

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

**MINUTES**

April 20, 2015

Meeting of the Plumas County Transportation Commission (PCTC) opens with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

**1. Roll call** is conducted by John Mannle.

Commissioners in attendance are: John Larrieu, Kevin Goss, Susan Scarlett, Bill Powers and Sharon Thrall. Chair Larrieu stated that 5 Commissioners being present, a quorum is declared to exist. Commissioner Lori Simpson arrived after roll call.

Staff Attendees: John Mannle, Associate Engineer and Transportation Planner, Jim Graham, Senior Environmental Planner and Cinda Leonard, Recording Secretary. Bob Perreault, Interim Executive Director arrived at Item 11

Others in attendance are Tamara Rich, Caltrans; Gary McFarland, PRS Transit Manager; Kelly McElwain, PRS; Dana Cash, Public Health/Seniors Transportation; Loren Chilson, Traffic Works.

**1A. Public Forum - Public**

There were no comments from the Public.

**1B. Public Forum - Commissioners**

There were no comments from the Commissioners.

**2. Approval of Minutes for March 16, 2015**

Motion by Commissioner Goss, seconded by Commissioner Thrall: to adopt the draft minutes for the March 16, 2015 meeting. Motion passed unanimously.

**3. Resolution 15-7 Appointment of individuals to serve on the SSTAC**

Paula Johnston – Social Service Provider for the handicapped

Roger Diefendorf – Social Service Provider for persons of limited means

Marcia Ackerman – Transit User who is handicapped

Bob Battistoni – Social Service Transportation Provider for the handicapped

Terry Swofford – CSA #12 Representative – Consolidated Transportation Service Agency

Motion by Commissioner Goss, seconded by Commissioner Thrall: to adopt Resolution 15-7. Motion passed unanimously.

**4. Status of Engine Repairs to Plumas Transit Bus #339**

Gary McFarland reports that Bus #339 had suffered a blown head gasket but has been repaired and is back in service. The cost of repairs was \$3,245.

**5. Status Report on the Budget Amendment Proposal for PTS to provide separate line items for Preventative Maintenance cost and Capital Repair Costs –**

John Mannle explains that there are some options to amending the budget for the costs of maintaining the buses.

John Mannle explains to the Commission that through the contract with PRS all maintenance is under one line item. This is not a viable means of keeping track of regular maintenance versus minor/major repairs. John states that he has spoken with Caltrans in hopes of coming up with a viable solution. One option would be for PCTC to contract directly with a repair station so that PCTC pays for repairs rather than PRS. One drawback would be reducing the per-hour rate that PRS charges. John has sent proposals to County Counsel for review. Once he has their advice John will bring it to the Commission for discussion.

**6. Status Report on the FTA's ruling on Complimentary Paratransit Requirements in California**

John Mannle reports that the FTA 5311 program has provided 3 options to the Paratransit route deviation. Staff has selected Option 3: ADA Complementary Paratransit provided on the same vehicle as the fixed route service. In all, it means that there are no restrictions placed on the trip purpose, that paratransit will be available during the same hours and days as a fixed route and will provide door-to-door service. Commuter routes are not subject to deviation for Paratransit riders.

**7. Resolution 15-8 – Approval of the PRS Drug and Alcohol Policy meeting FTA requirements**

Motion is made by Commissioner Powers, seconded by Commissioner Goss: To approve the drug and alcohol policy adopted by Plumas Rural Services. Motion passed unanimously.

**8. Status Report on the Allocation Request for PTMISEA funding for the Bus Acquisition for FY 15/16**

John Mannle reports that the application has been accepted for the bus acquisition. The funds in the amount of \$234,000 will be available after July 1<sup>st</sup>, 2015.

**9. Results of the 2014 FTA 5310 Enhanced Mobility of Senior's and Individuals with Disabilities Program**

- A. Seniors Transit has been awarded a grant for the purchase of 3 buses and one van. Total grant award is \$260,000.
- B. Plumas Rural Services has been awarded a grant to establish a Mobility Management Program. PRS will establish a point of contact for their Mobility Management Program. Total grant award is \$34,000.

Both Grants are subject to the approval by the California Transportation Commission.

**10. Questionnaire results of the FTA 5339 Bus & Bus Facilities Program FFY Program**  
John Mannle states that the FTA 5339 is a small urban program. John has sent in a listing of our aging fleet for consideration. The program awards up to \$100,000 for new buses.

**11. Results of the Caltrans 2015/16 Sustainable Transportation Planning Grant Program (Plumas County Non-motorized Transportation Plan)**  
Bob Perreault explains that this planning document was formerly referred to as the Plumas County Bicycle Master Plan. Caltrans has notified staff that Plumas County will receive the grant award. The Plan will provide guidance on prioritizing and funding of identified non-motorized transportation infrastructure facilities. Total grant award is \$111,500.

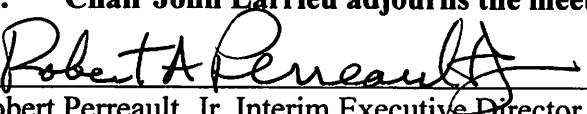
**12. Results of the Applications for the 2014 Federal Lands Access Program (FLAP)**  
Bob Perreault states that County had applied for two projects for funding.  
1. Bucks Lake Road project: This project was conditionally granted funding of \$2 million for stabilizing falling rock issues on Bucks Lake Road.  
2. The Graeagle/Johnsville slope stabilization road project was not funded, but is still eligible for future consideration.

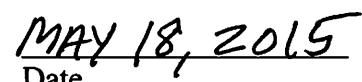
**13. Resolution 15-9 – Amendment for STIP funding for the Greenville SR 89 Rehabilitation Project**  
Motion is made by Commissioner Goss, seconded by Commissioner Thrall; To accept the STIP funding of \$1.2 million for the complete repaving project for SR 89. Motion passed unanimously

**14. Presentation of Draft FY 2015/16 Budgets**  
A. Seniors Transportation: John Mannle states that the FY 2015/16 budget will remain the same as FY 2014/15  
  
B. Plumas Transit Systems: John Mannle states that he foresees a 2 – 3% increase for the next fiscal year the per operations contract clause for adjustments per the consumer price index. The amount of subsidies for the system will depend upon the success of the 5311(f) application for the Intercity Bus routes.  
  
C. PCTC Draft Overall Work Program and Budget will be similar to last year also.

**15. Meeting confirmation**  
It is confirmed that the next PCTC meeting will be held on Monday, May 18, 2015 at 1:30 pm in the Public Works Conference Room

**13. Chair John Larrieu adjourns the meeting at 2:08 pm**

  
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Robert Perreault, Jr. Interim Executive Director

  
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Date