

# MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION

1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

## MINUTES

August 18, 2014

Meeting of the Plumas County Transportation Commission (PCTC) opens with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

1. **Roll call** is conducted by John Mannle.

Commissioners in attendance are: Susan Scarlett, John Larrieu, Kevin Goss, Pat Morton, and Sharon Thrall. Commissioner Lori Simpson arrived at 1:32

Staff Attendees: John Mannle, Associate Engineer and Transportation Planner, Jim Graham, Senior Environmental Planner and Cinda Leonard, Recording Secretary.

Others in attendance are: Tamara Rich, Caltrans; Dana Cash, Senior Transportation; Gary McFarland, PRS Transit Manager, Kelly McElwain, PRS; Austin Matulonis, CHP.

1A. **Public Forum - Public**

There were no comments from the Public.

1B. **Public Forum - Commissioners**

There were no comments from the Commissioners.

2. **Approval of Minutes for July 21, 2014**

Motion by Commissioner Thrall, seconded by Commissioner Goss: to adopt the draft minutes for the July 21, 2014 meeting. Motion passed unanimously.

3. **Resolution 14-19 – Master Fund Transfer Agreement**

This document is the contract by which the state and federal planning funds are passed through from Caltrans to regional Transportation planning agencies. This contract is renewed every seven (7) years. Motion is made by Commissioner Thrall, seconded by Commissioner Goss to authorize the Interim Executive Director to sign the Master Fund Transfer Agreement. Motion passed unanimously.

4. **Plumas Rural Services – 4<sup>th</sup> Quarter Report for FY 2013/14**

Gary McFarland, Manager, Plumas Transit, reports that overall, FY 2013/14 was a good year for Plumas Transit. Ridership and revenue have exceeded the budgeted amounts.

After discussion, the Commission concurs that quarterly reporting is more favorable than monthly reporting from the PRS Transit Manager.

5. **Transportation Commission Final Expenditures for FY 2013/14**

John Mannle distributes a spreadsheet that shows the monthly revenue and expenditures for the Transit Operations for FY 2013/14. With Charter and ticket sales, PRS actually netted a profit. Overall, the

Transit Operations finished FY 2013/14 on budget.

**6. Progress report on the implementation of the FTA 5311 (f) grant project**

Jim Graham addresses the Commission, telling them that several conditions need to be met before we can start charging to the 5311 program. He reports that the schedules have been modified, printed and distributed. The luggage racks have been ordered. They are waiting for delivery and installation. Once the racks are installed the program can be implemented.

**7. Update on the upcoming changes to the FTA 5310 Transit Program for the Elderly and Disabled**

John Mannle explains the changes in the enhanced seniors and disabled mobility program. The primary use for this program has been for the purchase of buses and vans. Now there will be money available to use for Operations as well. The grant application for these funds will be accepted in February. The Commission has to approve the application before it can be submitted to the FTA.

**8. Update on the SR89 Highway Improvement Projects**

John Mannle reports that there haven't been any changes to report. The authority for the Prop 50 funds will be handled through the Public Works Department to assist Indian Valley CSD with their water and sewer project once the funds are received. The funds will be used to hire an Engineer to lay out the water and sewer system repairs and improvement plans.

**9. Update on the Caltrans Coordinated Transit Plan**

Jim Graham reports that this study focuses on Social Services transportation and coordination. These funds only come available every 7 years. Caltrans has contracted with the University of the Pacific to help coordinate with the 22 counties for updating their plans.


**10. Grant Application results with the Active Transportation Program (ATP)**

John Mannle reports that, after a lot of preparation and man hours spent on the application for the MAP 21-ATP Highway Project, the grant was denied. John conveys Bob Perreault's disappointment at the results and the fact that, not just Plumas County, but the entire list of Northern Counties received an unfair lack of funding awards.

**11. The date for the next PCTC meeting will be tentatively set for Monday, September 22, 2014 in the Public Works Conference Room.**

**12. Adjournment**

Chair Larrieu adjourns the meeting at 2:06 pm

  
Robert Perreault, Jr. Interim Executive Director

OCTOBER 20, 2014  
Date