

## **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Kevin Goss, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, Chair 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF AUGUST 05, 2014 TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**9:00 – 10:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## STANDING ORDERS

10:00 A.M. CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

### PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

## ACTION AGENDA

### SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

### Convene as the Flood Control & Water Conservation District Governing Board

1. FLOOD CONTROL & WATER CONSERVATION DISTRICT – Robert Perreault  
Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff

### Adjourn as the Flood Control & Water Conservation District Governing Board and convene as the Grizzly Ranch Community Services District Governing Board

2. GRIZZLY RANCH CSD – Robert Perreault
  - A. Approve supplemental budget of \$75,193 for receipt of unanticipated revenue (Special Assessment) for FY 2013-2014; and appropriate to cover expenses. **Four/fifths required roll call vote**
  - B. Adopt **RESOLUTION** Requesting Collection of Charges on Plumas County Tax Roll for Services of Sewer System and Water System. **Roll call vote**

### Adjourn as the Grizzly Ranch Community Services District Governing Board and reconvene as the Board of Supervisors

### 3. DEPARTMENTAL MATTERS

#### A) AUDITOR/CONTROLLER – Roberta Allen

Approve and authorize the Auditor/Controller to process FY 2013-2014 year-end budget adjustments as submitted; and authorize the Auditor/Controller to make any necessary adjustments through July 31, 2014 for up to \$5,000 per department. There is no fiscal impact to the general fund

#### B) OFFICE OF EMERGENCY SERVICES – Jerry Sipe

Adopt **RESOLUTION** adopting the 2014 Plumas County Hazard Mitigation Plan. **Roll call vote**

#### C) SHERIFF – Greg Hagwood

1) Adopt **RESOLUTION** approving Application for the 2014 State Homeland Security Grant of \$95,142; and authorize the Sheriff to sign and administer the Grant. **Roll call vote**

2) Discussion and possible action regarding ongoing Sheriff's investigation and estimated costs to complete the mission

#### D) PUBLIC WORKS – Robert Perreault

1) **Solid Waste**: Conduct **PUBLIC HEARING** and adopt **RESOLUTION** amending the Master Fee Schedule to establish a New Cubic Yard Disposal Fee (\$5 Per Cubic Yard) for Green Waste Collection as Part of the Proposed Green Waste Program at the Feather River Disposal property on Industrial Way in Quincy. **Roll call vote**

2) Approve and authorize the Chair and the Director of Public Works to sign Professional Services Agreement with Vestra Resources, Inc. of \$9,000 for UST Case No. 320072 at 555 West Main Street in Quincy. Approved as to form by County Counsel

3) Adopt **RESOLUTION** to schedule a Public Hearing on September 09, 2014 at 11:30 a.m. to determine whether Greenville Overhead Utility Conversion District No. 6 shall be formed. **Roll call vote**

### 4. BOARD OF SUPERVISORS

A. Discussion and possible action regarding process for responding to the FY 2013-2014 Grand Jury Report

B. Discussion and possible action to consider applications received for 2013 Title III funding; and upon determination of projects, direct the Clerk to schedule and notice a public hearing for final project approval

C. Report and update on meeting held with California Fish & Wildlife on July 16, 2014 concerning removal of trout at Gold Lake in the Bucks Lake Wilderness to increase Yellow Legged frog habitat. Letter of response from California Fish & Wildlife. Discussion and possible action

D. Correspondence

E. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

### 5. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### A) PACIFIC GAS & ELECTRIC

Adopt **RESOLUTION** Recognizing August 11<sup>th</sup> as National "Call Before You Dig Day"

#### B) SHERIFF

Approve and authorize the Chair to sign FY 2013-2014 Federal Equitable Sharing Agreement and Certification for Sheriff's participation in the program for asset forfeitures. Approved as to form by County Counsel

**C) CLERK OF THE BOARD**

Approve Board minutes for July 2014

**D) FACILITY SERVICES & AIRPORTS**

- 1) Approve and authorize the Chair to sign Contract Addendum #3 with Tim Ringo dba Bob's Janitorial Services for Health & Human Services Center. Approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign Lease Agreement between County of Plumas and Feather River College for lease of the vacant "Shelter House" at 264 County Hospital Road (\$1,000 per month). Approved as to form by County Counsel

**E) PUBLIC HEALTH AGENCY**

- 1) Approve an Amendment to Agreement #PCPHA1314MS with Dr. Mark Satterfield to act as the County Health Officer/Medical Director from July 1, 2014 through December 31, 2014. Approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign Cooperative Agreement #FRC1415PCPHA between Feather River College and Public Health to provide various health care services to students attending Feather River College. Approved as to form by County Counsel
- 3) Adopt **RESOLUTION** to accept Agreement Number 14-10049 with the State of California Department of Public Health for Childhood Lead Poisoning Prevention Program funding, and authorize the Director of Public Health to sign as the Board's designee. Approved as to form by County Counsel
- 4) In order to streamline and participate in the claiming reimbursement process through the provisions of Section 14132.44 and 14132.47 of the Welfare and Institutions Code (WIC), as authorized by SB 910 and AB 911, it is recommended that the Board: a) Delegate to the Director of Plumas County Public Health Agency, the authority to approve and execute all current and future Standard Agreements and Amendments with the State Department of Health Services for Medicaid Administrative claiming and Targeted Case Management Claiming; and b) Delegate to the Director of Plumas County Public Health Agency, the authority to approve and execute all current and future annual Participation Fee Agreements with the Host County for CMA and TCM claiming without material deviation. Approved as to form by County Counsel
- 5) Adopt **PROCLAMATION** recognizing September 2014 as Childhood Cancer Awareness Month in Plumas County

**NOON RECESS**

**AFTERNOON SESSION**

**6. 1:00 P.M. BOARD OF SUPERVISORS**

- A. Discussion and possible action regarding FY 2014-2015 Budget process
- B. Report and update by Budget Consultant regarding the FY 2014-2015 Budget. Discussion and possible action



## **7. CLOSED SESSION**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public Employee Performance Evaluation – Mental Health Program Chief
- B. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 (one case)
- C. Conference with real property negotiator Sheriff Gregory Hagwood: North Mill Creek Rd., Assessor Parcel Nos. 117-350-043, 117-350-044, 117-350-046, and 117-350-047; Negotiating Parties: County of Plumas and Rob Conover; Subject: Price and Terms of Payment
- D. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- E. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

### **ADJOURNMENT**

Adjourn meeting to Tuesday, August 12, 2014, Board of Supervisors Room 308, Courthouse, Quincy, California.

GRIZZLY RANCH COMMUNITY SERVICES DISTRICT  
c/o PLUMAS COUNTY ENGINEERING DEPARTMENT

555 Main Street • Quincy, CA 95971 • (530) 283-6222 • Fax (530) 283-6135

Robert A. Perreault, Jr., P.E.

County Engineer and Manager, GRCSO

2A

**AGENDA REQUEST**

for the August 5, 2014 Meeting of the GRCSO Governing Board

July 28, 2014

To: Honorable Governing Board

From: Robert Perreault, Manager, GRCSO



Subject: Request approval of Supplemental Budget for use of Unanticipated  
Prior Year Revenue to Pay for Unanticipated Expenses that occurred  
in FY 2013/14

**Background:**

During Fiscal Year 2013/14, Grizzly Ranch CSD experienced certain expenses that were unanticipated and unbudgeted. The unanticipated expenditures are as follows:

Plumas Sanitation	\$41,573.50
PERC	<u>\$33,620.00</u>
	\$75,193.50

Auditing controls require that these expenditures require payment in the 2013/14 Fiscal Year. The Auditor has reviewed and approved the attached Supplemental Budget.

The GRCSO has received unanticipated revenue during this fiscal year from previously uncollected water and sewer fees, which is sufficient to cover the cost of the necessary additional expenditures.

**Recommendation:**

GRCSO staff respectfully recommends that the Governing Board authorize an additional \$75,193.50 to be budgeted to the respective accounts for FY 2013/14.

TRANSFER NUMBER  
(Auditor's Use Only)

Date 7/28/2014

### Approval Required

- |         |
|---------|
| Board   |
| Board   |
| Board   |
| Auditor |
| Auditor |

## ☐ SUPPLEMENTAL REVENUE ACCOUNTS

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

A) To cover the cost of unanticipated expenditures during FY 13/14

B) Received Prior year revenue.

C) 13/14 expenditures

D) Prior years tax revenue came in.

Approved by Department Signing Authority:

Robert A. Penney

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature:

Board Approval Date:

Agenda Item No.

Clerk of the Board Signature:

Date Entered by Auditor/Controller:

Initials

A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.

GRIZZLY RANCH COMMUNITY SERVICES DISTRICT  
c/o PLUMAS COUNTY ENGINEERING DEPARTMENT

555 Main Street • Quincy, CA 95971 • (530) 283-6222 • Fax (530) 283-6134

Robert A. Perreault, Jr., P.E.

County Engineer and Manager, GRCSO

2B

**CONSENT AGENDA REQUEST**

For the August 5, 2014 meeting of the Grizzly Ranch CSD Governing Board

July 16, 2014

TO: Honorable Governing Board

From: Robert A. Perreault, Jr., Manager, GRCSO



Subject: Adopt a Resolution pertaining to the collection of annual fees on the Plumas County Tax Rolls for the Grizzly Ranch CSD for services of the sewer system and the water system.

**Background:**

Each year, the Grizzly Ranch CSD requests the County Auditor to collect the water and sewer fees on the Tax Rolls. The fees proposed to be collected for 2014 remains unchanged from previous years. Two-hundred, ninety-two (292) lots will each be billed \$1,368.70 plus a \$2.50 fee charged by the Auditor to collect the fees on the tax roll.

Attached is a draft Resolution, "Requesting Collection of Charges on Tax Roll," for consideration by the Governing Board. The draft Resolution has been approved as to form by Deputy County Counsel.

Also attached, for information, is a listing of the lots that will receive the water and sewer fees on their tax bill.

**Recommendation:**

GRCSO staff respectfully recommends that the Governing Board vote to approve the Resolution to collect current water and sewer fees on the Plumas County Tax Rolls.

RESOLUTION NO. \_\_\_\_\_

REQUESTING COLLECTION OF CHARGES ON TAX ROLL

Whereas, the Grizzly Ranch CSD (hereinafter "District") requests the County of Plumas collect on the County tax rolls certain charges which have been imposed pursuant to section to Resolution 13-7892 by the District, attached hereto, and

Whereas, the County has required as a condition of the collection of said charges that the District warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof,

Now, Therefore, Be It Hereby Resolved by the Board of the District that:

1. The Auditor-Controller of Plumas County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
2. The District warrants and represents that the taxes, assessments, fees and/or charges imposed by the District and being requested to be collected by Plumas County comply with all requirements of state law, including but not limited to Articles XIIC and XIID of the California Constitution (Proposition 218).
3. The District releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any taxes, assessments, fees and/or charges on behalf of District.
4. The District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's of said taxes, assessments, fees and/or charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said taxes, assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District, including property taxes.
5. The District agrees that its officers, agents and employees will cooperate with the County in answering questions referred to District by County from any person concerning the District's taxes, assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for response.
6. The District agrees to pay such reasonable and ordinary charges as the County may prescribe to recoup its costs in placing on the tax rolls and collecting the taxes, assessments, fees and charges, as provided by Government Code sections 29304 and 51800.

Resolution \_\_\_\_\_

PASSED AND ADOPTED by District this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by the following vote on roll call:

AYES            Board members:

NOES           Board members:

ABSENT        Board members:

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
District Clerk

028010025000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028010032000	GRIZZLY CREEK DEV LLC A DE LLC	1,368.70	50200 Auditor	Active
028020005000	TURNER JOHN E & CAROL A H/W	1,368.70	50200 Auditor	Active
028020006000	HAZEN PAUL & CASSANDRA TRUSTEE	1,368.70	50200 Auditor	Active
028030002000	WOLF TREE PARTNERS LP A CO LTD PARTNERSI	1,368.70	50200 Auditor	Active
028030007000	COOPER LARRY M & TERRI L TRUSTEE	1,368.70	50200 Auditor	Active
028030008000	COOPER LARRY M & TERRI L TRUSTEE	1,368.70	50200 Auditor	Active
028030010000	GRIZZLY RANCH RESIDENCE LLC A NV LLC	1,368.70	50200 Auditor	Active
028030011000	LOW JOAN E ETAL	1,368.70	50200 Auditor	Active
028030012000	NOLL ALAN	1,368.70	50200 Auditor	Active
028030013000	GARNETT CAROLYN HINKEY	1,368.70	50200 Auditor	Active
028030014000	MC NAMARA DANIEL J & MARY PATRICIA ANN	1,368.70	50200 Auditor	Active
028030015000	APPLEBAUM STEVEN & REGAN MOLLY	1,368.70	50200 Auditor	Active
028030016000	HENRY MICHAEL	1,368.70	50200 Auditor	Active
028030017000	BRIDGE JOHN M & PATRICIA R	1,368.70	50200 Auditor	Active
028030018000	TEW ROGER E & JANICE M TRUSTEE	1,368.70	50200 Auditor	Active
028030019000	NORRIS ANDREW D III & SHERIDAN SALLY TRU	1,368.70	50200 Auditor	Active
028030020000	BECHEN PETER F & JANE G H/W	1,368.70	50200 Auditor	Active
028030022000	BULLIS CRAIG M & AMY J	1,368.70	50200 Auditor	Active
028030023000	JOHNSON ROSE MARY	1,368.70	50200 Auditor	Active
028030024000	MC DONALD MICHAEL L & JEANNINE MARIE	1,368.70	50200 Auditor	Active
028030025000	PERRY GEORGE BARCLAY JR & SUSAN DOLL TRI	1,368.70	50200 Auditor	Active
028030026000	TEDSEN DONALD F JR & LESLIE H/W	1,368.70	50200 Auditor	Active
028030027000	MILLER JAMES I & GAYANNA TRUSTEE	1,368.70	50200 Auditor	Active
028030029000	LOWE MICHAEL H & CHRISTY GLASS	1,368.70	50200 Auditor	Active
028030030000	MOHLER MICHAEL A & JEANNINE A	1,368.70	50200 Auditor	Active
028030031000	DHOND MILIND R & WHITLEY TERESA B	1,368.70	50200 Auditor	Active
028030032000	PRINN BRIAN T & WEEKLEY ROBERT M TRUSTE	1,368.70	50200 Auditor	Active
028030033000	HAGOPIAN BERGE K & MARY ANN	1,368.70	50200 Auditor	Active
028030034000	HUBBARD MICHAEL O & MELINDA F H/W	1,368.70	50200 Auditor	Active
028030035000	PRINN BRIAN T & WEEKLEY ROBERT M TRUSTE	1,368.70	50200 Auditor	Active
028030036000	PENNINGTON TIMOTHY M III & MELISSA J	1,368.70	50200 Auditor	Active
028030037000	PENNINGTON TIMOTHY M III & MELISSA J TRU	1,368.70	50200 Auditor	Active
028030038000	DRUMM THOMAS & SUSAN	1,368.70	50200 Auditor	Active
028030039000	THAYER ROBERT N JR & SANDRA OTTO H/W	1,368.70	50200 Auditor	Active
028030040000	HAGOPIAN BERGE K & MARY ANN	1,368.70	50200 Auditor	Active
028030041000	PENNINGTON TIMOTHY M	1,368.70	50200 Auditor	Active
028030042000	WOLF TREE PARTNERS LP A CO LTD PARTNERSI	1,368.70	50200 Auditor	Active
028030043000	WOLF TREE PARTNERS LP A CO LTD PARTNERSI	1,368.70	50200 Auditor	Active
028030044000	SCHUMACHER KATHRYN ADELE TRUSTEE	1,368.70	50200 Auditor	Active
028030045000	NORRIS PENNINGTON PARTNERS	1,368.70	50200 Auditor	Active
028040001000	EOWAN GEORGE T & ANNE M	1,368.70	50200 Auditor	Active
028040002000	STRINGHAM PAUL R	1,368.70	50200 Auditor	Active
028040006000	DUDKIEWICZ SAMUEL W & GRAHAM KATHLEE	1,368.70	50200 Auditor	Active
028040009000	NAVONE ANDREW J & CELESTE A TRUSTEE	1,368.70	50200 Auditor	Active
028040010000	HIRABAYASHI-DETHIER JOY & DETHIER BRIAN \	1,368.70	50200 Auditor	Active
028040011000	STRINGHAM DAVID & JULIE ANN	1,368.70	50200 Auditor	Active
028040012000	MC NAMARA DANIEL J & MARY PATRICIA ANN	1,368.70	50200 Auditor	Active
028040013000	ABRE INC	1,368.70	50200 Auditor	Active



028040014000	KERN COUNTY BUILDERS INC ETAL	1,368.70	50200 Auditor	Active
028040015000	NAKASUJI JIMMIE & SHIRLEY ANN TRUSTEE	1,368.70	50200 Auditor	Active
028040016000	REYNOLDS JOHN F TRUSTEE ETAL	1,368.70	50200 Auditor	Active
028040018000	BELL LARRY E & GARNET F	1,368.70	50200 Auditor	Active
028040019000	SCHAAF K C ETAL	1,368.70	50200 Auditor	Active
028040020000	KROCK DENNIS G & MAUREEN TRUSTEE	1,368.70	50200 Auditor	Active
028040021000	WISKOCIL JOHN & ANGIOLINA TRUSTEE	1,368.70	50200 Auditor	Active
028040022000	OTHITES MICHAEL G & JOY H/W	1,368.70	50200 Auditor	Active
028040023000	JASZEWSKI PAUL JOHN & NAOMI SUE	1,368.70	50200 Auditor	Active
028040024000	NORRIS PENNINGTON PARTNERS	1,368.70	50200 Auditor	Active
028040025000	BURNETT SAMUEL E & SMITH H DOROTHY TRU	1,368.70	50200 Auditor	Active
028040026000	HARRIS JAMES & DEBRA	1,368.70	50200 Auditor	Active
028040027000	COOK DEAN F & SHARON J TRUSTEE	1,368.70	50200 Auditor	Active
028040028000	ECKERT ROBERT JR & KAREN LEE	1,368.70	50200 Auditor	Active
028040029000	SHAW ARCHIBALD C III	1,368.70	50200 Auditor	Active
028040030000	GRIZZLY RANCH 30 LLC A NV LLC	1,368.70	50200 Auditor	Active
028040031000	ANDERSON DONALD A & MAUREEN R TRUSTEE	1,368.70	50200 Auditor	Active
028040032000	JONKER LEON ANTON & DEBORAH KAY	1,368.70	50200 Auditor	Active
028040033000	DAVISSON ROGER C & MARJORIE TRUSTEE	1,368.70	50200 Auditor	Active
028040034000	LOYD JAMES D & SHARI A	1,368.70	50200 Auditor	Active
028040035000	KRAUS JOSEPH R	1,368.70	50200 Auditor	Active
028040036000	MAGNUSON RICHARD P & AMY C TRUSTEE	1,368.70	50200 Auditor	Active
028040037000	PENNINGTON TIMOTHY M III & MELISSA J TRU	1,368.70	50200 Auditor	Active
028040038000	RIGNEY TIMOTHY J	1,368.70	50200 Auditor	Active
028040039000	SBS INVESTMENTS, LLC	1,368.70	50200 Auditor	Active
028040040000	KRAUS JOSEPH R	1,368.70	50200 Auditor	Active
028040041000	STORMO OWEN & ALEXIA TRUSTEE	1,368.70	50200 Auditor	Active
028050001000	FIERRO STEVEN J	1,368.70	50200 Auditor	Active
028050003000	ANDERSON STANLEY M & BRENDA S	1,368.70	50200 Auditor	Active
028050004000	NORRIS PENNINGTON PARTNERS	1,368.70	50200 Auditor	Active
028050005000	NORRIS PENNINGTON PARTNERS	1,368.70	50200 Auditor	Active
028050007000	BATTY JOHN C & BONNIE R TRUSTEE	1,368.70	50200 Auditor	Active
028050008000	TAEUBEL TERRY ANN & ALFRED	1,368.70	50200 Auditor	Active
028050009000	MC MURTRY BURTON J & ANN KATHRYN	1,368.70	50200 Auditor	Active
028050010000	MITCHELL WILLIAM E & BARBARA W TRUSTEE	1,368.70	50200 Auditor	Active
028050011000	BECKER DAVID & JANICE	1,368.70	50200 Auditor	Active
028050012000	SAILER DAVID L & SANDRA S TRUSTEE	1,368.70	50200 Auditor	Active
028050013000	GRIZZLY CREEK DEVELOPMENT LLC A DE LTD LI	1,368.70	50200 Auditor	Active
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028050019000	LARSEN DAVID & HEATHER	1,368.70	50200 Auditor	Active
028050020000	ALIMONTI RICK A & SUSAN M	1,368.70	50200 Auditor	Active
028050021000	VER WEST JAMES L TRUSTEE	1,368.70	50200 Auditor	Active
028050022000	STEIN PETER H & REBECCA A	1,368.70	50200 Auditor	Active
028060001000	CLYNE LARRY E & ROBYN M	1,368.70	50200 Auditor	Active
028060002000	VERHASSELT JAMES L & SHARON L	1,368.70	50200 Auditor	Active

028060003000	MILLER LAURA L & BRIAN K W/H	1,368.70	50200 Auditor	Active
028060004000	JARRETT SCOTT D & JOANNE D TRUSTEE	1,368.70	50200 Auditor	Active
028060007000	STRINGHAM PAUL R	1,368.70	50200 Auditor	Active
028060008000	BOYLE DENNIS R & MARY C	1,368.70	50200 Auditor	Active
028060009000	ANDERSON DONALD A & MAUREEN R	1,368.70	50200 Auditor	Active
028060010000	MACK MICHAEL W & SUELLEN	1,368.70	50200 Auditor	Active
028060011000	CULLINAN THOMAS R & NOELLE L	1,368.70	50200 Auditor	Active
028060012000	MINISTRI PETER & CAMERON H	1,368.70	50200 Auditor	Active
028060013000	MC NAMARA DANIEL J & MARY PATRICIA ANN	1,368.70	50200 Auditor	Active
028060014000	GARD DAVID C & STEPHANIE D	1,368.70	50200 Auditor	Active
028060015000	BROWN JACK ET AL	1,368.70	50200 Auditor	Active
028060016000	HOWE BRADFORD W & JILL J H/W	1,368.70	50200 Auditor	Active
028060017000	DHOND MILIND R & WHITLEY TERESA B	1,368.70	50200 Auditor	Active
028060018000	HUFFMAN DAVID E & KARLEEN P	1,368.70	50200 Auditor	Active
028070001000	MACEY ROBERT & PAMELA H/W	1,368.70	50200 Auditor	Active
028070002000	DESJARDIN WILLIAM P & MARY LYNN H/W	1,368.70	50200 Auditor	Active
028070003000	WIENCKOWSKI SHAWN MEL & BETSY S H/W	1,368.70	50200 Auditor	Active
028070004000	WILLIAMS PHILLIP B & KIMBERLY B TRUSTEE	1,368.70	50200 Auditor	Active
028070005000	GRIZZLY PARTNERS LLC	1,368.70	50200 Auditor	Active
028070006000	BAYER FREDERICK WOLFGANG & CAROL LUCA	1,368.70	50200 Auditor	Active
028070007000	SCHUMACHER KATHRYN ADELE TRUSTEE	1,368.70	50200 Auditor	Active
028070008000	BORLAND J SCOTT & SUZANNE K H/W	1,368.70	50200 Auditor	Active
028070012000	JOKERST ROBERT & ELIZABETH	1,368.70	50200 Auditor	Active
028070013000	TRUEBLOOD HENRY WARD & NANCY M TRUST	1,368.70	50200 Auditor	Active
028070014000	JOKERST ROBERT SCOTT & ELIZABETH SUMNEF	1,368.70	50200 Auditor	Active
028070015000	TRUEBLOOD HENRY WARD & NANCY M TRUST	1,368.70	50200 Auditor	Active
028070016000	DEGRAVES ROBERT J & JULIE K	1,368.70	50200 Auditor	Active
028070017000	HILLEARY DAVID G & DEBORAH M	1,368.70	50200 Auditor	Active
028070019000	LILLY J DANIEL TRUSTEE	1,368.70	50200 Auditor	Active
028070020000	JONES HAROLD C & ALLISON R	1,368.70	50200 Auditor	Active
028080001000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028080002000	LARSON MICHAEL E & TAMMY TRUSTEE	1,368.70	50200 Auditor	Active
028080003000	DAVIS DANIEL G & SUSAN S	1,368.70	50200 Auditor	Active
028080004000	RORES CHRISTOPHER T & RENE D TRUSTEE	1,368.70	50200 Auditor	Active
028080005000	AULT DAVID WINSTON & ROBINSON LINDA M/	1,368.70	50200 Auditor	Active
028080006000	GRIZZLY 232 LLC	1,368.70	50200 Auditor	Active
028080009000	WITHERS WAYNE L & PAULA C H/W	1,368.70	50200 Auditor	Active
028080010000	KOLKO MICHAEL G & PAMELA J TRUSTEE	1,368.70	50200 Auditor	Active
028080011000	LAROY JAMES B & ROBIN C H/W	1,368.70	50200 Auditor	Active
028080012000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028080015000	LIMPERT TERRY M & MARYBETH H/W	1,368.70	50200 Auditor	Active
028080016000	GRIZZLY FOX LLC A WISCONSIN LLC	1,368.70	50200 Auditor	Active
028080017000	SEABOLT STEPHEN J TRUSTEE ETAL	1,368.70	50200 Auditor	Active
028090001000	GUINN STEVEN E & JENNIFER	1,368.70	50200 Auditor	Active
028090002000	ROTH DAVID A & LEE SILLA	1,368.70	50200 Auditor	Active
028090003000	HALVORSON EDMUND & RONI	1,368.70	50200 Auditor	Active
028090004000	POYNTER DENNIS S & MONICA E TRUSTEE	1,368.70	50200 Auditor	Active
028090005000	MOORE MICHAEL J & RITA J	1,368.70	50200 Auditor	Active
028090006000	HAUCK STEPHEN D & SHERI L	1,368.70	50200 Auditor	Active

028090007000	STRINGHAM DAVID R TRUSTEE	1,368.70	50200 Auditor	Active
028090008000	BURROWS JOHN J & ERIN A	1,368.70	50200 Auditor	Active
028090009000	ROMINE LAWRENCE D & PATRICIA A	1,368.70	50200 Auditor	Active
028090010000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028090011000	HOLMAN LIONEL C & JOAN A	1,368.70	50200 Auditor	Active
028090012000	KNARR CHARLES M & LINDA T TRUSTEE	1,368.70	50200 Auditor	Active
028090013000	NORRIS PENNINGTON PARTNERS	1,368.70	50200 Auditor	Active
028090014000	KROCK DENNIS G & MAUREEN	1,368.70	50200 Auditor	Active
028090015000	DICKLICH DAVID C & MORAGA LINDA M	1,368.70	50200 Auditor	Active
028090016000	DAMELIO MATTHEW J & ERICA O	1,368.70	50200 Auditor	Active
028090017000	NC INC	1,368.70	50200 Auditor	Active
028090018000	ANDERSON CHARLES R & ROBBIN R	1,368.70	50200 Auditor	Active
028090019000	GRANDE PETER M & WENDY J	1,368.70	50200 Auditor	Active
028090020000	NORRIS ANDREW DICKINSON IV & CYNTHIA RC	1,368.70	50200 Auditor	Active
028090021000	RUNGE HENRY TED JR TRUSTEE	1,368.70	50200 Auditor	Active
028100001000	STEIN ROBERT TRUSTEE ETAL	1,368.70	50200 Auditor	Active
028100002000	STEIN ROBERT TRUSTEE ETAL	1,368.70	50200 Auditor	Active
028100003000	LUNGHU FRANK C & LINDA A H/W	1,368.70	50200 Auditor	Active
028100004000	JANBAKHSH MAHMOUD	1,368.70	50200 Auditor	Active
028100005000	SCHOELKOPF ROBERT F & STARLA	1,368.70	50200 Auditor	Active
028100006000	DAVID BILL ETAL	1,368.70	50200 Auditor	Active
028100007000	SCHROEDER JAY W & BERNARDINE K	1,368.70	50200 Auditor	Active
028100008000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028100009000	STAUB RICHARD S & JANET L H/W	1,368.70	50200 Auditor	Active
028100010000	KRAMER GREGORY A TRUSTEE	1,368.70	50200 Auditor	Active
028100011000	PENSCO TRUST COMPANY CUSTODIAN	1,368.70	50200 Auditor	Active
028100012000	LOW JOAN E	1,368.70	50200 Auditor	Active
028100013000	ANDERSON BRENDA	1,368.70	50200 Auditor	Active
028100014000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028100015000	HARPER RICHARD C & JEANNINE M TRUSTEE	1,368.70	50200 Auditor	Active
028100017000	HARPER RICHARD C & JEANNINE M TRUSTEE	1,368.70	50200 Auditor	Active
028100018000	NORRIS PENNINGTON PARTNERS A CA GP	1,368.70	50200 Auditor	Active
028100019000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028100020000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028100021000	BOWLES RICHARD T & KATHLEEN S	1,368.70	50200 Auditor	Active
028100022000	BLUMENFELD VALERIE TRUSTEE ETAL	1,368.70	50200 Auditor	Active
028110001000	PETERSMEYER JUSTIN N & ADINA J	1,368.70	50200 Auditor	Active
028110002000	GEVEDON M LAWRENCE & MARY ANN	1,368.70	50200 Auditor	Active
028110003000	NOBLE CYNTHIA B TRUSTEE	1,368.70	50200 Auditor	Active
028110004000	JONKER LEON ANTON & DEBORAH KAY TRUSTI	1,368.70	50200 Auditor	Active
028110005000	RICHARDS MICHAEL D & SANDRA L	1,368.70	50200 Auditor	Active
028110006000	SCHUMACHER KATHRYN ADELE TRUSTEE	1,368.70	50200 Auditor	Active
028110007000	NORRIS PENNINGTON PARTNERS	1,368.70	50200 Auditor	Active
028110008000	SAWYER DAVID ET AL	1,368.70	50200 Auditor	Active
028110009000	SHAPIRO MICHAEL J	1,368.70	50200 Auditor	Active
028110010000	CASEY BRIAN	1,368.70	50200 Auditor	Active
028110011000	MURPHY SHAWN E & CATHERINE S	1,368.70	50200 Auditor	Active
028110012000	LOOKER SUZANNE L & NEIL L	1,368.70	50200 Auditor	Active
028110013000	NORRIS PENNINGTON PARTNERS	1,368.70	50200 Auditor	Active

028110014000	PENSCO TRUCT HOLDING CUSTODIAN	1,368.70	50200 Auditor	Active
028110015000	SCHONDER ADOLPH A & KATHLEEN M TRUSTE	1,368.70	50200 Auditor	Active
028110016000	SHAW TODD	1,368.70	50200 Auditor	Active
028110017000	SCHONDER ADOLPH A & KATHLEEN M H/W	1,368.70	50200 Auditor	Active
028110018000	C L E A N ENERGIES CONSULTING LLC	1,368.70	50200 Auditor	Active
028110019000	SHAW ARCHIE C	1,368.70	50200 Auditor	Active
028110020000	NORRIS PENNINGTON PARTNERS	1,368.70	50200 Auditor	Active
028110021000	KLAUER THOMAS D TRUSTEE	1,368.70	50200 Auditor	Active
028120002000	REECE LEONARD C JR & MARYANN	1,368.70	50200 Auditor	Active
028120003000	SAILING RICHARD J & SAUNDRA J	1,368.70	50200 Auditor	Active
028120004000	KUBAT CHARLES A & SUSAN J	1,368.70	50200 Auditor	Active
028120005000	GUERRERO DANILO L & DIVINA R	1,368.70	50200 Auditor	Active
028120006000	WISKOCIL JOHN & ANGIOLINA TRUSTEE	1,368.70	50200 Auditor	Active
028120007000	COBUN ROBERT H & MARIE M	1,368.70	50200 Auditor	Active
028120008000	HAYNES ROBIN CHRISTEN TRUSTEE	1,368.70	50200 Auditor	Active
028120009000	BLIDE MICHAEL & JENNIFER	1,368.70	50200 Auditor	Active
028120010000	BLIDE THOMAS S & HEIDI T	1,368.70	50200 Auditor	Active
028120011000	SHAW DEBRA L	1,368.70	50200 Auditor	Active
028120013000	THORNTON DADE W & JANE COLLIS H/W	1,368.70	50200 Auditor	Active
028120014000	THORNTON JANE	1,368.70	50200 Auditor	Active
028120015000	RAYMOND ROBERT K & KATHERINE A	1,368.70	50200 Auditor	Active
028120016000	TREANOR ZACKERIE N & JULIE A	1,368.70	50200 Auditor	Active
028120017000	JINKS C DARWIN & CAROL K	1,368.70	50200 Auditor	Active
028120018000	LUNGHU FRANK C & LINDA A	1,368.70	50200 Auditor	Active
028120019000	ARNOLD DAVID L & DIANA R	1,368.70	50200 Auditor	Active
028120020000	REECE LEONARD C JR & MARYANN TRUSTEE	1,368.70	50200 Auditor	Active
028130001000	HUFFMAN DAVID E & KARLEEN P H/W	1,368.70	50200 Auditor	Active
028130002000	NORRIS PENNINGTON PARTNERS	1,368.70	50200 Auditor	Active
028130003000	NORRIS PENNINGTON PARTNERS	1,368.70	50200 Auditor	Active
028130004000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130007000	GRIZZLY 232 LLC	1,368.70	50200 Auditor	Active
028130008000	GRIZZLY RIDGE LLC A CA LLC	1,368.70	50200 Auditor	Active
028130009000	FARMER CRAIG E & JOAN F TRUSTEE	1,368.70	50200 Auditor	Active
028130010000	BOLT PAUL R & REBECCA KENDALL H/W	1,368.70	50200 Auditor	Active
028130011000	BOLT PAUL R & REBECCA KENDALL H/W	1,368.70	50200 Auditor	Active
028130012000	BLACK PATRICIA F & THOMAS F TRUSTEE ETAL	1,368.70	50200 Auditor	Active
028130013000	WAITERS GAIL E	1,368.70	50200 Auditor	Active
028130014000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130015000	LINDQUIST DONNA	1,368.70	50200 Auditor	Active
028130016000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130017000	ENTRUST HAWAII INC	1,368.70	50200 Auditor	Active
028130018000	SAEFKE JOHN H & THERESA J TRUSTEE	1,368.70	50200 Auditor	Active
028130019000	PAPA GEORGE A & JOANNE L TRUSTEE	1,368.70	50200 Auditor	Active
028130020000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130021000	MARTIN W GORDON & EDITH K TRUSTEE	1,368.70	50200 Auditor	Active
028130022000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130023000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130024000	CARLTON WAYNE B	1,368.70	50200 Auditor	Active
028130025000	DORROUGH GARY R & LANFORD HELEN H W TI	1,368.70	50200 Auditor	Active

028130026000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130027000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130028000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130029000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130030000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130031000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130032000	MC CAULEY MICHAEL T & SUSAN M H/W	1,368.70	50200 Auditor	Active
028130033000	GRIZZLY PARTNERS LLC	1,368.70	50200 Auditor	Active
028130035000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130036000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130037000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130038000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130039000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130040000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130041000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130042000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130043000	ROTH DAVID A	1,368.70	50200 Auditor	Active
028130044000	COLBERT JANE B	1,368.70	50200 Auditor	Active
028130045000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130046000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130047000	HAAG STEPHEN JAMES & DIANE LOUISE TRUST	1,368.70	50200 Auditor	Active
028130048000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130049000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130050000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130051000	SMITH REBECCA F & RICHARD S H/W	1,368.70	50200 Auditor	Active
028130052000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130053000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130054000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130055000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130056000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028130057000	PAPA GEORGE A & JOANNE L TRUSTEE	1,368.70	50200 Auditor	Active
028140002000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028140003000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028140004000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028140005000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028140006000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028140007000	ROBERTS MARK R & KATHRYN A H/W	1,368.70	50200 Auditor	Active
028140008000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028140009000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028140010000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028140011000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028140012000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028140013000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028140014000	KRUG ROLAND E & LINDA S TRUSTEE	1,368.70	50200 Auditor	Active
028140015000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028140016000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active
028140017000	GRIZZLY CREEK DEVELOPMENT LLC A DE LLC	1,368.70	50200 Auditor	Active

399,660.40

# PLUMAS COUNTY AUDITOR / CONTROLLER

520 MAIN STREET • ROOM 205 • QUINCY, CA 95971-4111 • (530) 283-6246 • FAX (530) 283-6442  
ROBERTA M. ALLEN, CPA • AUDITOR / CONTROLLER



**Date:** 8/5/14

**To:** Honorable Board of Supervisors

**From:** Roberta M. Allen, Auditor / Controller

**Subject:** Year-end budget adjustments

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## **Recommendation:**

Authorize Auditor to make year-end budget adjustments as needed to zero out negative line-item balances. Any adjustments that are greater than \$5,000 will be brought before the Board for specific approval. These year-end true-ups have no General Fund impact.

## **Background:**

Some line items (such as payroll and payroll related accounts) are allowed to go into the negative as long as the overall department budget does not exceed what was appropriated. The adjustments presented in this agenda item will move budget from other line items to cover those with minor negative balances as of the 6/30/14 fiscal year-end. These adjustments have no impact on the General Fund.

TRANSFER NUMBER  
(Auditor's Use Only)

Date: 7/23/14

- Board  
Board  
Board  
Auditor  
Auditor

RECEIVED  
backup to support this  
JUL 23 2014  
Auditors / Risk

A) Transfer from Regular Wages to cover shortage in Group Ins and Unemployment Ins

B) Unspent wages due to employees retiring

C) Charges must be paid in the year incurred.

D) No change in revenue

Sh. 24a

7/23/2014

/ Disapproved/Not Recommended

Signature

Clerk of the Board signature \_\_\_\_\_

Date Entered by Auditor Controller \_\_\_\_\_ Initials \_\_\_\_\_

Original and 1 copy of ALL transfers go to Auditor/Controller; If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfers must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

IF one copy of agenda requiriest and 13 copes of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent it will be returned to the Departemnt after all signautures are obtained.

Transfers that are going to be submitted to the Board for approval:

A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor.



**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

TRANSFER NUMBER

(Auditor's Use Only)

Department: Portola Memorial Hall

Dept. No: 20810

Date 6/30/2014

The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments  
 B. ☐ Supplemental Budgets (including budget reductions)  
 C. ☒ Transfers to/from or new Fixed Asset, within a 51XXX  
 D. ☐ Transfer within Department, except fixed assets  
 E. ☐ Establish any new account except fixed assets

Approval Required

Board

Board

Board

Auditor

Auditor



**TRANSFER FROM OR**



**SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20810	51020	Other Wages	10.00 ✓
Total (must equal transfer to total)				10.00



**TRANSFER TO OR**

**SUPPLEMENTAL EXPENDITURE ACCOUNTS**

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20810	51080	Retirement	10.00 ✓
Total (must equal transfer to total)				10.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) To cover Salaries and Benefits expenses through the end of the fiscal year

B) We have enough left in the Other Wages account to cover this small expense

C) Expenses are in the 13/14 fiscal year

D) \_\_\_\_\_

Approved by Department Signing Authority: \_\_\_\_\_

☒ Approved/ Recommended

☐ Disapproved/ Not recommended

Auditor/Controller Signature: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_

Initials \_\_\_\_\_

### INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.

**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

TRANSFER NUMBER

(Auditor's Use Only)

Department: County Parks

Dept. No: 20756

Date 6/30/2014

The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments  
 B. ☐ Supplemental Budgets (including budget reductions)  
 C. ☒ Transfers to/from or new Fixed Asset, within a 51XXX  
 D. ☐ Transfer within Department, except fixed assets  
 E. ☐ Establish any new account except fixed assets

**Approval Required**

Board

Board

Board

Auditor

Auditor

☒ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20756	51090	Group Insurance	240.00
Total (must equal transfer to total)				240.00

☒ **TRANSFER TO OR**

**SUPPLEMENTAL EXPENDITURE ACCOUNTS**

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0001	20756	51080	Retirement	90.00
0001	20756	51000	Regular Wages	150.00
Total (must equal transfer to total)				240.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

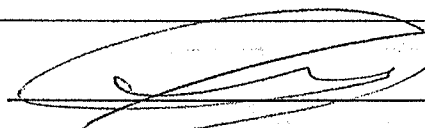
A) To cover Salaries and Benefits expenses through the end of the fiscal year

B) We have enough left in the Group Insurance account to cover these small extra expenses

C) Expenses are in the 13/14 fiscal year

D) \_\_\_\_\_

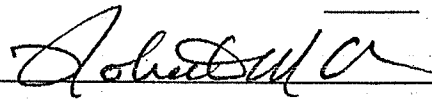
Approved by Department Signing Authority: \_\_\_\_\_



Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature: \_\_\_\_\_



Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_

Initials \_\_\_\_\_

### **INSTRUCTIONS:**

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**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

TRANSFER NUMBER  
(Auditor's Use Only)

Department: Airports Dept. No: 20891 Date 6/30/2014

The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments  
B. ☐ Supplemental Budgets (including budget reductions)  
C. ☒ Transfers to/from or new Fixed Asset, within a 51XXX  
D. ☐ Transfer within Department, except fixed assets  
E. ☐ Establish any new account except fixed assets

**Approval Required**

Board  
Board  
Board  
Auditor  
Auditor

☒ **TRANSFER FROM OR** ☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0110	20891	51090	Group Insurance	100.00 ✓
Total (must equal transfer to total)				100.00

☒ **TRANSFER TO OR** ☐ **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0110	20891	51000	Regular Wages	100.00 ✓
Total (must equal transfer to total)				100.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

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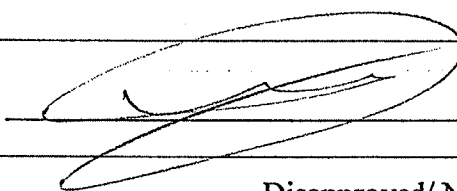
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C) Expenses are in the 13/14 fiscal year

D) \_\_\_\_\_

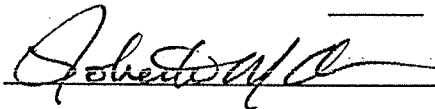
Approved by Department Signing Authority: \_\_\_\_\_



☒ Approved/ Recommended

☐ Disapproved/ Not recommended

Auditor/Controller Signature: \_\_\_\_\_



Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_

Initials \_\_\_\_\_

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A) To clear negative balances in payroll at yearend

3) Overall budget remains the same.

: FY 2013/14 expenses

D) N/A

Approved by Department Signing Authority:

*Alfred Robinson*

☒ Approved/Recommended

☐ Disapproved/Not recommended

Auditor/Controller Signature:

*Robert M. A.*

Board Approval Date:

Agenda Item No.

Clerk of the Board signature:

Date Entered by Auditor/Controller

Initials

#### INSTRUCTIONS:

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COUNTY OF PLUMAS  
REQUEST FOR BUDGET APPROPRIATION TRANSFER  
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER  
(Auditor's Use Only)

Department: Federal Aid Title III Dept. No. 70559 Date 7/9/2014

The Reason for this request is (check one):

- A. ☐ Transfer to or from Contingencies  
B. ☐ Supplemental Budgets (including budget reductions)  
C. ☒ Transfers to/from or new Fixed Asset, within a 51XXX  
D. ☐ Transfer within a department, except fixed asset  
E. ☐ Establish any new account except fixed assets

Approval Required

Board  
Board  
Board  
Auditor  
Auditor

☒ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0015	70559	51020	Other Wages	\$ 1,100.00
Total (must equal transfer to total)				\$ 1,100.00

☒ **TRANSFER TO OR**

☐ **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0015	70559	51000	Regular Wages	\$ 100.00
0015	70559	51060	Overtime	\$ 1,000.00
Total (must equal transfer to total)				\$ 1,100.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support request.

\$ -

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

1) To clear negative balances in payroll at yearend

2) Overall budget remains the same.

FY 2013/14 expenses

3) N/A

Approved by Department Signing Authority:

*Debbie Robison*

☒ Approved/Recommended

☐ Disapproved/Not recommended

Auditor/Controller Signature:

*Robert M. Allen*

Board Approval Date:

Agenda Item No.

Clerk of the Board signature:

Date Entered by Auditor/Controller

Initials

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COUNTY OF PLUMAS  
REQUEST FOR BUDGET APPROPRIATION TRANSFER  
OR SUPPLEMENTAL BUDGET

(Auditor's Use Only)

Date **7/10/2014**

A.	_____	Transfer to/from Contingencies OR between Departments
B.	_____	Supplemental Budgets (including budget reductions)
C.	<b>X</b> _____	Transfers to/from or new Fixed Asset, out of a 51XXX
D.	_____	Transfer within Department, except fixed assets
E.	_____	Establish any new account except fixed assets

Board  
Board  
Board  
Auditor  
Auditor

## SUPPLEMENTAL REVENUE ACCOUNTS

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0116	20480	51000	Regular Wages	\$ 2,200.00
0116	20480	51080	Retirement	\$ 1,000.00
0116	20480	51090	Group Insurance	\$ 1,000.00
			Total (must equal transfer total)	\$ 4,200.00

## SUPPLEMENTAL EXPENDITURE ACCOUNTS

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0116	20480	51020	Other Wages	\$ 3,500.00
0116	20480	51060	Overtime Pay	\$ 700.00
			Total (must equal transfer total)	\$ 4,200.00

Supplemental budget requests require Auditor/Controller's signature

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(a) To clear negative balances at year end.

(b) Shift in payroll account balances.

(c) Expenses are for 2013-2014.

(d) \_\_\_\_\_

Approved by Department Signing Authority: \_\_\_\_\_

*Denise Heard*

☒ Approved/Recommended

☐ Disapproved/Not recommended

County Administrative Officer Signature: \_\_\_\_\_

*John M. Alb*

Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board signature: \_\_\_\_\_

Date Entered by Auditor/Controller \_\_\_\_\_

Initials \_\_\_\_\_

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COUNTY OF PLUMAS  
REQUEST FOR BUDGET APPROPRIATION TRANSFER  
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER

(Auditor's Use Only)

Department: **Alcohol & Drug**

Dept. No. **70580**

Date **7/9/2014**

The Reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments  
B. ☐ Supplemental Budgets (including budget reductions)  
C. ☒ Transfers to/from or new Fixed Asset, out of a 51XXX  
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Approval Required

Board  
Board  
Board  
Auditor  
Auditor

☒ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0016	70580	51000	Regular Wages	\$ 6,000.00
Total (must equal transfer total)				\$ 6,000.00

☒ **TRANSFER TO OR**

☐ **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

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FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0016	75080	51020	Other Wages	\$ 6,000.00
Total (must equal transfer total)				\$ 6,000.00

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A) To clear negative balances in payroll at yearend

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FY 2013/14 expenses

D) N/A

Approved by Department Signing Authority: \_\_\_\_\_

*Debbie Robinson*

☒ Approved/Recommended

☐ Disapproved/Not recommended

Auditor/Controller Signature: \_\_\_\_\_

*John M. A.*

Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board signature: \_\_\_\_\_

Date Entered by Auditor/Controller \_\_\_\_\_

Initials \_\_\_\_\_

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## Plumas County Office of Emergency Services

270 County Hospital Road #127  
Quincy, California 95971

Phone: (530) 283-6332  
Fax: (530) 283-6241

3B

**Date:** July 22, 2014  
**To:** Honorable Board of Supervisors  
**From:** Jerry Sipe  
**RE:** Agenda Item for August 5, 2014

**Recommendation:** Approve a Resolution Adopting the 2014 Plumas County Hazard Mitigation Plan.

**Background and Discussion:** The Plumas County Hazard Mitigation Plan (HMP) is the official statement of the County's commitment to preventing and minimizing the effects of natural disasters. This plan identifies natural hazards most likely to affect the County and establishes goals and priorities to lessen their impacts.

As required by the federal Disaster Mitigation Act of 2000, local jurisdictions must update their plans every 5 years. Maintaining a current plan also keeps the county eligible for post-disaster mitigation funding. As the Board will recall, the Office of Emergency Services retained a consultant, Baker Incorporated, to evaluate the hazards and update our plan. Last June, this plan was approved by the Board for submittal to Cal OES and the Federal Emergency Management Agency (FEMA). As stated in the attached letter from FEMA dated June 18, 2014, the updated Plumas County Hazard Mitigation Plan meets the state and federal standards and will be approved pending formal adoption by this Board.

At this time, the Board is asked to approve a resolution adopting the 2014 Plumas County Hazard Mitigation Plan. The draft HMP (pending Board adoption and FEMA final approval) is available for download at <http://countyofplumas.com/index.aspx?NID=2218>

If you have any questions, please do not hesitate to contact me at 283-6367. Thank you.

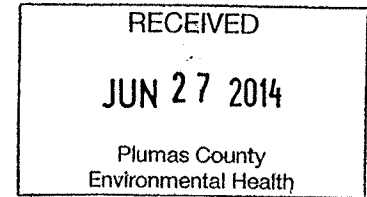
enclosures



FEMA

June 18, 2014

Jerry Sipe  
Director  
Plumas County Office of Emergency Services  
270 County Hospital Road #127  
Quincy, California 95971



Dear Mr. Sipe:

We have completed our review of the *Plumas County Hazard Mitigation Plan*, and have determined that this plan is eligible for final approval pending its adoption by Plumas County.

Formal adoption documentation must be submitted to the Regional office by the lead Jurisdiction within one calendar year of the date of this letter, or the entire plan must be updated and resubmitted for review. We will approve the plan upon receipt of the documentation of formal adoption.

If you have any questions regarding the planning or review processes, please contact Phillip Wang, Hazard Mitigation Planner at (510) 627-7753, or by email at [phillip.wang@fema.dhs.gov](mailto:phillip.wang@fema.dhs.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey D. Lusk".

Jeffrey D. Lusk  
Acting Director  
Mitigation Division  
FEMA Region IX

cc: Kirby Everhart, California State Hazard Mitigation Officer  
Jose Lara, California Office of Emergency Services, Mitigation Planning



Plumas County Resolution Number \_\_\_\_\_

**A RESOLUTION ADOPTING THE 2014 PLUMAS COUNTY HAZARD  
MITIGATION PLAN**

**WHEREAS**, the 2014 Plumas County Hazard Mitigation Plan recognizes the threat that natural hazards pose to people and property of Plumas County; and

**WHEREAS**, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

**WHEREAS**, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the Federal Emergency Management Agency (FEMA) a mitigation plan that outlines processes for identifying natural hazards, risks, and vulnerabilities, and

**WHEREAS**, the 2014 Plumas County Hazard Mitigation Plan acknowledges the requirements of Section 322 of DMA 2000 to have an approved plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

**WHEREAS**, the 2014 Plumas County Hazard Mitigation Plan has been developed by the Plumas County Office of Emergency Services in cooperation with other county departments, local officials, and the citizens of Plumas County, and

**WHEREAS**, the 2014 Plumas County Hazard Mitigation Plan recommends mitigation activities that will reduce losses to life and property affected by both natural and human-made hazards,

**NOW, THEREFORE, BE IT RESOLVED**, that Plumas County adopts the 2014 Plumas County Hazard Mitigation Plan as an official plan; and the respective officials and agencies identified in the implementation strategy of the plan are hereby empowered to implement the recommended activities assigned to them.

**BE IT FURTHER RESOLVED**, Plumas County will submit this Adoption Resolution to the California Office of Emergency Services and Federal Emergency Management Agency, Region IX officials to enable the Plan's final approval.

**The forgoing resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California at a regular meeting of the Board of Supervisors on August 5, 2014 by the following vote:**

**Ayes:**

**Noes:**

**Absent:**

**Abstain:**

---

Chair, Board of Supervisors

**Attest:**

---

Clerk of the Board of Supervisors



GREGORY J. HAGWOOD  
SHERIFF/CORONER


# Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

301

**DATE:** July 23, 2014

**TO:** Honorable Board of Supervisors

**FROM:** Sheriff Gregory Hagwood 

**RE:** Agenda Item for the meeting of August 5, 2014

**Recommended Action:**

Review and authorize the Sheriff to sign and administer the 2014 State Homeland Security Grant for \$95,142.00 on behalf of Plumas County and approve and sign the attached resolution on behalf of Plumas County.

**Background and Discussion:**

The State Homeland Security Grant Program has been in effect since 2001. In Plumas County this funding is typically used to modernize public safety communication systems and provide needed equipment to public safety agencies. This year is no different, with the majority of the funds going toward replacing mountain top repeaters, adding microwave links for repeater control and also continued replacement of public safety mobile radios to enhance communications.

There is no match requirement with this grant and the grant expenditure period, which has not yet been announced, typically runs about two years. The Sheriff's Office has been administering this grant program since 2004.

Due to the length of this application a copy is on file with the Clerk of the Board for review.

RESOLUTION NO. \_\_\_\_\_

**Resolution of the Board of Supervisors of Plumas County  
Approving Application for the 2014 State Homeland Security Grant**

*BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS  
THAT:*

GREGORY HAGWOOD, SHERIFF- CORONER

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of California, as the 2014 State Homeland Security Grant.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_

***Certification***

I, \_\_\_\_\_, duly appointed,

and Clerk of the Board of the Plumas County Board of Supervisors  
do hereby certify that the above is a true and correct copy of a resolution passed and  
approved by the Board of Supervisors of the County of Plumas on the

\_\_\_\_\_ day of \_\_\_\_\_,

20\_\_\_\_\_.

\_\_\_\_\_  
(Official Position)

\_\_\_\_\_  
(Signature)



GREGORY J. HAGWOOD  
SHERIFF/CORONER

# Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

302

## Memorandum

**DATE:** July 28, 2014  
**TO:** Honorable Board of Supervisors  
**FROM:** Sheriff Greg Hagwood *GM*  
**RE:** Agenda Item for the meeting of August 5, 2014

### Recommended Action:

Discussion and possible action regarding ongoing Sheriff's investigation.

### Background and Discussion:

Currently the Plumas County Sheriff's Office has an unsolved missing persons case from 1967. Recently, we received possible information leading us to a well site in the Meadow Valley area. Three separate cadaver canines were brought to the site and all three displayed a positive "hit" to the well site indicating human remains. Two of the canines are credentialed as historic and prehistoric burial detections and the remaining canine is certified in cadaver recognition. The FBI has been working with the Sheriff's Office in developing a plan to excavate the well site and either confirm or deny the presence of human remains.

Please see attached for estimated cost for the Sheriff's Office to complete this mission.

Meadow Valley Well Excavation  
Cost Estimation

Plumas County SO Deputy Security Detail overtime average rate \$38.84 for 24 hour coverage for 10 Days	\$9,321.60
Gard Electric- move electricity	\$2400.60
Buster Construction-Prep tower, re-attach tower, pour foundation	\$2600.00
Waste Management- Provide roll –off bin	\$473.08
Plumas Sanitation- Hand wash station and (3)Sani-huts	\$598.01
Plumas County Public Works- Excavate and backfill leach trench as described by Environmental Health	\$1311.88
Bragg Crane Service- Remove tower and shed Reset tower and shed on well site Cost estimated at \$2,374.40 a day. Job should take 2 days (PCSO did receive an estimate fro Plumas County Public Works in the amount of \$9,761.63 to complete the crane work. In addition to the high estimate Public Works does not have a OSHA approved crane operator)	\$4748.80 (Bragg)
Misc expenses estimated at 200 a day for 10 days	\$2000.00
Drill Tech-Drilling/excavation of shaft and shoring	\$64,250.00
Sub- Total	\$87,703.97
10% added for possible dewatering requirements, possible hazardous materials and cost over-runs, due to original bids were collected prior to approved FBI operational plan,	
Total	\$96,474.37

# PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 – Facsimile (530) 283-6323  
Robert A. Perreault, Jr., P.E., Director Joe Blackwell, Deputy Director



## AGENDA REQUEST

For the August 5, 2014 meeting of the Board of Supervisors

July 28, 2014

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

A handwritten signature in black ink, appearing to read "Robert A. Perreault".

Subject: PUBLIC HEARING regarding adoption of a resolution to amend the Master Fee Schedule to establish a new cubic yard disposal fee for green waste collected as part of the proposed green waste program at the Feather River Disposal property on Industrial Way in Quincy.

### Background:

The Public Works Department has developed an economical and convenient green waste disposal option for the citizenry of the greater American Valley area. This option proposes the collection of green waste on a portion of Feather River Disposal's property located along Industrial Way in Quincy. Collected green waste will be burned utilizing an air curtain burner. The air curtain burner employs technology that results in greatly reduced smoke and particulate emissions compared to conventional open burning methods.

The attached fee nexus establishes a cubic yard disposal fee. This fee is designed to recoup costs associated with operating the proposed green waste collection program. The Air Curtain Burner and small loader is equipment that will be utilized by the Road Department for roadway clearing and brush removal. The equipment will be rented to the Solid Waste program at rates consistent with Road Fund Applied Charges.

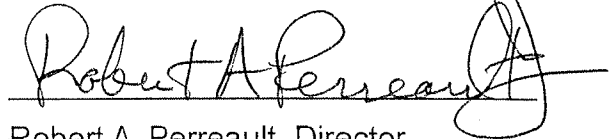
The attached nexus provides a cost estimate for equipment and labor needed to operate the proposed collection program of \$5.06 per cubic yard. However, a fee of \$5.00 is recommended to simplify cash handling.



**Recommendation:**

The Department of Public Works respectfully recommends that the Board of Supervisors approve amending the Master Fee Schedule to establish a new fee for deposit of green waste associated with the Green Waste Disposal Program for American and Meadow Valley Areas in the amount of \$5.00 per cubic yard.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Robert A. Perreault", with a stylized flourish at the end.

Robert A. Perreault, Director  
Department of Public Works

**Attachments:**

Resolution amending the Master Fee Schedule to add a green waste collection fee  
Green waste collection fee nexus

# PRELIMINARY COST ESTIMATE FOR

## Green Waste Disposal @ Feather River Disposal in Quincy

NO.	ITEM	QUANTITY	UNIT	COST	
				UNIT	COST
1.	Mobile Air Curtain Incinerator	325	Hours	\$12.00 <sup>1</sup>	\$3,900
2.	Equipment Operator	325	Hours	35.00	11,375
3.	Fire Watch/Attendant	624	Hours	13.52	8,436
4.	Front End Loader	162	Hours	35.16 <sup>2</sup>	5,696
5.	Task Administration				
	Fiscal Officer	30	Hours	68.23	\$2,047
	Program Management	24	Hours	62.28	\$1,495
					<b>Yearly Total \$32,949</b>

<sup>1</sup>Estimated hourly rate for a mobile air curtain incinerator - does not include any of the capital (purchase) cost. Included costs are fuel, maintenance and overhead only.

<sup>2</sup>The hourly rate for a small front end loader is the based on the yearly rental rate obtained by I-5 Rentals (7/10/14).

### Narrative:

The proposed green waste disposal site in Quincy would operate at full capacity (summer hours) from April 1 to September 31 each year. At full capacity, the site would be open to commercial green waste generators from 3-5 pm on Fridays, with only an Attendant present. The Attendant would also be present when the public brings green waste into the site on Saturday from 9 am until 4 pm (closed from 12-12:30 for lunch). The site will be open to commercial generators for those hours on Saturday as well. Burning would take place from 7 am until 5 pm on Sunday, with both the Fire Watch and the Operator working. This requires 18.5 Attendant/Fire Watch hours per week and 10 operator hours per week for 6 months (26 weeks). The winter drop-off schedule (October 1 to March 31) would be Saturdays only from 9 am until noon for commercial generators and the public, supervised by the Attendant. The incinerator would be activated from 12:30 pm until 3:00 pm, with both the Fire Watch/Attendant and Operator working. This schedule would require 5.5 Attendant hours per week and 2.5 Operator hours per week for 6 months (26 weeks).

The Fire/Watch/Attendant will route traffic, accept loads and load check for unacceptable waste. He will also perform Fire Watch duties during incineration. The operator will push up green waste into piles with a wheel loader and operate the incinerator, including feeding the green waste into the incinerator with the loader.

Anticipated maximum green waste volumes are 200 CY per week during summer hours and 50 CY per week during winter hours. This would total 6,500 CY per year. Anticipated average burn rate is 20 CY/Hour. These figures exclude logging debris by timber contractors. Dividing the yearly cost by that volume yields a minimum disposal cost per yard of \$5.06. The cost per yard may be higher if actual volume received is lower than shown in this estimate.



**RESOLUTION NO. 14-**

**A RESOLUTION AMENDING THE MASTER FEE SCHEDULE  
ESTABLISHING SERVICE FEES FOR COUNTY DEPARTMENTS**

**WHEREAS**, the Board of Supervisors has previously adopted a Master Fee Schedule establishing service fees for County departments and such Master Fee Schedule has been revised and amended from time-to-time; and,

**WHEREAS**, the Master Fee Schedule now needs further revision to add a green waste collection fee associated with the green waste collection and disposal program in American Valley.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors, County of Plumas, State of California, as follows:

1. The Master Fee Schedule initially adopted by Resolution No. 05-7130 and revised and amended from time-to-time is hereby further amended as referenced by Exhibit "A" attached. The fees and charges as set forth in Exhibit "A" supersedes the fees and charges previously adopted to the extent such previous fees and charges are inconsistent with the fees and charges set forth in the attached Exhibit "A".
2. The fees set forth in the attached Exhibit "A" shall take effect on the date of adoption of this Resolution notwithstanding any provision to the contrary.
3. Any existing fee not included in this Resolution or amendment thereafter shall remain in full force and effect according to its specific authorization, whether by Board order, Resolution, Ordinance, or State law.
4. The Board reserves authority to waive all or a portion of any fee, in the public interest, when the fee is charged to a local public entity.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 5th day of August, 2014.

**AYES:**

**NOES:**

**ABSENT:**

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Jon Kennedy, Chair

**ATTEST:**

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Nancy DaForno, Clerk of the Board

**EXHIBIT A**

**American Valley Green Waste Collection Program**

Per Cubic Yard.....\$5.00

3D2


**PLUMAS COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**  
1834 EAST MAIN STREET • QUINCY, CA 95971 • (530) 283-6268  
*Robert A. Perreault, Jr., P.E.*                      *Director of Public Works*

**AGENDA REQUEST**

for the August 5, 2014 Meeting of the Plumas County Board of Supervisors

July 28, 2014

To:                      Honorable Board of Supervisors

From:                  Robert Perreault, Director of Public Works 

Subject:              Authorize Part II of the PROFESSIONAL SERVICES AGREEMENT With  
Vestra Resources, Inc. in the Amount of \$9,000 for UST Case No. 320072  
at 555 West Main Street in Quincy

**Background:**

Beginning in December 2012, the County retained Vestra Resources, Inc. to provide professional services in the matter of UST Case No. 320072 at 555 West Main Street in Quincy.

The contract for such work expired on June 30, 2013. Notwithstanding the expiration date, there continued to be ongoing negotiations between the Consultant and the staff of the Regional Water Quality Control Board (RWQCB) in regard to additional field work and the final resolution of this matter. Accordingly, this contract (Part II) is actually an extension of the initial contract referenced above.

The State regulatory agency has agreed to not require further field explorations, provided that an acceptable deed notification is filed with the Plumas County Recorder's Office. The attached draft contract addresses the Part II proposed services.

**Recommendation:**

That the Board of Supervisors authorizes the Director of Public Works and the Chair of the Board of Supervisors to execute the above referenced contract with Vestra Resources, Inc., provided that it is approved as to form by County Counsel; and, further ratifies the performance of any subject services performed by Vestra Resources and approved by the Director of Public Works since June 30, 2013.

**PROFESSIONAL SERVICES AGREEMENT  
FOR  
UST CASE NO. 320072 AT 555 WEST MAIN STREET IN QUINCY  
PRELIMINARY SITE INVESTIGATION  
FOR THE COUNTY OF PLUMAS, CALIFORNIA**

**PART II**

**THIS AGREEMENT is made and entered into this \_\_\_\_ day of August, 2014 ("Effective Date"), by and between PLUMAS COUNTY, a political subdivision of the State of California, ("COUNTY") and VESTRA RESOURCES, INC., a California corporation ("CONSULTANT").**

**W I T N E S S E T H:**

**INTRODUCTION.** WHEREAS, County and Consultant previous entered a contract on this same project, having an effective date in December 2012 and an expiration date of June 30, 2013. Notwithstanding the expiration date, there continued to be ongoing negotiations between the Consultant and the staff of the Regional Water Quality Control Board (RWQCB) in regard to additional field work and the final resolution of this matter. Accordingly, this contract (Part II) is actually an extension of the initial contract referenced above.

A. WHEREAS, County proposes to have CONSULTANT provide professional engineering services and support for COUNTY's preparation of a Preliminary Site Investigation in the area of existing Soil Boring GP-5 in response to the letter from the Regional Water Quality Control Board (RWQCB), dated 13 November 2012, titled, Request for Preliminary Site Investigation, Underground Storage Tank Case # 320072, 555 W. Main Street, Quincy, Plumas County; and

B. WHEREAS, CONSULTANT represents that it has that degree of specialized expertise contemplated within California Government Code, Section 31000, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, COUNTY and CONSULTANT desire to contract for specific services in connection with the project described below (the "Project") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of COUNTY has a financial interest, within the provisions of California Government Code, Sections 1090-1092, in the subject matter of this Agreement.

**NOW, THEREFORE,** for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

## **1.0. SERVICES PROVIDED BY CONSULTANT**

**1.1. Scope of Services.** CONSULTANT shall provide the professional support services described in the Scope of Work, attached hereto as Exhibit "A" and incorporated herein by reference.

**1.2. Professional Practices.** All professional services to be provided by CONSULTANT pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices.

**1.3. Warranty.** CONSULTANT warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement.

**1.4. Non-discrimination.** In performing this Agreement, CONSULTANT shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Violation of this provision may result in the imposition of penalties referred to in Labor Code, Section 1735.

**1.5. Non-Exclusive Agreement.** CONSULTANT acknowledges that COUNTY may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

**1.6. Delegation and Assignment.** This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of COUNTY. CONSULTANT may engage a subcontractor(s) as permitted by law and may employ other personnel to perform ancillary services contemplated by this Agreement at CONSULTANT's sole cost and expense.

## **2.0. COMPENSATION AND BILLING**

**2.1. Compensation.** CONSULTANT shall be paid in accordance with the cost estimate set forth in Exhibit "B," attached hereto and made a part of this Agreement (the "Fee Schedule"). CONSULTANT's compensation for this Part II shall in no case exceed Nine Thousand Dollars and No cents (\$9,000.00).

**2.2. Contingency of Funding.** CONSULTANT acknowledges that funding or portions of funding for this agreement may also be contingent upon receipt of funds from, and/or appropriation of funds from the COUNTY annual budget. If such funding and/or appropriations are not forthcoming or otherwise limited, COUNTY may immediately terminate or modify this Agreement without penalty. CONSULTANT will be compensated for work performed prior to date of termination.

**2.3. Additional Services.** CONSULTANT shall not receive compensation for any services provided outside the scope of services specified in Exhibit A attached hereto unless the COUNTY Manager, prior to CONSULTANT performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable.

**2.4. Method of Billing.** CONSULTANT may submit invoices to COUNTY's Project Manager for approval on a progress basis, but no more often than monthly. Said invoice shall be based on the total of all CONSULTANT's services which have been completed to COUNTY's sole satisfaction. County shall pay CONSULTANT's invoice within forty-five (45) days from the date COUNTY receives said invoice. Each invoice shall describe in detail, the services performed and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

**2.5. Records and Audits.** Records of CONSULTANT's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to COUNTY Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

### **3.0. TIME OF PERFORMANCE**

**3.1. Commencement and Completion of Work.** The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by COUNTY as set forth in Exhibit "C" attached hereto and incorporated herein by this reference. The Project Schedules may be amended by mutual agreement of the parties. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

**3.2. Excusable Delays.** Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party.

### **4.0. TERM AND TERMINATION**

**4.1. Term.** This Agreement shall commence immediately upon full execution of this contract and continue for a period of time, beginning retroactively on July 1, 2013 and ending on June 30, 2015, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

**4.2. Notice of Termination.** The COUNTY reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing written notice to CONSULTANT. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, CONSULTANT shall immediately stop rendering services under this Agreement unless directed otherwise by the COUNTY.

CONSULTANT may terminate this Agreement by giving 30 days written notice to the other party. In the event of such termination, CONSULTANT shall be entitled to compensation for services rendered and direct non-salary expenses incurred to the date of termination at the rate set forth herein, with or without cause. Unless CONSULTANT is responsible for early termination, Client agrees to release CONSULTANT from all liability for services performed.

**4.3. Compensation.** In the event of termination, COUNTY shall pay CONSULTANT for reasonable costs incurred and professional services satisfactorily performed up to and including the date of COUNTY's written notice of termination. Compensation for work in progress shall be prorated as to the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the COUNTY or in the possession of the CONSULTANT.

**4.4 Documents.** In the event of termination of this Agreement, all documents prepared by CONSULTANT in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the COUNTY within ten (10) days of delivery of termination notice to CONSULTANT, at no cost to COUNTY. Any use of uncompleted documents without specific written authorization from CONSULTANT shall be at COUNTY's sole risk and without liability or legal expense to CONSULTANT.

## **5.0. INSURANCE**

**5.1. Minimum Scope and Limits of Insurance.** CONSULTANT shall obtain and maintain during the life of this Agreement all of the following insurance coverages:

- (a) Comprehensive general liability, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate.
- (b) Automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate.
- (c) Workers' compensation insurance as required by the State of California.
- (d) Professional errors and omissions ("E&O") liability insurance with policy limits of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate. CONSULTANT shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three (3) years after completion of the work hereunder.

**5.2. Endorsements.** CONSULTANT and COUNTY agree to the following with respects to insurance provided by CONSULTANT:

\_\_\_\_\_**County Initials**

**Consultant Initials**\_\_\_\_\_

- (a) CONSULTANT agrees to obtain endorsements for third party general liability coverage required here to include as additional Insureds COUNTY, its officials, employees and agents. CONSULTANT also agrees to require this same provision of all subcontractors, joint ventures or other parties engaged by or on behalf of CONSULTANT in relation to this agreement.
- (b) CONSULTANT agrees to require insurers to provide notice to COUNTY thirty (30) days prior to cancellation of such liability coverage or any of any material alteration or non-renewal of any such coverage, other than for non-payment of premium. CONSULTANT shall assure that this provision also applies to any subcontractors, joint venturers or any other party engaged by or on behalf of contractor in relation to this Agreement. Certificate(s) are to reflect that the issuer will provide thirty (30) days notice to COUNTY of any cancellation of coverage.
- (c) It is acknowledged by the parties of this agreement that all insurance coverage required to be provided by CONSULTANT or any subcontractor, is intended to apply on a primary non-contributing basis in relation to any other insurance or self insurance available to COUNTY.
- (d) The CONSULTANT's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability; shall include a cross-liability clause permitting suits between insureds; and shall provide that an act or omission of one of the insureds shall not reduce or avoid coverage to the other insureds.
- (e) No liability insurance coverage provided to comply with Agreement shall prohibit CONSULTANT, or CONSULTANT's employees, or agents, from waiving the right of subrogation prior to loss; CONSULTANT waives its right to subrogation against the COUNTY.

**5.3. Certificates of Insurance.** CONSULTANT shall provide to COUNTY certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by COUNTY, prior to performing any services under this Agreement.

**5.4. Non-limiting.** Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which CONSULTANT may be held responsible for payments of damages to persons or property.

## **6.0. GENERAL PROVISIONS**

**6.1. Entire Agreement.** This Agreement constitutes the entire Agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.



**6.2. Representatives.** The Manager of the COUNTY, or his designee, shall be the representative of COUNTY for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the COUNTY, called for by this Agreement, except as otherwise expressly provided in this Agreement.

CONSULTANT shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of CONSULTANT called for by this Agreement, except as otherwise expressly provided in this Agreement.

**6.3. Project Managers.** COUNTY hereby designates a the COUNTY Manager, or his designee, to work directly with CONSULTANT in the performance of this Agreement.

CONSULTANT shall designate a Project Manager who shall represent it and be its agent in all consultations with COUNTY during the term of this Agreement. CONSULTANT or its Project Manager shall attend and assist in all coordination meetings called by COUNTY.

**6.4. Notices.** Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or mail and shall be addressed as set forth below. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 48 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

**IF TO CONSULTANT:**

Wendy Johnston, P.E., Vice President  
Vestra Resources, Inc.  
5300 Aviation Drive  
Redding, CA 95002

Tel: (530) 223-2585  
Fax: (530) 223-1145

**IF TO COUNTY:**

Robert A. Perreault, Jr., P.E.  
Director of Public Works  
1834 East Main Street  
Quincy, CA 95971

Tel: (530) 283-6268  
Fax: (530) 283-6323

For purposes of convenience and efficiency, any communications not affecting the scope of work or the rights of the parties under this agreement may be transmitted via e-mail.

**6.5. Drug Free Workplace.** CONSULTANT certifies that it provides a drug-free workplace by complying with all provisions of California's Drug Free Workplace Act of 1990. CONSULTANT's failure to conform to these requirements shall constitute a material breach of this Agreement and shall be cause for immediate termination of this Agreement by COUNTY.

**6.6. Attorneys' Fees.** In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

**6.7. Governing Law.** This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Plumas County, California.

**6.8. Assignment.** CONSULTANT shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of CONSULTANT's interest in this Agreement without COUNTY's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of COUNTY's consent, no subletting or assignment shall release CONSULTANT of CONSULTANT's obligation to perform all other obligations to be performed by CONSULTANT hereunder for the term of this Agreement.

**6.9. Indemnification and Hold Harmless.** To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), CONSULTANT shall assume the defense of, and indemnify, and hold harmless the COUNTY, and all of its officers, directors, representatives, attorneys, agent's employees and agents, including but not limited to the COUNTY governing board, consultants, Project Manager and all other Representatives (singularly and collectively referred to as "COUNTY Party" or "COUNTY Parties") from claims, suits, actions, losses and liability of every kind, nature and description, including but not limited to claims and fines of regulatory agencies and attorneys' fees and consultants' fees, directly or indirectly arising out of, connected with or resulting from performance of the Scope of Work, failure to perform the Scope of Work, or condition of the Scope of Work which is caused in whole or part by any act, omission or negligence of CONSULTANT, its subcontractors (of any tier), designers, suppliers, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether it is caused by the concurrent negligent act or omission, whether active or passive, of COUNTY Parties. Provided, however, that the indemnification in this Agreement shall not apply to the extent that a final judgment of a court of competent jurisdiction establishes that a Claim against one COUNTY Party was caused solely by the negligence or willful misconduct of that COUNTY Party. In that event, however, this indemnification shall remain valid for all other COUNTY Parties.

**6.10. Independent Contractor.** CONSULTANT is and shall be acting at all times as an independent contractor and not as an employee of COUNTY. CONSULTANT shall secure, at his expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for CONSULTANT and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder.

**6.11. PERS Eligibility Indemnification.** Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, CONSULTANT and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by COUNTY, including but not limited to eligibility to enroll in PERS as an employee of COUNTY and entitlement to any contribution to be paid by COUNTY for employer contribution and/or employee contributions for PERS benefits.

**6.12. Ownership of Documents.** All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, files and tapes furnished or prepared by CONSULTANT or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole

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County Initials

\_\_\_\_\_  
Consultant Initials

property of COUNTY. CONSULTANT agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of COUNTY. CONSULTANT shall deliver to COUNTY any findings, reports, documents, information, data, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other related items as requested by COUNTY or its authorized representative, at no additional cost to the COUNTY.

**6.13. Public Records Act Disclosure.** CONSULTANT has been advised and is aware that all reports, documents, information and data including, but not limited to, computer tapes, discs or files furnished or prepared by CONSULTANT, or any of its subcontractors, and provided to COUNTY may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 et. seq.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which CONSULTANT informs COUNTY of such trade secret. The COUNTY will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The COUNTY shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

**6.14. Responsibility for Errors.** CONSULTANT shall be responsible for its work and results under this Agreement. CONSULTANT, when requested, shall furnish clarification and/or explanation as may be required by the Manager of the COUNTY, regarding any services rendered under this Agreement at no additional cost to COUNTY. In the event that an error or omission attributable to CONSULTANT occurs, then CONSULTANT shall, at no cost to COUNTY, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of COUNTY and to participate in any meeting required with regard to the correction.

**6.15. Prohibited Employment.** CONSULTANT will not employ any regular employee of COUNTY or Plumas County while this Agreement is in effect.

**6.16. Order of Precedence.** In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provisions of the Scope of Work such provisions shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the attachments.

**6.17. Costs.** Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

**6.18. No Third Party Beneficiary Rights.** This Agreement is entered into for the sole benefit of COUNTY and CONSULTANT and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

**6.19. Headings.** Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

**6.20. Interpretation.** The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

**6.21. Amendments.** Only writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

**6.22. Waiver.** The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

**6.23. Severability.** If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party is materially impaired, which determination as made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

**6.24. Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

**6.25. Corporate Authority.** The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so; the parties hereto are formally bound to the provisions of this Agreement.

**6.26. Non-Appropriation of Funds.** It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Amendment, insufficient funds are appropriated to make the payments called for by this Amendment and/or the original Agreement, the Agreement shall be of no further force or effect. COUNTY shall notify CONSULTANT within 10 days of the COUNTY's determination/decision of reduced appropriation or non-appropriation of funds for this project. In this event, the COUNTY shall have no liability to pay any further funds whatsoever to CONSULTANT or furnish any other consideration under the Agreement and CONSULTANT shall not be obligated to perform any further services under the Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the COUNTY shall have the option to either cancel the Agreement with no further liability incurring to the COUNTY, or offer an amendment to CONSULTANT to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. CONSULTANT acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute. CONSULTANT will be compensated for work performed prior to the date of termination.

[SIGNATURES TO FOLLOW ON NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

**FOR VESTRA RESOURCES, INC.**

\_\_\_\_\_  
Wendy Johnston, Vice President

Date: \_\_\_\_\_

\_\_\_\_\_  
Kimberly Wilkes, Chief Financial Officer

Date: \_\_\_\_\_

Taxpayer ID Number: 68-0150306

**FOR PLUMAS COUNTY**

**APPROVED AS TO SCOPE OF WORK:**

\_\_\_\_\_  
Robert A. Perreault, Jr., P.E.  
Director of Public Works

Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Steve Mansell  
Deputy County Counsel

Date: \_\_\_\_\_

**CONCURRENCE:**

\_\_\_\_\_  
Chair, Board of Supervisors

Date: \_\_\_\_\_

**EXHIBIT A**  
**SCOPE OF WORK**

The remaining (Part II) scope of work for this Project is depicted in the chart entitled, "2013 -- 2015 Tasks and Costs" (estimated at \$9,000), copy attached.

**PLUMAS COUNTY CONTRACT # PWGF 12-101  
SITE INVESTIGATION 555 WEST MAIN STREET**

<b>2012 - 2013 TASKS AND COSTS</b>		
<b>Task</b>	<b>Estimated Costs</b>	<b>Completed Costs per Task</b>
Task 1 / Work Plan	\$7,000.00	\$5,249.65
Task 2a / Field Work	\$4,050.00	\$3,099.00
Task 2b / Geoprobe	\$8,500.00	\$8,711.32
Task 2c / Laboratory	\$5,500.00	\$4,559.75
Task 3 / Reporting/Agency Interaction	\$7,000.00	\$8,089.50
Task 4 / Project Manager	\$1,800.00	\$3,812.50
<b>Total</b>	<b>\$33,850.00</b>	<b>\$33,521.72</b>

<b>2013 - 2015 TASKS AND COSTS</b>		
<b>Task</b>	<b>Estimated Costs</b>	<b>Completed Costs per Task</b>
Task 4 / Project Management	\$6,086.11	\$6,086.11
Task 6 / Ongoing Closure Efforts	\$2,913.89	
<b>Total</b>	<b>\$9,000.00</b>	

## **EXHIBIT B**

### **FEE SCHEDULE**

See "2014 Vestra rate Schedule," copy attached.



## 2014 VESTRA RATE SCHEDULE

### VESTRA

Staff Classification	Per Hour
<b>Environmental Services</b>	
Environmental Technician	\$50.00 - \$85.00
Geologist	\$75.00 - \$90.00
Environmental Scientist	\$75.00 - \$90.00
Regulatory Compliance Specialist	\$75.00 - \$90.00
Environmental GIS Analyst	\$90.00
Associate Geologist	\$85.00-\$100.00
Associate Hydrologist	\$85.00-\$100.00
Senior Environmental Scientist	\$110.00
Senior Regulatory Compliance Specialist	\$110.00
Engineering Geologist	\$110.00
Professional Geologist	\$120.00-\$130.00
Professional Hydrologist	\$120.00
Project Manager	\$150.00
Senior Project Manager	\$165.00-\$190.00
Senior Consultant	\$165.00-\$190.00
Principal Consultant	\$165.00-\$190.00
<b>Biological Services</b>	
Biological Technician	\$50.00 - \$85.00
Certified Range Manager	\$95.00-\$110.00
Senior Biologist	\$95.00-\$110.00
Certified Wildlife Biologist	\$110.00
<b>Engineering Services</b>	
Engineering Technician	\$55.00 - \$75.00
Staff Engineer	\$90.00
Associate Engineer	\$100.00
Professional Land Surveyor	\$110.00 - \$115.00
Senior Engineer	\$145.00 - \$160.00
Survey Crew	\$110.00 - \$190.00
<b>Equipment Classifications</b>	
	<b>Rate</b>
Large Format Color Printer	\$38.00/hour
Small Format Color Printer – Color Copies	\$1.00/copy
Small Format Color Printer – Black & White	\$0.50/copy
Small Format Black & White Printer	\$0.15/copy
Faxes	\$2.00/page
Vehicle Mileage	\$0.60/mile
<b>Administration</b>	
Admin Clerk/ Document Production Technician	\$45.00
Admin Sr. Clerk	\$60.00
Admin Supervisor I/ Document Production Supervisor	\$70.00

**Materials and Travel Expenses:** Billed as direct reimbursement plus 15%

**Subcontractors:** Billed as direct reimbursement plus 15%

**Terms:** Due and payable upon receipt. 1 ¾ % per month (21% per annum) finance charge will be added to any balance 30 days past due.

**Note:** Rate Schedule will be modified annually to reflect annual increases not to exceed 10 percent.

## **EXHIBIT C**

### **PROJECT SCHEDULE**

The nature of this work is such that the COUNTY, and its CONSULTANT, Vestra Resources, Inc., are to be reactionary to the actions of the State.

All work to be performed by Vestra is to be first approved by, or with the knowledge of, the COUNTY Director of Public Works.

Accordingly, there is no specific project timetable, other than all work under this contract is to be completed by June 30, 2015.

# PLUMAS COUNTY PUBLIC WORKS DEPARTMENT

1834 EAST MAIN STREET, QUINCY CA 95971 – PHONE (530) 283-6268 FACSIMILE (530) 283-6323  
Robert A. Perreault Jr., Director Joe Blackwell, Deputy Director



## **AGENDA REQUEST**

for the August 5, 2014 meeting of the Plumas County Board of Supervisors

July 28, 2014

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

A handwritten signature in black ink, which appears to read 'Robert A. Perreault', is written over the printed name.

Subject: Consider Resolution for the PG&E Undergrounding Project in Greenville to set time and date for Public Hearing in regard to Greenville Overhead Utility Conversion District No. 6

## **Background:**

In conjunction with the State Route 89 Project in Greenville, this undergrounding project has been in progress since 2008. The utility companies involved in the project are:

1. Pacific Gas & Electric
2. Frontier Communications
3. New Day Broadband

At the request of some of the utilities involved in the project, the boundaries of the proposed district have been established, modified, re-established and modified again.

Due to the high cost of placing overhead utilities underground, there has been reticence to participate from 2 of the 3 utilities that would be involved in this project. New Day Broadband has notified Public Works staff that they will not take part, and Frontier Communications, which provides landline telephone service to Greenville, has indicated that it will be difficult for them to cover the costs of their share of the undergrounding project. Since this project has been delayed until 2015, Frontier Communications has requested that this public hearing process be conducted once again in order to provide a forum for their concerns.

This Public Hearing will also present an opportunity to modify and finalize the district map.

Attached is a draft Resolution.

## **Recommendation:**

Public Works staff respectfully recommends that the Board of Supervisors establish September 9, 2014 at 11:30 AM as the date and time for a public hearing on this matter, to be conducted as part of the Board of Supervisors regular meeting agenda for the meeting scheduled for Room 308 of the County Courthouse, 520 Main Street, Quincy, CA; and to adopt the attached Resolution.

## RESOLUTION NO. 14-

**Calling Public Hearing to Determine            )  
Whether Greenville Overhead Utility        )  
Conversion District No. 6 Shall Be Formed)**

**WHEREAS**, Title 7, Chapter 2 of the Plumas County Code establishes a procedure for the creation of underground utility districts and requires as the initial step in such procedure the holding of a public hearing to ascertain whether public necessity, health, safety, or welfare requires the removal of poles, overhead wire and associated overhead structures and the underground installation of wires and facilities for supplying electric, communication or similar or associated services in any such district; and,

**WHEREAS**, it has been recommended that such an underground utility district (hereinafter called District) be formed from approximately 200 feet to 800 feet northwest of Main Street along State Route 89, from 250 feet to 800 feet southwest of State Route 89 along Main Street, from 200 feet to 1600 feet northeast of State Route 89 along Main Street, and include the entire lengths of Willow Street and Franklin Alley to supplement and extend existing underground utility districts in Greenville, California,

**NOW, THEREFORE, BE IT RESOLVED** as follows:

1. **NOTICE IS HEREBY GIVEN** that a public hearing will be held by the Board of Supervisors of the County of Plumas, State of California, on the 9<sup>th</sup> day of September, 2014, at the hour of 11:30 AM in the Supervisors Room, Courthouse, Quincy, California to ascertain whether public necessity, health, safety, or welfare requires the removal of poles, overhead wire and associated overhead structures and the underground installation of wires and facilities for supplying electric, communication or similar or associated services in the District hereinabove described.
2. At such hearing, all persons interested shall be given an opportunity to be heard. Said hearing may be continued from time to time as may be determined by the Plumas County Board of Supervisors.
3. The County Clerk shall notify all affected property owners as shown on the last equalized assessment roll and utilities concerned of the time and place of such hearing by mailing a copy of this resolution to such property owners and utilities concerned at least ten days prior to the date.
4. The area proposed to be included in the District is shown upon that certain map entitled **GREENVILLE OVERHEAD UTILITY CONVERSION DISTRICT NO. 6** which is on file in the office of the Plumas County Clerk, Courthouse, Quincy, California.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 5<sup>th</sup> day of August, 2014, by the following vote:

**AYES:** Supervisors

**NOES:** Supervisors

**ABSENT:** Supervisors

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Chair, Board of Supervisors

ATTEST:

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Clerk of the Board of Supervisors

4B

2014 HR 2389 TITLE III				
<u>APPL. NO.</u>	<u>APPLICANT</u>	<u>CATEGORY/PROJECT</u>	<u>AMOUNT REQUESTED</u>	<u>STATUS</u>
1	Plumas County OES Wildfire Prevention Jerry Sipe	I/II	\$ 90,000.00	
2	Plumas County Sheriff Search & Rescue Dean Canalia	II	\$ 25,000.00	
3	Plumas County Sheriff OES Radio Tower and Vault Project Dean Canalia	II	\$ 130,482.86	
4	Plumas County Fire Safe Council Coordination 2016-2018 Nils Lunder	I/II/III	\$ 100,000.00	
CONTINGENCY BALANCE RECEIVED FOR 2014			\$ 59.02	
			\$ 245,482.86	
TOTAL APPLICATIONS			\$ 345,482.86	
BALANCE			\$ (99,941)	

**Category I**

*Carry out activities under the Firewise Communities program to provide to homeowners in fire-sensitive ecosystems education on, and assistance with implementing techniques in home siting, home construction, and home landscaping that can increase the protection of people and property from wildfires*

**Category II**

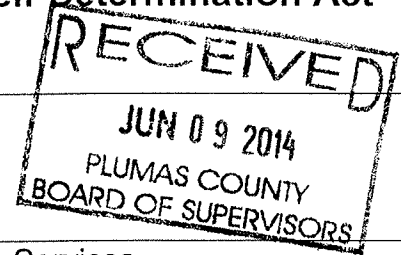
*Reimburse the participating county for search and rescue and other emergency services, including firefighting, that are (a) performed on Federal land after the date on which the use was approved or (b) paid for by the participating county*

**Category III**

*Develop community wildfire protection plans in coordination with the Secretary of Agriculture*

**2014 Title III, Secure Rural Schools and Community Self-Determination Act  
Plumas County**

**1**



<b>1.</b>	<b>Project Title: Plumas County Wildfire Prevention</b>	
	<b>Group Submitting Project:</b> Plumas County Office of Emergency Services	
	<b>Requested Grant Amount:</b> \$90,000	<b>Funding Period:</b> 7/1/2015 to 6/30/2016
		<b>Contact Name:</b> Jerry Sipe
		<b>Address:</b> 270 County Hospital Road #127 Quincy, CA 95971
		<b>Phone:</b> 530-283-6367
		<b>E-Mail:</b> jerrysipe@countyofplumas.com
<b>2.</b>	<b>Project Summary</b> This project continues wildfire prevention, planning, mitigation and response efforts throughout Plumas County by assisting, creating and updating community wildfire protection plans, fire prevention planning, outreach and education, and ongoing activities of the Fire Prevention Specialist.	
<b>3.</b>	<b>How does the project address the activities authorized by Title III? Check all that apply:</b>  <div style="margin-left: 20px;"> <input checked="" type="checkbox"/> <i>I. Carry out activities under the Firewise Communities program to provide to homeowners in fire-sensitive ecosystems education on, and assistance with implementing, techniques in home siting, home construction, and home landscaping that can increase the protection of people and property from wildfires.</i> </div> <div style="margin-left: 20px;"> <input checked="" type="checkbox"/> <i>II. Reimburse the participating county for search and rescue and other emergency services, including firefighting, that are (a) performed on Federal land after the date on which the use was approved and (b) paid for by the participating county.</i> </div> <div style="margin-left: 20px;"> <input type="checkbox"/> <i>III. Develop community wildfire protection plans in coordination with the Secretary of Agriculture.</i> </div>	
	<b>Explain:</b> See project work plan below.	



## **\_014 Title III, Secure Rural Schools and Community Self-Determination Act Plumas County**

### **4. Project Workplan:**

- Facilitate continued cooperation and coordination between and among Plumas County Firesafe Council, Plumas County Fire Chief's Association, existing Fire Protection (or service) Districts, Cal Fire, US Forest Service and other fire prevention agencies by regularly attending meetings, providing updates, developing reports and providing wildfire prevention information and knowledge as appropriate.
- Work to increase the number of Firewise Communities throughout Plumas County through education and outreach to the local fire departments, various community organizations and the public.
- Provide wildfire prevention consultation and advice upon request to the Plumas County Planning Department and the Plumas County Planning Commission through review and comment on various plans and documents including but not limited to the draft Plumas County General Plan and the associated environmental document, and the county's Multi-hazard Mitigation Plan.
- Facilitate input from Plumas County Fire Departments regarding the Community Wildfire Protection Plan (CWPP) and Firewise Community development and assist Plumas County Fire Safe Council in coordinating, reviewing, and updating the CWPP.
- Work with Fire Safe Council, local fire departments, community leaders and organizations to develop wildfire prevention strategies and mitigation measures.
- Provide updates to the Plumas County Board of Supervisors during a regularly scheduled and publicly held Board meetings.
- Develop and implement action plans to provide homeowner education and outreach for properties located outside existing fire protection district boundaries.
- Reimbursement for response and support to wildfire incidents threatening local communities.

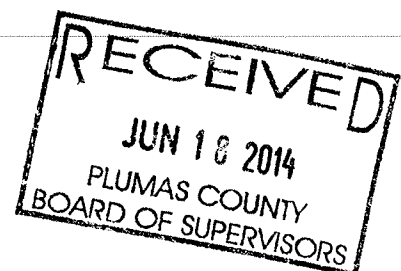
**.014 Title III, Secure Rural Schools and Community Self-Determination Act  
Plumas County**

- |          |  |
|----------|--|
| <b>5</b> | <p><b>Project Budget:</b><br/>Ongoing activities and continuing contract with Fire Prevention Specialist: \$90,000</p> |
|----------|--|

**2014 Title III, Secure Rural Schools and Community Self-Determination Act  
Plumas County**

2

1.	<b>Project Title:</b> Plumas Co. Sheriff's Office Search and Rescue Reimbursement Project	
	<b>Group Submitting Project:</b> Plumas Co. Sheriff's Office	
	<b>Requested Grant Amount:</b> \$25,000	<b>Funding Period:</b> 2014 to 2015
	<b>Contact Name:</b> A/S Dean Canalia	
	<b>Address:</b> 1400 E Main St Quincy, CA	
	<b>Phone:</b> 530-283-6390	
		<b>E-Mail:</b> dcanalia@pcso.net
2.	<p><b>Project Summary</b> The Plumas County Sheriff's Office and Plumas County Search and Rescue are the primary responders to all search and rescue (SAR) related missions within the County. Due to the significant amount of federal land in the County, almost all SAR related calls end up being on USFS controlled land. The Plumas County Sheriff's Office Dispatch Center coordinated response to these calls with all agencies, within and outside of Plumas County.</p> <p>With current economic issues, many times available personnel to handle these calls are lacking and the missions are not staffed adequately without depleting overtime funding. This in turn would tax the existing budget and threaten general law enforcement service responses. The Sheriff's Office is seeking these funds to adequately respond to SAR related calls on federal land with enough staff to handle the mission. This provides the best service possible with available resources for the residents and visitors to Plumas County in a timely and professional manner during these emergencies.</p>	



**2014 Title III, Secure Rural Schools and Community Self-Determination Act  
Plumas County**

**3. How does the project address the activities authorized by Title III? Check all that apply:**

☐ I. Carry out activities under the Firewise Communities program to provide to homeowners in fire-sensitive ecosystems education on, and assistance with implementing, techniques in home siting, home construction, and home landscaping that can increase the protection of people and property from wildfires.

☒ II. Reimburse the participating county for search and rescue and other emergency services, including firefighting, that are (a) performed on Federal land after the date on which the use was approved and (b) paid for by the participating county.

☐ III. Develop community wildfire protection plans in coordination with the Secretary of Agriculture.

**Explain: The Plumas County Sheriff's Office is responsible for all SAR related activities in Plumas County. Both paid and volunteer resources respond to SAR related calls on federal lands, with the response coordinated through the Sheriff's Office Dispatch Center. The Sheriff's Office is seeking reimbursement for actual expenses incurred during the SAR calls on USFS lands, as well as other related emergency responses. This includes wages and benefits for those involved Sheriff's employees, mileage, fuel, repair or replacement of equipment damaged or destroyed and training of department personnel**

**2014 Title III, Secure Rural Schools and Community Self-Determination Act  
Plumas County**

4. **Project Workplan:** By using established financial tracking mechanisms currently in place within the Sheriff's Office, the Sheriff will use these funds to cover salaries and benefits of Sheriff Office employee's involved in the dispatch, and response to SAR and other related emergency calls on federal lands. The funds will also be used to *reimburse actual expenses incurred in these missions as they relate to vehicle repair, replacement, fuel, incidental expenses and repairing or replacing damaged or destroyed SAR equipment.*

The utilization of these funds allows the Sheriff's Office to staff missions effectively without undue negative impact on existing budgets which have already been reduced to a point where basic services are in jeopardy.

**2014 Title III, Secure Rural Schools and Community Self-Determination Act  
Plumas County**

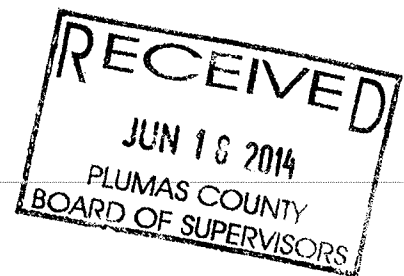
**5 Project Budget:**

Salaries and benefits	\$18,000
Equipment repair and replacement	\$5,000
Vehicle Repair, Maintenance and Fuel	<u>\$2,000</u>
 Total	 \$25,000

2014 Title III, Secure Rural Schools and Community Self-Determination Act  
Plumas County

3

1.	<b>Project Title:</b> Plumas Co. Sheriff's Office Radio Tower and Vault Project	
	<b>Group Submitting Project:</b> Plumas Co. Sheriff's Office and Office of Emergency Services	
	<b>Requested Grant Amount:</b> \$130,482.86	<b>Funding Period:</b> 2014 to 2015
		<b>Contact Name:</b> A/S Dean Canalia
		<b>Address:</b> 1400 E Main St Quincy, CA
		<b>Phone:</b> 530-283-6390
		<b>E-Mail:</b> dcanalia@pcso.net



## 2014 Title III, Secure Rural Schools and Community Self-Determination Act Plumas County

2. **Project Summary** The FCC mandate to narrowband all land mobile radio system in frequency bands used by the Sheriff's Office and Plumas County public safety agencies had a dramatic negative affect on public safety radio reception and transmission coverage. In fact upwards of 30% of the area coverage available has disappeared after narrow banding was implemented and other areas have very diminished communications. Virtually all the areas that lost or diminished coverage are on USFS lands.

The loss of coverage has affected Search and Rescue (SAR) responses more than any other type of call for service. Almost exclusively, the areas impacted with reduced communications are on USFS lands. Now, many times we find that during SAR calls there is no communications available that can reliably reach the Sheriff's Office dispatch center directly. While at times these communication needs are routine, in almost every SAR call the victim is found and the needed radio communications becomes critical. Now this may require someone to drive, or walk, for miles to get to a place the radio works. This problem, obviously, can have a very negative affect on SAR personnel who may get hurt and can't immediately get help of for the follow-up needs of the victims that are the source of the original call for service.

The obvious fix is to move back to wide band mode and recover the coverage lost in our communication systems. This is not an option as the law no longer allows wide band radio emissions and the penalties for using wide band emissions is very high. The only viable option to fix this communication problem is to build sites with better coverage than what is available now, tie the communication system to the microwave network we have already built out and start a transition to digital radio transmissions. All of these fixes combined together will make for improved communications as proven by other agencies with similar needs and topography.

This grant application will help move forward plans to fix radio communication lost in remote areas of the county on lands managed by the USFS.



**2014 Title III, Secure Rural Schools and Community Self-Determination Act  
Plumas County**

**3. How does the project address the activities authorized by Title III? Check all that apply:**

☐ I. Carry out activities under the Firewise Communities program to provide to homeowners in fire-sensitive ecosystems education on, and assistance with implementing, techniques in home siting, home construction, and home landscaping that can increase the protection of people and property from wildfires.

☒ II. Reimburse the participating county for search and rescue and other emergency services, including firefighting, that are (a) performed on Federal land after the date on which the use was approved and (b) paid for by the participating county.

☐ III. Develop community wildfire protection plans in coordination with the Secretary of Agriculture.

**Explain: To achieve an acceptable level of search and rescue related services, reliable communications are essential. New, update towers and vaults need to be added to critical sites to help re-establish areas that have lost communication capabilities. A lack of communications in remote areas is dangerous for first responders to SAR related calls and detrimental to the search, rescue and treatment of the victims that need help. This project continues to build on similar work started with previous grants**

**2014 Title III, Secure Rural Schools and Community Self-Determination Act  
Plumas County**

- 4. Project Workplan:** Continue to pursue special use permits and partner governmental agencies to bring the project to completion. The federal permit process is lengthy and cumbersome, but there is buy in from federal agencies that have put the process on a faster track. Final approvals are expected soon and new special use permits will be submitted for additional projects.

Once the permit is in hand, build out should only take about four months, weather permitting. It is our goal to contact for services for all projects using the same vendor to streamline the project timeline.

**5 Project Budget:**

<b>Purchase, and Install Radio Vaults and Towers</b>	<b>\$130,482.86</b>
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2014 Title III, Secure Rural Schools and Community Self-Determination Act  
Plumas County

4

1. **Project Title:** Plumas County Fire Safe Council Coordination 2016-2018

**Group Submitting Project:** *Plumas County Fire Safe Council (PC FSC)*

**Requested Grant Amount:**  
\$100,000

**Funding Period:** 7-1-2016 to 6-30-2018

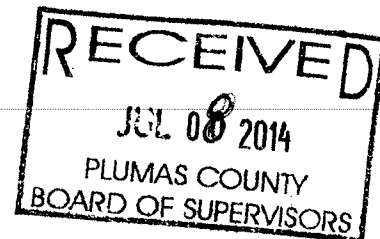
**Contact Name:** Nils Lunder, Coordinator

**Address:** PCFSC

PO Box 1225, Quincy, CA 95971

**Phone:** 530 283-3739 or 530 258-6936

**E-Mail:** [nils@deercreekresources.com](mailto:nils@deercreekresources.com)



## 2014 Title III, Secure Rural Schools and Community Self-Determination Act Plumas County

### 2. Project Summary

The Plumas County Fire Safe Council is seeking grant funds to continue the coordination of Council activities. These efforts will facilitate activities relating to the Firewise Communities program. We will provide homeowners in fire-sensitive ecosystems education on, and assistance with implementing techniques in home siting, home construction, and home landscaping that can increase the protection of people and property from wildfires in the Wildland Urban Interface (WUI). This will include the development of new Community Wildfire Protection Plans, the development of new Fire Safe educational materials, implementation of a variety of Firewise/Fire Safe projects for wildfire mitigation activities and to review, update and implement the County's Community Wildfire Protection Plan (CWPP).

Key goals of this project are:

1. To provide homeowners and communities in Plumas County's fire-sensitive ecosystems education on, and assistance with the implementation of efforts to increase the protection of people and property from wildfires (Firewise Program Activities).
2. To monitor, update and implement projects identified in the Plumas County CWPP, including the development of new Community Wildfire Protection Plans.

Project activities that will help to achieve these goals are:

1. Providing Fire Safe and Firewise leadership in Plumas County through coordination of Council activities.
2. Working with Federal, State and local agencies to implement the County's CWPP for activities directly related to the above goals.
3. Assist communities in developing projects and grant requests directly related to the above goals.
4. Work with communities to pursue Firewise Communities Program membership, Community Assessments and Home Ignition Zone Assessments.

There are more than 60 "communities at risk" (a community at risk from wildfires originating on public lands) identified in Plumas County's Community Wildfire Protection Plan. These communities all exist in fire-sensitive ecosystems. Each community at risk qualifies for assistance from these Firewise program activities.

Wildfire preplanning funds are limited and difficult to attain from state and federal sources, as a result, PC FSC is requesting that the Board of Supervisors provide \$100,000 for multi-year (2 years) funding for PC FSC. This current request is in addition to Title III funds approved by the PC Board of Supervisors in 2012, but not yet expended. PC FSC will use the proposed new funding for organizational staffing, capability and capacity to continue pursuing its mission, ***"To reduce the loss of natural and manmade resources caused by wildfire through Firewise Community programs and pre-fire activities"***, in an open, accessible and inclusive manner throughout Plumas County. Our council works closely with Plumas County Office of Emergency Services, Fire Departments, private landowners, State and Federal Agencies to develop and implement projects that provide countywide wildfire mitigation.

## 2014 Title III, Secure Rural Schools and Community Self-Determination Act Plumas County

### 3. How does the project address the activities authorized by Title III? Check all that apply:

XX I. Carry out activities under the Firewise Communities program to provide to homeowners in fire-sensitive ecosystems education on, and assistance with implementing, techniques in home siting, home construction, and home landscaping that can increase the protection of people and property from wildfires.

\_\_\_\_ II. Reimburse the participating county for search and rescue and other emergency services, including firefighting, that are (a) performed on Federal land after the date on which the use was approved and (b) paid for by the participating county.

XX III. Develop community wildfire protection plans in coordination with the Secretary of Agriculture.

#### **Explain:**

Similar to the national Firewise Communities Program, the PC FSC coordinates a multi-agency effort designed to reach beyond the fire service by involving homeowners, community leaders, planners, developers and others in the effort to protect people, property, and natural resources from the risk of wildland fire - before a fire starts. PC FSC will continue to provide residents with education, information & assistance in wildfire mitigation efforts to protect homes in the Wildland Urban Interface (WUI) throughout the County.

PCFSC will also continue to work with County staff, Community Fire Departments, State and Federal land management agencies and private landowners to review and update where necessary Plumas County's CWPP, which was originally developed by the Council.

## 2014 Title III, Secure Rural Schools and Community Self-Determination Act Plumas County

### 4. Project Workplan:

All project activities to occur between January 1, 2016 and December 31, 2018

#### **Coordination, CWPP monitoring & wildfire mitigation project development:**

- Continue to provide leadership and capacity to develop & implement PC FSC and Firewise Communities wildfire mitigation activities
- Continue to provide leadership and capacity to develop new Firewise Communities
- Continue to conduct monthly PC FSC meetings and management activities associated with those meetings
- Continue to provide Council communications and correspondence as necessary
- Continue to provide leadership and consultation on mitigation measures to County staff for implementing CWPP and Firewise Communities programs
- Continue to propose mitigation actions to County staff to mitigate potential adverse impacts to homes & communities from wildfire
- Continue to develop responsive educational programs to assist community members in preparing for wildfire
- Continue to develop and distribute educational materials on wildfire mitigation efforts to protect homes in the WUI
- Continue to develop responsive media notices to assist community members in preparing for wildfire
- Continue to review, monitor & update Plumas County's Community Wildfire Protection Plan
- Continue to respond to requests from local communities that wish to become recognized by the Firewise Communities USA program
- Continue to work with neighboring FSC's and other County communities, residents and fire departments, to provide assistance in the development of funding requests for wildfire mitigation activities for homes, communities and forest lands within the WUI.

Including the following activities:

- Senior and disabled defensible space assistance,
- County and community planning,
- Community home ignition zone consultation education,
- Community fuel reduction projects around and between the home ignition zones,

#### **Website maintenance & enhancement:**

Continue maintaining, updating & enhancing PC FSC's website: [www.plumasfiresafe.org](http://www.plumasfiresafe.org)

#### **Fiscal Management**

Provide fiscal oversight, accounting, contracting services for mitigation activities, project reporting, compliance with all laws and project development assistance.

**2014 Title III, Secure Rural Schools and Community Self-Determination Act  
Plumas County**

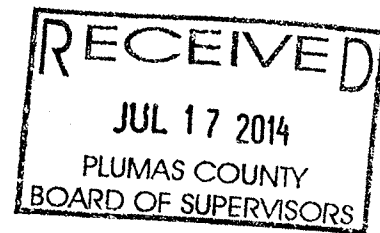
**5 Project Budget:**

<b>Cost Item</b>	<b>Requested Funds</b>
Contract Coordinator and other resource specialist as needed to accomplish identified tasks in the work plan.	<b>\$ 80,000</b>
Plumas Corporation Administration as fiscal sponsor (for Firewise Program , PC FSC & CWPP Activities)	<b>\$ 10,000</b>
Website upkeep/development, Educational material development, procurement & distribution.	<b>\$ 10,000</b>
<b>Total</b>	<b>\$100,000</b>



State of California – Natural Resources Agency  
DEPARTMENT OF FISH AND WILDLIFE  
Director's Office  
1416 Ninth Street, 12<sup>th</sup> Floor  
Sacramento, CA 95814  
[www.wildlife.ca.gov](http://www.wildlife.ca.gov)

EDMUND G. BROWN JR., Governor  
CHARLTON H. BONHAM, Director



July 16, 2014

Jon Kennedy, Chair  
Plumas County Board of Supervisors  
Plumas County Courthouse  
520 Main Street, Room 309  
Quincy, CA 95971

**CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE HIGH MOUNTAIN LAKE NATIVE AMPHIBIAN HABITAT RESTORATION PROJECT, GOLD LAKE, PLUMAS COUNTY**

Dear Supervisor Kennedy:

The California Department of Fish and Wildlife (Department) received your letter dated June 17, 2014 regarding the High Mountain Lake Native Amphibian Habitat Restoration Project (Restoration Project) proposed to occur in Gold Lake, in the Bucks Lake Wilderness, Plumas National Forest, in Plumas County. I apologize for the delay in this reply letter. Your June 17, 2014 letter raised several questions regarding the Department's compliance with the California Environmental Quality Act (CEQA) in the Department's planning for this Restoration Project. In short, the Department, as a regulatory agency, has complied with CEQA in planning to carry out the Restoration Project.

The Restoration Project is a "project" as defined under CEQA. As the lead agency for this Restoration Project, the Department determined that the Restoration Project was exempt from CEQA pursuant to Section 15307 of the CEQA Guidelines. Section 15307 provides, in part, that certain projects are exempt from CEQA that consist of actions taken by regulatory agencies as authorized by state law to assure the restoration of a natural resource. Examples listed in the CEQA Guidelines include wildlife preservation activities of the California Department of Fish and Wildlife.

The Restoration Project is being undertaken to restore habitat to benefit declining native amphibian species, primarily the Sierra Nevada yellow legged frog. The Sierra Nevada yellow legged frog is listed as Endangered under the Federal Endangered Species Act and is listed as Threatened under the California Endangered Species Act. Increases in the population size and occupied habitat of the Sierra Nevada mountain yellow legged frog will help facilitate the recovery and delisting of the species. As the regulatory fish and wildlife agency of the state, it is the Department's responsibility to protect and restore habitat for threatened and endangered species in the state as well as to provide for the beneficial uses of fish and wildlife.

Habitat restoration activities in this Project include the removal of non-native brook trout, using gill nets, at a single lake, Gold Lake, in the Bucks Lake Wilderness, Plumas National Forest. On April 21, 2014, the Department filed a Notice of Exemption for the Restoration Project for purposes of CEQA with the Office of Planning and Research in Sacramento, and with the Plumas County Clerk.



In so doing the Department provided the public notice required by CEQA for the project. As you know, Department staff attended your Board meeting on May 6, 2014 to inform the supervisors in person and answer questions regarding the project. I have discussed with Ms. Tina Bartlett, the Department's Regional Manager, my going-forward goal of engaging with the County at the earliest possible moment for future restoration projects.

Your June 17, 2014 letter also asserts that the Department must comply with the National Environmental Policy Act (NEPA) prior to implementing the Restoration Project. As a regulatory agency of the state of California, the Department must comply with CEQA, but is not also required to comply with the federal National Environmental Policy Act, which applies to the actions of federal agencies. As referenced in your June 17, 2014 letter, the Department is utilizing federal funding from the U.S. Fish and Wildlife Service, in part, to carry out the Restoration Project. The Department believes that appropriate NEPA processes have been completed in order for the U.S. Fish and Wildlife Service to authorize our receipt of federal funding for this project. The Restoration Project was developed and will be implemented under a Federal Endangered Species Act grant proposal.

The Department has taken several steps in recent years to provide increased recreational angling opportunities in Plumas County. As a result of changes in recent years to the Department's implementation of its Hatchery and Stocking Program, several destination fisheries in Plumas County have been receiving more than their normal planting allotments of trout. In particular, Antelope Reservoir has received double its normal allotment of brook trout, Bucks Lake has received almost triple its normal allotment of brown trout, and Lake Almanor has received significant increases in the number of sub-catchable brown trout plantings. In all, the Department has planted approximately 30,000 pounds of trout above and beyond the normal planting allotments for Plumas County waters. The Department has also been conducting assessments on waters where planting ceased as a result of the Department's changes in the implementation of its Hatchery and Stocking Program. It is our hope that following these assessments the Department will be able to resume planting at some of these locations.

I appreciate the Board's interest in ensuring the future of fishing and recreational angling opportunities in Plumas County, which is also an interest of mine. The Restoration Project should be considered taking into account the totality of the Department's efforts in the county regarding angling opportunity. On balance, the Restoration Project involves one 20 surface acre lake only accessible by foot and not heavily used for fishing whereas elsewhere in the county the Department has increased recreational opportunity on three highly popular water bodies accessible by foot, boat, and car with a combined size of approximately 30,750 surface acres.

It is my sincere hope that the Plumas County Board of Supervisors will support the Department as it embarks this summer on implementing this Restoration Project, which the Department believes is a critical step toward the recovery and delisting of the Sierra Nevada yellow-legged frog.

Jon Kennedy, Chair  
Plumas County Board of Supervisors  
July 16, 2014  
Page 3

Should you have further questions and or concerns, please contact Tina Bartlett, Regional Manager (Region 2), at (916) 358-2898 or at [tina.bartlett@wildlife.ca.gov](mailto:tina.bartlett@wildlife.ca.gov).

Sincerely,



Charlton H. Bonham  
Director

cc: The Honorable Edmund G. Brown, Jr.  
Governor of California  
State Capitol  
Sacramento, CA 95814

The Honorable Ted Gaines  
California State Senate  
State Capitol, Room 3070  
Sacramento, CA 95814

Honorable Brian Dahle  
California State Assembly  
State Capitol, Room 2174  
Sacramento, CA 95814

John Laird, Secretary  
California Natural Resources Agency  
1416 Ninth Street, Suite 1311  
Sacramento, CA 95814

ec: California Department of Fish and Wildlife

Dan Yarraguirre, Deputy Director  
Wildlife and Fisheries Division  
[dan.yarraguirre@wildlife.ca.gov](mailto:dan.yarraguirre@wildlife.ca.gov)

Susan LaGrande, Deputy Director  
Legislative Affairs Division  
[susan.lagrande@wildlife.ca.gov](mailto:susan.lagrande@wildlife.ca.gov)

Tina Bartlett, Manager  
North Central Region (Region 2)  
[tina.bartlett@wildlife.ca.gov](mailto:tina.bartlett@wildlife.ca.gov)

Stafford Lehr, Chief  
Fisheries Branch, Wildlife and Fisheries Division  
[stafford.lehr@wildlife.ca.gov](mailto:stafford.lehr@wildlife.ca.gov)



5A

**RESOLUTION NO. 14-**

**A RESOLUTION OF THE PLUMAS COUNTY BOARD OF SUPERVISORS RECOGNIZING  
AUGUST 11<sup>TH</sup> AS NATIONAL "CALL BEFORE YOU DIG DAY"  
AS REQUESTED BY PACIFIC GAS & ELECTRIC**

**WHEREAS**, Excavators, homeowners, and professional contractors can save time and money while making California's communities a safer place to live and work by dialing 811 in advance of all digging projects; and

**WHEREAS**, The 811 "Call Before You Dig" program is a vital public education and awareness program dealing with the safety of subsurface excavation, and education is the key to promoting safe digging practices; and

**WHEREAS**, The five steps to a safe excavation are: survey and mark, call before you dig, wait the required time, respect the marks, and dig with care; and

**WHEREAS**, Utility lines are often buried only a few inches underground, making them easy to strike and cause damage and harm even during shallow excavation projects; and

**WHEREAS**, More than 170,000 underground utility lines are struck each year in the United States and approximately 33 percent of all digging damages in the United States result from not calling 811 before digging; and

**WHEREAS**, Undesired consequences, such as service interruption, outages, damage to public and private infrastructure and property, damage to the environment, personal injury, and death, are risked by failing to call 811 before digging or safely marking utility lines; and

**WHEREAS**, Calling 811 to be connected to a "One Call Center" before digging, respecting the color-coded lines that demarcate underground utilities, and digging with care around the marked lines will help keep Californians safe and prevent damages and destruction; and

**WHEREAS**, As California's economy recovers from the recent recession and the state's economic recovery stimulates new construction, new construction requires supporting infrastructure, and California's underground utility infrastructure is jeopardized by unintentional damage caused by those who fail to call before digging; and

**WHEREAS**, Underground Service Alert of Northern California and Nevada, in cooperation with California's public and private utilities, provide an effective damage prevention service that protects California's citizens, communities, public services, environment, and underground facilities at no cost to the caller; and

**WHEREAS**, The free notification service provided by Underground Service Alert of Northern California and Nevada has dramatically reduced the number of accidents causing property damage, personal injury, and interruption of vital services;

**WHEREAS**, California public agencies should enforce California Government Code 4216 regarding safe excavation practices, permitting and civil penalties;

**NOW, THEREFORE, BE IT RESOLVED**, by the County of Plumas recognizes August 11 2014 as the National "Call Before You Dig Day" and encourages all excavators, homeowners, and professional contractors to call 811 in advance of all digging projects.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a special meeting of said Board held on the 5<sup>th</sup> day of August, 2014 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

\_\_\_\_\_  
Chair, Board of Supervisors

**ATTEST:**

\_\_\_\_\_  
Clerk of the Board of Supervisors



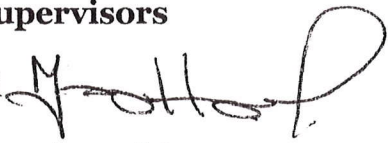
GREGORY J. HAGWOOD  
SHERIFF/CORONER

# Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

5B

## Memorandum

**DATE:** July 15, 2014  
**TO:** Honorable Board of Supervisors  
**FROM:** Sheriff Greg Hagwood   
**RE:** Agenda Item for the meeting of August 5, 2014

### It is recommended that the Board:

Approve and sign Federal Equitable Sharing Agreement and Certification for Sheriff's participation in the federal equitable sharing program for asset forfeitures for FY 13/14.

### Background and Discussion:

The Sheriff's Office currently participates in the federal equitable sharing program for asset forfeitures. A Federal Sharing Agreement and Certification must be submitted to the U.S. Department of Justice and the U.S. Department of the Treasury as a prerequisite to the approval of any equitable sharing request. Noncompliance may result in the denial of the agency's sharing request.

The Federal Annual Certification Report must be submitted each year, regardless of whether our agency received shared funds.

Submission of the Federal Equitable Sharing Agreement and Certification are prerequisites to the distribution of equitably shared cash, proceeds, and property. Submitting these documents in a timely manner will ensure that the Sheriff's Office does not lapse in compliance status and jeopardize any pending asset forfeitures that we are entitled to receive.

Approved as to form by County Counsel.



# Equitable Sharing Agreement and Certification



OMB Number 1123-0011  
Expires 9-30-2014

- ☐ Police Department ☒ Sheriff's Office ☐ Task Force (Complete Table A)  
☐ Prosecutor's Office ☐ National Guard Counterdrug Unit ☐ Other

\* Please fill each required field. Hover mouse over any fillable field for pop-up instructions. \*

**Agency Name:** PLUMAS COUNTY SHERIFF'S OFFICE

**NCIC/ORI/Tracking Number:** C A 0 3 2 0 0 0 0

**Mailing Address:** 1400 E. Main Street

**City:** Quincy

**State:** CA

**Zip:** 95971-9402

**Finance Contact:** First: Roni

Last: Towery

Phone: 530-283-6396

E-mail: [ronitowery@countyofplumas.com](mailto:ronitowery@countyofplumas.com)

**Preparer:**

First: Roni

Last: Towery

☒ Same as  
Finance Contact

Phone: 530-283-6396

E-mail: [ronitowery@countyofplumas.com](mailto:ronitowery@countyofplumas.com)

**Independent Public Accountant:**

E-mail: [smithnew@sbcglobal.net](mailto:smithnew@sbcglobal.net)

**Last FY End Date:** 06/30/2014

**Agency Current FY Budget:**

\$7,011,156.00

- ☐ **New Participant:** Read the Equitable Sharing Agreement and sign the Affidavit.
- ☒ **Existing Participant:** Complete the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.
- ☐ **Amended Form:** Revise the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.

## Annual Certification Report

Summary of Equitable Sharing Activity		Justice Funds <sup>1</sup>	Treasury Funds <sup>2</sup>
1	Beginning Equitable Sharing Fund Balance (must match Ending Equitable Sharing Fund Balance from prior FY)	\$54,275.47	
2	Federal Sharing Funds Received		
3	Federal Sharing Funds Received from Other Law Enforcement Agencies and Task Forces (To populate, complete Table B)		
4	Other Income		
5	Interest Income Accrued <span style="float: right;">Non-Interest Bearing <input type="radio"/> Interest Bearing <input checked="" type="radio"/></span>	\$136.18	
6	Total Equitable Sharing Funds (total of lines 1 - 5)	\$54,411.65	\$0.00
7	Federal Sharing Funds Spent (total of lines a - m below)	\$24,446.68	\$0.00
8	Ending Balance (difference between line 7 and line 6)	\$29,964.97	\$0.00

<sup>1</sup> Justice Agencies are: FBI, DEA, ATF, USPIS, USDA, DCIS, DSS, and FDA.

<sup>2</sup> Treasury Agencies are: IRS, ICE, CBP, TTB, USSS, and USCG.



Summary of Shared Funds Spent		Justice Funds	Treasury Funds
a	Total spent on salaries under permitted salary exceptions		
b	Total spent on overtime		
c	Total spent on informants, "buy money", and rewards	\$4,000.00	
d	Total spent on travel and training	\$9,100.25	
e	Total spent on communications and computers		
f	Total spent on weapons and protective gear	\$2,230.07	
g	Total spent on electronic surveillance equipment	\$9,116.36	
h	Total spent on buildings and improvements		
i	Total transfers to other participating state and local law enforcement agencies (To populate, complete Table C)		
j	Total spent on other law enforcement expenses (To populate, complete Table D)		
k	Total Expenditures in Support of Community-Based Programs (To populate, complete Table E)		
l	Total Windfall Transfers (To populate, complete Table F)		
m	Total spent on matching grants (To populate, complete Table G)		
n	<b>Total</b>	\$24,446.68	\$0.00
o	Did your agency receive non-cash assets? <input type="radio"/> Yes <input checked="" type="radio"/> No If yes, complete Table H.		

Please fill out the following tables, if applicable.

**Table A: Members of Task Force**

Agency Name	NCIC/ORI/Tracking Number
<input type="text"/>	<input type="text"/>

**Table B: Equitable Sharing Funds Received from other Agencies**

Transferring Agency Name, City, and State	Justice Funds	Treasury Funds
Agency Name: <input type="text"/>	<input type="text"/>	<input type="text"/>
NCIC/ORI/Tracking Number: <input type="text"/>	<input type="text"/>	<input type="text"/>

**Table C: Equitable Sharing Funds Transferred to Other Agencies**

Receiving Agency Name, City, and State	Justice Funds	Treasury Funds
Agency Name: <input type="text"/>	<input type="text"/>	<input type="text"/>
NCIC/ORI/Tracking Number: <input type="text"/>	<input type="text"/>	<input type="text"/>



**Table D: Other Law Enforcement Expenses**

Description of Expense	Justice Funds	Treasury Funds

**Table E: Expenditures in Support of Community-Based Programs**

Recipient	Justice Funds

**Table F: Windfall Transfers**

Recipient	Justice Funds	Treasury Funds

**Table G: Matching Grants**

Matching Grant Name	Justice Funds	Treasury Funds

**Table H: Other Non-Cash Assets Received**

Source	Description of Asset
Justice <input type="radio"/>	
Treasury <input type="radio"/>	

**Table I: Civil Rights Cases**

Name of Case	Type of Discrimination Alleged			
	<input type="checkbox"/> Race	<input type="checkbox"/> Color	<input type="checkbox"/> National Origin	<input type="checkbox"/> Gender
	<input type="checkbox"/> Disability	<input type="checkbox"/> Age	<input type="checkbox"/> Other _____	

### Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section, 1400 New York Avenue, N.W., Washington, DC 20005.

# Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal Equitable Sharing Program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

1. **Submission.** This Document must be submitted to [aca.submit@usdoj.gov](mailto:aca.submit@usdoj.gov) within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature submitted by fax. This will constitute submission to the Department of Justice and the Department of the Treasury.
2. **Signatories.** This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.
3. **Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's *Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide)*, and the Department of the Treasury's *Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide)*.
4. **Transfers.** Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of the Treasury, depending on the source of the funds, that the receiving agency is a current and compliant Equitable Sharing Program participant.
5. **Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures and other sources must not be commingled with federal equitable sharing funds. The Agency shall establish a separate revenue account or accounting code for state, local, Department of Justice, and Department of the Treasury forfeiture funds. Interest income generated must be accounted for in the appropriate federal equitable sharing account.

The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public funds as supplemented by requirements set forth in the current edition of the *Justice Guide* and the *Treasury Guide*, including the requirement in the *Justice Guide* to maintain relevant documents and records for five years.

The misuse or misapplication of shared resources or the supplantation of existing resources with shared assets is prohibited. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the *Justice or Treasury Guides*, depending on the source of the funds/property.

6. **Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

## Affidavit - Existing Participant

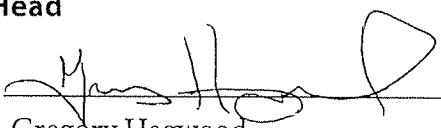
Under penalty of perjury, the undersigned officials certify that **they have read and understand their obligations under the Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the *Justice* and/or *Treasury Guides* during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.

**During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above?**      ☐ Yes    ☒ No

**If you answered yes to the above question, complete Table I**

### Agency Head

Signature:   
Name: Gregory Hagwood  
Title: Sheriff  
Date: 7/15/14  
E-mail: ghagwood@pcso.net

### Governing Body Head

Signature: \_\_\_\_\_  
Name: Jon Kennedy  
Title: Chair, Board of Supervisors  
Date: \_\_\_\_\_  
E-mail: pcbs@countyofplumas.com

### Subscribe to Equitable Sharing Wire:

The Equitable Sharing Wire is an electronic newsletter that gives you important, substantive, information regarding Equitable Sharing policies, practices, and procedures.


### Final Instructions:

- Step 1: Click to save for your records
- Step 2: Click to save in XML format

- Step 3: Email the XML file to [aca.submit@usdoj.gov](mailto:aca.submit@usdoj.gov)
- Step 4: Scan & email this Affidavit to [aca.affidavit@usdoj.gov](mailto:aca.affidavit@usdoj.gov)  
(Email subject line must include Agency NCIC/ORI Code)

### FOR AGENCY USE ONLY

Entered by \_\_\_\_\_

Entered on \_\_\_\_\_

☐ FY End: 06/30/2014

☒ NCIC: CA0320000

☐

State: CA

Preparer: Roni Towery

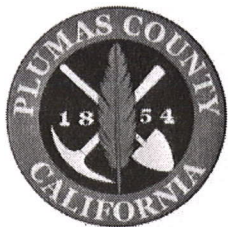
E-mail: [ronitowery@countyofplumas.com](mailto:ronitowery@countyofplumas.com)



Date Printed: July 03, 2014 10:04

Agency: PLUMAS COUNTY SHERIFF'S OFFICE

Phone: 530-283-6396



## **DEPARTMENT OF FACILITY SERVICES & AIRPORTS**

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645

(530) 283-6299 FAX: (530) 283-6103

501

**Dony Sawchuk**  
**Director**

Board Date: August 5, 2014

To: The Honorable Board of Supervisors

From: Dony Sawchuk, Director

**Subject: Approve Contract Addendum #3 for Tim Ringo, DBA Bob's Janitorial Service for the Custodial Maintenance Contract the Health & Human Services Building.**

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### **Background**

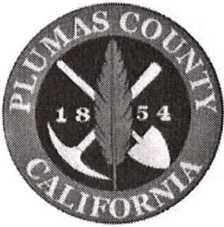
Bob's Janitorial Service is responsible for the Custodial Maintenance of the following facilities in this contract:

1. Health & Human Services Building

### **Recommendation**

Approve Contract Addendum #3 for Tim Ringo, DBA Bob's Janitorial Service for the Custodial Maintenance Contract the Health & Human Services Building.

The above referenced agreement has been approved as to form by County Counsel and is on file with the Clerk of the Board.



## **DEPARTMENT OF FACILITY SERVICES & AIRPORTS**

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103

502

**Dony Sawchuk**  
**Director**

Board Date: August 5, 2014

To: The Honorable Board of Supervisors

From: Dony Sawchuk, Director

Subject: Approve Lease Agreement between County of Plumas and Feather River College for the "Shelter House" at 264 County Hospital Road

---

### **Background**

FRC desires to lease the "Shelter House" in the orchard behind the H&HS Building. The building is currently vacant and is only partially used for storage. The building requires renovating and upgrades to make it habitable. FRC has agreed to lease the building "as is" and make the necessary improvements to convert the structure into student housing. The County will receive rent at the rate of \$1,000.00 per month and will not be responsible for any maintenance, improvements or utilities. The County will maintain a fire insurance policy on the structure.

### **Recommendation**

Approve Lease Agreement between County of Plumas and Feather River College for the "Shelter House" at 264 County Hospital Road.

The above referenced agreement has been approved as to form by County Counsel and is on file with the Clerk of the Board.



# Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

5E1

Mimi Khin Hall, MPH, CHES, Director

---

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
---	---	---	---	--

Date: July 28, 2014

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Item for August 5, 2014

**Item Recommendation:** Approve an Amendment to Agreement #PCPHA1314MS with Dr. Mark Satterfield to act as the County Health Officer/Medical Director from July 1, 2014 through December 31, 2014.

**Background Information:** As the Board is aware, State Health and Welfare Code mandates that each county provided the services of a County Health Officer/Medical Director. The County Health Officer is required to act as Medical Director for supervision of mid-level providers, oversee all clinical procedures, and public health nursing protocols. In recent years the Health Officer's role has expanded to include Public health Emergency Preparedness. The Plumas County Health Officer has traditionally demonstrated leadership during disasters and is responsible for medical oversight of the County Emergency Medical System.

The Amendment extends term of this Agreement through December 31, 2014 and in the amount of \$33,000.00.

Please contact me if you have any questions, or need additional information. Thank you.





# Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

5E2

Mimi Khin-Hall, MPH, CHES, Director

---

<input type="checkbox"/> <b>Administration &amp; Health Education</b> Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> <b>Clinic &amp; Nursing Services</b> Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> <b>Senior Nutrition &amp; Transportation</b> Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> <b>Veteran's Services Office</b> Suite 206 Quincy, CA 95971 (530) 283-6275 (530) 283-6425 Fax
--	--	--	--

**Date:** July 28, 2014

**To:** Honorable Board of Supervisors

**From:** Mimi Khin Hall

**Agenda:** Item for August 5, 2014

**Recommendation:** Approve Cooperative Agreement #FRC1415PCPHA between Feather River College and Public Health to provide various health care services to students attending Feather River College, and direct the Chair to sign.

**Background Information:** As the Board is aware Plumas County Public Health Agency has provided health services to students at Feather River College for many years. These services include; counseling and health education, assessment and/or referral.

Through this Cooperative Agreement Feather River College will cover the cost of providing these health services to students attending Feather River College. No additional staff is needed to provide these services. The Cooperative Agreement is effective July 1, 2014 through June 30, 2015 and is in the amount of \$25,000.00.

This agreement was reviewed and approved by County Counsel, a copy of which is on file with the Clerk of the Board for your review.

Please contact me should you have any questions or need additional information.

Thank you.



# Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> <b>Administration &amp; Health Education</b> Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> <b>Clinic &amp; Nursing Services</b> Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> <b>Senior Nutrition &amp; Transportation</b> Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> <b>Environmental Health</b> Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> <b>Environmental Health – Chester</b> 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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**Date:** July 28, 2014

**To:** Honorable Board of Supervisors

**From:** Mimi Hall

**Agenda:** Consent Agenda Item for August 5, 2014

**Item Description/Recommendation:** Approve a Resolution to accept Agreement Number 14-10049 with the State of California Department of Public Health for Childhood Lead Poisoning Prevention Program funding, and authorize the Director of Public Health to sign as the Board's designee.

**Background Information:** Plumas County Public Health Agency has been providing lead poisoning prevention services to Plumas County residents for several years. CLPPP provides funding for personnel and operating expenses for Public Health. Funds support staff efforts in surveillance, case finding, specimen collection, and follow-up. Program goals include the early detection of lead poisoned and at risk children, and elimination of lead hazards countywide.

Plumas County Public Health Agency has been awarded \$60,000.00 for the Childhood Lead Poisoning Prevention Program (CLPPP) for FY's 2014-2015, 2015-2016 and 2016-2017. The Agreement and resolution was reviewed by County Counsel. A copy of the agreement is on file with the Clerk of the Board for your review.

Please contact me should you have any questions, or need additional information.

Thank you.



**A RESOLUTION TO ACCEPT AGREEMENT NUMBER 14-10049 FROM THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH FOR CHILDHOOD LEAD POISONING PREVENTION PROGRAM FUNDING FOR FISCAL YEARS 2014-2015, 2015-2016 AND 2016-2017.**

**WHEREAS,** PCPHA will provide direct case management for children with lead exposure in Plumas County; and

**WHEREAS,** PCPHA will provide Lead Education to the communities, families and health care providers in Plumas County; and

**WHEREAS,** PCPHA will coordinate lead-related activities for a range of local agencies and organizations; and

**WHEREAS,** PCPHA will alert the Childhood Lead Poisoning Prevention Branch to new sources of lead exposure and barriers in the continuum of care and prevention; and

**WHEREAS,** PCPHA will help develop new strategies towards realizing a mutual vision of a healthy, lead safe environment, in which children can achieve their full potential.

**NOW, THEREFORE, BE IT RESOLVED** by the Plumas County Board of Supervisors, County of Plumas, State of California, as follows:

1. Approve Agreement Number 14-10049 with the State of California Department of Public Health for Childhood Lead Poisoning Prevention Program FY'S 2014 Through 2017, and
2. Authorize the Director of Public Health to sign as the Board's designee.

**The forgoing Resolution was duly passed and adopted by the Board of Supervisors, County of Plumas, State of California, at a regular meeting of said Board held on the 5<sup>th</sup> day of August 2014, by the following vote:**

**Ayes:**

**Noes:**

**Absent:**

**Abstain:**

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Chair, Plumas County Board of Supervisors

Attest:

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Clerk, Plumas County Board of Supervisors



# Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> <b>Administration &amp; Health Education</b> Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> <b>Clinic &amp; Nursing Services</b> Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> <b>Senior Nutrition &amp; Transportation</b> Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> <b>Environmental Health</b> Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> <b>Environmental Health – Chester</b> 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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**Date:** July 28, 2014

**To:** Honorable Board of Supervisors

**From:** Mimi Khin Hall

**Agenda:** Presentation Item for August 5, 2014

**Item Description/Recommendation:** In order to streamline and participate in the claiming reimbursement process through the provisions of Section 14132.44 and 14132.47 of the Welfare and Institutions Code (WIC), as authorized by SB 910 and AB 911, it is recommended that the Board:

- Delegate to the Director of Plumas County Public Health Agency, the authority to approve and execute all current and future Standard Agreements and Amendments with the State Department of Health Services for Medicaid Administrative claiming and Targeted Case Management Claiming; and
- Delegate to the Director of Plumas County Public Health Agency, the authority to approve and execute all current and future annual Participation Fee Agreements with the Host County for CMA and TCM claiming without material deviation; and

**Background Information:** Plumas County Public Health Agency has participated in the Medi-Cal Administrative Activities (MAA) Program for the past several years. This program allows counties, through a system of time studies and cost reports to enhance existing time and activities performed by specific staff relating to administration of Medi-Cal related services. Staff time and activities are enhanced with Federal funds using a formula based on staff classification, organizational structure and duty statements.

Per Section 14132.44(n) of the Welfare and Institutions Code (WIC), as a condition of participation in the MAC/MAA and TCM Federal Claiming programs, each local government agency shall pay an annual participation fee through a mechanism agreed to by the state and local government agencies. In California, this participation occurs through a signed agreement with Plumas County, which in turn has a contract with the State DHS that authorizes Plumas County, as host county, to process and pay State invoices for administrative costs incurred and audit activities necessary to ensure compliance with Federal Guidelines.

The goal of the Medi-Cal Administrative Activities Program is to ensure that local assistance is provided to Medi-Cal eligible individuals, and their families in facilitating their receipt of services and activities from the Medi-Cal Program.

## PROCLAMATION

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**WHEREAS**, the Plumas County Board of Supervisors recognizes September as Childhood Cancer Awareness Month in Plumas County.

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among U.S. children between infancy and age 15. This tragic disease is detected in more than 15,000 of our country's young people each and every year.

**WHEREAS**, one in five of our nation's children loses his or her battle with cancer. Many infants, children and teens will suffer from long-term effects of comprehensive treatment, including secondary cancers; and

**WHEREAS**, founded over twenty years ago by Steven Firestein, a member of the philanthropic Max Factor family, the American Cancer Fund for Children, Inc. and Kids Cancer Connection, Inc. are dedicated to helping these children and their families; and

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services to children undergoing cancer treatment at Lucile Packard Children's Hospital at Stanford in Palo Alto, UCSF Benioff Children's Hospital, as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families; and

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection also sponsor nationwide Courageous Kid recognition award ceremonies and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer.

**NOW, THEREFORE, BE IT RESOLVED** by the Plumas County Board of Supervisors, County of Plumas, State of California, as follows:

**The forgoing Proclamation was duly passed and adopted by the Board of Supervisors, County of Plumas, State of California, at a regular meeting of said Board held on the 5<sup>th</sup> day of August 2014, by the following vote:**

**Ayes:**

**Noes:**

**Absent:**

**Abstain:**

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Chair, Plumas County Board of Supervisors

Attest:

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Clerk, Plumas County Board of Supervisors