



## **BOARD OF SUPERVISORS**

Terrell Swofford, Chair 1<sup>st</sup> District  
Kevin Goss, 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, Vice Chair 5<sup>th</sup> District

## **MEETING MINUTES**

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON DECEMBER 17, 2013**

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#### **STANDING ORDERS**

##### **11:00 A.M. CALL TO ORDER/ROLL CALL**

**Present:** Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss.

##### **PLEDGE OF ALLEGIANCE**

Supervisor Simpson leads the Pledge of Allegiance.

##### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

None

##### **PUBLIC COMMENT OPPORTUNITY**

None

##### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

None

## ACTION AGENDA

### Convened as the Grizzly Ranch Community Services District Governing Board

#### SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

#### 1. GRIZZLY RANCH CSD – Robert Perreault

Authorize the Auditor/Controller to pay Invoice No. 52880 and No. 52878 from Tesco Controls of \$5,240.62 without a contract

**Motion:** Authorize the Auditor/Controller to pay Invoice No. 52880 and No. 52878 from Tesco Controls of \$5,240.62 without a contract, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### Adjourned as the Grizzly Ranch Community Services District Governing Board and reconvened as the Board of Supervisors

#### 2. BOARD OF SUPERVISORS

A. Response to FY 2012-2013 Grand Jury Report. Discussion, possible action and/or direction to staff

Following brief presentation by Craig Settlemire, County Counsel, there is discussion by the Board.

**Following discussion, this matter is continued to January 07, 2014.**

B. Approve and authorize the Chair to sign letter to USFS Regional Forester Randy Moore in response to the September 04, 2013 letter pertaining to the Plumas National Forest activity involving Subpart A of the USFS Travel Management Rule. Discussion and possible action

**Motion:** Approve and authorize the Chair to sign letter to USFS Regional Forester Randy Moore in response to the September 04, 2013 letter pertaining to the Plumas National Forest activity involving Subpart A of the USFS Travel Management Rule, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### C. CORRESPONDENCE

None

#### D. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Thrall regarding issues related to County government and include S-TAC meeting regarding transportation needs in Plumas County; Almanor Recreation District meeting regarding construction of a snow park.

Report by Supervisor Goss regarding issues related to County government and include Indian Valley CSD meeting regarding consolidation of local entities; Chamber Mixer.

Report by Supervisor Simpson regarding issues related to County government and include Biomass meeting at Mt. Hough Ranger District.

Report by Supervisor Swofford regarding issues related to County government and include Airport Land Use Commission meeting; Grizzly Lake CSD meeting; Portola City Council meeting.

### **3. DEPARTMENTAL MATTERS**

#### **A. HUMAN RESOURCES – Gayla Trumbo**

- 1) Approve budget transfer of \$1,500 from Regular Wages – 51000 to Other Wages – 51020 within Human Resources Budget 20035

**Motion:** Approve budget transfer of \$1,500 from Regular Wages – 51000 to Other Wages – 51020 within Human Resources Budget 20035, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Authorize the Director of Human Resources to fill 1.0 FTE, allocated and funded, Human Resources Technician I/II position

**Motion:** Authorize the Director of Human Resources to fill 1.0 FTE, allocated and funded, Human Resources Technician I/II position, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 3) Authorize the Director of Human Resources to begin recruitment for the Alcohol & Drug Administrator position. Discussion and possible action

**This matter was approved on December 03, 2013. There is no need for action by the Board.**

#### **B. PROBATION – Doug Carver**

Authorize the Probation Department to fill vacant, allocated and funded 1.0 FTE Office Assistant I/II; 1.0 FTE Probation Assistant; 1.0 FTE Supervising Probation Officer; and 1.0 FTE Legal Services Assistant I/II positions. Discussion and possible action

**Motion:** Authorize the Probation Department to fill vacant, allocated and funded 1.0 FTE Office Assistant I/II; 1.0 FTE Probation Assistant; 1.0 FTE Supervising Probation Officer; and 1.0 FTE Legal Services Assistant I/II positions, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **4. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent agenda matters as submitted, **Action:** Adjourn, **Moved by** Supervisor Goss, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### **A. ELECTIONS**

Adopt **RESOLUTION No. 13-7929** authorizing the County Clerk to Conduct an All Mailed Ballot Elections within the Boundaries of the Peninsula Fire Protection District on April 08, 2014

#### **B. MUSEUM**

Authorize the Director to close the Museum to the public during normal business hours for the month of January 2014 to facilitate inventory and cataloging of collections

**C. MENTAL HEALTH**

Approve and authorize the Director of Mental Health to sign contract with Crestwood Behavioral Health, Inc. for FY 2013-2014. Approved as to form by County Counsel

**D. PUBLIC WORKS**

Approve and authorize the Director of Public Works to sign Amendment No. 1 to contract with Quincy Engineering, Inc. and ratification of work completed on the Keddie Resort Bridge project between December 21, 2010 and June 24, 2011. Approved as to form by County Counsel

**NOON RECESS**

5. 1:30 P.M. – **PLANNING** – Randy Wilson

**Plumas County General Plan Update:** On November 12, 2013, the Board of Supervisors conducted a public hearing. The Board received comments from the public and the public hearing was closed. The matter is now before the Board today for discussion, possible action, or other direction to staff, as follows:

A. Adopt **RESOLUTION** Certifying the Final Environmental Impact Report (FEIR #85) for the General Plan Update. **Roll call vote**

**Motion:** Adopt **RESOLUTION No. 13-7930** Certifying the Final Environmental Impact Report (FEIR #85) for the General Plan Update, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Adopt **RESOLUTION** adopting the General Plan Update (Goals and Policies Report) with Modifications required by the Final Environmental Impact Report (FEIR #85) and Minor Editorial Modifications. **Roll call vote**

**Motion:** Adopt **RESOLUTION No. 13-7931** adopting the General Plan Update (Goals and Policies Report) with Modifications required by the Final Environmental Impact Report (FEIR #85) and Minor Editorial Modifications, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**6. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee appointment or employment – Interim Chief Probation Officer
- B. Conference with Legal Counsel: Claim Against the County filed by Deanna Haas on November 22, 2013
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- D. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (d)(4) of Government Code §54956.9 - Plumas National Forest Travel Management Plan
- E. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

A. Personnel: Public employee appointment or employment – Interim Chief Probation Officer  
**There was no reportable action taken.**

B. Conference with Legal Counsel: Claim Against the County filed by Deanna Haas on November 22, 2013

**By unanimous vote of the Board, the Claim Against the County filed by Deanna Haas on November 22, 2013 is rejected and the Clerk is directed to provide sufficient notice.**

C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9

**This matter was not addressed**

D. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (d)(4) of Government Code §54956.9 - Plumas National Forest Travel Management Plan

**There was no reportable action taken.**

E. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

**There was no reportable action taken.**

**ADJOURNMENT**

Adjourned meeting to Tuesday, January 07, 2014, Board of Supervisors Room 308, Courthouse, Quincy, California.

*2013 “The Year of the Child”*