

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

**MINUTES**

May 19, 2014

Meeting of the Plumas County Transportation Commission (PCTC) opens with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

**1. Roll call** is conducted by Bob Perreault.

Commissioners in attendance are: Susan Scarlett, John Larrieu, Kevin Goss and Lori Simpson. Pat Morton joined the Commission a few minutes after the start of the meeting.

Commissioner Thrall is absent.

Bob Perreault announces that a quorum is present.

Staff Attendees: Bob Perreault, Interim Executive Director, John Mannle, Associate Engineer and Transportation Planner, Jim Graham, Senior Environmental Planner and Cinda Leonard, Recording Secretary.

Others in attendance are: Tamara Rich, Caltrans; Kelly McElwain, PRS; Michele Piller, PRS; Dana Cash, Senior Transportation; Mimi Hall, Public Health/Seniors Transportation.

**1A. Public Forum - Public**

Bob Perreault, Interim Executive Director, requests the Commission allow him to proceed with Item 5 and Item 11 on the agenda after the minutes are adopted due to the fact that he needs to leave the meeting early. All attending Commissioners concur.

Eric Orr, Caltrans District 2, distributes a map of the State Highway projects in Plumas County for the season. He remarks that this season will be light with just a few maintenance projects in the County mainly concentrating on pavement marker replacement in Eastern Plumas County.

**1B. Public Forum - Commissioners**

There were no comments from the Commissioners.

**2. Approval of Minutes for April 21, 2014**

Motion by Commissioner Goss, seconded by Commissioner Simpson: to adopt the draft minutes for the April 21, 2014 meeting. Motion passed unanimously.

**3. Resolution 14-8 – Authorizing Payment to North State Super Region Dues**

This item is #5 on the Agenda.

Bob distributes the NSSR pamphlet and discusses the background and statistics of the

NSSR.

Motion is made by Commissioner Larrieu, seconded by Commissioner Goss; to authorize payment of the NSSR dues of \$500.00. Motion passed unanimously.

**4. Discussion of Live Video Streaming of PCTC Meetings**

This item is #11 on the Agenda.

Bob reports that it has been determined that the cost to conduct live streaming at the Courthouse will be \$4000 with the majority of the cost being an additional license. The cost could be requested to be shared between PCTC, the Road Department, Social Services and Health & Human Services. However, at the last PCMC meeting there was discussion of live streaming from one of the Health and Human Services conference rooms. Discussion focused on live streaming the Public Works conference room. Bob Perreault departed the meeting at this time.

After discussion it is determined that this item will be continued to the June 16, 2014 meeting to enable all Commissioners to be present.

**5. Unmet Transit Needs – Public Hearing**

Jim Graham spoke of a list of prioritized Un-met needs to the Commission.

Hiring a Transit System Specialist tops the list, followed by evening routes to Portola and Greenville for Feather River College students, Noon time Quincy local route and Community Connections volunteer driver coordination.

Jim distributed a breakdown of the route adjustment alternatives to the Commission. The listing showed different alternatives and the cost/savings breakdown. Jim states that he has applied for a grant that would help offset the costs.

Vice Chair Scarlett open the Public Hearing until the June 16<sup>th</sup> PCTC Meeting.

**6. Resolution 14-7 executing the Federal Apportionment Exchange Program agreement X14-6147(027) and deposit funds**

Motion is made by Commissioner Larrieu, seconded by Commissioner Morton; Execute the Agreement and deposit funds. Motion passed unanimously.

**7. Resolution 14-9 adopting the Title VI Plan**

Motion is made by Commissioner Goss, seconded by Commissioner Simpson; to adopt the Title VI plan. Motion passed unanimously.

**8. Presentation of Draft FY 14/15 Budgets**

**A. Seniors Transportation Draft Budget Request:**

John Mannle states that Seniors Transportation has requested a status quo budget contingent on the basis that they receive monies from the County General Fund.

**B. Plumas Transit System – PRS's draft budget per contract**

John Mannle distributes the revised Plumas Transit draft budget. The total approved budget is \$20,420 over FY 2013/14. John states that there may be a concern with the revenue keeping up with the costs.

- C. PCTC Draft OWP & Transportation Commission Budget  
John distributes the revision of the proposed budget for the Commission. He reports that fund balances look good for the projected fiscal year. The draft OWP is being submitted as status quo.

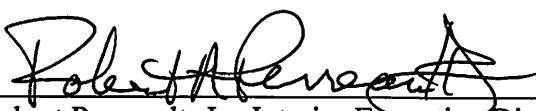
**9. Update on FTA's review of ADA Paratransit Compliance**  
John Mannle states that there is nothing new to report.

**10. PRS's Presentation of the 3<sup>rd</sup> Quarter report**  
Michele Piller, Executive Director of PRS, states that the 3<sup>rd</sup> Quarter ridership for FY 2013/14 is down from the previous fiscal year. There has been an increase in senior ridership and the disabled ridership remains consistent. The college ridership has been the issue but they are hoping that the new route changes will increase their ridership. Michele also reports that there were no charters during this quarter; however charters have increased for the 4<sup>th</sup> quarter.

**11. Proposed Contract Amendment with PRS for Transit Operations to set Revenue service hours**  
This item has been continued to the June 16<sup>th</sup> meeting of PCTC.

**12. Meeting Date**  
The Commission confirmed that the next PCTC meeting date will be Monday, June 16, 2014 at 1:30 pm

**13. Adjournment**  
Vice Chair Scarlett adjourns the meeting at 2:48 pm

  
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Robert Perreault, Jr., Interim Executive Director

JUNE 16, 2014  
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Date