy Selvage

Adopt **RESOLUTION** Modifying Existing Job Description of Assistant Risk Manager/Occupational Safety & Health Specialist. **Roll call vote**

E) PUBLIC WORKS – Robert Perreault

- 1) Authorize the Department of Public Works to recruit and fill vacant 1.0 FTE Assistant Director of Public Works position; discussion and possible action
- 2) Assign primary responsibility for maintenance of the Chester/Lake Almanor Snowmobile Park Restroom Facility to the Facility Services Department; and appropriate \$1,250 from the General Fund Contingency to cover costs for the remainder of FY 2015-2016; discussion and possible action; **four/fifths required roll call vote**

F) ENVIRONMENTAL HEALTH – Jerry Sipe

Authorize Environmental Health to recruit and refill vacant 1.0 FTE Administrative Assistant position created by resignation; discussion and possible action

G) OFFICE OF EMERGENCY SERVICES – Jerry Sipe

- 1) 1) Authorize the Chair to sign "Acknowledgement of Receipt of Settlement Funds and Rules of Expenditure" from BNSF Railway related to a diesel spill in the Feather River Canyon; 2) Approve supplemental budget of \$50,000 for receipt of unanticipated revenue for the Office of Emergency Services and Sheriff's Department to purchase equipment specified in the Stipulated Judgment; 3) Approve supplemental budget transfer of \$33,000 for Sheriff's Department to purchase specified equipment; and 4) authorize sole source procurement of Boom Vane as specified in the Stipulated Judgement and in accordance with the county's purchasing policy; discussion and possible action; **four/fifths required roll call vote**
- 2) Approve the transition of Office of Emergency Services responsibilities and function from Environmental Health to the Sheriff; discussion and possible action

H) **SHERIFF** – Greg Hagwood

- 1) Approve re-organization of the Sheriff's Department; approve new and/or revised job descriptions for Undersheriff; Sheriff Patrol Commander; Sheriff's Special Operations Sergeant; Sheriff's Deputy/Training/Policy Advisor; and Sheriff's Fiscal Officer II; adopt **RESOLUTION** to Amend the Position Allocation for Budget Year 2015-2016, 70330 Sheriff; and authorize the Sheriff to recruit and fill positions. **Roll call vote**
- 2) Approve budget transfer of \$2,078 for the 2014 Homeland Security Grant budget including \$451 from Homeland Security Contingencies; discussion and possible action; **four/fifths required roll call vote**

4. **BOARD OF SUPERVISORS**

- A. Authorize payment of \$305.09 to Feather Publishing for postage costs of the 2015 Plumas Visitors Guide; discussion and possible action
- B. Correspondence
- C. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations
- D. Appointments

PLUMAS COUNTY BOARDS, COMMISSIONS AND COMMITTEES

Appointment and/or reappointment of members to Plumas County Boards, Commissions and Committees

5. **CLOSED SESSION**

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee performance evaluation – Director of Information Technology
- B. Personnel: Public employee appointment or employment – Behavioral Health Director
- C. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code §54956.9 (Workers Compensation Case No. TIBP-55029)
- D. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, April 19, 2016, Board of Supervisors Room 308, Courthouse, Quincy, California.