

BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Kevin Goss, Chair 2nd District
Sharon Thrall, Vice Chair 3rd District
Lori Simpson, 4th District
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING OF DECEMBER 15, 2015 TO BE HELD AT 10:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A) BOARD OF SUPERVISORS

Ratify letter to Department of Transportation (Caltrans) for encroachment permit (Quincy Chamber of Commerce: 26th Annual Quincy Main Street Sparkle and Light Parade, Friday, December 4, 2015, 5:00 p.m. – 8:00 p.m.) signed by the Chair

B) CLERK OF THE BOARD

Approve Board minutes for November 2015

C) DISTRICT ATTORNEY

Approve and authorize the District Attorney to sign an agreement between County of Plumas and Plumas Superior Court of \$24,280 for the Alternative Sentencing Program; approved as to form by County Counsel

D) SHERIFF

- 1) Approve and authorize the Chair to sign Cooperative Law Enforcement Agreement between the County of Plumas and the USDA Forest Service-Plumas National Forest for law enforcement services; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign Cooperative Law Enforcement Agreement between the County of Plumas and the USDA Forest Service-Lassen National Forest for law enforcement services; approved as to form by County Counsel
- 3) Approve and authorize the Chair to sign contract between the County of Plumas and Kassbohrer All Terrain Vehicles of \$20,000 for services to Sheriff's snowcat; approved as to form by County Counsel
- 4) Authorize the Auditor/Controller to pay invoice of \$1,187.50 to Washoe County Sheriff's Office for forensic services provided without a contract
- 5) Approve and authorize the Sheriff to sign contract of \$25,000 between County of Plumas and the Department of Justice Bureau of Criminal Identification & Information for live scan fingerprint submissions; approved as to form by County Counsel

- 6) Approve and authorize the Sheriff to sign Agreement of \$25,000 between County of Plumas and B.I. Inc. for purchase of ten ET-One GPS complete units and five Soberlink 2 Units for the Plumas County Correctional Facility (funding provided by the Alternative Sentencing Program); approved as to form by County Counsel

E) BUILDING

Approve request to increase maximum allowable balance of compensated time-off for Jeff Miller, Building Inspector to 240 hours

F) MENTAL HEALTH

- 1) Approve and authorize the Chair to sign FY 2015-2016 Amendment to contract with Plumas Crisis Intervention and Resource Center for housing of Mental Health clients; approved as to form by County Counsel
- 2) Approve Mental Health Services Act/MHSA Annual Update for 2015-2016 as required
- 3) Approve and authorize the Chair to sign FY 2015-2016 Contract of \$75,000 between County of Plumas and Maxon Furniture Inc.; approved as to form by County Counsel

G) PROBATION

Award of bid to Ray Morgan Company for lease of two copy machines for the Probation Department, and authorize the Acting Chief Probation Officer to sign the lease agreement subject to approval by County Counsel

H) SOCIAL SERVICES

- 1) Award bid to Quincy Auto Sales of \$36,149 for purchase of an all-wheel drive Toyota Sienna seven passenger van; and authorize the Director of Social Services to sign all documents
- 2) Approve and authorize the Director of Social Services to sign contract between the County of Plumas and the State Department of Justice for criminal offender record information; and authorize the Director of Social Services to sign extensions of the agreement following the end of the contracted term; approved as to form by County Counsel

I) MUSEUM

Authorize the Plumas County Museum Director to close the Museum to the public for the months of January and February 2016 for renovations, cataloging and processing back-logged material

J) PUBLIC HEALTH AGENCY

Approve and authorize the Chair to sign the following multi-year service agreements for activities related to Medi-Cal Administrative Activities: MAA1518EPHC-Eastern Plumas Healthcare; MAA1518PCCFC-Plumas County Children and Families Commission; MAA1518PCIRC-Plumas Crisis Intervention & Resource Center; MAA1518PROB-Plumas County Probation Department; and MAA1518RHC-Roundhouse Council; approved as to form by County Counsel

K) AGRICULTURE/WEIGHTS & MEASURES

Grant an exemption to competitive bidding for the purchase of a 2016 F-250 Diesel Engine Pick-Up of \$34,299 plus tax from Corning Ford pursuant to Purchasing Policy Section 3-1(n); and authorize the Agricultural Commission to sign purchase agreement for vehicle, subject to approval as to form by County Counsel (approved in the FY 2015-2016 budget)

2. 10:15 **COMMUNITY DEVELOPMENT COMMISSION**

- A. **PUBLIC HEARING:** Approve Grantee Performance Report for Community Development Block Grant (CDBG) No. 10-STBG-6734-Plumas Rural Services building, Quincy; discussion and possible action
- B. Report on accomplishments of CDBG Grant No. 12-CDBG-8407 Microenterprise/Planning

3. DEPARTMENTAL MATTERS

A) PUBLIC HEALTH AGENCY – Mimi Hall

- 1) **PUBLIC HEARING:** Adopt **RESOLUTION** amending portions of the Master Fee Schedule establishing a service fee for Hepatitis C Testing for Plumas County Public Health Agency, effective December 15, 2015. **Roll call vote**
- 2) Approve supplemental budget of \$9,449 to increase expenses to balance revenue for FY 2014-2015 Public Health Agency, budget unit 70559; approved by Auditor/Controller; discussion and possible action
- 3) Authorize Public Health to recruit and fill 1.0 FTE Licensed Vocational Nurse I/II, Registered Nurse I/II, and/or Public Health Nurse I/II due to a resignation effective October 30, 2015; discussion and possible action

B) VETERANS SERVICES – Mimi Hall

Approve and authorize the Chair to submit a request to the Sierra County Board of Supervisors requesting a contribution of \$11,000 for providing services to veterans in Sierra County; discussion and possible action

C) DISTRICT ATTORNEY – David Hollister

- 1) Adopt **RESOLUTION** authorizing the District Attorney to Execute and Administer a Grant Award Agreement for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. **Roll call vote**
- 2) Authorize the District Attorney to recruit and fill vacant 1.0 FTE Community Case Manager position to provide assistance to the Alternative Sentencing Program; discussion and possible action

D) ASSESSOR – Charles Leonhardt

Authorize the Assessor to recruit and fill 1.0 FTE Property Tax Assessment Specialist position as either a Property Tax Assessment Technician or Property Tax Assessment Specialist I/II depending on qualifications; discussion and possible action

E) SHERIFF-Greg Hagwood

- 1) Adopt **RESOLUTION** to Amend the Plumas County Position Allocation for Budget Year 2015-2016 to include an additional 4.0 FTE Correctional Officer I/II positions, increasing the current allocation from 11.0 FTE to 15.0 FTE. **Roll call vote**
- 2) Appropriate \$10,000 from Criminal Justice Construction Contingencies to Special Department Expense for purchase of a computer and support equipment at the Plumas County Correctional Facility; **four/fifths required roll call vote**

F) HUMAN RESOURCES – Nancy Selvage

- 1) Appoint a representative of the Board to serve on the interview panel for Chief Probation Officer; discussion and possible action
- 2) Adopt **RESOLUTION** to Amend the County Classification Plan to include the Job Description of Recording Secretary. **Roll call vote**
- 3) Adopt **RESOLUTION** Ratifying the Memorandum of Understanding between the County of Plumas and the Bargaining Units of General & Mid-Management represented by Operating Engineers Local #3. **Roll call vote**

G) PROBATION – Clint Armitage

- 1) Approve and authorize the Acting Chief Probation Officer to sign contract of \$25,000 between County of Plumas and the Alliance for Workforce Development, Inc. for facilitation of job search services; approved as to form by County Counsel; discussion and possible action
- 2) Approve and authorize the Acting Chief Probation Officer to sign contract of \$36,821 between County of Plumas and Plumas Crisis Intervention and Resource Center for facilitation of the 24/7 Dad Project; approved as to form by County Counsel; discussion and possible action

H) **PLANNING** – Randy Wilson

- 1) Approve and authorize the Planning Director to sign Agreement between the State of California, Department of Water Resources and Plumas County (Proposition 50) to extend the Grant Agreement expiration date until December 31, 2016; discussion and possible action
- 2) Approve and authorize the Planning Director to sign funding Agreements between the Quincy CSD, Indian Valley CSD, Feather River Land Trust, UC Davis, and Burkhard Bohm, which implement unfinished projects funded under the Grant Agreement 4600007650 (Proposition 50); discussion and possible action

I) **PUBLIC WORKS** – Robert Perreault

- 1) Authorize the Department of Public Works to recruit and fill vacant 1.0 FTE Maintenance Worker I/II position, Beckwourth District; discussion and possible action
- 2) Authorize the Department of Public Works to recruit and fill vacant 1.0 FTE Power Equipment Mechanic II position, Quincy; discussion and possible action
- 3) Approve and authorize the Chair to sign an Amendment to the “Agreement on Administration and Funding Between the Indian Valley Community Services District and the County of Plumas for the Greenville Water System and Sewer System Repair Project,” dated March 10, 2015; approved as to form by County Counsel; discussion and possible action

4. **BOARD OF SUPERVISORS**

- A. Approve and authorize the Chair to sign amendment to employment agreement between County of Plumas and Sharyl Preskitt, Human Resources Director, effective December 21, 2015; approved as to form by County Counsel
- B. Consider applications received for 2014 HR 2389-Title III funding; and direct the Clerk to provide public notice to begin the 45 day comment period followed by a noticed public hearing to allocate funding; discussion and possible action
- C. Correspondence
- D. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

5. **CLOSED SESSION**

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee appointment or employment – Behavioral Health Director
- B. Personnel: Public employee appointment or employment – Chief Probation Officer
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff’s Administrative Unit; Sheriff’s Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

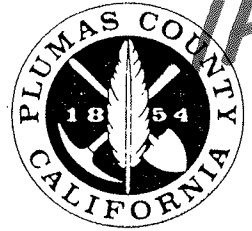
ADJOURNMENT

Adjourn meeting to Tuesday, December 22, 2015, Board of Supervisors Room 308, Courthouse, Quincy, California.

*Adjourn Meeting in Memory and Honor
of the San Bernardino County Employees*

BOARD OF SUPERVISORS

TERRY SWOFFORD, DISTRICT 1
KEVIN GOSS, DISTRICT 2
SHERRIE THRALL, DISTRICT 3
LORI SIMPSON, DISTRICT 4
JEFF ENGEL, DISTRICT 5



November 10, 2015

Department of Transportation (Caltrans)
Attn: Permits Engineer
1000 Center Street
Redding, CA 96001

Attention: Permits Engineer

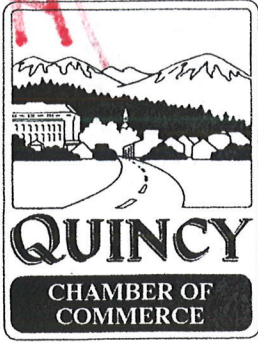
Subject: Encroachment Permit Request
QUINCY CHAMBER OF COMMERCE
26th Annual Quincy Main Street Sparkle and Light Parade
Friday, December 4, 2015, 5:00 p.m. – 8:00 p.m.

This letter acknowledges that the Plumas County Board of Supervisors has been notified of the above captioned event. The Board of Supervisors has no objection to issuance of an event permit by Caltrans.

Sincerely,

Kevin Goss, Chair

Cc: Plumas County Director of Public Works



Heart of the Feather River Country

PO BOX 215 • QUINCY, CALIFORNIA 95971 (530)283-0188
EMAIL: quincychamber@yahoo.com. www.quincychamber.com

Oct. 26, 2015

Plumas County Board of Supervisors
520 Main Street
Quincy, California 95971

RE: 26th Annual Quincy Main Street Sparkle and Light Parade
Friday, December 4, 2015, 5:00 – 8:00 pm

Honorable Plumas County Supervisors,

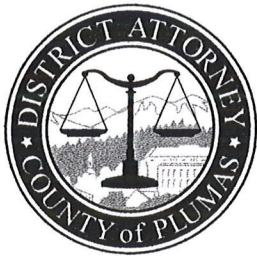
We kindly request your permission for the 26th Annual Quincy Main Street Sparkle and Light Parade on Friday December 4, 2015, 5:00 – 8:00 pm in Quincy, California.

The parade route will travel west on Lawrence Street, turn left at Crescent Street, then travel east on Main Street. The parade will then turn right on South Lindan Avenue, left on Central Avenue, left on Claremont, and left on Highway 70 to repeat the route once more.

Please contact me if you have any questions or need any additional information.

Respectfully,

Kent Barrett
President
Quincy Chamber of Commerce



OFFICE OF THE DISTRICT ATTORNEY

David Hollister, District Attorney

520 Main Street, Room 404 · Quincy, California 95971

(530) 283-6303 · Fax (530) 283-6340

1c

Date: November 5, 2015
To: Honorable Board of Supervisors
From: David Hollister, District Attorney
Agenda: Item for November 17, 2015

Recommendation:

- A. Approve and authorize The District Attorney to sign an agreement between the County of Plumas and Plumas Superior Court for \$24,280.00; approved as to form by County Counsel.

Background and Discussion

The Plumas Superior Court has received a grant from the California Administrative Office of the Courts for \$24,280.00 and the Court has opted to award the entirety of this funding to the Alternative Sentencing Program for educational and recovery materials for clients of the Plumas County Adult Substance Abuse Treatment Court.

The Alternative Sentencing Manager has implemented a number of programs for clients of the Adult Substance Abuse Treatment Court which serves criminal defendants with addiction issues.

The grant funding is allocated for workbooks, recovery materials, videos and other media for use by counseling and case management staff in working with defendants sentenced to programs designed to reduce recidivism and promote recovery from addiction. Also funded with this grant are incentive items for small milestones or phase advancement at the Day Reporting Center where clients are mandated to check-in at a minimum of once weekly for services of the Alternative Sentencing Program.




Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

101

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: November 5, 2015
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood 
RE: Agenda Items for the meeting of November 17, 2015

It is recommended that the Board:

Approve and sign the Cooperative Law Enforcement Agreement between the Plumas County Sheriff's Office and the USDA, Forest Service – Plumas National Forest.

Background and Discussion:

The Cooperative Law Enforcement Agreement between the Plumas County Sheriff's Department and the USDA, Forest Service, (Agreement #: 16-LE-11051360-023) has been in place since 09/28/05 and must be updated and renewed. This new agreement will be executed as of the date of the last signature and, unless sooner terminated, is effective through September 30, 2020, at which time it will expire unless renewed. The purpose of this agreement is to maintain a cooperative effort between the parties to enhance State and local law enforcement in connection with activities on national forest service lands and provide for reimbursement to the Sheriff for the services provided.

Exhibit A and Exhibit B are updated annually so that changes can be made if applicable to the funding allocation, reimbursement rates, etc. The USFS enters into an agreement with the Sheriff for cooperative patrol for providing law enforcement services of National Forest System lands (Exhibit A) and for the detection of locations and activities related to illegal production and trafficking of controlled substances (Exhibit B). The USFS reimburses the Sheriff's Office for the law enforcement patrols performed under the agreement and for certain expenses resulting from investigative activities associated with investigating cases involving controlled substances on National Forest System lands.




Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

1D2

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: November 5, 2015
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood 
RE: Agenda Items for the meeting of November 17, 2015

It is recommended that the Board:

Approve and sign the Cooperative Law Enforcement Agreement between the Plumas County Sheriff's Office and the USDA, Forest Service – Lassen National Forest.

Background and Discussion:

The Cooperative Law Enforcement Agreement between the Plumas County Sheriff's Department and the USDA, Forest Service, (Agreement #: 16-LE-11051360-008) has been in place since 09/28/05 and must be updated and renewed. This new agreement will be executed as of the date of the last signature and, unless sooner terminated, is effective through September 30, 2020, at which time it will expire unless renewed. The purpose of this agreement is to maintain a cooperative effort between the parties to enhance State and local law enforcement in connection with activities on national forest service lands and provide for reimbursement to the Sheriff for the services provided.

Exhibit A and Exhibit B are updated annually so that changes can be made if applicable to the funding allocation, reimbursement rates, etc. The USFS enters into an agreement with the Sheriff for cooperative patrol for providing law enforcement services of National Forest System lands (Exhibit A) and for the detection of locations and activities related to illegal production and trafficking of controlled substances (Exhibit B). The USFS reimburses the Sheriff's Office for the law enforcement patrols performed under the agreement and for certain expenses resulting from investigative activities associated with investigating cases involving controlled substances on National Forest System lands.




GREGORY J. HAGWOOD
SHERIFF/CORONER

Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

1D3

Memorandum

DATE: November 5, 2015
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood 
RE: Agenda Items for the meeting of November 17, 2015

It is recommended that the Board:

Approve and sign contract #PCSO00035 between the Plumas County Sheriff's Office (PCSO) and Kassbohrer All Terrain Vehicles, Inc. in the amount of \$20,000.

Background and Discussion:

The term of this contract is 11/01/15 – 11/01/16. This purpose of this agreement with Kassbohrer All Terrain Vehicles is to provide service to the Sheriff's snowcat.

Agreement has been approved as to form by County Counsel.




GREGORY J. HAGWOOD
SHERIFF/CORONER

Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

1D4

Memorandum

DATE: November 12, 2015
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood 
RE: Agenda Items for the meeting of December 15, 2015

It is recommended that the Board:

Authorize Auditor to pay invoice #1816000849 to Washoe County Sheriff's Office (WCSO) Forensic Science Division for services provided for Plumas County Sheriff's Office case #15-8069.

Background and Discussion:

The Plumas County Sheriff's Office was not equipped to handle the forensic science portions of a homicide investigation and, therefore, required the use of the Washoe County Sheriff's Forensic Science Division to provide the necessary service.

The Sheriff's Office respectfully requests approval to submit invoice #1816000849 received from WCSO Forensic Science Division in the amount of \$1,187.50 for forensic services provided without a contract and authorize the Auditor to pay the invoice.



**Washoe County Sheriff's Office
Crime Lab Billing
911 Parr Blvd.
Reno, NV 89512-1000
775-328-2837**

Plumas County Sheriff's Office
1400 East Main Street
Quincy CA 95971

INVOICE

Date: 11/03/2015

Invoice Number: 1816000849

Customer Number: 6000000299

Reference: FORENSIC SERVICE

Due In: 30 Days Net

Description	Amount
Forensic Services Case# 15-8069	1,187.50
Total Due: 1,187.50	

Please detach and remit with payment.

Name: Plumas County Sheriff's Office

Customer Number: 6000000299

Amount Paid: 1187.50

Document Number(s): 1816000849

**REMIT PAYMENT TO:
Washoe County Sheriff's Office
Crime Lab Billing
911 Parr Blvd.
Reno, NV 89512-1000**

WASHOE COUNTY SHERIFF

Dedicated Service in Partnership with our Community



Michael Haley
Sheriff

INVOICE #: 201500027

Date: 11/3/2015

To: OUT-OF-STATE AGENCIES - *Phumas Co S.D.
Detective Frazier*

Quantity	Description	Amount
4.75 Hours	Forensic Services Case Number 15-8069 FIS - <i>Autopsy</i>	\$1,187.50
TOTAL DUE:		\$1,187.50

Please make check payable to:
Washoe County Sheriff's Office
(Show Invoice # on all checks)

Mail payment to:
Washoe County Sheriff's Office
Forensic Science Division
911 Parr Blvd
Reno, NV 89506

If you have any questions regarding this invoice, please contact Trish Beckman at 775-328-2837.

Thank you.

*Do not pay - detailed back-up only
for invoice # 1816000849 per
Trish @ WCSO*

A handwritten signature, likely of Trish Beckman, consisting of stylized initials and a surname.




GREGORY J. HAGWOOD
SHERIFF/CORONER

Office of the Sheriff

1D5

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

Memorandum

DATE: November 19, 2015
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood 
RE: Agenda Items for the meeting of December 15, 2015

It is recommended that the Board:

Approve contract #PCSO00097 between the Plumas County Sheriff's Office (PCSO) and the Department of Justice (DOJ), Bureau of Criminal Identification & Information (BCII) in the amount of \$25,000 and authorize the Sheriff to sign.

Background and Discussion:

The term of this contract is 01/01/16-12/31/16. This purpose of this agreement with the DOJ is to submit fingerprint images and related information electronically and having DOJ provide PCSO with DOJ and FBI Criminal Offender Record Information (CORI). PCSO will be billed for live scan fingerprint submissions monthly and payments will be made to DOJ under this agreement.

County Counsel has reviewed and approved this agreement.

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Memorandum

DATE: December 7th, 2015
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood
RE: Agenda Item for the meeting of December 15th, 2015

RECOMMENDATION:

Authorize the Sheriff to sign the purchase agreement from B.I. Incorporated for the purchase of ten (10) ET One G.P.S. complete units, with the annual service fee and five (5) Soberlink 2 units for use by the Plumas County Correctional Facility. Funding for the purchase comes from the Alternative Sentencing Program one time grant they received for testing and monitoring. The amount being provided by the Alternative Sentencing Program is the sum of Twenty Five Thousand Dollars and no cents, (\$25,000.00).

BACKGROUND & DISCUSSION:

The Plumas County Correctional Facility oversees the electronic monitoring program in which qualifying sentenced inmates are released on a house arrest program while there movements are being monitored by officers at the Plumas county Correctional Facility. Currently, we rent equipment on an as needed basis, paying for the rent of the equipment in which some cases there is no reimbursement from the house arrest client.

The purchase of the equipment will remove the daily fees for equipment being used in the electronic monitoring program, thus saving money to that county on a yearly basis.

Copy of the B.I. Purchase agreement attached to the original request and on file with the Board of Supervisor Clerk.



PLUMAS COUNTY BUILDING DEPARTMENT

555 Main Street
Quincy, CA 95971
www.plumascounty.us

voice (530) 283-7011

24/7 inspection request (530) 283-6001

fax (530) 283-6134

1E

Date: November 10, 2015

To: Honorable Board of Supervisors

From: John Cunningham
Building Official

A handwritten signature in black ink, appearing to be "JC", written over the name "John Cunningham".

Agenda: December 1, 2015

Item Description/Recommendation:

1. Approve request to increase the maximum allowable balance of compensated time-off for Building Inspector, Jeff Miller, to 240 hours.

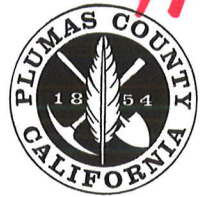
History/Background:

The Building Department has one Building Inspector to provide the required inspections throughout the entire County. Even though we are often having to close the inspection schedule for a particular day because there are more inspection request than one inspector can possibly handle in an eight-hour working day, our inspector's day often exceeds eight hours.

Closing the inspection schedule even earlier does not solve the inspection problem, rather only kicks the can a day or two down the road. Short of a second building inspector, the use of compensated time-off is our only available tool.

PLUMAS COUNTY MENTAL HEALTH

Louise Steenkamp, Interim Director
270 County Hospital Road, Suite 109, Quincy, CA 95971
PH: (530) 283-6307 FAX: (530) 283-6045



MEMO

DATE: November 6, 2015

TO: HONORABLE BOARD OF SUPERVISORS

FROM: LOUISE STEENKAMP, INTERIM DIRECTOR *JS*

SUBJECT: CONSENT AGENDA ITEM FOR NOVEMBER 17, 2015

RE: APPROVE AND AUTHORIZE FIRST AMENDMENT BETWEEN PLUMAS
CRISIS INTERVENTION AND RESOURCE CENTER AND PLUMAS COUNTY
MENTAL HEALTH

IT IS RESPECTFULLY RECOMMENDED THE BOARD OF SUPERVISORS: Approve and execute the FY2015-2016 Amendment to contract with Plumas Crisis Intervention and Resource Center (PCIRC), which has been approved as to form by County Counsel.

BACKGROUND AND DISCUSSION: PCIRC provides support including cost of rent, utilities and basic maintenance of the locations. This amendment will increase funding to provide additional housing for Mental Health Clients.

FINANCIAL IMPACT: There are no General Fund dollars involved in this matter. Any costs associated with this contract are covered by a combination of Federal and State mental health funds.

PLUMAS COUNTY MENTAL HEALTH SERVICES

270 County Hospital Road, #109 Quincy, CA 95971 (530) 283-6307 FAX (530) 283-6045

Louise Steenkamp, Interim Director



Date: December 7, 2015

To: Honorable Board of Supervisors

From: Louise Steenkamp, Interim Mental Health Director *LS*

Agenda Item: Mental Health Services Act Annual Update 2015-2016

Item Description: Approval of the MHSA Annual Update 2015-2016

Recommendation: It is recommended that the Board of Supervisors approve the Mental Health Services Act/MHSA Annual Update for 2015-2016.

Background: California Code of Regulations Title 9 (CCR) and Welfare and Institutions Code Section (WIC) 5847 state that county mental health programs shall prepare and submit Annual Updates for Mental Health Service Act (MHSA) programs and expenditures. Plans and Annual Updates must be developed with the participation of stakeholders, and the description of the local stakeholder process must be included in that plan or update. Plumas County's 30-day public review period of the draft Annual Update was November 9, 2015 through December 9, 2015. As required, the Plumas County Mental Health Commission convened a public hearing at the close of a 30-day comment period, on December 9, 2015. Plans and Annual Updates must be adopted by the county Board of Supervisors and submitted to the California Mental Health Services Oversight and Accountability Commission (MHSOAC) and are due by December 31, 2015.

The Annual Update is available on the county website and hard copy per request.

Thank you.

PLUMAS COUNTY MENTAL HEALTH

Mimi Hall, Interim Director
270 County Hospital Road, Suite 109, Quincy, CA 95971
PH: (530) 283-6307 FAX: (530) 283-6045



MEMO

DATE: DECEMBER 7, 2015

TO: HONORABLE BOARD OF SUPERVISORS

FROM: LOUISE STEENKAMP, INTERIM DIRECTOR *LS*

SUBJECT: CONSENT AGENDA ITEM FOR DECEMBER 15, 2015

RE: APPROVE AND AUTHORIZE CONTRACT BETWEEN MENTAL HEALTH AND
MAXON FURNITURE INC.

IT IS RESPECTFULLY RECOMMENDED THE BOARD OF SUPERVISORS: Approve and execute the FY2015-2016 contract in the amount of \$ 75,000.00, for Maxon Furniture Inc., which has been approved as to form by County Counsel.

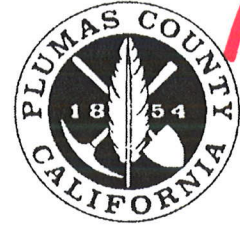
BACKGROUND AND DISCUSSION: The Mental Health Department has outgrown their current offices as designed. Maxon Furniture Inc. (Government Contractor) are providing services and equipment to reconfigure the Mental Health offices to enable staff to provide more services within the existing space.

FINANCIAL IMPACT: There are no General Fund dollars involved in this matter. Any costs associated with this contract are covered by a combination of Federal and State mental health funds.




Clint Armitage
Acting Chief Probation Officer

County of Plumas
Department of Probation
270 County Hospital Rd. #128,
Quincy, California, 95971



Phone: 530-283-6200
FAX: 530-283-6165

DATE: December 15, 2015
TO: Honorable Board of Supervisors
FROM: Clint Armitage, Acting CPO 
SUBJECT: Approval of Copy Machines Purchase

Recommendation:

Approve the lease of two copy machines from Ray Morgan Company.

Background:

The contract for the copy machine in the Probation Department expires in February 2016. We budgeted for two smaller copy machines to replace our one larger copy machine, and at a lower quarterly rate than we are now paying. We were given permission by Supervisor Goss to only obtain two bids; one from Ray Morgan Company and one from Scott Tanner Business Equipment.

The bid from Ray Morgan Company was less than the bid from Scott Tanner Business Equipment, plus the Scott Tanner copy machines do not meet the specifications we require; therefore, we are requesting approval of the Board to accept the Ray Morgan Company bid. If approved, we will have a contract made up for Board approval as well.

It should be noted all of our staff prints all of their documents on the copy machine instead of using individual printers, which is a substantial savings to the County, and two smaller copy machines instead of one larger one will help to increase efficiency in the office.



DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN


Courthouse Annex, 270 County Hospital Road, Suite 207, Quincy, California 95971

ELLIOTT SMART
DIRECTOR

(530) 283-6350
Fax: (530) 283-6368
Toll Free: (800) 242-3338

DATE: NOVEMBER 16, 2015

TO: HONORABLE BOARD OF SUPERVISORS

FROM: ELLIOTT SMART, DIRECTOR 
DEPARTMENT OF SOCIAL SERVICES

SUBJ: BOARD AGENDA ITEM FOR DECEMBER 15, 2015 CONSENT AGENDA

RE: AUTHORIZATION TO PURCHASE A TOYOTA SIENNA VAN FOR THE
DEPARTMENT OF SOCIAL SERVICES

It is Recommended that the Board of Supervisors

1. Accept a bid from Quincy Auto Sales for an all-wheel drive Toyota Sienna, LE seven passenger van.
2. Approve and authorize the Director of Social Services to sign all documents related to the purchase at a bid price not to exceed \$36,149.

Background and Discussion

The Department of Social Services has an all-wheel drive seven passenger van approved in the current year budget. The Department has solicited bids according to the County of Plumas Solicitation Instructions and has received a bid from Quincy Auto Sales.

The Department requests that the Board accept the bid from Quincy Auto Sales and authorize the Director of the Department of Social Services to sign contracts and other necessary paperwork for the purchase as the Board's designee.

Financial Impact

There is no direct financial impact to the county General Fund as a result of this purchase. The cost of this purchase will be offset by Federal, State General Fund and County Realignment dollars.

Copy: DSS Management Staff



DEPARTMENT OF SOCIAL SERVICES
AND PUBLIC GUARDIAN


Courthouse Annex, 270 County Hospital Road, Suite 207, Quincy, California 95971

ELLIOTT SMART
DIRECTOR

(530) 283-6350
Fax: (530) 283-6368
Toll Free: (800) 242-3338

DATE: NOVEMBER 23, 2015

TO: HONORABLE BOARD OF SUPERVISORS

FROM: ELLIOTT SMART, DIRECTOR 
DEPT. OF SOCIAL SERVICES

SUBJ: BOARD AGENDA ITEM FOR DECEMBER 15, 2015, CONSENT AGENDA

RE: AUTHORIZATION TO EXECUTE A CONTRACT BETWEEN THE STATE
DEPARTMENT OF JUSTICE AND THE DEPARTMENT OF SOCIAL SERVICES
FOR CRIMINAL OFFENDER RECORD INFORMATION.

It is Recommended that the Board of Supervisors

1. Approve a contract between the State Department of Justice and the Department of Social Services for receipt of Criminal Offender Record Information.
2. Authorize the Director of the Department of Social Services to sign the agreement as the Board's designee.
3. Authorize the Director of the Department of Social Services to sign extensions of the agreement following the end of each contracted term subject to an agreement of the parties regarding compensation.

Background and Discussion

The Department of Social Services has had a long standing agreement with the State Department of Justice (DOJ) for access to Criminal Offender Record Information (CORI). This information is used primarily to identify fleeing felons who may be ineligible for programs, to identify criminal history of potential relatives who are seeking approval for placement of abused or neglected children in their homes and for other purposes as deemed appropriate by the Department of Justice.

The agreement that is before you Board is for a two year term. Because there is no other entity that could provide the Department with this type of information, the Department requests that the Director of the Department of Social Services be authorized to sign extensions of the agreement at the end of each renewed period without further approval of the Board of Supervisors and subject to an agreement between the parties regarding the maximum

compensation to be paid. The agreement that is before your Board today is for a period of two years.

Financial Impact

The total value of the agreement is not to exceed \$36,000. The Department is invoiced by the number and type of requests submitted. Costs of this are covered by State, Federal and Realignment dollars. There is no cost to the General Fund. There is an appropriation in the FY 2015-2016 budget for this expense.

Other Agency Involvement

County Counsel has reviewed the agreement and approved it as to form.

Copy (memo only): DSS Management

Enclosure



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

Mark Satterfield, M.D., Health Officer

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 D (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 D (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 D (530) 283-6425 Fax	<input type="checkbox"/> Veteran's Services Office Suite 206 Quincy, CA 95971 (530) 283-6275 D (530) 283-6425 Fax
---	---	---	---

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Consent Item for January 15, 2015

Item Description/Recommendation: Approve and authorize the Chair to sign the following multi-year service agreements for activities related to Medi-Cal Administrative Activities:

MAA1518EPHC	Eastern Plumas Healthcare
MAA1518PCCFC	Plumas County Children and Families Commission
MAA1518PCIRC	Plumas Crisis Intervention & Resource Center
MAA1518PROB	Plumas County Probation Department
MAA1518RHC	Roundhouse Council

History/Background: State and federal laws allow local government agencies that conduct Medi-Cal Administrative Activities (MAA) to claim federal reimbursement for a share of the cost of conducting activities related access to and utilization of the Medi-Cal program and its covered services. Activities eligible for reimbursement include outreach, planning and policy development, and transportation to Medi-Cal covered services. PCPHA is the designated local government agency for MAA in Plumas County, and may claim MAA reimbursement funds for subcontractors that perform MAA.

The proposed Service Agreements provide for a pass-through of federal Medicaid funds for MAA undertaken by the organizations that result in increased health care coverage and utilization of health care services. No County General Funds are involved. PCPHA will recover the costs of administering the MAA claims by withholding 15 percent of the gross amount of Medi-Cal reimbursement received. The payments are contingent upon the County's actual receipt of Medi-Cal reimbursement from the State. Thus, there is no risk to the County if all or part of the anticipated federal revenue is not realized. This arrangement provides a unique opportunity to support enhanced community services at no risk to the County.

The Service Agreements were reviewed and approved by County Counsel, a copy of which is on file with the Clerk of the Board for your review.

Please contact me if you have any questions, or need additional information. Thank you.



Tim W Gibson
Agricultural Commissioner
Sealer of Weights & Measures
timgibson@countyofplumas.com

Plumas-Sierra Counties

Department of Agriculture

Agriculture Commissioner
Sealer of Weights and Measures



208 Fairgrounds Road
Quincy, CA 95971
Phone: (530) 283-6365
Fax: (530) 283-4210

IK

December 8, 2015

To: Honorable Board of Supervisors

From: Tim Gibson, Agricultural Commissioner/Sealer of Weights and Measures

Subject: Board Agenda Item for December 15, 2015

RE: Request for approval of purchase of 2016 ¾ ton diesel powered 4X4 pickup truck for \$34,299 plus tax.

g-j

It is recommended that the Board of Supervisors

Pursuant to the provisions County of Plumas purchasing policy section 3-1 (n) allow an exception to the competitive bid process and authorize Plumas County Department of Agriculture to purchase 2016 Ford ¾ ton diesel powered 4X4 pickup truck from Corning Ford For \$34,299 plus tax

Background and Discussion

On September 22, 2015, Plumas County Board of Supervisors agreed to budget \$39,902 to the Plumas County Agriculture Department for the purchase of a new ¾ ton pickup truck to replace an older truck recently made inoperable due to a collision with a deer. The amount requested was based on an existing Plumas County bid list. However when my department attempted to purchase a truck using the bid list, the auto dealer stated the 2015 trucks that the bid list was created from are no longer available. A 2016 truck would cost significantly more than the budgeted amount. Our department made several request for a quote for a ¾ ton 4X4 diesel and gas powered truck from other area dealerships at this time. Corning Ford offered us a quote for a suitable pickup truck which is less expensive than any other quote. If the department can purchase the truck at this time, we will have a needed piece of equipment at an under budget amount.

2016
F-250 REG CAB
4x4 8' Bed

Rebuilt!
Engine-

\$34,299.⁰⁰
+
TAX

		Suggested Retail Price	
	F25H 4X4 STYLESIDE PICKUP/137	35180	00
	2016 MODEL YEAR		
Z1	OXFORD WHITE		
AS	STEEL VINYL		
	PREFERRED EQUIPMENT PKG.600A		
	.XL TRIM		
	.TRAILER TOWING PACKAGE		
572	.AIR CONDITIONING -- CFC FREE	NC	
99T	6.7L POWER STROKE V8 DIESEL	8480	00
44W	6-SPEED AUTO TRANS		NC
TCD	LT265/70R17E OWL ALL TERRAIN	455	00
X3H	3.31 ELECTRONIC LOCKING AXLE	390	00
90L	POWER EQUIPMENT GROUP	895	00
	JOB #1 ORDER		
17F	XL DECOR PACKAGE		NC
	10000# GVWR PACKAGE		
41P	SKID PLATES	100	00
425	50 STATE EMISSIONS		NC
512	SPARE TIRE AND WHEEL		NC
	TELESCPNG TT MIRR-POWR/HTD		
	JACK		
62D	STEERING WHEEL AUDIO CONTROLS	70	00
	AUX AUDIO INPUT JACK		
91M	SYNC VOICE ACTIVATED SYSTEMS	295	00
96V	XL VALUE PACKAGE	595	00
	.CRUISE CONTROL		
	.AM/FM STEREO CD/CLK		
	TOTAL OPTIONS/OTHER	11280	00
	TOTAL VEHICLE & OPTIONS/OTHER	46460	00
	DESTINATION & DELIVERY	1195	00
TOTAL FOR VEHICLE		47655	00
FUEL CHARGE			
ADVERTISING ASSESSMENT			
SHIPPING WEIGHT 6820 LBS.			
TOTAL		47655	00

Plumas County Community Development Commission

Memo

To: The Honorable Board of Supervisors

From: Tom Yagerhofer, Deputy Director

Date: 12/7/2015

Re: CDBG Grant Close-out Public Hearing

The reason for the December 15, 2015 Public Hearing is to approve the Grantee Performance Report for Community Development Block Grant (CDBG) Grant #10-STBG-6734, known more familiarly as the "PRS Building". The County received a CDBG grant in the amount of \$800,000 to enable Plumas Rural Services to construct an approximately 2,500 square foot addition to their facility at 711 Main Street in Quincy. The addition, which was revised somewhat from the original plans, accommodates the Child Abuse Treatment program (CHAT) and services for Domestic Violence.

Because the Certificate of Occupancy was issued on the last day of the Grant (September 30, 2015) there is no documented use of the facility prior to the end of the Grant. Thus, the State is willing to accept a six-month estimate of how many clients will use the facility.

The CDBG program values citizen participation and requires that this final GPR report be presented at a Public Hearing before the County Board of Supervisors (i.e. the "Governing Body").

In addition a 2012 CDBG Grant to provide Microenterprise Technical Assistance also ended on September 30, 2015. However, this Grant falls under new reporting rules and does not require a Public Hearing to present the results. Instead, a document known as a "Set-up and Completion Report" is submitted to State CDBG.

A brief summary report from the Alliance for Workforce Development is attached that discusses the number of participants, the group workshops that were offered, and the one-on-one consulting that was conducted.

Although it was contemplated in the original Microenterprise Grant that the County would do small business loans, this portion of the Grant was not utilized due to time constraints. Loans may be something the County would want to reconsider if it were to apply for another Microenterprise Grant.

The 2012 Grant also had funding for a sewer engineering study for Greenville (which was completed and accepted by the Board and the State in June 2014), as well as two income

surveys: Grizzly Lake Community Services District and a joint Quincy CSD/East Quincy SD survey. The Grizzly Lake CSD survey produced results that would be viewed very favorably by the State and other funding agencies if the CSD were to apply for future infrastructure funding. The surveyed area was 72.45% Low-Mod Income (LMI). However, the Quincy/East Quincy survey produced results that were not favorable for a future CDBG grant (i.e. the surveyed population, buoyed by higher income levels in East Quincy versus Quincy, was too "rich" to qualify for CDBG). The Quincy/East Quincy service area was 42.28% LMI.

Staff suggests that the Board move that these reports be submitted and that the Auditor-Controller, with guidance from the Community Development Commission, sign any close-out reports, letters and other documents.

Grantee Performance Report

Report Period (FY)

9/30/15

Standard Agreement #

10-STBG-6734

Please Check One

Annual GPR ☐Final GPR ☒

Jurisdiction Name:

Plumas County

Name of Contact:

Thomas Yagerhofer

Address of Contact:

c/o PCCDC, PO Box 319
Quincy, CA 95971

Telephone Number:

530-283-2466 x120E-Mail Address: tyagerhofer@plumas**SUMMARY OF ACTIVITIES**

Complete the information above indicating the fiscal year and the Standard Agreement number. Indicate if this report represents an "Annual GPR" (Grantee Performance Report) or if this represents a "Final GPR" for which you are closing and finished the activity. Select from the following activities based on the matrix codes in your Standard Agreement. Check the box next to the activity and use the button to the right to be directed to the page to use in completing this report for each activity. If you have any questions regarding the correct matrix code, contact your CDBG Representative. If the activity has the option of two pages, the second page under the column heading "In Support of Housing" represents those activities with a National Objective Code of Low and Moderate Housing (LMH). For non-housing activities, use the button to the left.

In Support
of Housing
(LMH)

(01) Acquisition of Real Property	<input type="checkbox"/>	Page 1	
(02) Disposition	<input type="checkbox"/>	Page 1	
(03) Public Facilities & Improvements*	<input checked="" type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(03A) Senior Centers	<input type="checkbox"/>	Page 6	
(03B) Handicapped Centers	<input type="checkbox"/>	Page 6	
(03C) Homeless Facilities	<input type="checkbox"/>	Page 6	
(03D) Youth Centers	<input type="checkbox"/>	Page 6	
(03E) Neighborhood Facilities	<input type="checkbox"/>	Page 6	
(03F) Parks, Recreation Facilities	<input type="checkbox"/>	Page 6	
(03G) Parking Facilities	<input type="checkbox"/>	Page 6	
(03H) Solid Waste Disposal Imp.*	<input type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(03I) Flood Drainage Improvement*	<input type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(03J) Water/Sewer Improvements*	<input type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(03K) Street Improvements*	<input type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(03L) Sidewalk Improvements*	<input type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(03M) Child Care Centers	<input type="checkbox"/>	Page 6	
(03N) Tree Planting	<input type="checkbox"/>	Page 6	<input type="checkbox"/> Page 3
(03O) Fire Station/Equipment	<input type="checkbox"/>	Page 6	
(03P) Health Facilities	<input type="checkbox"/>	Page 6	
(03Q) Abused and Neglected Children Facilities	<input type="checkbox"/>	Page 6	
(03R) Asbestos Removal	<input type="checkbox"/>	Page 6	
(03S) Facilities for Aids Patients	<input type="checkbox"/>	Page 6	
(03T) Operating Costs of Homeless/Aids	<input type="checkbox"/>	Page 6	
(04) Clearance and Demolition	<input type="checkbox"/>	Page 1	
(04A) Cleanup of Contaminated Sites	<input type="checkbox"/>	Page 1	
(05) Public Services - General	<input type="checkbox"/>	Page 7	
(05A) Senior Services	<input type="checkbox"/>	Page 7	
(05B) Handicapped Services	<input type="checkbox"/>	Page 7	
(05C) Legal Services	<input type="checkbox"/>	Page 7	
(05D) Youth Services	<input type="checkbox"/>	Page 7	

(05E) Transportation Services	<input type="checkbox"/>	Page 7	In Support of Housing (LMH)
(05F) Substance Abuse Services	<input type="checkbox"/>	Page 7	
(05G) Battered and Abused Spouses	<input type="checkbox"/>	Page 7	
(05H) Employment Training	<input type="checkbox"/>	Page 7	
(05I) Crime Awareness	<input type="checkbox"/>	Page 7	
(05J) Fair Housing Activities	<input type="checkbox"/>	Page 7	
(05K) Tenant/Landlord Counseling	<input type="checkbox"/>	Page 7	
(05L) Child Care Services	<input type="checkbox"/>	Page 7	
(05M) Health Services	<input type="checkbox"/>	Page 7	
(05N) Abused & Neglected Children	<input type="checkbox"/>	Page 7	
(05O) Mental Health Services	<input type="checkbox"/>	Page 7	
(05P) Screening Lead Paint & Hazards	<input type="checkbox"/>	Page 7	
(05Q) Subsistence Payments	<input type="checkbox"/>	Page 7	
(05R) Homeownership Assistance - not direct	<input type="checkbox"/>	Page 2	
(05S) Rental Housing Subsidies	<input type="checkbox"/>	Page 5	
(05T) Security Deposits	<input type="checkbox"/>	Page 5	<input type="checkbox"/> Page 5 <input type="checkbox"/> Page 5 <input type="checkbox"/> Page 3
(05U) Housing Counseling	<input type="checkbox"/>	Page 7	
(06) Interim Assistance	<input type="checkbox"/>	Page 7	
(08) Relocation*	<input type="checkbox"/>	Page 7	
(09) Loss of Rental Income*	<input type="checkbox"/>	Page 7	
(11) Privately Owned Utilities*	<input type="checkbox"/>	Page 6	
(12) Construction Housing	<input type="checkbox"/>	Page 1	
(13) Direct Homeownership Assistance	<input type="checkbox"/>	Page 2	
(14A) Rehabilitation - Single Unit Residential	<input type="checkbox"/>	Page 4	
(14B) Rehabilitation - Multi - Unit Residential	<input type="checkbox"/>	Page 4	
(14C) Public Housing Modernization	<input type="checkbox"/>	Page 4	<input type="checkbox"/> Page 5 <input type="checkbox"/> Page 5 <input type="checkbox"/> Page 3
(14D) Rehabilitation - Publicly-Owner Residential Buildings	<input type="checkbox"/>	Page 4	
(14E) Rehabilitation Publicly/Private Commercial Industry	<input type="checkbox"/>	Page 8	
(14F) Energy Efficiency Improvements	<input type="checkbox"/>	Page 4	
(14G) Acquisition for Rehabilitation	<input type="checkbox"/>	Page 4	
(14I) Lead Based Paint, Hazards Test Abatement	<input type="checkbox"/>	Page 4	
(15) Code Enforcement	<input type="checkbox"/>	Page 7	
(16A) Residential Historic Preservation	<input type="checkbox"/>	Page 4	
(16B) Non-Residential Historic Preservation	<input type="checkbox"/>	Page 6	
(17A) CI Land Acquisition/Disposition	<input type="checkbox"/>	Page 8	
(17B) CI Infrastructure Development	<input type="checkbox"/>	Page 8	<input type="checkbox"/> Page 5 <input type="checkbox"/> Page 5 <input type="checkbox"/> Page 3
(17C) Building Acquisition, Construction, Rehabilitation	<input type="checkbox"/>	Page 8	
(17D) Other Commercial/Industrial Improvements	<input type="checkbox"/>	Page 8	
(18A) ED Direct Financial Assistance for For-Profits	<input type="checkbox"/>	Page 8	
(18C) Micro-Enterprise Assistance	<input type="checkbox"/>	Page 8	
(18C) Micro-Enterprise Assistance	<input type="checkbox"/>	Page 9	
(19E) Operation and Repair Foreclosed Property	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		

Certification:

I have reviewed the information contained in this report and certify that to the best of my knowledge that it is true and accurate, and that supporting documentation is maintained and available for State Review

Signature of Authorized Representative _____

Printed Name & Title Roberta M Allen, Plumas County

Date 12/15/2015

6/10/2008

Grantee Performance Report
Public Facilities and Improvements

Report Period
9/30/15

Standard Agreement
10-STBG-6734

This section applies to activities with a National Objective of Low and Moderate Area (LMA) or Low and Moderate Clientele (LMC) or Slum and Blight Area (SBA). Do not use this page for housing activities (LMH). Check off what activity you are reporting. If more than one activity is being reported on this page, you will need to create a duplicate sheet.

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> Public Facilities and Improvements (03) | <input type="checkbox"/> Parking Facilities (03G) | <input type="checkbox"/> Tree Planting (03N) |
| <input type="checkbox"/> Senior Centers (03A) | <input type="checkbox"/> Solid Waste Disposal Imp. (03H)* | <input type="checkbox"/> Fire Station/Equipment (03O) |
| <input type="checkbox"/> Handicapped Centers (03B) | <input type="checkbox"/> Flood Drainage Improvement (03I)* | <input type="checkbox"/> Health Facilities (03P) |
| <input type="checkbox"/> Homeless Facilities (03C) | <input type="checkbox"/> Water/Sewer Improvements (03J)* | <input type="checkbox"/> Abused and Neglected Children Facilities (03Q) |
| <input type="checkbox"/> Youth Centers (03D) | <input type="checkbox"/> Street Improvements (03K)* | <input type="checkbox"/> Asbestos Removal (03R) |
| <input type="checkbox"/> Neighborhood Facilities (03E) | <input type="checkbox"/> Sidewalk Improvements (03L)* | <input type="checkbox"/> Facilities for Aids Patients (03S) |
| <input type="checkbox"/> Parks, Recreation Facilities (03F) | <input type="checkbox"/> Child Care Centers (03M) | |
|
 | | |
| <input type="checkbox"/> Operating Costs of Homeless/Aids (03T) | | |
| <input type="checkbox"/> Non-Residential Historic Preservation (16B) | | |
| <input type="checkbox"/> Privately Owned Utilities (11)* | | |

Report only non-housing activities. Activities with an asterisk (*) may also report under National Objective Low and Moderate Housing LMH - In Support of Housing.

Program Description

IDIS cdbg 6

Check all statements that are applicable to this activity. This activity will include:

- | | |
|---|---|
| a. One-for-One Replacement (Reconstruction) complete Appendix A. | <input type="checkbox"/> |
| b. Public improvement activity for which a Special Assessment will be levied. | <input type="checkbox"/> |
| c. Displacement of household, business, farms, nonprofits, complete Appendix B. | <input type="checkbox"/> |
| d. Creating a new Revolving Fund/Revolving Loan Account (RLA). | <input type="checkbox"/> |
| e. The designation of an economic development "Favored activity". | <input type="checkbox"/> |
| f. The funding of Colonia(s). | <input type="checkbox"/> |
| g. Brownfield Activity | Indicate the number of remediated acres: <input type="checkbox"/> |
| h. Historic Preservation Area. | <input type="checkbox"/> |
| i. Presidential Declared Disaster. | <input type="checkbox"/> |
| j. Multi-Unit Housing (2+ Units/structure). | <input type="checkbox"/> |
| k. Rental Housing. | <input type="checkbox"/> |
| l. Limited Clientele by Nature/Location or Presumed Benefit, complete Appendix C. | <input checked="" type="checkbox"/> |
| m. A Subrecipient Agreement for this activity, complete Appendix D. | <input type="checkbox"/> |
| n. The designation of Slum and Blight, complete Appendix E. | <input type="checkbox"/> |

Section 3

Economic Opportunities for Low & Very Low Income

Check box if the grant award is over \$200,000 in CDBG funds.

☒

Check box if you have a construction contract or subcontract greater than \$100,000.

☒

If both boxes are checked, you are required to comply with Section 3 reporting requirements pursuant to HUD (24 CFR 135). Attach a Section 3 report and submit the report with this GPR.

Minority Contractor Information

Provide the total dollar amount of this activity that will be directed towards Firms owned wholly or in substantial part by:

Minority group members

Women

Other (Specify) _____

Value of Contract

\$0

\$0

\$0

TYPE OF ASSISTANCE

IDIS cdbg 5

1. What type of financing was provided to the beneficiaries:

Grants ☐ Loans ☐No loans or grants ☐

2. Indicate the number of grants and/or loans provided this Report Period:

Grants _____ Loans _____

3. Indicate the total number of grants and/or loans provided to date (entire contract term):

Grants _____ Loans _____

4. When assistance is provided in the form of loans, enter the terms of financing:

	Interest Rate (%)	Number of Months (#)	Loan Amounts (\$)
a. Amortized Loan:	_____	_____	_____
b. Deferred Payment/ Forgiveness Loan:	_____	_____	_____

DIRECT BENEFIT

IDIS cdbg 8

This page allows you to report on beneficiaries race/ethnicity and income levels for the fiscal year:

Race & Code	Persons Totals	
	All	Hisp
White (11):	164	15
Black/African American (12):	6	0
Asian (13):	5	0
American Indian/Alaskan Native (14):	10	0
Native Hawaiian/Other Pacific Isl. (15):	0	0
Am. Indian/Alaskan Native & White (16):	0	0
Asian & White (17):	0	0
Black/African Am. & White (18):	0	0
Am. Indian/Alaskan & Blck/Afrcn (19):	0	0
Other Multi-Racial (20):	0	0
TOTALS	185	15

Number of Female Head of Households 40**INCOME LEVELS**

IDIS cdbg 13

Number of persons benefiting based on income:

	Persons	Total all years
Extremely Low (<30%)	65	65
Low (31%-50%)	120	120
Moderate (51%-80%)	0	0
Non-Low/Moderate Income (+80%)	0	0
Totals	185	185

Public Facilities and Improvements

IDIS cdbg 17B

1. Indicate the number of households assisted, according to the following:
 - a. Total benefiting for the program year: 0
 - b. Now have new access to this public facility (community facility) or public improvement (public works): 0
 - c. Now have improved access to this type of public facility (community facility) or public improvement (public works): 185
 - d. That are served by the public facility (community facility) or public improvement (public works) that is no longer substandard: 185
2. a. What number of homeless persons were given overnight shelter: 0
- b. Indicate the number of beds created in overnight shelter or other emergency housing: 0

Grantee Performance Report
Appendix A - One for One Replacement

Report Period
9/30/15

Standard Agreement
10-STBG-6734

Replacement Housing

If multiple locations, please duplicate and make additional forms as necessary.
Indicate the address of the units to be demolished-converted:

IDIS cdbg 16

Demolished/Converted
Address

Indicate the number and type of bedroom units

0/1 Zero or One bedroom unit _____
Two Bedroom Units _____
Three Bedroom Units _____
Four Bedroom Units _____
5+ Five or more Bedroom Units _____

Grant or Loan Agreement Executed Date:

Demolition or Conversion Agreement Date:

Replacement
Address

Number of bedroom units

0/1 Zero or One bedroom unit _____
Two Bedroom Units _____
Three Bedroom Units _____
Four Bedroom Units _____
5+ Five or more Bedroom Units _____

Date units will be available:

Date of any exception agreement:

Grantee Performance Report

Appendix B - Displacement

Report Period

9/30/15

Standard Agreement

10-STBG-6734

Indicate the census tract of origin _____

IDIS cdbg 15

Indicate the City _____

Race & Code	Displaced		Remain		Relocated	
	All	Hisp	All	Hisp	All	Hisp
White (11):	0	0	0	0	0	0
Black/African American (12):	0	0	0	0	0	0
Asian (13):	0	0	0	0	0	0
American Indian/Alaskan Native (14):	0	0	0	0	0	0
Nat.Hawaiian/Oth Pacific Isl (15):	0	0	0	0	0	0
Am. Indian/Alaskan Nat. &White (16):	0	0	0	0	0	0
Asian & White (17):	0	0	0	0	0	0
Black/African Am. & White (18):	0	0	0	0	0	0
Am.Indian/Alskn & Bck/Afrcn (19):	0	0	0	0	0	0
Other Multi-Racial (20):	0	0	0	0	0	0

Indicate the census tract of those relocated _____

Indicate the City _____

Race & Code	Displaced		Remain		Relocated	
	All	Hisp	All	Hisp	All	Hisp
White (11):	0	0	0	0	0	0
Black/African American (12):	0	0	0	0	0	0
Asian (13):	0	0	0	0	0	0
American Indian/Alaskan Native (14):	0	0	0	0	0	0
Nat.Hawaiian/Oth Pacific Isl (15):	0	0	0	0	0	0
Am. Indian/Alaskan Nat. &White (16):	0	0	0	0	0	0
Asian & White (17):	0	0	0	0	0	0
Black/African Am. & White (18):	0	0	0	0	0	0
Am.Indian/Alskn & Bck/Afrcn (19):	0	0	0	0	0	0
Other Multi-Racial (20):	0	0	0	0	0	0

If there is more than one census track, indicate the additional census tract and race distribution of those relocated. _____

Indicate the City _____

1. Presumed Benefit

IDIS User Guide 8-73

If the activity is funded under a National Objective Code of Low and Moderate Income Clientele, indicate the number of beneficiaries that fall into one or more of the following categories. Use the following income levels when reporting on the beneficiaries race and income on other pages of the GPR.

Number of:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Abused Children | Extreme Low Income |
| <input checked="" type="checkbox"/> Battered Spouses | Low Income |
| <input type="checkbox"/> Severely Disabled Adults (Per Census Definition) | Low Income |
| <input type="checkbox"/> Illiterate Adults | Low Income |
| <input type="checkbox"/> Persons with Aids | Low Income |
| <input type="checkbox"/> Homeless Persons | Extreme Low Income |
| <input type="checkbox"/> Migrant Farm workers | Low Income |
| <input type="checkbox"/> Elderly Persons | Use Moderate Income if at a center with services,
if not center based, use Low Income |

2. Nature and Location

IDIS cdbg 10

Provide a narrative description of how the nature/location of this activity benefits low and moderate persons:

Plumas Rural Services is a resource center operating multiple programs for low and moderate

income households. PRS is located in the County seat of Quincy and is easily accessed by public

transportation. In fact, PRS operates the County transit system under contract to the County.

ORGANIZATION CARRYING OUT ACTIVITY

IDIS cdbg 3

Indicate if the activity will be carried out by one of the following:

- ☐ Grantee employees
- ☐ Contractors
- ☐ Grantee employees & contractors
- ☐ By others under a Sub-recipient Agreement

If you are using a Sub-recipient Agreement, indicate the name of the Organization:

Activity is being carried out by:

- ☐ A 105 (a) (15) entity as defined under the Housing and Development Act
- ☐ Another unit of local government
- ☐ Another public agency

IDIS cdbg 4

Indicate all that applies to this organization:

- ☐ Non-profit organization
- ☐ For-profit entity
- ☐ A faith-based organization
- ☐ An institution of higher education

Code Section 105(a) (15) is from the Housing and Development Act and provides the provision of assistance to neighborhood-based nonprofit organizations, local development corporations, and nonprofit organizations serving the development needs of communities in non-entitlement areas to carry out neighborhood revitalization, community economic development or energy conservation projects.

Grantee Performance Report
Appendix E - Slum & Blight Area

Report Period
9/30/15

Standard Agreement
10-STBG-6734

IDIS cdbg 12

Provide a description of the boundaries of the designated area
(Not the census tract/block data required for LMA)

Boundaries:

Percent of Deteriorated Buildings/Qualified Properties: _____ %

Public Improvement/Type Condition:

Provide a brief description identifying each type of improvement / type of condition

Slum/Blight Designation Year _____



*Alliance For
Workforce Development, Inc.
Providing pathways to success*

AFWD, Inc. – Lassen BCN
1616 Chestnut Street
Susanville, CA 96130
Work: (530) 257-5057
Fax: (530) 257-9002
Email: thaynes@ncen.org

Memorandum

DATE: November 24, 2015

TO: Thomas Yagerhofer, Interim Executive Director, Plumas County
Community Development Center

FROM: Terri Hiser-Haynes, Supervisor of Business Services & Operations

SUBJECT: FY 14/15 Plumas Technical Assistance Report

During the past year, AFWD has worked alongside eligible businesses and consultants for implementation of the Plumas Microenterprise Technical Assistance Program.

AFWD and its technical assistance team provided 18 eligible businesses with fiscal, legal, marketing, business plan creation, loan preparation and packaging services. Of the 18 businesses who received services, 16 businesses remained eligible and had a business need to continue with the program.

The industry sectors covered by the eligible businesses include, hospitality, tourism, & recreation, trade, transportation, arts, media, & entertainment, food service, retail sales and wellness.

AFWD staff worked with each new business to determine their technical business assistance needs. We also maintained contact with the existing business ensuring their needs were met and the appropriate technical assistance was occurring. Plans of action were developed for the new businesses, as well as modifications to existing plans to ensure all needs were met. A total of 522 hours of AFWD staff time was spent on this project

Participants were offered a variety of workshops in subject areas requested by these businesses with expert consultants in each field presenting a wide range of information and resources at the workshops. Workshop subjects included: Planning for Success, Marketing & Finance Foundations, Online and Offline Marketing, Finance & Accounting, Simple Sales Strategies, and Business Legal. The workshop attendance averaged 7.33 in attendance.

AFWD and the consultants worked with each business to set up one-on-one assistance meetings. A total of 480 hours was spent on one-on-one trainings: Marketing – 162 hours, Financial/Business Planning – 63 hours, and General Consulting – 255 hours.

Overall the program was a success. The businesses are very pleased such services exist and are grateful to be part of the program.

If you have any questions, please feel free to contact me.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

3A1

Mimi Khin Hall, MPH, CHES, Director

Mark Satterfield, M.D., Health Officer

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Veteran's Services Office Suite 206 Quincy, CA 95971 (530) 283-6275 (530) 283-6425 Fax
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Date: October 28, 2015

To: Honorable Board of Supervisors

From: Mimi Hall

Agenda: Public Hearing for December 15, 2015 at 10:30 a.m.

Item Description/Recommendation: Approve a Resolution amending portions of the Master Fee Schedule establishing a service fee for Hepatitis C Testing for Plumas County Public Health Agency, effective December 15, 2015.

History/Discussion: This recommended addition costs to perform these services are based on calculations made from the Methodology Worksheets, a copy of which is attached.

A copy of the Resolution amending portions of the County Master Fee Schedule for PCPHA is attached for your review.

Please contact me if you have any questions, or need additional information. Thank you.

11A5
RESOLUTION NO. 15-_____

A RESOLUTION AMENDING PORTIONS OF THE MASTER FEE SCHEDULE ESTABLISHING SERVICE FEE FOR HEPATITIS C TESTING FOR THE COUNTY PUBLIC HEALTH AGENCY, EFFECTIVE DECEMBER 15, 2015.

WHEREAS, the Board of Supervisors of the County of Plumas, State of California, has previously adopted a Master Fee Schedule establishing service fees for County Public Health Agency; and the most recent schedule was adopted on July 21, 2015, by Resolution No. 15-8087; and

WHEREAS, the Master Fee Schedule needs further revisions to add a fee for the County Public Health Agency; and

WHEREAS, this action to establish charges to meet operational expenses is statutorily exempt from environmental review [Pub Res. Code sec. 21080 subdivision (b)(8)].”

“**WHEREAS**, any and all charges for services established or modified herein reflect no more than the actual and reasonable, fully loaded costs of the service or benefit received by the payor, and do not exceed the maximums permitted pursuant by law.”

“**WHEREAS**, by definition, these charges are not a ‘tax’ and are exempt from voter approval pursuant to Article XIII C section 1(e)(1)-(3) of the California Constitution (charge imposed for specific benefit conferred/privilege/service or product/reasonable regulatory costs provided or granted to the payor).”

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, County of Plumas, State of California, as follows:

1. The Master Fee Schedule adopted by Resolution No. 15-8087 is hereby amended in part as referenced by the following with no other part of the Master Fee Schedule amended;

Description of Service	Fee
Hepatitis C Testing	\$34.00

2. Any existing fee not included in this Resolution or Resolution No. 15-8087 or amended thereafter shall remain in full force and effect according to its specific authorization, whether by Board order, resolution, ordinance, or State Law;

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of the Board held on the 15th day of December 2015, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Chair, Board of Supervisors

Attest:

Clerk of the Board of Supervisors



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

Mark Satterfield, M.D., Health Officer

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Veteran's Services Office Suite 206 Quincy, CA 95971 (530) 283-6275 (530) 283-6425 Fax
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Date: December 4, 2015

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Board Item for December 15, 2015

Item Description/Recommendation: Approve a Supplemental Budget to Public Health Agency Budget Unit 70559 in the amount of \$9,449.00 to increase expenses to balance revenue for FY 2014-2015, approved by Auditor/Controller.

History/Background: As the Board will recall Plumas County Public Health Agency (PCPHA) submits a projected budget to the county for each fiscal year PCPHA needs to increase expenses to balance the revenue due to the Ryan White budget being entered incorrectly.

The Board's action today will approve a Supplemental Budget to the Public Health Agency Budget Unit 70559 in the amount of \$9,449.00 to increase expenses to balance revenue for FY 2014-2015.

A copy of the Supplemental Budget is attached for your review.

Please contact me should you need additional information.

Thank You.

C:\Documents and Settings\Rosie Olney\My Documents\BOS\Ryan White Supplemental Budget-1415.doc

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER

(Auditor's Use Only)

Department: **Public Health**

Dept. No. **70559**

Date **10/23/2015**

The Reason for this request is (check one):

Approval Required

- A. ☐ Transfer to/from Contingencies OR between Departments
B. ☒ Supplemental Budgets (including budget reductions)
C. ☐ Transfers to/from or new Fixed Asset, out of a 51XXX
D. ☐ Transfer within Department, except fixed assets, out of 51XXX
E. ☐ Establish any new account except fixed assets

Board
Board
Board
Auditor
Auditor

☐ **TRANSFER FROM OR**

☒ **SUPPLEMENTAL REVENUE ACCOUNTS**

CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
			Revenue already budgeted	
			Total (must equal transfer total)	\$ -

☐ **TRANSFER TO OR**

☒ **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0015	70559	520201	Phones	\$ (19.00)
0015	70559	520210	Postage	\$ 6.00
0015	70559	521800	Office Expense	\$ 10.00
0015	70559	521900	Professional Services	\$ 6,531.00
0015	70559	527500	Out of County Travel	\$ 105.00
0015	70559	530100	Support & Care of Persons	\$ 2,816.00
			Total (must equal transfer total)	\$ 9,449.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support request.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

Mark Satterfield, M.D., Health Officer

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Veteran's Services Office Suite 206 Quincy, CA 95971 (530) 283-6275 (530) 283-6425 Fax
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Date: December 4, 2015

To: Honorable Board of Supervisors

From: Mimi Hall

Cc: Tina Venable, DON and Nancy Selvage, Interim HR Director

Agenda: Presentation Item for December 15, 2015

Recommendation: Approve recruitment and hiring of a 1.0 FTE Licensed Vocational Nurse I/II, Registered Nurse I/II, and/or Public Health Nurse I/II due to a resignation effective October 30, 2015.

Background Information: Plumas County Public Health Agency currently it's second vacancy due to resignation. This position is fully funded and approved in the department's FTE allocations. Filling this vacancy as soon as possible will allow us to reduce any interruption in services to our current clinic clients and those that are case managed in our specialty programs. Swift approval will also reduce the prolonged period during which other nurses perform extra duties to cover the work of these vacancies.

Copies of the Agency's organizational charts and critical Staffing questionnaire are attached for your review.

Please contact me should you have any questions.

CRITICAL STAFFING COMMITTEE
REQUEST FORM

The following information and questionnaire must be completed in its entirety before the request will be reviewed by the Critical Staffing Committee.

DATE OF REQUEST: December 15, 2015

DEPARTMENT TITLE: Public Health Agency

BUDGET CODE(s) AND BREAKDOWN FOR REQUESTED POSITION: 70560,
1.00 FTE

POSITION TITLES: 1.0 FTE PHN III/II/I OR RN II/I

ARE POSITIONS CURRENTLY ALLOCATED? YES ☒ NO ☐

For Committee use only

Date of Committee Review: _____

Determination of Committee? _____ Recommended
_____ Not Recommended

Comments: _____

Date to Board of Supervisors: _____

Board Action: _____ Approved _____ Denied

Board Modifications _____

Date returned to Department: _____

Date submitted to HR Technician for recruitment: _____

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

- Is there a legitimate business, statutory or financial justification to fill the position?
- Why is it critical that this position be filled at this time?
- How long has the position been vacant?

This position will provide clinic support for family planning, immunization, and student health services clients, and also acts as Nurse of the Day for call-in and walk-in clients. It is funded by health fees and other earned revenue.

- Can the department use other wages until the next budget cycle?

Position is budgeted and funded in the current year. Any positions that are not filled permanently could be filled by extra help by moving regular wages to other wages.

- What are staffing levels at other counties for similar departments and/or positions?

Compared to regional counties and counties of similar size, we have a very small clinic/nursing staff.

- What core function will be impacted without filling the position prior to July 1?

Patient services lack of compliance with local, state and federal contracts, and delayed or incomplete grant compliance, billing and administration are all results of this position. This position handles a caseload of clients with complex medical conditions in a specialty medical care program, and the sooner it is filled, the better continuity of care for clients.

What negative fiscal impact will the County suffer if the position is not filled prior to July 1?

Not filling the position will cost the department funds that cannot be drawn down from grants, as we cannot bill for a position unless we have spent the funds. It can be argued that these are not funds lost because we don't have to expend the funds to pay the position if it is vacant. However, the county has lost the value of the services being provided to local residents. We will also experience material losses in delays in billing and revenue, exacerbating cash flow issues.

- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments?

N/A

- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions?

No.

- Does the budget reduction plan anticipate the elimination of any of the requested positions?

No.

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support?

N/A. Position is requested and is fully funded by contract for the 15-16 fiscal year. Filling these positions helps PCPHA draw down grant revenue, which in turn helps support the county general fund by nearly half a million dollars in overhead payments.

- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?

Yes. The cash reserves for the last three years are as follows:

FY 11/12 Total Cash Reserves \$559,308

FY 12/13 Total Cash Reserves \$561,253

FY 13/14 Total Cash Reserves \$561,618



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

Mark Satterfield, M.D., Health Officer

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Date: December 4, 2015

To: Honorable Board of Supervisors

From: Mimi Khin Hall, Director

CC: Jimmy La Plante, Plumas County Veterans Services Officer
Heather Foster, Sierra County Clerk of the Board

Agenda: Board of Supervisors Item for December 15, 2015

Item Description/Recommendation: Approve and authorize Board Chair Kevin Goss to submit a request, from Plumas County Board of Supervisors to the Sierra County Board of Supervisors, for a contribution of \$11,500 towards the cost of providing Veterans Services in Sierra County.

History/Background: In 2014 the Plumas County Veterans Services Office (CVSO) Division Director worked with the Sierra County Board of Supervisors and California Department of Veterans Affairs (Cal Vet) staff to determine if official veterans services in Sierra County could be provided by Plumas CVSO accredited staff, since Sierra County had no Veterans Services office of their own. Cal Vet indicated that the administrative funding for each participating county was set at \$20,000, plus an additional funding for training expenses and workload unit funds, making Sierra County eligible to receive \$23,000 in Cal Vet funding to provide County Veterans Services Office programs, should its board elect to provide such services to its veterans.

In August of 2014, Plumas and Sierra County Boards of Supervisors approved a Memorandum of Understanding (MOU) between the respective counties to provide Cal Vet approved CVSO services in Sierra County. The MOU stipulated that Plumas CVS staff would travel one day per week to Sierra County to provide outreach, referral and Cal Vet benefits assistance to veterans living in Sierra County. In return, Sierra County would apply for and use their Cal Vet funding to reimburse Plumas CVSO for the cost of providing these services, approximately \$23,000.

The program proved successful and in July of 2015 the MOU was renewed. However, in October 2015, it came to the attention of the Plumas CVSO and the Plumas County Public Health Fiscal Officer that for Fiscal Year 2015-2016, regardless of the amount of each county's Cal Vet funding allocation, each county must fund its CVSO program in an amount that is at least fifty percent of its Cal Vet allocation. This had never been an issue for Plumas County, which covers the cost of its CVSO program through a general fund contribution that exceeds one hundred percent of its Cal Vet state funding.

Per California Military and Veterans Code Section 972 (Local 972 Allocation), "the compensation and expenses

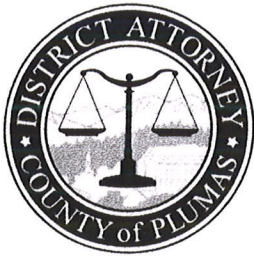
of the county veterans service office shall be a county charge, but the Department of Veterans Affairs, out of state moneys available therefor, shall pay each county a portion of those costs in an amount determined by the department, conditioned upon the observance of standards and regulations adopted by, and in compliance with the direction of, the department and its authorized representatives.”

Additionally, Section 453 (b) (1) of Title 12, California Code of Regulations, describes Local 972 Allocation funding available from Cal Vet. Per this regulation, each county receives a pro rata share of statewide Veterans Service Office Funds, at a set percentage of budgeted expenditures. In past years, reimbursement of CVSO net expenditures has been set at seventy-five percent, and as high as one hundred percent. However, the Local 972 Allocation set for this year is at fifty percent of program costs, meaning that counties must fund their CVSO programs in an amount that is at least half of their 972 Allocation. Since the budgeted costs of providing Sierra CVSO services for this fiscal year is \$23,000, which is the amount as Sierra County’s current 972 Allocation, Sierra County is only eligible to receive fifty percent of that cost, or \$11,500 in Local 972 Allocation funding for it CVSO.

With a contribution of \$11,500 towards the cost of providing CVSO programs and services in Sierra County, Plumas CVSO will be able to continue its weekly on site services in Loyalton, and with additional staff now available to provide coverage, will be able to expand on site services in Downieville.

Should Sierra County Board of Supervisors be unable to provide a contribution of \$11,500 to match the cost of its CVSO services, Plumas CVSO will no longer be able to provide direct services to Sierra County veterans in their own county, unless it finds another source of funding to cover these costs and draw down Sierra County’s Local 972 Allocation. However, Plumas CVSO staff will still be available by appointment in Quincy or Portola to serve Sierra County veterans.

Please contact me if you have any questions, or need additional information. Thank you.



OFFICE OF THE DISTRICT ATTORNEY

David Hollister, District Attorney
520 Main Street, Room 404 · Quincy, California 95971
(530) 283-6303 · Fax (530) 283-6340

301

Date: December 15, 2015
To: Plumas County Board of Supervisors
From: David Hollister, District Attorney
Subject: JAG Grant Resolution for the Alternative Sentencing Program

Recommendation:

- A. Please approve the attached Board Resolution authorizing the District Attorney to execute and administer a Grant Award Agreement for 2016 entitled The Edward Byrne Memorial Justice Assistance Grant.

Background and Discussion

On October 19, 2016, the District Attorney, with support from the members of the Jag Steering Committee, submitted an application for a grant from the Board of State and Community Corrections (BSCC) Edward Byrne Memorial Justice Assistance Grant (JAG) Program. The Alternative Sentencing Program received an award of \$207,028 from the JAG Program for calendar year 2016. These funds will be used to assist rural Plumas County criminal justice partners to enhance public safety, foster collaboration and improve the outcomes of individuals under the supervision of community corrections.

This grant requires that local agencies involved collaborate in providing evidence-based clinical and other services. The primary partners of the District Attorney are Probation, the Sheriff and Jail, Public Health, Alcohol and other Drug Services, and the Court. Other participating agencies in the Community Corrections Partnership are Plumas County Office of Education Foster/Homeless Program, the Literacy Program, Plumas Crisis Intervention and Resource Center and other non-profit service providers.

A copy of the Application is on file with the Clerk of the Board.

RESOLUTION No. 16-

WHEREAS the Plumas County Board of Supervisors desires to participate in the Edward Byrne Memorial Justice Assistance Grant (JAG) Program supported by federal grant funds and administered by the Board of State and Community Corrections (hereafter referred to as BSCC).

NOW, THEREFORE, BE IT RESOLVED that the District Attorney of Plumas County is authorized on behalf of the Board of Supervisors to submit the grant proposal for this funding and to accept the award for the attached application for January 1, 2016 to December 31, 2016 from BCCS and is authorized to sign on behalf of the Board the Grant Agreement including any extensions or amendments thereof.

IT IS AGREED that any liability arising out of the performance of this Grant Award, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The Board of State and Community Corrections disclaim responsibility for any such liability.

BE IT FURTHER RESOLVED that federal grant funds received hereunder shall not be used to supplant expenditures controlled by this body.

BE IT FURTHER RESOLVED that the county agrees to abide by the statutes and regulations governing the federal JAG Program as well as the terms and conditions of the Grant Agreement as set forth by the BSCC.

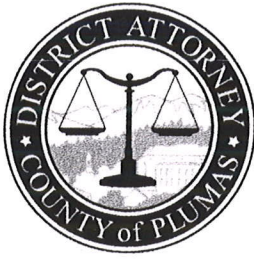
IT IS ALSO RESOLVED that grant funds received hereunder shall be deposited with the Plumas County Treasurer and budgeted in accordance with California law and Plumas County policy.

I hereby certify that the foregoing is a true copy of the resolution adopted by the Board of Supervisors of Plumas County in a meeting thereof held on December 15, 2015 by the following:

Vote: **Ayes:**
Noes:
Absent:

Signature: _____ Date: _____
Kevin Goss, Chair
Plumas County Board of Supervisors

ATTEST: _____ Date: _____
NANCY DAFORNO, Clerk of the Board
Plumas County Board of Supervisors



OFFICE OF THE DISTRICT ATTORNEY

David Hollister, District Attorney

520 Main Street, Room 404 • Quincy, California 95971

(530) 283-6303 • Fax (530) 283-6340

3C2

Date: December 15, 2015
To: Plumas County Board of Supervisors
From: David Hollister, District Attorney
Subject: Request to hire a Community Case Manager in Alternative Sentencing

Recommendation:

Authorize the District Attorney to recruit and hire the funded and allocated 1.0 FTE Community Case Manager to provide assistance to the Alternative Sentencing Program and the Plumas Adult Substance Abuse Treatment Court under AB109 and Drug Court Realignment funding.

Background and Discussion

As you know, AB109, also called Criminal Justice Realignment is a state law that transfers responsibility for certain low level criminal offenders from the Department of Corrections to counties.

On November 11, 2015, the Alternative Sentencing Program received notification that an incumbent Community Case Manager (CCM) was resigning her position so as to pursue a postgraduate degree.

A CCM provides direct referrals and services to defendants and recently released inmates. Filling this vacant position is critical in keeping up the services provided by the previous CCM and meeting the demands of the Court and other criminal justice partners.

The budget submitted and approved includes all the funding necessary for this position without any general fund contributions.

Summary

- A. Approve the hiring of a Community Care Case Manager providing services to the Alternative Sentencing Program and the Plumas Adult Substance Abuse Treatment Court.

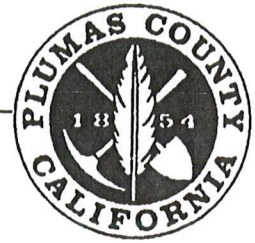
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graph TD
    DA[David Hollister  
District Attorney  
Public Administrator] --> DDA1[Deputy DA I, II or III]
    DA --> DDA2[Deputy DA I, II or III]
    DA --> DDA3[Deputy DA I, II or III]
    DA --> DFO[Department Fiscal Officer  
Associate PA]
    DDA1 --> LS1[Legal Services Assistant I or II]
    DDA2 --> LS2[Legal Services Assistant I or II]
    DDA3 --> LS3[Legal Services Assistant I or II]
    DDA3 --> SDAI[Senior DA Investigator]
    SDAI --> ASM[Alternative Sentencing Manager]
    ASM --> CCM1[Community Care Case Manager]
    ASM --> CCM2[Community Care Case Manager]
    ASM --> CCM3[Community Care Case Manager]
    ASM --> LS4[Legal Services Assistant I or II]
    ASM --> LS5[Legal Services Assistant I or II]
    CCM1 --> FAP[FISCAL AND ADMINISTRATIVE]
    CCM2 --> FAP
    CCM3 --> ASP[ALTERNATIVE SENTENCING PROGRAM]
    CCM4[Community Care Case Manager] --> ASP
    
```


PLUMAS COUNTY ASSESSOR

1 Crescent Street, • Quincy, CA 95971 • (530) 283-6380 • Fax (530) 283-6195

3D



CHARLES W. LEONHARDT
ASSESSOR

Date: November 23, 2015

To: The Honorable Board of Supervisors

From: Charles W. Leonhardt, Assessor

Subject: Authorization to fill the soon to be vacant Property Tax Assessment Specialist II position.

It is recommended that the Board:

Authorize the Assessor to fill the vacancy created by a recent resignation with a Property Tax Assessment Technician, Property Tax Assessment Specialist I or II depending upon experience.

Background and Discussion:

The Assessor has recently received notice of the resignation of our Property Tax Assessment Specialist II. This position service acts as the front line for customer service. The duties also include being the deed analyst, data entry person, marine valuation assistant and many other duties as required.

The Assessor's Office and most general fund departments have made significant staffing reductions in recent years as a result of declining revenues and property values. The Assessor's Office does not have sufficient personnel or the critical skills needed to carry out its basic functions without this position.

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

- Is there a legitimate business, statutory or financial justification to fill the position?
Yes! This position is responsible for analyzing deeds and changing title for our assessment records. The position is also responsible for vessel valuations and front line customer service. Current staffing levels and work loads do not allow for the duties of this desk to be transferred to other employees as they are already at maximum capacity.
- Why is it critical that this position be filled at this time?
High workloads and critical customer service. Plumas County is experiencing higher number of transfers than the other comparable counties. Staffing levels in this division are low compared to similar counties, as noted on the attached chart.
- How long has the position been vacant?
The vacancy is being created due to the current incumbent leaving the area to be married.
- Can the department use other wages until the next budget cycle?
No. The Department was forced to dramatically reduce other wages in prior budget cycles. There are insufficient funds available.
- What are staffing levels at other counties for similar departments and/or positions? *See the attached chart. Plumas County appraisal staffing is at the higher end of the range in terms of similar counties, however overall staffing is at the lower end of the range. Plumas County is in the higher end of the range as far as work load, which justifies the larger appraiser allocation. Plumas County is among the lowest in overall staffing. This is in part due to the Property Tax Specialist positions that have been shed in recent years due to budget reductions.*
- What core function will be impacted without filling the position prior to July 1?
Given the staffing reductions in recent years and significant economic challenges facing the local economy, current work back logs would increase significantly, thus delaying the receipt of growing supplemental tax revenues. It is imperative that we fill this position as promptly as possible.

- What negative fiscal impact will the County suffer if the position is not filled prior to July 1? *We will loose office productivity. The primary duties of this position must be completed before the appraisal process can begin. A delay in this initial phase of the process will ultimately delay supplemental assessments and their associated revenues. It will also place the overall workload farther behind.*
- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments? *N/A*
- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? *No, other than pending assessment appeals.*
- Does the budget reduction plan anticipate the elimination of any of the requested positions? *N/A*
- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support? *The Assessor's Office is a General Fund Department*
- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years? *The Assessor's Office does not have a reserve fund.*

CRITICAL STAFFING COMMITTEE REQUEST FORM

The following information and questionnaire must be completed in its entirety before the request will be reviewed by the Critical Staffing Committee.

DATE OF REQUEST: _____August 28, 2013_____

DEPARTMENT TITLE: _____Assessor 20060_____

BUDGET CODE(s) AND BREAKDOWN FOR REQUESTED
POSITION:___Assessor 20060_____

POSITION TITLE: Property Tax Specialist I-
II_____

IS POSITION CURRENTLY ALLOCATED? YES _XX_ NO ____

For Committee use only

Date of Committee Review: _____

Determination of Committee? _____ Recommended
_____ Not Recommended

Comments:_____

Date to Board of Supervisors: _____

Board Action: _____ Approved _____ Denied

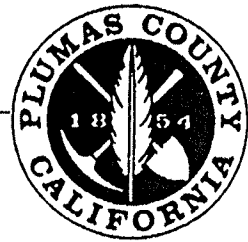
Board Modifications _____

Date returned to Department: _____

Date submitted to HR Technician for recruitment: _____

PLUMAS COUNTY ASSESSOR

1 Crescent Street, • Quincy, CA 95971 • (530) 283-6380 • Fax (530) 283-6195



CHARLES W. LEONHARDT
ASSESSOR

Comparable Assessor's Office Staffing and Work Load 2014-2015 Year

<u>County</u>	<u># Parcels</u>	<u># Prop 8s</u>	<u>Transfers</u>	<u>#Appraisers</u>	<u>Total Staff</u>	<u>Net Tax roll</u>
Amador	23,580	3,786	1,463	3	11*	\$4,459,658,612
Calaveras	43,127	15,499	1,983	4	13*	\$6,187,963,189
Colusa	15,733	1,175	419	5	11*	\$2,746,980,117
Del Norte	18,302	1,596	2,769	4	10	\$1,685,920,570
Lassen	29,291	4,148	872	3	9	\$2,014,966,768
Modoc	27,962**	15,300**	730	1	6**	\$ 934,413,076
Mono	17,214	4,435	824	4	9*	\$5,496,518,296
Plumas	25,447	8,013	2,135	4	8.5*	\$3,360,842,843
Sierra	5,350	809		2	4.25	\$ 514,943,723
Tuolumne	43,879	7,162	1,702	5	13	\$6,488,550,495

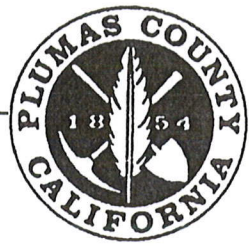
The Plumas County Assessor's staffing was reduced to 8 employees in the 2012 Budget Year. The .5 FTE reported is extra help.

* Megabyte Counties
** California Pines Land Project

Data source March 1, 2015 Report On Budgets, Workloads and Assessment Appeals and Salary Survey as published by the California State Board of Equalization. California Assessor's Association's 2015-2016 Roll Survey.

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CHARLES W. LEONHARDT
ASSESSOR

Comparable Assessor's Office Staffing and Work Load 2014-2015 Year

<u>County</u>	<u># Parcels</u>	<u># Prop 8s</u>	<u>Transfers</u>	<u>#Appraisers</u>	<u>Total Staff</u>	<u>Net Tax roll</u>
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GREGORY J. HAGWOOD
SHERIFF/CORONER

Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

3E1

Memorandum

DATE: December 1, 2015
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood
RE: Agenda Items for the meeting of December 15, 2015

It is recommended that the Board:

Approve an additional four (4) Corrections Officer positions to the Plumas County Correctional Facility's allocations. Authorize the Sheriff to recruit and hire four (4) additional correctional officers.

Background and Discussion:

Since 1992 the Plumas County Correctional Facility has been operating under a Federal Consent Decree. One of the main issues addressed by the Consent Decree is the staffing levels at the correctional facility. This issue has been on the forefront of negotiations with the Consent Decree plaintiffs' counsel for the past three years.

On November 2, 2015, Jail Commander Hermann and Assistant Sheriff Canalia, together with a representative from the County Counsel's Office, participated in a settlement conference at the U.S. District Court in Sacramento with the plaintiffs' counsel. The Federal Judge assigned to the case presided over the settlement conference, during which jail staffing levels (among other topics) were discussed. The judge and the plaintiffs' counsel were amenable to a staffing schedule that would address concerns under the consent decree, and the parties agreed to allow the County a twelve month period over which to achieve that schedule. This minimum staffing level would be four (4) correctional officers 1st shift, three (3) correctional officers 2nd shift and three (3) correctional officers 3rd shift. The Sheriff's Office analyzed how many correctional officers would be required to reliably meet this level, factoring in illness, vacation, and other typical leave patterns, and determined that an additional four (4) correctional officer positions would be necessary.

RESOLUTION NO. _____

**RESOLUTION TO AMEND THE PLUMAS COUNTY POSITION ALLOCATION FOR
BUDGET YEAR 2015-2016 TO INCLUDE 4.0 ADDITIONAL FTE CORRECTIONAL
OFFICERS POSITIONS, I OR II**

WHEREAS, the Board of Supervisors, through adoption of the budget, allocates positions for the various county departments each fiscal year; and

WHEREAS, during the fiscal year the Board of Supervisors may amend the position allocation by resolution; and

WHEREAS, it has been requested by the Sheriff due to the shifting of the responsibilities to the County for incarceration and supervision of a broad range of felons to increase staffing by 4.0 FTE Correctional Officers within the existing department; and

WHEREAS, the additional 4.0 FTE Correctional Officers are required due to the influx of offenders, the Federal Consent Decree governing the correctional facility, the staffing required to administer the use of electronic monitoring, work and educational programs for sentenced inmates as well as home arrest programs, and need for the correctional facility to be staffed appropriately;

NOW, THEREFORE, BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

The allocation for the Jail Department is amended as follows:

Jail - 70380	<u>FROM</u>	<u>TO</u>
Correctional Officer I or II	11.0	15.0

The foregoing Resolution, was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 15th day of December 2015 by the following vote:

AYES: Supervisors

NOES: Supervisors

ABSENT: Supervisors

Chairperson, Board of Supervisors

ATTEST:

Executive Clerk/Board of Supervisors




GREGORY J. HAGWOOD
SHERIFF/CORONER

Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

3Ed

Memorandum

DATE: December 1, 2015
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood 
RE: Agenda Items for the meeting of December 15, 2015

It is recommended that the Board:

Authorize the Sheriff to purchase computer, firewall, labor, and support equipment in the Plumas County Correctional Facility from the Plumas County Jail Construction Fund.

Background and Discussion:

The Sheriff is requesting funding in the amount of \$10,000.00, from the Plumas County Jail Construction Fund, to purchase and install computer and support equipment at the Correctional Facility.

This equipment is needed to provide a wireless network throughout the facility to accommodate telemedicine appointments, legal research access, and inclement weather exercise access for inmates. These upgrades to the facility are to satisfy the Consent Decree.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER

(Auditor's Use Only)

Department: CRIMINAL JUSTICE CONSTRUCTION FUND

Dept. No: 20293

Date 11/30/2015

The reason for this request is (check one):

- A. ☒ Transfer to/from Contingencies OR between Departments
 B. ☐ Supplemental Budgets (including budget reductions)
 C. ☐ Transfers to/from or new Fixed Asset, out of a 51XXX
 D. ☐ Transfer within Department, except fixed assets, out of a 51XXX
 E. ☐ Establish any new account except fixed assets

Approval Required

Board
 Board
 Board
 Auditor
 Auditor

☒ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0093	20293	528400	CONTINGENCIES	10,000.00
Total (must equal transfer to total)				10,000.00

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0093	20293	524400	SPECIAL DEPT EXPENSE	10,000.00
Total (must equal transfer to total)				10,000.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

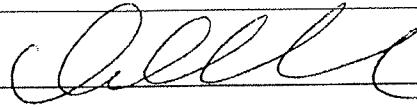
A) Transfer from Contingencies for jail upgrades to satisfy Consent Decree

B) Funds budgeted in Contingency account

C) Time sensitive project that needs to be handled immediately

D) N/A

Approved by Department Signing Authority:



☐ Approved/ Recommended

☐ Disapproved/ Not recommended

Auditor/Controller Signature: _____

Board Approval Date: _____

Agenda Item No. _____

Clerk of the Board Signature: _____

Date Entered by Auditor/Controller: _____

Initials _____

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



DEPARTMENT OF HUMAN RESOURCES

520 Main Street, Room 115, Quincy, California 95971

(530) 283-6444 FAX (530) 283-6160

Email: nancyselvage@countyofplumas.com

DATE: December 4, 2015

TO: The Honorable Board of Supervisors

FROM: Nancy Selvage, Acting Human Resources Director

SUBJECT: AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF
DECEMBER 15, 2015.
RE: APPROVE RESOLUTION TO ESTABLISH THE JOB
DESCRIPTION OF RECORDING SECRETARY.

IT IS RECOMMENDED THAT THE BOARD:

Approve resolution to establish the job description of Recording Secretary.

BACKGROUND AND DISCUSSIONS:

The Public Works Director R. Perreault requested the Human Resources Director to assist in creating and establishing the Recording Secretary classification.

Establishing this position will provide assistance in various secretarial and administrative support functions for Plumas County Transportation Commission, Public County Solid Waste Task Force, Plumas County Transportation Commission, Public Works Project Information Meetings and Hearings, and various supports to Projects and Staff Meetings.

The salary range proposed for this position is 1386 which is equivalent to that of the Administrative Assistant II classification that currently exists in the County's classification plan. This recommendation is based on this position being at the journey level with the complexities of dealing with various commissions and projects.

The Acting Human Resources Director meet and conferred with Operating Engineers regarding this new classification and salary range. The Union has no issues with Plumas County moving forward with this new position.

RESOLUTION NO. _____

**RESOLUTION TO AMEND THE COUNTY CLASSIFICATION PLAN TO INCLUDE THE
JOB DESCRIPTION OF RECORDING SECRETARY**

WHEREAS, Plumas County Personnel Rule 5.01 provides amendments to be made by resolution of the classification plan covering all positions in the County service; and

WHEREAS, during the fiscal year needs may arise to amend the Classification Plan; and

WHEREAS, the Public Works Director R. Perreault requested the Human Resources Director to assist in establishing the Recording Secretary classification at the salary range of 1386; and

WHEREAS, This position will assist in various secretarial and administrative support functions for Plumas County Transportation Commission, Public County Solid Waste Task Force, Plumas County Transportation Commission, Public Works Project Information Meetings and Hearings, and various support to Projects and Staff Meetings; and

WHEREAS, the Acting Human Resources Director met and conferred with Operating Engineers regarding this new classification and salary range. The Union has no issues with the County moving forward with this new position.

NOW, THEREFORE BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

The job description for Recording Secretary attached hereto is approved, and the County's classification plan is hereby amended to include the Recording Secretary classification at the salary range of 1386.

The foregoing Resolution is duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 15th day of December, 2015 by the following vote:

AYES: Supervisors
NOES: Supervisors
ABSENT: Supervisors

Chairperson, Board of Supervisors

ATTEST:

Clerk of the Board

RECORDING SECRETARY

DEFINITION

Under general supervision, to serve as a recording secretary to assigned Plumas County Staff; to perform a variety of office work; to answer public and staff contacts and concerns; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This is the journey level in the Secretary Class series. Positions in this class are assigned to secretarial, administrative support and office assistance work for designated County of Plumas administrative staff. Positions are characterized by a substantial amount of contact with others and administrative detail responsibility. This is distinguished from Administrative Secretary by the fact that incumbents do not serve as the primary secretary for an assigned County Department Head, large work unit administrator, or County Board or Commission. The areas of which this employee will work are as follows:

Plumas County Coordinating Council
Plumas County Solid Waste Task Force
Plumas County Transportation Commission
Public Works Project Informational Meetings and Hearings
Various Project and Staff Meetings

REPORTS TO:

Appropriate Administrative Staff in the Department and work unit where assigned.

EXAMPLES OF DUTIES:

- Coordinate with Chair of the committee to gather information in regards to an upcoming meeting.
- Prepare draft agenda for review.
- Make copies of pertinent data that applies to the meeting.
- On meeting day, arrive early to set the stage for recording the meeting with extra copies of the agendas, provide meeting minutes, sign-in sheets and extra copies of any pertinent information for the audience.
- Set up tape recorder in a conspicuous place for recording the meeting and operate recorder during the meeting.
- Coordinate with other staff in regards to those meetings being “live-Streamed”.
- Following the meeting, copy and pertinent notes that committee members may have taken. Recycle any leftover copies.
- Typed draft meeting minutes to be prepared following the meeting.
- Performs office assistance and secretarial work for assigned administrative staff.
- Compiles information for records and reports.
- Composes correspondence; types reports, documents, letter, forms and other items.
- Sets up materials for meetings and conferences.
- Gathers materials and distributes agenda for boards and committees.
- Compiles data and completes reports required by other government agencies.
- Retrieves historical information from files and records.
- Operates office equipment.
- Operates a computer and uses software packages to maintain detailed information and operating records.
- Assists with the development of information requirements for assigned programs and services.

TYPICAL PHYSICAL REQUIREMENTS:

Site for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephone, calculators, copiers and fax.

TYPICAL WORKING CONDITIONS

Work is performed in an office and courtroom environment; continuous contact with staff and public. Work will be performed at various County locations. Vehicular travel between locations will be required.

DESIRABLE QUALIFICATIONS:

Knowledge of:

- Filing and record keeping procedures
- Letter and report writing
- Receptionist and telephone techniques
- Office practices, methods, procedures and equipment
- Correct English usage, spelling, grammar and punctuation
- Mathematics
- Personal computers and software applications related to office and administrative support work

Ability to:

- Perform a variety of office support, secretarial unity administrative detail work
- Work with minimum supervision
- Compile information and prepare accurate reports
- Type from clear legible copy or recording
- Take dictation and notes at an appropriate rate for the job assignment and transcribe accurately
- Operate a variety of office equipment and computers
- Establish and maintain cooperative working relationships

TRAINING AND EXPERIENCE

At least one (1) year of responsible secretarial experience.

Special training and education in secretarial related fields is highly desirable.

SPECIAL REQUIREMENTS

Possession of a valid California Driver's License issued by the Department of Motor Vehicles.

All County of Plumas employees are designated Disaster Service Workers through state law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.

3F3

DEPARTMENT OF HUMAN RESOURCES

520 Main Street, Room 115, Quincy, California 95971

(530) 283-6444 FAX (530) 283-6160

Email: nancyselvage@countyofplumas.com



DATE: December 3, 2015

TO: The Honorable Board of Supervisors

FROM: Nancy Selvage, Acting Director of Human Resources

SUBJECT: AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF
DECEMBER 15, 2015.
RE: APPROVE RESOLUTION RATIFYING THE MEMORANDUM
OF UNDERSTANDINGS BETWEEN THE COUNTY OF PLUMAS
AND THE BARGAINING UNITS OF GENERAL & MID-
MANAGEMENT REPRESENTED BY OPERATING ENGINEERS
LOCAL #3.

IT IS RECOMMENDED THAT THE BOARD:

Approve resolutions to ratify the Memorandum of Understanding for the Bargaining Units of General & Mid-Management bargaining unit, represented by Operating Engineers Local #3 for the period of July 1, 2013 through June 30, 2018.

BACKGROUND AND DISCUSSION:

The County negotiation team has met in good faith with the bargaining team of Operating Engineers to reach a tentative agreement. The tentative agreement for the General & Mid-Management Unit contains the following:

1. Term of this agreement is for a five year period, July 1, 2013 through June 30, 2018.
2. 2.01 SALARY

The County shall determine the value of 1.0% of base wages for employees represented by the Union during November, 2015. The County shall divide the 1.0% value amount by the number of represented employees to determine each employee's lump sum payment. The County will make the one-time, lump sum payment to each employee during the first full pay period following adoption of this Agreement.

The County shall increase base wages by 3.575% for each represented classification effective the first full pay period following adoption of this Agreement.

The County shall increase base wages by 2.0% for each represented classification effective the pay period that includes July 1, 2016.

The County shall increase base wages by 2.0% for each represented classification effective the pay period that includes July 1, 2017.

During the term of the MOU, the County will determine if it can increase wages for classifications which are not paid from the County's general fund. The County will increase non-general fund classifications to whatever extent, if any, that it determines following this review process. The County does not need to negotiate any additional increases made under this paragraph with the Union.

3. 4.01 HEALTH INSURANCE
Active Employee Health Plan

- (a) Each month, the County shall contribute up to the following amount to fund the combined premiums for employee medical, dental, life and vision insurance for each benefit level:

Employee Only: \$624.60
Employee Plus One: \$1,248.30
Full Family: \$1,486.00

Each employee may select Plan A, Plan B, Plan C or Plan D from the Operating Engineers Health and Welfare Plan so long as the selected plan complies with the Affordable Care Act.

- (b) Employees who can show proof of other Affordable Health Care Act compliant health insurance and request opting out of the Operating Engineers health plan shall receive \$100.00 (one hundred dollars) per pay period for 24 (twenty four) pay periods per year, for a maximum benefit of \$2,400.00 (twenty-four hundred dollars) per year. Employees are required to submit proof of Affordable Health Care Act compliant health insurance on an annual basis and are required to notify the County within 14 (fourteen) days of their outside health insurance being discontinued.

4. 4.02 RETIREMENT

Retirement benefits are provided through the County's 2.0% at 55 benefit plan contract with the California Public Employees Retirement System (PERS) for classic miscellaneous members and 2.0% at 50 for classic safety members. New miscellaneous

members receive the PERS 2.0% at age 62 benefit plan and new safety members receive the PERS 2.7% at age 57 benefit plan, both of which are administered under the Public Employees' Pension Reform Act (PEPRA) of 2013.

Classic miscellaneous members shall pay the 7.0% employee pension contribution. Classic safety members shall pay the 9.0% employee pension contribution. New members shall pay 50% of the normal cost as their pension contribution as required by PEPRA. Employees pay these amounts on a pre-tax basis to the extent allowed by law.

All other language in these agreements remains the same as represented by Operating Engineers. Copy of the General Unit and Mid-Management Unit Memorandum of Understandings are on file with the Clerk of the Board.

RESOLUTION NO. 2015- _____

**RESOLUTION RATIFYING THE MEMORANDUM OF UNDERSTANDING
BETWEEN THE COUNTY OF PLUMAS AND THE BARGAINING UNITS OF
GENERAL & MID-MANAGEMENT REPRESENTED BY OPERATING
ENGINEERS LOCAL #3**

WHEREAS, the negotiation team for the Board of Supervisors and the negotiation team for the General and Mid-Management Units represented by Operating Engineers Local #3 have met and conferred in good faith and have reached a tentative agreement for a Memorandum of Understanding covering wages, hours and other terms and conditions of employment, for the General and Mid-Management Unit employees. The period covered under this tentative agreement is July 1, 2013 through June 30, 2018.

WHEREAS, the Board of Supervisors has reviewed and concurs with terms and conditions of the Memorandum of Understanding for the General Unit and the Mid-Management Unit.

NOW THEREFORE, BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

1. Board of Supervisors ratifies and accepts the Memoranda of Understanding for the General Unit and Mid-Management Unit as set forth in the copies of the Memoranda of Understanding attached to this Resolution as Exhibit A and B.
2. The County Auditor/Controller and Human Resources Director, are hereby directed to implement the provisions of these Memoranda of Understanding and the Board Chair is authorized to execute the individual Memoranda of Understanding and any other documents related hereto in order to carry out this ratification.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 18th day of December 15, 2015 by the following vote:

AYES:

NOES:

ABSENT:

ATTEST:

Chair, Board of Supervisors

Clerk of the Board



Clint Armitage
Acting Chief Probation Officer


County of Plumas
Department of Probation
270 County Hospital Rd. #128,
Quincy, California, 95971



Phone: 530-283-6200
FAX: 530-283-6165

DATE: December 15, 2015

TO: Honorable Board of Supervisors

FROM: Clint Armitage, Acting Chief Probation Officer 

SUBJECT: Plumas County Community Corrections Partnership Executive Committee- Contract with Alliance for Workforce Development, Inc.

Recommendation:

Plumas County Community Corrections Partnership respectfully recommends that Acting Chief Probation Officer Clint Armitage be given authorization to sign a contract with Alliance for Workforce Development, Inc. for up to the amount of \$25,000 during fiscal year 2015-2016.

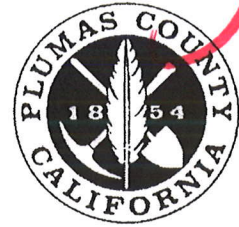
Background:

The Community Corrections Partnership Executive Committee approved and awarded Alliance for Workforce Development, Inc., a community based partner, the amount of \$25,000, during the August 19, 2015, meeting. The AB109 funds are for providing job search services to Probation clients referred by Probation or the Day Reporting Staff. Subsequently, this award was previously approved by the Board of Supervisors on September 11, 2015.



Clint Armitage
Acting Chief Probation Officer

County of Plumas
Department of Probation
270 County Hospital Rd. #128,
Quincy, California, 95971



Phone: 530-283-6200
FAX: 530-283-6165

DATE: December 15, 2015

TO: Honorable Board of Supervisors



FROM: Clint Armitage, Acting Chief Probation Officer

SUBJECT: Plumas County Community Corrections Partnership Executive
Committee- Contract with Plumas Crisis Intervention and Resource Center

Recommendation:

Plumas County Community Corrections Partnership respectfully recommends that Acting Chief Probation Officer Clint Armitage be given authorization to sign a contract with Plumas Crisis Intervention and Resource Center for up to the amount of \$36,821.00 during fiscal year 2015-2016.

Background:

The Community Corrections Partnership Executive Committee approved and awarded the Plumas Crisis Intervention and Resource Center, a community based partner, the amount of \$36,821.00 during the August 19, 2015 meeting. The AB109 funds are for providing services to help train Fathers to be involved, responsible and committed with the 24/7 Dad Project. Subsequently, this award was previously approved by the Board of Supervisors on September 11, 2015.



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PLUMAS COUNTY PLANNING & BUILDING SERVICES

555 Main Street, Quincy, CA 95971
(530) 283-7011

www.countyofplumas.com

DATE: December 15, 2015

TO: Honorable Chair and Members of the Board of Supervisors

FROM: Randy Wilson, Plumas County Planning Director *RW*

RE: Request for approval of amendments to funding agreements between the Quincy Community Services District, the Indian Valley Community Services District, the Feather River Land Trust, UC Davis Hydrologic Research Laboratory Department of Civil and Environmental Engineering, and Burkhard Bohm which implement unfinished projects funded under Grant Agreement No. 4600007650 between the State of California, Department of Water Resources and Plumas County (Proposition 50 Grant) extending all of the funding agreement's expiration dates until December 31, 2016, and authorize the Planning Director to sign the Amendment.

Background

On January 18, 2008, Plumas County entered into a grant agreement with the Department of Water Resources. The amount of the agreement was for grant funds of \$7,000,000. On March 3, 2015, the Board of Supervisors agreed to Amendment No. 7 to the Proposition 50 Grant Agreement reprogramming, in part, \$400,000 towards funding the purchase of property known as the Chester River Parkway project (sometimes referred to as the Olsen Barn property) by the Feather River Land Trust. On July 14, 2015, the Board of Supervisors considered Amendment No. 8 and approved this amendment to the Proposition 50 Grant Agreement. Amendment No.8 allowed invoicing of these funds, \$400,000 to be placed in an interest-free escrow account facilitating the purchase of the property.

Amendment No. 9 of the Proposition 50 Grant Agreement between Plumas County and the Department of Water Resources (DWR) will extend the expiration date of the Grant Agreement from December 31, 2015, to December 31, 2016. There remain a number of projects funded by the Grant Agreement that cannot be completed and invoiced by December 31, 2015 and DWR recognizes this fact and is willing to amend the Grant Agreement until December 31, 2016.

Staff Comment

This Board of Supervisors item follows the Board of Supervisors consideration of extending the expiration date of the Grant Agreement between DWR and Plumas County extending the expiration date of the Grant Agreement until December 31, 2016.

The following funding agreements are proposed to have the expiration date extended until December 31, 2016.

Indian Valley Community Services District-Taylorsville Wastewater Improvement Project. The project is anticipated to be fully constructed, but invoicing of the project may not be completed. The request to extend the expiration date is to insure that all invoicing can be completed without issues with the funding agreement expiring.

Quincy Community Services District-Quincy Wetlands Project. The project has run into permitting and California Environmental Quality Act (CEQA) and Native American Consultation issues and cannot be completed and invoiced by December 31, 2015. The request to extend the expiration date until December 31, 2106, will allow the project to acquire permits and complete the CEQA Native American Consultation process. Staff notes that recent changes to CEQA now require projects to consult with Native Americans as part of the CEQA process.

Feather River Land Trust-Genesee Valley Integrated Water Management Project. This project involves drilling irrigation water wells and installation of associated irrigation conveyance piping. The wells have been recently drilled. However, the associated irrigation piping and invoicing cannot be completed by December 31, 2015. The request to extend the expiration date until December 31, 2016, will allow this project to be completed.

UC Davis Hydrologic Research Laboratory Department of Civil and Environmental Engineering-Upper Middle Fork Project. This project involves a computer modeling of the Sierra Valley Groundwater Basin and cannot be completed by December 31, 2015. The request is to extend the expiration date until December 31, 2016, in order for field work associated with the project to be completed and for the computer model to run as long as possible creating the most accurate results.

Burkhard Bohm-Sierra Valley Well Assessment. This project involves a characterization of the water wells in Sierra Valley and the development of a 3-dimensional model of the Sierra Valley Groundwater basin. This project will complement the UC Davis Hydrologic Research Laboratory Department of Civil and Environmental Engineering Upper Middle Fork Project as well as provide information to the Sierra Valley Groundwater Management District. Considerable work on this project has been completed. However, there is more work needed on this project, which cannot be completed by December 31, 2015.

Status of other funding agreements under the Proposition Grant Agreement:

Feather River Land Trust-Chester River Parkway Project. This project has been completed with the Feather River Land Trust completion of the purchase of land in the Chester Area known as the Olsen Barn Property. The project's final invoices are being processed.

Plumas National Forest-National Forest Water Quality Improvement Project. This project agreement does not need to be extended as the last amendment to the funding agreement extended the expiration date until December 31, 2016. Staff understands that most of the work has been completed and invoicing is in process.

Indian Valley Community Services District/Plumas County-Greenville Water and Sewer Systems Repairs Project. This funding agreement is under the Plumas County Public Works Department and will be presented as a separate Board of Supervisors item by the Plumas County Department of Public Works.

ACTIONS FOR CONSIDERATION

Staff recommends the Board of Supervisors take the following action:

- I. Approve amendments to funding agreements between the Quincy Community Services District, the Indian Valley Community Services District, the Feather River Land Trust, UC Davis Hydrologic Research Laboratory Department of Civil and Environmental Engineering, and Burkhard Bohm, which implement unfinished projects funded under Grant Agreement No. 4600007650 between the State of California, Department of Water Resources and Plumas County (Proposition 50 Grant) extending all of the funding agreement's expiration dates until December 31, 2016, and authorize the Planning Director to sign the Amendment.

Attachments:

First Amendment with the Indian Valley Community Services District-Taylorsville Waste Water Improvement Project and original Funding Agreement

First Amendment with the Quincy Community Services District-Quincy Wetlands Project and original Funding Agreement

First Amendment with the Feather River Land Trust-Genesee Valley Integrated Water Management Project and original Funding Agreement

Third Amendment to Agreement 201300284 between Plumas County and The Regents of the University of California (UC Davis Campus) and original Agreement

First Amendment to the Funding Agreement with Burkhard Bohm-Sierra Valley Well Assessment and original Funding Agreement

FIRST AMENDMENT TO AGREEMENT

BY AND BETWEEN

PLUMAS COUNTY AND INDIAN VALLEY COMMUNITY SERVICES DISTRICT

This First Amendment to Agreement ("Amendment") is made on December 15, 2015, between PLUMAS COUNTY, a political subdivision of the State of California ("COUNTY"), and INDIAN VALLEY COMMUNITY SERVICES DISTRICT ("CONTRACTOR") who agrees as follows:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:
 - a. PLUMAS COUNTY and the INDIAN VALLEY COMMUNITY SERVICES DISTRICT have entered into a written Agreement dated May 5, 2015, (the "Agreement"), whereby Plumas County will disperse grant funds totaling up to \$184,080.00 to Contractor to assist in funding the Taylorsville Wastewater Improvement Project, as that project is set forth in the Grant Agreement, as such Agreement has been amended on December 15, 2015.
 - b. Because the Department of Water Resources (DWR) has agreed to extend the expiration date of the Grant Agreement between DWR and Plumas County until December 31, 2016, and that the Indian Valley Community Services District indicates that Taylorsville Wastewater Improvement project is planned to be completed by December 31, 2015, however there is some uncertainty that invoicing of the project cannot be completed by the December 31, 2015, the parties desire to change the Agreement.
2. **Amendments:** The parties agree to amend the Agreement as follows:
 - a. Paragraph D.4 is amended to read as follows:

COMMENCEMENT/EXPIRATION DATE. This funding agreement is executed as of the date of the last signature and is effective until December 31, 2016, at which time it will expire unless extended.
3. **Effectiveness of Agreement:** Except as set forth in this First Amendment of Agreement, all provisions of the Agreement dated May 5, 2015, shall remain unchanged and in full force and effect.

____ Contractor's Initials

County Initials ____

IN WITNESS WHEREOF, this First Amendment of Agreement dated December 15, 2015, has been executed as of the date set below.

The PARTIES HERETO have executed this instrument.

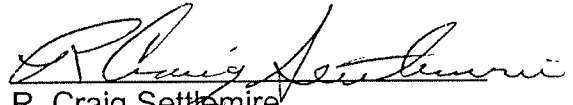
INDIAN VALLEY
COMMUNITY SERVICES DISTRICT

PLUMAS COUNTY

Chris Gallagher DATE
General Manager

RANDY WILSON DATE
Planning Director

Approved as to Form:


R. Craig Settemire
County Counsel

____ Contractor's Initials

County Initials ____

FUNDING AGREEMENT

Between

County of Plumas

And

Indian Valley Community Services District

(Proposition 50 IRWM – TAYLORSVILLE WASTEWATER IMPROVEMENT PROJECT)

This Funding Agreement is hereby entered into by and between the County of Plumas ("County") and the Indian Valley Community Services District ("Contractor").

A. PURPOSE:

The California Department of Water Resources (CA-DWR) has established grant agreement #4600007650 Amendment 7 (the "Grant Agreement") with Plumas County to provide \$7,000,000 under the Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002. CA-DWR will provide these grant funds to assist in financing projects associated with the Upper Feather River Watershed Integrated Regional Water Management Plan and the Upper Feather River Watershed and Water Quality Improvement Project, hereinafter referred to as the Water Quality Improvement Project. In addition to items to be implemented by several entities in the Upper Feather River Region, the Water Quality Improvement Project includes the Indian Valley Community Services District Wastewater Improvement Project ("Taylorsville Project"). Plumas County will disperse grant funds totaling up to \$184,080.00, to Contractor to assist in funding the Taylorsville Project, as that project is set forth in the Grant Agreement, as such Agreement has been amended on March 13, 2015.

B. CONTRACTOR SHALL

1. Implement and complete all work items described in Amended Grant Agreement #7 related to the Taylorsville Project as follows:

Task 1 Direct Project Administration: Budget Category (a)

Task 1.1 Contracts and Permits

Task 1.1 Contractor shall document steps taken in soliciting and awarding any contracts to perform grant work complying with all applicable laws and regulations regarding securing competitive bids and undertaking competitive negotiations in Grantee's contracts with other entities for acquisition of goods and services and construction of public works with funds provided by State under this Grant Agreement. Grantee shall provide State with a copy of the awarded contract. Contractor shall document all contractor activities and expenditures in monthly reports. The State shall have the right to inspect the work being performed at any and all reasonable times during the term of the Grant Agreement, including any subcontracts. Provisions ensuring this access shall be in all contracts or subcontracts entered into pursuant to its Grant Agreement with the State.

Task 1.2 No work that is subject to California Environmental Quality Act (CEQA) or National Environmental Policy Act (NEPA) may proceed under this Agreement until the State receives documents that satisfy the CEQA/NEPA process.

Task 1.3 Contractor shall secure all required permits for project work. No work that is subject to permitting may proceed under this Agreement until documents that satisfy the permitting process(es) are received by the State.

Project planning has been complete.

Design engineering will be prepared by a consultant water and sewer (civil) engineer.

Task 1.4 – Complete final engineered plans and design documents.

The proposed project is categorically exempt from the requirement for the preparation of environmental documents under Section 15302(c) of the State CEQA Guidelines.

The Indian Valley Community Services District will obtain appropriate encroachment permits from Plumas County, as well as any required resource agency permits. Indian Valley Community Services District will perform construction tasks.

Task 2.1 – Perform construction tasks as outlined in table below.

Activity Description	Quantity
Sewer Main Replacement:	
Replace 4" HDPE SDR 11 IPS Sewer Main	5000 linear feet
Replace 4" HDPE SDR 11 IPS MJ Adaptor	4
Replace 4" Restraining Compression Coupling	4
Replace Tracer Wire	5000 linear feet
Dewater Existing Main	
Use septic truck to transport sewage during replacement	
Rental of winch, backhoe, and fusion welder	
Use of Camera Main	
Perform traffic control as necessary during construction	
Mobilization and Demobilization of equipment and staff	
SCADA Replacement:	

SM COUNTY INITIALS

CONTRACTOR INITIALS CS

Purchase and install Digital Pump Controller	1
Purchase and install level transmitter	1
Purchase and install 14AWG Twisted Shielded Pair	1 spool
Purchase and install SCADA Dialer	1

The Indian Valley Community Services District will obtain appropriate encroachment and water quality permits (SWPPP). Implementation of required BMPs will be the responsibility of the contractor. No additional mitigations or enhancements are necessary.

Task 3.1 – Ensure construction tasks are performed in a manner compliant with the pertinent permit requirements.

The Indian Valley Community Services District will administer the construction phase of the project.

Task 4.1 – Perform construction planning supervisory duties and coordinate with Plumas County and other agencies as necessary.

No additional costs are anticipated.

2. Provide Plumas County with project progress reports (Monthly Reports, Project Completion Report, Grant Completion Report, and Post Performance Report) to meet the requirements of the Grant Agreement.
3. Comply with all of the requirements and obligations of a Local Project Sponsor under the Grant Agreement in carrying out the work under this Funding Agreement.
4. Submit invoices to the County no more frequently than monthly for all reimbursable work set forth in the Grant Agreement, as shown in this Funding Agreement, including all supporting documentation required by the County to obtain reimbursement from CA-DWR.

C. PLUMAS COUNTY SHALL:

1. Disperse up to \$184,080.00 to Contractor to reimburse expenses identified in the budget and work plan of the Taylorsville Project.

D. IT IS MUTUALLY AGREED AND UNDERSTOOD BY ALL PARTIES THAT:

SM COUNTY INITIALS

CONTRACTOR INITIALS CS

1. MODIFICATION. Modifications within the scope of the instrument shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.
2. PRINCIPAL CONTACTS. The principal contacts for this agreement are, and any notice required or permitted under this agreement shall be provided in writing to, the following contacts:

Contractor Project Contact

Jesse Lawson
127 Crescent Street
Greenville, CA 95947
Phone: 530-284-7224

Plumas County Project Contact

Randy Wilson
555 Main Street
Quincy, CA 95971
Phone: 530-283-6214

3. PAYMENT. Payment shall be made by the County to Contractor upon receipt of grant funds from CA-DWR. The processing of payment requests by CA-DWR is beyond the control of the County and payment of Contractor billings may exceed typical payment cycles. Depending on the County's available cash resources, the County may, in its sole discretion, make payment to Contractor prior to receiving payment from CA-DWR.
4. COMMENCEMENT/EXPIRATION DATE. This Funding Agreement is executed as of the date of the last signature and is effective until December 31, 2015, at which time it will expire unless extended.
5. TERMINATION. The County may terminate this Funding Agreement at any time without cause upon notice to Contractor. Upon notice of termination, Contractor shall cease any further work under this agreement and submit a final invoice for any work that has already been completed.
6. INDEMNIFICATION. Each party shall indemnify, defend, and hold harmless the other party and its officers, employees and agents, against any and all liabilities, claims, demands, damages, and costs (including attorney's fees and litigation costs) that arise in any way from negligent acts, willful acts, or errors or omissions of that party, or that party's employees or agents. Each party understands and agrees that its duty to defend shall be a separate and independent duty from the duty to indemnify.
7. INDEPENDENT CONTRACTOR. The parties understand and agree that Contractor is an independent contractor and that no employment relationship between Contractor and the County of Plumas is created by this Funding Agreement. The County's workers' compensation insurance does not cover Contractor or any member of the Contractor's staff. Contractor shall, at Contractor's own risk and expense, determine the method and manner by which duties imposed by this Funding Agreement are performed. This Funding Agreement is not an agency agreement, and Contractor is not an agent or legal representative of the County of Plumas for any purpose whatsoever. Contractor is not

granted any express or implied right or authority to assume or create any obligation or responsibility on behalf of, or in the name of, the County of Plumas, or to bind the County of Plumas in any manner or thing whatsoever. During the term of this Agreement, no employee or independent Contractor shall become an employee or agent of the County of Plumas for any purpose.

8. ASSIGNMENT. The rights and duties established by this Funding Agreement are not assignable by either party, in whole or in part, without prior written consent of the other party.
9. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof. There are no more promises, express or implied, between the parties, and each party covenants to act in good faith at all times during the term of this Agreement.
10. SEVERABILITY. If any provisions of this Agreement are held to be invalid or unenforceable, the remaining portions shall continue to be valid and enforceable. In such event, however, should any provision held to be invalid or unenforceable frustrate the purpose of this Agreement or render it meaningless, the Agreement shall be deemed cancelled.

In executing this Funding Agreement, the County (Grantee) demonstrates that Contractor (the designated Local Project Sponsor) is aware of and will comply with the provisions of the Grant Agreement between CA-DWR and County (Grantee).

The PARTIES HERETO have executed this instrument.

INDIAN VALLEY COMMUNITY SERVICES DISTRICT, PLUMAS COUNTY



JESSE LAWSON DATE

General Manager



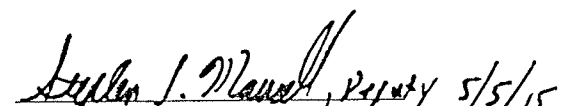
RANDY WILSON DATE

Planning Director

Approved as to form:




JVCSD



R. Craig Settemire
Plumas County Counsel

SM COUNTY INITIALS

CONTRACTOR INITIALS 

FIRST AMENDMENT TO AGREEMENT
BY AND BETWEEN
PLUMAS COUNTY AND QUINCY COMMUNITY SERVICES DISTRICT

This First Amendment to Agreement ("Amendment") is made on December 15, 2015, between PLUMAS COUNTY, a political subdivision of the State of California ("COUNTY"), and QUINCY COMMUNITY SERVICES DISTRICT ("CONTRACTOR") who agrees as follows:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:
 - a. PLUMAS COUNTY and the QUINCY COMMUNITY SERVICES DISTRICT have entered into a written Agreement dated May 14, 2015, (the "Agreement"), whereby Plumas County will disperse grant funds totaling up to \$408,544.49 to Contractor to assist in funding the Quincy Wetlands Project, as that project is set forth in the Grant Agreement, as such Agreement has been amended on December 15, 2015.
 - b. Because the Department of Water Resources (DWR) has agreed to extend the expiration date of the Grant Agreement between DWR and Plumas County until December 31, 2016, and that the Quincy Community Services District indicates that Quincy Wetlands project cannot be completed by the December 31, 2015, due to issues of Native American Consultation and permitting of the project, the parties desire to change the Agreement.
2. **Amendments:** The parties agree to amend the Agreement as follows:
 - a. Paragraph D.4 is amended to read as follows:

COMMENCEMENT/EXPIRATION DATE. This funding agreement is executed as of the date of the last signature and is effective until December 31, 2016, at which time it will expire unless extended.
3. **Effectiveness of Agreement:** Except as set forth in this First Amendment of Agreement, all provisions of the Agreement dated May 14, 2015, shall remain unchanged and in full force and effect.

____ Contractor's Initials

County Initials____

IN WITNESS WHEREOF, this First Amendment of Agreement dated December 15, 2015, has been executed as of the date set below.

The PARTIES HERETO have executed this instrument.

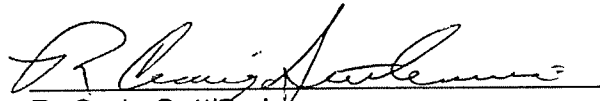
QUINCY COMMUNITY
SERVICES DISTRICT

PLUMAS COUNTY

LARRY SULLIVAN DATE
General Manager

RANDY WILSON DATE
Planning Director

Approved as to Form:



R. Craig Settemire
County Counsel

____ Contractor's Initials

County Initials _____

FUNDING AGREEMENT

Between

County of Plumas

And

Quincy Community Services District

(Proposition 50 IRWM – QUINCY WETLANDS TREATMENT PROJECT)

This Funding Agreement is hereby entered into by and between the County of Plumas ("County") and the Quincy Community Services District ("Contractor").

A. PURPOSE:

The California Department of Water Resources (CA-DWR) has established grant agreement #4600007650 Amendment 7 (the "Grant Agreement") with Plumas County to provide \$7,000,000 under the Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002. CA-DWR will provide these grant funds to assist in financing projects associated with the Upper Feather River Watershed Integrated Regional Water Management Plan and the Upper Feather River Watershed and Water Quality Improvement Project, hereinafter referred to as the Water Quality Improvement Project. In addition to items to be implemented by several entities in the Upper Feather River Region, the Water Quality Improvement Project includes the Quincy Community Services District Wetlands Treatment Project ("Quincy Wetlands Project"). Plumas County will disperse grant funds totaling up to \$408,544.49, of which \$208,544.49 has been invoiced and paid less 10% retention (\$20,854.49) to date for work already completed, to Contractor to assist in funding the Quincy Wetlands Project, as that project is set forth in the Grant Agreement, as such Agreement has been amended on March 13, 2015.

B. CONTRACTOR SHALL

1. Implement and complete all work items described in Amended Grant Agreement #7 related to the Quincy Wetlands Projects as follows:

Task 1 Direct Project Administration: Budget Category (a)

Task 1.1 Contracts and Permits

Task 1.1 Contractor shall document steps taken in soliciting and awarding any contracts to perform grant work complying with all applicable laws and regulations regarding securing competitive bids and undertaking competitive negotiations in Grantee's contracts with other entities for acquisition of goods and services and construction of public works with funds provided by State under this Grant Agreement. Grantee shall provide State with a copy of the awarded contract. Contractor shall document all contractor activities and expenditures in quarterly reports. The State shall have the right to inspect the work being performed at any and all reasonable times during the term of the Grant Agreement, including any

SM COUNTY INITIALSCONTRACTOR INITIALS JS

subcontracts. Provisions ensuring this access shall be in all contracts or subcontracts entered into pursuant to its Grant Agreement with the State.

Task 1.2 No work that is subject to California Environmental Quality Act (CEQA) or National Environmental Policy Act (NEPA) may proceed under this Agreement until the State receives documents that satisfy the CEQA/NEPA process.

Task 1.3 Contractor shall secure all required permits for project work. No work that is subject to permitting may proceed under this Agreement until documents that satisfy the permitting process(es) are received by the State.

Task 2 Land Purchase/Easements: Budget Category (b)

Task 2.1 Formalize drainage easement between Quincy CSD and adjacent landowner.

Task 3 Planning/Design/Engineering/Environmental Documentation: Budget Category (c)

Task 3.1 Environmental Review and Permits

Task 3.1 Conduct resource surveys, including wildlife, botany, and archeology.

Task 3.1.2 Complete CEQA review, including determination of final discharge point.

Task 3.1.3 Obtain 401 and 404 permits and agreement with Department of Fish & Game.

Task 3.2 - Project Design

Task 3.2.1 Prepare final design and layout of facilities

Task 3.2.2 Submit final design to Regional Water Quality Control Board for approval.

Task 4 Implementation: Budget Category (d)

Task 4.1 Construction

Task 4.1.1 - Perform earth work to configure site

Task 4.1.2 Construct spillways and conveyance ditch

Task 4.1.3 Install control valves

Task 4.1.4 Construct detention ponds

Task 4.1.5 Construct grade control structures

Task 4.1.6 Improve or expand step pool headcut structures, if needed (budget contingency)

Task 4.1.7 Establish groundwater monitoring wells

Task 4.1.8 Re-establish the diffuser pipe in Spanish Creek and install a single boulder cross-vane structure to increase at-site stream gradient to concentrate flows towards the center of the channel and maintain a scout hole where increased velocity and turbulence will maximize mixing with treated effluent and conduct an engineering mixing dilution study for this installation.

Task 4.1.9 Abandon the damaged diversion dam located approximately 500 feet down stream of the diffuser causing stream flows in Spanish Creek to slacken over the diffuser.

Task 4.2 Environmental Compliance/Mitigation/Enhancement

Task 4.2.1 Restoration

Task 4.2.1 Reestablish vegetation, if necessary.

Task 4.3 Construction Administration

Task 4.3 Construction Administration

Task 4.3.1 Develop final equipment specifications

Task 4.3.2 Develop, advertise and award construction contract package

Task 4.3.3 Provide direct supervision of all construction activities by FRCRM Project Manager and Quincy CSD staff.

Task 4.3.4 Coordinate project and contract activities with Quincy CSD staff.

Task 4.3.5 Coordinate all other project/contract activities and monitor construction.

Task 4.4 Post-Project Monitoring and Evaluation

Task 4.4.1 Conduct monitoring as described in PAEP

Task 4.4.2 Establish on-site evaporation monitoring station

Task 4.4.3 Monitor effectiveness of metal extraction through use of tertiary wetlands

Task 4.4.4 Evaluate potential for project expansion

Task 4.4.5 Monitor western pond turtle population trends

Task 4.4.6 Prepare annual reports detailing monitoring activities and results

Task 4.5 Coordination, Planning, and Education

Task 4.5.1 Maintain and enhance communication and collaboration within the 23-member FRCRM as well as between the FRCRM and larger public.

Task 4.5.2 Conduct monthly FRCRM meetings augmented with frequent general public/stakeholder meetings and watershed project tours.

Task 4.5.3 Maintain and enhance excellent programmatic and planning collaboration amongst the signatory entities of the IRWM.

Task 4.5.4 Maintain and enhance current K-12 watershed education, including special events such as the regionally recognized Watercourse tour.

2. Provide Plumas County with project progress reports (Monthly Reports, Project Completion Report, Grant Completion Report, and Post Performance Report) to meet the requirements of the Grant Agreement.
3. Comply with all of the requirements and obligations of a Local Project Sponsor under the Grant Agreement in carrying out the work under this Funding Agreement.
4. Submit invoices to the County no more frequently than monthly for all reimbursable work set forth in the Grant Agreement, as shown in this Funding Agreement, including all supporting documentation required by the County to obtain reimbursement from CA-DWR.

C. PLUMAS COUNTY SHALL:

1. Disperse up to \$408,544.49, of which \$208,544.49 has been invoiced and dispersed less 10% retention (\$20,854.49). The remaining amount to be dispersed is \$200,000 of grant funds to Contractor to reimburse expenses identified in the budget and work plan of the Quincy Wetlands Project.

D. IT IS MUTUALLY AGREED AND UNDERSTOOD BY ALL PARTIES THAT:

1. MODIFICATION. Modifications within the scope of the instrument shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.
2. PRINCIPAL CONTACTS. The principal contacts for this agreement are, and any notice required or permitted under this agreement shall be provided in writing to, the following contacts:

Contractor Project Contact

Larry Sullivan
900 Spanish Creek Road
Quincy, CA 95971

Plumas County Project Contact

Randy Wilson
555 Main Street
Quincy, CA 95971

Phone: 530-283-0836

Phone: 530-283-6214

3. PAYMENT. Payment shall be made by the County to Contractor upon receipt of grant funds from CA-DWR. The processing of payment requests by CA-DWR is beyond the control of the County and payment of Contractor billings may exceed typical payment cycles. Depending on the County's available cash resources, the County may, in its sole discretion, make payment to Contractor prior to receiving payment from CA-DWR.
4. COMMENCEMENT/EXPIRATION DATE. This Funding Agreement is executed as of the date of the last signature and is effective until December 31, 2015, at which time it will expire unless extended.
5. TERMINATION. The County may terminate this Funding Agreement at any time without cause upon notice to Contractor. Upon notice of termination, Contractor shall cease any further work under this agreement and submit a final invoice for any work that has already been completed.
6. INDEMNIFICATION. Each party shall indemnify, defend, and hold harmless the other party and its officers, employees and agents, against any and all liabilities, claims, demands, damages, and costs (including attorney's fees and litigation costs) that arise in any way from negligent acts, willful acts, or errors or omissions of that party, or that party's employees or agents. Each party understands and agrees that its duty to defend shall be a separate and independent duty from the duty to indemnify.
7. INDEPENDENT CONTRACTOR. The parties understand and agree that Contractor is an independent contractor and that no employment relationship between Contractor and the County of Plumas is created by this Funding Agreement. The County's workers' compensation insurance does not cover Contractor or any member of the Contractor's staff. Contractor shall, at Contractor's own risk and expense, determine the method and manner by which duties imposed by this Funding Agreement are performed. This Funding Agreement is not an agency agreement, and Contractor is not an agent or legal representative of the County of Plumas for any purpose whatsoever. Contractor is not granted any express or implied right or authority to assume or create any obligation or responsibility on behalf of, or in the name of, the County of Plumas, or to bind the County of Plumas in any manner or thing whatsoever. During the term of this Agreement, no employee or independent Contractor shall become an employee or agent of the County of Plumas for any purpose.
8. ASSIGNMENT. The rights and duties established by this Funding Agreement are not assignable by either party, in whole or in part, without prior written consent of the other party.
9. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof. There are no more promises, express or implied, between the parties, and each party covenants to act in good faith at all times during the term of this Agreement.

SM COUNTY INITIALS

CONTRACTOR INITIALS



10. SEVERABILITY. If any provisions of this Agreement are held to be invalid or unenforceable, the remaining portions shall continue to be valid and enforceable. In such event, however, should any provision held to be invalid or unenforceable frustrate the purpose of this Agreement or render it meaningless, the Agreement shall be deemed cancelled.

In executing this Funding Agreement, the County (Grantee) demonstrates that Contractor (the designated Local Project Sponsor) is aware of and will comply with the provisions of the Grant Agreement between CA-DWR and County (Grantee).

The PARTIES HERETO have executed this instrument.

QUINCY COMMUNITY SERVICES DISTRICT

PLUMAS COUNTY

Larry Sullivan 5/14/2015
LARRY SULLIVAN DATE
General Manager

Randy Wilson 5-5-5
RANDY WILSON DATE
Planning Director

Approved as to form:

Stephen T. Murrell, Deputy 5/5/15
R. Craig Settemire
Plumas County Counsel

FIRST AMENDMENT TO AGREEMENT
BY AND BETWEEN
PLUMAS COUNTY AND FEATHER RIVER LAND TRUST

This First Amendment to Agreement ("Amendment") is made on December 15, 2015, between PLUMAS COUNTY, a political subdivision of the State of California ("COUNTY"), and FEATHER RIVER LAND TRUST ("CONTRACTOR") who agrees as follows:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:
 - a. PLUMAS COUNTY and the FEATHER RIVER LAND TRUST have entered into a written Agreement dated June 3, 2015, (the "Agreement"), whereby Plumas County will disperse grant funds totaling up to \$555,648.00 to Contractor to assist in funding the Genesee Valley Integrated Water Management Project, as that project is set forth in the Grant Agreement, as such Agreement has been amended on December 15, 2015.
 - b. Because the Department of Water Resources (DWR) has agreed to extend the expiration date of the Grant Agreement between DWR and Plumas County until December 31, 2016, and that the Feather River Land Trust indicates that Genesee Valley Integrated Water Management Project cannot be completed by the December 31, 2015, due to issues with completion of well drilling and installation of associated irrigation pipes, the parties desire to change the Agreement.
2. **Amendments:** The parties agree to amend the Agreement as follows:
 - a. Paragraph D.4 is amended to read as follows:

COMMENCEMENT/EXPIRATION DATE. This funding agreement is executed as of the date of the last signature and is effective until December 31, 2016, at which time it will expire unless extended.
3. **Effectiveness of Agreement:** Except as set forth in this First Amendment of Agreement, all provisions of the Agreement dated June 3, 2015, shall remain unchanged and in full force and effect.

____ Contractor's Initials

County Initials ____

IN WITNESS WHEREOF, this First Amendment of Agreement dated December 15, 2015, has been executed as of the date set below.

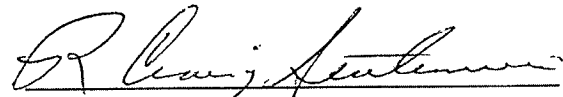
The PARTIES HERETO have executed this instrument.

FEATHER RIVER LAND TRUST PLUMAS COUNTY

Paul Hardy DATE
Director

RANDY WILSON DATE
Planning Director

Approved as to Form:



R. Craig Settemire
County Counsel

____ Contractor's Initials

County Initials_____

RECEIVED
OCT 01 2015

Auditor's / File

FUNDING AGREEMENT

Between
County of Plumas
And

Feather River Land Trust

(Proposition 50 IRWM – GENESEE VALLEY INTEGRATED WATER MANAGEMENT
PROJECT)

Handwritten:
Contract #
FCD 029
(formerly FCD-017)

This Funding Agreement is hereby entered into by and between the County of Plumas ("County") and the Feather River Land Trust ("Contractor").

A. PURPOSE:

The California Department of Water Resources (CA-DWR) has established grant agreement #4600007650 Amendment 7 (the "Grant Agreement") with Plumas County to provide \$7,000,000 under the Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002. CA-DWR will provide these grant funds to assist in financing projects associated with the Upper Feather River Watershed Integrated Regional Water Management Plan and the Upper Feather River Watershed and Water Quality Improvement Project, hereinafter referred to as the Water Quality Improvement Project. In addition to items to be implemented by several entities in the Upper Feather River Region, the Water Quality Improvement Project includes the Genesee Valley Integrated Water Management Project ("Genesee Valley Project"). Plumas County will disperse grant funds totaling up to \$555,648.00, of which \$135,461.33 has been invoiced and paid less 10% retention (\$13,546.13) to date for work already completed, to Contractor to assist in funding the Genesee Valley Project, as that project is set forth in the Grant Agreement, as such Agreement has been amended on March 13, 2015.

B. CONTRACTOR SHALL

1. Implement and complete all work items described in Amended Grant Agreement #7 related to the Genesee Valley Project as follows:

Task 1 Direct Project Administration: Budget Category (a)

Task 1.1 Contracts and Permits

Task 1.1 Contractor shall document steps taken in soliciting and awarding any contracts to perform grant work complying with all applicable laws and regulations regarding securing competitive bids and undertaking competitive negotiations in Grantee's contracts with other entities for acquisition of goods and services and construction of public works with funds provided by State under this Grant Agreement. Grantee shall provide State with a copy of the awarded contract. Contractor shall document all contractor activities and expenditures in quarterly reports. The State shall have the right to inspect the work being performed at any and all reasonable times during the term of the Grant Agreement, including any

SM COUNTY INITIALS

CONTRACTOR INITIALS

Handwritten initials: P.H.

subcontracts. Provisions ensuring this access shall be in all contracts or subcontracts entered into pursuant to its Grant Agreement with the State.

Task 1.2 No work that is subject to California Environmental Quality Act (CEQA) or National Environmental Policy Act (NEPA) may proceed under this Agreement until the State receives documents that satisfy the CEQA/NEPA process.

Task 1.3 Contractor shall secure all required permits for project work. No work that is subject to permitting may proceed under this Agreement until documents that satisfy the permitting process(es) are received by the State.

Task 2 Land Purchase/Easements: Budget Category (b)
N/A

Task 3. Planning/Design/Engineering

3.1 Complete final engineered plans for irrigation system repairs and additions.

Task 4. Environmental Documentation

Project is categorically except from CEQA – 15302(c)

Replacement or Reconstruction - Replacement or
reconstruction of existing utility systems and/or facilities
involving negligible or no expansion in capacity.

Task 5. Upgrade Ranch Irrigation System

5.1 Repair an existing agricultural well and existing stock well

5.2 Drill and construct new irrigation
wells

5.3 Repair existing spring-fed irrigation
system

5.4 Connect existing irrigation systems
and new well

Task 6. Grazing Improvements

- 6.1 Repair or install 25,000 feet of fencing to exclude cattle from flood plain.
- 6.2 Install six 900 gallon troughs for off stream water supply.
- 6.3 Repair and install 35,000 feet of cross fencing to implement rotational grazing.

Task 7. Habitat Improvements

- 7.1 Recruit, train, and supervise FRLT re-vegetation volunteers.
- 7.2 Remove non-native plant species.
- 7.3 Re-vegetate stream bank and riparian area

Task 8. Construction Contract Management

- 8.1 Develop, advertise, and award construction and fencing contract packages as described in Task 1.1.
- 8.2 Coordinate project/contract activities and monitor construction activities.

Task 9 Additional Tasks

- 9.1 Develop short and long term ranch management plans
- 2. Provide Plumas County with project progress reports (Monthly Reports, Project Completion Report, Grant Completion Report, and Post Performance Report) to meet the requirements of the Grant Agreement.
- 3. Comply with all of the requirements and obligations of a Local Project Sponsor under the Grant Agreement in carrying out the work under this Funding Agreement.
- 4. Submit invoices to the County no more frequently than monthly for all reimbursable work set forth in the Grant Agreement, as shown in this Funding Agreement, including all supporting documentation required by the County to obtain reimbursement from CA-DWR.

C. PLUMAS COUNTY SHALL:

- 1. Disperse grant funds totaling up to \$555,648.00, of which \$135,461.33 has been invoiced and paid less 10% retention (\$13,546.13). The remaining amount to be dispersed is \$420,186.67 of grant funds to Contractor to reimburse expenses identified in the budget and work plan of the Genesee Valley Project.

SM COUNTY INITIALS

CONTRACTOR INITIALS *MT*

D. IT IS MUTUALLY AGREED AND UNDERSTOOD BY ALL PARTIES THAT:

1. MODIFICATION. Modifications within the scope of the instrument shall be made by mutual consent of the parties, by the issuance of a written modification, signed and dated by all parties, prior to any changes being performed.
2. PRINCIPAL CONTACTS. The principal contacts for this agreement are, and any notice required or permitted under this agreement shall be provided in writing to, the following contacts:

Contractor Project Contact

Paul Hardy
P.O. Box 1826
Quincy, CA 95971
Phone: 530-283-5758

Plumas County Project Contact

Randy Wilson
555 Main Street
Quincy, CA 95971
Phone: 530-283-6214

3. PAYMENT. Payment shall be made by the County to Contractor upon receipt of grant funds from CA-DWR. The processing of payment requests by CA-DWR is beyond the control of the County and payment of Contractor billings may exceed typical payment cycles. Depending on the County's available cash resources, the County may, in its sole discretion, make payment to Contractor prior to receiving payment from CA-DWR.
4. COMMENCEMENT/EXPIRATION DATE. This Funding Agreement is executed as of the date of the last signature and is effective until December 31, 2015, at which time it will expire unless extended.
5. TERMINATION. The County may terminate this Funding Agreement at any time without cause upon notice to Contractor. Upon notice of termination, Contractor shall cease any further work under this agreement and submit a final invoice for any work that has already been completed.
6. INDEMNIFICATION. Each party shall indemnify, defend, and hold harmless the other party and its officers, employees and agents, against any and all liabilities, claims, demands, damages, and costs (including attorney's fees and litigation costs) that arise in any way from negligent acts, willful acts, or errors or omissions of that party, or that party's employees or agents. Each party understands and agrees that its duty to defend shall be a separate and independent duty from the duty to indemnify.
7. INDEPENDENT CONTRACTOR. The parties understand and agree that Contractor is an independent contractor and that no employment relationship between Contractor and the County of Plumas is created by this Funding Agreement. The County's workers' compensation insurance does not cover Contractor or any member of the Contractor's staff. Contractor shall, at Contractor's own risk and expense, determine the method and manner by which duties imposed by this Funding Agreement are performed. This Funding Agreement is not an agency agreement, and Contractor is not an agent or legal

SM COUNTY INITIALS

CONTRACTOR INITIALS PH

representative of the County of Plumas for any purpose whatsoever. Contractor is not granted any express or implied right or authority to assume or create any obligation or responsibility on behalf of, or in the name of, the County of Plumas, or to bind the County of Plumas in any manner or thing whatsoever. During the term of this Agreement, no employee or independent Contractor shall become an employee or agent of the County of Plumas for any purpose.

8. ASSIGNMENT. The rights and duties established by this Funding Agreement are not assignable by either party, in whole or in part, without prior written consent of the other party.
9. ENTIRE AGREEMENT. This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof. There are no more promises, express or implied, between the parties, and each party covenants to act in good faith at all times during the term of this Agreement.
10. SEVERABILITY. If any provisions of this Agreement are held to be invalid or unenforceable, the remaining portions shall continue to be valid and enforceable. In such event, however, should any provision held to be invalid or unenforceable frustrate the purpose of this Agreement or render it meaningless, the Agreement shall be deemed cancelled.

In executing this Funding Agreement, the County (Grantee) demonstrates that Contractor (the designated Local Project Sponsor) is aware of and will comply with the provisions of the Grant Agreement between CA-DWR and County (Grantee).

The PARTIES HERETO have executed this instrument.

FEATHER RIVER LAND TRUST



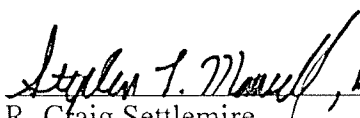
PAUL HARDY DATE 6/3/15
Executive Director

PLUMAS COUNTY



RANDY WILSON DATE 5-5-15
Planning Director

Approved as to form:



R. Craig Settemire 5/5/15
County Counsel

SM COUNTY INITIALS

CONTRACTOR INITIALS P.H.

THIRD AMENDMENT TO AGREEMENT 201300284

by and between

PLUMAS COUNTY

and

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

The Agreement between **Plumas County** ("COUNTY and SPONSOR"), and **The Regents of the University of California** on behalf of its Davis campus ("**CONTRACTOR and UNIVERSITY**"), entered into October 17, 2012 and amended on July 23, 2013 and May 12, 2015, is hereby amended as set forth below.

The purpose of this Amendment is to extend the period of performance through December 31, 2016. The specific modifications to the Agreement are as stated below:

Article 3 – Period of Performance is hereby revised to read:

The work under this research agreement shall be performed beginning July 1, 2012 through **December 31, 2016**, unless otherwise changed in accordance with the "**Termination**" and "**Modifications and Amendments**" Articles of this Agreement.

All other terms and conditions of the Agreement shall remain unchanged and in full force and effect.

PLUMAS COUNTY

**THE REGENTS OF THE UNIVERSITY
OF CALIFORNIA**

By: _____

By: _____

Name: _____

Name: Kelly N. Musselman

Title: _____

Title: Contracts and Grants Analyst
Office of Research, Sponsored Programs

Date: _____

Date: _____

RESEARCH AGREEMENT 201300284

between

PLUMAS COUNTY

and

THE REGENTS OF THE UNIVERSITY OF CALIFORNIA

This Agreement is entered into by and between County of Plumas, a political subdivision of the State of California and having a principal place of business in 555 Main Street, Quincy, CA 95971-9366 ("Sponsor"), and The Regents of the University of California, a public educational institution, on behalf of the University of California, Davis campus ("University"), hereafter referred to collectively as "the Parties."

WHEREAS, Sponsor has been awarded funding from the State of California, Department of Water Resources under Prop 50 and pursuant to the Water Security, Clean Drinking Water, Coast and Beach Protection Act of 2002 in support of the "Implementation of Upper Feather River Basin IRWM Program" and the research project entitled "Upper Middle Fork Project" ("Prime Agreement"), and

WHEREAS, Prime Agreement provides authorization and funds for University participation, and

WHEREAS, it is in the best interest of Sponsor to obtain the assistance of University in the performance of the research required under the Prime Agreement, and

WHEREAS, University, under the direction of its Principal Investigator, has the facilities and skilled personnel necessary to pursue the objectives and fulfill the requirements of this Agreement, and

WHEREAS, University has agreed to perform a portion of said research as a collaborating institution under this subcontract relationship,

NOW, THEREFORE, Sponsor and University mutually agree as follows:

1. **Scope of Work / Budget.** University researchers shall use their reasonable efforts to perform the research tasks in accordance with University's proposal entitled "Upper Middle Fork", hereafter referred to as "the Project." University's proposal is attached and incorporated herein as **Exhibit A**.
2. **Principal Investigator.** The performance of work and technical report preparation shall be under the direction of Professor M. Levent Kavvas, Principal Investigator, and shall be in accordance with applicable University policies.
3. **Period of Performance.** The work under this Research Agreement shall be performed during the thirty-six month period beginning with the date of July 1, 2012, unless otherwise

changed in accordance with the "Termination" or "Modifications and Amendments" Articles of this Agreement.

4. **Reports.**

- A. **Interim Technical Reports** shall be submitted by University to Sponsor. Except for the terminal six (6) month period, an Interim Technical Report shall be submitted within thirty (30) days following each six (6) month period hereunder. The Interim Technical Report shall identify scientific developments and describe any problems encountered in pursuit of the research objectives hereunder.
- B. **Final Technical Report** covering the entire Period of Performance shall be submitted by University to Sponsor no later than sixty (60) days after the expiration date of this Research Agreement. The Final Technical Report shall address in detail the technical aspects of the research activities in pursuit of the objectives as identified in **Exhibit A**.

5. **ALLOWABLE COSTS, COMPENSATION, INVOICES**

- A. For the performance of work specified herein, Sponsor shall pay those expenses, direct and indirect, incurred by University in accordance with the attached budget included in Exhibit A. The maximum allowable cost for this Agreement for the period specified in Article 3 above is One Million, Three Hundred Fifty-Eight Thousand Dollars (\$1,358,000.00).
- B. The University's normal policies governing salaries, wages and fringe benefits shall apply to all University's personnel costs paid from this Agreement. The University's published policy on travel and travel reimbursement shall apply to all costs for travel and transportation charged to this Agreement. University shall be responsible for any cost overruns above the maximum compensation allowable under this Agreement that are due to increases in compensation to University employees above those projected in the Agreement. In such event, University shall complete the work as described in this Agreement, and Sponsor shall have no responsibility to pay any amount over and above the maximum allowable compensation.
- C. The University is authorized to re-budget funds which do not require prior approval, in accordance with current Prime Sponsor policy. The University must obtain the prior written approval of Sponsor's Administrative Officer for each re-budgeting of funds which requires Prime Sponsor prior approval.
- D. University shall submit quarterly invoices for reimbursement of expenditures incurred. Sponsor shall make payment to University within thirty days of receipt of University's invoice.

Sponsor's checks shall be made payable to "The Regents of the University of California" and mailed to:

Cashier's Office
University of California
PO Box 989062
West Sacramento, California 95798-9062

- E. It is understood that the above referenced project funding is for a total of \$1,358,000.00 over three years and each year's funding has been allocated to specific Tasks for each specified year as shown in the budget (Exhibit A).

Sponsor shall have the right to terminate this contract, issue a stop work order, or offer a contract amendment to University if either (i) the State of California no longer continues the Proposition 50 grant funding to Sponsor or (ii) the governing body of Sponsor does not appropriate sufficient funding to meet the Proposition 50 local grant match obligations. Upon termination pursuant to this clause, Sponsor shall have no liability to make any payments to University or furnish any other consideration under this Agreement for work performed or costs incurred after the effective date of the termination, and University shall not be obligated to perform any further services under this Agreement. University hereby reserves the right to exercise its termination rights under Article 11 if a stop work order is issued.

6. **Supplies and Equipment** In the event that University purchases supplies or equipment hereunder, title to such supplies and equipment shall vest in University. At the completion of the project UCD will provide Plumas County with the modeling technology including the necessary hardware and software and provide the necessary training to Plumas County staff.
7. **Applicable Law.** The validity and interpretation of this Agreement and legal relations of the parties to it shall be governed by the laws of the State of California, applicable to the agreements entered into, and to be fully performed in, the State of California, without regard to its conflicts of the laws provisions.
8. **Independent Contractor.** Nothing in this Research Agreement shall be construed to create a relationship of an employer/employee between the parties hereto, and University and Principal Investigator shall be deemed to be at all times independent contractors.
9. **Excusable Delays.** In the event of a delay caused by inclement weather, fire, flood, strike or other labor dispute, acts of God, acts of Governmental officials or agencies, or any other cause beyond the control of University, University shall be excused from performance hereunder for the period or periods of time attributable to such delay, which may extend beyond the time lost due to one or more of the causes mentioned above. In the event of any such delay, this Research Agreement may be revised by changing the maximum amount, performance period, and other provisions, as appropriate, by mutual agreement of the Parties, in accordance with Article 16 herein.
10. **Communications.**
 - A. All communications regarding the technical aspects of the research and programmatic aspects of this Research Agreement shall be between Sponsor's Mr. Randy Wilson and University's Dr. M.L. Kavvas.
 - B. Communications and correspondence regarding the fiscal and administrative aspects of this Research Agreement shall be between the Parties' designated officials:

Sponsor:

Randy Wilson
Planning Director
Plumas County
555 Main Street.
Quincy, CA 95971-9366.
Telephone: 530-283-7011 Fax: 530-283-6134

University:

Ahmad Hakim-Elahi, Ph.D., J.D.
Executive Director, Research Administration
Office of Research - Sponsored Programs
1850 Research Park Drive, Suite 300
University of California, Davis
Davis, California 95618
Telephone: 530-754-7687; Fax: 530-754-8229

11. **Termination.** This Research Agreement may be terminated by either Party at anytime upon the giving of thirty (30) days prior written notice to the other Party. Upon the giving of notice of termination by either Party, University shall exert its reasonable efforts to limit or to terminate any outstanding financial commitments. Sponsor shall reimburse University for all allowable costs incurred by it for the research project, including without limitation all uncancellable obligations. University shall prepare, within ninety (90) days after the termination date, a report of all expenditures incurred and of all funds received hereunder and shall reimburse Sponsor for funds which may have been advanced in excess of total costs incurred.
12. **Indemnification.**
The Parties agree to defend, indemnify and hold one another, their officers, employees and agents harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying Party.
13. **Insurance.** For the duration of this Agreement, the Subcontractor shall maintain a program of self-insurance coverage for protection from claims under workers compensation, automobile liability, and general liability. Insurance coverage in the amounts indicated per occurrence will be provided at a minimum:
 - Workers Compensation: As required by statute.
 - Automobile Liability: \$1,000,000.
 - General Liability: \$1,000,000 per occurrence and \$2,000,000 aggregate.
14. **Copyright.** Copyright in works, including computer software, created or fixed in a tangible medium of expression by University under this Agreement will vest in University. At Sponsor's request and to the extent that University has the legal right to do so, University will grant to Sponsor an exclusive license to such works on reasonable terms and conditions, including reasonable royalties as the parties mutually agree in a separate writing. The University, however, will retain its rights for use of such works by the University and other non-profits and the right to grant a publisher a license, as necessary, to facilitate the publication of scholarly works.

15. **Modifications and Amendments.** No modification or amendment of this Research Agreement shall be valid unless made by an instrument in writing signed by University and Sponsor. No such modification or amendment shall be construed to alter or amend any other provision of this Research Agreement unless expressly so stated in such written instrument. No waiver of any provision of this Research Agreement and no consent to departure therefrom, by either Party, shall be effective unless in writing and signed by both Parties hereto.
16. **Entire Agreement.** The terms and conditions contained herein and in the following attachment constitute the entire Research Agreement between Sponsor and **The Regents of the University of California**:

Exhibit A As defined in Article 1, "Scope of Work / Budget"

This Agreement including the above listed attachments supersedes any and all proposals, prior or contemporaneous agreements oral or written, and other communications between the parties relating to the subject matter of this Agreement.

IN WITNESS WHEREOF, the Parties have executed this Research Agreement on the dates noted below.

Plumas County ("Sponsor")

By: Robert A. Meacher

Name: Robert A. Meacher

Title: Chair / CAO

Date: 10/17/12

The Regents of The University of
California, Davis ("University")

By: Ahmad Hakim-Elahi

Ahmad Hakim-Elahi, Ph.D., J.D.

Executive Director, Research Administration

Date: 10/12/2012

EXHIBIT A

Scope of Work and Budget

Attachment 5: PROJECT WORK PLAN

Project Title: Upper Middle Fork Project

Background and Goals

The Upper Middle Fork Project (UMF) project pilots coordinated implementation by two of the IRWM Plan signatories. Plumas County and the Sierra Valley Groundwater Management District each manage significant portions of the project area, but heretofore, have not attempted coordinated management for improved water quality. Future opportunities for enhanced coordination of land use plans, zoning and source water protection will be one outcome of the 12-24 water management scenarios that will be developed during the third year of the UMF project. The Upper Middle Fork project pilots the integration of local water management knowledge, local land and water use authorities, and the best available science to further our capacity to practice sustainable resource stewardship at the regional scale.

The physically-based, water management simulation tool (IWRAM-UMF: Integrated Water Resources Assessment Model for the Upper Middle Fork of Feather River) integrates a watershed model that includes a snow module, a rill/interrill overland flow module, a soil water flow module, an evapotranspiration module, a groundwater module, a stream channel flow module, an erosion/sediment transport module, a nutrient transport module, and a water temperature module with a reservoir operations model, and distributed atmospheric data for current and future changed climate scenarios. The historical climatic data reconstruction and future climate change data simulation over the Upper Middle Fork will be achieved by means of an existing regional hydroclimate model that was already used successfully in a previous restoration assessment project over Last Chance Creek subwatershed for CalFed. The conceptual framework that is the scientific underpinning for these projects will be refined as experience is gained during the implementation of the water management scenarios in year three of the UMF project. The science decision support tool that we are piloting here begins with our conceptual framework, but then tests that framework through water management scenario simulations. Ten-year time periods will be simulated for both historical and future climate change conditions. For the historical simulations, both extreme flood and drought scenarios will be simulated. Historic and climate change simulations generate a more comprehensive picture of watershed runoff, flood retention, and water quality effects than traditional 100 year flood studies, enabling the County and groundwater management district to “adapt for climate change impacts” on the basis of the best available science. Part of these historic and climate change simulations include extreme multiple flood events and multiyear drought events to assist Plumas County and the SVGMD with integrated flood protection and drought preparedness in the Sierra Valley to “increase regional drought preparedness.”

The Feather River Land Trust’s (FRLT) Sierra Valley Integrated Management Project, the Sierra Valley Groundwater Management District’s (SVGMD) well protection project, and the Plumas National Forest’s Forest Water Quality Improvement Project will implement and monitor source water protection in different ways, and in different places in the Upper Middle Fork watershed. Plumas County and the Sierra Valley Groundwater Management District propose to expand from these projects to the watershed scale, using the integrated water and land management scenario capacity of the IWRAM-UMF model. Water management scenarios will be designed to integrate project results and local knowledge to address priority needs identified in the IRWM Plan. This marriage of science with local implementation knowledge is “Civic Science.” The applicants propose to use civic science to implement a public process for the development and prioritization of water management scenarios. We propose to use civic science to frame 12 to 24 water management scenarios that:

- Integrate land management, groundwater management, and surface water quality control to provide integrated solutions for
 - reducing winter flood risks,

- preventing groundwater overdraft, and
- reducing summer surface water conflicts, and
- Protect source water quality in both streams and aquifers by
 - enhancing water quality and cold water fish habitat during the summer drought,
 - enhancing, identifying and protecting groundwater recharge areas, and
 - identifying potential water quality degrading aquifer zones and implementing appropriate well head protection measures.

Within the framework of above, the **Goals of this project** are:

- 1) to develop and prioritize water and land management scenarios that will lead to the restoration of the groundwater storage levels to their original prehistoric levels, to the increase of summer base flows, to the decrease of flood flows, to the decrease of summer stream water temperatures to levels necessary for fish survival, and to the decrease of sediment loads within the Upper Middle Fork watershed;
- 2) to develop a surface water/groundwater water budget and environmental (for water temperature and sediment) assessment modeling tool that can be utilized to help coordinate the future management actions of the local organizations on the Upper Middle Fork watershed land/water resources.

PROPOSED WORK TO BE PERFORMED

Category (a)- Direct Project Administration:

The tasks for this budget category would include all non-construction, project administration activities performed by UC Davis Department of Civil and Environmental Engineering Hydrologic Research Laboratory (UC-HRL) staff throughout the duration of the project and includes:

1. Development and completion of all contractual paperwork with the state.
2. Maintenance and reporting of expense documentation.
3. Develop and submit QAPP for approval
4. Develop and submit PAEP and MP for approval
5. Quarterly reporting and invoicing to Coordinating Entity.
6. Attend quarterly meetings with Coordinating Entity.
7. Submit final report and final invoice.

Category (b) – Land Purchase/Easement:

N/A

Category (c) – Planning/Design/Engineering/Environmental Documentation:

N/A

Category (d) – Implementation:

The tasks for this budget category would include all Implementation activities throughout the duration of the project and consist of:

1. Reconstruction of historical climate data and future climate data under climate change scenarios:
2. Development of a GIS database on the local land and geologic features and historical climate conditions of the basin:

- Collect spatially distributed soil survey data, land use/land cover data, vegetation data, groundwater data, and other water related geo-referenced data in order to establish the Geographic Information System for the UMF area
 - Locate and accumulate all existing hydrologic and hydraulic reports and data pertinent to the project, including, but not limited to precipitation, temperature, snow cover, stream flow, and groundwater data
 - Perform field visits to document the visible hydrologic and hydraulic conditions of the watershed for model parameters.
3. The Integrated Water Resources Assessment Model of Upper Middle Fork of Feather River (IWRAM-UMF) parameters' estimation
 4. Implement a reservoir operation model for the simulation of the reservoir re-operations within the basin under the newly developed land use and water management scenarios.
 5. Field Monitoring and Field work
 - Conduct isotope water signature work at the headwaters of the Middle Fork canyon to identify baseflow water source areas. This work will help the aquifer geology analysis for characterization of the aquifer/stream exchange in recharge areas, and for characterization of the floodplain and lacustrine aquifer parameters;
 - Conduct stream flow and water quality record assessment, and setup additional stream gauging stations to fill in data gaps;
 - Conduct analyses of existing groundwater data/records within the basin;
 - Coordinate the work to setup the weather stations that provide measurements of the local evapotranspiration, precipitation, temperature, relative humidity, wind speed, and etc.
 - Develop short- and long-term monitoring plans
 - Conducting streamflow, water temperature and sediment monitoring at new and existing stations.
 - Sampling of existing groundwater monitoring wells.
 - Conduct intensive storm event monitoring, as needed.
 - Prepare annual reports detailing monitoring activities and results.
 6. Implementation and use of a snow model for the simulation of snow conditions in the basin;
 7. Calibration of the IWRAM-UMF model by historical hydrologic and environmental data observed in the Upper Middle Fork (UMF) basin;
 8. Validation of the IWRAM-UMF model by historical hydrologic and environmental data at UMF basin;
 9. Flood, stormwater recharge, baseflow discharge modeling using the IWRAM-UMF model;
 10. Development of various water/land use management scenarios for the basin, based upon local knowledge and experience, and on the insight on hydrological and environmental processes to be gained from field monitoring and model implementation studies;
 11. Simulation of the developed water/land use management scenarios by the calibrated/validated model in order to quantify their surface/subsurface water balances and environmental consequences;
 12. Model installation and training.

Category (e) – Environmental Compliance/Mitigation/Enhancement:

N/A

Category (f) – Construction Administration:

N/A

Category (g) – Other:

N/A

Category (h) – Other- Coordination/Planning/Education:

The tasks for this budget category include all UC-HRL/Geo-Hydrology program coordination/programmatic planning as well as general public watershed education including:

1. Maintain and enhance communication and collaboration among the UC-HRL-Geo-Hydrology and public at large.
2. Maintain and enhance excellent programmatic and planning collaboration with the signatory entities of the IRWM.
3. Provide three public education presentations, averaging one per year in Plumas County.

Category (i) –Implementation Contingency:

This budget category would allow for unanticipated Implementation requirements as in the following (but not limited to) cases:

1. Special equipment needs such as another weather station in addition to the one that will be installed.
2. As a result of isotope study and field monitoring studies to be performed, a revision in the conceptual model may become necessary, which, in turn, may lead to a revision of IWRAM-UMF model.

Consistency with the IRWM:

This project meets numerous goals and objectives of the Upper Feather River IRWMP as listed below:

<u>Goals</u>	<u>Objectives</u>
<ul style="list-style-type: none">• Improve Local Water Retention• Ensure Local Water Supply• Reduce Flood Potential• Improve dry season base flows	<ul style="list-style-type: none">Riparian/Wetland HabitatInstream flow managementGroundwater recharge and extraction balanceMonitoring and adaptive management
<ul style="list-style-type: none">• Improve Water Quality (sediment and temperature)• Improve Water Quality to Meet CVRWQCB Basin Plan Limits	<ul style="list-style-type: none">Stream Temperature ImprovementSediment Transport ReductionRiparian/Wetland HabitatMonitoring and adaptive management
<ul style="list-style-type: none">• Improve Ground Water Retention and Storage in Major Aquifers	<ul style="list-style-type: none">Groundwater recharge and extraction balanceMonitoring and adaptive management
<ul style="list-style-type: none">• Accommodate a salmon fishery in segments of the Upper Feather basin	<ul style="list-style-type: none">Stream Temperature Improvement
	Education and Outreach

IRWMP Prioritization: IRWMP Ch.1, p. 19; Ch. 2, p. 2; Ch. 2-3; Ch. 4, pp. 24-25; Ch. 6, pp. 1-6; addressing Goals 1, 2, 3, 4, 5, 6, 7 and Objectives 1, 2, 3, 4, 5, 8, 10, 11, and 12.

Project Location. 39.7460°N, 120.2627°W (39°, 44', 45.7" N; 120°, 15', 45.7" W)
California, Mt. Diablo Meridian T22N, R15E, sec23
UTM zone 10 (X,Y) 734535 , 4403153

Project Sponsor: Plumas County

Project Partnerships: Plumas County Flood Control and Water Conservation District; Sierra Valley Groundwater Management District; University of California Davis Department of Civil and Environmental Engineering Hydrologic Research Laboratory (UC-HRL), Plumas Geo-Hydrology.

Coordination with IRWM Partners: Project representatives will draft quarterly reports and attend quarterly meetings with the Coordinating Entity and with representatives from the other projects, Project representatives will contribute to a “lessons learned” report, including the development of recommendations for the next round of IRWM PLAN priority projects. Project representatives will invoice Plumas County with documentation for tasks completed. Project representatives will provide three public education presentations, averaging one per year, as requested by Plumas County. Project representatives will input monitoring data to the SWRCB’s SWAMP data base.

Title: Upper Middle Fork - Hydrologic Research Laboratory UC Davis

Principal Investigator: L. Kavvas

Funds to be administered by the Department of Civil and Environmental Engineering
project period: 07/01/12 - 06/30/15

	12-13	13-14	14-15			
	year	year	year	total	rate	mos
	1	2	3			
Salaries						
Kavvas (3 months at 100%)	53,433	55,036	56,687	165,156	160,300	9.00
Kavvas (acad time)	-	20,639	19,500	40,139	160,300	2.88
1 Post Doctoral Scholar Employee (Suhjung Jan)	23,507	24,212	24,939	72,658	3,918	18.00
1 Proj. Scientist (Ali Ercan)	35,300	36,359	37,450	109,109	5,883	18.00
1 Post Doctoral Scholar Employee (K. Ishida)	16,667	17,167	26,523	60,357	4,167	14.00
1 Post Doctoral Scholar Employee (J. Chen)	20,833	21,458	53,045	95,336	4,167	22.00
1 Post Doctoral Scholar Employee	-	16,223	18,566	34,789	3,500	9.50
2 GSR III, 50% AY, 100% Summer	39,912	41,109	52,928	133,949	3,326	19.50
<i>Salary total</i>	<i>189,652</i>	<i>232,203</i>	<i>289,638</i>	<i>711,493</i>		
Benefits						
PI	16,190	18,327	20,237	54,754		
PI	-	6,873	6,962	13,835		
Post Doctoral Scholar Employee (Suhjung Jan)	4,725	5,012	5,287	15,024		
Proj. Scientist (Ali Ercan)	10,696	12,108	13,370	36,174		
Post Doctoral Scholar Employee (K. Ishida)	3,350	3,554	5,623	12,527		
Post Doctoral Scholar Employee (J. Chen)	4,187	4,442	11,246	19,875		
Post Doctoral Scholar Employee	-	3,358	3,936	7,294		
GSR	519	534	688	1,741		
<i>Benefit total</i>	<i>39,667</i>	<i>54,208</i>	<i>67,349</i>	<i>161,224</i>		
Sub contract *	50,272	-	-	50,272		
	-			-		
Supplies and Expense	2,000	-	-	2,000		
Technical Staff Recharge	-	-	-	-		
Computer Cluster	144,045	-	-	144,045		
Weather Station	60,515	-	-	60,515		
Stream Pro	23,805			23,805		
				-		
Travel domestic	15,000	18,000	20,000	53,000		
international	-	-	-	-		
Calif student fee remission	48,104	50,509	53,033	151,646		
Non-resident student fee & tuition remission	-	-	-	-		
Total Direct Costs	573,060	354,920	430,020	1,358,000		
F&A @ 0% mtdc	-	-	-	-		
Total Budget	573,060	354,920	430,020	1,358,000		

* Overhead on first \$25,000 only

Note: All projected salaries include a 3% increase per year.
Undergraduate benefits are 1.3% year round

Budget Justification

Personnel. Funding is requested for summer compensation or the academic equivalent for the project PI for three summer months at 100% for each year, plus an additional academic month in year 2 at 100% and 2 academic months in year 3 at 59.5%. Funding is also requested for five hydrology/environmental engineers at the following percentages:

1. Post Doctoral Scholar @ 50% for the duration of the project.
2. Project Scientist @ 50% for the duration of the project.
3. Post Doctoral Scholar @ 33% for years 1 and 2, and 50% for year 3.
4. Post Doctoral Scholar @ 41.67% for years 1 and 2, and 100% for year 3.
5. Post Doctoral Scholar @ 37.5% year 2, and 41.67% for year 3.

Two Graduate Student Researchers, Level II, will receive support at 50% during the academic year and 50% during the summer in years one and two to conduct research and at 50% for the academic year and 100% during the summer in year 3. A 3% increase is projected for all salaries per year.

The engineers have the main responsibility for modeling the atmospheric and hydrologic processes and the field study of these processes over the Upper Middle Fork (UMF) watershed. They are also responsible for developing the management policies for the UMF watershed. The two graduate researchers (GSRs) will assist the engineers in both modeling the atmospheric and hydrologic processes and the related field work over the UMF watershed, and in developing the management policies for the watershed.

Fringe Benefits. Benefit rates are expressed as a percent of salaries and are based on current approved UC Davis composite benefit rates.

Sub-contract

The subcontractor of this project, Plumas Geo-Hydrology, will mainly be responsible for the field monitoring and field work portion of this project. Within this framework, the subcontractor will perform the following work:

- Conduct isotope water signature work at the headwaters of the Middle Fork canyon to identify baseflow water source areas. This work will help the aquifer geology analysis for characterization of the aquifer/stream exchange in recharge areas, and for characterization of the floodplain and lacustrine aquifer parameters;
- Conduct stream flow and water quality record assessment, and setup additional stream gauging stations to fill in data gaps;
- Conduct analyses of existing groundwater data/records within the basin;
- Conducting streamflow, water temperature and sediment monitoring at new and existing stations.
- Sampling of existing groundwater monitoring wells.
- Conduct intensive storm event monitoring, as needed.
- Prepare annual reports detailing monitoring activities and results.

Supplies and expense. Funds are requested to purchase supplies necessary for the completion of this project.

A GIS software license shall be purchased for our Hydrologic Research Laboratory. This software license is approximately \$1000 for multiple users.

Various hardware and research lab supplies shall be purchased during the life of the project.

Equipment.

Various field and modeling equipment shall be purchased:

Concerning the field equipment:

Weather station (hydromet) station:

Cost estimation of weather (hydromet) station

Components	Items	
Micromet Station	Tower, Enclosure, Data logger, Sensors (Air temperature, Humidity, Wind speed, Total radiation, Net radiation, Precipitation, Snow depth, SWE), Energy supply	\$38,301.65
Local stream station	Data logger, Sensors (Turbidity, Water level), Enclosure	\$7,895.00
Distributed measurements	Hobo sensor + data logger (Water level, water temperature, canopy temperature), software, communication devices	\$6,599.00
Station current measurement	Acoustic Doppler Velocity Meter	\$7,720.70
	Total	\$60,516.35

Field Streamflow Measurements throughout the watershed:

The field streamflow measurements throughout the Upper Middle Fork watershed shall be performed by the mobile Stream Pro. The cost quote for Stream Pro is shown below:

----- Forwarded message -----
From: Shaun Minton <Shaun@elecddata.com>
Date: Mon, Jun 18, 2012 at 2:30 PM
Subject: RE: Stream Pro Quote
To: Ali Ercan <aercan@ucdavis.edu>

Ali,

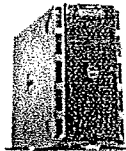
Here is a cost estimate for you. If you would like a formal quote just let me know.

Stream Pro with compass:	\$16,250.00
Extended range + section by section	\$2,950.00
GPS Option (sub-meter)	\$3,000.00
Rugged PDA	\$1,605.00
TOTAL	\$23,805.00

Shaun Minton
Territory Manager
Electronic Data Solutions®
(916) 601-6703
www.elecddata.com

The Geographical Information System (GIS) that shall be used in the project is made up of a system of computers and software. A group of Dell PowerEdge R620 Tower systems shall be purchased for the computer component of GIS. The detail of one Dell PowerEdge R620 Tower system is given below:

Print Summary



PowerEdge T620

Starting Price \$11,858.00
Instant Savings \$735.00

Subtotal \$11,123.00

As low as \$278.00/mo.

Dell Business Credit | Apply

Discount Details

Preliminary Ship Date: 6/22/2012

My Selections

• PowerEdge T620

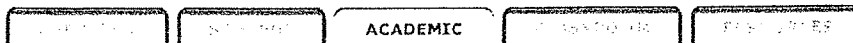
Date	6/16/2012 5:08:24 PM Central Standard Time			
Catalog Number	4 Retail 04			
Catalog Number / Description	Product Code	Qty	SKU	Id
Chassis Configuration: Chassis with up to 8, 3.5" Hard Drives, Tower Configuration	8H3T	1	[318-2059][331-6124]	1530
Processor: Intel® Xeon® E5-2690 2.90GHz, 20M Cache, 8.0GT/s QPI, Turbo, 8C, 135W	E52690	1	[317-9600][331-5604]	1550
Additional Processor: Intel® Xeon® E5-2690 2.90GHz, 20M Cache, 8.0GT/s QPI, Turbo, 8C, 135W	2E52690	1	[317-9614][331-5604]	1551
Memory Configuration Type: Performance Optimized	PEOPT	1	[331-4428]	1562
Memory DIMM Type and Speed: 1333 MHz UDIMMs	1333UD	1	[331-4423]	1561
Memory Capacity: 4GB UDIMM, 1333 MHz, Low Volt, Dual Rank, x8	4U3LDR	16	[317-6881]	1560
Operating System: No Operating System	NOOS	1	[420-6320]	1650
OS Media Kits: No Media Required	NOMED	1	[421-5736]	1652
RAID Configuration: RAID 5 for H710P/H710/H310 (3-32 HDDs)	R5H7H3	1	[342-3955]	1540
RAID Controller: PERC H310 Integrated RAID Controller, Full Height	PH310IR	1	[342-4047]	1541

The compiler software for the GIS' computer system will be Intel Studio XE 2011 whose quote is shown below:



Intel Education Offerings

Providing tools for students and educators to develop software for the demands of today's and tomorrow's hardware.



Academic Research Developer

Intel offers substantially discounted pricing on all Intel® Software Development Products for degree-granting institutions of higher learning. Faculty may be eligible for additional member benefits through the Intel Academic Community. For all products users also get one year of Intel® Premier Support, which also includes product major and minor releases and Software Developer Support.

Buy suites, individual components and additional Support Services Renewals by clicking here and selecting the desired product. The discounted price will be displayed during check out. Academic pricing includes individual user and concurrent user licenses.

Product Name		Original Price	Academic Price	Concurrent Price	Find a Reseller
Intel® Parallel Studio XE 2011 for Windows* Includes Intel® Composer XE, Intel® VTune™ Amplifier XE, Intel® Inspector XE	Full Price	\$949 per user	\$4,999	\$9,999	
	Support Service Renewal	\$475 per user	\$2,499	\$4,999	
Intel® Parallel Studio XE 2011 for Linux*		\$1,125			

The Computer System for Upper Middle Fork Watershed Modeling Computations shall be performed by a group of Dell PowerEdge R620 Servers. The detail of one Dell PowerEdge R620 Server is given below:


Print Summary


PowerEdge R620


Starting Price \$12,170.00
Instant Savings \$952.00

Subtotal \$11,218.00

As low as \$280.00/mo.

 Dell Business Credit | Apply

 Discount Details

 Preliminary Ship Date: 6/22/2012

My Selections

- PowerEdge R620

Date	6/16/2012 5:05:16 PM Central Standard Time				
Catalog Number	4 Retail 04				
Catalog Number / Description	Product Code	Qty	SKU	Id	
Chassis Configuration: Chassis with up to 8 Hard Drives and 2 PCIe Slots (Requires Additional Riser)	8H2P	1	[331-4823][342-3659]	1530	
Processor: Intel® Xeon® E5-2690 2.90GHz, 20M Cache, 8.0GT/s QPI, Turbo, 8C, 135W, Max Mem 1600MHz	E52690	1	[317-9600][331-4763]	1550	
Additional Processor: Intel® Xeon® E5-2690 2.90GHz, 20M Cache, 8.0GT/s QPI, Turbo, 8C, 135W	2E52690	1	[317-8688][317-9614][331-4763]	1551	
Memory Configuration Type: Performance Optimized	PEOPT	1	[331-4428]	1562	
Memory DIMM Type and Speed: 1333 MHz UDIMMs	1333UD	1	[331-4423]	1561	
Memory Capacity: 4GB UDIMM, 1333 MHz, Low Volt, Dual Rank, x8	4U3LDR	8	[317-6881]	1560	
Operating System: No Operating System	NOOS	1	[420-6320]	1650	
OS Media Kits: No Media Required	NOMED	1	[421-5736]	1652	
RAID Configuration: RAID 5 for H710P/H710/H310 (3-10 HDDs)	R5H7H3	1	[331-4225]	1540	
RAID Controller: PERC H310 Integrated RAID Controller	H310IR	1	[342-3528]	1541	

configure.us.dell.com/dellstore/print_summary_details_popup.aspx?~lt=print&c=us&cs=04&fb=1&f=en...

Travel

Throughout the project there will be many field trips to the Upper Middle Fork watershed for field work and for weather station set-up and observations. Also, there will be at least four trips per year to Quincy in order to report the project progress to Plumas County.

Student Fee Remission. Based upon the University's current approved fee rates, In-State fees of \$151,646 are being requested for 2 students for the duration of the project. Because fees are subject to gubernatorial, legislative, and Regental action, these fees may change without notice. All fees are exempt from the indirect cost calculation. A 5% increase is projected per year for resident fees.

FIRST AMENDMENT TO AGREEMENT

BY AND BETWEEN

BURKHARD BOHM

This First Amendment to Agreement ("Amendment") is made on December 15, 2015, between PLUMAS COUNTY, a political subdivision of the State of California ("COUNTY"), and BURKHARD BOHM ("CONTRACTOR") who agrees as follows:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:
 - a. PLUMAS COUNTY and the BURKHARD BOHM have entered into a written Agreement dated May 5, 2015, (the "Agreement"), whereby Plumas County will disperse grant funds totaling up to \$73,990.00 to Contractor to assist in funding the Sierra Valley Well Assessment and Basin Management Project, as that project is set forth in the Grant Agreement, as such Agreement has been amended on December 15, 2015.
 - b. Because the Department of Water Resources (DWR) has agreed to extend the expiration date of the Grant Agreement between DWR and Plumas County until December 31, 2016, and that Burkhard Bohm indicates that the Sierra Valley Well Assessment and Basin Management Project cannot be completed by the December 31, 2015, the parties desire to change the Agreement.
2. **Amendments:** The parties agree to amend the Agreement as follows:
 - a. Paragraph 3 is amended to read as follows:

Term. The term of this agreement shall be from May 5, 2015, through December 31, 2016, unless terminated earlier as provided herein.
3. **Effectiveness of Agreement:** Except as set forth in this First Amendment of Agreement, all provisions of the Agreement dated May 5, 2015, shall remain unchanged and in full force and effect.

____ Contractor's Initials

County Initials ____

IN WITNESS WHEREOF, this First Amendment of Agreement dated December 15, 2016, has been executed as of the date set below.

The PARTIES HERETO have executed this instrument.

CONTRACTOR:

Burkhard Bohm, a sole proprietorship

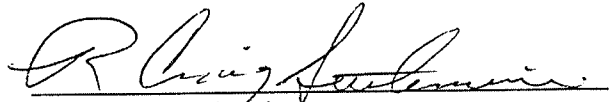
COUNTY:

PLUMAS COUNTY, a political
subdivision

By: _____
Name: Burkhard Bohm
Title: Owner
Date Signed:

Name: Randy Wilson
Title: Planning Director
Date Signed:

Approved as to Form:



R. Craig Settemire
County Counsel

____ Contractor's Initials

County Initials_____

Services Agreement

This Agreement is made by and between the PLUMAS COUNTY, a political subdivision of the State of California (hereinafter referred to as "County"), and Burkhard Bohm, a sole proprietorship (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. Compensation. County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed Seventy Three Thousand Nine Hundred Ninety Dollars (\$73,990.00).
3. Term. The term of this agreement shall be one year from May 5, 2015 through December 31, 2015, unless terminated earlier as provided herein.
4. Termination. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds except for services already provided, but not yet paid to Contractor, or furnish any other consideration under this Agreement, and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.
7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of

this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.

8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics; liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties.
9. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.
10. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
11. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
12. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
13. Choice of Law. The laws of the State of California shall govern this agreement.
14. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.

15. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
16. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
17. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
18. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
19. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.
20. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
- a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
 - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousands dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
 - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
 - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 20, the "County") as additional insureds. The Additional Insured endorsement shall be at least as

broad as ISO Form Number CG 20 38 04 13; and

ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and

iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and

iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and

v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and

vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

21. If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

22. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Planning Department
County of Plumas
555 Main Street
Quincy, CA 95971
Attention: Randy Wilson

Contractor:

Burkhard Bohm
P.O. Box 1922, Portola, CA 96122
Attention: Burkhard Bohm, Sole Proprietorship, Burkhard Bohm, water@gotsky.com 530-836-2208

23. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
24. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
25. Retention of Records. Pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Burkhard Bohm, a sole proprietorship

By: Burkhard Bohm
Name: Burkhard Bohm Title: Owner
Date signed: 5/10/2015

COUNTY:

Plumas County, a political subdivision

By: Randy Wilson 5-5-15
Name: Randy Wilson
Title: Planning Director

Date signed:

APPROVED AS TO FORM:

Stephen J. Maxwell, Deputy 5/5/15
R. Craig Settlemire
Plumas County Counsel

EXHIBIT A

Project: Sierra Valley Well Assessment and Basin Management Project

General Scope of Work:

-
1. Identify Groundwater Sub-basin Management Areas based on hydrogeology and recharge characteristics.
 2. Develop tools to identify and characterize estimate groundwater drawdown rates and groundwater recharge rates.
 3. Develop a Groundwater and Surface Water Budget for the Sierra Valley Groundwater Basin.
 4. Develop a "3D" (vertical, horizontal & directional) conceptual model of the Sierra Valley Basin (SVB) aquifers
 5. Prepare a Technical Report that can be used as a decision support tool.

Contractor shall coordinate well inventory with Plumas County Environmental Health and Sierra County Groundwater Management District.

Task 1. – Implementation:

Task 1.1 Well Inventory and Basin Assessment – Sierra Valley

Task 1.1.1 Well Inventory

- Field locate inactive, abandoned, and drinking water wells in Sierra Valley using GPS.
- Transfer GPS well locations to a database.
- Collect well construction data and summarize statistics on section maps.
- Collect groundwater level and pumping data and create time series diagrams.

Task 1.1.2 Assessment of Water Quality

- Review historical WQ data, identify data gaps.
- Field work – sample available DWR/SVGMD monitoring wells sampled in 2002 (27 wells).
- Field work – sample available monitoring wells sampled before 2002 (51 wells).
- Sample SVGMD wells MW-2 through MW-5.
- Generate a 3D presentation of groundwater quality data.

Task 1.1.3 Assessment of groundwater flow – source and sink areas

- Assess groundwater level data aerial distribution.
- Determine groundwater flow directions based on water quality parameters.
- Determine groundwater basin areas with upland recharge/water source areas using fracture trace analysis and water chemistry/isotope analysis.
- Tritium isotope data analysis

Task 1.1.4 Collect and analyze groundwater pumping volumes

- Volume over time intervals
- Estimate water removed vs storage

Task 1.1.5 Hydrologic budget

- Water budget
- Solute budget

Task 1.1.6 Reporting and Meetings

- Prepare data interpretation
- Prepare report summarizing findings and conclusions
- Report printing and duplication costs
- Preset report to SVGMD and Plumas County

Task 1.1.7 Lab Analysis

- Lab costs associated with background sampling: major ions, plus nitrate, boron.
- Lab costs associated with nested piezometers, MW-2 through MW-6
- Lab costs associated with Tritium analysis

EXHIBIT B

Compensation for services for the Contractor shall be at a rates as specified above and not to exceed \$73,990 in total compensation. Invoices shall be submitted to the Planning Director. The invoices shall contain details on the work performed, hours spent and by type of staff-Principal or Project Staff and other Direct Costs in accordance with the above fee schedule. Invoices will be paid within 30 days after reimbursement by CA-DRR for invoices submitted to the Planning Director.

Compensation for services for the Contractor shall be at a rate of \$100 per hour.

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PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 – Facsimile (530) 283-6323
Robert A. Perreault, Jr., P.E., Director Joe Blackwell, Deputy Director




AGENDA REQUEST

For the December 15, 2015 meeting of the Plumas County Board of Supervisors

December 7, 2015

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works 

Subject: Authorization for the Public Works/Road Department to fill the vacancy of one (1) FTE PW Maintenance Worker I/II position in the Beckwourth District

Background:

One (1) FTE PW Maintenance Worker I/II has been promoted within the Beckwourth maintenance district effective December 31, 2015.

The Department is requesting to fill this position.

This position is funded and allocated in the FY15/16 Public Works budget.

The appropriate Critical Staffing Questionnaire and Departmental Organizational Chart are attached.

Recommendation:

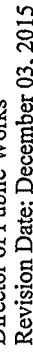
The Public Works Department respectfully recommends that the Board of Supervisors authorize to fill the vacancy of one (1) FTE PW Maintenance Worker I/II in the Beckwourth maintenance district.

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

Public Works Maintenance Worker I/II Worker Position Beckwourth

- Is there a legitimate business, statutory or financial justification to fill the position?
Maintenance Workers are the workforce for maintenance and construction work on county roads and bridges.
- Why is it critical that this position be filled at this time?
Maintenance Workers are subject to 24 hour "call out" for road related emergencies and snow removal.
- How long has the position been vacant?
Less than one week.
- Can the department use other wages until the next budget cycle?
The department's wage and benefits portion of the 15/16 budget includes funds for this position.
- What are staffing levels at other counties for similar departments and/or positions?
No specific research has been performed for this position. Generally speaking, however, past research tasks have identified Plumas County as being consistent with neighboring Counties.
- What core function will be impacted without filling the position prior to July 1? **N/A**
- What negative fiscal impact will the County suffer if the position is not filled prior to July 1? **None**
- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding. What impact will this reduction plan have to other County departments? **None**
- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? **No**
- Does the budget reduction plan anticipate the elimination of any of the requested positions? **No**
- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support?
None
- Does the department have a reserve? **Yes** If yes, provide the activity of the department's reserve account for the last three years?

12/13(\$439,699)	13/14	\$0	14/15	(\$3,070,755)
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Robert A. Perreault, Jr., P.E., Director Joe Blackwell, Deputy Director




AGENDA REQUEST

For the December 15, 2015 meeting of the Plumas County Board of Supervisors

December 7, 2015

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works 

Subject: Authorization for the Public Works/Road Department to fill the vacancy of one (1) FTE Power Equipment Mechanic II position in the Quincy Road Shop

Background:

One (1) FTE Power Equipment Mechanic II will be retiring from the Quincy Road Shop effective February 5, 2016.

The Department is requesting to begin recruiting for this position in order to fill this position after February 5.

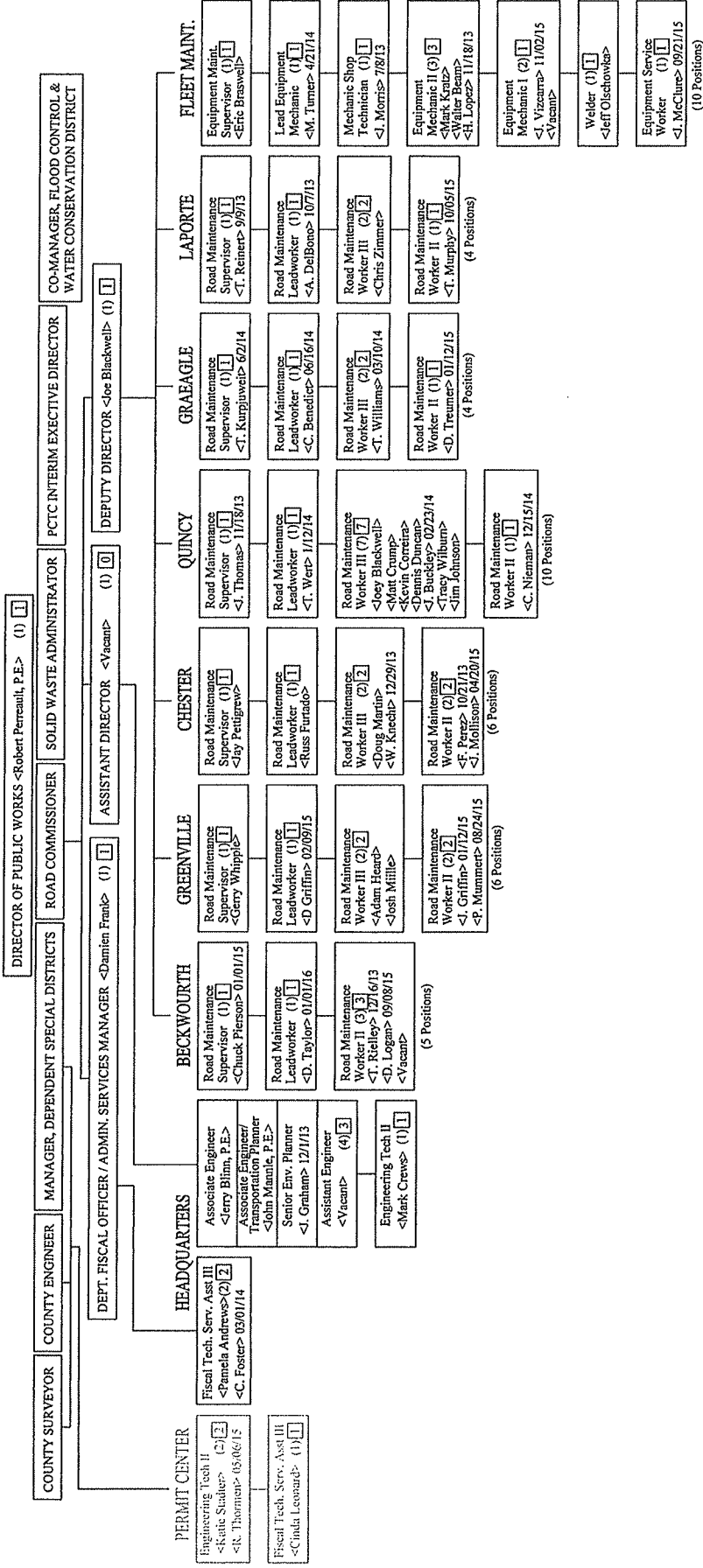
This position is funded and allocated in the FY15/16 Public Works budget.

The appropriate Critical Staffing Questionnaire and Departmental Organizational Chart are attached.

Recommendation:

The Public Works Department respectfully recommends that the Board of Supervisors authorize to fill the vacancy of one (1) FTE Road Power Equipment Mechanic II in the Quincy Shop.

PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS ORGANIZATION CHART

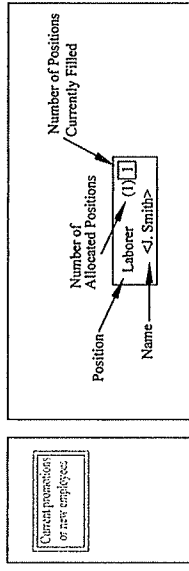


PERSONNEL SUMMARY

Total	Road Dept.	Engineering
Allocations: (60)	(57)	(3)
Currently Filled: (53)	(51)	(2)

*Note: Total Allocated Positions For Combined Road Maint. Workers I-III: (22)
 **Note: Total Allocated Positions For Combined Equipment Mechanics I-II / Welder: (7)

LEGEND



Director of Public Works
Revision Date: December 03, 2015

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

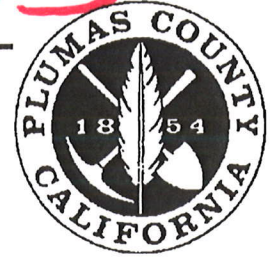
Public Works Power Equipment Mechanic II Position Quincy Shop

- Is there a legitimate business, statutory or financial justification to fill the position?
Equipment Mechanics are the workforce for maintaining and repairing County road equipment.
- Why is it critical that this position be filled at this time?
Maintenance Workers are subject to 24 hour “call out” for road related emergencies and snow removal. If the equipment that they use is not serviceable, then they are unable to properly maintain County roads
- How long has the position been vacant?
Less than one week.
- Can the department use other wages until the next budget cycle?
The department’s wage and benefits portion of the 14/15 budget includes funds for this position.
- What are staffing levels at other counties for similar departments and/or positions?
No specific research has been performed for this position. Generally speaking, however, past research tasks have identified Plumas County as being consistent with neighboring Counties.
- What core function will be impacted without filling the position prior to July 1? **N/A**
- What negative fiscal impact will the County suffer if the position is not filled prior to July 1? **None**
- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding. What impact will this reduction plan have to other County departments? **None**
- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? **No**
- Does the budget reduction plan anticipate the elimination of any of the requested positions? **No**
- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support?
None
- Does the department have a reserve? **Yes** If yes, provide the activity of the department’s reserve account for the last three years?

12/13(\$439,699)	13/14	\$0	14/15	(\$3,070,755)
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PLUMAS COUNTY PUBLIC WORKS DEPARTMENT

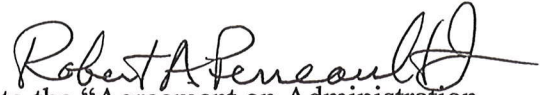
1834 EAST MAIN STREET, QUINCY CA 95971 – PHONE (530) 283-6268 FACSIMILE (530) 283-6323
Robert A. Perreault Jr., Director Joe Blackwell, Deputy Director



AGENDA REQUEST

for the December 15, 2015 Meeting of the Plumas County Board of Supervisors

December 8, 2015

To: Honorable Board of Supervisors
From: Robert Perreault, Director of Public Works 
Subject: Authorize Chair to Execute an Amendment to the "Agreement on Administration and Funding Between the Indian Valley Community Services District and the County of Plumas for the Greenville Water System and Sewer System Repair Project," dated March 10, 2015.

Background:

On March 10, 2015, the Plumas County Board of Supervisors authorized the Chair to execute the subject Agreement on Administration and Funding for the Greenville Water System and Sewer System Repairs Project. The final Agreement was fully executed on March 10, 2015.

Pursuant to the Agreement, the Department of Public Works was authorized by the Board of Supervisors to assist the IVCSD by designation of Public Works as the lead agency for design, construction and project administration of a water and sewer utility repairs project.

At that time, a condition of the funding source included the requirement that all construction work was required to be completed no later than December 31, 2015. Accordingly, engineering and construction were executed to satisfy that criteria. Upon the opening of construction bids on September 17, 2015, the need for late season construction, coupled with the firm construction completion deadline of December 31, 2015, necessitated an increase in unit prices as well as a reduction in the scope of work in order to enable construction features within the State Route 89 Corridor to be completed by the original deadline date, thus enabling the Caltrans SR 89 Project to stay on schedule in regard to commencing construction in 2016.

Recently, as the Contractor approached completion of the work required to be completed by the end of this year, the funding source has indicated that it will consider a revision to the previous deadline date. To take advantage of the new criteria, the Agreement between the County and IVCSD requires amendment.

Accordingly, Public Works staff has prepared a draft, proposed Amendment No. 1 to the Agreement referenced above; see attachment.

Recommendation:

Public Works staff respectfully recommends that the Board of Supervisors authorize the Chair of the Board of Supervisors to execute a proposed Amendment No. 1 to the Agreement to enable establishment of a revised deadline date of December 31, 2016 and other minor, administrative revisions, as may be needed.

Attachment

AMENDMENT NO. 1
To the
AGREEMENT ON ADMINISTRATION AND FUNDING.
Between the
INDIAN VALLEY COMMUNITY SERVICES IVCS
And the
COUNTY OF PLUMAS
For the
GREENVILLE WATER SYSTEM AND SEWER SYSTEM REPAIR
PROJECT

THIS AGREEMENT is made effective this _____ day of _____, 2016, by and between the Indian Valley Community Services District, a political subdivision of the State of California, hereinafter referred to as "IVCS", and the COUNTY of PLUMAS, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and collectively referred to as "PARTIES".

RECITALS

1. WHEREAS, the California Department of Water Resources is providing funding for certain projects, utilizing Proposition 50 funds; and
2. WHEREAS, COUNTY has received funding from Proposition 50 funds for the "Indian Valley Community Services District – Greenville Water System and Sewer System Repair Project", hereinafter referred to as the "PROJECT"; and
3. WHEREAS, the California Department of Water Resources has extended the deadline for completion of the PROJECT to December 31, 2016; and
4. WHEREAS, the "Greenville Water System and Sewer System Repair Project - Work Plan," hereinafter referred to as the "WORK PLAN," identifies water and sewer system repairs within the community of Greenville for the benefit of the IVCS; and
5. WHEREAS, modifications to this WORK PLAN, necessary to implement the project by the project's amended completion deadline of December 31st, 2016.

NOW THEREFORE BE IT RESOLVED THAT:

The March 10, 2015 AGREEMENT, by and between the INDIAN VALLEY COMMUNITY SERVICES DISTRICT, a political subdivision of the State of California, hereinafter referred to as "IVCS", and the COUNTY of PLUMAS, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and collectively referred to as "PARTIES", is hereby amended as set forth below:

Section II

AGREEMENT

A. Scope of Work. This agreement establishes a procedure for project administration and grant management duties, as follows:

1. The IVCSD hereby designates a IVCSD Manager, as follows:

Chris Gallagher
General Manager/Chief Operator
Indian Valley Community Services IVCSD

L. NOTICES - Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or mail and shall be addressed as set forth below. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 48 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO IVCSD:

Chris Gallagher
General Manager/Chief Operator, IVCSD
127 Crescent Street
Greenville CA. 95947
Telephone: (530) 284-7224
Facsimile: (530) 284-0894
E-Mail: chrisgallagher@frontier.com

IF TO COUNTY:

Robert A. Perreault, Jr., P.E.,
Director of Public Works
1834 East Main Street
Quincy, CA 95971
Telephone: (530) 283-6268
Facsimile: (530) 283-6323
E-Mail: bobperreault@countyofplumas.com

Exhibit A: WORK PLAN shall be amended to reflect the new project construction deadline of December 31, 2016.

Other Contract Provisions.

All other provisions set forth in the March 10, 2015 Agreement first referenced above shall remain unchanged.

IN WITNESS WHEREOF, the PARTIES hereto have set their hands and seals the day and year first above written.

IVCSD:

Indian Valley Community Services IVCSD

By: _____

Name: _____

Title: Chair, Indian Valley Community Services IVCSD

Date signed: _____

By: _____

Name: _____

Title: _____

Date signed: _____

APPROVED AS TO FORM:

IVCSD Counsel

COUNTY:

County of Plumas, a political subdivision of the State of California

By: _____

Name: Kevin Goss

Title: Chair, Board of Supervisors

Date signed: _____

APPROVED AS TO FORM:

R. Craig Settlemire
Plumas County Counsel

4B

2014 HR 2389 TITLE III				
<u>APPL. NO.</u>	<u>APPLICANT</u>	<u>CATEGORY/PROJECT</u>	<u>AMOUNT REQUESTED</u>	<u>ALLOCATED</u>
1	Plumas County OES Wildfire Prevention Jerry Sipe	I/II	\$ 75,000	
2	Plumas County Sheriff Search & Rescue Dean Canalia	II	\$ 25,000	
3	Plumas County Sheriff OES Radio Tower and Vault Project Dean Canalia	II	\$ 125,000	
4	Fire Safe Council Coordination	I/III	\$ 58,300	
5	Fire Safe Council Senior/Disabled Defensible Space Program	I	\$ 44,000	
TOTAL			\$ 327,300	
RECEIVED FOR 2015			\$ 229,111	
REALLOCATION OF FUNDING			\$ 78,200	
BALANCE			\$ 19,989.00	

Category I

Carry out activities under the Firewise Communities program to provide to homeowners in fire-sensitive ecosystems education on, and assistance with implementing techniques in home siting, home construction, and home landscaping that can increase the protection of people and property from wildfires

Category II

Reimburse the participating county for search and rescue and other emergency services, including firefighting, that are (a) performed on Federal land after the date on which the use was approved or (b) paid for by the participating county

Category III

Develop community wildfire protection plans in coordination with the Secretary of Agriculture