

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

MINUTES

July 21, 2014

Meeting of the Plumas County Transportation Commission (PCTC) opens with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

1. Roll call is conducted by Bob Perreault.

Commissioners in attendance are: Susan Scarlett, John Larrieu, Kevin Goss, Lori Simpson, Sharon Thrall and Pat Morton

Bob Perreault announces that a quorum is present.

Staff Attendees: Bob Perreault, Interim Executive Director, John Mannle, Associate Engineer and Transportation Planner, Jim Graham, Senior Environmental Planner and Cinda Leonard, Recording Secretary.

Others in attendance are: Tamara Rich, Caltrans; Eric Orr, Caltrans; Dana Cash, Senior Transportation; Gary McFarland, PRS Transit Manager.

1A. Public Forum - Public

There were no comments from the Public.

1B. Public Forum - Commissioners

There were no comments from the Commissioners.

2. Approval of Minutes for May 19, 2014

Motion by Commissioner Larrieu, seconded by Commissioner Scarlett: to adopt the draft minutes for the June 16, 2014 meeting. Commissioner Thrall abstains. Motion passed unanimously.

3. Caltrans presentation of the California Transportation Plan (CTP 2040)

With Steve Pendergast absent, Tamara Rich, Caltrans gives the presentation on CTP 2040.

The California Transportation Plan 2040 (CTP 2040) is a statewide long-range transportation plan to meet the State's future needs of reducing the greenhouse gas emissions while meeting the State's transportation needs.

PCTC will be asked to participate in the review of the draft CTP before the plans approval by the Secretary of CalSTA in December 2015.

4. Bi-annual Report from Caltrans on the Greenville SR 89 Rehabilitation Project – Eric Orr

Eric Orr gives a 6 month status report on the SR 89 project in Greenville.

Plans and Estimate for landscaping have been moved to July 1, 2015 as scope issues with the Greenville Streetscape Committee and loss of funding. The County has applied for \$1.8 million from the Active Transportation Fund (ATP). If approved, then the appropriate amount of STIP funds can be removed from the project and directed towards other local STP projects. Announcements for the approval of the ATP funds are expected on August 10th.

Eric states that there is a maintenance agreement being ratified between Caltrans and the County to maintain the projects improvements. In addition, Greenville Streetscape Committee is finalizing its project scope review, which has resulted in scope changes, including narrower sidewalks, less pedestrian lighting and less landscaping.

The 6 month forecast is to determine if the Indian Valley CSD utility project will conflict with project due to the lack of the CSD's funding. This may cause a delay to the project.

5. Resolution 14-15 authorizing payment of annual dues for the Rural Counties Task Force in the amount of \$1000

Motion is made by Commissioner Thrall, seconded by Commissioner Scarlett authorizing payment for annual dues for the RCTF to El Dorado County Transportation Commission. Motion passed unanimously.

6. Resolution 14-16 Authorizing Execution of the PP&M Agreement and deposit of funds upon receipt.

Motion is made by Commissioner Goss, Seconded by Commissioner Scarlett to execute the Planning, Programming & Monitoring Agreement and deposit funds of \$58,000 into fund 2027 upon receipt. Motion passed unanimously.

7. Resolution 14-17 authorizing the Budget Transfer of Contingency money from Fund 2029A (LTF) to Fund 2029 (LTD) in the amount of \$30,000 to establish an accounting fund for the Intercity Bus Program 5311(f)

Motion is made by Commissioner Goss, Seconded by Commissioner Thrall to establish an accounting fund for the 5311(f) program. Motion passed unanimously

Resolution 14-18 authorizing the execution of the agreement with the FTA 5311(f) for the amount of \$180,607.01

Motion is made by Commissioner Goss, seconded by Commissioner Thrall to execute the agreement with FTA 5311(f). Motion passed unanimously

8. Status report on SR 89 Streetscape Project

Bob Perreault reports that the main focus has been on the utility project. Two engineering studies have developed a detailed cost estimate.

There has been a new committee established by the Board of Supervisors to explore the

use of additional Prop 50 funds. Commissioner Simpson and Commissioner Goss have been appointed to this committee.

9. Status Report on Live Streaming – Bob Perreault

Bob informs the Commission that he has received complete funding for the necessary equipment to begin live streaming. Coordinating Council, Road Department, Probation and Mental Health provided equal shares to purchase the equipment. Bob states that he will not need a contribution from the PCTC.

Commissioner Thrall expresses her dismay that the PCTC will not be live streaming. She hopes that the item will be revisited in the future for discussion and possible action.

10. Procedure for Public Works staff for the FY 13/14 Financial Audits for PCTC, Transit and Seniors Transportation

Bob Perreault informs the Commission that Smith & Newell, Financial Auditors, has submitted a cost proposal to the Commission for the annual audits for FY 2013/14 & 2014/15. Their proposal is \$9000 per each fiscal year. Bob states that Smith & Newell have done the financial audits for PCTC for the past two years. He recommends accepting their proposal for the fiscal years mentioned and requesting RFP's for fiscal year 2015/16. Minute order is approved by a motion made by Commissioner Thrall, approved by Commissioner Goss with unanimous votes of approval.

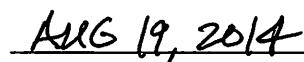
11. It has been confirmed that the next meeting date for PCTC is scheduled for Monday, August 18, 2014 in the Public Works Conference Room.

12. Adjournment

Chair Larrieu adjourns the meeting at 2:13 pm



Robert Perreault, Jr., Interim Executive Director



Date