



BOARD OF SUPERVISORS

Terrell Swofford, Chair 1st District

Kevin Goss, 2nd District

Sharon Thrall, 3rd District

Lori Simpson, 4th District

Jon Kennedy, Vice Chair 5th District

**AGENDA FOR REGULAR MEETING OF DECEMBER 10, 2013 TO BE HELD AT 10:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. BOARD OF SUPERVISORS

- A. Correspondence
- B. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations
- C. Appointments

PLUMAS COUNTY COMMUNITY CORRECTIONS PARTNERSHIP COMMITTEE

Appoint Peter Livingston, Director of Mental Health to the Community Corrections Partnership Executive Committee as recommended

2. DEPARTMENTAL MATTERS

A. PUBLIC HEALTH AGENCY/CLERK-RECORDER – Mimi Hall/Kathleen Williams

- 1) **PUBLIC HEARING:** Adopt **RESOLUTION** amending portions of the Master Fee Schedule to increase fees for Certified Copies of Birth, Death, Fetal Death, and Stillbirth Certificates, Public Marriage Certificates and License, permits for Disposition of Human Remains, and the Vital and Health Statistics Trust Fund, effective January 01, 2014. **Roll call vote**
- 2) Consider request to appropriate \$6,500 from the General Fund Contingency to Senior Transportation (20480) to meet Transportation Development Act Fare Revenue Ratio requirements and address audit findings. **Four/fifths required roll call vote**

B. PUBLIC WORKS – Robert Perreault

- 1) Consider request authorizing the Director of Facility Services to issue a conditional letter permitting the Feather River Blue Star Moms organization to place "Hometown Hero" Banners on eight poles located within Dame Shirley Plaza. Discussion, possible action and/or direction to staff
- 2) **Solid Waste:** Discussion and possible action regarding Green Waste Disposal as part of the Plumas County Solid Waste Program

C. AUDITOR/CONTROLLER – Roberta Allen

Adopt **RESOLUTION** to amend the FY 2013-2014 Position Allocation to Reflect Reorganization of the Auditor's Department (20040). **Roll call vote**

D. FACILITY SERVICES – Donald Sawchuk

Approve supplemental budget of \$8,659 for receipt of unanticipated revenue from Pacific Forest & Lands Stewardship Council to perform a Feasibility Study in the planning and possible construction of a trail at Bucks Lake. **Four/fifths required roll call vote**

3. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. SHERIFF

Adopt **RESOLUTION** of the Plumas County Anti Drug Abuse Enforcement Operation authorizing the Sheriff to submit the grant application to the Board of State & Community Corrections and to sign the Grant Award Agreement

B. SOCIAL SERVICES

Award bid of \$26,752 to Susanville Motors for purchase of a new Ford Explorer for the Special Welfare Fraud Investigator; and authorize the Director of Social Services to sign contracts

C. FACILITY SERVICES & AIRPORTS

Approve and authorize the Chair to execute First Amendment to Hat Creek Construction Services Agreement, Rogers Field Airport of \$22,328 for additional construction costs not covered in original agreement. Approved as to form by County Counsel

D. PUBLIC HEALTH AGENCY

- 1) Approve and authorize the Director of Public Health to sign Service Agreement with Stericycle, Inc. to provide required medical waste removal and disposal. Approved as to form by County Counsel
- 2) Approve and authorize the Chair to execute Service Agreement with Hilltop Recovery Services to provide residential treatment services to Alcohol & Drug Program clients for FY 2013-2014. Approved as to form by County Counsel

E. MENTAL HEALTH

- 1) Approve and authorize the Director of Mental Health to sign second amendment to Contract with Lassen County for FY 2013-2014 for Board and Care Services. Approved as to form by County Counsel
- 2) Approve and authorize the Chair to execute Memorandum of Understanding with Public Health for Mental Health Sponsorship of Senior Nutrition, and authorize interdepartmental fund transfers up to \$12,000 for congregate meals. Approved as to form by County Counsel

F. PUBLIC WORKS

- 1) Approve and authorize the Director of Public Works to execute Reimbursable Agreement for right-of-way Acquisition Services with the FHWA on the Beckwourth-Genesee Road Reconstruction Project. Approved as to form by County Counsel
- 2) Authorize the Director of Public Works to pay \$2,224.30 to Caltrans without a Contract for damaged light pole at Highway 70 at La Porte Road

G. HUMAN RESOURCES

Adopt **RESOLUTION** to amend the Salary Classification of the Alcohol & Drug Administrator to the Annual Salary of \$75,000 - \$90,000

4. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Claim Against the County filed by Katie Desmond on October 02, 2013
- B. Personnel: Public employee appointment or employment – Interim Chief Probation Officer
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (two cases)
- D. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (d)(4) of Government Code §54956.9 - Plumas National Forest Travel Management Plan
- E. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, December 17, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

2013 “The Year of the Child”