

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

MINUTES

January 26, 2015

Meeting of the Plumas County Transportation Commission (PCTC) opens with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

1. Roll call is conducted by Bob Perreault.

Commissioners in attendance are: John Larrieu, Kevin Goss, Susan Scarlett, Lori Simpson and Bill Powers. Commissioner Sharon Thrall is absent. Bob Perreault stated that 5 Commissioners being present, a quorum is declared to exist.

Staff Attendees: Bob Perreault, Interim Executive Director, John Mannle, Associate Engineer and Transportation Planner, and Cinda Leonard, Recording Secretary.

Others in attendance are Tamara Rich, Caltrans, Dana Cash, Senior Transportation; Gary McFarland, PRS Transit Manager, Kelly McElwain, PRS.

1A. Public Forum - Public

There were no comments from the Public.

1B. Public Forum - Commissioners

There were no comments from the Commissioners.

2. Approval of Minutes for December 15, 2014

Motion by Commissioner Goss, seconded by Commissioner Scarlett: to adopt the draft minutes for the December 15, 2014 meeting. Motion passed unanimously.

3. Presentation of Administrative Draft Short Range Transit Plan (SRTP) – Jim Graham

With Jim Graham being absent, John Mannle presents the SRTP and gives a brief overview. He encourages the Commission to read the draft plan and comment back to Staff by the February PCTC Meeting. John informs the Commission that a notice of a public hearing will be posted in the County newspapers. There will be a Public Hearing held at the February 23rd PCTC meeting. Final adoption of the SRTP will take place at the March PCTC meeting.

4. Presentation of the Draft Plumas County Coordinated Public Transit – Human Services Transportation Plan – Jim Graham

With Jim Graham being absent, John Mannle gives a brief overview of the Coordinated Plan. He explains that there are similarities between the Coordinated Plan and the SRTP. The Coordinated Plan has been prepared by Caltrans Consultants University of Pacific. They hope to have the plan finalized in February.

5. Draft Financial Audits for FY 2013/14 – John Mannle

The draft audits have been distributed to the Commissioners. Discussion and final acceptance will be an Agenda item at the February PCTC meeting.

6. Discussion of the FTA 5310 Program – John Mannle

- A. Chair John Larrieu opens the Public Hearing. There being no Public comment, Chair Larrieu closes the Public Hearing
- B. Resolution 15-01 indicates that there are no other non-profit agencies readily available in this area to provide Senior Transportation Services.
Motion to approve is made by Commissioner Goss, seconded by Commissioner Powers. The motion passes 5-0.
- C. Discussion of the FTA 5310 application scoring – John Mannle
John tells the Commissioners that Seniors Transportation applied for 3 new small busses (score of 89) and one new van (score of 74).
Plumas Rural Services has applied for a \$10,000 grant to help with the Mobility Management Plan. Mobility Management proposals will be scored by Caltrans.

7. Notification that Staff will issue a RFQ for the Triennial Performance Audit – Bob Perreault

Bob Perreault explains the need for a Triennial Performance Audit.

8. Discussion on Engine Repairs to Bus #340

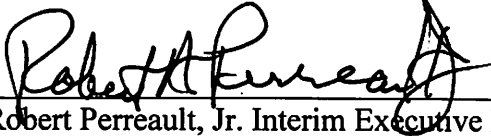
Bob Perreault explains to the Commission that there are major repairs that need to be made to Bus #340. Unfortunately the needed repairs came after the warranty expired. Public Works authorized Plumas Rural Services to take the Bus down to Gridley Ford for a diagnosis and a cost estimate due to the fact that the local repair/service stations were unable to diagnose the problem. Gridley Ford gave a cost estimate of \$21,500 to replace the engine.

John Mannle reports that the PRS approved fleet maintenance budget will need to be increased to cover these costs. The current budget resolution will allow for up to \$116,000 in budget transfers from Contingencies for additional expenditures.

9. Report by PRS staff on the “Fleet Maintenance” budget

John Mannle distributes a budget worksheet to the Commissioners. He explains that he has received the fleet maintenance invoices from PRS. After going thru some of the invoices John has noticed that some of the older buses are beginning to show signs of aging. More repairs are needed on items like AC repair, chair lifts, lighting, doors, etc. These are not considered to be regular maintenance repairs such as lube & oil and tire changes. John notes that four of the buses are over 7 years old and have over 200,000 miles on them. He states that it is time to start considering replacements due to the fact that if he applies for funds in April, they are awarded in October, then it takes up to 8 months to receive a bus. There is funding available under the Prop 1B.

10. **Discussion and possible action regarding Lincoln's Birthday and the Plumas Transit schedule**
Due to conflicting schedules between the County holiday on Thursday and the schools holiday on Friday, the decision is made to run the Transit buses both days. Bob Perreault stated that, in the future, the Transit System will have to schedule bus service on both holidays. This is consistent with the existing contract terminology.
11. **Next meeting date is set for Monday, February 23, 2015 at 1:30 pm**
13. **Chair John Larrieu adjourns the meeting at 2:11 pm**


Robert Perreault, Jr. Interim Executive Director

FEB 23, 2015
Date