

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

MINUTES

Monday, October 19, 2015

Meeting of the Plumas County Transportation Commission (PCTC) is called to order with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

1. Roll call is conducted by John Mannle

Commissioners in attendance are: John Larrieu, Lori Simpson, Bill Powers and Sharon Thrall. Commissioner Scarlett & Commissioner Goss are absent. Chair Larrieu stated that 4 Commissioners being present, a quorum is declared to exist.

Staff Attendees: John Mannle, Associate Engineer, Transportation Planner, Jim Graham, Environmental Planner and Cinda Leonard, Recording Secretary.

Others in attendance are Tamara Rich, Caltrans; Kelly Zolotoff, Caltrans; Deena Matagulay, Caltrans, Kathy Grah, Caltrans; Michele Piller, PRS; Gary McFarland, Plumas Rural Services (PRS) Transit Manager; Kelly McElwain, PRS; Morgan Green, Public Attendant

1A. Public Forum - Public

There being no Public comment, Chair Larrieu moves to Item 1B.

1B. Public Forum - Commissioners

Commissioner Simpson introduced Morgan Green. Ms. Green is a Feather River College student who is working part time in the Board of Supervisor office under the direction of Nancy DaForno. Commissioner Simpson wanted to familiarize Ms. Green with the operations of a County Supervisor.

2. Approval of Minutes for September 21, 2015

Motion is made by Commissioner Thrall, seconded by Commissioner Simpson: to adopt the draft minutes for the September 21, 2015 meeting. Motion passed 4-0.

3. Presentation of the Draft Regional Transportation Improvement Program (RTIP) for the 2016 State Transportation Improvement Program (STIP)

John Mannle gave the Commissioners the background of the STIP. He explained that the recent decrease in Transportation revenues is due to the California State Board of Equalization (BOE) lowered the excise tax rate on gasoline. John stated that the BOE's decrease of the excise tax on fuels also compounds the fiscal crisis because it results in a lack of funding capacity for projects programmed in the current FY 2015/16. John made the following recommendations to the Commission.

1. Program the amounts allowed by rule for PP&M for FY's 19/20 and 20/21

2. Update cost estimates for existing projects to account for annual cost escalations due to the CTC's request for two years of delays to existing programmed projects.

John told the Commission that the projects that will be delayed are the Graeagle-Johnsville Road Reconstruction and Phase 1 of the North Loop Project in Portola. Staff will return at the November PCTC meeting to request final approval of the 2016 RTIP by resolution. Regions must submit their RTIP's to CTC and Caltrans by December 15, 2015.

4. Proposed Transit Vehicle Maintenance Contract Amendment – Bus Maintenance

John Mannle explained to the Commission that it has been identified that the transit bus maintenance budget under the existing contract is insufficient to ensure proper vehicle preventative maintenance of CSA #12's transit fleet.

Currently the costs of the fleet maintenance have increased beyond levels anticipated by the County original proposal. The current contract budget amount is \$51,000 for vehicle maintenance. FY 2014/15 maintenance costs exceeded \$72,000 and FY 15/16 costs are projected to reach a similar amount.

Caltrans suggested two Scope of Work Amendment Options after extracting Section 7 from the contract for vehicle maintenance and adjust the hourly contract rate to reflect the removal of the maintenance responsibility.

A. Solicit bids for a separate fleet maintenance contract. If FTA guidelines are followed for the new fleet maintenance contract, expenditures would be reimbursable under the grant. This option would allow the County to continue billing maintenance against the grant, but would require a full solicitation (RFP/IFB) to procure the services.

B. Execute a separate sole source contract for fleet maintenance responsibilities. Expenditures cannot be reimbursed by the FTA Grant as the award would be non-competitive/sole source award.

John stated that another option would be to have the Road Department's mechanics perform the maintenance.

Motion is made by Commissioner Thrall, seconded by Commissioner Thrall; to strike the maintenance clause from the contract and take the matter before the CSA #12 Board.

Motion passed unanimously 4-0

5. A. Resolution 15-28 Authorizing the Executive Interim Executive Director to execute the contract with Alta Planning and Design for the Preparation of a Non-Motorized Transportation Plan

Motion is made by Commissioner Simpson, seconded by Commissioner Thrall; to authorize the Interim Executive Director to sign the contract with Alta Planning and Design. Motion passed 4-0.

5. B. Schedule of Plumas County ATP – Pedestrian/Bicycle Plan Community Workshops

Jim Graham distributes flyers advertising the Community Workshops associated with the Plumas County Active Transportation Plan – Pedestrian/Bicycle Plan. The workshops are designed to gather public input with regard to community needs associated with improving pedestrian and bicycle infrastructure. The workshops will be held the first week in November in each of the following communities: Chester, Greenville, Quincy, La Porte, Portola and Graeagle.

6. Introduction of Caltrans Personnel

Tamara makes the following introductions:

Kathy Grah is the new Caltrans Chief of Community and Regional Planning.

Deena Matagulay is the new Project Manager for Plumas County. Ms. Matagulay gives the Commission an overview of the progress of projects in Plumas County.

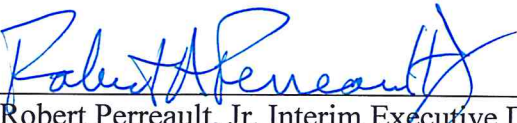
Kelly Zolotoff gives an update of the SR89 project in Greenville.

7. Meeting confirmation

It is confirmed that the next PCTC meeting is scheduled for Monday, November 16, 2015 at 1:30 pm in the Public Works Conference Room.

8. Adjournment

Chair John Larrieu adjourns the meeting at 2:23 pm.


Robert Perreault, Jr. Interim Executive Director

NOVEMBER 16, 2015
Date