



## **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Kevin Goss, Chair 2<sup>nd</sup> District  
Sharon Thrall, Vice Chair 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jeff Engel, 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF SEPTEMBER 01, 2015 TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

[www.countyofplumas.com](http://www.countyofplumas.com)

### **AGENDA**

**The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.**

**Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.**

**Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.**

**Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.**

**CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.**



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## **STANDING ORDERS**

10:00 A.M. **CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### **A) CLERK OF THE BOARD**

Approve Board minutes for August 2015

#### **B) MENTAL HEALTH**

- 1) Adopt **RESOLUTION** authorizing a Petty Cash Fund for the Plumas County Mental Health Department, MHSA Program
- 2) Approve and authorize the Chair to sign FY 2015-2016 contracts; approved as to form by County Counsel
  - Quincy Tow Service & Repair – \$10,000
  - BHC Heritage Oaks Hospital – \$25,000
  - BHC Sierra Vista Hospital – \$50,000
  - Restpadd, Inc. – not to exceed \$50,000
  - Gary Ernst (accounting services) – \$25,000
  - Plumas Crisis Intervention and Resource Center - \$94,000
  - RSH, Inc./Horton Tires – \$25,000
  - North Valley Behavioral Health LLC – \$200,000

#### **C) BOARD OF SUPERVISORS**

Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Lake Almanor Area Chamber of Commerce – 5K Walk/Run Turkey Trot Event, November 26, 2015)

#### **D) EMERGENCY SERVICES**

Approve continuation of local emergency due to drought

**E) SHERIFF**

Authorize the Auditor to pay invoice of \$249.36 for FY 15-16 to Sav-Mor for expenses incurred during marijuana garden eradication

**F) ENGINEERING**

Approve and authorize the Chair and the County Engineer to execute a professional services agreement with Willdan Engineering of \$30,000 for consulting services on an "as-needed" basis; approved as to form by County Counsel

**G) PUBLIC WORKS**

Authorize purchase of replacement paint pump assemblies of \$26,797.38, and ratify the required purchase order signed by the Chair on August 25, 2015

**2. MEMBER OF THE PUBLIC – Dominic Dominguez**

Discussion regarding law enforcement coverage in La Porte and Little Grass Valley areas; request for placement of cameras and support for placing a cell phone tower in the area; discussion and possible action

**3. DEPARTMENTAL MATTERS**

**A) EMERGENCY COMMUNICATIONS COMMITTEE – Jerry Sipe/Steve Tolen**

Report and update on the emergency medical services communications system; discussion and possible action

**B) SHERIFF – Greg Hagwood**

Authorize the Sheriff to send letter of termination for dispatch services to Beckwourth Fire Protection District effective March 2, 2016; discussion and possible action

**C) FACILITY SERVICES & AIRPORTS – Dony Sawchuk**

Consider request to establish a Plumas County Energy Development Committee (PCEDC) consisting of up to ten members to review energy projects for recommendation to the Board of Supervisors; discussion and possible action

**D) PUBLIC WORKS – Robert Perreault**

Authorize the Public Works Department to collect and manage funds for the 2015 Snow Plow Rodeo to be held at the Plumas-Sierra County Fairgrounds on October 07, 2015; discussion and possible action

**E) HUMAN RESOURCES – Gayla Trumbo**

Receive report regarding Chief Probation Officer salary; and consider adopting a **RESOLUTION** adjusting the salary classification of Chief Probation Officer. **Roll call vote**

**4. BOARD OF SUPERVISORS**

- A. Discussion and possible action regarding Plumas National Forest Settlement Funds Project; and authorize the Director of Public Works to sign agreement; Supervisor Thrall
- B. Discussion and possible action regarding response to letter from Plumas National Forest concerning Moonlight Fire Area Invasive Plant Treatment Project (Moonlight IPT Project); Supervisor Simpson
- C. Correspondence
- D. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

**NOON RECESS**

1:00 P.M. **AFTERNOON SESSION**

5. **SHERIFF** – Greg Hagwood

Authorize the Sheriff to purchase fixed assets for the Plumas County Correctional Facility (refrigerator \$4,500, freezer \$5,500, satellite TV system \$4,999, and electrical maintenance of \$1,500) from the Plumas County Jail Construction Fund (Department 20293) prior to adoption of the FY 2015-2016 budget; discussion and possible action

6. **BOARD OF SUPERVISORS**

Susan Scarlett, Budget Consultant: Review and discuss prior year budgets to actual amounts; report and update regarding the FY 2015-2016 Budget; discussion and possible action

7. **CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee performance evaluation – Social Services Director
- B. Personnel: Public employee performance evaluation – Planning Director
- C. Personnel: Public employee performance evaluation – County Counsel
- D. Personnel: Public employee appointment or employment – Mental Health Director/Behavioral Health Director
- E. Conference with Labor Negotiator regarding employee negotiations: Mental Health Director and Behavioral Health Director
- F. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**ADJOURNMENT**

Adjourn meeting to Tuesday, September 08, 2015, Board of Supervisors Room 308, Courthouse, Quincy, California.

# PLUMAS COUNTY MENTAL HEALTH

Mimi Hall, Interim Director  
270 County Hospital Road, Suite 109, Quincy, CA 95971  
PH: (530) 283-6307 FAX: (530) 283-6045



## MEMO

DATE: AUGUST 17, 2015

TO: HONORABLE BOARD OF SUPERVISORS

FROM: MIMI HALL, INTERIM DIRECTOR 

SUBJECT: CONSENT AGENDA ITEM FOR SEPTEMBER 1, 2015

RE: APPROVE AND AUTHORIZE MENTAL HEALTH SERVICES ACT (MHSA)  
PETTY CASH FUND.

**IT IS RESPECTFULLY RECOMMENDED THE BOARD OF SUPERVISORS:** Approval to establish a new Petty Cash Fund for the MHSA program.

**BACKGROUND AND DISCUSSION:** With multiple services and activities under the MHSA program, access to a separate Petty Cash fund would streamline providing these services when cash is necessary and an approved expense.

**FINANCIAL IMPACT:** There are no General Fund dollars involved in this matter. Any costs associated with this contract are covered by a combination of Federal and State mental health funds.

# PLUMAS COUNTY MENTAL HEALTH

Mimi Hall, Interim Director  
270 County Hospital Road, Suite 109, Quincy, CA 95971  
PH: (530) 283-6307 FAX: (530) 283-6045



## MEMO

DATE: **AUGUST 17, 2015**

TO: **HONORABLE BOARD OF SUPERVISORS**

FROM: **MIMI HALL, INTERIM DIRECTOR**

SUBJECT: **CONSENT AGENDA ITEM FOR SEPTEMBER 1, 2015**

RE: **APPROVE AND AUTHORIZE NEW CONTRACTS BETWEEN MENTAL HEALTH AND RESTPADD, INC., BHC SIERRA VISTA, NORTH VALLEY BEHAVIORAL, HERITAGE OAKS, PLUMAS CRISIS INTERVENTION RESOURCE CENTER, GARY ERNST, QUINCY TOW & REPAIR AND RSH, INC (LES SCHWAB).**

**IT IS RESPECTFULLY RECOMMENDED THE BOARD OF SUPERVISORS:** Approve and execute the FY2015-2016 contracts for the following: Restpadd Inc, BHC Sierra Vista, North Valley Behavioral, Heritage Oaks Hospital, Plumas Crisis Intervention Resource Center, Gary Ernst, Quincy Tow & Repair, and RSH, Inc (Les Schwab), all of which have been approved as to form by County Counsel.

**BACKGROUND AND DISCUSSION:** All contracts involved have had a long-standing association with Plumas County Mental Health. Restpadd Inc., Sierra Vista, No Valley Behavioral, and Heritage Oaks provide psychiatric hospitalizations and services; PCIRC provides Emergency Housing, Lodging and General Support for clientele and Quincy Tow and RSH (Les Schwab) provide automotive repair for Mental Health on an "as needed" basis.

**FINANCIAL IMPACT:** There are no General Fund dollars involved in this matter. Any costs associated with this contract are covered by a combination of Federal and State mental health funds.

# BOARD OF SUPERVISORS

TERRY SWOFFORD, DISTRICT 1  
KEVIN GOSS, DISTRICT 2  
SHERRIE THRALL, DISTRICT 3  
LORI SIMPSON, DISTRICT 4  
JEFF ENGEL, DISTRICT 5



September 01, 2015

Department of Transportation (Caltrans)  
Attn: Permits Engineer  
1000 Center Street  
Redding, CA 96001

Attention: Permits Engineer

**Subject: Encroachment Permit Request**  
Lake Almanor Area Chamber of Commerce  
5K Walk/Run Turkey Trot Event, November 26, 2015

This letter acknowledges that the Plumas County Board of Supervisors has been notified of the above captioned event. The Board of Supervisors has no objection to issuance of an event permit by Caltrans.

Sincerely,

Kevin Goss, Chair

Cc: Plumas County Director of Public Works



**LAKE ALMANOR AREA CHAMBER OF COMMERCE  
& VISITORS BUREAU  
WORKING TOGETHER FOR SUCCESS**

**Directors  
2014-2015**

**Linda Pohler,  
President**

**Ronnie  
Theobald,  
Vice President**

**Dawn Lee,  
Secretary**

**Tracey Smith,  
Treasurer**

**Directors:**

**Shannon  
Brinkman**

**Eric Dunbar  
Cliff Fahey**

**Sharon Geney**

**Ian James**

**Katie Goodwin**

**Allison  
Steinberg**

**Monte  
Stelzreide**

**Lynne Turner**

**Lisa Williams**

**August 18<sup>th</sup> 2015**

Plumas County Board of Supervisors

520 Main Street Room 309

Quincy, California 95971

**Re: Approval of Plans for 5K Turkey Trot Event to be held November 26<sup>th</sup> 2015**

To Sherri Thrall;

The Lake Almanor Area Chamber of Commerce is in the process of organizing a 5K walk / run event. The event begins & ends in the Bailey Creek Golf Course area in Plumas County.

This event will operate on county roadways with no road closures required & with no expected disruption to traffic.

We are now preparing the applications for the Plumas County Roads Encroachment Permit. The Permit requires a letter of support from the following entities:

The County Board of Supervisors

The California Highway Patrol

Plumas County Sheriff's Department

The routes of travel for this event are attached. You will find the maps for these routes attached to this request for approval.

Thank you for your cooperation in making our event safe & fun for all.

Sincerely,  
Kim James  
(Office Manager)

530-816-0431



# Plumas County Office of Emergency Services

1D

270 County Hospital Road #127  
Quincy, California 95971

Phone: (530) 283-6367  
Fax: (530) 283-6241

**Date:** August 20, 2015

**To:** Honorable Board of Supervisors

**From:** Jerry Sipe

**RE:** Consent Agenda Item for September 1, 2015

**Recommendation:** Approve Continuation of Local Emergency Due to Drought

**Background and Discussion:** As the Board is aware, Section 8630 of the California Emergency Services Act states that the governing body must review the need for continuing the local emergency every month for the proclamation to remain in effect. For the drought declared on August 19, 2014, this was last done on July 7, 2015.

Until potential future impacts are less likely, it is recommended that the Board approve continuation of the local emergency due to drought.

If you have any questions, please do not hesitate to contact me at 283-6367.

Thank you.



# Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

JE

GREGORY J. HAGWOOD  
SHERIFF/CORONER

## Memorandum

**DATE:** August 24, 2015

**TO:** Honorable Board of Supervisors

**FROM:** Sheriff Greg Hagwood 

**RE:** Agenda Item for the meeting of September 1, 2015

**Recommended Action:**

Approve and authorize Auditor to pay eight Sav-Mor invoices totaling \$249.36 for expenses incurred by the Sheriff's Office for a marijuana garden eradication.

**Background and Discussion:**

Supplies for SWAT team and support staff during a multiagency marijuana eradication in a remote area of the County. Given the location, weather and time required it was necessary to provide this support to maintain the officers' health and safety.

Steve Penny #7051  
8-17-15

# \$ SAV-MOR \$ FOODS

Store 17 - 1947 E. Main St, Quincy  
Phone 530/283-2370

6 @ 2.28	CRUSHED ICE	13.68 B
3 @ 0.68	ICE 2 BAGS	2.04-F
	TAX	1.03
****	BALANCE	12.67

\*\*\*\*\*  
PAYMENT TYPE: SAV MOR CHARGE  
AMOUNT: \$12.67  
ACCOUNT NUMBER: 170027  
INVOICE NUMBER: 317171308/16/15  
\*\*\*\*\*

VF	SAV-MOR CHARGE	12.67
	CHANGE	0.00

TOTAL NUMBER OF ITEMS SOLD = 6

\*\*\*\*\* YOUR SAVINGS \*\*\*\*\*  
STORE COUPONS: 2.04  
TOTAL SAVINGS: 2.04  
\*\*\*\*\*

08/16/15 07:27pm 17 13 317 45377

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CUSTOMER SERVICE HOTLINE 877-728-6671

\*\*\*\* Our Receipts are BPA-Free \*\*\*\*

Your eligible dollars on this purchase  
**\$11.64**

You can receive a 25 cent per gallon  
reward by making a simple purchase of  
\$75 or more of eligible items.

One fuel reward per eligible  
transaction.

Reward is limited to 1 fuel purchase.  
Limit 30 gallons or \$75 on debit or  
credit card purchases at the pump.

Reward expires on 9/7/2015.

All promotions have restrictions and  
exclusions - Please see store for  
details.

KRIS FRAZIER

# \$ SAV-MOR \$ FOODS

Store 17 - 1947 E. Main St, Quincy  
Phone 530/283-2370

GTRDE STRAW WTML 8	5.98 F
CRV	0.40 F
2 @ 3.28	
CRYSTAL GYSR WATER	6.56 F
2 @ 1.20	
CRV	2.40 F
GATORADE WIDE	5.98 F
CRV	0.40 F
GATORADE	5.98 F
CRV	0.40 F
GATORADE FIERCE	5.98 F
CRV	0.40 F
GATORADE WIDE	5.98 F
CRV	0.40 F
TAX	0.00
**** BALANCE	40.86

\*\*\*\*\*  
PAYMENT TYPE: SAV MOR CHARGE  
AMOUNT: \$40.86  
ACCOUNT NUMBER: 170027  
INVOICE NUMBER: 121171108/17/15  
\*\*\*\*\*

VF	SAV MOR CHARGE	40.86
	CHANGE	0.00

TOTAL NUMBER OF ITEMS SOLD = 14  
08/17/15 02:59pm 17 11 121 45189

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Your eligible dollars on this purchase  
**\$36.46**

You can receive a 25 cent per gallon  
reward by making a simple purchase of  
\$75 or more of eligible items.  
One fuel reward per eligible  
transaction.

Reward is limited to 1 fuel purchase.  
Limit 30 gallons or \$75 on debit or  
credit card purchases at the pump.

Reward expires on 9/7/2015.

All promotions have restrictions and  
exclusions - Please see store for  
details.

# \$ SAV-MOR \$ FOODS

Store 17 - 1947 E. Main St, Quincy  
Phone 530/283-2370

6 @ 2.28	CRUSHED ICE	13.68 B
3 @ 0.68		
SC	ICE 2 BAGS	2.04-F
	TAX	1.03
**** BALANCE		12.67

\*\*\*\*\*  
PAYMENT TYPE: SAV MOR CHARGE  
AMOUNT: \$12.67  
ACCOUNT NUMBER: 170027  
INVOICE NUMBER: 314171308/04/15  
\*\*\*\*\*

VF	SAV MOR CHARGE	12.67
	CHANGE	0.00

TOTAL NUMBER OF ITEMS SOLD = 6

\*\*\*\*\* YOUR SAVINGS \*\*\*\*\*  
STORE COUPONS: 2.04  
TOTAL SAVINGS: 2.04  
\*\*\*\*\*

08/04/15 05:24pm 17 13 314 11226

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Your eligible dollars on this purchase  
**\$11.64**

You can receive a 25 cent per gallon  
reward by making a simple purchase of  
\$75 or more of eligible items.

One fuel reward per eligible  
transaction.

Reward is limited to 1 fuel purchase.  
Limit 30 gallons or \$75 on debit or  
credit card purchases at the pump.

Reward expires on 9/7/2015.

All promotions have restrictions and  
exclusions - Please see store for  
details.

# \$ SAV-MOR \$ FOODS

Store 17 - 1947 E. Main St, Quincy  
Phone 530/283-2370

CRUSHED ICE	13.68 B
3 @ 0.68	

\*\*\*\* BALANCE 12.67

\*\*\*\*\*  
PAYMENT TYPE: SAV MOR CHARGE  
AMOUNT: \$12.67  
ACCOUNT NUMBER: 170027  
INVOICE NUMBER: 216171208/18/15  
\*\*\*\*\*

VF	SAV MOR CHARGE	12.67
	CHANGE	0.00

TOTAL NUMBER OF ITEMS SOLD = 6

\*\*\*\*\* YOUR SAVINGS \*\*\*\*\*  
STORE COUPONS: 2.04  
TOTAL SAVINGS: 2.04  
\*\*\*\*\*

08/18/15 03:12pm 17 12 215 11226

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Your eligible dollars on this purchase

**\$11.64**

You can receive a 25 cent per gallon  
reward by making a simple purchase of

\$75 or more of eligible items.

One fuel reward per eligible  
transaction.

Reward is limited to 1 fuel purchase.  
Limit 30 gallons or \$75 on debit or

credit card purchases at the pump.

Reward expires on 9/7/2015.

All promotions have restrictions and  
exclusions - Please see store for  
details.



Store 17 - 1947 E. Main St, Quincy  
Phone 530/283-2370

4 @ 2.98	CRYSTAL GYSR WATER	11.92 F
4 @ 1.20	CRV	NP 4.80 F
	GATORADE FIERCE	7.98 F
	CRV	NP 0.40 F
	GATORADE RIPTIDE	7.98 F
	CRV	NP 0.40 F
	GATORADE WIDE	7.98 F
	CRV	NP 0.40 F
	GATORADE WIDE	7.98 F
	CRV	NP 0.40 F
	GATORADE WIDE	7.98 F
	CRV	NP 0.40 F
	GATORADE WIDE	7.98 F
	CRV	NP 0.40 F
	GATORADE WIDE	7.98 F
	CRV	NP 0.40 F
	GATORADE WIDE	7.98 F
	CRV	NP 0.40 F
	GATORADE WIDE	7.98 F
	CRV	NP 0.40 F
	GATORADE WIDE	7.98 F
	CRV	NP 0.40 F
	TAX	0.00
****	BALANCE	67.00

\*\*\*\*\*  
PAYMENT TYPE: SAV MOR CHARGE  
AMOUNT: \$67.00  
ACCOUNT NUMBER: 170027  
INVOICE NUMBER: 311171308/04/15  
\*\*\*\*\*

VF SAV MOR CHARGE 67.00  
CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 20  
08/04/15 05:21PM 17 13 311 11226

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Your eligible dollars on this purchase  
**\$59.80**

You can receive a 25 cent per gallon  
reward by making a simple purchase of  
\$75 or more of eligible items.

One fuel reward per eligible  
transaction.

Reward is limited to 1 fuel purchase.  
Limit 30 gallons or \$75 on debit or  
credit card purchases at the pump.

Reward expires on 9/7/2015.

All promotions have restrictions and  
exclusions - Please see store for  
details.



Kris Frazier 104  
Store 17 - 1947 E. Main St, Quincy  
Phone 530/283-2370

GATORADE	4.98 F
CRV	NP 0.40 F
GATORADE WIDE	4.98 F
CRV	NP 0.40 F
2 @ 4.98	
GATORADE WIDE	9.96 F
2 @ 0.40	
CRV	NP 0.80 F
GATORADE FIERCE	4.98 F
CRV	NP 0.40 F
6 @ 2.28	
CRUSHED ICE	13.68 B
3 @ 0.68	
SC ICE 2 BAGS	2.04-F
TAX	1.03
**** BALANCE	39.57

\*\*\*\*\*  
PAYMENT TYPE: SAV MOR CHARGE  
AMOUNT: \$39.57  
ACCOUNT NUMBER: 170027  
INVOICE NUMBER: 219171208/19/15  
\*\*\*\*\*

VF SAV MOR CHARGE 39.57  
CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 16

\*\*\*\*\* YOUR SAVINGS \*\*\*\*\*  
STORE COUPONS: 2.04  
TOTAL SAVINGS: 2.04  
\*\*\*\*\*

08/19/15 05:54PM 17 12 219 14869

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Your eligible dollars on this purchase  
**\$36.54**

You can receive a 25 cent per gallon  
reward by making a simple purchase of  
\$75 or more of eligible items.

One fuel reward per eligible  
transaction.

Reward is limited to 1 fuel purchase.  
Limit 30 gallons or \$75 on debit or  
credit card purchases at the pump.

Reward expires on 9/7/2015.

All promotions have restrictions and  
exclusions - Please see store for  
details.

KRIS FRAZIER

# \$ SAV-MOR \$ FOODS

Store 17 - 1947 E. Main St, Quincy  
Phone 530/283-2370

6 @ 2.28	CRUSHED ICE	13.68 B
3 @ 0.68		
SC	ICE 2 BAGS	2.04-F
	TAX	1.03

\*\*\*\* BALANCE 12.67

\*\*\*\*\*  
PAYMENT TYPE: SAV MOR CHARGE  
AMOUNT: \$12.67  
ACCOUNT NUMBER: 170027  
INVOICE NUMBER: 246171308/17/15  
\*\*\*\*\*

VF SAV MOR CHARGE 12.67  
CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 6

\*\*\*\*\* YOUR SAVINGS \*\*\*\*\*  
STORE COUPONS: 2.04  
TOTAL SAVINGS: 2.04  
\*\*\*\*\*

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Your eligible dollars on this purchase  
\$11.64

You can receive a 25 cent per gallon  
reward by making a simple purchase of  
\$75 or more of eligible items.

One fuel reward per eligible  
transaction.

Reward is limited to 1 fuel purchase.  
Limit 30 gallons or \$75 on debit or  
credit card purchases at the pump.

Reward expires on 9/7/2015.

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exclusions - Please see store for  
details.

# \$ SAV-MOR \$ FOODS

Store 17 - 1947 E. Main St, Quincy  
Phone 530/283-2370

GATORADE WIDE	7.98 F
CRV	NP 0.40 F
3 @ 3.28	
CRYSTAL GYSR WATER	9.84 F
3 @ 1.20	
CRV	NP 3.60 F
GATORADE	7.98 F
CRV	NP 0.40 F
GTRDE STRAW WTM 8	7.98 F
CRV	NP 0.40 F
6 @ 2.28	
CRUSHED ICE	13.68 B
3 @ 0.68	
SC ICE 2 BAGS	2.04-F
TAX	1.03

\*\*\*\* BALANCE 51.25

\*\*\*\*\*  
PAYMENT TYPE: SAV MOR CHARGE  
AMOUNT: \$51.25  
ACCOUNT NUMBER: 170027  
INVOICE NUMBER: 247171408/05/15  
\*\*\*\*\*

VF SAV MOR CHARGE 51.25  
CHANGE 0.00

TOTAL NUMBER OF ITEMS SOLD = 18

\*\*\*\*\* YOUR SAVINGS \*\*\*\*\*  
STORE COUPONS: 2.04  
TOTAL SAVINGS: 2.04  
\*\*\*\*\*

08/05/15 07:02PM 17 14-247 45189

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Your eligible dollars on this purchase  
\$45.42

You can receive a 25 cent per gallon  
reward by making a simple purchase of  
\$75 or more of eligible items.

One fuel reward per eligible  
transaction.

Reward is limited to 1 fuel purchase.  
Limit 30 gallons or \$75 on debit or  
credit card purchases at the pump.

Reward expires on 9/7/2015.

All promotions have restrictions and  
exclusions - Please see store for  
details.

**PLUMAS COUNTY ENGINEERING DEPARTMENT**  
555 MAIN STREET • QUINCY, CA 95971 • (530) 283-6222 • FAX (530) 283-6135  
*Robert A. Perreault, Jr., P.E., County Engineer*

IF

**CONSENT AGENDA REQUEST**

for the September 1, 2015 Meeting of the Plumas County Board of Supervisors

Date: August 24, 2015

To: Honorable Board of Supervisors

From: Robert Perreault, County Engineer



Subject: Approve Contract with Willdan Engineering to Provide Contract County Surveyor and Other Professional Services to the Engineering Department in an Amount Not to Exceed \$30,000

**Background:**

Recent revisions to the State laws, particularly those pertaining to Calpers, have resulted in a determination for Contract County Services to be provided to the Engineering Department by means of a professional services agreement with Willdan Engineering.

Attached is a draft contract between the County and Willdan Engineering.

\$30,000 has been included in the proposed budget for the Engineering Department for FY2015-2016. The cost of services will be offset by the various application fees that are collected by the Engineering Department for applications necessitating the signature of a Contract County Surveyor.

Deputy County Counsel has approved the draft contract as to form.

This action is in conformance with the ordinance adopted on August 4, 2015, "Ordinance No. 15-1099 – An Ordinance of the County of Plumas, State of California, Amending Article 8, of Chapter 4 of Title 2 of the Plumas County Code Relating to the Offices of County Surveyor and County Road Commissioner and the Consolidation of the Same into the Office of Director of Public Works."

**Recommendation:**

The County Engineer respectfully recommends that the Board of Supervisors authorize the Chair of the Board of Supervisors and the County Engineer to execute a professional services agreement with Willdan Engineering in the amount of \$30,000, retroactive to July 1, 2015.

Attachments

## AGREEMENT FOR "AS-NEEDED" CONSULTING SERVICES

THIS AGREEMENT is made and entered into this 1<sup>st</sup> day of July 2015, by and between the County of Plumas, California, a municipal corporation, ("County") and WILLDAN ENGINEERING, a California corporation ("Willdan").

### 1. PURPOSE OF THE AGREEMENT

County and Willdan desire to enter into an agreement wherein Willdan may provide consulting services to County on an "as-needed" basis. The purpose of this Agreement is to set forth terms and conditions which shall be applicable to any project wherein County requests Willdan's services, with details which may be applicable to any particular project to be addressed by Task Order. Each Task Order shall operate as an addendum to this Agreement. Each Task Order shall make specific reference to this Agreement, set forth the Scope of Services, Compensation, and Schedule of Performance involved with a specific project which County desires Willdan to perform. The form of each Addendum shall be generally in the form attached hereto as Exhibit "A."

### 2. SERVICES

**2.1 Scope of Services.** Willdan shall provide "as-needed" consulting services to County as shall be set forth in Exhibit "B" and from time to time in Task Orders as may be issued by County to Willdan and agreed upon by both parties. The Task Orders shall be generally in the Form of Exhibit "A" to this Agreement. Task Orders may be executed by any officer of the County.

**2.2 Standard of Care.** All services provided by Willdan shall be provided in accordance with the standard of care ordinarily exercised by like professional for such services.

**2.3 Compliance with Law.** All services rendered shall be provided in accordance with applicable ordinances, resolutions, statutes, rules, and regulations of Federal, State, or local government agency having jurisdiction and in effect at the time service is rendered.

**2.4 Licenses, Permits, Fees and Assessments.** Willdan shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the services required by the Agreements. Willdan shall have the sole obligation to pay for any fees, assessments, and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Willdan's services required by the Agreements.

**2.5 Further Responsibilities of Parties.** Both parties agree to use reasonable care and diligence to perform their respective obligations under the Agreements. Both parties agree to act in good faith to execute all instruments, prepare all documents, and take all actions as may be reasonably necessary to carry out the purposes of the Agreements. Unless hereafter specified, neither party shall be responsible for the services of the other.

**2.6 Additional Services.** County shall have the right at any time during the performance of the services without invalidating the Agreements, to order extra work or make changes by altering, adding to, or deducting from said work. No such extra work shall be undertaken unless a written order is first given by the County to the Willdan, incorporating therein any adjustment in (i) compensation, and/or (ii) the time to perform the Agreements, which said adjustments are subject to the written approval of the Willdan.

Unless a Task Order provides otherwise, Willdan shall invoice County not more frequently than monthly for services under each Task Order. Willdan shall pay Willdan within 30 days of Willdan's invoices for both services and reimbursable expenses.

#### **4. PERFORMANCE SCHEDULE**

**4.1 Schedule of Performance.** Willdan's services shall be performed in accordance with the provisions of the Task Order. When requested by the Willdan, extensions to the time period specified in the Task Orders may be approved by the County.

**4.2 Force Majeure.** The time for performance shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the County or Willdan, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the County.

**4.3 Term.** This Agreement is retroactive to January 22, 2015. This Agreement shall continue in full force and effect for one (1) year from the date hereof. This Agreement shall be automatically renewed each year thereafter unless written notice is given at least 30 days before the end of the term that the Agreement shall not be renewed.

#### **5. COORDINATION OF WORK**

**5.1 Representative.** Unless otherwise stated in the addendum to the Agreement, the following principals of Willdan are hereby designated as being the principals and representatives of Willdan authorized to act in its behalf and make all decisions in connection therewith:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
  
Telephone: \_\_\_\_\_

**5.2 Representative of County.** Unless otherwise stated in the Project Agreement, the following persons are hereby designated as being the representatives of County authorized to act in its behalf and make all decisions in connection therewith:

Name: Robert Perreault  
Title: Director of Public Works  
Address: 1834 East Main Street  
Quincy, CA 95971  
Telephone: (530) 283-6268

**5.3 Prohibition Against Assignment.** Neither the Agreements nor any interest therein may be transferred, assigned, conveyed, hypothecated, or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of County. In the event of any such unapproved transfer, including in any bankruptcy proceeding, the County may void the Agreements.

3. **COMPENSATION**

Willdan shall be compensated in accordance with the terms set forth in the Task Order.

**5.4 Independent Consultant.** Neither the County nor any of its employees shall have any control over the manner, mode, or means by which Willdan, its agents or employees, perform the services required herein, except as otherwise set forth. County shall have no voice in the selection, discharge, supervision, or control of Willdan's employees, servants, representatives, or agents, or in fixing their number or hours of service. Willdan shall perform all services required herein as an independent contractor of County.

**6. NOT USED**

**7. INDEMNIFICATION**

Willdan agrees to save, keep, hold harmless and indemnify County and its officers and employees from all damages, in law and equity to the extent arising out of, pertaining to, or relating to the negligence, recklessness or willful misconduct of Willdan or its officers, agents, employees or subconsultants except as may be caused by the negligence or willful misconduct of County or its officers, employees, agents, consultants or contractors. If the services to be performed by Willdan relate to public works observation, County shall include in its contract with the general contractor a provision requiring that the general contractor indemnify Willdan to the same extent that the general contractor is obligated to indemnify County.

**8. INSURANCE**

Without in any way limiting Willdan's liability pursuant to the indemnification described above, Willdan shall maintain, during the term of this contract, the following insurance:

<u>Coverage</u>	<u>Minimum Limits</u>
<u>Commercial General Liability, including:</u> Premises and Operations Contractual Liability Personal-Injury Liability Independent Contractors Liability (if applicable)	\$1,000,000 Combined Single Limit, per occurrence and \$2,000,000 general aggregate
<u>Comprehensive Automobile Liability</u> (including, owned, non-owned and hired autos)	\$1,000,000 Combined Single Limit, per occurrence
<u>Workers' Compensation and Employer's Liability</u>	Statutory, \$1,000,000
<u>Professional Liability</u>	\$1,000,000 per claim and \$2,000,000 annual aggregate

Except Workers Compensation and Professional Liability Insurance coverage, such insurance shall include endorsements naming County and its directors, officers, employees and agents as additional insured with respect to liabilities arising out of the performance of services hereunder. All policies shall include a provision waiving subrogation against County. Willdan shall provide County with certificates of insurance documenting that Willdan has obtained the above coverages. Such certificates shall include the required provisions and endorsements required by this Agreement. Such Certificates shall include a statement that insurance may not be cancelled without 30 days prior written notice to County by first class mail, 10 days notice in the event that cancellation is due to nonpayment of premium.

## **9. OWNERSHIP OF DOCUMENTS**

All documents, including but not limited to plans and specifications, prepared by Willdan are instruments of services, only. All final documents prepared by Willdan pursuant to this Agreement or any Task Order shall become the property of **Plumas County**. Such documents are not intended nor represented to be suitable for reuse on extensions of the project or on any project other than the project for which they were prepared. Any reuse without specific permission by Willdan shall be at the County's sole risk. County agrees to save, keep and hold Willdan harmless from all damages, costs or expenses in law and equity including costs of suit and attorneys fees resulting from such reuse.

## **10. TERMINATION**

This Agreement may be terminated at will by either party with or without cause upon 30 days written notice. In the event of such termination, Willdan shall be compensated for such services up to the point of termination. Such compensation for work in progress would be pro-rated as to the percentage of work completed at the date of termination.

## **11. IMPLEMENTATION**

The County shall provide Willdan with written notice reasonably in advance of the date at which these services are to be implemented if different than the date of the Agreement.

## **12. ATTORNEYS FEES**

In the event of litigation between County and Willdan arising out of the performance of this agreement, the prevailing party shall be entitled to an award of reasonable attorneys fees in addition to such other relief as may be granted.

## **13. ALTERNATIVE DISPUTE RESOLUTION**

If a dispute arises between the parties relating to this Agreement, the parties agree to use the following procedure prior to either party pursuing other available remedies:

**13.1.** A meeting shall be held promptly between the parties, attended by individuals with decision-making authority regarding the dispute, to attempt in good faith to negotiate a resolution of the dispute.

**13.2.** If, within 30 days after such meeting, the parties have not succeeded in negotiating a resolution of the dispute, they will jointly appoint a mutually acceptable neutral person not affiliated with either of the parties to mediate the dispute.

**13.3.** The parties shall mediate in good faith. If the parties are not successful in resolving the dispute through mediation, then the parties may mutually agree to submit the matter to binding arbitration or a private adjudicator, or either party may seek an adjudicated resolution through the appropriate court.

## **14. MISCELLANEOUS**

**14.1.** The titles used in this agreement are for general reference only and are not a part of the Agreement.

**14.2.** This Agreement shall be interpreted as though prepared by both parties.

**14.3.** Any provision of this agreement held to violate any law shall not invalidate the remainder of this Agreement.

**14.4.** This Agreement shall be interpreted under the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by the duly authorized officers the day and year first above written in this agreement.

**FOR WILLDAN ENGINEERING**

A California Corporation

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Taxpayer ID Number: \_\_\_ - \_\_\_

**FOR PLUMAS COUNTY, CALIFORNIA**

**APPROVED AS TO SCOPE OF WORK:**

\_\_\_\_\_  
Robert A. Perreault, Jr.  
Director of Public Works

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Steve Mansell  
Deputy County Counsel

Date: \_\_\_\_\_

**CONCURRENCE:**

\_\_\_\_\_  
Kevin Goss, Chair,  
Plumas County Board of Supervisors,  
acting as County Purchasing Agent

Date: \_\_\_\_\_

**TASK ORDER NO. \_\_\_\_\_**  
**AGREEMENT FOR "AS-NEEDED" CONSULTING SERVICES**

This Task Order is an addendum to the AGREEMENT FOR "AS-NEEDED" CONSULTING SERVICES ("Agreement") between the COUNTY OF PLUMAS, a municipal corporation ("County"), and WILLDAN ENGINEERING, a California corporation ("Willdan"), dated \_\_\_\_\_, 20\_\_\_\_\_.

**1. Incorporation of Agreement.** All of the terms, conditions and provisions of the Agreement are incorporated herein by this reference and shall be fully applicable hereto.

**2. Scope of Services.** Willdan shall perform the following services: \_\_\_\_\_

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**3. Compensation.** County shall compensate Willdan for the services described in Section 2 above, as follows:

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**4. Schedule of Performance.** Willdan shall perform the services described in Section 2 above in accordance with the following schedule: \_\_\_\_\_

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**5. Additional Provisions.** \_\_\_\_\_

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IN WITNESS WHEREOF, the parties hereto have executed and entered into this Project Agreement as of the last date set next to the signatures appearing below.

COUNTY OF PLUMAS

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

WILLDAN ENGINEERING  
a California corporation

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

# PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 – Fax (530) 283-6323  
Robert A. Perreault, Jr., P.E., Director      Joe Blackwell, Deputy Director



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## **CONSENT AGENDA REQUEST**

For the September 1, 2015 meeting of the Plumas County Board of Supervisors

August 25, 2015

To: The Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

Subject: Authorize Purchase of Replacement Paint Pump Assemblies in the Amount of \$26,797.38, including Ratification Retroactively to August 25, 2015

A handwritten signature in blue ink that reads "Robert A. Perreault".

### **Background:**

The Department conducts an annual program of placement (painting) of pavement markings on its roadways located throughout Plumas County.

The paint used for such marking is a special fast-curing paint that typically has a shelf life of only about 2 weeks.

On August 19, 2015, the Department received its second delivery of the special paint for this construction season, valued at about \$55,000. Street pavement marking operations were continued on August 20, 2015.

On August 24, 2015, the paint truck experienced catastrophic failure to its pump assemblies. There is a need for the Department to immediately order the replacement parts in order to assure usage of the special paint during its shelf life. However, these circumstances are not specifically addressed by the Plumas County Purchasing Policy.

On August 25, 2015, the matter was brought to the attention of Board of Supervisors Chair Kevin Goss by Director of Public Works Bob Perreault. Thereafter, it was concluded that it was in the best interest of the County for the Director of Public Works and the Chair of the Board of Supervisors to authorize purchase of the necessary replacement parts as soon as possible. Accordingly, a purchase order was executed on August 25, 2015.

### **Recommendation:**

The Director of Public Works respectfully recommends that the Board of Supervisors authorize the Director of Public Works and the Chair of the Board of Supervisors to execute a purchase order to M B Companies of Oregon for replacement paint pump assemblies in the amount of \$26,797.38 and to ratify such action retroactively to August 25, 2015.

Attachments

# PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 – Facsimile (530) 283-6323  
Robert A. Perreault, Jr., P.E., Director                    Joe Blackwell, Deputy Director



## Memorandum

**Date:** August 25, 2015

**To:** Bob Perreault

**From:** Joe Blackwell

**Subject:** Urgency Item

Hi Bob,

Late in the workday yesterday, the traffic paint truck pumps suffered a catastrophic failure due to age and service life. The repair parts are no longer available leaving retrofit as the only option.

Public Works has about \$55,000.00 worth of paint on hand and ready for application. The shelf life of this product is only about two weeks.

The retrofit assemblies are available from the manufacture only and are currently available at the factory outlet located in Salem Oregon for the cost of \$26,297.38.

I recommend addressing this as an urgency item at today's special meeting of the Plumas County Board of Supervisors.

Thank you,

A handwritten signature in black ink, appearing to read "Blackwell".

Joe Blackwell

Ship & Bill to  
same address

Plumas County Department of Public Works

Phone: (530) 283-6268 Fax: (530) 283-6323

1834 E. Main Street

Quincy, CA 95971

## Purchase Order

PO No. 09488

### Division:

Date: 8-25-2015

Quincy Shop  
 Quincy Paint  
 Engineering  
 Chester  
 Greenville  
 Beckwourth  
 Graeagle  
 La Porte

Supplier:

Supplier: M B COMPANIES OF OREGON  
2490 EWALD Ave SE  
SALEM OR 97302  
AT&T Ken 1-800-253-2909  
Shipped via: Freight

Shipped via: Freight

**FREIGHT CHARGES:** Yes:  No:  \$ 200

**FAX TO:** 503-370-4389

**Special Instructions:**

Requested By: John Cuccaro

Price Check: NO - OEM PARTS

Approved By: James

Vendor:

By: Robert M. Pennington Date: 8/25/2015 Vendor: None

8/25/2015-



## Plumas County Office of Emergency Services

3A

270 County Hospital Road #127  
Quincy, California 95971

Phone: (530) 283-6332  
Fax: (530) 283-6241

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**Date:** August 21, 2015

**To:** Honorable Board of Supervisors

**From:** Jerry Sipe, Emergency Communications Committee

**RE:** Agenda Item for September 1, 2015

A handwritten signature in black ink, appearing to read "Jerry Sipe".

**Recommendation:** Receive an update and report from the Emergency Communications Committee regarding the emergency medical services communications system.

**Background and Discussion:** As the Board is aware, the Emergency Communications Committee continues working to develop long-term, sustainable solutions for emergency communications needs countywide. As a follow up to the fire communications presentation in June 2015, this presentation will focus on the emergency medical services system. The presentation will include an overview of existing infrastructure, costs, usage, and state mandates for the system.

At this time, the Board is invited to ask questions or provide direction to staff.

If you have any questions, please do not hesitate to contact me at 283-6367.

Thank you.



# Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

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GREGORY J. HAGWOOD  
SHERIFF/CORONER

## Memorandum

**DATE:** August 24, 2015  
**TO:** Honorable Board of Supervisors  
**FROM:** Sheriff Greg Hagwood *GDH*  
**RE:** Agenda Items for the meeting of September 1, 2015

**It is recommended that the Board:**

Approve and authorize the Sheriff to send letter of termination for dispatch services to Beckwourth Fire Protection District.

**Background and Discussion:**

See attached letter for details and background.



# Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD  
SHERIFF/CORONER

September 2, 2015

George Bundy – Chair  
Beckwourth Fire Protection District  
180 Main St  
Beckwourth, CA 96129

Dear Chairman Bundy,

Pursuant to the paragraph entitled "Terms" of the MOU for Coordinated Use of the Countywide Fire Radio Communications System, the Sheriff's Office hereby exercises its right to terminate its participation in this MOU with respect to Beckwourth Fire Protection District upon one-hundred eighty (180) days advance written notice. The Sheriff's Office will discontinue providing your district with dispatching services as of March 2, 2016. Per the terms of the MOU and Government Code § 53118, we will continue to answer and forward any emergency calls for service within your district to the appropriate agency that will handle your dispatching needs.

There are several major reasons for this action. Your fire district receives about 2.5% of the total calls for service required of fire agencies in Plumas County. Despite that very low call level, your department has generated more than 98% of complaints regarding the dispatch services the Sheriff's Office has been providing. As a reminder, these dispatch services have been provided to your district at no cost. The unprecedented level and frequency of these complaints, most of which have been determined to be unfounded, have been a significant disruption to my agency.

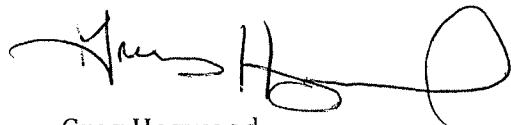
Another main point of contention has been Emergency Service Number (ESN) changes. We have gone to great strides to resolve district boundary ESN changes, as requested by your district's administrative staff. When ESN changes were made, they were pursuant to the official records of the County, which by law is what we must follow. Despite our efforts, your district's administrative staff has remained unsatisfied, and has continued to complain that addressing is wrong and not what is displayed by residents or consistent with street names of the community.

The County GIS Department confirmed that the addressing in question is correct, and informed your district's staff that addresses cannot be changed to meet individual preferences, but instead must reflect the official County records. They also advised that your district was provided a map book with addresses consistent with the changes that went into effect long before they were implemented in the 911 system. Nonetheless, complaints continue to be made, which create unnecessary work for my staff.

All told, we have spent many thousands of dollars trying to resolve and investigate complaints, something we have not had to do for any other fire agency in the County. Your district's administrative staff seems unwilling to accept that many times we are at the mercy of the caller for providing a proper address, as wireless technology does not always give us what we need and want. Virtually every 911 dispatch center in the country has the same problems, to such an extent that the FCC has been conducting hearings to resolve wireless caller locations. Investigating complaints over issues my department has no control over is an inefficient use of my staff's time. I will no longer subject my staff to internal reviews and investigations that are, in our view, unnecessary and very disruptive to our operations.

At your earliest convenience, please inform my office which agency that will be taking over your dispatching services so we can coordinate with them the needed changes for forwarding emergency and non-emergency calls that relate to the Beckwourth Fire Protection District. Hopefully you can find an agency that meets your needs and is a better fit for your operations and the people you serve.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Hagwood".

Greg Hagwood  
Sheriff - Coroner



## DEPARTMENT OF FACILITY & AIRPORT SERVICES

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103

3c

**Dony Sawchuk**  
Director

Board Meeting: September 1, 2015

To: The Honorable Board of Supervisors

From: Dony Sawchuk, Director

Subject: Establish a Plumas County Energy Development Committee (PCEDC) consisting of ten members to review energy projects for recommendation to the Board of Supervisors

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### Background

The Plumas County Energy Development Committee would be a board appointed authority that would provide oversight and support to the following, but not limited to:

1. Review Energy Proposals
2. Consider New and Renewable Sources of Energy for Development
3. Provide Oversight on the Construction of Energy Projects
4. Provide an opportunity for Public Comment and Participation on Energy Projects
5. Pursue Energy Saving Solutions for Plumas County's existing Facilities & Infrastructure in order to reduce consumption
6. Support the development of standards, guides, and technical presentations related to the research and development, application, design, construction, and operation of systems and facilities for the production of power
7. Serve as a resource to Plumas County on energy-related issues
8. Recommend Energy Project to the Board of Supervisors for consideration

An example of a Mission Statement could read as the following:

The mission of the Plumas County Energy Development Committee is to assist Plumas County residents, businesses, and government in reducing energy consumption and costs through conservation, identifying energy efficiency solutions, and conversion to renewable energy sources.

### Recommendation

Establish a Plumas County Energy Development Committee (PCEDC) consisting of ten members to review energy projects for recommendation to the Board of Supervisors

# PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 – Facsimile (530) 283-6323

Robert A. Perreault, Jr., P.E., Director

Joe Blackwell, Deputy Director



3D

## AGENDA REQUEST

For the September 1, 2015 meeting of the Plumas County Board of Supervisors

August 24, 2015

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

Subject: Informational Announcement on the 2015 Snow Plow Rodeo and  
Authorize Department to Collect and Manage Funds

*Robert Perreault*

### Background:

Every year, the Northern California County Engineers Association (NCCEA) conducts a "Snow Plow Rodeo" event. In this event, two 2-person teams complete in multiple categories. The winning team is awarded a Golden Snow Plow Globe along with bragging rights for the next year. In addition to the "rodeo" activities, other events will be scheduled, including a winter safety briefing and breakout sessions to discuss everyday issues faced by Public Works Counties.

This year, Plumas County Public Works is hosting the event, which will take place on Wednesday, October 7, at the Plumas-Sierra Fairgrounds in Quincy.

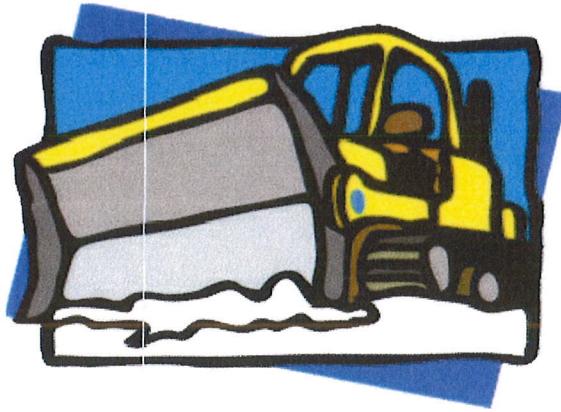
There is a team registration fee associated with the event, which Public Works is proposing to be held in a trust fund that will be set up by the Auditor's Office as agreed upon by the County Auditor. All costs associated with the event (lunch, beverages, etc.) will be borne by the registration fees. No County funds or Road funds are involved. Any surplus funds will be forwarded to the host of next year's event.

A copy of the preliminary event notice and agenda are attached

### Recommendation:

The Department of Public Works respectfully recommends that the Board of Supervisors accept this informational report from Public Works on the Snow Plow Rodeo, and to authorize Public Works staff to collect and manage all funds associated with the event in accordance with directions from the County Auditor.

Attachments



**Mark this Date!!!**

**3<sup>rd</sup> Annual Northern California Snow Plow Rodeo**

**Where: Plumas/Sierra County Fairgrounds – Quincy, CA**

**When: October 7, 2015**

**Time 9:00 am to 3:00 pm**

***Who is invited?***

All Counties in northern California and Caltrans. Sorry, no private contractors.

***Who can compete?***

Only 2–two person teams are allowed from each county, or district. Each county/organization will decide how they wish to select their representatives.

***Cost?***

Entry fee for each county or district will be \$25.00 and will include lunch.

***What Equipment is eligible to compete?***

There are two categories, two-axle plow trucks with plow and wing, and motor graders.

***What will be judge?***

- (10%) Best looking plow truck
- (20%) Most innovative ideas
- (70%) Skills

The results of the competition will be cumulative with the winner taking away the Golden Snow Plow Globe along with bragging rights for the next year.

***What else?***

While competition is important, other events will be taking place. The morning will start with a winter safety briefing, then breakout sessions to discuss everyday stuff such as CARB and Snow Equipment, IIPP and Winter Operations, Legal Liability and Risk Management for Plowing, Legal updates from CHP Commercial Division and other activities to be determined.

Sign up will be by e-mail beginning of next month, registration can be paid anytime including sign-in.

# 2015 SNOW PLOW RODEO



Plumas County Fair Grounds -204 Fairgrounds Road Quincy, Ca. 95971

## AGENDA

WEDNESDAY, OCTOBER 7, 2015

8:45 - 9:00 Registration/Check In

9:00 - 9:15 Kick Off and Introductions -Bob Perreault and Joe Blackwell, Plumas County Public Works

9:15 - 10:30 Safety - Gene Herndon, Trindel Insurance  
&

Winter Equipment/Employee Preparedness - Gene Herndon; Pat Bonnett, Risk Management, Plumas County; and C.H.P.

10:30 - 11:30 CARB and Winter Equipment Maintenance - Mary Pitto, Regional Council of Rural Counties (RCRC); Eric Braswell, Shop Maintenance Supervisor, Plumas County; and C.H.P.

11:30 - 12:00 Show & Tell - County and Caltrans Equipment and Vendor Time

12:00 LUNCH w/ Vendor Displays -Sponsored by All the Vendors (Thank You)

12:45 - 1:00 Group Judging - Best Looking Truck, Best Innovations

1:00 - 2:45 RODEO Competition & Vendor Displays

2:45 - 3:00 Award and Closing Comments

3E

## **DEPARTMENT OF HUMAN RESOURCES**

**520 Main Street, Room 115, Quincy, CA 95971**

**(530) 283-6444 FAX (530) 283-6160**

**Email: [gaylatrumbo@countyofplumas.com](mailto:gaylatrumbo@countyofplumas.com)**



**Gayla S. Trumbo**

*Human Resources*

*Director*

**DATE:** August 24, 2015

**TO:** The Honorable Board of Supervisors

**FROM:** Gayla Trumbo, Human Resources Director

**SUBJECT:** AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF SEPTEMBER 1, 2015.  
**RE: REPORT REGARDING THE SALARY CLASSIFICATION OF CHIEF PROBATION OFFICER; AND CONSIDER ADOPTION OF RESOLUTION TO ADJUST THE SALARY CLASSIFICATION.**

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### **IT IS RECOMMENDED THAT THE BOARD:**

Receive report regarding the salary classification of the Chief Probation Officer; and consider adoption of resolution to adjust the salary classification.

### **BACKGROUND AND DISCUSSIONS:**

On April 16, 2015, the Human Resources Department began the recruitment for the Chief Probation Officer at the salary of \$7,352.00 per month. We have advertised this position with Chief Probation Officers of California (CPOC), Jobs Available, California City & County News, Craigslist, Facebook and California State Association of Counties (CSAC). In addition we have sent colored brochures to each of the 58 County Probation Departments, as well as their Human Resources Departments.

As of today we have had three candidates that have met the minimum qualifications and moved forward to the committee interviews. The interviews were conducted by this committee which included a Judge, a Chief Probation Officer from another county, and the Human Resources Director. The committee was disappointed in the response for this position. It was felt that a larger pool would be beneficial. However, after conducting the interviews one candidate was moved forward to the Board for consideration.

I was asked to complete a salary survey of the Chief Probation Officers position. This survey was conducted to answer the question, is our salary level competitive with other counties; or, is it the deterrent for attracting qualified candidates.

A salary review was conducted with our ten comparable counties. The ten comparable counties consist of Del Norte, Lassen, Tehama, Glenn, Colusa, Amador, Calaveras, Tuolumne, San Benito and Inyo. This review shows that the average or medium salary range is \$8,151.73 to \$8,743.96. Currently our salary range is \$7,352.00. As you can see to be in the medium of the ten comparable counties, we would need to increase our beginning salary range by approximately \$800 per month. In addition, if we were to include a salary range where we have the ending medium salary range of \$8,743.96 this would increase our current salary level by \$1,392 per month. A copy of the detailed spreadsheet of this salary comparison is attached for your information.

I also conducted a state wide salary review to provide you with further information regarding the salary levels of which we are competing. I do understand that our County cannot compete with the larger counties that have more resources than Plumas. Attached you will find a spreadsheet with the information we were able to gather on 39 counties within California. To be in the medium of these 39 counties we would need to raise our salary to a range of \$11,792.28 to \$14,022.81.

I also spoke with the Chief Probation Officer who took part in the interview committee process for this position. He informed me that those interested in a Chief Probation Officer position will begin their career as a Chief in a smaller county to gain Chief experience and make connections with other county agencies. This provides them with the experience to move up to Chief positions within larger counties.

This recommendation is based on the lack of interest we have had on this recruitment, the data gathered on our ten comparable counties, and information provided by interview panel Chief Probation Officer. To attract a larger pool of candidates I would recommend that we amend the Chief Probation Officer salary classification from a flat salary range of \$7,352.00 to a salary range of \$7,352.00 - \$8,744. The beginning salary level would depend on the individual's education and work experience. For a candidate that meets the minimum requirements of this position they could be started at the beginning salary level. However, someone that has a higher level of education and experience could be hired at a higher range up to the \$8,744 per month.

Thank you for your time and consideration of this agenda item.

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION TO AMEND PLUMAS COUNTY SALARY CLASSIFICATION OF THE  
CHIEF PROBATION OFFICER**

**WHEREAS**, Plumas County Personnel Rule 5.01 provides amendments to be made by resolution of the classification plan covering all positions in the County services; and

**WHEREAS**, we have currently been recruiting for the Chief Probation Officer since April 16, 2015, with limited response; and

**WHEREAS**, a salary review has been completed by the Human Resources Director; and

**WHEREAS**, after this review the Human Resources Director is recommending to the Board that they approve this resolution to adjust the current flat salary rate of \$7,352, to a salary range that begins with \$7,352 per month to the comparable counties medium ending salary of \$8,744; and

**WHEREAS**, with this salary range it will attract a broader candidate pool of various experience levels within the Probation field; and allow the Board to hire at the level warranted by the candidates education and experience level.

**WHEREAS, NOW, THEREFORE, BE IT RESOLVED** by the Plumas County Board of Supervisors as follows:

Approve the amendment salary classification of the Chief Probation Officer from the flat rate of \$7,352 per month, to a salary range of \$7,352 to \$8,744 per month.

The foregoing Resolution is duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 1st day of September, 2015 by the following vote:

AYES: Supervisors  
NOES: Supervisors  
ABSENT: Supervisors

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Chairperson, Board of Supervisors

ATTEST:

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Executive Clerk/Board of Supervisors

County	Beginning Salary Range	Ending Salary Range
Amador	11,446.00	11,446.00
Calaveras	9,620.00	9,620.00
Colusa	6,335.00	7,702.00
Del Norte	5,393.96	5,393.96
Glenn	6,564.13	6,564.13
Inyo	9,784.00	9,784.00
Lassen	6,183.00	6,494.00
San Benito	8,727.00	11,142.99
Tehama	9,183.58	9,183.58
Tuolumne	8,280.62	10,108.92
10	8,151.73	8,743.96

Plumas	7,352.00
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SPREADSHEET OF THE TEN COMPARABLE COUNTIES

COUNTY	Beginning Salary Range	Ending Salary Range
Alameda	13,559.87	16,953.73
Alpine	3,136.00	3,136.00
Amador	11,466.00	11,446.00
Butte	10,453.75	12,776.83
Calaveras	9,620.00	9,620.00
Colusa	6,335.00	7,702.00
Calaveras	9,620.00	9,620.00
Contra Costa	11,556.00	14,046.00
Del Norte	5,393.96	5,393.96
El Dorado	-	-
Glenn	6,564.13	6,564.13
Fresno	11,540.58	11,540.58
Glenn	6,564.00	6,564.00
Humboldt	10,294.00	10,294.00
Imperial	9,005.00	11,493.00
Inyo	9,784.00	9,784.00
Kern	4,517.17	5,514.53
Kings	9,500.00	13,500.00
Lake	4,728.00	5,747.00
Lassen	6,183.00	6,494.00
Los Angeles	-	-
Madera	-	-
Marin	13,283.00	14,758.00
Mariposa	8,219.14	8,219.14
Merced	9,777.73	11,899.23
Modoc	-	-
Mono	9,206.00	9,206.00
Monterey	11,728.00	16,018.00
Napa	14,319.00	14,319.00
Nevada	11,217.88	11,217.88
Orange	9,802.00	18,592.00
Placer	10,625.78	12,915.62
Riverside	11,977.42	20,406.52
Sacramento	15,204.08	16,763.17
San Benito	8,727.00	11,142.99
San Bernardino	14,270.00	14,626.75
San Diego	-	-
San Francisco	-	-
San Joaquin	12,613.47	13,908.27
San Luis Obispo	10,769.20	13,091.87
San Mateo	-	-
Santa Barbara	-	-
Santa Clara	13,898.56	17,834.87
Santa Cruz	11,331.00	15,180.00
Shasta	7,867.00	10,041.00
Sierra	-	-
Siskiyou	7,125.56	9,094.48
Solano	12,523.65	15,222.57

PAGE 2 COUNTY	Beginning Salary Range	Ending Salary Range
Sonoma	11,322.63	13,764.56
Stanislaus	9,595.73	14,393.60
Sutter	8,467.37	11,365.31
Tehama	9,183.58	9,183.58
Tuolumne	8,280.62	10,108.92
Tulare	8,311.25	12,467.00
Yolo	11,724.89	14,252.47
Yuba	8,707.00	8,707.00
39/48	11,792.28	14,022.81
Plumas	7,352.00	



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*Name's, any changes  
Sept. 4/*  
FS Agreement No. 15-RO-11051100-XXX  
Cooperator Agreement No. \_\_\_\_\_

**ROAD PROJECT AGREEMENT**  
Between The  
**COUNTY OF PLUMAS**  
And The  
**USDA, FOREST SERVICE, PLUMAS NATIONAL FOREST**

This Project Agreement (agreement) is hereby made and entered into by and between Plumas County, hereinafter referred to as "Cooperator," and the USDA, Forest Service, Plumas National Forest, hereinafter referred to as the "U.S. Forest Service," as specified under the authority and provisions of the Cooperative Forest Road Agreement #Resolution # 2374 executed between the parties on November 8, 1972.

Project Title: Plumas County Road Maintenance and Drainage Improvement Project

**I. BACKGROUND:**

The parties entered into a Forest Road Cooperative Agreement (Coop Agreement) on November 8, 1972. This Coop Agreement allows for the parties to cooperate in the planning, survey, design, construction, reconstruction, improvement and maintenance of certain forest roads. The Schedule A, which is attached to the Coop Agreement, identifies the maintenance responsibilities of the parties to the specific road systems and may be revised as necessary. The process of revising the Schedule A can be labor intensive and time consuming due to requiring extensive valuations and several levels of formal review. Accordingly, formal revision of the Schedule A does not readily lend itself to rapid response times, adjusting to limited funding opportunities and a high degree of site condition specificity.

The Coop Agreement allows for specific Project Agreements between the parties with the intent of completing work as expeditiously as available funds or work opportunities allow.

The Coop Agreement identifies numerous requirements for the development of Project Agreements. These requirements include but are not limited to:

- The specific project (road) must be included in an approved U.S. Forest Service - Cooperator plan (Schedule A).
- Mutual approval.
- The cost to be borne by each party.
- The amount of cooperative funds as set forth in the Project Agreement shall be the maximum commitment of either party unless changed by a formal modification prior to incurring any expense.
- Work must be completed in accordance with agreed upon standards.



## II. PURPOSE:

The purpose of this Project Agreement (agreement) is to document the parties' cooperation in the maintenance and improvement of drainage on county roads within the Plumas National Forest. This work will include cleaning out ditches, replacing existing culverts, installing new cross drain culverts, and installing appurtenances at the new culvert installations where needed to reduce erosion and sediment movement towards streams. The work is as described in the hereby incorporated attached Statement of Work Exhibit A, Work Log Exhibit B, Cost Estimate Exhibit C, Financial and Operating Plan Exhibit D, and Standard Plans & Specifications Exhibit E.

## III. THE COOPERATOR SHALL:

- A. Plan, design, and construct - including any required environmental analysis - road maintenance and drainage improvement projects on County Roads listed in Exhibits in accordance with the Statement of Work Exhibit A, Work Log Exhibit B, Cost Estimate Exhibit C, Financial and Operating Plan Exhibit D, and Standard Plans & Specifications Exhibit E.
- B. Work cooperatively with the U.S. Forest Service to develop timelines for work to be implemented.
- C. Request from the U.S. Forest Service advancement of funds for estimated costs to be incurred, not to exceed \$211,827.

## IV. THE U.S. FOREST SERVICE SHALL:

- A. Work cooperatively with the Cooperator to develop scope of work and timelines for reviews, site visits, and inspections.
- B. Perform in accordance with the Statement of Work Exhibit A, Work Log Exhibit B, Cost Estimate Exhibit C, Financial and Operating Plan Exhibit D, and Standard Plans & Specifications Exhibit E.
- C. **ADVANCE PAYMENT** The Forest Service shall make advance payment upon receipt and review of an invoice from the Cooperator. The invoice must be submitted no more than monthly, and the total must not exceed the Forest Service's share of anticipated expenses as identified on the Exhibit D financial plan (Phases 1-4). The first invoice may request an advance based on an estimated cost not to exceed 30 days expenditures. Each subsequent invoice must display any additional advance funding for a 30 day period, if needed, as well as the total project costs to date of the invoice, separated by Forest Service and Cooperator share. Any in-kind contributions must be displayed as a separate line item and must not be included in the total project costs. If the Recipient receives an advance payment and subsequently requests an advance or reimbursement payment, then the request must clearly demonstrate the previously advanced funds have been fully expended before the Forest Service can approve the request for payment. Any funds advanced, but not spent, must be



returned to the Forest Service upon expiration of this agreement. The final invoice from the Cooperator must be submitted no later than 90 days from the expiration date.

The U.S. Forest Service shall advance funds to the Cooperator for the U.S. Forest Service's share of estimated expenses to be incurred, **not to exceed \$211,827**, as shown in the Financial Plan Exhibit D. The U.S. Forest Service shall advance payment upon receipt of Cooperator's monthly proposed work plans in accordance with Statement of Work Exhibit A, Work Log Exhibit B, Cost Estimate Exhibit C, Financial and Operating Plan Exhibit D, and Standard Plans & Specifications Exhibit E. Each advancement request for proposed work from Cooperator must display the total project costs for the billing period.

Each advancement request must include, at a minimum:

- 1) Cooperator's name, address, and telephone number
- 2) U.S. Forest Service agreement number
- 3) Advancement request date
- 4) Proposed performance dates of the work to be completed (start and end)
- 5) Total advancement request amount for the billing period

The advanced request must be forwarded to:

U.S. Forest Service  
Albuquerque Service Center  
Payments – Grants & Agreements  
101B Sun Ave NE  
Albuquerque, NM 87109

FAX: 877-687-4894

Send a copy to: Parviz Noori  
Plumas National Forest Service  
159 Lawrence Street  
Quincy, CA 95971

**V. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:**

A. **PRINCIPAL CONTACTS.** Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

**Principal Cooperator Contacts:**

Cooperator Program Contact	Cooperator Administrative Contact
Name: John Mannle Address: 1834 East Main Street City, State, Zip: Quincy, CA 95971 Telephone: (530) 283-6498 FAX: (530) 283-6323 Email: johnmannle@countyofplumas.com	Name: Robert A. Perreault, Jr. Address: 1834 East Main Street City, State, Zip: Quincy, CA 95971 Telephone: (530) 283-6268 FAX: (530) 283-6323 Email: bobperreault@countyofplumas.com

**Principal U.S. Forest Service Contacts:**

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: Eleanor Oman Address: 159 Lawrence Street City, State, Zip: Quincy, CA 95971 Telephone: 414-336-0712 FAX: Email: eoman@fs.fed.us	Name: Constance Zipperer Address: 1323 Club Drive City, State, Zip: Vallejo, CA 94590 Telephone: 707-562-9120 FAX: Email: czipperer@fs.fed.us

B. In the event of a conflict between this Project Agreement and the Coop Agreement, the latter shall take precedence.

C. **FREEDOM OF INFORMATION ACT (FOIA)**. Public access to award or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 USC 552). Requests for research data are subject to 2 CFR 215.36.

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2008 Farm Bill).

D. **TEXT MESSAGING WHILE DRIVING**. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperatives, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.



- E. **FUNDING EQUIPMENT**. Federal funding under this agreement is not available for reimbursement of Cooperator's purchase of equipment. Equipment is defined as having a fair market value of \$5,000 or more per unit and a useful life of over 1 year.
- F. **PARTICIPATION IN SIMILAR ACTIVITIES**. This agreement in no way restricts the U.S. Forest Service or Cooperator from participating in similar activities with other public or private agencies, organizations, and individuals.
- G. **ENDORSEMENT**. Any of Cooperator's contributions made under this agreement do not by direct reference or implication convey U.S. Forest Service endorsement of Cooperator's products or activities.
- H. **ALTERNATE DISPUTE RESOLUTION**. In the event of any issue of controversy under this agreement, the parties may pursue Alternate Dispute Resolution procedures to voluntarily resolve those issues. These procedures may include, but are not limited to, conciliation, facilitation, mediation, and fact finding.
- I. **MODIFICATION**. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of the requested change. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.
- J. **TERMINATION**. Either party, in writing, may terminate this agreement in whole, or in part, at any time before the date of expiration. Neither party shall incur any new obligations for the terminated portion of this agreement after the effective date and shall cancel as many obligations as possible. Full credit shall be allowed for each party's expenses and all non-cancelable obligations properly incurred up to the effective date of termination. (Excess funds must be refunded within 60 days after the effective date, OR Excess funds must be refunded in accordance with the REFUND provision of the agreement).
- K. **COMMENCEMENT/EXPIRATION DATE**. This agreement is executed as of the date of last signature and is effective through **September 30, 2018** at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.
- L. **AUTHORIZED REPRESENTATIVES**. By signature below, the parties certify that the individuals listed in this document as representatives of each party are authorized to act in their respective areas for matters related to this agreement.



This agreement shall be effective as of the date herein written and shall supersede all prior existing agreements, if any, for the same roads.

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, Date

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, Date  
U.S. Forest Service,

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Date  
County Commissioner

The authority and format of this agreement have been reviewed and approved for signature.

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CONSTANCE ZIPPERER Date  
U.S. Forest Service Grants Management Specialist

#### Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

**Exhibit A**  
**Statement of Work**  
**Seneca Road, C.R 306 Proposed Drainage Improvements**

The Plumas National Forest (U.S. Forest Service) and Plumas County (Cooperator) are agreeing to design and perform work on the Seneca Road, which is owned and maintained by the Cooperator, on portions of the road that are within the Plumas National Forest. This road was selected for its potential affects to water quality of drainages within the Storrie Fire area.

Roadside drainage improvements are proposed for federal lands over 10 miles of the Seneca Road, County Road 306, within and immediately downstream of moderate and high burn severity areas. Treatments include installation of stream crossings, flared culvert metal end sections to funnel debris through existing culverts, and trash rack structures at culvert inlets to catch debris from burned areas. Existing culverts which are undersized would be replaced with larger culverts.

The U.S. Forest Service and Cooperator have agreed the project consists of installing ditch relief culverts where none currently exist along the Seneca Road between Mileposts 2.1 and 3.2. This segment of road drops 300' in elevation over approximately 0.65 mile for an average downhill grade of 8%. The existing roadside ditch requires relief culverts to lessen the erosion and sediment leading into the tributaries of the North Fork of the Feather River. The addition of run-off and erosion from the severely burned over areas uphill of the road will overwhelm the ditch system with sediment.

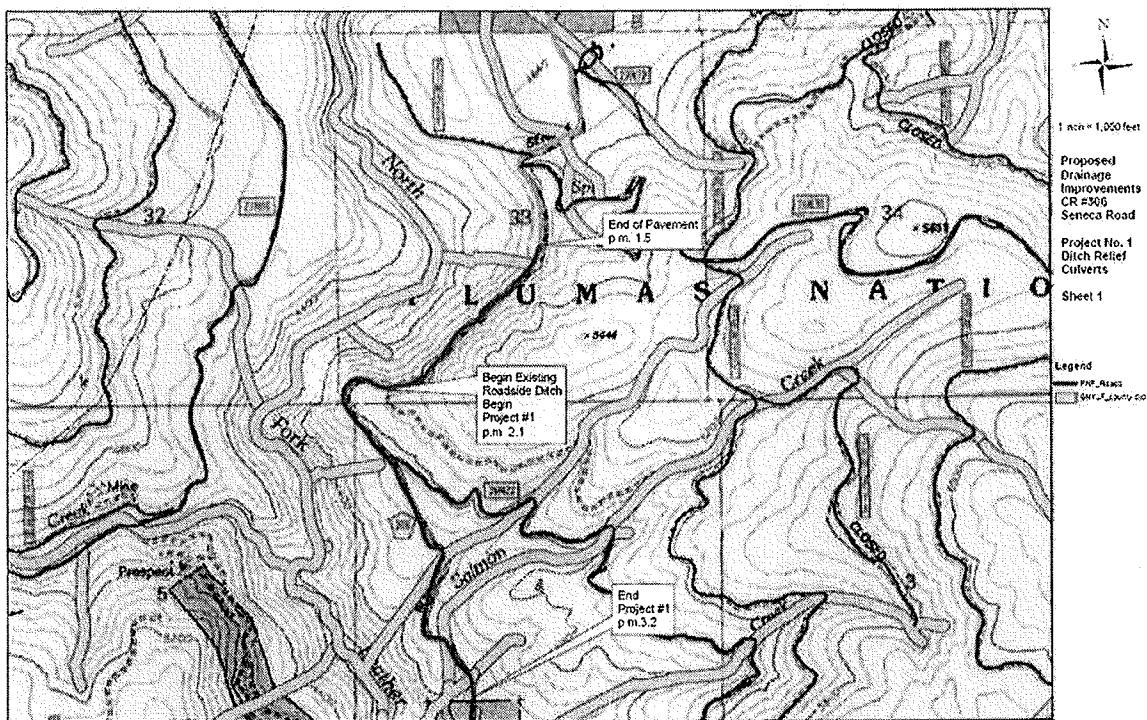
The Scope of Work for the project is to install 24" diameter corrugated steel pipe (CSP) at proper intervals over the length of the project to minimize water velocities in the ditches and to minimize sediment transport. The outlets for these culverts will be constructed with rock lined energy dissipaters to prevent scour. Where necessary the ditch relief culverts will connect to 24" CSP downdrains to carry the flows to the toe of the roadway embankments and then onto the energy dissipaters. The U.S. Forest Service and Cooperator have identified 15 approximate locations for the installation of CSP's as shown in Exhibit B Work Log.

Exhibit C Cost Estimate is based on a maximum of 14 ditch relief culvert installations and 1 culvert replacement within the limits of the project. Caltrans Standard Specifications and Standard Plans for drainage culverts will be used for design and construction. The Item Codes and unit costs are based on the 2010 Revised Standard Specifications and Caltrans' 2014 contract Unit Cost data.

The Cooperator shall:

- Perform all necessary design and cost estimates to prepare plans and specifications for advertising and awarding of the required contract;
- Obtain any needed and required environmental permits;
- Submit the final plans and specifications to the U.S. Forest Service for review, comments, corrections, and approval;
- Incorporate all appropriate corrections and modifications into the contract document prior to the advertising;
- Use Caltrans standard plans and specifications (See Exhibit E); and
- Be responsible for the contract administration of the project.

The U.S. Forest Service and Cooperator will perform the final inspection and acceptance of the project.



Plumas County Department of Public Works 6/27/15

<p style="text-align: center;"><u><b>Exhibit B</b></u>  <u><b>Work Log</b></u>  <u><b>WORK DESCRIPTION</b></u>  <u><b>Plumas County Department of Public Works</b></u></p>		
<b>Seneca Road, C.R. 306 P.m. (Milepost)</b>	<b>Item</b>	
1.50		End of Pavement
2.10	120090	Junction with unmarked Forest Service Road. Begin existing roadside ditch system. Install Construction Area Signs.
2.15		At each location furnish and install: 2.20 130540 TEMPORARY TACKED STRAW 2.25 130610 TEMPORARY CHECK DAMS 2.30 130620 TEMPORARY DRAINAGE INLET PROTECTION 2.35 130640 TEMPORARY FIBER ROLLS 2.40 665023 24" CORRUGATED STEEL PIPE (0.079" THICK) 2.45 690122 24" CORRUGATED STEEL PIPE DOWNDRAIN (0.079" THICK) 2.50 692309 24" ANCHOR ASSEMBLY 2.55 705815 24" FLARED END SECTION 2.60 721106 ROCK SLOPE PROTECTION (NO. 1, METHOD B) 2.65 2.75 2.85 2.95 3.15
3.2		Boundary with privately owned lands. 120090 Install Construction Area Signs.



# Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

5

GREGORY J. HAGWOOD  
SHERIFF/CORONER

## Memorandum

**DATE:** August 24, 2015  
**TO:** Honorable Board of Supervisors  
**FROM:** Sheriff Greg Hagwood A handwritten signature in black ink, appearing to read "Greg Hagwood".  
**RE:** Agenda Items for the meeting of September 1, 2015

**It is recommended that the Board:**

Authorize the Sheriff to purchase a refrigerator, a freezer, and satellite TV system for the Plumas County Correctional Facility from the Plumas County Jail Construction Fund.

**Background and Discussion:**

The Sheriff is requesting funding in the amount of \$16,499.00, from the Criminal Justice Construction Fund (Department 20293), to replace the above listed equipment at the Correctional Facility.

The old refrigerator and freezer are not reliable and the age and unavailability of parts are such that repairs exceed the cost of replacement units.

When the Quincy area cable provider, New Day Broadband, went out-of-business this left the Plumas County Correctional without television service for the inmate population. In order to keep current with Title 15 requirements and no other cable TV providers, in the area, a satellite TV system must be installed at the Plumas County Correctional Facility.

Freezer	\$5500.00
Refrigerator	\$4500.00
Cable/Radio/TV	\$4999.00
Electrical Maintenance	\$1500.00