

## **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Kevin Goss, Chair 2<sup>nd</sup> District  
Sharon Thrall, Vice Chair 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jeff Engel, 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF JUNE 09, 2015 TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## **STANDING ORDERS**

10:00 A.M. **CALL TO ORDER/ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### **A) AGRICULTURE/WEIGHTS & MEASURES**

Approve and authorize the Chair to sign Agreement between the County of Plumas and California Department of Food and Agriculture of \$86,002 for noxious weed control; approved as to form by County Counsel

#### **B) FACILITY SERVICES & AIRPORTS**

- 1) Approve donation of immobilized/vandalized surplus vehicle from County of Plumas to Quincy Fire Protection District for vehicle extrication training course
- 2) Approve Amendment No. 1 to Lease Agreement between County of Plumas and Plumas Unified School District for use of the old Probation building, East Quincy; approved as to form by County Counsel

#### **C) INFORMATION TECHNOLOGY**

Approve and authorize the Chair to sign contract for renewal of software maintenance for Megabyte property tax system; approved as to form by County Counsel

#### **D) AUDITOR/CONTROLLER**

Adopt **RESOLUTION** establishing Fiscal Year 2015-2016 Appropriation Limits under Article XIII B of the California Constitution, and establishing Period for Contesting Such Limits for Plumas County and Board of Supervisors Governed Special Districts

#### **E) BOARD OF SUPERVISORS**

Continued from June 02, 2015, approve and authorize the Chair to sign Memorandum of Understanding between the Plumas Superior Court and the County of Plumas for FY 2015-2016; approved as to form by County Counsel

### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

#### **Convene as the Flood Control & Water Conservation District Governing Board**

2. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** –Randy Wilson/Robert Perreault
  - A. Approve and authorize the Chair to sign Memorandum of Understanding for participation in the Update of the Upper Feather River Integrated Regional Water Management Plan under Proposition 84 Standards; discussion and possible action
  - B. Approve budget transfer of \$8,918 from Other Wages (51020) to Water/Sewer (527807) to cover payment to the State Department of Water Resources for June 2015; discussion and possible action

#### **Adjourn as the Flood Control & Water Conservation District Governing Board and convene as the Governing Board for Beckwourth County Service Area; Grizzly Ranch CSD; Walker Ranch CSD; and County Service Area #12**

3. **BECKWOURTH COUNTY SERVICE AREA** – Robert Perreault  
Adopt **RESOLUTION** approving Memorandum of Understanding for Participation in the Preparation of an Update to the Upper Feather River Integrated Regional Water Management Plan. **Roll call vote**
4. **GRIZZLY RANCH CSD** – Robert Perreault  
Adopt **RESOLUTION** approving Memorandum of Understanding for Participation in the Preparation of an Update to the Upper Feather River Integrated Regional Water Management Plan. **Roll call vote**
5. **WALKER RANCH CSD** – Robert Perreault  
Adopt **RESOLUTION** approving Memorandum of Understanding for Participation in the Preparation of an Update to the Upper Feather River Integrated Regional Water Management Plan. **Roll call vote**
6. **COUNTY SERVICE AREA #12** – Robert Perreault  
Discussion and possible action regarding subcontract between Plumas Rural Services and High Sierra Music Festival for additional transit services during the festival in July 2015

#### **Adjourn as the Governing Board for Beckwourth County Service Area; Grizzly Ranch CSD; Walker Ranch CSD; and County Service Area #12 and reconvene as the Board of Supervisors**

7. **BOARD OF SUPERVISORS**
  - A. 10:15 **PUBLIC HEARING**: Pursuant to Ordinance No. 15-1096 regarding “Outdoor Festivals”, consider application received from Spencer Rouse and Bob Backstrom for outdoor music festival “For the Funk of It” to be held August 14 through August 16, 2015 in Belden Town; discussion and possible action
  - B. Approve budget transfer of \$2,800 from General Services (20020/521901) to Public Defender (20320) to cover expenses for FY 2014-2015; discussion and possible action
  - C. Discussion and possible action regarding proposed location for construction of a new Plumas County Correctional Facility (Jail). Supervisor Simpson
  - D. Correspondence
  - E. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

8. **NORTHERN CALIFORNIA DISTRICT DEVELOPMENT** – Terry Phenecie  
Presentation regarding *Ygrene Works PACE Program*

9. **DEPARTMENTAL MATTERS**

A) **SHERIFF** – Greg Hagwood

- 1) Approve and authorize the Chair to sign contract between County of Plumas and North Fork Family Medicine of \$54,000 for medical services to Jail Inmates as required by law; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign contract between County of Plumas and May Nursing Services of \$225,000 to provide nursing services to Jail inmates as required by law; approved as to form by County Counsel

B) **LIBRARY** – Lynn Sheehy

- 1) Approve supplemental budget of \$6,500 for receipt of unanticipated revenue from Alternative Sentencing 20,000 Lives Grant for Literacy Program; **four/fifths required roll call vote**
- 2) Approve supplemental budget of \$2,175 for receipt of unanticipated revenue from NorthNet Administration, a consortium of North State Libraries; **four/fifths required roll call vote**

C) **FACILITY SERVICES & AIRPORTS** – Dony Sawchuk

- 1) Approve budget transfer of \$19,093 from Capital/Building Improvements (540110) to Maintenance of Buildings & Grounds (521300) to cover costs associated with county building improvements; discussion and possible action
- 2) Approve and authorize the Director of Facility Services to sign Services Agreement between County of Plumas and QT Petroleum on Demand for "Extended Warranty and Services Policy Program" of the County Airports Fuel Terminals

D) **PLANNING** – Randy Wilson

- 1) Approve supplemental budget of \$3,200 received from a grant from the Sierra Nevada Conservancy to cover contract employee costs to produce a Lake Almanor Water Trails map; four/fifths required roll call vote
- 2) Approve and authorize the Chair to sign Memorandum of Understanding for participation in the Update of the Upper Feather River Integrated Regional Water Management Plan under Proposition 84 Standards; discussion and possible action

E) **EMERGENCY SERVICES** – Jerry Sipe

Report and update on activities of the Fire Prevention Specialist

F) **PUBLIC HEALTH AGENCY** – Mimi Hall

Authorize the Department of Human Resources to recruit and fill .5 FTE Site Manager; .75 FTE Assistant Cook; .75 FTE Driver I/II/III; and 1.0 FTE Management Analyst for Public Health and Senior Services; discussion and possible action

G) **MENTAL HEALTH** – Mimi Hall

Report and update on activities and services of Plumas County Mental Health

**NOON RECESS**



1:00 P.M. **AFTERNOON SESSION**

10. **PUBLIC WORKS** – Robert Perreault

- A. Solid Waste: Approve budget transfer of \$50,000 from Fixed Assets (548211) to Special Department Expense (524400) and Green Waste Transfers (580717) to cover costs of Road Department staff time spent on Solid Waste projects for FY 2014-2015; discussion and possible action
- B. Adopt **RESOLUTION** "Notice of Intention to Abandon (Vacate) Sierra Valley McNella Lane (County Road 117A) Located in Sierra Valley, County of Plumas, California. **Roll call vote**

11. **AUDITOR/CONTROLLER** – Roberta Allen

Approve and authorize the Chair to sign renewal of Services Agreement, not to exceed \$60,000, between County of Plumas and Rodney Craig Goodman, Jr., for consulting services related to year-end procedures and the closing process for FY 2014-2015; discussion and possible action

12. **BOARD OF SUPERVISORS**

- A. Report and update by Susan Scarlett, Budget Consultant on the FY 2014-2015 Budget and year-to-date actuals; discussion and possible action
- B. Report and update by Susan Scarlett, Budget Consultant on the FY 2015-2016 Budget preparation/process; discussion and possible action

13. **CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d) (1) of Government Code §54956.9 – High Sierra Rural Alliance v. County of Plumas, Plumas Superior Court Case No. CV14-00009
- B. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d) (1) of Government Code §54956.9 - Plumas National Forest Travel Management Plan
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**ADJOURNMENT**

Adjourn meeting to Tuesday, June 16, 2015, Board of Supervisors Room 308, Courthouse, Quincy, California.



Tim W. Gibson  
Agricultural Commissioner  
Sealer of Weights & Measures  
tingibson@countyofplumas.com

# Plumas-Sierra Counties

## Department of Agriculture

**Agriculture Commissioner**  
**Sealer of Weights and Measures**



208 Fairgrounds Road  
Quincy, CA 95971  
Phone: (530) 283-6365  
Fax: (530) 283-4210

**Date:** May 28, 2015  
**To:** Honorable Board of Supervisors  
**From:** Tim Gibson, Agricultural Commissioner/  
Sealer of Weights & Measures  
**Re:** CDFA Agreement #15-0027-SF

A handwritten signature in black ink, appearing to be "TG", located to the right of the "From:" field.

**Recommendation :** Approve and authorize the Chair to sign Agreement #15-0027-SF between California Department of Food and Agriculture (CDFA) and Plumas County.

**Background and Discussion:** This agreement between Plumas County Dept. of Agriculture and CDFA is in the amount of \$86,002 which begins on July 1, 2015 and ends December 30, 2016. This agreement is to apply herbicides to infestations of CallPC listed priority weeds on State and County roadsides and private lands in Plumas and Sierra Counties. Herbicide applications will be conducted by using a roadside boom truck where infestations are large and contiguous. Smaller truck mounted power-sprayers will be used where infestations are still prevalent but not contiguous. ATV sprayers may be used for rangeland and pasture infestations. Backpack sprayers will be used for small isolated patches of noxious weeds. This agreement has been approved as to form by County Counsel.



## **DEPARTMENT OF FACILITY SERVICES & AIRPORTS**

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103

1B1

Dony Sawchuk  
Director

Board Meeting: June 9, 2015

To: The Honorable Board of Supervisors

From: Dony Sawchuk, Director

Subject: **Approve donation of immobilized/vandalized Surplus Vehicle from County of Plumas to Quincy Fire Protection District for a vehicle extrication training course.**

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### **Background**

Quincy Fire Department will be offering a 16 hour vehicle extrication course to Plumas County fire department personnel. They are currently looking for the donation of vehicles for this course.

Plumas County has one remaining vehicle that was deemed surplus by the Board of Supervisors in 2013. 1996 Chevy Astro Van; license plate: 1108612; VIN: 1GNEL19W2TB150654. The vehicle has been parked and unused for 10 years and deteriorated due to the weather and rodent damage. It was unsold in the 2014 county vehicle auction due to missing keys and not in running condition. Since that time it has been vandalized and further damaged by rodents. The cost to Plumas County to move and advertise this vehicle for auction is considered beyond recoupable sales cost. Quincy Fire Department will pick up, remove and dispose of the vehicle at no cost to the Plumas County.

### **Recommendation**

Approve donation of immobilized/vandalized Surplus Vehicle from County of Plumas to Quincy Fire Protection District for a vehicle extrication training course.

**INTERNAL USE ONLY!****PLUMAS COUNTY****INCIDENT/HAZARD REPORT**

<b>SECTION A</b>	<input type="checkbox"/> <b>INJURY INCIDENT</b>	<input type="checkbox"/> <b>INCIDENT/NEAR MISS</b>	<input checked="" type="checkbox"/> <b>HAZARD</b>
DATE & TIME OF INCIDENT: May 15, 2015	LOCATION: Courthouse Annex parking lot	DATE REPORTED: May 15, 2015	
REPORTED TO: Dony Sawchuk	REPORTED BY: Patrick Bonnett	DEPARTMENT: Risk/Safety	

<b>SECTION B</b>	<b>DESCRIPTION OF INCIDENT – INJURY, INCIDENT/NEAR MISS, HAZARD</b>
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This 1996 Chevy Astro Van was left in the parking lot by the OLD A&D department +/- 10 years ago; a log entry from 01/01/2010 on the vehicle summary list has this vehicle listed as 'Not Running'. I could not locate the keys to inspect the interior, but homeless persons were living in this van last winter. The front windshield is cracked.

<b>SECTION C</b>	<b>CAUSES</b>
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Left unattended & unclaimed by the last owner (previous A&D)

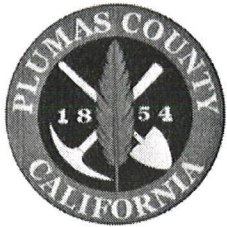
<b>SECTION D</b>	<b>SUGGESTED CORRECTIONS</b>
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Provide to Quincy Fire for training

INVESTIGATED BY: <i>Patrick Bonnett</i>	TITLE: <i>Assistant Risk Manager</i>	DATE: <i>06/01/2015</i>
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<b>SECTION E</b>	<b>CORRECTIVE ACTION</b>	<b>DATE</b>
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<u>Department Safety Representative Signature:</u>	Date:	<u>Department Head Signature:</u>	Date:
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## **DEPARTMENT OF FACILITY SERVICES & AIRPORTS**

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103

1B2

**Dony Sawchuk**  
**Director**

Board Date: June 09, 2015

To: The Honorable Board of Supervisors

From: Dony Sawchuk, Director

Subject: **Approve Lease Agreement Amendment No. 1 with Plumas Unified School District for the use of the "Old Probation Building."**

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### **Background**

Plumas Unified School District began leasing the "Old Probation Building" at 1446 East Main on April 16, 2014. PUSD desires to continue leasing this building for an additional year with a new lease termination date of April 30, 2016.

### **Recommendation**

Approve Lease Agreement Amendment No. 1 with Plumas Unified School District for the use of the "Old Probation Building."

The above referenced agreement has been approved as to form by County Counsel and is on file with the Clerk of the Board.

# Plumas County Department of Information Technology

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County Courthouse, 520 Main Street, Room 208  
Quincy, California 95971  
Phone: (530) 283-6263  
Fax: (530) 283-0946

David M. Preston  
*Information Systems Manager*

DATE: June 9, 2015  
TO: Honorable Board of Supervisors  
FROM: Dave Preston, Information Systems Manager

SUBJECT: **CONSENT AGENDA ITEM FOR THE MEETING OF JUNE 9, 2015 RE:  
APPROVAL OF MAINTENANCE AGREEMENT FOR SOFTWARE .**

It is recommended that the Board:

1. Approve Item 1 below.

**Item 1:** Approval of attached agreement for software maintenance.

**Background and Discussion:**

The Megabyte property tax software has been in use by Plumas County since 1999. It is the foundation for all property taxes used by the County. Funding for this agreement has been included in the 2015/2016 proposed Information Technology budget.



# PLUMAS COUNTY AUDITOR / CONTROLLER

520 MAIN STREET ♦ ROOM 205 ♦ QUINCY, CA 95971-4111 ♦ (530) 283-6246 ♦ FAX (530) 283-6442  
ROBERTA M. ALLEN, CPA ♦ AUDITOR / CONTROLLER



Date: June 9, 2015

To: The Honorable Board of Supervisors

From: Roberta Allen, CPA, Auditor / Controller

Subject: Adoption of Proposition 4 Appropriation Limits for Fiscal Year 2015/16

## **RECOMMENDATION:**

Adopt a Resolution adopting Proposition 4 Appropriation Limits (GANNS limit) for Plumas County, Quincy Lighting District, CSA #11 (Ambulance), and Beckwourth CSA for Fiscal Year 2015/16.

## **BACKGROUND:**

Article XIII B of the California Constitution provides that each local government shall be subject to an annual appropriation limit and that the Governing Body shall select the change in cost of living methodology and either the change in Per Capita Income percentage or change in the Local Assessment roll due to the addition of non-resident new construction.

The percentage change in California Per Capita Income was used to compute the Fiscal Year 2015/16 appropriation limits and the applicable statements showing the calculations have been prepared and are attached for review.

I respectfully request that the resolution to establish, the Special Districts governed by the Board and the County, spending limits be adopted as written.

**RESOLUTION NO. 15-**

**A Resolution establishing Fiscal Year 2015/16 Appropriation limits under Article XIII B of the California Constitution, and establishing period for contesting such limits for Plumas County and Board Of Supervisors governed Special Districts**

**WHEREAS**, Article XIII B of the California Constitution provides that the state and each local government shall be subject to an annual appropriation limit as defined in that Article and Article XIII B Section 8 (e) (2) requires the Governing Body to select the Change in Cost of Living methodology each year by recorded vote; and

**WHEREAS**, using the percentage change in California Per Capita Income, rather than using the change in the Local Assessment roll from the preceding year due to the addition of non-residential new construction, provides the higher appropriation limit; and

**WHEREAS**, the Auditor/Controller of Plumas County has computed the appropriations limit for the fiscal year 2015/2016; and has prepared the applicable statements showing the calculation, and such statements are available for public review:

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors, County of Plumas, State of California, selects the percentage change in California Per Capita Income and the percentage change in the population of the contiguous counties methodology for use in calculating its appropriation limit for the fiscal year 2015/2016; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the appropriations limits for Plumas County and Board-governed Special Districts are hereby established as follows and that the limit may be adjusted at a later date in accordance with Sections 3 and 11 of Article XIII B of the California Constitution:

Plumas County	\$ 31,091,818
Quincy Lighting	\$ 116,545
CSA #11 (Ambulance)	\$ 62,912
Beckwourth CSA	\$ 18,118

**BE IT FURTHER RESOLVED**, that any judicial action of proceeding to attach, review, set aside, void or annul the appropriations limits established by this resolution shall be commenced within 45 days from the date of this resolution in accordance with Division 9 of the Government Code.



**RESOLUTION NO. 15-**

The foregoing, Resolution No. 15- was duly passed and adopted by the Board of Supervisors of Plumas County, State of California, at a regular meeting of said Board held on the 9<sup>th</sup> day of June, 2015 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

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**Chair, Board of Supervisors**

**ATTEST:**

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**Clerk of the Board of Supervisors**



DEPARTMENT OF  
**FINANCE**  
OFFICE OF THE DIRECTOR

EDMUND G. BROWN JR. • GOVERNOR  
STATE CAPITOL ■ ROOM 1145 ■ SACRAMENTO CA ■ 95814-4998 ■ [WWW.DOF.CA.GOV](http://WWW.DOF.CA.GOV)

May 2015

Dear Fiscal Officer:

**Subject: Price and Population Information**

**Appropriations Limit**

The California Revenue and Taxation Code, section 2227, mandates the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2015, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2015-16. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2015-16 appropriations limit. Attachment B provides city and unincorporated county population percentage change. Attachment C provides population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code section 2228 for further information regarding the appropriations limit. Article XIII B, section 9(C), of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this issue should be referred to their respective county for clarification, or to their legal representation, or to the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2015.**

**Please Note:** Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN  
Director  
By:

KEELY M. BOSLER  
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2015-16 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2015-16	3.82

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2015-16 appropriation limit.

**2015-16:**

Per Capita Cost of Living Change = 3.82 percent  
Population Change = 0.93 percent

Per Capita Cost of Living converted to a ratio:  $\frac{3.82 + 100}{100} = 1.0382$

Population converted to a ratio:  $\frac{0.93 + 100}{100} = 1.0093$

Calculation of factor for FY 2015-16:  $1.0382 \times 1.0093 = 1.0479$

Fiscal Year 2015-16

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2014 to January 1, 2015 and Total Population, January 1, 2015**

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total Population</u>
	2014-2015	1-1-14	1-1-15	1-1-2015
Plumas				
Portola	-0.88	2,038	2,020	2,020
Unincorporated	-0.59	17,644	17,540	17,540
County Total	-0.62	19,682	19,560	19,560

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

Fiscal Year 2015-16

**Attachment C**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2014 to January 1, 2015**

County	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>	
	2014-15	1-1-14	1-1-15
Napa			
Incorporated	0.97	111,409	112,493
County Total	0.94	136,889	138,177
Nevada			
Incorporated	0.95	32,025	32,330
County Total	0.39	97,728	98,108
Orange			
Incorporated	1.03	2,991,848	3,022,775
County Total	1.08	3,113,306	3,146,789
Placer			
Incorporated	0.91	254,592	256,906
County Total	0.76	366,678	369,454
Plumas			
Incorporated	-0.88	2,038	2,020
County Total	-0.62	19,682	19,560
Riverside			
Incorporated	1.29	1,907,064	1,931,575
County Total	1.29	2,270,800	2,300,016
Sacramento			
Incorporated	1.13	882,483	892,427
County Total	1.04	1,450,615	1,465,740
San Benito			
Incorporated	1.01	38,844	39,235
County Total	0.75	57,909	58,344
San Bernardino			
Incorporated	1.16	1,762,969	1,783,437
County Total	1.09	2,051,252	2,073,538

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

**Plumas County**  
**Prop 4 Calculations**  
**January 1, 2014 to January 1, 2015**

California Department of Finance Per Capita	$\frac{3.82}{100} + 100$	=	1.0382 <sup>1</sup>
Percentage change over prior year			

Plumas County	$\frac{(0.62)}{100} + 100$	=	0.9938 <sup>2</sup>
Population Percentage Change			

<b>Calculation of Factor for FY 2015/16</b>	<b>1.0318 <sup>1x2</sup></b>
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**Prop 4 Spending Limits  
FY 2015/16**

Jurisdiction	County FY 2014/15 Limit	County FY 2015/16 Factor	County FY 2015/16 Limit	District FY 2015/16 Limit
Plumas County	\$ 30,133,570	1.0318	\$ 31,091,818	
Crescent Mills Lighting	\$ -	1.0318	\$ -	
Quincy Lighting	\$ 112,953	1.0318	\$ 116,545	
West Almanor CSD	\$ 694,253	1.0318	\$ 716,330	
CSA #8 Water	\$ -	1.0318	\$ -	
Plumas Eureka CSD	\$ 63,708	1.0318	\$ 65,734	
CSA #11	\$ 60,973	1.0318	\$ 62,912	
Beckwourth CSA	\$ 17,560	1.0318	\$ 18,118	
Indian Valley CSD	\$ 18,235	1.0318	\$ 18,815	
P.C. Flood Control	\$ -	1.0318	\$ -	
Greenhorn Creek CSD	\$ 92,888	1.0318	\$ 95,842	
Prattville-Almanor Fire	\$ 75,364	1.0318	\$ 77,761	
Beckwourth Fire	\$ 39,280	1.0318	\$ 40,529	
Chester Fire	\$ 296,906	1.0318	\$ 306,348	
Crescent Mills Fire	\$ 297,657	1.0318	\$ 307,122	
Graeagle Fire	\$ 160,373	1.0318	\$ 165,473	
Hamilton Branch Fire	\$ 393,916	1.0318	\$ 406,443	
Laporte Fire	\$ 26,742	1.0318	\$ 27,592	
Meadow Valley Fire	\$ 114,190	1.0318	\$ 117,821	
Peninsula Fire	\$ 322,517	1.0318	\$ 332,773	
Quincy Fire	\$ 521,699	1.0318	\$ 538,289	
Sierra Valley Fire	\$ 102,670	1.0318	\$ 105,935	
Indian Valley CSD	\$ 146,977	1.0318	\$ 151,651	
Eastern Plumas Rural Fire	\$ 117,059	1.0318	\$ 120,781	
Chester Cemetery	\$ -	1.0318	\$ -	
Crescent Mills Cemetery	\$ -	1.0318	\$ -	
Cromberg Cemetery	\$ -	1.0318	\$ -	
Greenville Cemetery	\$ -	1.0318	\$ -	
Meadow Valley Cemetery	\$ -	1.0318	\$ -	
Mohawk Valley Cemetery	\$ -	1.0318	\$ -	
Portola Cemetery	\$ -	1.0318	\$ -	
Quincy Cemetery	\$ 313,456	1.0318	\$ 323,424	
Taylorville Cemetery	\$ -	1.0318	\$ -	
Central Plumas Rec.	\$ 886,348	1.0318	\$ 914,534	
Johnsville PU	\$ 122,414	1.0318	\$ 126,307	
Graeagle CSD	\$ 26,568	1.0318	\$ 27,413	
Greenville CSD	\$ 553,630	1.0318	\$ 571,235	
IV Soil Conser.	\$ -	1.0318	\$ -	
La Porte Cemetery	\$ -	1.0318	\$ -	
Air Pollution Control	\$ -	1.0318	\$ -	
CSA #12	\$ -	1.0318	\$ -	
Sierra Valley Ground Water	\$ -	1.0318	\$ -	
Feather River Canyon CSD	\$ -	1.0318	\$ -	
<b>Totals</b>	\$ 35,711,906		\$ 36,847,545	

<b>Plumas County</b>
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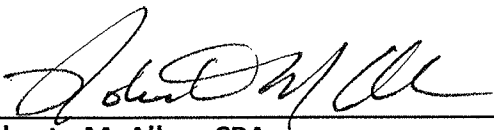
**Prop 4 Spending Limit  
FY 2015/16**

*Growth Factor:*

Per Capita Personal Income	
Change from Prior Year	1.0382
X	
Population Growth from	
01/01/14-01/01/15	0.9938
Growth Factor FY 2015/16	1.0318

FY 2015/16 Prop 4 Spending Limit   \$ 30,133,570

<b>FY 2015/16 Prop 4 Spending Limit   \$ 31,091,818</b>
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\_\_\_\_\_  
Roberta M. Allen, CPA  
Auditor / Controller



<b>Quincy Lighting</b>
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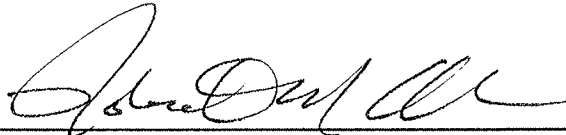
**Prop 4 Spending Limit  
FY 2015/16**

*Growth Factor:*

Per Capita Personal Income	
Change from Prior Year	1.0382
X	
Population Growth from	
01/01/14-01/01/15	0.9938
Growth Factor FY 2015/16	1.0318

FY 2015/16 Prop 4 Spending Limit   \$   112,953

<b>FY 2015/16 Prop 4 Spending Limit   \$   116,545</b>
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**Roberta M. Allen, CPA**  
**Auditor / Controller**

<b>CSA #11</b>
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**Prop 4 Spending Limit  
FY 2015/16**

*Growth Factor:*

Per Capita Personal Income	
Change from Prior Year	1.0382
X	
Population Growth from	
01/01/14-01/01/15	0.9938
Growth Factor FY 2015/16	1.0318

FY 2015/16 Prop 4 Spending Limit	\$	60,973
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<b>FY 2015/16 Prop 4 Spending Limit</b>	<b>\$</b>	<b>62,912</b>
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\_\_\_\_\_  
Roberta M. Allen, CPA  
Auditor / Controller

Beckwourth CSA
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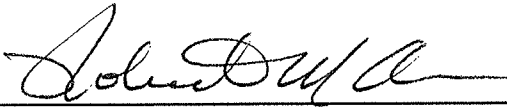
Prop 4 Spending Limit  
FY 2015/16

*Growth Factor:*

Per Capita Personal Income	
Change from Prior Year	1.0382
X	
Population Growth from	
01/01/14-01/01/15	0.9938
Growth Factor FY 2015/16	1.0318

FY 2015/16 Prop 4 Spending Limit	\$	17,560
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FY 2015/16 Prop 4 Spending Limit	\$	18,118
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\_\_\_\_\_  
Roberta M. Allen, CPA  
Auditor / Controller



## PLUMAS COUNTY PLANNING & BUILDING SERVICES

555 Main Street  
Quincy, CA 95971-9143  
(530) 283-7011

[www.plumascounty.us](http://www.plumascounty.us)

**DATE:** June 9, 2015

**TO:** Honorable Chair and Members of the Board of the Plumas County Flood Control and Water Conservation District

**FROM:** Randy Wilson, Plumas County Planning Director *RW*

**RE:** Request for approval of a Memorandum of Understanding (MOU) for participation in the Update of the Upper Feather River Integrated Regional Water Management Plan (IRWM) under Proposition 84 Standards.

### **Background**

On February 11, 2014, The Board of the Plumas County Flood Control and Water Conservation District approved an agreement with the California Department of Water Resources (DWR) for Proposition 84 grant funds to update the Upper Feather River Integrated Regional Water Management Plan (UFRIRWM). The planning process to update the UFRIRWM commenced on September 24, 2014, with the first meeting of the Regional Water Management Group (RWMG), which is the Steering Committee for the UFRIRWM planning process. The Board of Supervisors has appointed Supervisor Thrall to the RWMG. The Board of the Plumas County Flood Control and Water Conservation District has appointed Supervisor Swofford to the RWMG.

The planning process to update the UFRIRWM is progressing. However, to date the Board of Supervisors has not approved the MOU for this planning process. Please note that there was a previous MOU for this process. However, due to changes in the process outlined in the agreement with the DWR, a revised MOU was necessary. Also, please note that several other entities participating in the planning process have not yet approved the MOU, but are in the process of doing so.

### **Staff Comment**

Attached is a copy of the MOU for the Board of Supervisor's consideration. The language of the MOU was approved by the RWMG. Please note that Section 3.04 of the MOU states:

"In entering into this MOU, it is the intention of the Parties that this MOU shall not be construed to be an enforceable contract or agreement, but rather a statement of principles, and shall not be the basis of litigation between parties or by any third party. This MOU is not intended to, and does not create any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity, against any of the Parties or their agencies or officers or against any person."

## **ACTIONS FOR CONSIDERATION**

Staff recommends the Board of the Plumas County Flood Control and Water Conservation District take the following action.

- I. Approve the attached Memorandum of Understanding for participation in the Update of the Upper Feather River Integrated Regional Water Management Plan under Proposition 84 Standards.

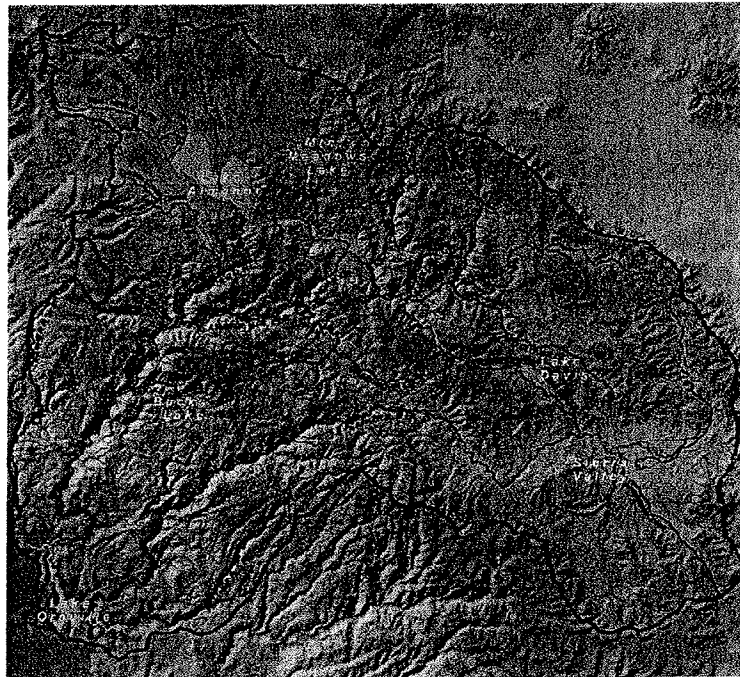
Attachments:

Memorandum of Understanding, Upper Feather River Integrated Water Management, dated November 14, 2014.

PLUMAS COUNTY FLOOD CONTROL AND  
WATER CONSERVATION DISTRICT

UPPER FEATHER RIVER  
INTEGRATED REGIONAL WATER MANAGEMENT

MEMORANDUM OF UNDERSTANDING



November 14, 2014

UPPER FEATHER RIVER  
INTEGRATED REGIONAL WATER MANAGEMENT

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is entered into effective November 14, 2014, by the following parties:

**REGIONAL WATER MANAGEMENT GROUP**

County of Plumas  
County of Sierra  
Plumas County Flood Control and Water Conservation District  
Feather River Resource Conservation District  
Sierra Valley Resource Conservation District  
Sierra Valley Groundwater Management District  
Plumas County Community Development Commission  
Native American Representative  
Appointee from the Almanor Basin  
USDA Forest Service – Plumas National Forest (Advisory)  
USDA Forest Service – Lassen National Forest (Advisory)  
USDA Forest Service – Tahoe National Forest (Advisory)

**WORKGROUP SIGNATORIES**

TBD

## RECITALS

WHEREAS, the Integrated Regional Water Management Planning Act (Water Code Sections 10530 to 10547) authorizes three or more local agencies, at least two of which have statutory authority over water supply or water management, to enter into a memorandum of understanding to establish a Regional Water Management Group; and

WHEREAS, in June of 2005 the County of Plumas, the Plumas County Flood Control & Water Conservation District, the Sierra Valley Groundwater Management District, and the United States Forest Service Plumas National Forest, entered into a memorandum of understanding to adopt an initial Integrated Regional Water Management ("IRWM") Plan for the Upper Feather River Watershed; and

WHEREAS, the parties to this MOU desire to update and expand the IRWM Plan and to increase coordination and collaboration among stakeholders in the Upper Feather River Region; and

WHEREAS, the parties to this MOU seek to ensure that an appropriate share of IRWM funding available in the Sacramento River funding area is allocated to the Upper Feather River Region; and

WHEREAS, the parties to this MOU seek to implement a long-term IRWM Program within the Upper Feather River Watershed which will be closely coordinated with other planning and land and water resource management interests and agencies; and

WHEREAS, the parties to this MOU seek to provide stability and consistency in the planning, management, and coordination of resources within the Upper Feather River Watershed and to implement projects to benefit the region; and

WHEREAS, the parties to this MOU seek to ensure that IRWM funding and any other future funding is expended in the best way possible to enhance the many beneficial uses of water and other resources in the Upper Feather River Region for the benefit of the region itself and for greater California; and

WHEREAS, the parties to this MOU seek to ensure that the Upper Feather River IRWM Plan and Program objectives, project outcomes, and data are incorporated into the State Water Plan (Bulletin 160) as revised every five years by the Department of Water Resources; and

WHEREAS, the parties to this MOU seek to ensure that the Upper Feather River IRWM Plan and Program objectives, project outcomes, and data are incorporated into the Water Quality Control Plan (Basin Plan) for the Sacramento and San Joaquin River Basins; Federal Energy Regulatory Commission hydroelectric licenses and adaptive management processes; and the California Air Resources Board's AB 32 Scoping Plan and implementing programs;

NOW, THEREFORE, in consideration of the above premises and of the mutual promises and agreements herein contained, the parties to this MOU agree as set forth below to work together for the benefit of the Upper Feather River Region to carry out the purposes of this MOU and to advance the Feather River IRWM Program.



## ARTICLE I DEFINITIONS

Section 1.01. Definitions. Unless the context otherwise requires, the words and terms defined in this Article I shall, for the purpose hereof, have the meanings herein specified.

“Consensus” means approval of the Workgroup Signatories to move forward with a particular action. “Consensus” does not necessarily mean that all Workgroup Signatories affirmatively support an action but rather that no Workgroup Signatory has opposed the action. A Workgroup Signatory may verbally note disagreement with an action but still allow consensus on an action without the Workgroup Signatory’s support if the action does not affect the Workgroup Signatory or compromise the Workgroup Signatories.

“Feather River Regional Water Management Group” or “FRRWMG” means the Regional Water Management Group for the Upper Feather River Region.

“Fiscal Year” means the period from July 1<sup>st</sup> to and including the following June 30<sup>th</sup>.

“Integrated Regional Water Management Plan” has the meaning set forth in Water Code Section 10534, which is a comprehensive plan for a defined geographic area, the specific development, content, and adoption of which shall satisfy requirements developed pursuant to Part 2.2 of Division 6 of the Water Code. At a minimum, an integrated regional water management plan describes the major water-related objectives and conflicts within a region, considers a broad variety of water management strategies, identifies the appropriate mix of water demand and supply management alternatives, water quality protections, and environmental stewardship actions to provide long-term, reliable, and high-quality water supply and protect the environment, and identifies disadvantaged communities in the region and takes the water-related needs of those communities into consideration.

“IRWM Planning Act” means the Integrated Regional Water Management Planning Act, Part 2.2 of Division 6 of the California Water Code (commencing with section 10530).

“Majority” means a majority of members of the Regional Water Management Group have agreed upon an issue or action. There are 9 (nine) voting members of the Regional Water Management Group and 5 (five) members agreeing upon an issue or action means the issue or action has passed.

“Member of the Regional Water Management Group” or “Member” means a local agency or non-governmental organization that has become a party to this MOU. Federal and State agencies are not Members of the Regional Water Management Group, but such agencies may be parties to this MOU and may designate liaisons to the Regional Water Management Group as provided herein.

“MOU” means this Memorandum of Understanding.

“Regional Water Management Group” has the meaning set forth in Water Code Section 10539, which is a group in which three or more local agencies, at least two of which have statutory authority over water supply or water management, as well as those other persons who may be necessary for the development and implementation of a plan that meets the requirements in Water Code Sections 10540 and 10541, participate by means of a joint powers agreement,

memorandum of understanding, or other written agreement, as appropriate, that is approved by the governing bodies of those local agencies.

“Parties” shall mean both Regional Water Management Group and Work Group Signatories.

“Project Manager” means the project manager for the update of the Upper Feather River Integrated Regional Water Management Plan appointed by the Plumas County Flood Control and Water Conservation District.

“Upper Feather River Watershed” and “Upper Feather River Region” mean the drainage area of the Feather River and all of its tributaries upstream from Lake Oroville as depicted in the map attached hereto as Exhibit A.

“Workgroup Signatories” means parties to this MOU who agree to participate in designated Workgroups that provide, at a minimum, input on project selection and prioritization criteria, receive and present comments on draft IRWM Plan chapter reviews, and invite and schedule presentations by technical experts, scientists, and other for Workgroup and Regional Water Management Group meetings. Decision-making by Workgroup Signatories on projects, draft chapters review, etc. will be structured to seek consensus or a super majority agreement by Workgroup Signatories before being forwarded to the Regional Water Management Group.

## ARTICLE II PURPOSE AND ORGANIZATION

Section 2.01. Purpose. This MOU is entered into in accordance with the provisions of the IRWM Planning Act for the purposes of permitting a Regional Water Management Group (1) to carry out the Upper Feather River IRWM Program and further develop, implement, and periodically update the Upper Feather River IRWM Plan, and (2) to coordinate planning and actions with neighboring or otherwise connected IRWM regions. In carrying out the IRWM Program, the Regional Water Management Group shall work to:

- a) Support the objectives of the California Department of Water Resources’ IRWM Program, which seeks to ensure sustainable water uses, reliable water supplies, better water quality, environmental stewardship, efficient development, protection of agriculture, and a strong economy.
- b) Promote communication and collaboration in the Upper Feather River Region to identify and implement resource management strategies and projects with broad-based stakeholder support.
- c) Facilitate local investment in projects that can minimize costs and maximize regional benefits through economies of scale or through projects with compound resource benefits.
- d) Establish values for ecosystem services that are provided through water and watershed management actions and develop investment mechanisms to increase financial support from extra-regional beneficiaries of improvements in water supply, water quality, flood control, hydroelectric generation, recreation opportunities, forest health, habitat and species preservation, and carbon sequestration.

- e) Coordinate advocacy and communication efforts amongst the region's stakeholders.

Section 2.02. Term. This MOU shall become effective on Date, 2014. This MOU shall continue in effect until terminated by mutual consent of all current MOU parties. The inclusion of additional parties pursuant to Section 2.15 or withdrawal of some, but not all, of the parties pursuant to Section 2.16 shall not be deemed a termination of this MOU.

Section 2.03. Feather River Regional Water Management Group. Pursuant to the IRWM Planning Act, the Regional Water Management Group signatories to this MOU have agreed to work together to serve as the Regional Water Management Group for the Upper Feather River Region and to carry out the IRWM Program in the region. The Feather River Regional Water Management Group established by this MOU is the successor to Feather River Regional Watershed Initiative, which was the previous regional water management group established by a memorandum of understanding dated July 1, 2005.

Section 2.04. Member Representative; Feather River Regional Water Management Group; Appointing Authorities.

- (a) Member Representative: Each Member shall be represented by an individual designated from time to time by the Member's governing body or executive officer.

- (b) Regional Water Management Group:

- (i) The Regional Water Management Group shall consist of twelve (12) members appointed from the following categories:
  - 1) Appointed by agreement of the Plumas County Members (representing local government and disadvantaged communities)
  - 2) Appointed by agreement of the Sierra County Members (representing local government and disadvantaged communities)
  - 3) Appointed by agreement of the Feather River Resource Conservation District (representing watershed issues and private landowner interests)
  - 4) Appointed by agreement of the Sierra Valley Resource Conservation District (representing watershed issues and private landowner interests)
  - 5) Appointed by the Maidu Summit Consortium (representing Tribes and Native American interests)
  - 6) Appointed by agreement of the Plumas County Flood Control and Conservation District (representing local government and disadvantaged communities)
  - 7) Appointed by the Sierra Valley Groundwater Management District (representing the Sierra Valley Groundwater Management District)
  - 8) Appointed by the Plumas County Community Development Commission (representing disadvantaged communities, infrastructure, and housing issues)
  - 9) Appointed by the Plumas County Supervisor representing the Almanor Basin (representing the watershed issues of the Almanor Basin)
  - 10) Appointed by Plumas National Forest (advisory) (representing Plumas National Forest)
  - 11) Appointed by Lassen National Forest (advisory) (representing Lassen

National Forest)

12) Appointed by Tahoe National Forest (advisory) (representing Tahoe National Forest)

- (ii) The appointing authority or authorities shall provide notice to the Project Manager of all appointments to the Regional Water Management Group.
- (iii) For each Regional Water Management Group Member, a first alternate and a second alternate may be designated by the appointing authority or authorities. The first alternate member may sit and vote with the Regional Water Management Work Group in the absence of the primary member, and the second alternate may sit and vote with the Regional Water Management Group in the absence of the primary member and the first alternate.
- (iv) Once appointed, a Regional Water Management Group Member or alternate will serve for a term of two years or until a successor has been appointed. A Regional Water Management Group Member or alternate may be reappointed to successive terms. A Regional Water Management Group Member or alternate may be replaced at any time by the appointing authority or by agreement of the appointing authorities.

Section 2.05. Tribal Interests. In addition to representation on the Feather River Regional Water Management Group (FRRWMG) and any participation by Tribes or Native American organizations as Members in the FRRWMG, the FRRWMG shall establish protocols for appropriate consultation as requested by Tribal governments.

Section 2.06. Federal Agency Liaisons. The Federal Agencies that are parties to this MOU agree to designate liaisons from their respective agencies to promote coordination between plans and actions of the FRRWMG and Federal plans and actions.

Section 2.07. State Agency Liaisons. The Department of Water Resources, the Central Valley Regional Water Quality Control Board, the Department of Conservation, and the Department of Fish and Game may designate liaisons with whom the FRRWMG will work to promote coordination with State plans and actions.

Section 2.08. Meetings of the Regional Water Management Group.

(a) Meetings:

- (i) Regional Water Management Group. The Regional Water Management Group shall meet from time to time as necessary to conduct business and no less frequently than every three months.
- (ii) Public. The Project Manager will solicit opportunities for public education such as presentations to community organizations and at community functions, media interviews, and by providing educational materials to MOU signatories or at conferences or workshops. Two public hearings will be held at the north and southern areas of the Region. The RWMG or Workgroup meetings may be held in different locations within the region at the request of their members.

All meetings of the Regional Water Management Group (except closed sessions authorized by the Brown Act), and of Workgroups shall also be open to the public.

- (b) Call, Notice and Conduct of Meetings: All meetings of the Regional Water Management Group shall be called, noticed, held, and conducted in accordance with the provisions of the Ralph M. Brown Act (California Government Code section 54950, et seq.). Neighboring IRWM region shall be provided notice of all meetings of the Regional Water Management Group.

Section 2.09. Minutes. The Project Manager shall cause to be kept minutes of the meetings of the Regional Water Management Group and shall, as soon as possible after each meeting, cause a draft copy of the minutes to be forwarded to each Member of the Regional Water Management Group and any other interested parties who have requested to be included on the distribution list.

Section 2.10. Quorum; Required Votes; Approvals.

- (a) Regional Water Management Group: A majority of the Regional Water Management Group Members shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn from time to time. The affirmative votes of at least a majority of the Regional Water Management Members shall be required to take any action by the Regional Water Management Group.
- (b) Members: The presence of a majority of Regional Water Management Group Member Representatives shall constitute a quorum for the transaction of business, except that less than a quorum may adjourn from time to time.

Section 2.11. Workgroups. The Workgroup Signatories shall designate a Chair for each Workgroup. Workgroups shall review proposals for plans, projects, and any other actions and provide input to the respective Workgroup Chairs. The Workgroup Chairs shall preside over Workgroup meetings, coordinate Workgroup activity with the Project Manager, and present proposals or recommendations for consideration by the Regional Water Management Group Members. The Regional Water Management Group may designate an interim Chair for any Workgroup when the Workgroup has not designated a Chair. Workgroup meetings and participation shall be open to all interested parties and the public. Until revised in Bylaws approved by the Regional Water Management Group, the following initial Workgroups shall have responsibility for the general issues described:

- (a) Agricultural Land Stewardship Workgroup: this Workgroup includes irrigated lands, water quality issues, agricultural water supply reliability, and agricultural water use efficiency.
- (b) Uplands and Forest Management Workgroup: this Workgroup would include pollution prevention (wildfires, roads), watershed management (forest-water interactions), forest ecosystem restoration, upland recharge area protection, flood risk reduction (through wildfire risk reduction), precipitation enhancement (better groundwater infiltration and less evapotranspiration through forest stand density reduction), etc.
- (c) Floodplain and Meadow and Waterbodies Management Workgroup: this Workgroup would include recharge area protection, flood risk management, pollution prevention, ecosystem restoration, and maybe conjunctive management and groundwater.

- (d) Municipal Services Workgroup: this Workgroup would include recycled municipal water, urban water use efficiency, groundwater and surface water pollution prevention, water system reoperation, drinking water treatment and distribution, and perhaps groundwater and aquifer remediation, urban runoff management, and matching water quality to use.

Section 2.12. Bylaws. The Regional Water Management Group Members may, from time to time, adopt Bylaws for the conduct of business. They may adopt, from time to time, policies or procedures for the administration and financial matters of Regional Water Management Group.

Section 2.15. Addition of Signatories. Any local agency, non-governmental organization, or other entity that is not a party to this MOU and desires to become a party to this MOU shall submit a written request to the Project Manager. Upon approval by the Regional Water Management Group at a duly convened meeting, a new party to this MOU shall be allowed to execute an amendment to this MOU adding the new party. This MOU shall be deemed amended to reflect the addition of new parties upon execution of the amendment by the new party and by the Project Manager.

Section 2.16. Withdrawal of Party to MOU. Any party to this MOU may withdraw from this MOU at any time by providing notice of such withdrawal to the Project Manager. Upon the effective date of withdrawal, this MOU shall be deemed automatically amended to reflect the deletion of the withdrawing party.

### ARTICLE III OPERATION AND ADMINISTRATION

Section 3.01. Chair and Vice-Chair. The Regional Water Management Group shall select from among its members a Chair and a Vice-Chair. Each such officer shall serve for a term of one (1) year. The Chair shall preside over meetings of the Regional Water Management Group and perform such other duties as may be imposed by the Regional Water Management Group through Bylaws or by the Regional Water Management Group through policies. The Vice-Chair shall assume the duties of the Chair in the Chair's absence or unavailability.

Section 3.02. Project Manager. The Project Manager shall be responsible for the call and noticing of all Regional Water Management Group meetings pursuant to the Brown Act. The Regional Water Management Group may further provide for the duties and responsibilities of the Project Manager through administrative and fiscal policies.

Section 3.03. Fiscal Agent. The Plumas County Flood Control & Water Conservation District shall serve as the Fiscal Agent to receive, disburse, and account for funds related to this MOU. Signatories may make contributions to the Fiscal Agent to support the Feather River IRWM Program in such amounts as the Signatories may agree, in their individual discretion, to contribute from time to time. Funding received by the Fiscal Agent to carry out projects shall be disbursed to other Signatories or to cooperating entities only after the Fiscal Agent enters a funding agreement or collection agreement ("Project Contracts") with the other Signatory or entity, as may be appropriate or required depending on the source of the funding and any requirements of the recipient party or entity. The Fiscal Agent shall be responsible for any necessary financial reporting under this MOU, including reports needed to comply with the terms of any grant agreement.

Section 3.04. Relationship of the Parties. In entering into this MOU, it is the intention of the Parties that this MOU shall not be construed to be an enforceable contract or agreement, but rather a statement of principles, and shall not be the basis for litigation between the parties or by any third party. This MOU is not intended to, and does not create, any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity, against any of the Parties or their agencies or officers or against any person.

**Signature Page**

UPPER FEATHER RIVER  
INTEGRATED REGIONAL WATER MANAGEMENT  
MEMORANDUM OF UNDERSTANDING

IN WITNESS WHEREOF, the parties hereto have caused this MOU to be executed by their duly authorized representatives.

**Member:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Name/Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_







AB

**PLUMAS COUNTY  
FLOOD CONTROL & WATER CONSERVATION DISTRICT**

**AGENDA REQUEST**

For the June 9, 2015 meeting of the Plumas County Board of Supervisors

June 1, 2015

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

Subject: Authorize Budget Transfer of \$8,918 from Other Wages, 51020 to  
Water/Sewer Charges, 527807 within the Flood Control budget

**Background:**

The current situation within the Flood Control budget unit is that there are not enough funds to make the monthly payment to the State Department of Water Resources in June.

There are surplus funds available in Other Wages in FY14/15 to cover the transfer amount in order to make this payment.

The attached budget transfer has been reviewed and approved by the County Auditor.

**Recommendation:**

The District Co-Manager respectfully recommends that the Board of Supervisors approve the attached budget transfer to move \$8,918 from Other Wages to Water/Sewer Charges within the FY14/15 Flood Control budget.

B273

**(Auditor's Use Only)**

Dept. No: 26100

Date 5/8/2015

### Approval Required

- Board  
Board  
Board  
Auditor  
Auditor

☒ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Total (must equal transfer to total)	8,918.00
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☒ **TRANSFER TO OR**

## ☐ SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Total (must equal transfer to total)	8,918.00
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**Supplemental budget requests require Auditor/Controller's signature**

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

MAY 11 2015

**Auditors / Risk**

3

**BECKWOURTH COUNTY SERVICE AREA**  
**c/o PLUMAS COUNTY ENGINEERING DEPARTMENT**  
555 MAIN STREET • QUINCY, CA 95971 • (530) 283-6222 • FAX (530) 283-6135  
*Robert A. Perreault, Jr., P.E.*                      *County Engineer and Manager, BCSA*

**AGENDA REQUEST**

for the June 9, 2015 Meeting of the BCSA Governing Board

June 1, 2015

To:                      Honorable Governing Board, BCSA

From:                  Robert Perreault, Manager, BCSA



Subject:              Adopt a Resolution to Sign the IRWM MOU, which will Enable BCSA  
Staff to Apply for IRWM Grant Funding

**BACKGROUND:**

In June of 2005, the County of Plumas, the Plumas County Flood Control & Water Conservation District, the Sierra Valley Groundwater Management District, and the United States Forest Service Plumas National Forest, entered into a memorandum of understanding to adopt an initial Integrated Regional Water Management ("IRWM") Plan for the Upper Feather River Watershed.

The parties to the MOU desire to update and expand the IRWM Plan and to increase coordination and collaboration among stakeholders in the Upper Feather River Region.

The parties to the MOU seek to ensure that an appropriate share of IRWM funding available in the Sacramento River funding area is allocated to the Upper Feather River Region.

In order to have BCSA proposed projects considered for inclusion in the IRWM Plan, the sponsoring agency must adopt a Resolution that approves the MOU.

Under the present program, signed MOUs must be submitted by June 14<sup>th</sup> at 5:00 PM.

**RECOMMENDATION:**

The BCSA Manager respectfully recommends that the BCSA Governing Board adopt the attached Resolution, "A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR PARTICIPATION IN THE PREPARATION OF AN UPDATE TO THE UPPER FEATHER RIVER INTEGRATED REGIONAL WATER MANAGEMENT PLAN."

**Beckwourth County Service Area**

**Resolution No. 15-\_\_\_\_\_**

**A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR PARTICIPATION IN THE PREPARATION OF AN UPDATE TO THE UPPER FEATHER RIVER INTEGRATED REGIONAL WATER MANAGEMENT PLAN**

WHEREAS, the Beckwourth County Service Area (“BCSA”) is a local agency functioning within the Upper Feather River region; and

WHEREAS, the BCSA provides wastewater service to the parcels located within the boundaries of the District and as may be permitted by Plumas County LAFCo; and

WHEREAS, the BCSA desires to participate with the Upper Feather River Regional Water Management Group and contribute to the update of the Upper Feather River Integrated Regional Water Management (“IRWM”) Plan;

NOW, THEREFORE, Be It Resolved by the Governing Board of the BCSA that:

1. The Manager of the BCSA is hereby authorized to sign the memorandum of understanding for participation with the Regional Water Management Group.
2. The Manager, or his or her designee, is authorized to serve as the BCSA’s Member Representative to the Regional Water Management Group.
3. Unless notice of a new address is submitted to the Regional Water Management Group, notices to the BCSA shall be addressed to:

Manager  
Beckwourth County Service Area  
c/o Plumas County Engineering Department  
555 West Main Street  
Quincy, CA 95971

4. Unless notice of a new e-mail address is submitted to the Regional Water Management Group, notices, announcements, and other communications permitted to be sent by e-mail shall be addressed to:

[bobperreault@countyofplumas.com](mailto:bobperreault@countyofplumas.com) and  
[robthorman@countyofplumas.com](mailto:robthorman@countyofplumas.com)

The foregoing Resolution was duly passed and adopted by the Governing Board of the Beckwourth County Service Area at a regular meeting of said Board, conducted on June 9, 2015.

**AYES:**

**NOES:**

**ABSENT:**

---

Kevin Goss  
Chair  
Governing Board

ATTEST:

---

Clerk

**GRIZZLY RANCH COMMUNITY SERVICES DISTRICT**  
**c/o PLUMAS COUNTY ENGINEERING DEPARTMENT**  
**555 MAIN STREET • QUINCY, CA 95971 • (530) 283-6222 • FAX (530) 283-6135**  
*Robert A. Perreault, Jr., P.E.* *County Engineer and Manager, GRCS D*

## AGENDA REQUEST

for the June 9, 2015 Meeting of the GRCSD Governing Board

June 1, 2015

To: Honorable Governing Board, GRCSD

**From:** Robert Perreault, Manager, GRCSD

**Subject:** Adopt a Resolution to Sign the IRWM MOU, which will Enable GRCSD Staff to Apply for IRWM Grant Funding

**BACKGROUND:**

In June of 2005, the County of Plumas, the Plumas County Flood Control & Water Conservation District, the Sierra Valley Groundwater Management District, and the United States Forest Service Plumas National Forest, entered into a memorandum of understanding to adopt an initial Integrated Regional Water Management (“IRWM”) Plan for the Upper Feather River Watershed.

The parties to the MOU desire to update and expand the IRWM Plan and to increase coordination and collaboration among stakeholders in the Upper Feather River Region.

The parties to the MOU seek to ensure that an appropriate share of IRWM funding available in the Sacramento River funding area is allocated to the Upper Feather River Region.

In order to have GRCSO proposed projects considered for inclusion in the IRWM Plan, the sponsoring agency must adopt a Resolution that approves the MOU.

Under the present program, signed MOUs must be submitted by June 14<sup>th</sup> at 5:00 PM.

**RECOMMENDATION:**

The GRCSO Manager respectfully recommends that the GRCSO Governing Board adopt the attached Resolution, “A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR PARTICIPATION IN THE PREPARATION OF AN UPDATE TO THE UPPER FEATHER RIVER INTEGRATED REGIONAL WATER MANAGEMENT PLAN.”

**Grizzly Ranch Community Services District**

**Resolution No. 15-\_\_\_\_\_**

**A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR PARTICIPATION IN THE PREPARATION OF AN UPDATE TO THE UPPER FEATHER RIVER INTEGRATED REGIONAL WATER MANAGEMENT PLAN**

WHEREAS, the Grizzly Ranch Community Services District ("District") is a local agency functioning within the Upper Feather River region; and

WHEREAS, the District provides water service and wastewater service to the parcels located within the boundaries of the District and as may be permitted by Plumas County LAFCo; and

WHEREAS, the District desires to participate with the Upper Feather River Regional Water Management Group and contribute to the update of the Upper Feather River Integrated Regional Water Management ("IRWM") Plan;

NOW, THEREFORE, Be It Resolved by the Governing Board of the District that:

1. The Manager of the District is hereby authorized to sign the memorandum of understanding for participation with the Regional Water Management Group.
2. The Manager, or his or her designee, is authorized to serve as the District's Member Representative to the Regional Water Management Group.
3. Unless notice of a new address is submitted to the Regional Water Management Group, notices to the District shall be addressed to:

Manager  
Grizzly Ranch Community Services District  
c/o Plumas County Engineering Department  
555 West Main Street  
Quincy, CA 95971

4. Unless notice of a new e-mail address is submitted to the Regional Water Management Group, notices, announcements, and other communications permitted to be sent by e-mail shall be addressed to:

[bobperreault@countyofplumas.com](mailto:bobperreault@countyofplumas.com) and  
[robthorman@countyofplumas.com](mailto:robthorman@countyofplumas.com)

The foregoing Resolution was duly passed and adopted by the Governing Board of the Grizzly Ranch Community Services District at a regular meeting of said Board, conducted on June 9, 2015.

**AYES:**

**NOES:**

**ABSENT:**

---

Kevin Goss  
Chair  
Governing Board

ATTEST:

---

Clerk



5


**WALKER RANCH COMMUNITY SERVICES DISTRICT**  
**c/o PLUMAS COUNTY ENGINEERING DEPARTMENT**  
555 MAIN STREET • QUINCY, CA 95971 • (530) 283-6222 • FAX (530) 283-6135  
Robert A. Perreault, Jr., P.E. County Engineer and Manager, WRCSD

**AGENDA REQUEST**

for the June 9, 2015 Meeting of the WRCSD Governing Board

June 1, 2015

To: Honorable Governing Board, WRCSD

From: Robert Perreault, Manager, WRCSD 

Subject: Adopt a Resolution to Sign the IRWM MOU, which will Enable WRCSD Staff to Apply for IRWM Grant Funding

**BACKGROUND:**

In June of 2005, the County of Plumas, the Plumas County Flood Control & Water Conservation District, the Sierra Valley Groundwater Management District, and the United States Forest Service Plumas National Forest, entered into a memorandum of understanding to adopt an initial Integrated Regional Water Management ("IRWM") Plan for the Upper Feather River Watershed.

The parties to the MOU desire to update and expand the IRWM Plan and to increase coordination and collaboration among stakeholders in the Upper Feather River Region.

The parties to the MOU seek to ensure that an appropriate share of IRWM funding available in the Sacramento River funding area is allocated to the Upper Feather River Region.

In order to have WRCSD proposed projects considered for inclusion in the IRWM Plan, the sponsoring agency must adopt a Resolution that approves the MOU.

Under the present program, signed MOUs must be submitted by June 14<sup>th</sup> at 5:00 PM.

**RECOMMENDATION:**

The WRCSD Manager respectfully recommends that the WRCSD Governing Board adopt the attached Resolution, "A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR PARTICIPATION IN THE PREPARATION OF AN UPDATE TO THE UPPER FEATHER RIVER INTEGRATED REGIONAL WATER MANAGEMENT PLAN."



**Walker Ranch Community Services District**

**Resolution No. 15-\_\_\_\_\_**

**A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR PARTICIPATION IN THE PREPARATION OF AN UPDATE TO THE UPPER FEATHER RIVER INTEGRATED REGIONAL WATER MANAGEMENT PLAN**

WHEREAS, the Walker Community Services District ("District") is a local agency functioning within the Upper Feather River region; and

WHEREAS, the District provides water service and wastewater service to the parcels located within the boundaries of the District and as may be permitted by Plumas County LAFCo; and

WHEREAS, the District desires to participate with the Upper Feather River Regional Water Management Group and contribute to the update of the Upper Feather River Integrated Regional Water Management ("IRWM") Plan;

NOW, THEREFORE, Be It Resolved by the Governing Board of the District that:

1. The Manager of the District is hereby authorized to sign the memorandum of understanding for participation with the Regional Water Management Group.
2. The Manager, or his or her designee, is authorized to serve as the District's Member Representative to the Regional Water Management Group.
3. Unless notice of a new address is submitted to the Regional Water Management Group, notices to the District shall be addressed to:

Manager  
Walker Ranch Community Services District  
c/o Plumas County Engineering Department  
555 West Main Street  
Quincy, CA 95971

4. Unless notice of a new e-mail address is submitted to the Regional Water Management Group, notices, announcements, and other communications permitted to be sent by e-mail shall be addressed to:

[bobperreault@countyofplumas.com](mailto:bobperreault@countyofplumas.com) and  
[robthorman@countyofplumas.com](mailto:robthorman@countyofplumas.com)

The foregoing Resolution was duly passed and adopted by the Governing Board of the Walker Ranch Community Services District at a regular meeting of said Board, conducted on June 9, 2015.

**AYES:**  
**NOES:**  
**ABSENT:**

---

Kevin Goss  
Chair  
Governing Board

ATTEST:

---

Clerk

6

COUNTY SERVICE AREA # 12  
PLUMAS COUNTY

1834 East Main Street □ Quincy, CA 95971 □ (530) 283-6268 □ Fax (530) 283-6323

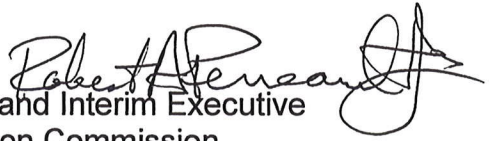
**AGENDA REQUEST**

for the June 9, 2015 Meeting of the Governing Board of CSA #12

June 1, 2015

To: Honorable Governing Board

From: Robert Perreault, Director of Public Works and Interim Executive  
Director of the Plumas County Transportation Commission



Subject: Review and action on the subcontract between Plumas Rural Services and High Sierra Music Festival for Additional Transit Services during the High Sierra Festival; discussion, possible action and possible direction to staff.

**Background:**

This Agenda Request is submitted to seek action from the Governing Board in regard to the contract between the Plumas Rural Services and High Sierra Music Festival for providing additional transit services during the High Sierra Music Festival, which is scheduled for July 2, 2015 to July 5, 2015.

The purpose of the attached contract is to address the need for extra bus service during the Festival. The contract is actually a charter service agreement between the festival promoter and Plumas Rural Services for transportation between campgrounds and the festival site. The extra bus service will be provided with bus vehicles owned by CSA #12.

Also, there may be additional bus service provided as Extended Service (hours pursuant to the existing transit service contract between PCTC and Plumas Rural Services.

**Recommendation:**

Public Works staff respectfully recommends that the Governing Board of CSA #12 deems that it has no objection to the contract between Plumas Rural Services and High Sierra Music Festival for additional transit services during the High Sierra Music Festival in July 2015, with an understanding that any amendments to said contract must also receive concurrence by the Interim Executive Director of the Plumas Transportation Commission and approval as to form by County Counsel.

7A

**Copy of**  
**Outdoor Festival Permit Application**  
**(Including Programs & Plans approved by various County Departments)**

**For the**  
**For the Funk of It**  
**Festival**  
**at**  
**Belden Town Resort**  
**August 14th-16th, 2015**

**DEPARTMENT OF PUBLIC WORKS USE ONLY**Date Recv'd April 17, 2015Receipt No. 134558 \$ 1,000.00**PRELIMINARY OUTDOOR FESTIVAL PERMIT APPLICATION**Instructions to applicant(s):

1. Complete the form and mail or take to: **Plumas County Department of Public Works**  
1834 E. Main Street  
Quincy, CA 95971
2. Use additional sheets of paper if necessary to complete the information requested.
3. Pay the filing fee deposit of \$1,000.00.
4. Make the check payable to Plumas County Department of Public Works

**A. Applicant (s)**Name Spencer Rouse & Bob BackstromResidence Address 1265 East 7th Street, Chico CA 95928Mailing Address 1265 East 7th Street, Chico CA 95928Telephone Number (530) 343-3179 & (530) 354-0932 E-Mail Address spencerkrouse@hotmail.comBusiness Address and Telephone Number (If different from above) Same as above

\*Applicant must be the promotor of the event. If the application is made by a partnership, the name and mailing address of the responsible general partner must be included. If the application is made by a corporation, the application shall be signed by the president and attested to by the secretary. The address and telephone number of the principal place of business of the applicant shall also be included in the application.

**B. Owner (s)**

(Attach additional sheets if necessary)

Name Ivan CoffmannMailing Address 4785 Belden Town Road, CA 95915Telephone (530) 283-9662

\*Attach letter(s) of authorization signed by the owner(s).

**C. Location of Event**

(Include all lands to be used for parking or incidental purposes)

Street Address Belden Town Resort and Lodge - 4785 Belden Town Road, CA 95915Nearest town BeldenAssessors Parcel Number(s) 002-340-002

**D. Dates & Hours of Event**

Dates of Pre-Event Setup: August 10, 2015

Dates of Actual Event: August 14 through 16, 2015

Dates of Post Event Activities: August 17, 2015

Hours of Event Activities for each day of Event: Gates will open to attendees at noon on Friday 8/14.

Live amplified music will start on Friday 8/14 at 5pm and run until 3 am, Saturday(8/15) from noon until 3 am, and Sunday(8/16) from noon until 2 am.

**E. Number of Attendees and Staff**

Number of Spectators or Participants for each day of Event \_\_\_\_\_

Number of Spectators or Participants for each day of Event 800 expected participants.

This includes all paid attendees, staff and musicians.

**F. Maps and Diagrams**

Provide maps or diagrams showing the following:

- (a) Location of the property on which the proposed event and all related activities will be held.
- (b) Location of adjacent roads, lots, and residences
- (c) Parking and traffic flow and control plan, including all access ways to and from the property and all interior access ways on the property
- (d) Location of all buildings and structures on the property or to be erected thereon, including but not limited to, all bandstands, stages, tents or other facilities for performers, and bleachers, tents, or seats for those attending
- (e) Location and orientation of loudspeakers
- (f) Location, style, wattage and orientation of all temporary lighting
- (g) Location of camping or other overnight areas
- (h) Location of all toilets, medical facilities, emergency communications, generators, drinking facilities, fire pits or barbecues, and solid waste receptacles.

**Signature (s) of Applicant (s)**

I certify that the information provided is correct and waive any action against the County of Plumas in the event the County's action is set aside due to erroneous information provided hereon.

Signatures of file with the Plumas County Department of Public Works

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

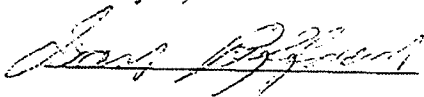
\_\_\_\_\_  
Date

Belden Town Resort  
14785 Belden Town Rd.  
Belden, Ca. 95915

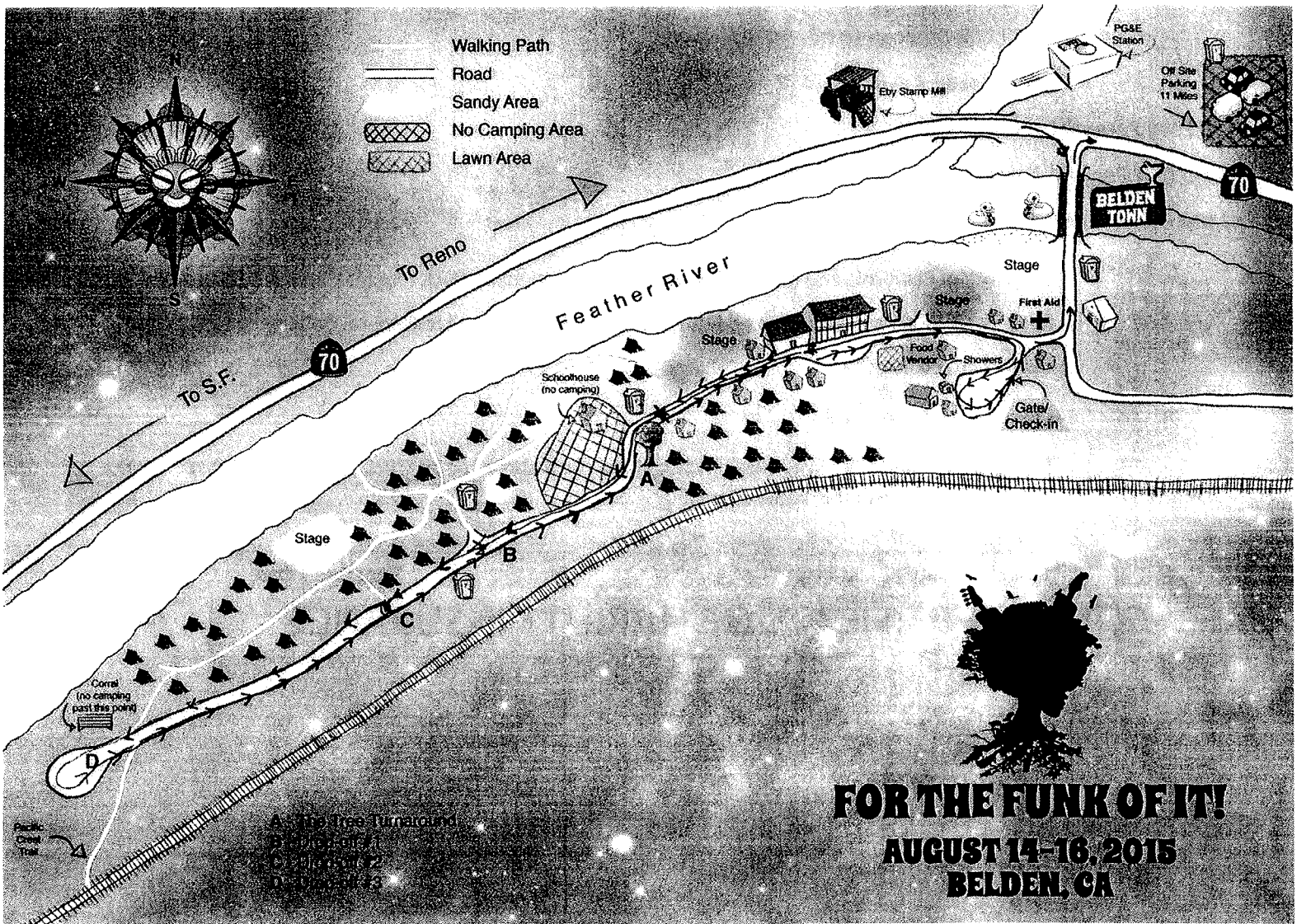
To Whom It May Concern,

I, Ivan Coffman owner of Belden Town Resort and Lodge, give my permission for  
for the Funk o' it To take place on 8/14 - 8/16/2015 At  
Belden Town Resort, 14785 Belden Town Rd. Belden, ca. 95915, also for the property at  
Jacks Place 25311 hwy 70 Twain Ca 95984.

Thank you,



Ivan Coffman- Owner, Belden Town Resort and Lodge



a) Commercial Liability Insurance

Describe the commercial liability insurance coverage for the proposed event and provide proof of said coverage to the satisfaction of the Plumas County Risk Manager.

Plumas County Risk Manager: 520 Main Street, Room 205 Quincy, CA  
95971  
(530) 283-6041

We are partnering with a non-profit, Future Kind, who will be providing the Event liability coverage.

\$2,000,000 Each Occurrence

\$300,000 Damage to Rented Premises

\$5000 Medical Expenses

\$2,000,000 Personal and Adv Injury

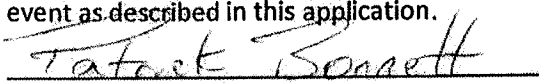
\$3,000,000 General Aggregate

\$2,000,000 Products - COMP/OP AGG

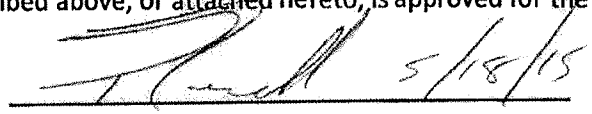
The State of California and its workers, The Plumas National Forest, Plumas County, Belden Town  
Resort and Lodge are named as additional insured with respects to General Liability per form  
CG2011 01/96 attached.

County Agency Approval:

The commercial liability insurance coverage described above, or attached hereto, is approved for the  
event as described in this application.



Plumas County Risk Manager

 5/18/15

Signature / Date

 **CORDØ CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
05/06/2015





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/06/2015

<b>PRODUCER</b> East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley, CA 95945 Phone: (530) 477-6521 Email: info@theeventhelper.com	<b>THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</b>	
<b>INSURED</b> Bob Backstrom/Spencer K. Rouse dba- For the Funk of it Productions 1265 E. 7th st Chico, CA 95928	<b>INSURERS AFFORDING COVERAGE</b> INSURER A: Essex Insurance Company INSURER B: INSURER C: INSURER D: INSURER E:	<b>NAIC #</b> 39020

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADD'L LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS														
A	Y	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> Retail Liquor Liability	3DS5402-M742670	08/14/2015	08/18/2015	<table border="1"><tr><td>EACH OCCURRENCE INCLUDES BODILY INJURY &amp; PROPERTY DAMAGE</td><td>\$ 2,000,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ 5,000</td></tr><tr><td>PERSONAL &amp; ADV INJURY</td><td>\$ 2,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 3,000,000</td></tr><tr><td>PRODUCTS - COMPI/OP AGG</td><td>\$ 2,000,000</td></tr><tr><td>DEDUCTIBLE</td><td>\$ 1,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE INCLUDES BODILY INJURY & PROPERTY DAMAGE	\$ 2,000,000	MED EXP (Any one person)	\$ 5,000	PERSONAL & ADV INJURY	\$ 2,000,000	GENERAL AGGREGATE	\$ 3,000,000	PRODUCTS - COMPI/OP AGG	\$ 2,000,000	DEDUCTIBLE	\$ 1,000		\$
		EACH OCCURRENCE INCLUDES BODILY INJURY & PROPERTY DAMAGE	\$ 2,000,000																	
MED EXP (Any one person)	\$ 5,000																			
PERSONAL & ADV INJURY	\$ 2,000,000																			
GENERAL AGGREGATE	\$ 3,000,000																			
PRODUCTS - COMPI/OP AGG	\$ 2,000,000																			
DEDUCTIBLE	\$ 1,000																			
	\$																			
		<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$						
COMBINED SINGLE LIMIT (Ea accident)	\$																			
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PROPERTY DAMAGE (Per accident)	\$																			
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				<table border="1"><tr><td>AUTO ONLY - EA ACCIDENT</td><td>\$</td></tr><tr><td>OTHER THAN EA ACC</td><td>\$</td></tr><tr><td>AUTO ONLY: AGG</td><td>\$</td></tr></table>	AUTO ONLY - EA ACCIDENT	\$	OTHER THAN EA ACC	\$	AUTO ONLY: AGG	\$								
AUTO ONLY - EA ACCIDENT	\$																			
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AUTO ONLY: AGG	\$																			
		<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE RETENTION \$				<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$</td></tr><tr><td>AGGREGATE</td><td>\$</td></tr><tr><td></td><td>\$</td></tr><tr><td></td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$	AGGREGATE	\$		\$		\$		\$				
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		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<table border="1"><tr><td>WC STATUTORY LIMITS</td><td>OTH-ER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$</td></tr></table>	WC STATUTORY LIMITS	OTH-ER	E.L. EACH ACCIDENT	\$	E.L. DISEASE - EA EMPLOYEE	\$	E.L. DISEASE - POLICY LIMIT	\$						
WC STATUTORY LIMITS	OTH-ER																			
E.L. EACH ACCIDENT	\$																			
E.L. DISEASE - EA EMPLOYEE	\$																			
E.L. DISEASE - POLICY LIMIT	\$																			
		<b>OTHER</b>																		

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.

Attendance: 777, Event Type: Concert - Jam.

Primary/Non-Contributory wording applies per attached MEGL 0010 03 11.

Waiver of Subrogation applies per attached CG 24 04 05 09.

The State of California and its Workers

## CERTIFICATE HOLDER

The State of California  
The Plumas National Forrest  
Plumas County  
Belden Town Resort & Lodge  
14785 Belden Town Road  
Belden, CA 95915

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*Will Maddux*



BELDTOW-01

CHRCO

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Titus & Associates Insurance and Financial Services, Inc. 289 Main Street Suite 4 Chester, CA 96020	CONTACT NAME:	
	PHONE (A/C, No, Ext): (530) 258-3477	FAX (A/C, No): (530) 258-2607
INSURED  Ivan Coffman, dba: Belden Town Resort & Lodge PO Box 3256 Quincy, CA 95971	E-MAIL ADDRESS: info@titusins.com	
	INSURER(S) AFFORDING COVERAGE	
	NAIC #	
	INSURER A:	
	INSURER B:	
	INSURER C:	
	INSURER D:	
INSURER E:		
INSURER F:		

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	\$
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$
	OTHER:							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/> SCHEDULED AUTOS							\$
	<input type="checkbox"/> NON-OWNED AUTOS							\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE	\$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE							\$
	DED <input type="checkbox"/> RETENTION \$							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						OTH-ER	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**Bass Underwriters, Inc.**  
**d/b/a Bass Insurance Brokers**  
**INSURANCE BINDER**

THE TERMS AND CONDITIONS OF THIS CONFIRMATION OF INSURANCE MAY NOT COMPLY WITH THE SPECIFICATIONS SUBMITTED FOR CONSIDERATION. PLEASE READ THIS CONFIRMATION CAREFULLY AND COMPARE IT WITH ANY QUOTE AND SUBMISSION DOCUMENTS AND REVIEW THE POLICY FORMS FOR THE ACTUAL COVERAGES PROVIDED.

IN ACCORDANCE WITH YOUR INSTRUCTIONS, AND IN RELIANCE UPON THE STATEMENTS MADE BY THE RETAIL BROKER IN THE INSURED'S APPLICATION/SUBMISSION, WE HAVE OBTAINED INSURANCE AT YOUR REQUEST AS FOLLOWS:

**DATE ISSUED:** May 7, 2015

**PRODUCER:** Titus-Leavitt Insurance and Financial Services  
2068 Talbert Dr., Suite 100  
Chico, CA 95928

**INSURED MAILING ADDRESS:** Belden Town Resort & Lodge  
PO Box 3256  
Quincy, CA 95971

**INSURER:** Covington Specialty Insurance Company A+ (Superior) AM Best Rating  
Non-Admitted

**POLICY NO.:** VBA383151-00

**COVERAGE:** General Liability-Commercial-RSUI

**POLICY PERIOD:** 5/3/2015 TO 5/3/2016

**RENEWAL OF:** VBA304054-00

**12:01 A.M. STANDARD TIME AT THE LOCATION ADDRESS OF THE NAMED INSURED. THIS INSURANCE BINDER WILL BE TERMINATED AND SUPERSEDED UPON DELIVERY OF THE FORMAL POLICY(IES) ISSUED TO REPLACE IT.**

**LIMITS OF LIABILITY:**

\$1,000,000	Each Occurrence
\$2,000,000	General Aggregate
\$1,000,000	Products/Completed Operations Aggregate
\$1,000,000	Personal and Advertising Injury Liability
\$ 100,000	Damage to Premises Rented to You
\$ 5,000	Medical Payments
\$1,000,000	Liquor Liability Limit

Rating Basis Based on \$115,000 Sales & 45192; 46202; 16915; 13673 & 10331 + \$35,000 Alcohol Sales

**RATING BASIS:**

**DEDUCTIBLE:** \$1,000 Per Claim

**PREMIUM:** \$1,766.00

**TRIA:** REJECTED

**FEES:** Policy Fee - CA \$125.00  
Insp Fee - CA \$125.00

<b><u>SURPLUS LINES TAX:</u></b>	\$52.98
<b><u>SERVICE OFFICE FEE:</u></b>	\$3.53
<b><u>MISC STATE TAX:</u></b>	
<b><u>FHCF: (Florida)</u></b>	
<b><u>CPIE: (Florida)</u></b>	
<b><u>TOTAL:</u></b>	\$2,072.51

This GL premium is minimum and deposit.

a) **Police Protection and Security**

Describe the Police Protection and Security Plan for the proposed event to the satisfaction of the Plumas County Sheriff. Include a plan for the control and prevention of drug consumption and underage alcohol consumption.

Plumas County Sheriff: 1400 East Main Street  
Quincy, CA 95971  
(530) 283-6375

FTFOI will have 24-hour security coverage, provided by Belden's security team and our private security team. All security will be clearly identifiable and have radios for quick response to any events at the festival. Our private security team will all have current Guard Cards (Security Card Licenses from the Bureau of Security and Investigative Services). One patrol (2-man team) will be on duty at all times with another on standby by in case of emergencies. We will run extra patrols during the evening to provide extra coverage if needed.

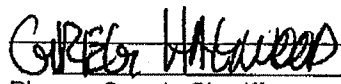
We will not be selling any alcohol during the festival. The only alcohol available will be provided backstage only to the artists. Belden's bar will be open throughout the festival, but we do not promote or advertise any alcohol consumption whatsoever. We will make announcements for all attendees to conduct themselves in a safe manner and will instruct our security teams to be aware of any unsafe alcohol consumption.

This is a family friendly event, and we expect our attendees to conduct themselves in a manner befitting a family event, we discourage public intoxication. This will be communicated via all social media, posters and emails, as well as announcements over the public address system. We will instruct our security team to be on the look out for any underage drinking, but we do not expect any incidents.

We do not condone the use of illegal drugs at FTFOI, and all of our staff will be vigilant and looking for signs of any illegal substance dealing, drug paraphernalia sales, or related issues. Staff will be immediately notified of any incidents and security and medical teams will be involved directly. Offenders face eviction from event and possible prosecution from local law enforcement. This will be communicated via all social media, posters and emails, as well as announcements over the public address system.

County Agency Approval:

The Police Protection and Security Plans described above, or attached hereto, are approved for the event as described in this application.

  
Plumas County Sheriff

By  5/14/15  
Signature / Date

**a) Emergency Preparedness Plans**

Describe the Fire Protection, Evacuation Plan, and Wildfire Protection Plan for the proposed event to the satisfaction of the Plumas County Office of Emergency Services.

Plumas County Office of Emergency Services: 270 County Hospital Rd. Ste. 127  
Quincy, CA 95971  
(530) 283-6332

Belden and our private security staff are trained to handle emergency situations and will be prepared and equipped to do so in the event of an emergency at FTFOI. Our security team will be easily-identifiable and carry radios at all times in the event of an emergency.

**EVACUATION PLAN**

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Our evacuation plan is indicated on the attached map. Attendees will be notified of the evacuation plan by email prior to the event and printed materials provided at the event, including a program and map.

Once our staff is notified of an evacuation requirement from CalFire, the CHP, the Sheriff's Office, or Plumas County, the security team and event leaders will assemble with Belden staff to review plans and assignment. An alarm will be sounded, the security team will move throughout the campground area with bullhorns (BC Cameron has a loud speaker system to announce to the attendees the evacuation and instructions), directing participants to report to the front of the lodge. No breakdown of camps or any event infrastructure will occur at the time of evacuation, only living beings will be evacuated. Our parking crew, door crew and event leaders will oversee the vehicle traffic.

Attendees who have cars parked on-site, will be directed to get in their vehicles and proceed to the Belden RV parking lot, where they will fill their remaining seating with seat belts with drivers of the off-site vehicles. (To clarify, only drivers will be ferried to the off-site parking lot to maximize the number of cars returning to Belden to assist with the evacuation.) These on-site cars will then drive up Hwy 70 to the off-site lot and drop off their passengers. This process will iterate as required, using our shuttle if necessary. This gives us a minimum of; 640 festival attendee's that can be evacuated immediately.

Attendees who are not driving to the off-site lot in on-site cars (including RV's) will be directed to follow the paved road out of town and across the bridge, then led across Hwy 70 to gather at the rest stop north of Belden, on the north side of Hwy 70 by security, Belden staff, and event leaders. They will await pickup there.

Cars returning to Belden from the off-site parking lot will load passengers at the rest stop north of Belden on the north side of Hwy 70 and proceed southwest along the evacuations route as specified by CalFire/CHP/Sheriff/Plumas County. Belden staff have indicated that emergency vehicles will be coming from Quincy, and therefore evacuation will be directed onto Hwy 70West.

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FTFOI event leaders and security will conduct additional sweeps throughout the campgrounds to verify complete evacuation. Staff, not including event leaders will evacuate with participants. Once staff and participant evacuation is complete, security and event leaders will evacuate.

To prepare for emergency evacuations, roadways will be kept clear at all times and fire lanes clearly marked. All cars will be parked facing the direction of evacuation, per Federal and County regulations. Enough cars are kept on site to be able to implement the evacuations plan. FTFOI event leaders (Spencer Rouse, Bob Backstrom, Volunteer, Parking, and Security Coordinators) will consult continuously with Belden staff ensure a complete evacuation procedure and will assist as necessary.

## FIRE PROTECTION

Our security team will conduct routine walking patrols throughout the town and campground and will remain vigilant for any fire activity. In addition, all participants are made aware of the strong danger of any fire and instructed to report any smoke, fire, or dangerous circumstances to the security team or FTFOI staff. The security team and Belden staff are equipped with radios at all times to respond to any incidents. Emergency responders will be notified of fire by phone or directly.

In addition, in the event of fire, Belden is equipped with a state of the art fire system. Belden has 2 dedicated fire hydrants, as well as one additional water source with a hose hook-up capability for

use in fire fighting, that is able to produce the output of 2 hydrants with 3 spigots attached to the tanks, 1 mounted unit and 4 10,500 gallon water tanks. Locations of these water sources are indicated in the attached map. Additionally, there are numerous spigot and hose hook-ups throughout Belden. Belden has the following hoses and appropriate reducers for said hoses:

(10) 1.5 inch (100ft each)

(8) 1inch (100ft each)

(3) 2inch (50ft)

(2) 3.5inch (100ft)

#### PREVENTION OF WILDFIRE

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We clearly communicate to all of our attendees that no campfires, fire art, fire activities or open flames are allowed at the event, and that all propane/camping stoves require a fire permit in accordance with USDA Forest Service regulations. We will provide the information and the website to obtain the permits on our website and via emails. We will additionally post fire prevention signs throughout the campgrounds.

Fireworks, generators and portable equipment such as welding, cutting or chainsaws will not be permitted at FTFOI and will be communicated on our website and emails. If generators will be use as part of the event, we will ensure that they are only operated on land that is not forest covered, brush covered, or grass covered, but we do not expect to use any generators. FTFOI staff and security will ensure compliance with Cal PRC 4442.

#### Smoking:

All programmed activities take place on pavement or areas with no vegetation. Smokers will be encouraged by security and via the public address system and all electronic communications, to use these areas for smoking. Security is trained to identify unsafe smoking practices and intervene to encourage smokers to only use the safe areas.

#### Parking in dry grass:

Our designated parking areas will be cut to ensure there will be no car body or engine contact with



the plant life or dried plant matter or do not contain live or dry plant matter. Designated parking areas will also be watered down before the event to minimize the possibility of combustion/spark ignition.

Phone contact numbers for Belden staff;

530-283-9662 bar,

530-927-9649 Rich Folen cell, 530-284-6154 home

530-519-3037 BC Cameron cell

530-927-7067 Ivan Coffman Cell,

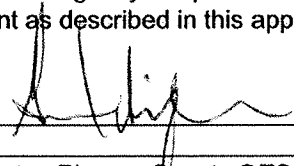
530-283-9341 Jody Coffman house,

530-616-0846 Frank Boswell

---

County Agency Approval:

The Emergency Preparedness Plans described above, or attached hereto, are approved for the event as described in this application.

  
\_\_\_\_\_  
Director, Plumas County OES

5/19/15

Signature / Date



For The Funk Of It 8/14-16/2015

a) **Water Supply and Sanitation Facilities, Food Provisions, and Solid Waste Clean-up & Recycling Plans**

Describe water supply and sanitation facility plans, provisions for food handling and the solid waste clean-up and recycling plans for the proposed event to the satisfaction of the Plumas County Department of Environmental Health.

Plumas County Department of Environmental Health

270 County Hospital Rd. Ste. 127  
Quincy, CA 95971  
(530) 283-6355

The Belden Town restaurant will be open for food service from 7am - 10pm everyday. Snacks and beverages can also be obtained at Belden's store, which is kept fully stocked during FTFOI. FTFOI also employs a food vendor that will provide food for the bands, volunteers and staff. There will also be 6 food vendors to provide food and beverages for all attendees. FTFOI will submit an Event Coordinator application to Environmental Health at least 30 days prior to the event which will include the names and contact information for any temporary or mobile food vendors. We expect and require all vendors to comply with all state and county health department requirements, including the submission of a Temporary Food/Mobile Food Facility application at least 30 days prior to our event.

## Water

Belden has two water sources and holds a current permit for these water sources, so we will be relying primarily on the Belden system for our water supply. These include one easy-to-access water fountain spigot centrally located. Belden store also sells bottled water. We make frequent announcements for people to hydrate themselves and stay healthy as well as asking our security team to direct all to available water resources. This will also be communicated on our website and emails.

### Sewage

Will be using Johnny On The Spot Toilet Rentals, based out of Chico, for our portable toilets. We will be providing 28 toilets and 2 wash stations for the expected 800. All toilets will be cleaned and serviced daily. There are additionally toilets located in Belden in the lodge, and shower area. There are also bathrooms located in all of the cabins and hotel rooms. We will station two toilets at our off-site parking near Twain (Jack's Place). The portable toilet vendor must be permitted by Plumas County Environmental Health.

### Solid Waste/Recycling

Feather River Disposal will provide a solid waste dumpster for all solid waste collection. We will have 13 bins with good signage conveniently throughout the area for solid waste and recycling. These bins will be checked continuously throughout the day, everyday. Campers will be informed they will be responsible for collecting and disposing of their own waste. Staff will also ensure all areas are left clean after the event. The collection and servicing of all bins will prevent odors, leakage, overflow and flies.

FTFOI will be conducting the recycling. Recycling will be completed within 48 hours of the end of the festival. Any unsorted solid waste after that time will be placed in the bins provided by Feather River Disposal for disposal.

### County Agency Approval:

The Emergency Preparedness Plans described above, or attached hereto, are approved for the event as described in this application.

Laborah Anderson 5/13/15

Plumas County Environmental Health

Signature / Date

**a) Medical Facilities & Services**

Describe the medical facilities and services, including access for ambulances and paramedics or emergency medical technicians for the proposed event to the satisfaction of the Plumas County Health Officer.

Plumas County Public Health Agency

270 County Hospital Rd. Ste. 206  
Quincy, CA 95971  
(530) 283-6330

---

FTFOI will have medical support available on-site at all times. ParaLife agrees to provide the medical services described in the attached Medical Services Plan approved by the Plumas County Health Officer. For all others medical issues we have sufficient resources to treat injuries on site or provide transportation to local medical centers.

We will provide:

At least 2 California licensed EMS providers, one with EMT-B certification or higher and one with EMT-P certification or higher. Both will be available and stationed at a dedicated First Aid Station clearly marked and accessible to attendees. It will be located just inside Belden at the end of the bridge.

An automated external defibrillator (AED) and certified CPR staff will be available at all times.

These medics will evaluate and treat any injury or illness brought to the attention of FTFOI staff.

On-site medics will perform assessment to determine appropriate treatment and whether treatments should be on-site or at a local medical center. If treatment at medical center is required or advised, the medics will make recommendations regarding the appropriate mode of transportation.

Medics will administer BLS (basic life support) care, including treatment of cuts, scrapes, sprains, and other injuries, which do not require escalated diagnostics or specialist consultation. Basic resuscitation equipment and medications as well as other basic equipment and supplies, all provided by ParaLife, will be available for medics' use. This includes a blood pressure cuff, basic splinting and bandaging supplies, and immobilization devices.

A vehicle will be kept ready to transport the medics to the patient if necessary.

A vehicle and driver will also be kept ready to transport and injured or ill participant or staff member to local medical facility if the participant does not have a vehicle available and the medical event does not warrant an ambulance call.

All FTFOI, Belden, security, and ParaLife staff on duty is on the same radio network 24 hours a day throughout the duration of the event, remaining in constant communication. FTFOI staff and medical staff on duty will have at least 2 fully functional devices on hand to use in the event that an emergency warrants a call for off-site services. Belden Lodge has a land line that is available for our use in the event that non-site cellular communications are unavailable due to reasons beyond our control.

Our medical services provider, ParaLife, will complete ICS forms 201,202,205 and 206, and these documents will be available to county agencies, venue staff, event personnel, and medical personnel. They will be completed at least 2 weeks prior to the event.

Additional measures related to emergency services and safety includes:

We will have tight integration between event leaders, security, ParaLife Medical, and Belden staff to provide seamless and consistent monitoring and emergency response capabilities. Both Belden staff and our security staff are trained to handle emergency situation, and will be prepared and equipped to do so in the event of an emergency at FTFOI. Our event staff will be clearly identifiable and carry radios in the event of an emergency. One patrol of 2 persons is on duty at all times, and at least one other on call in case of an emergency, including medical. In the evening hours we will run extra patrols including the on-call team if something critical arises.

No FTFOI staff, or vendors will distribute alcohol to attendees. Beer is provided to the performers backstage and we will have security and staff to ensure that no alcohol leaves the backstage area. (Belden Resort sells alcohol at their licensed bar only, which is typically open from 10am until 1am each day).

Our email communications to attendees will include language regarding river safety, including a warning that we do not provide lifeguards and we will post "Swim at your own risk" signage on the Belden beach. We will have staff and security monitoring the beach and river area for potential hazards and to provide emergency support if necessary.


We will clearly communicate to all attendees that no campfires, fire art, fire activities or open flames are allowed, and that all propane/camping stoves require a fire permit in accordance with USDA Forest Service regulations. We will additionally post fire prevention signs in the campgrounds. For additional safety measures, see the Fire Protection and Emergency Preparedness section of the

permit application.

While FTFOI staff, ParaLife Medical, our security team will be focused on the safety of our event participants, it is our expectation that Belden's staff will have the sole responsibility for the safety of bystanders, especially for any non-ticketholder Belden Resort (var, restaurant, and store) patrons, including local passersby and any hikers from the nearby Pacific Crest Trail.

County Agency Approval:

The Medical Facilities and Services Plans described above, or attached hereto, are approved for the event as described in this application.

  
\_\_\_\_\_  
Mark Satterfield, M.D., Plumas County Health Officer

5/20/15  
\_\_\_\_\_  
Date

**a) Parking plan**

Describe the parking plan for the proposed event to the satisfaction of the Plumas County Planning Department.

Plumas County Planning Department

555 Main Street  
Quincy, CA 95971  
(530) 283-7011

FTFOI staffs a team devoted to parking exclusively, which will coordinate all parking of vehicles on the property in accordance with Plumas County, Belden, and the U.S. Forest Service rules and regulations. FTFOI sells 100 parking passes for the festival weekend. All remaining vehicles will be parked at the off-site location 11 miles away known as Jack's Place. All attendees will be shuttled to Belden from this site.

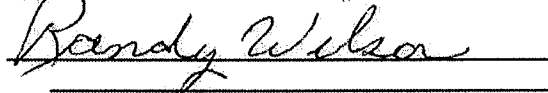
We will have a crew of 6-8 coordinating with Beldentown staff to facilitate parking. All vehicles will be parked facing the exit with wheels out turned for a direct emergency exit if needed.

We will have 2 Cal Trans easement special event ahead signs indicating the festival and parking.

We will allow parking of up to 100 vehicles on site with the overflow parking in Twain.

County Agency Approval:

The parking plan described above, or attached hereto, is approved for the event as described in this application.

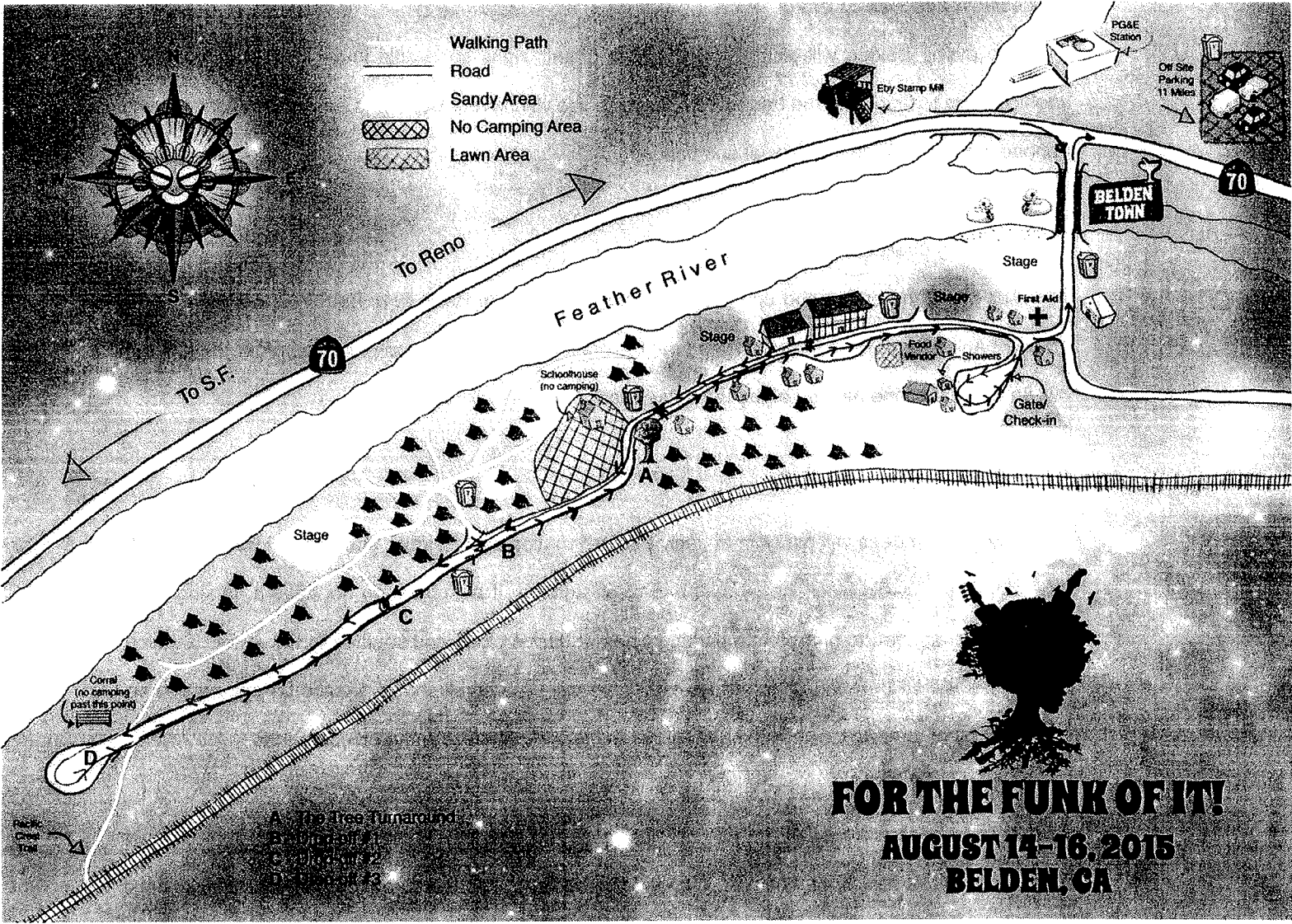


Plumas County Planning Department

5/19/15

Signature / Date





**a) Traffic Control Plan**

Describe the vehicle ingress and egress and off and on-site traffic control for the proposed event to the satisfaction of the Plumas County Department of Public Works.

Plumas County Department of Public Works

1834 E. Main Street  
Quincy, CA 95971  
(530) 283-6268

**Access/On Site Traffic Control**

Prior to event, Belden will pick up the "Special Event" signs so people know to slow down while vehicles are turning onto the bridge from Hwy 70. We will have 2 Cal Trans easement special event ahead signs indicating the festival and parking.

We will spray chalk to prep the area;

Arrows off the bridge and up to the RV lot to direct arrival traffic flow. Post "NO PARKING" and "FIRE LANE" signage on the high road near the main camping area, and create a border to mark the width of the fire lane needed along the entire road.

As people arrive:

All ticketed attendees will check in at Jack's Place, 11 miles past Belden. Vehicles will be ushered off the highway to avoid blockage by staff and clear signage. If attendees do not have a parking pass they will be directed to appropriate parking spots at Jack's place and shuttled to the event. Shuttled attendees will be dropped off in the RV lot. There will be a small shuttle service for campers to be dropped off at specific locations, see map, or may proceed on foot to the campgrounds.

Ticket purchases will be held at the RV lot. Attendees will loop around perimeter with the driver remaining in the vehicle at all times. We will have staff and security to ensure. All vehicles will have their noses pointing out back towards the bridge, ready to drive back out or be directed to parking spots. All traffic is instructed to move slowly and cautiously. If no parking pass is obtained, then vehicles will be directed across the bridge and to Jack's Place to park, then shuttled back to the event.

We work diligently with the Belden staff to ensure that parking is efficient and according to all guidelines. All parking staff will be in communication with event leaders, and security via radios at all times. All attendees with parking passes will be continuously guided to the appropriate parking spots and correct parking technique, i.e. wheels facing the exit and pointed towards the street for easy evacuation. No vehicles will be allowed to park to look for camping spots, all vehicles will be parked appropriately before the driver may exit the vehicle. If a vehicle is found to parked inappropriately all efforts to find the driver will be employed including the use of note on the car, bullhorns, public address system and scouring the grounds. If the vehicle is not removed in timely manner, the vehicle will be towed at the owners expense. This will be communicated throughout the event via public address system, bullhorns, and via all electronic communications to our attendees.

**As People Leave:**

Event staff will ensure that all vehicles leaving the event drive slowly and cautiously and directed towards the bridge for exit. Shuttle service will be provided to ferry attendees to their vehicles parked at Jack's Place.

**County Agency Approval:**

The traffic control plan as described above or attached hereto, is approved for the event as described in this application.

**SEE ATTACHED APPROVAL LETTER**

Plumas County Department of Public Works

\_\_\_\_\_  
Signature / Date

# Traffic Control Plan

Describe the vehicle ingress and egress and off and on-site traffic control for the proposed event to the satisfaction of the Plumas County Department of Public Works.

Plumas County Department of Public Works  
1834 E. Main Street  
Quincy, CA 95971  
(530) 283-6268

## Access/On Site Traffic Control

- Belden will pick up the 'special event' signs so people know to slow down while people are turning onto the bridge from Highway 70.
- we use spray chalk to prep the area:
  - Draw arrows off the bridge and up to the RV lot to direct arrival traffic flow
  - Post "no parking" and "fire lane" markings on the high road near the main camping area
- All pre-sale ticket holders will check in at the off-site parking lot at Jack's Place prior to entering Belden Town. On-site parking pass holders will be directed to the parking area at Belden. Everyone else will park at Jack's Place and be shuttled over.
- Non-ticket holders will cross the bridge and drive into the RV lot in a loop around the perimeter, stopping to check in when they are faced with their noses pointing out back toward the bridge, ready to drive back out of the lot.
- No vehicles will be allowed to stop with Belden outside of a designated parking area.
- People issued off-site parking permits will not be allowed to drive through Belden to drop off gear.
- A shuttle bus will be available to transports people between the off-site parking lot and Belden.

## County Agency Approval:

The traffic control plan as described above is approved for the "For the Funk of It" Festival scheduled for August 14th thru August 16th 2015.



Plumas County Department of Public Works

5-13-15

Signature/Date

**ENCROACHMENT PERMIT**

TR-0120 (REV. 6/2000)

Permit No.

**0215-6TK-0225**

In compliance with (Check one):

- ☒ Your application of **April 29, 2015**
- ☐ Utility Notice No. \_\_\_\_\_ of \_\_\_\_\_
- ☐ Agreement No. \_\_\_\_\_ of \_\_\_\_\_
- ☐ R/W Contract No. \_\_\_\_\_ of \_\_\_\_\_

Dist/Co/Rte/PM

**02-PLU-70-13.4/15.1**

Date

**May 4, 2015**

Fee Paid

\$

Deposit

**\$ 492.00**

Performance Bond Amount (1)

\$

Payment Bond Amount (2)

\$

Bond Company

Bond Number (1)

Bond Number (2)

Customer Reference No.

TO:

**Belden Town Resort and Lodge**  
 PO Box 3256  
 Quincy, CA 95971

Attention: Richard W. Folen

Phone: 530-283-9662 or 530-927-9649

, PERMITTEE

and subject to the following, PERMISSION IS HEREBY GRANTED to:

Place "Special Event Ahead" signs in the right of way for the following events; **"Sunset Campout Event"** July 16, 2015 to July 20, 2015; **"Still Dream Event"** July 30, 2015 to August 3, 2015; **"Funk Event"** August 14, 2015 to August 17, 2015. All events begin at 0700 and end at 1200 to be held at Belden Town Resort on State Route 70 from Post Mile 13.4 to Post Mile 15.1 in Plumas County pursuant to the attached plan.

**PERMITTEE RESPONSIBILITY:** It is understood and agreed by the Permittee that utilizing this permit shall constitute an acceptance of the provisions of this Permit and all attachments.

**GENERAL SPECIFICATIONS:**

**NOTIFY PERMIT INSPECTOR:** At least five working days before starting any work (ten days if any lane closures or

(Continued)

The following attachments are also included as part of this permit (Check applicable):

- ☒ Yes ☐ No General Provisions
- ☐ Yes ☒ No Utility Maintenance Provisions
- ☒ Yes ☐ No Special Provisions **Special Event Sign Example**
- ☐ Yes ☒ No A Cal-OSHA permit, if required: Permit No. \_\_\_\_\_
- ☐ Yes ☒ No As-Built Plans Submittal Route Slip for Locally Advertised Projects
- ☒ Yes ☒ No Storm Water Pollution Protection Plan

In addition to fee, the permittee will be billed actual costs for:

- ☐ Yes ☒ No Review
- ☐ Yes ☒ No Inspection
- ☒ Yes ☐ No Field Work

(If any Caltrans effort expended)

- ☐ Yes ☒ No The information in the environmental documentation has been reviewed and is considered prior to approval of this permit.

This permit is void unless the work is completed before **August 31, 2015**.

This permit is to be strictly construed and no other work other than specifically mentioned is hereby authorized.

No project work shall be commenced until all other necessary permits and environmental clearances have been obtained.

1 - Permittee

1 - Chaffin

1 - Traffic, Joe Baltazar

1 - Maintenance Supervisor

1 - Plumas County Sheriff

1 - Plumas County Public Works Department

2 - Quincy CHP and Susanville CHP Dispatch

1 - File

APPROVED:

JOHN BULINSKI, District Director, District 2

BY:

TW

STACEY BARNES, District Permit Engineer, District 2

ADA Notice

FM 91 1436

For individuals with sensory disabilities, this document is available in alternate formats. For information call (916) 653-3657 or TDD (916) 654-3880 or write Records and Forms Management, 1120 N Street, MS-89, Sacramento, CA 95814.

Name: Belden Town Resort & Lodge  
Permit No.: 0215-6TK-0225  
Date: May 4, 2015

traffic control will be necessary), notify Permit Inspector Fred Chaffin, telephone 530-604-0387, 1657 Riverside Drive, Redding, CA 96001, who will arrange for inspection and approval of the work covered by this permit

**GENERAL PROVISIONS:** Permittee's attention is directed to the General Provisions of this permit with special attention to items 13, 14, 15, 28, and 32.

**LIABILITY:** In accordance with Streets and Highways Code, Section 682.5, subdivision (a), the California Department of Transportation (Caltrans) shall not be responsible for the conduct or operation of the permitted activity, and Permittee shall indemnify and hold harmless the State against any and all claims arising out of any activity for which the permit is issued.

**COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT:** Permittee understands and agrees that it will comply with the obligations of Titles II and III of the Americans with Disabilities Act of 1990 in the conduct of the event, and further agrees to indemnify and save harmless the State of California, all officers and employees thereof, including but not limited to the Director of Transportation, from any claims or liability arising out of or by virtue of said act.

**TERMS OF PERMIT:** Any failure on the part of the permittee or participants to abide by the terms of this permit or the requests or instructions of the State's representative shall be just cause for immediate stoppage of the event and/or revocation of the permit.

**PUBLIC SAFETY:** Permittee shall provide for the safety of traffic and the public in conformance with Section 7-1.04, "Public Safety", of the Caltrans Standard Specifications and these provisions.

**CONDITION OF STATE PROPERTY:** The State's right of way shall be left in a clean manner, including the removal of all litter, to the satisfaction of the State's representative. No special event activities that may cause damage to State property shall be allowed.

**TERMINATION OF EVENT:** If rain, fog, or other elements should significantly affect safety for event participants or vehicular traffic, Caltrans may take whatever action is necessary to protect the public. Also, if for some unforeseen reason, the traffic demand for the State facility significantly exceeds the anticipated demand, it may be necessary to terminate the event.

**OBEDIENCE TO TRAFFIC OFFICERS:** All event participants shall comply with any lawful order, signal or direction given by any uniformed peace officer. Law enforcement personnel will take appropriate action to correct violations of these provisions.

#### **TRAFFIC CONTROL:**

**TRAFFIC CONTROL:** This permit authorizes no traffic control on state property.

**TRAFFIC CONTROL DEVICES:** Signs, cones and other traffic control devices shall meet Caltrans specifications for day and/or night use.

**EQUIPMENT REMOVAL:** All cones, barricades and other equipment shall be removed at the end of the event.

**TRAFFIC CONTROL SYSTEMS:** Traffic shall not be allowed to cause a backup on the highway. No lane closures are authorized under this permit. Only law enforcement personnel shall perform any traffic control that may be required.

Name: Belden Town Resort & Lodge  
Permit No.: 0215-6TK-0225  
Date: May 4, 2015

**SIGN SPECIFICATIONS:**

**SIGN PLACEMENT:** Place two "Special Event Area" signs as directed by the State's Representative on State Route 70 in Plumas County. "Special Event Area" signs shall be placed on high-level temporary roadside sign stands as shown in the attached Special Event Sign Example. Place "No Parking" signs as needed and directed by the State's Representative on State Route 70 in Plumas County. "No Parking" signs shall be placed on a barricade and secured not to blow off. Signs shall be placed off the paved shoulder.

**REMOVAL OF SIGNS:** All signs shall be removed at the end of the event.

**h) Illumination Provisions**

**FOR THE FUNK OF IT**

If it is proposed or expected that spectators or participants will remain overnight, include a description of the camping provisions including the provisions for illuminating the premises to the satisfaction of the Plumas County Department of Public Works.

Plumas County Department of Public Works

1834 E. Main Street  
Quincy, CA 95971  
(530) 283-6268

All camping will take place on Forest Service lands immediately west of Belden, toilets provided in the campgrounds, next to the road, by the lodge at the parking location in Twain (Jack's Place) and near the EMTs. Belden Town has lighting throughout the main areas. Camping will be lit with 15 LED lights throughout the camping area.

Belden has street lights that will light the main areas of our event. There is only one outside stage, which Belden's lights will adequately provide illumination. Main pathways to and from the camping areas will have battery or solar powered lighting, as will the pathways within the main camping areas. The insides of all portable toilets will also be illuminated for ease of access by attendees. The Medical station will also be well illuminated for all to find easily and to provide ample lighting for the medical staff to perform all necessary services.

All lighting, including stage lighting, will not illuminate off site properties. The sound from the main stage will be directed towards the lodge and will not project towards off-site properties.

Battery-operated lighting and decor will be posted at Jack's Place for the off-site parking to identify its location to attendees and to facilitate safe and effective traffic flow. All Traffic Control team members will be illuminated as well as our parking staff and security.

We will be applying for a special use permit from the Mt. Hough Forest Service, as we did last year, for the use of Forest Service lands surrounding Belden by our attendees, for general use and overnight camping. Contact Elizabeth Sousa to confirm.

County Agency Approval:

The illumination provisions as described above, or attached hereto, are approved for the event as described in this application.

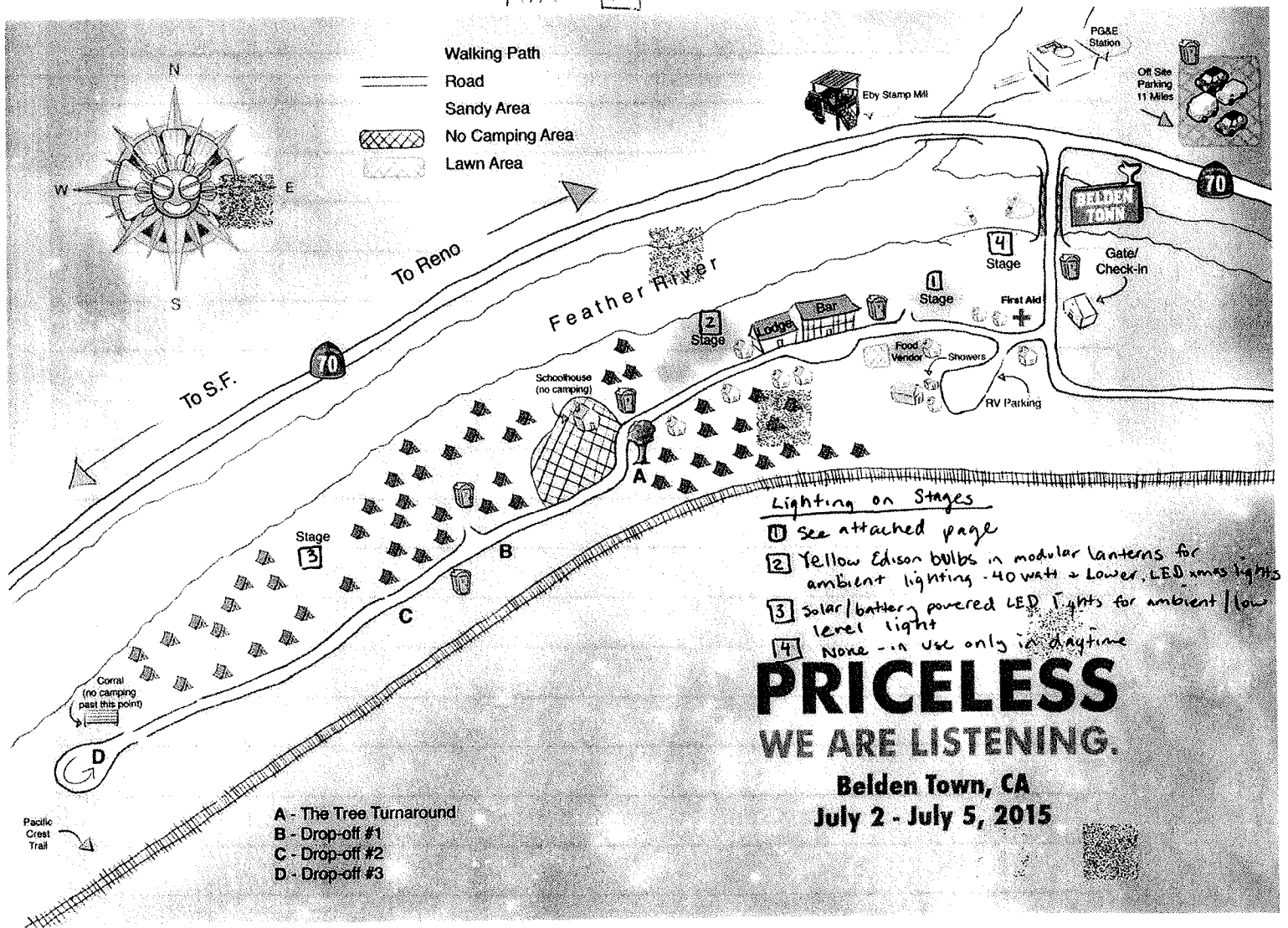
  
Plumas County Department of Public Works

5/15/15

Signature / Date



# MAP F



### i) Transient Occupancy Taxes

If it is proposed or expected that spectators or participants will remain overnight, include provisions for the collection of transient occupancy taxes in accordance with Chapter 4 of Title 3 of the Plumas County Code to the satisfaction of the Plumas County Tax Collector.

Plumas County Tax Collector

520 Main Street, Room 203  
Quincy, CA 95971  
(530) 283-6260

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

**County Agency Approval:**

The provisions for collecting transient occupancy taxes as described above, or attached hereto, are approved for the event as described in this application.

Plumas County Tax Collector

Signature / Date

**COUNTY OF PLUMAS**  
**TRANSIENT OCCUPANCY REGISTRATION CERTIFICATE**  
(Issued pursuant to Section 75005 of Ordinance No. 544)


POST THIS CERTIFICATE  
IN A CONSPICUOUS PLACE

The business listed below is hereby authorized pursuant to Ordinance No. 544, of Plumas County, to collect the Transient Occupancy Tax imposed thereby for transmittal to the County Tax Collector.

CERTIFICATE NO.  
**2220**

**ROUSE, SPENCER**  
**1265 E 7TH STREET**  
**CHICO, CA 95928**

PLUMAS COUNTY TAX COLLECTOR

By 

Date Issued 05/21/2015

This Certificate becomes void upon change of ownership or location. Notify Tax Collector of any change immediately.

**COUNTY TREASURER & TAX COLLECTOR**

P.O. BOX 176, QUINCY, CALIFORNIA 95971 (530)283-6260



**REGISTRATION FORM**

**UNIFORM TRANSIENT OCCUPANCY TAX  
ORDINANCE NO. 544  
COUNTY OF PLUMAS, STATE OF CALIFORNIA**

For Office Use Only:

Issue Date: \_\_\_\_\_

Eff. Date: \_\_\_\_\_

Location: \_\_\_\_\_

Type: \_\_\_\_\_

DATE -

CERT.# -

(To be assigned by Tax Collector)

TO: PLUMAS COUNTY TAX COLLECTOR  
P.O. BOX 176  
QUINCY, CA. 95971

1. OWNER OF BUSINESS \_Spencer Rouse

OWNER'S MAILING ADDRESS \_1265 E 7th st, Chico Ca, 95928

OWNER'S TELEPHONE NUMBER \_530-343-3179

2. NAME OF BUSINESS ESTABLISHMENT \_For The Funk Of It Productions

MAILING ADDRESS OF BUSINESS ESTABLISHMENT \_1265 E 7th st, Chico Ca, 95928

TELEPHONE NUMBER OF BUSINESS ESTABLISHMENT \_530-343-3179

3. NAME OF OPERATOR \_\_\_\_\_

(If different from owner-Caution: Please read Ordinance No. 544, Plumas County Code for clarification of Operator's of Operator's responsibilities).

OPERATOR'S TITLE \_Owner

RESIDENCE ADDRESS OF OPERATOR \_ 1265 E 7th st, Chico Ca, 95928

RESIDENCE TELEPHONE OF OPERATOR \_530-343-3179

4. NAME OF RENTAL MANAGER \_\_\_\_\_

(If different from operator)

5. WHO WILL BE RESPONSIBLE FOR FILING TRANSIENT OCCUPANCY TAX RETURN?

Spencer Rouse

SEE REVERSE SIDE-ALL INFORMATION REQUESTED ON BOTH SIDES OF  
THIS FORM MUST BE PROVIDED.

6. PARCEL NUMBER, STREET ADDRESS OR LOCATION OF BUSINESS 002-340-002

7. FIRST DATE YOU RENTED THIS UNIT ON A 30 DAY OR LESS BASIS  
08/14/2015

8. TYPE OF ORGANIZATION: INDIVIDUAL X  
\_ PARTNERSHIP \_

\_ CORP. \_

9. NAMES OF PARTNERS OR CORPORATION OFFICERS:

Spencer Rouse owner 1265 E 7th st, Chico CA, 95928

Bob Backstrom owner 2740 east evans #10, san Diego 92106 (address)

(name) (title) (address)

10. NUMBER OF OCCUPANCY UNITS:

1 @ \$ 366.66/day 1 @ \$ 283.33/day  
316.66/day

2 @ \$ 300/day 3 @ \$200/day 6 @ \$233.33/day

10 @ \$80/day 400 @ \$ 1/day @ \$

11. IF YOU OWNED OR OPERATED THIS RENTAL FOR TWO OR MORE YEARS, PLEASE  
COMPLETE THE FOLLOWING TO THE BEST OF YOUR ABILITY.

PERCENTAGE OF OCCUPANCY (FROM EXPERIENCE) \_\_\_\_\_

PERCENTAGE OF OCCUPANCY 30 DAYS OR LESS \_\_\_\_\_

PERCENTAGE OF OCCUPANCY 31 DAYS OR MORE \_\_\_\_\_

TOTAL PERCENTAGE OF OCCUPANCY \_\_\_\_\_

DATED: 5/15/15

SIGNATURE: Spencer Rouse

TITLE: Owner

7B

(Auditor's Use Only)

Date 5/20/2015

### Approval Required

- Board  
Board  
Board  
Auditor  
Auditor

## ☐ SUPPLEMENTAL REVENUE ACCOUNTS

## ☐ SUPPLEMENTAL EXPENDITURE ACCOUNTS

\$ Amount

Total (must equal transfer to total)	2,800.00
--------------------------------------	----------

**Auditors / Risk**



8

### **What is Ygrene Works?**

Ygrene Works is the lowest cost PACE financing available to property owners enabling energy efficiency, renewable generation and water conservation improvements to homes and businesses throughout California.

### **What is PACE financing?**

PACE (Property Assessed Clean Energy) lets residential and commercial building owners finance a wide range of energy or water conserving improvements and renewable energy generation systems. Because payments are made through property taxes, PACE participants enjoy long financing terms, reasonable rates and quick approvals. Only those property owners who wish to use PACE funding to make upgrades to their homes or businesses participate in the program.

### **What kinds of projects can be financed using the Ygrene Works program?**

Ygrene Works provides funding for home or commercial property improvements that save energy or water or generate renewable energy. Literally thousands of products and services, along with associated installation costs, qualify for the program. The most commonly financed projects are solar systems, heating and air conditioning systems, windows, doors, roofing, insulation and duct work, pool pumps, water heaters, and water-saving measures.

### **What is the Golden State Finance Authority?**

The Golden State Finance Authority (GSFA) is a California public entity and agency formerly known as California Home Finance Authority (CHF). As a joint powers authority formed under California state law, GSFA has the power to form districts consisting of member counties and cities that unite to fulfill authority goals. By the unanimous vote of its 33 member counties the GSFA Board of Directors formed the statewide PACE district through which YgreneWorks operates.

### **What is Ygrene Energy Fund?**

Ygrene is a private company based in Santa Rosa, California. The firm operates in several states, offering property tax secured financing that allows owners to fund environmentally beneficial improvements to homes, commercial and agricultural properties.

### **Why are GSFA and YEF offering the Ygrene Works program?**

There are many advantages that accrue from the statewide scope of Ygrene Works. With GSFA as the sponsor, cities and counties can achieve the many benefits of PACE – economic development, job creation, sustainability goals – without taking on the district formation and administration oversight associated with operating a PACE district. For property owners, especially larger commercial participants, the potential for improving their facilities throughout the state while utilizing a single financing program is very attractive. Contractors appreciate the ability to bring YgreneWorks financing to customers throughout their operating territories. The structure is a win-win for all.

### **How does the Ygrene Works PACE program benefit my community?**

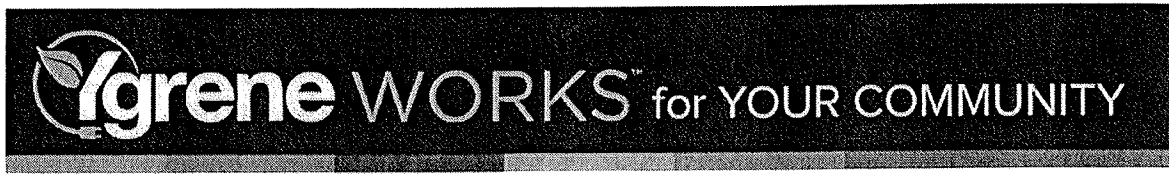
Ygrene Works allows your city or county to bring best-in-class PACE financing to its constituents by providing 100 percent, no money down, tax-deductible project funding with the lowest rates and fees to residential and commercial property owners.

### **Why should my city or county join the Ygrene Works program?**

Joining Ygrene Works is simple, with no costs, no ongoing staff time, and no legal or financial risks to your community. By offering Ygrene Works to your constituency, you make available the most flexible and affordable PACE program in California. The community will benefit from new jobs, increased economic activity, reduced energy and water use and achieved sustainability goals.

### **My community already has PACE financing, so why should we add the Ygrene Works program?**

Activating Ygrene Works will expand the options available and ensure that your constituents have access to the lowest rates and fees available, the longest financing terms, and other unique features and benefits unavailable from other PACE programs. Ygrene is the only PACE program offering 100% financing for all eligible property types – residential, commercial, industrial and agricultural.



**My jurisdiction is not a member of GSFA, so do we have to join GSFA to participate in Ygrene Works?**

If your county is not a member or associate member of GSFA, the opt-in resolutions passed by your Board of Supervisors will include associate membership in GSFA. Similarly, for cities that are not already members of GSFA, the opt-in resolutions passed by your City Council will include associate membership in GSFA. There is no cost in either case.

**What is the process for my community to join the Ygrene Works program?**

Joining Ygrene Works is fast and simple. The resolutions necessary to opt-in to the program can be approved at a single City Council or Board of Supervisors meeting and, if desired, included on your consent agenda. GSFA and Ygrene will provide samples of all required documents including sample staff reports and resolutions. Call 707-236-6608 to speak with a Ygrene Works advisor who will walk you through the process.

**Is Ygrene Works an AB 811 or SB 555 PACE financing program? Does my community need to join both?**

Ygrene Works is structured with maximum flexibility in mind for GSFA, its members and all communities throughout California. The program is comprised of both AB 811 and SB 555 districts; however, the goal is to offer PACE financing utilizing a single, statewide district. A final determination will be made once judicial validation is completed. By approving the program with both districts included, your community will be able to make Ygrene financing available immediately following validation.

**Is taxpayer money used to fund the Ygrene Works?**

Ygrene Works does not rely on or use any public funding. Ygrene's financial partners provide all project funding for the program. The funding is repaid through the annual property tax payments made by participating property owners.

**When will the Ygrene Works program begin operations in my community?**

The earliest that Ygrene Works will be available in your community is approximately May 1. If your Board or Council approves the program after that date, then Ygrene Works can launch within 30 days of your approval.

**Can our city or county work with Ygrene Works to develop a program tailored to our community?**

Yes, Ygrene Works with our local partners to understand how your community is unique and welcomes your suggestions for how we can best reach your constituents. Program materials can be co-branded with your city or county, and communities can include program information on their websites and other pertinent materials. The Ygrene Works program is easily integrated with other energy efficiency and water conservation programs and utility rebate programs.

**Are there any costs or risks to my community from Ygrene Works participation?**

No. There is zero cost and no legal or financial risk to your city or county as a result of offering the Ygrene Works program in your community. Ygrene pays all costs of program administration, staffing, and marketing, and provides all project funding. No taxpayer funds of any kind are involved. Only those owners who voluntarily elect to utilize Ygrene Works to finance improvements to their property incur any costs.

**How much staff time is required for my community to join the program, and what are our obligations after the program launches?**

Ygrene Works is designed to provide a true turnkey operation with no ongoing administrative responsibilities for your city or county staff. GSFA and Ygrene provide sample reports and opt in resolutions for use by staff in putting the item before your City Council or Board of Supervisors. Once Ygrene Works is operating in your community, Ygrene administers all aspects of the program.

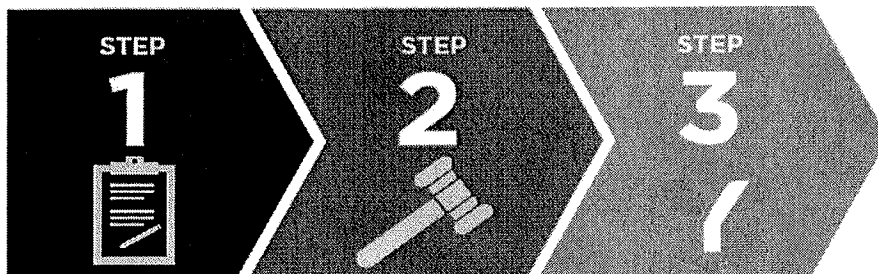
**For more information call 707.236.6608 or email [info@Ygrene.us](mailto:info@Ygrene.us)**



## California's Leading PACE Program

Ygrene Energy Fund and the Golden State Finance Authority\* have joined together to make the Ygrene Works PACE program available to every city and county in California with a simple, one-step, opt-in process. Your community can now have access to the best PACE financing program available. Help your constituents improve their properties and begin saving money right away while creating local jobs, generating economic growth and achieving your environmental targets.

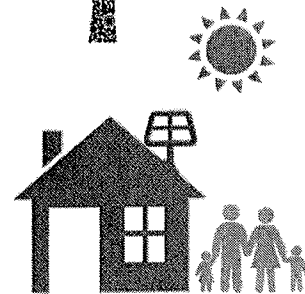
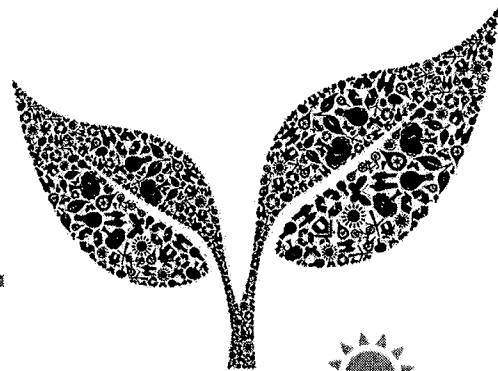
### PROGRAM ACTIVATION IN 3 EASY STEPS



Put Ygrene Works  
on Your Next  
Agenda

Pass a Resolution  
Activating the  
Program

Launch Ygrene Works



Watch as Your  
Community Saves  
Energy and \$\$\$

Even if your community already has a PACE program, adding Ygrene Works will ensure that property owners have access to the lowest financing rates and fees in the industry.

\*Golden State Financing Authority (GSFA), a joint powers authority (JPA) formerly known as California Home Finance Authority of CRHMFA Homebuyers Fund (CHF), has partnered with Ygrene Energy Fund to make low cost PACE financing immediately available to all California property owners for energy efficiency, water efficiency and conservation, and renewable energy improvements to their homes and businesses.



# Ygrene WORKS™ for YOUR COMMUNITY

**Q: What is Ygrene Works and how does it benefit my community?**

**A:** Ygrene Works allows your city or county to bring best-in-class PACE financing to its constituents by providing 100 percent, no money down, tax-deductible project funding with the lowest rates and fees to residential, commercial, and agricultural property owners.

**Q: What is PACE financing?**

**A:** PACE (Property Assessed Clean Energy) lets owners of all types of properties finance a wide range of energy or water conserving improvements and renewable energy generation systems. Because payments are made through property taxes, PACE participants enjoy long financing terms, reasonable rates and quick approvals.

**Q: Why should my city or county join the Ygrene Works program?**

**A:** By offering Ygrene Works to your constituency, you make available the most flexible and affordable PACE program in California. Your community will benefit from the jobs created, the increased economic activity, reduced energy and water use and from achieving your community's sustainability goals. Joining Ygrene Works is simple, with no costs, very little staff time and no legal or financial risks.

**Q: What is the process for my community to join the Ygrene Works program?**

**A:** Joining Ygrene Works is fast and simple. The resolution(s) necessary to opt-in to the program can be approved at a single meeting of your City Council or Board of Supervisors. GSFA and Ygrene will provide samples of all required documents including the staff report and resolutions. Call 707-236-6608 to speak with a Ygrene Works advisor who will walk you through the process.

## YOUR CONSTITUENTS CAN CHOOSE FROM THOUSANDS OF ELIGIBLE IMPROVEMENTS



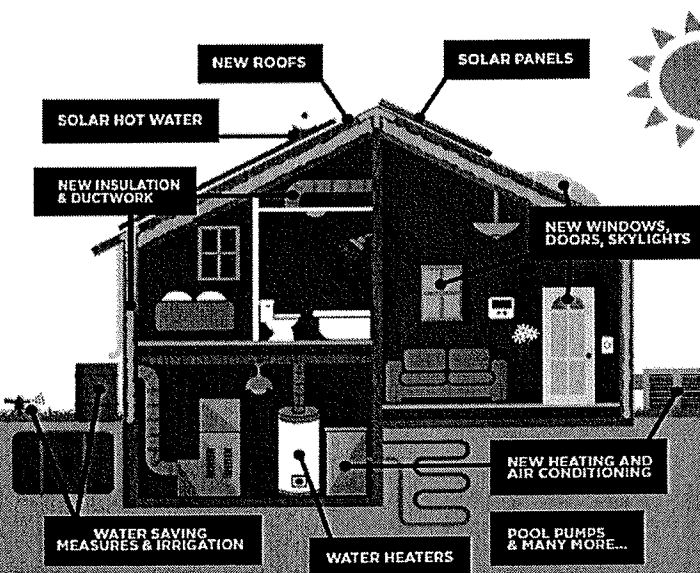
ENERGY  
EFFICIENCY



RENEWABLE  
ENERGY



WATER  
CONSERVATION



AS SEEN IN

The New York Times The Miami Herald WALL STREET JOURNAL Forbes



YgreneWorks.com

877.819.4736



**YGRENE FINANCING**  
Smart. Simple. Affordable.



# 100% HOME UPGRADE FINANCING

City-endorsed financing available through your local clean energy district.



## WHY YGRENE?

- 1 \$0 down<sup>1</sup>
- 2 Lowest monthly payments
- 3 No impact on credit score
- 4 Interest may be tax deductible<sup>2</sup>
- 5 No payments up to 12 months<sup>3</sup>

### FEATURES

**100% Financing, \$0 Down** Financing covers all of the installed costs associated with your project. No down payment, period.

**Lowest monthly payments** Terms up to 20 years mean lower payments (and more money in your pocket). And the interest may be tax deductible,<sup>2</sup> lowering your effective interest rate and monthly payment even further.

**Finance up to 10% of your home's value** Finance projects up to 10% of your home's value if you have at least 15% equity. Minimum finance amount is \$2,500.

*Example: If your home is valued at \$300,000 and you have no more than \$255,000 in debt on the property (at least 15% equity), you can finance improvements worth up to \$30,000, or 10% of the total value.*

**Payments Made Along with Property Taxes** Payments show up as a line item on your property tax bill. Payments transfer upon sale in most cases, so you can pass the remaining payments on to the new owner if you sell your home.

### BENEFITS

**Increase Your Property Value** Improvements to your home increase its value, and energy improvements increase it even more. According to The Appraisal Institute, "energy-efficient homes have higher values and sell for more than their non-energy efficient neighbors."

**Make a Difference** Finally, a way to make a significant positive impact to reducing greenhouse gas emissions and improving our environment.

**Beautify your home** Show off your homeownership pride while making your family's living environment more comfortable and clean, all while enhancing the beauty of your home.

<sup>1</sup> \$50 application fee can be financed as part of the project. <sup>2</sup> Ygrene cannot provide accounting advice; consult your Certified Public Accountant and tax advisor. <sup>3</sup> Depends on timing of project completion. Does not change due date of property tax bill. <sup>4</sup> Some other eligibility requirements may apply.

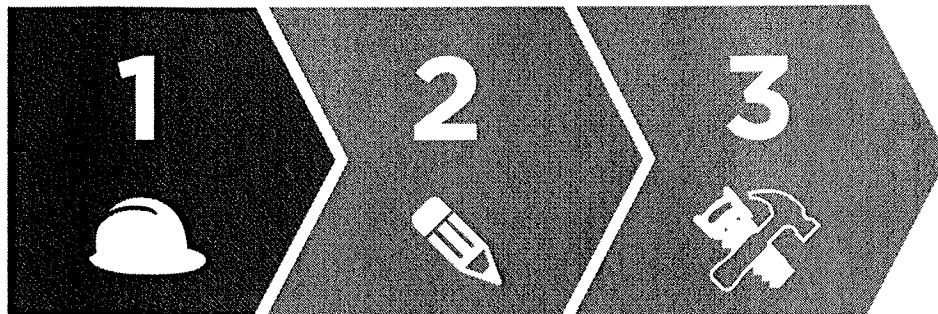


AS SEEN IN:

The New York Times  
WALL STREET JOURNAL

The Miami Herald  
Forbes

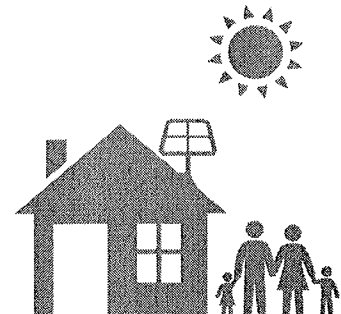
## Three Easy Steps!



**1**  
Choose a  
contractor  
& apply

**2**  
Sign  
Financing  
Documents

**3**  
Complete your  
project & receive  
payment



**ENJOY!**

### **Q: Who is Ygrene and how is my city involved?**

**A:** Your city or county have partnered with Ygrene to offer this PACE financing program to assist you in improving your property while also helping to improve the environment and local economy. Ygrene administers the program and provides financing via a public-private partnership, while payments are collected along with your property taxes through your local government.

### **Q: How does Ygrene Financing compare?**

**A:** Ygrene Financing doesn't affect your credit, and has the lowest monthly payments compared to other financing options. The interest on the financing amount may be tax deductible, lowering your monthly payment further.<sup>2</sup> And if the property is sold, the remaining payments can in most cases be transferred to the new owner.

### **Q: Does this impact my credit?**

**A:** No. Unlike other financing options, your eligibility is not based on your personal credit score, and the amount you finance through Ygrene won't affect your available credit for life's other purchases, like a new vehicle.

### **Q: What kinds of projects are eligible?**

**A:** Any energy-saving or renewable energy-producing improvement that is permanently affixed to the property is eligible for funding through Ygrene. Eligible project groups include energy efficiency retrofits, water conservation measures, and renewable energy generation systems.

### **Q: How do I know if I'm eligible?**

**A:** To be eligible you must be current on property taxes and mortgage payments (with no more than two late payments in the last 36 months), have not filed for bankruptcy in the last three years, and have at least 15% equity in your home.<sup>4</sup> Talk with your contractor or go to your local Ygrene district website to check your eligibility today.

### **Q: How much can I borrow?**

**A:** The maximum amount you can borrow is 10% of your home's value. The minimum financeable amount is \$2,500.



**Ygrene Energy Fund**  
Phone: (855) 482-7283  
Fax: (855) 852-1334  
[www.ygrene.us](http://www.ygrene.us)



GREGORY J. HAGWOOD  
SHERIFF/CORONER

# Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

9A1

## Memorandum

**DATE:** May 26, 2015  
**TO:** Honorable Board of Supervisors  
**FROM:** Sheriff Greg Hagwood  
**RE:** Agenda Items for the meeting of June 9, 2015

**It is recommended that the Board:**

Approve and sign contract #PCSO00050 between the Plumas County Sheriff's Office (PCSO) and North Fork Family Medicine in the amount of \$54,000.

**Background and Discussion:**

The term of this contract is 07/01/15-06/30/16. This purpose of this agreement with North Fork Family Medicine is to provide medical services to Jail inmates as required by law.

Due to the length of the contract one copy was filed with the Clerk of the Board.



GREGORY J. HAGWOOD  
SHERIFF/CORONER

# Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

9A2

## Memorandum

**DATE:** May 26, 2015  
**TO:** Honorable Board of Supervisors  
**FROM:** Sheriff Greg Hagwood  
**RE:** Agenda Items for the meeting of June 9, 2015

**It is recommended that the Board:**

Approve and sign contract between the Plumas County Sheriff's Office (PCSO) and May Nursing Services in the amount of \$225,000.

**Background and Discussion:**

The term of this contract is 07/01/15-06/30/16. This purpose of this agreement with May Nursing Services is to provide nursing services to Jail inmates as required by law.

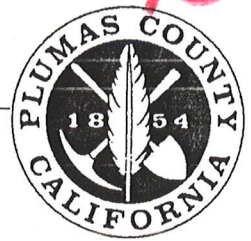
Due to the length of the contract one copy was filed with the Clerk of the Board.



9B

## PLUMAS COUNTY LIBRARY

445 JACKSON STREET • QUINCY, CA 95971 • (530) 283-6310 • Fax (530) 283-3242  
lynnsheehy@countyofplumas.com • www.plumaslibrary.org



Lynn Sheehy  
County Librarian

DATE: May 28, 2015

TO: Honorable Board of Supervisors

FROM: Lynn Sheehy, County Librarian

RE: AGENDA ITEM FOR June 9, 2015

It is recommended that the Board:

Approve the supplemental budget of \$6,500 posted to Account #48000 and increase appropriation in Account #524510 within the Literacy Department #20675. Approve the supplemental budget of \$2,175 posted in Account #46070 and increase appropriation in Account #524510 (Books) in Library Department #20670.

Background:

Plumas County Literacy in partnership with Alternative Sentencing received \$6,500 from a 20,000 Lives Grant. This money will go to support Literacy programs in cooperation with Alternative Sentencing. In addition, Plumas County Library received \$4,295.68 from the State for library services in conjunction with NorthNet Administration, a consortium of North State Libraries. However, due to not receiving all of the expected budgeted revenue from Sierra County for library services, the amount of \$2,175 was left to spend in this account. This money will support the Library's subscription to Overdrive, Gale Database, and services to support communication with thirteen North State Libraries.

RECEIVED  
MAY 28 2015  
Auditors / Risk



## DEPARTMENT OF FACILITY SERVICES & AIRPORTS

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103

9c1

Dony Sawchuk  
Director

Board Meeting: June 9, 2015

To: The Honorable Board of Supervisors

From: Dony Sawchuk, Director

Subject: **Approve Facility Services budget transfer of \$19093 from Capital/Building Improvements (540110) to Maintenance of Buildings & Grounds (521300).**

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### Background

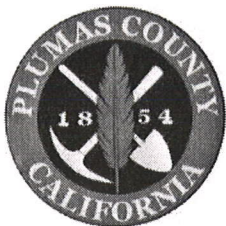
The requested transfer is from funds approved in the FY14/15 budget for capital improvements to the Plumas County Jail (\$7,093) and the Almanor Recreation Center (\$12,000). Because of the \$5,000 claim limit per item, we are unable to use these funds for improvements that fall below that limit. The items needed make up several small purchases coming from various vendors and do not total \$5,000 in a single purchase. Once transferred, these funds will be used for the required materials and equipment at each of these facilities.

### Recommendation

Approve Facility Services budget transfer of \$19093 from Capital/Building Improvements (540110) to Maintenance of Buildings & Grounds (521300).

The above referenced Budget Transfer has been approved by the Auditor.





## **DEPARTMENT OF FACILITY SERVICES & AIRPORTS**

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103

922

Dony Sawchuk  
Director

Board Meeting: June 9, 2015

To: The Honorable Board of Supervisors

From: Dony Sawchuk, Director

Subject: **Approve Service Agreement with QT POD for "Extended Warranty and Service Policy Program" of the County Airports Fuel Terminals. Authorize the Airports Director to Execute.**

---

### **Background**

Plumas County Airports has used and approved the service agreement with QT POD for the past 10 years to provide Warranty Service and Technical Support of the self-service fuel terminals at Chester, Quincy and Beckwourth Airports. The service agreement is vital to the Airports ability to provide ongoing fuel sales. Please see attached agreement.

Each year this service agreement requires renewal. County Counsel is unable to "approve as to form" this service agreement due to it being governed by Colorado State Law. County Counsel is also unable render an opinion as to the enforceability of the contract under Colorado State Law. QT POD is unable to amend the agreement to include California State Law. This agreement is used for all States and Canada and QT POD will not augment it for any client.

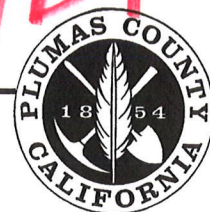
No other suitable airport fuel service provider has been found that can also provide a contract "approved as to form" by County Counsel. It is recommended that the Board authorize the continuance of this service agreement for one more year.

### **Recommendation**

Approve Service Agreement with QT POD for "Extended Warranty and Service Policy Program" of the County Airports Fuel Terminals. Authorize the Airports Director to Execute.

The above referenced agreement cannot be "Approved as to Form" by County Counsel. This agreement is on file with the Clerk of the Board.

901



## PLUMAS COUNTY PLANNING & BUILDING SERVICES

555 Main Street  
Quincy, CA 95971-9143  
(530) 283-7011

[www.plumascounty.us](http://www.plumascounty.us)

June 1, 2015

**TO:** The Honorable Board of Supervisors  
**FROM:** Randy Wilson, Planning Director *RW*  
**SUBJECT:** Agenda Item for June 9, 2015; **RE:** Supplemental Budget Request

### RECOMMENDATION

Approve the supplemental budget request of \$3,200.

### BACKGROUND

At the April 14, 2015, Board of Supervisors meeting, the County approved a grant agreement with the Sierra Nevada Conservancy to produce a Lake Almanor Water Trails map. The primary product will be a map with the necessary information to guide a paddler on a tour of Lake Almanor. The map will include launch sites, campgrounds, restaurants, resorts, picnic areas, and will list ancillary local businesses such as grocery stores, outfitters, and hotels.

The amount of the grant is \$15,000 and will be used to pay for a contract employee and related expenses. 15% of the grant will be retained by the County for administrative and overhead costs. The grant runs from April 1, 2015, to March 31, 2016. The attached supplemental budget request is intended to cover the costs of the project that are anticipated to occur from the beginning of the project through June 30, 2015. The remainder of the grant will be budgeted in the 2015/16 Planning Department budget.



902

## PLUMAS COUNTY PLANNING & BUILDING SERVICES

555 Main Street  
Quincy, CA 95971-9143  
(530) 283-7011

www.plumascounty.us



DATE: June 9, 2015

TO: Honorable Chair and Members of the Board of Supervisors

FROM: Randy Wilson, Plumas County Planning Director *RW*

RE: Request for approval of a Memorandum of Understanding (MOU) for participation in the Update of the Upper Feather River Integrated Regional Water Management Plan (IRWM) under Proposition 84 Standards.

### **Background**

On February 11, 2014, The Board of the Plumas County Flood Control and Water Conservation District approved an agreement with the California Department of Water Resources (DWR) for Proposition 84 grant funds to update the Upper Feather River Integrated Regional Water Management Plan (UFRIRWM). The planning process to update the UFRIRWM commenced on September 24, 2014, with the first meeting of the Regional Water Management Group (RWMG), which is the Steering Committee for the UFRIRWM planning process. The Board of Supervisors has appointed Supervisor Thrall to the RWMG. The Board of the Plumas County Flood Control and Water Conservation District has appointed Supervisor Swofford to the RWMG.

The planning process to update the UFRIRWM is progressing. However, to date the Board of Supervisors has not approved the MOU for this planning process. Please note that there was a previous MOU for this process. However, due to changes in the process outlined in the agreement with the DWR, a revised MOU was necessary. Also, please note that several other entities participating the planning process have not yet approved the MOU, but are in the process of doing so.

### **Staff Comment**

Attached is a copy of the MOU for the Board of Supervisor's consideration. The language of the MOU was approved by the RWMG. Please note that Section 3.04 of the MOU states:

"In entering into this MOU, it is the intention of the Parties that this MOU shall not be construed to be an enforceable contract or agreement, but rather a statement of principles, and shall not be the basis of litigation between parties or by any third party. This MOU is not intended to, and does not create any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity, against any of the Parties or their agencies or officers or against any person."

## **ACTIONS FOR CONSIDERATION**

Staff recommends the Board of the Supervisors take the following action:

- I. Approve the attached Memorandum of Understanding for participation in the Update of the Upper Feather River Integrated Regional Water Management Plan under Proposition 84 Standards.

Attachments:

Memorandum of Understanding, Upper Feather River Integrated Water Management, dated November 14, 2014.

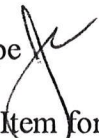


## Plumas County Office of Emergency Services

270 County Hospital Road #127  
Quincy, California 95971

Phone: (530) 283-6332  
Fax: (530) 283-6241

9E

**Date:** May 29, 2015  
**To:** Honorable Board of Supervisors  
**From:** Jerry Sipe   
**RE:** Agenda Item for June 9, 2015

**Recommendation:** Receive an update and report of activities of the Office of Emergency Services and the Fire Prevention Specialist.

**Background and Discussion:** As the Board is aware, Sue McCourt is serving under contract as the county's Fire Prevention Specialist. Funded through Title III, her scope of work includes a wide range of Firewise and community wildfire protection planning activities.

The attached report summarizes the activities and accomplishments of the Fire Prevention Specialist for the past few months. As you can see, she continues providing important support and resources to communities throughout Plumas County. Thanks to her help, Plumas County continues making big strides in wildfire prevention and preparedness.

At this time the Board is invited to ask questions of staff and receive this report of activities.

If you have any questions, please do not hesitate to contact me at 283-6367.

Thank you.

Enclosure

## **Summary of Activities and Accomplishments January 2015- May 2015**

### **Fire Prevention Specialist**

#### **Community Wildfire Evacuation Route Map Project**

- Bucks Lake, Greenhorn, Whitehawk, Gold Mountain, Mohawk Vista, Lake Davis map publications produced and distributed to Firewise Communities and Fire Response agencies. (Map project- 2000 copies printed)
- 18 area maps total for project to date in process. Developed host website on Plumas County Office of Emergency Services website to house maps as they are complete. 12 maps posted on line to date.
- Butterfly Valley: Field visit with USFS and Quincy Fire Chief for evacuation route map planning.
- Red Dirt Road community: Met with residents (north of Johnsville) to discuss emergency evacuation preparedness.
- Warner Valley: Final meetings to take place on Warner Valley, Drakesbad area evacuation maps in June.
- C Road: Base map in process.

#### **Firewise activities:**

- Plumas Eureka Estates: Firewise Presentation to CSD Board. Firewise Board formed, Firewise Community Assessment completed May 12.
- Firewise Indian Valley Community Meeting: Outreach for local neighborhoods interested in being a Firewise Community with Chief Hamblin and Plumas Firesafe Council. May 18
- Mohawk Vista: Providing guidance and support to Firewise board to obtain National certification. Firewise day held May 20<sup>th</sup>. "Engaging Wildfire" program presented.
- Technical support to Firewise Communities in completing their yearly Firewise day.

#### **Fire Season 2015 Emergency Preparedness**

- Produced Presentation: *Engaging Wildfire- Emergency Preparedness for wildfires. A presentation for Plumas County homeowners.*
- Wildfire prevention education for homeowners: Composed Firewise fire preparedness articles for local newspapers.
- Book purchase and distribution: *Surviving Wildfire: Get Prepared, Stay Alive, Rebuild Your Life (A Handbook for Homeowners)* distributed to Plumas County Fire Chiefs and Firewise Committees for use in their communities.

#### **Continued implementation of action items in Communication Plan: Fire Protection in Plumas County- Public Education and information relating to residents residing outside a Fire District.**

- Continued discussions and providing assistance to fire districts for outreach of out of fire district residents in their response area.





# Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

9F

Mimi Khin Hall, MPH, CHES, Director

Mark Satterfield, MD, Health Officer

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<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Veteran's Services Office Suite 206 Quincy, CA 95971 (530) 283-6275 (530) 283-6425 Fax
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**Date:** May 22, 2015

**To:** Honorable Board of Supervisors

**From:** Mimi Khin Hall

**Agenda:** Item for June 9, 2015

**Item Description/Recommendation:** Authorize and Direct Human Resources to recruit for .5 FTE Site Manager; .75 Assistant Cook; .75 FTE Driver I/II/III and 1.0 FTE Management Analyst for Public Health and Senior Services.

**History/Background:** As the Board may recall, during the March 17, 2015 meeting of the Plumas County Board of Supervisors, the Board approved transfers from the Mental Health Department to the Public Health Agency to accomplish elements of the Plumas County 2014-2017 Mental Health Services Act (MHSA) Plan and approve position increases. These positions include for a total increase in allocations of .5 FTE Site Manager and .5 FTE Driver I/II/III.

The .75 Assistant Cook position become vacant as of May 21, 2015 and is budgeted and fully funded by the Senior Nutrition program.

The Management Analyst position became vacant as of June 1, 2015 and is fully funded from the Medi-Cal Administrative Activities Program.

Copies of the Critical Staffing Requests are attached for your review.

Please contact me if you have any questions, or need additional information. Thank you.

cc: Gayla Trumbo, Human Resources

10A

1834 East Main Street • Quincy, CA 95971 • (530) 283-6268

For the June 9, 2015 meeting of the Plumas County Board of Supervisors

To: Honorable Board of Supervisors

Robert A. Terranova

Background:

There are funds available in the fixed asset account for the East Quincy Transfer Station, budgeted for FY14/15. However, due to costs associated with the Green Waste program during FY14/15, the East Quincy Transfer Station Project was not advanced.

The attached budget transfer has been reviewed and approved by the County Auditor.

The Public Works Department respectfully recommends that the Board of Supervisors approve the attached budget transfer to move \$30,000 from the East Quincy fixed asset account to Special Department Expense and \$20,000 from the East Quincy fixed asset account to Green Waste Transfers.



**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

TRANSFER NUMBER  
(Auditor's Use Only)

Department: Solid Waste Dept. No: 20579 Date 5/19/2015

The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments  
B. ☐ Supplemental Budgets (including budget reductions)  
C. ☒ Transfers to/from or new Fixed Asset, within a 51XXX  
D. ☐ Transfer within Department, except fixed assets  
E. ☐ Establish any new account except fixed assets

**Approval Required**

Board  
Board  
Board  
Auditor  
Auditor

☒ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0109	20579	548211	E. Quincy Transfer Station	50,000.00
Total (must equal transfer to total)				50,000.00

☒ **TRANSFER TO OR**

☐ **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0109	20579	524400	Special Department Exp	30,000.00
0109	20579	580717	Transfer - Green Waste	20,000.00
Total (must equal transfer to total)				50,000.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

**RECEIVED**

**MAY 20 2015**

Auditors / Risk

# PLUMAS COUNTY PUBLIC WORKS DEPARTMENT

1834 East Main Street, Quincy CA 95971 – Phone (530) 283-6268 Facsimile (530) 283-6323  
Robert A. Perreault Jr., Director Joe Blackwell, Deputy Director




10B

## AGENDA REQUEST

For the June 9, 2015 meeting of the Plumas County Board of Supervisors

June 1, 2015

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works 

Subject: Consideration of a RESOLUTION – Notice of Intention to Abandon Sierra Valley McNella Lane (County Route 117A) in Sierra Valley, located in Sierra Valley, County of Plumas; discussion, possible action and/or direction to staff.

## Background and Discussion

The Plumas County Public Works Department has received a request from Mr. Dave Roberti, et al, to abandon Sierra Valley McNella Lane (County Route 117A), as a County roadway. See the attached letter, dated December 31, 2014. Sierra Valley McNella Lane (County Route 117A) is currently included on the Plumas County List of Maintained County Roads. The length of Sierra Valley McNella Lane is 3.23 miles,

The County roadway is unpaved and runs generally east to west between Sierra Valley Road (County Route 117) and Harriet Lane (County Route 118). See attached map.

The adjoining landowners are in agreement with the requested abandonment. The County possesses no portion of this roadway in fee title, or by a formal easement. The County does, however, assert ownership of roadway prescriptive rights.

Upon receipt of the attached letter, Public Works staff conducted a field review of the roadway.

The Department then solicited input from potentially affected agencies, including:

Plumas County Planning Department  
Plumas County Sheriff's Office  
Plumas County Building Department  
Plumas County Agricultural Commissioner  
Plumas County Office of Emergency Services  
California Department of Forestry & Fire Protection  
Sierra Valley Fire Protection District.

No objections to the request to abandon (vacate) were received from any of the above agencies.

The Planning Department did note that a General Plan Consistency Determination, is required and the Department of Public Works submitted a formal request for such action to the Planning Department on April 27, 2015.

Generally speaking, the procedure for abandoning, or vacating, a County roadway is as follows:

1. Authority and procedure for the abandonment (vacation) of a County roadway is contained within the California Streets and Highway Code.
2. The Board of Supervisors may establish a specific date and time to conduct a "Public Hearing" on the consideration of the Request to Abandon (Vacate). This action will be in the form of adoption of a resolution. Note: if a Public Hearing is scheduled and conducted, it does not indicate support or objection to the Request to Abandon (Vacate). Such a determination will be made at the conclusion of a Public Hearing and subsequent discussion by the Board of Supervisors.
3. Once a specific date and time to conduct a "Public Hearing" on the consideration of the Request to Abandon (Vacate) is established by the Board of Supervisors, County staff will advertise and post notice of the opportunity for the Public to participate at the Public Hearing.
4. The Public Hearing will be conducted by the Board of Supervisors at the date and time previously established by the Board of Supervisors (per Resolution identified in Item 2, above).
5. The Board of Supervisors will discuss and consider all submitted testimony.
6. The Board of Supervisors will make a decision to either abandon (vacate) the roadway, with or without conditions, or, not abandon (vacate) the roadway.
7. If there is a decision to abandon (vacate) the roadway, Public Works staff will implement any conditions that require subsequent County activity (such as preparation of deeds, recordation of documents, etc.)
8. The roadway is officially abandoned (vacated) only when all necessary documents are filed with the Plumas County Clerk/Recorder.

A proposed Resolution has been prepared for the scheduling of a specific date and time to conduct a "Public Hearing" on the consideration of the Request to Abandon (Vacate). The attached Resolution has been approved as to form by County Counsel.

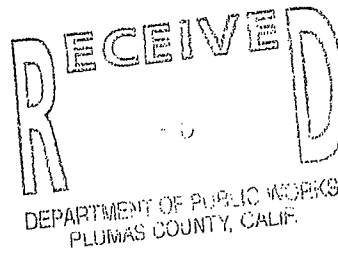
### **Recommendation**

Public Works staff respectfully recommends that the Board of Supervisors adopt the attached, proposed Resolution of Intention to Abandon Sierra Valley McNella Lane (County Route 117A) and schedule a public hearing on the matter for July 7, 2015 at 10:15 AM.

#### **Attachments:**

Letter from Mr. Dave Roberti, et al, dated December 31, 2015  
Location Map of Sierra Valley McNella Lane (County Route 117A)  
Parcel Ownership Map in Vicinity of Sierra Valley McNella Lane  
Memorandum to Agencies, dated March 5, 2015  
Draft Resolution to Establish a Date and Time for a Public Hearing

Roberti Ranch, Inc.  
Roberti Family Properties, LLC  
P.O. Box 35  
Loyalton, CA 96118  
(530) 993-4097 or (530) 993-4550



December 31, 2014

Mr. Bob Perreault, Jr.  
Plumas County Director of Public Works  
1834 East Main Street  
Quincy, CA 95971

Dear Mr. Perreault,

As adjoining land owners of McNair Lane we would like to request the abandonment of it. Unfortunately, McNair Lane has become a nuisance to the landowners with vehicles parking all hours of the day and night, dumping of garbage, livestock stolen, vandalism, shooting things out and people starting bon-fires. We have great concern about the liability and risks involved.

We would greatly appreciate your consideration on this matter. We would like to request a meeting to discuss further how we can pursue the abandonment of McNair Lane. Please feel free to contact us or the adjoining land owners Mr. & Mrs. Jack Sparrowk and Mr. & Mrs. Bob Silva.

Thank you for your time and we look forward to hearing from you.

Sincerely,

A handwritten signature in cursive script that reads "Dave Roberti".

Dave Roberti

A handwritten signature in cursive script that reads "Rick Roberti".

Richard Roberti

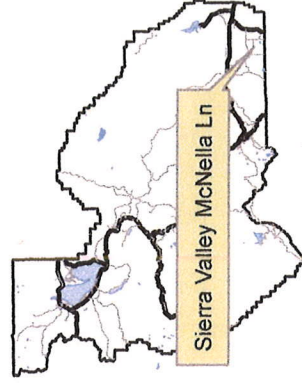
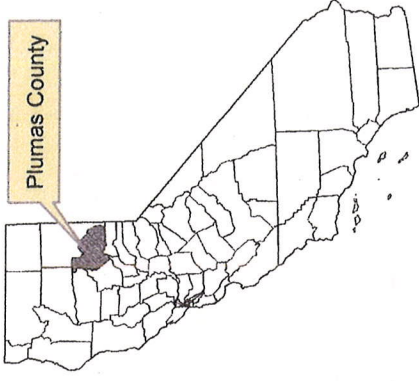
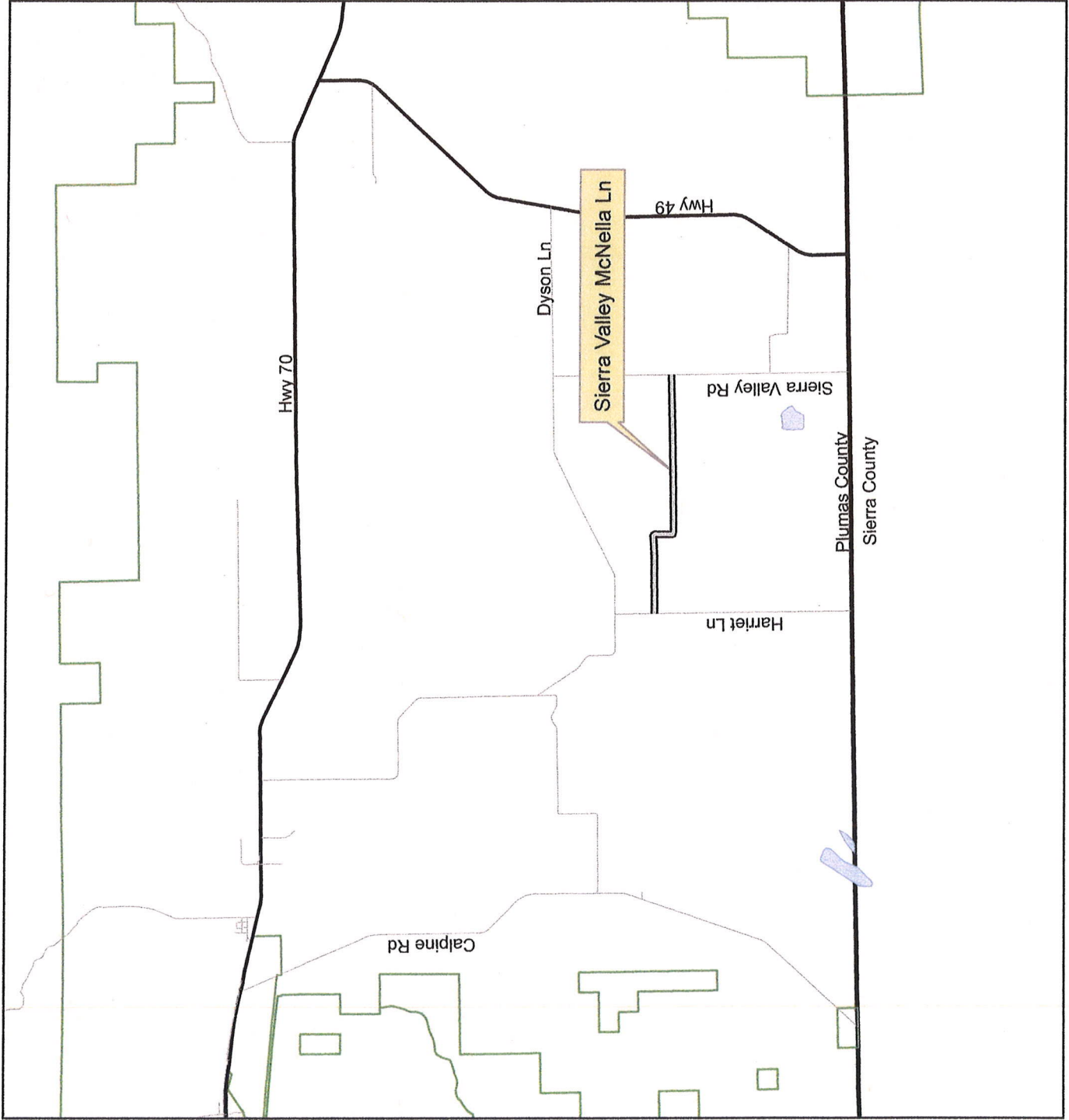
A handwritten signature in cursive script that reads "James Roberti".

James Roberti

Cc: Supervisor Swofford  
Mr. & Mrs. Jack Sparrock  
Mr. & Mrs. Bob Silva

Contact Information –  
Mr. & Mrs. Jack Sparrowk  
P.O. Box 657  
Clements, CA 95227  
beverly@sparrowk.com

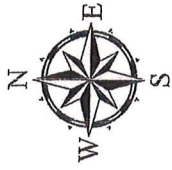
Mr. & Mrs. Bob Silva  
10030 Five Mile Drive  
Ione, CA 95640



Prepared By:  
Plumas County Public Works  
March 2015

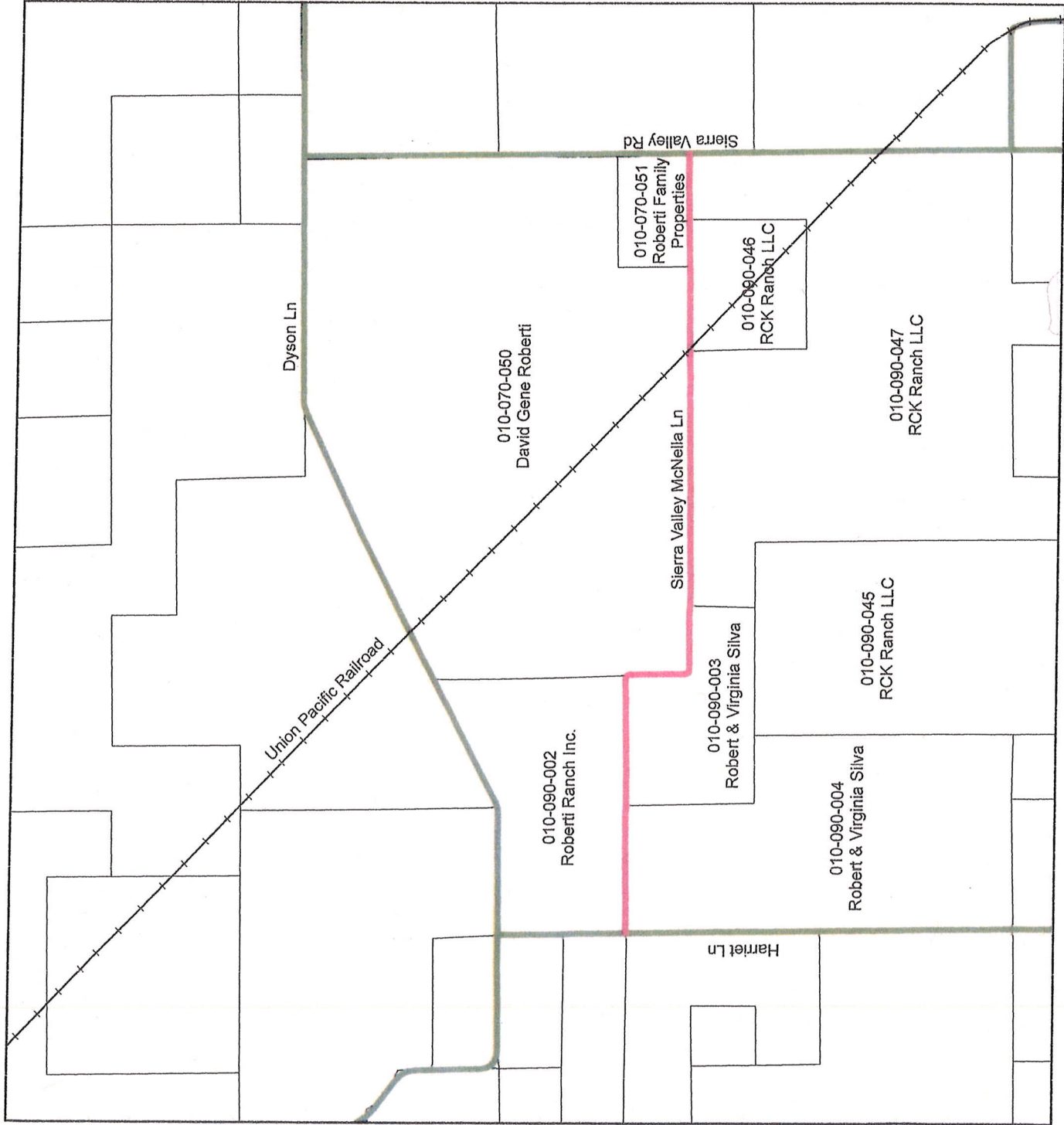
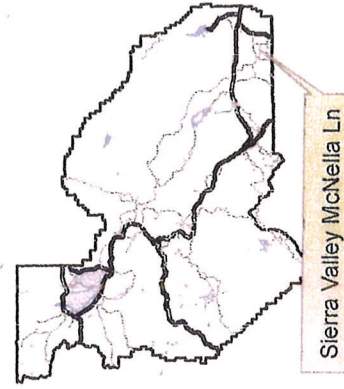
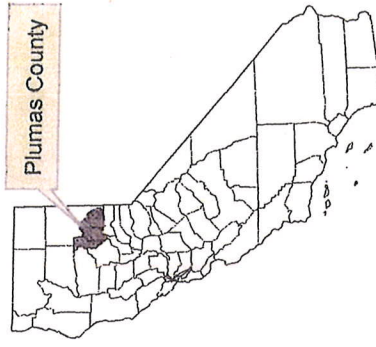
## Location Map - Sierra Valley McNella Ln





**Legend**

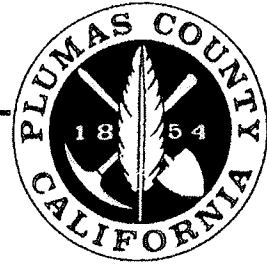
- railroad
- Existing Roadways
- Existing Roadway to be Vacated



## Ownership - Sierra Valley McNella Ln

# PLUMAS COUNTY PUBLIC WORKS DEPARTMENT

1834 East Main Street, Quincy CA 95971 – Phone (530) 283-6268 Facsimile (530) 283-6323  
Robert A. Perreault Jr., Director Joe Blackwell, Deputy Director



## Memorandum



Date: March 5, 2015

To: Plumas County Building Department  
Plumas County Planning Department  
Plumas County Farm Advisor  
Plumas County OES  
Plumas County Sheriff  
Sierra Valley Fire Protection District  
California Highway Patrol  
Cal Fire

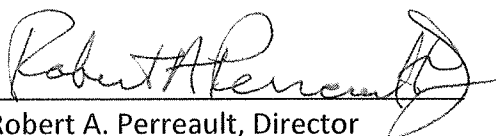
From: Bob Perreault

Re: Proposed abandonment of a portion of Sierra Valley – McNella Lane (CR 117A)

The Plumas County Department of Public Works has received a proposal from an adjoining landowner to abandon a portion of Sierra Valley – McNella Lane. Please see the attached location map. Before making a determination on this request, Public Works is seeking input from various Department and agencies that may be affected by the proposal.

If you have a concern or comment on the proposed abandonment, please let us know by March 20, 2015.

For more information, please contact Deputy Public Works Director, Joe Blackwell at 283-6268 for more information.

  
Robert A. Perreault, Director  
Department of Public Works

Cc: Plumas County Counsel

## RESOLUTION NO. 15-

**Notice of Intention to Abandon (Vacate)  
Sierra Valley McNella Lane (County Road 117A)  
Located in Sierra Valley, County of Plumas, California**

**WHEREAS**, Sierra Valley McNella Lane (County Route 117A) is an existing County roadway that is currently included on the "Plumas County List of Maintained County Roads," and

**WHEREAS**, Sierra Valley McNella Lane is unpaved and runs generally east to west between Sierra Valley Road (County Route 117) and Harriet Lane (County Route 118), and

**WHEREAS**, the length of Sierra Valley McNella Lane is 3.23 miles, and

**WHEREAS**, it is no longer necessary or beneficial to the County of Plumas, State of California, to retain Sierra Valley McNella Lane in Sierra Valley, Plumas County, California.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of the County of Plumas, State of California, that:

1. This Board of Supervisors intends to abandon the entirety of Sierra Valley McNella Lane that lies within Sections 21, 22, 23 and 24, T22N, R15E, MDBM.
2. The 7<sup>th</sup> day of July, 2015, at the hour of 10:15 AM in the Board of Supervisors Boardroom, Room 308, in the Plumas County Courthouse, 3<sup>rd</sup> Floor, 520 Main Street, Quincy, California is the time and place fixed for public hearing on this Resolution as required by Streets and Highways Code, Division 9, Part 3, Chapter 3. At such time and place, the Board of Supervisors will hear any evidence to be offered by any party interested.
3. The Clerk of this Board of Supervisors, subsequent to the adoption of this Resolution, is hereby directed to give public notice of said hearing in the *Portola Reporter*, a newspaper of general circulation, for two (2) successive weeks prior to the date fixed for the hearing.
4. The Plumas County Director of Public Works, subsequent to the adoption of this Resolution, is hereby directed to post the notice for road abandonment along the right-of-way of the road to be abandoned, pursuant to Streets and Highways Code Section 8323.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting held on the 9<sup>th</sup> day of June, 2015, by the following vote:

**AYES:** Supervisors:

**NOES:** Supervisors:

**ABSENT:** Supervisors:

**ATTEST:**

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Chair, Board of Supervisors

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Clerk of the Board of Supervisors



# PLUMAS COUNTY AUDITOR / CONTROLLER

520 MAIN STREET • ROOM 205 • QUINCY, CA 95971-4111 • (530) 283-6246 • FAX (530) 283-6442  
ROBERTA M. ALLEN, CPA • AUDITOR / CONTROLLER



**Date:** 6/9/2015

**To:** Honorable Board of Supervisors

**From:** Roberta M. Allen, Auditor / Controller

**Subject:** Renewal of Services Agreement between County of Plumas and Rodney Craig Goodman, Jr., for consulting services.

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## **Recommendation:**

Approve renewal of Services Agreement between County of Plumas and Rodney Craig Goodman, Jr., for consulting services related to year-end procedures and closing processes for the 2014/2015 fiscal year and related services, as described in Exhibit A of the attached Services Agreement document. Contract amount is \$60,000, term of contract is one year (July 2, 2015 through June 30, 2016), per Exhibit B of attached Services Agreement.

## **Background:**

Craig Goodman provides consulting services for many counties in northern California, as well as assistance with legal matters, year-end reporting, and staff training. He drafted the wording for a portion of SB 854, which was advocated by CSAC and ultimately passed as part of the 2014/2015 budget, providing guidance to counties for distributing the "stranded supplementals." He provides assistance to the Auditor in performing the year end closing procedures and preparing the General Ledger for the year end audit. There are numerous other matters that have been addressed (and some processes changed) within the Auditor's office upon the advice of Mr. Goodman.

For 2014/2015, the Auditor plans to have Mr. Goodman help to train her staff in various duties related to the year- end closing. During the 2012/2013 closing process the Auditor experienced the departure of two key staff members and was faced with covering the work, hiring new staff, and trying to perform year end procedures and respond to questions from the outside auditors. During the next year there was a payroll audit by the IRS, and the State Controller's Office audited both the Court financial reporting system and property taxes for multiple years. All three audits occurred between July and January, prime time for the year end procedures.