

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

MINUTES

May 18, 2015

Meeting of the Plumas County Transportation Commission (PCTC) opens with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

1. Roll call is conducted by Bob Perreault.

Commissioners in attendance are: John Larrieu, Susan Scarlett, Bill Powers and Lori Simpson. Kevin Goss and Sharon Thrall are absent. Chair Larrieu stated that 4 Commissioners being present, a quorum is declared to exist.

Staff Attendees: Bob Perreault, Interim Deputy Director, John Mannle, Associate Engineer, Transportation Planner, Jim Graham, Senior Environmental Planner and Cinda Leonard, Recording Secretary.

Others in attendance are John Maxwell, Caltrans; Gary McFarland, PRS Transit Manager; Kelly McElwain, PRS; Dana Cash, Public Health/Seniors Transportation; John Rix, Seniors Transportation

1A. Public Forum - Public

Gary McFarland, PRS Transit Manager, informs the Commission that FRC has received grant funds to enable a two year contract with Plumas Transit along with two years of pre-paid bus passes.

John Mannle introduces John Maxwell, Caltrans District 2. John is attending the meeting in place of the regular Caltrans attendee, Tamara Rich.

John Mannle also states that he has received an Environmental document that pertains to the Spring Garden overhead bridge rehabilitation project that crosses over the Union Pacific Railroad. This project will begin in the next couple of years to strengthen the bridge and widen the road. John will forward the document to the Commissioners.

1B. Public Forum - Commissioners

Commissioner Scarlett has a comment on the current agenda. Last month there were a number of status reports on some items and was wondering if those status reports were going to be updated at this meeting. John Mannle answers that all of the items will be updated during the presentation of the draft budgets on Item #7.

2. Approval of Minutes for April 20, 2015

Motion by Commissioner Powers, seconded by Commissioner Scarlett: to adopt the draft minutes for the April 20, 2015 meeting. Motion passed unanimously.

3. Resolution 15-10 - Authorizing the Interim Executive Director to execute the RSTP

Exchange agreement and deposit funds in the amount of Fifty-eight Thousand Four Hundred Seventy-five Thousand Dollars to the Local Transportation District Fund (2029)

John Mannle informs the Commission that the funds received from the RSTP Exchange are based on the population of the County. Since the population has decreased, the funds available have decreased as well.

Motion is made by Commissioner Scarlett, seconded by Commissioner Powers: to adopt Resolution 15-10 to execute the RSTP Agreement and deposit the funds into the LTD Fund 2029. Motion passed unanimously.

4. Caltrans Transportation Concept Reports for SR 49, 70 & 284

Bob Perreault reports that Caltrans is ready to begin working on the Transportation Concept Reports. The first workshop is scheduled for Thursday, June 4th, 2015 at the Portola City Hall. The purpose of this meeting is to provide the public the opportunity to discuss their ideas about the mentioned State Routes.

A second meeting will be held in Quincy and will be scheduled at a later date.

5. Upcoming Schedule for the 2016 State Transportation Improvement Program (STIP)

John Mannle reports that he needs to submit a draft 2016 Fund estimate to CTC by June 24th, 2015. CTC will adopt the 2016 Fund estimate and the 2014 STIP Guidelines on August 26th, 2015.

The final adoption of the 2016 STIP will be at the March 2016 CTC meeting.

6. High Sierra Music Festival (HSMF) Charter Contract & Extended Local Service

John Mannle reports that this item is just an informational item on the agenda. The contract will be presented to the CSA #12 Board on June 2nd, 2015 for their approval. There is a schedule available for the shuttle services during the festival.

7. Presentation of Draft FY 2015/16 Budgets

A. Seniors Transportation

The Senior Transportation Budget will be status quo. PCTC has budgeted \$199,243 for the Senior Transportation Budget. Dana Cash introduces John Rix, the new Coordinator for Seniors Transportation.

B. Plumas Transit System

Per the Transit Operations contract, the Plumas Rural Services receives an annual increase in its monthly and hourly service rates. The rate is based on the Department of Labor's Consumer Price Index. The CPI will be posted May 22, 2015 and is currently estimated at 1.94%.

C. Transportation Commission

PCTC staff has reviewed a cash flow model for the year and anticipate adequate funds for the monthly payments for the operations of Plumas Transit and for the quarterly transfers to Senior's Transportation. Staff does not foresee seeking a fare

increase at this time. The upcoming Triennial Performance Audit will be reviewing the costs of individual routes over the years FY 12/13, 13/14 and 14/15. This will give a better idea of how to proceed.

8. Meeting confirmation

It is confirmed that the next PCTC meeting is scheduled for Monday, June 15, 2015 at 1:30 pm in the Public Works Conference Room. John Mannle informs the Commission that it is critical to have a quorum at this meeting in order to pass Resolutions adopting the budgets.

9. Adjournment

Chair John Larrieu adjourns the meeting at 1:57 pm



Robert Perreault, Jr. Interim Executive Director

JUNE 15, 2015

Date