



BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Kevin Goss, 2nd District
Sharon Thrall, Chair 3rd District
Lori Simpson, Vice Chair 4th District
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING OF FEBRUARY 02, 2016 TO BE HELD AT 11:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

10:00 – 11:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

11:00 A.M. CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A) CLERK OF THE BOARD

Approve Board minutes for January 2016

B) SHERIFF

Approve and authorize the Chair to sign contract of \$20,000 between County of Plumas and Levi Pence of Hi Tech Frame & Finish for vehicle repair services; approved as to form by County Counsel

C) COMMUNITY DEVELOPMENT COMMISSION

- 1) Authorize payment of \$2,811.95 from Plumas County Unrestricted RLF to Plumas County Community Development Commission for costs incurred while conducting income surveys for the Micro-planning 12-CDBG-8407 Grant
- 2) Adopt **RESOLUTION** Clarifying Individuals Designated to Approve Documents Associated with Open CDBG Grants Awarded to Plumas County from the State CDBG Program

D) PUBLIC HEALTH AGENCY

- 1) Approve and authorize the Chair to sign Amendment Number-1 to Agreement Number PARTC1516PDH with Plumas District Hospital in the amount of \$20,000 for services related to the Ryan White Part C Program
- 2) Adopt **RESOLUTION** to accept Agreement # 15-10441 with the California Department of Public Health, Immunization Branch for continued funding of the Vaccines for Children (VFC) Program for fiscal years 2015-2017, and authorize the Director of Public Health to sign as the Board's designee

E) PUBLIC WORKS

- 1) Authorize Public Works to add the "Groundhog Day Festival" in Quincy to the Annual Events list for closure or partial closure of County roads; discussion and possible action
- 2) Approve and authorize the Chair and the Public Works Director to sign Amendment No. 1 of the On-Call-Right-Of-Way Engineering Services Contract with Bender Rosenthal, Inc. of \$49,850 to provide services on the Spanish Ranch Road Bridge Replacement Project; discussion and possible action

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

Convene as the County Service Area #12 Governing Board

2. COUNTY SERVICE AREA #12 – Robert Perreault

- A. Approve and authorize the Chair to sign Amendment No. 3 to Contract between Plumas Rural Services and CSA #12 for operation of Plumas Transit Systems; approved as to form by County Counsel; discussion and possible action
- B. Approve and authorize the Chair to sign Amendment No. 4 to the existing Contract between Plumas Rural Services and CSA #12 for operation of Plumas Transit Systems; approved as to form by County Counsel; discussion and possible action

Adjourn as the County Service Area #12 Governing Board and convene as the Quincy Lighting District Governing Board

3. QUINCY LIGHTING DISTRICT – Robert Perreault

Authorize Public Works to issue an Encroachment Permit for placement of "Welcome to Quincy" Banners on Quincy Lighting District owned light poles along Main Street in Quincy; discussion and possible action

Adjourn as the Quincy Lighting District Governing Board and reconvene as the Board of Supervisors

4. BIG FISH CREATIONS – Michael Clawson

Consider request for funding to place an Ad in the 2016-2017 Plumas County Visitor Guide; discussion and possible action

5. DEPARTMENTAL MATTERS

A) SOCIAL SERVICES – Elliott Smart

- 1) Authorize Social Services to recruit and fill vacant 1.0 FTE Social Services Aide position; discussion and possible action
- 2) Approve and authorize the Director of Social Services to sign letter of extension for a contract between the County of Plumas and Environmental Alternatives, Inc. for training provided to relatives and to non-relative extended family members who have foster children placed in their care; discussion and possible action

B) LIBRARY/LITERACY – Lynn Sheehy

Approve supplemental budget of \$31,450 for receipt of unanticipated revenue received from State Library and approve increase in expenditure budgets for Department 20675 accordingly; **four/fifths required roll call vote**

C) SHERIFF – Greg Hagwood

- 1) Approve budget transfer for the Jail of \$35,000 (\$30,000 from Regular Wages (51000) and \$5,000 from Group Insurance (51090)) to Other Wages (51020); discussion and possible action
- 2) Approve budget transfer for the Jail of \$6,000 from Retirement (51080) to Professional Services-Medical & Dental (521980) to cover medical and dental costs for inmates; discussion and possible action
- 3) Approve budget transfer for OHV/OSV of \$2,500 from Overtime (51060) to Other Wages (51020) to cover wages for Reserves; discussion and possible action

D) **DISTRICT ATTORNEY** – David Hollister

- 1) Approve and authorize the District Attorney to sign Memorandum of Understanding to execute and administer Grant Award Agreement for the Adult Education Grant Program Bridges; approved as to form by County Counsel; discussion and possible action
- 2) Approve and authorize the District Attorney to sign Memorandum of Understanding to execute and administer Grant Award Agreement for the Adult Education Grant Program Bridges Mise En Place; approved as to form by County Counsel; discussion and possible action
- 3) Approve supplemental budget of \$81,984 for the Bridges Grant; and \$80,635 for the Bridges Mise En Place Grant Program; discussion and possible action

E) **ENGINEERING** – Robert Perreault

Approve and authorize the Chair to sign First Amendment to Subdivision Agreement for Trailhead Subdivision Unit 1; approved as to form by County Counsel; discussion and possible action

6. BOARD OF SUPERVISORS

- A. Adopt **RESOLUTION** for Employer Paid Member Contributions (EMPC). **Roll call vote**
- B. Approve and authorize the Chair to sign letter in support of AB 1642 (Obernolte) to increase the payment due date of the Fire Prevention Fee from 30 days from the date of assessment to 60 days; discussion and possible action
- C. Discussion and possible action regarding transfer of Code Enforcement
- D. Correspondence
- E. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

1:00 P.M. **AFTERNOON SESSION**

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee appointment or employment – Chief Probation Officer
- B. Personnel: Public employee performance evaluation – Director of Public Health
- C. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d) (1) of Government Code §54956.9 – High Sierra Rural Alliance v. County of Plumas, Plumas Superior Court Case No. CV14-00009
- D. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, February 09, 2016, Board of Supervisors Room 308, Courthouse, Quincy, California