



## **BOARD OF SUPERVISORS**

Terrell Swofford, Chair 1<sup>st</sup> District  
Kevin Goss, 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, Vice Chair 5<sup>th</sup> District

## **MEETING MINUTES**

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON DECEMBER 03, 2013**

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#### **STANDING ORDERS**

##### **11:00 A.M. CALL TO ORDER/ROLL CALL**

###### **Roll Call.**

**Present:** Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss

##### **PLEDGE OF ALLEGIANCE**

Tom Reinert leads the Pledge of Allegiance.

##### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

##### **PUBLIC COMMENT OPPORTUNITY**

Larry Douglas comments on a newspaper article regarding LAFCo fees and the City of Portola.

##### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Robert Perreault, Director of Public Works presents the Board with a draft copy of the draft solid waste franchise contracts received from Intermountain Disposal and Feather River Disposal.

Robert Perreault, Director of Public Works introduces Tom Reinert, the new Maintenance Supervisor of LaPorte District.

Donald Sawchuk, Director of Facility Services informs the Board the Bar None Auction for county vehicles is now posted and available to the public.

## ACTION AGENDA

### Convened as the Flood Control & Water Conservation District Governing Board

#### SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

#### 1. FLOOD CONTROL & WATER CONSERVATION DISTRICT – Robert Perreault

Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff

### Adjourned as the Flood Control & Water Conservation District Governing Board and reconvened as the Board of Supervisors

#### 2. BOARD OF SUPERVISORS

A. Presentation of *Certificate of Appreciation and Recognition* of Nancy Lund for her years of service to the Plumas County Commission on Aging

B. **Continued from November 12, 2013**, discussion and possible action to consider request of Supervisor Lori Simpson and Sheriff Greg Hagwood authorizing the Sheriff to fill 3.0 FTE Deputy Sheriff positions, currently allocated; and appropriate \$82,000 from the General Fund Contingency to fund two of the positions. **Four/fifths required roll call vote**

Sheriff Hagwood is present and addresses the Board. Sheriff Hagwood informs the Board that the number of deputy sheriff positions has dropped to a level making it almost impossible to provide service countywide.

There is discussion by the Board.

Supervisor Thrall clarifies the need for additional funding this fiscal year is \$82,000.

Supervisor Kennedy addresses the need to sustain funding for next fiscal year of approximately \$215,000.

Following discussion, **Motion**: authorize the Sheriff to fill 3.0 FTE Deputy Sheriff positions; and earmark \$82,000 from the General Fund Contingency to fund two of the Deputy Sheriff positions for FY 2013-2014 to be allocated to the Sheriff's budget as needed, **Action**: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote**: Motion carried by unanimous roll call vote (**summary**: Yes = 5).

**Yes**: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### C. CORRESPONDENCE

None

#### D. INFORMATIONAL ANNOUNCEMENTS

None

E. Appointments

**PLUMAS COUNTY MENTAL HEALTH COMMISSION**

Appoint James LaPlante and Betty Bozeman to the Plumas County Mental Health Commission as recommended

**Motion:** Appoint James LaPlante and Betty Bozeman to the Plumas County Mental Health Commission as recommended, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**GRIZZLY LAKE COMMUNITY SERVICES DISTRICT**

Appoint Sharon May Castaneda to the Grizzly Lake CSD Board of Directors necessary to form a quorum, effective December 06, 2013

**Motion:** Appoint Sharon May Castaneda to the Grizzly Lake CSD Board of Directors necessary to form a quorum, effective December 06, 2013, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

3. ALMANOR RECREATION & PARK DISTRICT – Kate West

Consider request of Almanor Recreation & Park District to appropriate \$3,000 from the General Fund Contingency for operational needs as submitted. **Four/fifths required roll call vote**

**Motion:** Approve request of Almanor Recreation & Park District to appropriate \$3,000 from the General Fund Contingency for operational needs as submitted, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

4. DEPARTMENTAL MATTERS

A. HUMAN RESOURCES – Gayla Trumbo

- 1) Approve and authorize the Chair to execute second amendment to Employment Agreement for John Steffanic, Plumas/Sierra County Fair & Event Center Manager. Approved as to form by County Counsel

**Motion:** Approve and authorize the Chair to execute second amendment to Employment Agreement for John Steffanic, Plumas/Sierra County Fair & Event Center Manager, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Discussion and possible action regarding salary analysis of the Alcohol & Drug Administrator

Gayla Trumbo, Director of Human Resources is present and addresses the Board with a recommendation as outlined in the background material submitted.

Following discussion by the Board, **Motion:** establish a salary range of \$75,000 - \$90,000 and direct Human Resources to re-advertise for the position of Alcohol & Drug Administrator, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. **AGRICULTURE/WEIGHTS & MEASURES** – Tim Gibson

Approve budget transfer of \$498 from Other Wages-51020 to Overtime-51060 to cover costs for payoff of accrued comp time for Agricultural and Standards Inspector

**Motion:** Approve budget transfer of \$498 from Other Wages-51020 to Overtime-51060 to cover costs for payoff of accrued comp time for Agricultural and Standards Inspector, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. **PUBLIC WORKS** – Robert Perreault

Authorize the Department of Public Works to fill vacant, funded and allocated 1.0 FTE Road Maintenance Leadworker position in Quincy. Discussion and possible action

**Motion:** Authorize the Department of Public Works to fill vacant, funded and allocated 1.0 FTE Road Maintenance Leadworker position in Quincy, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. **PUBLIC HEALTH AGENCY** – Mimi Hall

- 1) Authorize the Public Health Director to reject all bids and negotiate directly with vendors for the purchase of two vehicles; and further authorize the Director sign related documents and/or contracts subject to approval by County Counsel

**Motion:** Authorize the Public Health Director to reject all bids and negotiate directly with vendors for the purchase of two vehicles; and further authorize the Director sign related documents and/or contracts subject to approval by County Counsel, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Authorize the Public Health Director to hire Veterans Services Officer above the Step B; approve and authorize the Chair to execute Employment Contract with James LaPlante to serve as the Division Director Veterans Service Officer. Approved as to form by County Counsel. Discussion and possible action

**Motion:** Authorize the Public Health Director to hire Veterans Services Officer at a Step D; approve and authorize the Chair to execute Employment Contract with James LaPlante to serve as the Division Director Veterans Service Officer, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 3) Consider request of Public Health Agency to recruit and hire vacant, funded and allocated positions (1.0 FTE Health Education Coordinator I/II or Health Education Specialist or Community Outreach Coordinator; 1.0 FTE Management Analyst I/II or Department Fiscal Officer I/II or Grant Compliance Officer; and .75 FTE Site Manager for the Senior Nutrition Program). Discussion and possible action

**Motion:** Approve request of Public Health Agency to recruit and hire vacant, funded and allocated positions (1.0 FTE Health Education Coordinator I/II or Health Education Specialist or Community Outreach Coordinator; 1.0 FTE Management Analyst I/II or Department Fiscal Officer I/II or Grant Compliance Officer; and .75 FTE Site Manager for the Senior Nutrition Program), **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

4) Adopt **RESOLUTION** amending the 2013-2014 Plumas County Personnel Allocation in Senior Services Budget Units 20480 and 20830. **Roll call vote**

**Motion:** Adopt **RESOLUTION No. 13-7923** amending the 2013-2014 Plumas County Personnel Allocation in Senior Services Budget Units 20480 and 20830, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

5) Approve Supplemental Budget and unanticipated revenue in Unit 20830 - Senior Nutrition of \$12,273. **Four/fifths required roll call vote**

**Motion:** Approve Supplemental Budget and unanticipated revenue in Unit 20830 - Senior Nutrition of \$12,273, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

6) Approve Supplemental Budget and unanticipated revenue in Unit 20480 – Senior Transportation of \$9,767. **Four/fifths required roll call vote**

**Motion:** Approve Supplemental Budget and unanticipated revenue in Unit 20480 – Senior Transportation of \$9,767, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. **FACILITY SERVICES/AIRPORTS** – Donald Sawchuk

1) Ratify the acceptance of “dirt fill” from Plumas Corporation in lieu of the FY 2012-2013 annual rent for the lease of property at Quincy Gansner Airport; and deem Plumas Corporation’s rent obligations paid in full. Discussion and possible action

**Motion:** Ratify the acceptance of “dirt fill” from Plumas Corporation in lieu of the FY 2012-2013 annual rent for the lease of property at Quincy Gansner Airport; and deem Plumas Corporation’s rent obligations paid in full,

**Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2) Approve and authorize the Chair to execute Land Lease Contract Amendment No. 1 between Plumas County and Plumas Corporation for material storage at Quincy Gansner Airport for one year extension. Approved as to form by County Counsel. Discussion and possible action

**Motion:** Approve and authorize the Chair to execute Land Lease Contract Amendment No. 1 between Plumas County and Plumas Corporation for material storage at Quincy Gansner Airport for one year extension,

**Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

5. **PLUMAS CORPORATION** – Gia Martynn

Consider request of Plumas Corporation/Feather River Crm for an in-kind contribution to Greenhorn Creek Integrated Restoration project by waiving the \$1,000 annual rent for material storage at Quincy Gansner Airport. Discussion and possible action

**Motion:** deny request of Plumas Corporation/Feather River Crm for an in-kind contribution to Greenhorn Creek Integrated Restoration project by waiving the \$1,000 annual rent for material storage at Quincy Gansner Airport; and pro rate the \$1,000 based on completion of the project, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion passed (**summary:** Yes = 4, No = 1, Abstain = 0).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Swofford, Supervisor Thrall.

**No:** Supervisor Simpson.

## **6. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent agenda matters as submitted, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **A. CLERK OF THE BOARD**

Approve Board minutes for November 2013

### **B. INFORMATION TECHNOLOGY**

Approve and authorize the Chair to sign contract of \$1,500 per month with Plumas Sierra Telecommunications for purchase of internet services. Approved as to form by County Counsel

### **C. ALMANOR RECREATION & PARK DISTRICT**

Approve request of Almanor Recreation & Park District to waive fees for use of the Almanor Recreation Center effective November 22, 2013 to include one three-hour meeting each month, a maximum of two six-hour strategic planning sessions and a maximum of one two-hour town hall meeting over the course of any given year.

This matter is removed from the consent agenda to allow for discussion.

Supervisor Thrall gives an overview of the matter and request before the Board.

Following brief discussion, **Motion:** Approve request of Almanor Recreation & Park District to waive fees for use of the Almanor Recreation Center effective November 22, 2013 to include one three-hour meeting each month, a maximum of two six-hour strategic planning sessions and a maximum of one two-hour town hall meeting over the course of any given year, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **D. PUBLIC HEALTH AGENCY**

- 1) Approve submission of a Proposal to the Foundation of the American Academy of Pediatric Dentistry for Funding the Plumas County Oral Health and Outreach Program
- 2) Approve submission of an Application to Public Health Institute (PHI) for funding of the Community Transformation Program created by the Affordable Care Act
- 3) Approve submission of the Annual Children's Medical Services (CMS) Plan and Budget for FY 13-14, and authorize the Chair to execute the Certification Statements for the California Children's Services and Child Health and Disability Prevention Programs
- 4) Approve and authorize the Chair to execute the following agreements related to Emergency Preparedness Program for FY 2013-2014, effective July 1, 2013: PAN1314FAIR \$4,999; and HPP1314TOLEN \$7,000. Approved as to form by County Counsel
- 5) Approve an Amendment to extend Agreement #NORCAL-MADDY with Northern California Emergency Medical Services for the administration of the Emergency Medical Services Fund (aka Maddy Fund) through June 30, 2015, and authorize the Director of Public Health to sign. Approved as to form by County Counsel
- 6) Adopt **RESOLUTION No. 13-7924** to accept Agreement # 13-20338 with the California Department of Public Health, Immunization Branch for continued funding of the Vaccines for Children (VFC) Program for fiscal years 2013-2017, and authorize the Director of Public Health to sign related documents

**E. MENTAL HEALTH**

Approve and authorize the Chair to execute contract with Telecare Technologies for Electronic Health Record network services of \$28,800. Approved as to form by County Counsel

**F. BOARD OF SUPERVISORS**

Ratify letter of November 20, 2013 to the State Department of Transportation for encroachment permit (24<sup>th</sup> Annual Quincy Main St. Sparkle and Light Parade, Friday, December 06, 2013 4:30 – 6:30 p.m., Quincy, CA)

**G. SOCIAL SERVICES**

Approve and authorize the Department of Social Services to send a letter of extension for a contract with Environmental Alternatives, Inc. for the provision of training to relatives and non-relatives extended family members who have foster children placed with them; and authorize the Department of Social Services to execute an additional extension of the contract when the current term expires

**7. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee appointment or employment – Interim Chief Probation Officer
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- C. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (d)(4) of Government Code §54956.9 - Plumas National Forest Travel Management Plan
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

- A. Personnel: Public employee appointment or employment – Interim Chief Probation Officer  
**There was no reportable action taken.**

- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9  
**This matter was not addressed.**

- C. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (d)(4) of Government Code §54956.9 - Plumas National Forest Travel Management Plan  
**There was no reportable action taken.**

- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit  
**There was no reportable action taken.**

**ADJOURNMENT**

Adjourned meeting to Tuesday, December 10, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.