

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

**MINUTES**

December 15, 2014

Meeting of the Plumas County Transportation Commission (PCTC) opens with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

**1. Roll call** is conducted by Bob Perreault.

Commissioners in attendance are: John Larrieu, Kevin Goss, Susan Scarlett and Sharon Thrall. Commissioner Lori Simpson and Bill Powers is absent

Staff Attendees: Bob Perreault, Interim Executive Director, John Mannle, Associate Engineer and Transportation Planner, Jim Graham, Senior Environmental Planner and Cinda Leonard, Recording Secretary.

Others in attendance are Dana Cash, Senior Transportation; Gary McFarland, PRS Transit Manager, Kelly McElwain, PRS.

**1A. Public Forum - Public**

There were no comments from the Public.

**1B. Public Forum - Commissioners**

There were no comments from the Commissioners.

**2. Approval of Minutes for October 20, 2014**

Motion by Commissioner Thrall, seconded by Commissioner Goss: to adopt the draft minutes for the October 20, 2014 meeting. Motion passed unanimously.

**3. Discussion of the Engagement letter from the Financial Auditors, Smith and Newell – Bob Perreault**

Bob Perreault addresses the Engagement letter received from the financial auditors, Smith & Newell. Susan Scarlett states that this is a typical engagement letter. Motion is made by Commissioner Scarlett, seconded by Commissioner Thrall with a unanimous vote of approval for Bob Perreault to sign and return the letter of Engagement to Smith & Newell.

**4. Resolution 14-21 authorizing a 90-day Extension of time for the 2013/14 Financial Audits to be submitted to the State Controller's office – John Mannle**

Motion is made by Commissioner Scarlett, seconded by Commissioner Goss with unanimous votes of approval to grant a 90-day extension to submit the 2013/14 financial audits to the State Controller's office

**5. Status Report on the Short Range Transit Plan (SRTP) – Jim Graham**

Jim Graham informs the Commissioners that the loose ends of the SRTP are being finalized. The draft SRTP will be distributed on the January 26<sup>th</sup> PCTC Meeting

**6. Status Report on the 5310 Grant Application and Public Hearing – Jim Graham**

Jim Graham reports that Seniors Transportation is preparing the draft application for the traditional grant requesting funds to purchase 4 new vehicles for the Seniors Transportation Program.

Jim states that because Seniors Transportation is a non-profit agency Caltrans requires a public hearing to advertise for other non-profit agencies to have a chance to apply.

Plumas Rural Services is applying for an enhanced mobility grant to be able to implement a mobility management project.

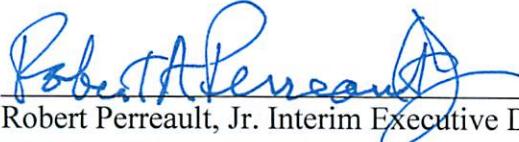
The grants will be awarded in September, 2015.

**7. Review of Plumas Transit Systems expenditures and revenue through October 31<sup>st</sup>, 2014 – John Mannle**

John Mannle reports that PRS is on target with their revenue and expenditures. The route changes made by Gary McFarland and Jim Graham have increased ridership on the Chester/Greenville routes as well as the Quincy Local.

**8. Next meeting date is set for Monday, January 26, 2015 at 1:30 pm**

**13. Chair John Larrieu adjourns the meeting at 1:45 pm**

  
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Robert Perreault, Jr. Interim Executive Director

  
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Date