

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

MINUTES

September 16, 2013

Meeting of the Plumas County Transportation Commission (PCTC) opens with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

Commissioners in attendance are: Jon Kennedy, John Larrieu, Susan Scarlett, and Kevin Goss. Commissioners Thrall and Mark are absent

Staff Attendees: Bob Perreault, Interim Executive Director, John Mannle, Associate Engineer/Transportation Planner, Jim Graham, Senior Planner and Cinda Leonard, Recorder.

Public Attendees included: Aaron Casas, Caltrans; Roy Berlinghoff, PRS; Louise Steenkamp, Seniors Transportation; Michelle Piller, PRS; Kelly McElwain, PRS

1. **Roll call** is conducted by John Mannle. Four Commissioners are present. Commissioner Mark and Chair Thrall are absent
- 2A. **Public Forum - Public**
There were no public comments.
- 2B. **Public Forum - Commissioners**
There were no comments from the Commissioners.
3. **Approval of Minutes for August 16, 2013**
Motion by Commissioner Larrieu, seconded by Commissioner Goss: to adopt the draft minutes for the August 16, 2013 meeting. Motion passed unanimously.
4. **2014 State Transportation Improvement Program Updates (STIP)**
John Mannle reports that he will have a draft Regional Transportation Improvement Plan at the next PCTC meeting for the Commissioners review. He expects to have a Resolution for approval of the RTIP at the November meeting. The Plan will be submitted in December.
5. **General Plan Update**
Bob Perreault states that he, Jim Graham and John Mannle joined a teleconference call on Friday, September 13, 2013 with Randy Wilson, Planning Director, Becky Herrin, Senior Planner, Marcelino Gonzales, Caltrans and Attorney Moss, Attorney for the General Plan Update. Bob explains that Public Works and Caltrans will be submitting additional documents to Attorney Moss and hopes that that an agreement will be reached before the

next Public Hearing,

6. On-going discussion and updates on funding strategies for Seniors Transportation

Jim Graham reports that the Unmet Needs/SSTAC meeting held in Chester resulted in low attendance. There was an offer to drive the residents of Wildwood Senior Center to and from the meeting, but there was no response. Jim states that he has been in contact with Non-Profit agencies, the County agencies and the Rancherias inquiring into their transportation programs for seniors and the developmentally disabled. SSTAC is looking into a way to coordinate these services.

John Mannle reports that he is looking into additional Federal funding. Map 21 has changed the way that FTA 5310 funds can be spent. Normally the funds could only be spent on purchasing vehicles, computers, etc. Not yet implemented changes will now include the operational costs. After calculating the amount that Plumas County may receive after the changes are implemented, John states that the Transportation Commission may receive \$23,000 for operations and \$19,000 for vehicles, radios, etc. It may be up to a year before any funds will be available.

John states that he is looking into more funding through the FTA 5311 (f) program. This program is called the Intercity Bus Program. This allows funding for Transit Systems that can provide transportation between non-urbanized area and urbanized areas that result in connections of greater regional significance. The application will have to be renewed annually and there will be additional reporting if this program is implemented.

7. Discussion on recently retired Bus #306 and direction to staff

John Mannle explains that Bus 306 is a 1995 Chevrolet Gas Bus. John offers the options of auctioning off the bus or donating it to a Non-Profit agency. The bus is blue-booked for \$2500. It needs air conditioning repairs that would cost \$1200.

Michele Piller, PRS, states that PRS may be interested in the bus. There may be a conflict of interest in donating the bus to an agency that already contracts with the Transportation Commission. After general discussion, a decision is made to make further inquiry into the options available. The bus will be moved from its current location to the Public Works Yard.

8. Discussion on future PTMISEA Prop 1B funding

John Mannle reports that periodically the State Controller sends out a questionnaire on the Prop 1B Bond money used for transit. These funds are used for the purchase of new buses. What they are asking is that if the State was fortunate enough to sell all of the bonds, what PCTC would do with the funds it would receive. John states his recommendation would be to tell the State that we would purchase more new buses with the funds. John also states that the money can also be spent on anything transit related such as the new Bus yard, a new fueling station, bus stops, etc. The funds cannot be spent on operational costs.

9. Plumas Rural Services – Update on Transit Managers Position

Michele Piller, PRS, explains that with the departure of Roy Berlinghoff, she has taken over as the Interim Transit Manager. The position has been advertised and will be closing on Wednesday, September 18th. So far, there they have received 4 applications.

There is general discussion on the subject. Michelle will update John Mannie when the position has been filled.

10. Next Meeting

The Commissioners confirmed that the next meeting date will be Monday, October 21, 2013 at 1:30 pm.

11. Adjournment

Vice-Chair Susan Scarlett adjourns the meeting at 2:06 pm.

Robert Perreault, Jr., Interim Executive Director

Date