



BOARD OF SUPERVISORS

Terrell Swofford, Chair 1st District
Kevin Goss, 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, Vice Chair 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON OCTOBER 15, 2013

STANDING ORDERS

10:00 A.M.

CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss.

PLEDGE OF ALLEGIANCE

Supervisor Goss leads the pledge of allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

None

PUBLIC COMMENT OPPORTUNITY

Pastor Tarleton of the First Baptist Church offers a prayer.

Larry Douglas comments on the General Plan.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Robert Perreault, Director of Public Works addresses the Board regarding upcoming bridge projects.

ACTION AGENDA

Convened as the Flood Control & Water Conservation District Governing Board

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

1. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault
Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff

Adjourned as the Flood Control & Water Conservation District Governing Board and reconvened as the County Service Area #12 Governing Board

2. **COUNTY SERVICE AREA #12** – Robert Perreault
Approve request to sale two Transit buses and authorize the Department of Public Works to include the buses in the County auction. Discussion and possible action
Motion: Approve request to sale two Transit buses and authorize the Department of Public Works to include the buses in the County auction, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Adjourned as the County Service Area #12 Governing Board and reconvened as the Board of Supervisors

3. **ALLIANCE FOR WORKFORCE DEVELOPMENT** – Traci Holt
Report and update on activities of the Plumas Business and Career Network
4. **BOARD OF SUPERVISORS**
 - A. Approve and authorize the Chair to sign letter in support of the Sierra Buttes Trail Stewardship hosting a three-day mountain bike event, October 3-5, 2014. Discussion and possible action
Motion: Approve and authorize the Chair to sign letter in support of the Sierra Buttes Trail Stewardship hosting a three-day mountain bike event, October 3-5, 2014, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.
 - B. Approve and authorize the Chair to execute Employment Agreement between Plumas County and Peter Livingston, Director of Mental Health. Discussion and possible action
Motion: Approve and authorize the Chair to execute Employment Agreement between Plumas County and Peter Livingston, Director of Mental Health, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. CORRESPONDENCE

Correspondence regarding the draft General Plan.

D. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Thrall regarding issues related to County government and include Almanor Basin Watershed Advisory Committee; Chester-Lake Almanor Chamber meeting; meeting with Seneca Hospital Executive Officer; cancellation of various meetings due to Federal Government shutdown.

Report by Supervisor Simpson regarding issues related to County government and include First 5 Commission; Senator Gaines pancake breakfast in Quincy; Meadow Valley Fire District pancake breakfast; Quincy Fire District Open House.

Report by Supervisor Swofford regarding issues related to County government and include lunch with seniors at Portola Nutrition site; City of Portola Council meeting; Sierra Valley Resource Conservation District.

Report by Supervisor Goss regarding issues related to County government and include Indian Valley Community Services District; Grange Hall meeting.

Report by Supervisor Kennedy regarding issues related to County government and include Portola High School Purple Pride Golf Tournament; upcoming meeting regarding fiber optic upgrades.

E. APPOINTMENTS

Motion: Approve the following appointments as recommended, effective December 06, 2013 and until the next Uniform District Election, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

SIERRA VALLEY FIRE PROTECTION DISTRICT

Appoint Rick Allison and Ronald Matlock to the Sierra Valley Fire Protection District Board necessary to form a quorum until the next Uniform District Election

EASTERN PLUMAS RECREATION & PARK DISTRICT

Appoint Donald Fregulia to the Eastern Plumas Recreation & Park District Board necessary to form a quorum until the next Uniform District Election

GRIZZLY LAKE COMMUNITY SERVICES DISTRICT

Appoint Patricia Guillory to the Grizzly Lake CSD Board necessary to form a quorum until the next Uniform District Election

EASTERN PLUMAS RURAL FIRE DISTRICT

Appoint Kimberly Short and Michael Sanchez to the Eastern Plumas Rural Fire District Board necessary to form a quorum until the next Uniform District Election

INDIAN VALLEY RECREATION AND PARK DISTRICT

Appoint Matt Cerney, Dolores McDowell, and Daniel Litchfield to the Indian Valley Recreation and Park District Board necessary to form a quorum until the next Uniform District Election

LONG VALLEY COMMUNITY SERVICES DISTRICT

Appoint Robert Greene, Lawrence Vanbergen, and Art Hinton to the Long Valley CSD Board necessary to form a quorum until the next Uniform District Election

ALMANOR RECREATION AND PARK DISTRICT

Appoint Shane Bergmann and M. Kate West to the Almanor Recreation and Park District Board necessary to form a quorum until the next Uniform District Election

PRATTVILLE-ALMANOR FIRE PROTECTION DISTRICT

Appoint Alan Ramsay and Gary Mangin to the Prattville-Almanor Fire Protection District Board necessary to form a quorum until the next Uniform District Election

Motion: Approve the following appointments effective immediately, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

GREENHORN COMMUNITY SERVICES DISTRICT

Appoint Gayle Higgins to the Greenhorn CSD Board necessary to form a quorum until the next Uniform District Election

PLUMAS COUNTY FISH & GAME ADVISORY COMMISSION

Appoint Steve Dutton to the Plumas County Fish & Game Advisory Commission replacing Andy Oxsen

5. DEPARTMENTAL MATTERS

A. HUMAN RESOURCES – Gayla Trumbo

- 1) Authorize recruitment to fill funded 1.0 FTE Human Resources Analyst I position within the Human Resources Department. Discussion and possible action

Motion: Authorize recruitment to fill funded 1.0 FTE Human Resources Analyst I position within the Human Resources Department, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Authorize a request by employee within the Planning/Building Department to voluntarily furlough up to 26 furloughs during each fiscal year. Discussion and possible action

Motion: deny request by employee within the Planning/Building Department to voluntarily furlough up to 26 furloughs during each fiscal year, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. DISTRICT ATTORNEY – David Hollister

Adopt **RESOLUTION** to amend the Plumas County Position Allocation for Budget Year 2013-2014 within the Department of 70301 District Attorney; and authorize recruitment of a 1.0 FTE Legal Services Assistant I/II. **Roll call vote**

Motion: Adopt **RESOLUTION No. 13-7918** to amend the Plumas County Position Allocation for Budget Year 2013-2014 within the Department of 70301 District Attorney (increase in allocation of .20 FTE); and authorize recruitment of a 1.0 FTE Legal Services Assistant I/II at a Step "A" or "B", **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. **PUBLIC WORKS** – Robert Perreault

Authorize recruitment to fill vacant and funded 1.0 FTE Road Maintenance Supervisor position in Quincy. Discussion and possible action

Motion: Authorize recruitment to fill vacant and funded 1.0 FTE Road Maintenance Supervisor position in Quincy, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. **FACILITY SERVICES & AIRPORTS** – Dony Sawchuk

Approve budget transfer of \$3,000 from 521300-Maintenance to 544630-Equipment Replacement to cover costs for purchase of lawn mower approved in the FY 2013-2014 budget

Motion: Approve budget transfer of \$3,000 from 521300-Maintenance to 544630-Equipment Replacement to cover costs for purchase of lawn mower approved in the FY 2013-2014 budget, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. **BUILDING/PUBLIC WORKS** – John Cunningham/Robert Perreault

Appropriate \$30,000 from the General Fund Contingency to Building Department/Public Works to cover costs for cleanup of property in Chilcoat. **Four/fifths required roll call vote**

Motion: Appropriate \$30,000 from the General Fund Contingency to Building Department/Public Works to cover costs for cleanup of property in Chilcoat, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

F. **MENTAL HEALTH** – Peter Livingston

- 1) Adopt **RESOLUTION** to amend the Position Allocation for Budget Year 2013-2014 by adding 1.0 FTE Mental Health Program Chief, Department 70570; and authorize recruitment to fill the position.
Roll call vote

Motion: Adopt **RESOLUTION No. 13-7919** to amend the Position Allocation for Budget Year 2013-2014 by adding 1.0 FTE Mental Health Program Chief, Department 70570; and authorize recruitment to fill the position, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Authorize recruitment to fill 1.0 FTE Clinical Therapist position in either the Mental Health Therapist or Behavioral Health Therapist job description. Discussion and possible action

Motion: Authorize recruitment to fill 1.0 FTE Clinical Therapist position in either the Mental Health Therapist or Behavioral Health Therapist job description, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

6. **PLUMAS ARTS** – Roxanne Valladao

Discussion and possible action to consider request of Plumas Arts to appropriate \$10,000 from the General Fund Contingency for economic development. **Four/fifths required roll call vote**

Motion: approve appropriation of \$3,000 from the General Fund Contingency to Plumas Arts for economic development, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

7. **PLUMAS COUNTY FIRE SAFE COUNCIL** – Jerry Hurley
Report and update of accomplishments and activities associated with the Plumas County Fire Safe Council

8. **PLUMAS RURAL SERVICES**

Adopt **PROCLAMATION** proclaiming October 2013 as Domestic Violence Awareness Month in Plumas County. Discussion and possible action

Motion: Adopt **PROCLAMATION** proclaiming October 2013 as Domestic Violence Awareness Month in Plumas County, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

9. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent agenda matters as submitted, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. **INFORMATION TECHNOLOGY**

Authorize payment of software support of \$7,409.29 to CDWG and DLT Solutions, without a contract, included in the FY 2013-2014 budget

B. **LIBRARY**

Approve and authorize the County Librarian to execute contract of \$10,677 between Plumas County and NorthNet Library System. Approved as to form by County Counsel

C. **PUBLIC WORKS**

Authorize the Department of Public Works to auction surplus vehicles and equipment to remain in compliance with California Air Resources Board Emissions

D. **FACILITY SERVICES & AIRPORTS**

Pursuant to Government Code §25363 authorize the Director of Facility Services to auction surplus office equipment and furniture

E. **PUBLIC HEALTH AGENCY**

- 1) Approve and authorize the Chair to sign the Special Certificate of Compliance for One-Time Funding for the County Subvention Program for FY 2013/2014 from the California Department of Veterans Affairs (CalVet). Approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign agreement #HPP1314NORCAL with Northern California EMS., Inc., to provide Local Emergency Medical Services (LEMSA) to Plumas County. Approved as to form by County Counsel

F. **BUILDING**

Approve and authorize the Building Official to sign contract with iWorQ Systems, Inc. of \$4,775 to provide permit management online software. Approved as to form by County Counsel

NOON RECESS

AFTERNOON SESSION

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

10. 1:30 P.M. **BOARD OF SUPERVISORS**

CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee appointment or employment – Director of Alcohol & Drug
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

- A. Personnel: Public employee appointment or employment – Director of Alcohol & Drug
There was no reportable action taken.
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
This matter was not addressed.
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit
This matter was not addressed.

ADJOURNMENT

Adjourned meeting to Tuesday, November 05, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

2013 "The Year of the Child"