



## **BOARD OF SUPERVISORS**

Terrell Swofford, Chair 1<sup>st</sup> District

Kevin Goss, 2<sup>nd</sup> District

Sharon Thrall, 3<sup>rd</sup> District

Lori Simpson, 4<sup>th</sup> District

Jon Kennedy, Vice Chair 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF OCTOBER 08, 2013 TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**www.countyofplumas.com**

### **AGENDA**

**The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.**

**Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.**

**Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.**

**Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.**

**CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.**



**REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.**

## STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

### **ACTION AGENDA**

#### **Convene as the Flood Control & Water Conservation District Governing Board**

##### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

##### **1. FLOOD CONTROL & WATER CONSERVATION DISTRICT – Robert Perreault**

Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff

##### **Adjourn as the Flood Control & Water Conservation District Governing Board and reconvene as the Board of Supervisors**

##### **2. BOARD OF SUPERVISORS**

- A. Set Board meeting schedule for November and December 2013
- B. Approve and authorize the Chair to sign letter to U.S. Senator Feinstein and U.S. Representative LaMalfa regarding the proposed change to the US Code, specifically 16 USC 579c, and rightful distribution of fire settlement funds due to catastrophic wildfire. Discussion and possible action
- C. Correspondence
- D. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

##### **3. DEPARTMENTAL MATTERS**

###### **A. HUMAN RESOURCES – Gayla Trumbo**

- 1) Adopt **RESOLUTION** to add the Job Classification of Emergency Management and Environmental Health Director, Range 3114. **Roll call vote**
- 2) Approve and authorize the Chair to execute Employment Contract with Gerald Sipe as the Emergency Management and Environmental Health Director. Discussion and possible action

###### **B. PUBLIC HEALTH AGENCY – Mimi Hall**

Presentation of Opportunities in a Changing Health Services Landscape Under Health Reform

**4. INDIAN VALLEY RECREATION & PARK DISTRICT**

Consider request of Indian Valley Recreation & Park District for financial support of \$3,000 for a wide variety of year-round classes, programs and services at the Indian Valley Community Center. Discussion and possible action

**5. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**A. FACILITY SERVICES & AIRPORTS**

- 1) Approve and authorize the Chair to execute contract of \$10,000 between Plumas County and John Kuipers dba J. Kuipers Plumbing. Approved as to form by County Counsel
- 2) Adopt **RESOLUTION** authorizing submittal of an application; acceptance of an allocation of funds; and execution of Grant Agreement with the California Department of Transportation for Airport Improvement Program (AIP) Matching Grant (Snow Plow Sweeper Attachment for Quincy-Gansner Airport)
- 3) Adopt **RESOLUTION(s)** authorizing the Department of Facility Services & Airports to apply for; and accept and allocate funds of a Grant Agreement with the California Department of Transportation – Aeronautics Division for Airport Improvement Program (AIP), Airport Layout Plan project

**B. PUBLIC HEALTH AGENCY**

- 1) Authorize the Director of Public Health to make budgeted fixed asset purchase of two vehicles, total cost not to exceed \$35,000; and authorize the Director of Public Health to sign related documents as Board's designee
- 2) Approve and authorize the Chair to sign agreement with Plumas Crisis Intervention and Resource Center to oversee and coordinate Friday Night Live activities

**C. BOARD OF SUPERVISORS**

Approve request of the Almanor Basin Watershed Advisory Committee (ABWAC) to waive fees for use of the Almanor Recreation Center for ninety days

**NOON RECESS**

**Convene as the Plumas County Board of Equalization**

**6. 1:30 P.M. BOARD OF EQUALIZATION**

**PUBLIC HEARING** – Assessment Appeal of Avantair, Inc. for 2011 (Application No. 10) and 2012 (Application No. 14), Parcel No. 821-000-002-000. Discussion and possible action

**Adjourn as the Plumas County Board of Equalization and reconvene as the Board of Supervisors**

**7. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee appointment or employment – Director of Alcohol & Drug
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**ADJOURNMENT**

Adjourn meeting to Tuesday, October 15, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

***2013 "The Year of the Child"***

# BOARD OF SUPERVISORS

TERRY SWOFFORD, DISTRICT 1  
KEVIN GOSS, DISTRICT 2  
SHERRIE THRALL, DISTRICT 3  
LORI SIMPSON, DISTRICT 4  
JON KENNEDY, DISTRICT 5



October 08, 2013

The Honorable Dianne Feinstein  
U.S. Senator  
331 Hart Senate Office Bldg.  
Washington, D.C. 20510

The Honorable Doug LaMalfa  
U.S. Representative  
506 Cannon HOB  
Washington, D.C. 20515

Dear Senator Feinstein and Representative LaMalfa:

The Plumas County Board of Supervisors wishes to voice support for the August 28, 2013 letter by the Plumas County Economic Recovery Committee (PCERC), which is attached. The Plumas County Board of Supervisors supports twenty counties that are either dominated by public lands or have a high percentage of public lands. The proposed change to the US Code, specifically 16 USC 579c, would provide the rightful distribution of fire settlement funds when our counties suffer loss of the potential revenue base due to catastrophic wildfire. As the PCERC letter states, our counties are not recovering the potential 25% revenue from sales that were in the planning or implementation stage within these burned areas. In addition, the counties potential 25% revenue base from these burned areas is set back for decades.

As the climate change and under management of our public land continues and is getting worse, our counties cannot continue to suffer the consequences without due consideration. This consideration is well lined out in the PCERC letter and the Plumas County Board of Supervisors supports their proposed change in the 16 USC 579c.

It is the Plumas County Board of Supervisors hope that you will support this change to bring recognition to this unfair practice that only compensates the Department of Justice for their work as well as the Federal land management agencies. Our county schools and roads should not be ignored when such long term loss of a revenue source is taken away. We understand and support restoration of these public lands, but only when these same agencies are diligent in salvaging and reforestation of the majority of these acres, not the current 10 percent or less of all burned acres. The Plumas County Board of Supervisors thanks you for your consideration in these matters.

Sincerely,

Terry Swofford, Chairman  
Plumas County Board of Supervisors

Cc: The Honorable Barbara Boxer, U.S. Senator

# **DEPARTMENT OF HUMAN RESOURCES**

520 Main Street, Room 115, Quincy, California 95971

(530) 283-6444 FAX (530) 283-6160

Email: [gaylatrumbo@countyofplumas.com](mailto:gaylatrumbo@countyofplumas.com)



3A

**DATE:** September 23, 2013

**TO:** The Honorable Board of Supervisors  
**FROM:** Gayla Trumbo, Human Resources Director  
**SUBJECT:** AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF OCTOBER 8, 2013.  
**RE: A) APPROVE RESOLUTION TO ADD THE JOB CLASSIFICATION OF EMERGENCY MANAGEMENT AND ENVIRONMENTAL HEALTH DIRECTOR RANGE 3114.**  
**B) APPROVE EMPLOYMENT CONTRACT FOR MR. GERALD SIPE AS THE EMERGENCY MANAGEMENT AND ENVIRONMENTAL HEALTH DIRECTOR.**

**Gayla S. Trumbo**  
*Human Resources  
Director*

## **IT IS RECOMMENDED THAT THE BOARD:**

- A) Approve resolution to add the job classification of Emergency Management and Environmental Health Director to the County Position and Salary classification.
- B) Approve employment contract with Mr. Gerald Sipe as the Emergency Management and Environmental Health Director.

## **BACKGROUND AND DISCUSSIONS:**

On May 14, 2013, Mr. Gerald Sipe brought before this Board a recommendation to reorganize the Office of Emergency Services and the Environmental Health Division of the Public Health Department into the Department of Emergency Management and Environmental Health. This was approved in concept by the Board. This reorganization was included in the 2013-2014 budget process, and was part of the Final Budget which was adopted on October 1, 2013.

There are two steps left in finishing this reorganization. The first step is for the Board to approve the new job classification and salary range for the Emergency Management and Environmental Health Director. Attached, for the Boards review and approval, is the new job description of Emergency Management and Environmental Health Director. The salary range for this position is 3114. This salary range is the same as that of the current Division Director of Environmental Health's classification.

The final step is to approve the employment contract of Mr. Gerald Sipe, for the Emergency Management and Environmental Health Director. Mr. Sipe, has been performing these duties as the Director of Office of Emergency Services and the Division Director of Environmental Health.

At this time I respectfully request the Board approve the resolution to add the job classification of Emergency Management and Environmental Health Director at salary range 3114 to the classification plan. In addition I also request that the Board approve the employment contract for Mr. Gerald Sipe as the Emergency Management and Environmental Health Director.

AC

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION TO ADOPT THE JOB DESCRIPTION OF PLUMAS COUNTY  
EMERGENCY MANAGEMENT AND ENVIRONMENTAL HEALTH  
DIRECTOR**

**WHEREAS**, Plumas County Personnel Rule 5.01 provides amendments to be made by resolution of the classification plan covering all positions in the County service; and

**WHEREAS**, on May 14, 2013, Mr. Gerald Sipe brought before the Board a recommendation to reorganize the Office of Emergency Services and the Environmental Health Division of the Public Health Department; and

**WHEREAS**, the Board approved in concept the reorganization; and

**WHEREAS**, this reorganization would combine the classifications of Office of Emergency Services Director and the Division Director of Environmental Health; and

**WHEREAS**, a new classification has been created entitled Emergency Management and Environmental Health Director with the salary classification placed at 3114.

**NOW, THEREFORE BE IT RESOLVED** by the Plumas County Board of Supervisors as follows:

The County's classification plan is hereby amended to reflect the addition of job classification title Emergency Management and Environmental Health Director at the salary classification of 3114.

The foregoing Resolution is duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 8<sup>th</sup> day of October, 2013, by the following vote:

AYES:	Supervisors
NOES:	Supervisors
ABSENT:	Supervisors

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Chairperson, Board of Supervisors

ATTEST:

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Clerk of the Board

## **EMERGENCY MANAGEMENT AND ENVIRONMENTAL HEALTH DIRECTOR**

### **DEFINITION**

Under general direction, plan, organize, administer and supervise County Emergency Services and Environmental Health Department and activities. Responsible to coordinate the full range of pre-emergency planning, emergency response, and post-emergency management functions; also responsible to assign, coordinate, schedule and perform Environmental Health investigations, inspections and enforcement activities. Represents the County on various issues and policies impacting emergency management and environmental health services; serves as a liaison with local fire districts; provides administrative support for the Board of Supervisors and/or the County Administrative Officer; and performs related work as required.

### **DISTINGUISHING CHARACTERISTICS**

This is a single-position class responsible for the day-to-day operations of the County's Emergency Management and Environmental Health functions and programs. The position's primary emphasis is on program development and implementation, staff supervision, budget preparation and administration, and program administration for the assigned areas.

### **REPORTS TO**

Board of Supervisors.

### **CLASSIFICATIONS DIRECTLY SUPERVISED**

Administrative Assistant I/II, Department Fiscal Officer I/II, Environmental Health Technician I/II, Environmental Health Specialist I/II/III, Hazardous Materials Specialist I/II/III.

## **EMERGENCY MANAGEMENT AND ENVIRONMENTAL HEALTH DIRECTOR - 2**

### **EXAMPLES OF DUTIES**

- Develops, recommends, and administers Department goals, objectives, policies and budgets.
- Controls fiscal expenditures and revenues.
- Hires, supervises, evaluates, and insures proper training of Department staff in accordance with County Personnel Rules and state and federal guidelines.
- Develops, directs and coordinates emergency preparedness programs and trainings for county staff, allied agencies and the public.
- Develops, updates and maintains the County's Emergency Operations Plans and Hazard Mitigation Plan in accordance with federal and state guidelines.
- Performs emergency response activities, according to appropriate guidelines.
- Provides technical assistance to County Fire Districts.
- Provide technical expertise on assigned functions to the public, community organizations, other County staff, and a variety of government agencies.
- Enforces Environmental Health laws and regulations.
- Prepares and administers grants.
- Reviews and/or prepares a variety of staff reports for the Board of Supervisors and other agencies.
- Develops ordinances and resolutions for adoption.
- Reviews and comments on proposed state laws or regulations.
- May serve as an expert witness in Court actions.
- Keeps current on changes in Emergency Management and Environmental Health laws and regulations.

### **TYPICAL PHYSICAL REQUIREMENTS**

Sit for extended periods; frequently stand and walk; crawl through various areas on hands and knees; stand, walk, or crouch on narrow and slippery surfaces; climb ladders, stairs, and scaffolding; normal manual dexterity and eye-hand coordination; lift and move object weighing up to 25 pounds; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers, and FAX.

### **TYPICAL WORKING CONDITIONS**

Work is usually performed in an office environment; some work is performed in varying temperature and humidity; exposure to high levels of noise; some exposure to dust; continuous contact with staff and the public.

## **EMERGENCY MANAGEMENT AND ENVIRONMENTAL HEALTH DIRECTOR – 3**

### **DESIRABLE QUALIFICATIONS**

#### **Knowledge of:**

- Methods, techniques, and practices of federal, state, and local emergency services and environmental health.
- Laws, codes, rules, regulations, and ordinances governing emergency services, environmental health, sanitation, and hazardous wastes.
- Purposes, requirements, programs and practices of state and federal agencies overseeing emergency service and environmental health activities.
- Principles of project planning, program development, monitoring, and evaluation.
- Budget development and expenditure control.
- Principles of public administration, supervision, training, and employee evaluation.
- Chemical, biological, physical, and environmental sciences
- Computerized database and information systems.

#### **Ability to:**

- Plan, organize, coordinate, implement, and administer County emergency services and environmental health programs.
- Develop, implement, oversee, and carry out a variety of local services and programs.
- Analyze and interpret laws and regulations related to assigned areas of responsibility.
- Gather, organize, analyze, and present a variety of data and information.
- Prepare, clear, concise and accurate records and reports.
- Communicate clearly and concisely, both orally and in writing.
- Communicate with others from diverse socio-economic and cultural backgrounds.
- Develop community resources and programs.
- Effectively represent assigned programs and services in contacts with the public, community organizations, other County staff, and other government agencies.
- Establish and maintain cooperative working relationships.

## **EMERGENCY MANAGEMENT AND ENVIRONMENTAL HEALTH DIRECTOR - 4**

### **Training and Experience:**

Five (5) years of responsible experience in Environmental Health investigation, inspection, and enforcement work, preferably including at least one (1) year in an administrative or supervisory capacity, **or**;

Five (5) years of responsible work experience in government or business program development, implementation, and administration, preferably including at least one (1) year experience in emergency and disaster services, **and**;

Equivalent to graduation from a four (4) year college or university with a major in biology, chemistry, physics, environmental science, or a closely related field.

### **Special Requirements:**

Possession of valid Environmental Health registration issued by the State Department of Public Health.

Possession of a valid California Driver's License issued by the California Department of Motor Vehicles.

All County of Plumas employees are designated Disaster Service Workers through state law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.

## EMPLOYMENT AGREEMENT

This Agreement is entered into by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and GERALD SIPE, hereinafter referred to as "CONTRACT EMPLOYEE," for the provision of services to the COUNTY in the capacity of Emergency Management and Environmental Health Director.

The parties agree as follows:

## 1. SERVICES PROVIDED

CONTRACT EMPLOYEE shall provide to the COUNTY necessary services as the Plumas County Emergency Management and Environmental Health Director, and other duties as may be assigned. A copy of the Plumas County Emergency Management and Environmental Health Director's job description is set forth in Exhibit A, and incorporated herein by this reference. CONTRACT EMPLOYEE's employment with COUNTY shall be full-time. Any outside employment shall not interfere with CONTRACT EMPLOYEE's duties and responsibilities of county employment. CONTRACT EMPLOYEE shall advise the County Administrative Officer (CAO), or in the absence of the CAO, the Chairperson of the Board of Supervisors, of any outside employment.

## 2. TERM

CONTRACT EMPLOYEE shall be retained as the Plumas County Emergency Management and Environmental Health Director, effective October 8, 2013, and continuing until this Agreement is terminated as set forth in paragraph 3, below.

### 3. TERMINATION

CONTRACT EMPLOYEE may terminate this Agreement and separate from employment in good standing, by giving at least thirty (30) days prior written notice of the proposed effective date of termination.

COUNTY may terminate this Agreement at any time, with or without cause, upon a ninety (90) days prior written notice to CONTRACT EMPLOYEE. The parties hereby expressly waive any County Code provisions to the contrary, and/or any other County rules relating to notice of dismissal and to any rights to hearing or appeal thereon. Further, COUNTY may 'buy-out' any part of the 90-day notice period, by providing the equivalent of the monthly salary, or portion thereof equivalent to the notice not provided, (hereinafter "Severance") to CONTRACT EMPLOYEE.

The Severance payment shall only be based on the following (1) CONTRACT EMPLOYEE'S salary at the time of termination and (2) the monetary value of the hours that would have otherwise been earned for vacation and administrative leave. Severance shall not

include any payment for sick leave or any credit towards retirement. At COUNTY's option, severance may be paid bi-weekly for the remainder of the notice period, or in one payment.

Further, this contract may be terminated for cause for reasons that shall include, but not be limited to:

1. Conviction of any felony, or conviction of any misdemeanor involving dishonesty or moral turpitude.
2. Any material breach of this Agreement, including but not limited to a serious dereliction of, or inexcusable failure to perform, the duties set forth by this contract.
3. Gross insubordination.
4. Misappropriation or theft.
5. Intentional misrepresentation or willful failure to disclose a material fact to the Board of Supervisors (Board) or County Administrative Officer (CAO).
6. A serious violation of the County's personnel rules.

Any termination for cause shall be made in good faith. Upon such termination, Contract Employee shall immediately cease providing service pursuant to this contract and will not be provided the severance pay described above.

#### 4. SALARY

CONTRACT EMPLOYEE shall be considered a full-time employee paid at an hourly rate, on bi-weekly basis, in the same manner as appointed department heads. Effective beginning October 8, 2013, CONTRACT EMPLOYEE shall be paid at the monthly salary rate of six thousand five hundred sixty-four and 13/100s dollars (\$6,564.13). Salary and benefits costs shall be apportioned according to the personnel allocation and approved annual budgets for Environmental Health and Emergency Management. CONTRACT EMPLOYEE is subject to unpaid furlough as determined by the Board of Supervisors, consistent with the provisions of COUNTY's Personnel Rules and law. During times of a duly declared state or federal emergency or when CONTRACT EMPLOYEE, acting in the capacity of Emergency Management Director, is required to work overtime or additional hours exceeding twenty percent (20%) of a normal workweek in order to protect the health, safety and welfare of Plumas County residents, CONTRACT EMPLOYEE shall be entitled to compensatory time off in accordance with Rule 7 of the Personnel Rules. Accrual rates shall be one hour for every hour worked in excess of the normal workweek as for FLSA-exempt employees. The Board of Supervisors may, when local, state or federal funding is available, opt for payment in lieu of compensatory time off at the CONTRACT EMPLOYEE's current hourly rate.

#### 5. PERFORMANCE EVALUATION

\_\_\_\_\_ COUNTY Initials

The Board of Supervisors shall conduct an annual performance evaluation of the CONTRACT EMPLOYEE.

6. BENEFITS

Except as otherwise provided in this Agreement, CONTRACT EMPLOYEE shall be generally entitled to receive the same benefits package as is received by the County's appointed department heads under the personnel rules and other county policies. Benefits are subject to change from time-to-time as negotiated between the CONTRACT EMPLOYEE and the Board of Supervisors. Currently, CONTRACT EMPLOYEE's benefits include the following:

- a. Sick leave accrual: (based on 15 days per year/no limit on accrual). All sick leave accrued as a county employee prior to the effective date of this agreement carries forward with this agreement.
- b. Vacation accrual: (21 days per year based on total and continuous years of county service according to County Personnel Rules). All vacation accrued as a county employee prior to the effective date of this agreement carries forward with this agreement.
- c. PERS retirement: 2% at 55.
- d. Forty (40) hours of administrative leave per year.
- e. Holidays: Thirteen (13) paid holidays per year as listed in the County personnel rules.
- f. Bereavement Leave: Five (5) days per incident for defined family members.
- g. Longevity advancement based on years of service as a continuous county employee in accordance with Rule 6.06.

COUNTY shall pay professional dues, memberships and related conference travel for approved professional development memberships and activities as approved in the annual budget process.

CONTRACT EMPLOYEE shall receive cost of living adjustments based on the COUNTY'S agreement with other County department heads.

Upon separation from County employment, CONTRACT EMPLOYEE shall be paid off for all accrued vacation time, sick leave, and compensatory time (if any) in accordance with County policy. Payment of sick time shall be based on total years of county service in accordance with Rule 20.01 of the Plumas County Personnel Rules. Notwithstanding Rule 21.05, the CONTRACT EMPLOYEE may, at his sole discretion, choose to convert unused sick leave accumulation to prepaid health premiums in accordance with Rule 21.02 or Rule 21.05. For the purposes of Rule 21.02, the total years of service is based on date of employment

separation between CONTRACT EMPLOYEE and COUNTY and shall be the end of the 90 day notice period specified in section 3 of this agreement.

7. COMPLIANCE WITH LAWS AND ORDINANCES

CONTRACT EMPLOYEE shall perform all services pursuant to this Agreement in accordance with all applicable federal, state, county and municipal laws, ordinances, regulations, titles and departmental procedures. See attached job description and scope of work (Exhibit A).

8. NON-ASSIGNABLE:

This Contract is personal to CONTRACT EMPLOYEE and is not assignable under any circumstances.

9. MODIFICATION

This Agreement may be modified only by a written amendment hereto, executed by both parties.

10. ATTORNEY'S FEES AND COSTS

If any court action is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs, in addition to any other relief, to which such party may be entitled.

11. INTEREST OF CONTRACT EMPLOYEE

CONTRACT EMPLOYEE hereby declares that he has no interest, direct or indirect, which would conflict in any manner or degree with the performance of service required to be performed pursuant to this Agreement, and that he shall not in the future acquire any such interest.

CONTRACT EMPLOYEE shall comply with the laws of the State of California regarding conflicts of interest, including but not limited to Government Code Section 1090, and provisions of the Political Reform Act found in Government Sections 87100 et seq., including regulations promulgated by the California Fair Political Practices Commission.

12. SEVERABILITY

If any provision of this Agreement is held to be unenforceable, the remainder of the Agreement shall be severable and not affected thereby.

13. ENTIRE AGREEMENT

This written instrument constitutes the entire agreement between the parties, and supersedes any other promises or representations, oral or written, which may have preceded it.



14. RIGHT TO CONSULT WITH COUNSEL

CONTRACT EMPLOYEE and COUNTY acknowledge that each has read and understood the contents of this written instrument, and have had the opportunity to consult with legal counsel prior to entering into this Agreement. Each warrants that it has either so consulted with legal counsel of its choice, or has elected not to so consult.

15. INTERPRETATION OF AGREEMENT

No portion of this written instrument shall be construed against the other, and all portions shall be construed as though drafted by each party.

16. NOTICES

Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid. Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of the personal service, or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service. Notice to the COUNTY shall be given to The Board of Supervisors, 520 Main Street, Room 309, Quincy, CA 95971, with a copy to the County Counsel, 520 Main St., Room 301, Quincy, CA 95971. Notice to CONTRACT EMPLOYEE shall be given to the last address on file with the Human Resources Department for CONTRACT EMPLOYEE.

17. INDEMNIFICATION

For purposes of indemnification and defense of legal actions, CONTRACT EMPLOYEE shall be considered an employee of the COUNTY and entitled to the same rights and subject to the same obligations as are provided for other employees of the COUNTY.

18. REPORTING

CONTRACT EMPLOYEE will report directly to the County Board of Supervisors through the County Administrative Officer (CAO). If the office of CAO is vacant, CONTRACT EMPLOYEE will report directly to the County Board of Supervisor through the Chairperson of the Board of Supervisors.

19. GENERAL PROVISIONS

This Agreement is entered into in Quincy, California, and shall be governed by California law. Venue for any action arising out of this Agreement shall lie in Plumas County, California. If a court determines that venue is not proper in Plumas County, the parties agree that venue shall be Sierra County.

This Agreement reflects the entire agreement of the parties and supersedes any prior agreements, promises or commitments. This Contract may be amended in writing by mutual consent of the parties.

20. EFFECTIVE DATE

This Agreement shall be effective on October \_\_\_, 2013, (the "Effective Date") if approved by both parties.

21. SIGNATURES

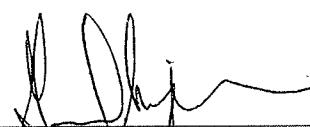
**COUNTY:**

County of Plumas,  
a political subdivision of the State of California

By \_\_\_\_\_  
Terrell Swofford, Chair  
Plumas County Board of Supervisors

Dated: \_\_\_\_\_

**CONTRACT EMPLOYEE:**



\_\_\_\_\_  
GERALD SIPE  
"Contract Employee"

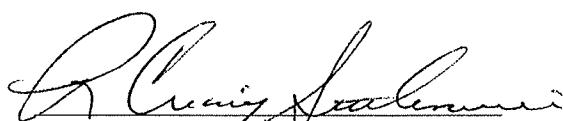
Dated: 9/30/13

**ATTEST:**

\_\_\_\_\_  
Nancy DaForno,  
Clerk of the Board of Supervisors

Dated: \_\_\_\_\_

**APPROVED AS TO FORM:**



\_\_\_\_\_  
R. Craig Settemire  
Plumas County Counsel

Dated: 9/30/2013

\_\_\_\_\_ COUNTY Initials





# Plumas County Public Health Agency 3B

270 County Hospital Road, Quincy, California 95971

**Mimi Khin Hall, MPH, CHES, Director**

<input type="checkbox"/> <b>Administration &amp; Health Education</b> Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> <b>Clinic &amp; Nursing Services</b> Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> <b>Senior Nutrition &amp; Transportation</b> Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> <b>Environmental Health</b> Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> <b>Environmental Health – Chester</b> 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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**DATE:** September 30, 2013

**TO:** Honorable Board of Supervisors

**CC:** Elliott Smart, Director of Social Services  
Doug Carver, Interim Chief Probation Officer  
Michael Gunter, Interim Mental Health Director  
PCPHA Division Directors

**FROM:** Mimi Hall

**SUBJECT:** Board of Supervisors Presentation Item on October 7, 2013:  
Opportunities in a Changing Health Services Landscape Under Health Reform

## **HISTORY AND DISCUSSION:**

The presentation today will provide the Board with a broad overview of opportunities and issues related to a changing health care funding structure designed to support the delivery of integrated substance use disorder, mental health and health services across the spectrum of prevention, treatment, and ongoing care.

The passage of the H.R.3590 - Patient Protection and Affordable Care Act, or more popularly known as the ACA, is expected to produce a seismic shift in the delivery of these health services in the State of California. Beginning in 2014, an additional 3-5 million Californians will have health insurance. At the same time, the ACA will be creating changing landscape of the federal, state and local funding infrastructure of the broader health care system necessitating more integrated substance use disorder, mental health and primary health care services. The ACA expansion is significant to the state budget because the federal government will pay 100 percent of the cost of expansion until 2016, gradually reducing the federal share to 90 percent of the cost by 2020.

The ACA will result in (among other things) modifications in how services will be funded, the types of services delivered, the venues where they are delivered, the individuals who will receive the services, the work force that delivers the services, how services are measured, and how service benefits are evaluated. These changes are intended to achieve the triple aim of the



ACA: 1) Improve population health, 2) Improve the quality of health care and 3) Decrease the per capita cost of care.

Critical pieces of new reforms include coverage that extends to the inmate populations, access under all health coverage plans for substance use disorder treatment and mental health services, and the integration of preventative and primary health care with a strong focus on the correlation of all of these services in improving “whole health” outcomes. Research shows that substance use disorder and mental health comorbidity drive up health care costs. These three systems are inextricably related, and coordinated systems of care are now supported through ACA opportunities.

Today’s presentation will provide the board with background and data regarding the health and cost impacts of integrated care under health reform and also summarize potential opportunities for improved service delivery at the county level as a result of the ACA.

# Opportunities in a Changing Health Care Landscape

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Mimi Hall, Public Health Director

October 7, 2013

Board of Supervisors Meeting

# Key Components of Reform

- New insurance for about 3-5 million more Californians
- Medicaid (2014): To 133 % of poverty.
- State Health Insurance Exchanges (Covered California) Individual and Small Group Plans.

## Implications for Increased Demand

- About 1/3 have MH or SUD conditions; 60% eligible for Medi-Cal
- Medi-Cal : many new enrollees will have SUD conditions; smaller number will have MH conditions
- 250 known Path2Health enrollees will become Medi-Cal eligible
- Others??

# MH and SUD as Health Care

- Mental health and substance use disorder benefits are part of Essential Health Benefits
- Federal parity protections apply to mental health and substance use disorder benefits in the individual and small group markets
- More Americans with access to quality health care that includes coverage for mental health and substance use disorder services

## Impact on Inmate Care

- Expanded coverage applies to many inmates and inmates about to be released (low income single adults)
- Immediate savings when inmates are treated outside of the correctional facility
- Downstream savings on behavioral health services that reduce recidivism
- Links between: health, socio-economic status, substance abuse, mental health, crime

# Health Reform Create Opportunity:

- Parity Act for Behavioral Health (Mental Health and Substance Use) services
- Mandated inclusion of parity based BH benefits as part of ACA
- BH benefits as part of all Exchange products
- Recognition that BH is an important component of overall health outcomes
- Impetus for coordination of all publicly funded health services with private health care system

# Important Messages

- 80% of BH patients are seen only or primarily in the medical sector
- Untreated BH conditions in the medical setting are common and lead to:
  - Persistent medical and BH illness/symptoms
  - Disability
  - High medical care service use and cost
- BH services will be accessible in the medical as well as BH sector
- Coordination of medical and BH services will be possible

# Business Case for Coordinated Care

- Depression and Diabetes: 2 months fewer days of depression/year; projected at \$2.9 million/year lower health costs/100K diabetic members  
(Katon et al, Diab Care 29:265-270)
- SUD w/medical compromise: 14% increase in abstinence; \$2,050 lower annual health care costs per patient in integrated program  
(Parthasarathy et al, MedCare 41:257-367)
- Case Management/Health Complexity: halved depression prevalence, statistical improvement in quality of life, perceived physical and mental health, 7% reduction in new admissions at 12 months  
Stiefel et al, Psychot Psychosom 77:247, 2008)

# Looking to the future

- Recognizing that behavioral health comorbidity drives up costs and negatively impacts overall health outcomes
- Cannot impact health outcomes or cost without value-added coordination of services
- Must begin with clinical outcome and cost savings orientation
- Review payments methodologies to leverage integrated financial support system

# Plumas County Projections by 2019: Analysis of Increase in MH/SUD Demand

- Medi-Cal Enrollees will increase by 713 newly covered, from 3,007 to 3,720.
- MH demand: 59-79, Base – High Scenario
- SUD Demand: 39-52, Base – High Scenario

(CADPAA Briefing Paper 2: Implications of Coverage Expansion – Examining Increased Demand for Mental Health and Substance Use Services, June 2012)

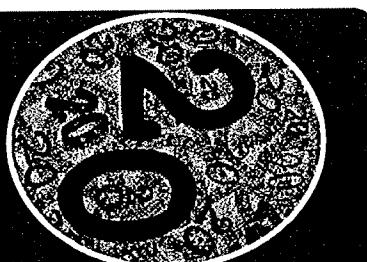
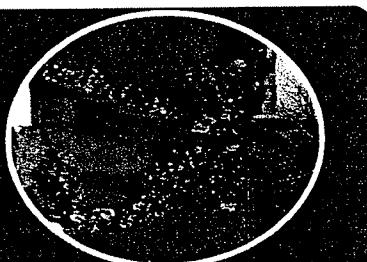
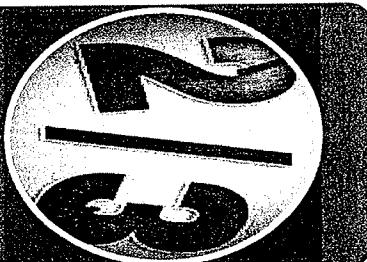
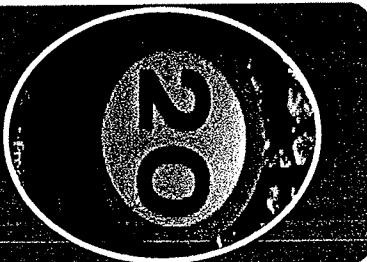
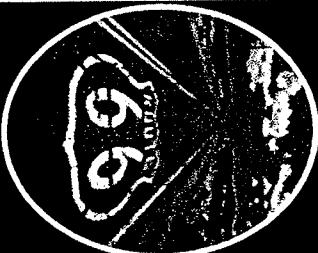
# National Quality Strategy For Improving Health Care: 6 Goals

1. Effective prevention, treatment and recovery practices
2. Person- and family-centered
3. Coordinated
4. Best practices
5. Safe
6. Affordable, high quality

## Measured by:

- SAMSHA funded programs
- Practitioner/system based
- Population based

# What Americans Believe



## How Do We Create

- Common message & public health approach that engages the whole community
  - General public, elected officials, schools, families, churches, health professionals; persons affected by MI and addiction and their families
- A desire for a personal public health commitment to saving and improving lives
- A national dialogue on the role of behavioral health in overall health and public life

# Considerations for County Services

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- Standardized Outreach and Enrollment training across private and public systems?
- Membership in medical provider networks with contracting and reimbursement participation?
- Coordinate inpatient and outpatient BH services in the medical settings such as enhanced value-added BH services in medical setting?
- Drug Medi-Cal - how/when will Plumas become a provider?



4

September 25, 2013

Indian Valley  
Recreation & Park District

PO Box 996  
209 Crescent Street

Indian Valley Community  
Center

Indian Valley Community  
Center -- Greenville, CA  
95947  
530-284-7385  
info.ivrpd@gmail.com

Kristina Hardin  
Administrator

Lindsey Buis-Kelley  
Board Chair

Matt Cerney  
Vice-chair/Secretary

Dan Litchfield  
Treasurer

Doti McDowell  
Board Member

Indian Valley Community  
Center

Nuksa Te Playground

Indian Valley  
Community Pool

Greenville Community  
Garden

***Attention: Plumas County Board of Supervisors***

***With the help of the Plumas County Board of Supervisors the Indian Valley Community Center, in conjunction with the Indian Valley Recreation and Parks District (IVRPD non-profit), will continue to offer a wide variety of year-round classes, programs, and services for residents of all ages. The Center also provides a one-stop location for many Plumas County agencies that serve Indian Valley residents.***

***The Center opened two years ago in a new building. Since then, the Center has been completely paid for by private donations and grants. No public monies were used in developing and operating the Center. It was built by highly skilled local volunteer builders. It is managed by the IVRPD Board of Directors (volunteers) and one part-time paid administrator. Although we have been able to keep our doors open and remain fully operational these first two years, our income has not been commensurate with the rising cost of operations and comprehensive liability insurance.***

***These first two years of operating have been financially trying, but we have remained open and are now more thriving than ever. Although we have finally attained financial stability, we are going into this winter with a projection that we will not generate enough income to cover all of our costs due to the projected increase in the expense to heat our facility throughout the winter of 2013/14. We are currently seeking help from the Plumas County Board of Supervisors to help us pay for propane gas and grid power used to heat our facility. We ask for \$3000. We would, though, gratefully accept any funds that Plumas County could help us with.***

***IVRPD is extremely proud to have begun fulfilling the promise that IVRPD made to this community many years ago; to develop and operate a small, but very well-built community center that serves all people and ages of Indian Valley and provide a central service location for all of Plumas County.***

*We are also proud to highlight IVRPD programs, along with all of the private classes and groups that regularly use the Indian Valley Community Center, which include: The Community Garden and the Digging-In Program, Indian Valley Resource Center, Mental Health Counseling, Swimming Lessons, Water Aerobics, The Gift of Music Program, Wrestling Club, Dance Fitness, Friday Night for Teens, Teen Outdoor Adventure and Education, Fitness Club, Gymnastics, Martial Arts (Tang Soo Do) , Line Dance , Drug and Alcohol Counseling, Rotary International, Cheer Club, Bouncy House, Running with the Bears Marathon Dinner, Jazz Concert, Shanghai Shindig, Festival of Trees, and the Indian Valley Talent Show.*

*We also rent the entire center for \$100/day for special events (that would include the hall, outdoor patio, and both gardens) .*

*Thank you for consideration,*

*/s/ Matt Cerney  
IVRPD Board vice-chair/secretary*



## DEPARTMENT OF FACILITY SERVICES

198 ANDY'S WAY., QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103



Donald Sawchuk  
Director

Date: October 8, 2013

To: Honorable Board of Supervisors

From: Donald Sawchuk, Director

**Subject: Authorize and execute Plumbing Contract for John Kuipers DBA J Kuipers Plumbing.**

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### Recommendation

Authorize and execute Plumbing Contract for John Kuipers DBA J Kuipers Plumbing.

### Background

John Kuipers will be providing the following services to Plumas County Facility Services:

1. Plumbing Consulting & training
2. Labor
3. Parts

The above referenced agreement has been approved as to form by County Counsel and is on file with the Clerk of the Board.



## DEPARTMENT OF FACILITY SERVICES

198 ANDY'S WAY., QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103



Donald Sawchuk  
Director

Date: October 10, 2013

To: Honorable Board of Supervisors

From: Donald Sawchuk, Director

**Subject: Resolution to Authorize the Department of Facility Services and Airports to apply for, accept and allocate funds of a Grant Agreement with California Department of Transportation – Aeronautics Division for the Airport Improvement Program (AIP), Snow Plow Broom Attachment project**

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### Recommendation

Authorize the Department of Facility Services & Airports to apply for, accept and allocate funds of a Grant Agreement with California Department of Transportation - Aeronautics Division

### Background

A Resolution of the Plumas County Board of Supervisors authorizing the Department of Facility Services & Airports is required to apply for and accept funds of a Grant Agreement with California Department of Transportation – Aeronautics Division, for the Airport Improvement Program (AIP).

The California Department of Transportation provides a State Matching Grant for FAA Airport Improvement Program. Once our application is approved, CalTran – Aeronautics Division provides 2.5% of the FAA grants to airports.

This Resolutions cover the FAA approved AIP grants covering the "Snow Plow Broom" attachment project for Gansner airport.

The above referenced "Resolution" has been approved for submission by County Counsel.



## DEPARTMENT OF FACILITY SERVICES

198 ANDY'S WAY., QUINCY, CALIFORNIA 95971-9645

(530) 283-6299 FAX: (530) 283-6103



Donald Sawchuk  
Director

Date: October 10, 2013

To: Honorable Board of Supervisors

From: Donald Sawchuk, Director

**Subject: Resolution to Authorize the Department of Facility Services and Airports to apply for, accept and allocate funds of a Grant Agreement with California Department of Transportation – Aeronautics Division for the Airport Improvement Program (AIP), Airport Layout Plan project**

---

### Recommendation

Authorize the Department of Facility Services & Airports to apply for, accept and allocate funds of a Grant Agreement with California Department of Transportation - Aeronautics Division

### Background

A Resolution of the Plumas County Board of Supervisors authorizing the Department of Facility Services & Airports is required to apply for and accept funds of a Grant Agreement with California Department of Transportation – Aeronautics Division, for the Airport Improvement Program (AIP).

The California Department of Transportation provides a State Matching Grant for FAA Airport Improvement Program. Once our application is approved, CalTran – Aeronautics Division provides 2.5% of the FAA grants to airports.

These Resolutions cover the FAA approved AIP grants covering the "Airport Layout Plan" project for all three county airports.

The above referenced "Resolution" has been approved for submission by County Counsel.

RESOLUTION NO. \_\_\_\_\_

**A resolution of the Plumas County Board of Supervisors authorizing the submittal of an application, acceptance of an allocation of funds and execution of a grant agreement with the California Department of Transportation, for an Airport Improvement Program (AIP) Matching grant.**

**WHEREAS**, the County of Plumas and the Federal Aviation Administration are parties to federal Airport Improvement Program (AIP) grant 3-06-0040-016 for AIRPORT LAYOUT PLAN (ALP) at the Chester – Rogers Field Airport; and,

**WHEREAS**, the California Department of Transportation, pursuant to the Public Utilities Code section 21683.1, provides grants of 2.5% of Federal Aviation Administration grants to airports; and,

**WHEREAS**, the California Department of Transportation requires the Board of Supervisors to adopt a resolution authorizing the submission of an application for an AIP Matching grant;

**NOW, THEREFORE BE IT RESOLVED** that the Board of Supervisors of the County of Plumas, State of California:

1. Authorizes filing an application for a state AIP Matching grant for this project.
2. Authorizes accepting the allocation of state AIP Matching funds for the project.
3. Authorizes execution of an AIP Matching Grant Agreement for this project; and,

**BE IT FURTHER RESOLVED**, that the Board of Supervisors of the County of Plumas does hereby authorize Donald Sawchuk, Director, Facility Services & Airports to sign any documents required to apply for and accept these subject funds on behalf of the County of Plumas.

I hereby certify the foregoing resolution was introduced and read at the regular meeting of the County Board of Supervisors of the County of Plumas on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and the resolution was duly adopted at said meeting by the following vote:

**AYES:** \_\_\_\_\_

**NOES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTAIN:** \_\_\_\_\_

---

Terrell Swofford, Chairman  
Plumas County Board of Supervisors

**ATTEST:**

---

Nancy Daorno, Clerk of the Board of Supervisors  
County of Plumas, State of California

RESOLUTION NO. \_\_\_\_\_

A resolution of the Plumas County Board of Supervisors authorizing the submittal of an application, acceptance of an allocation of funds and execution of a grant agreement with the California Department of Transportation, for an Airport Improvement Program (AIP) Matching grant.

WHEREAS, the County of Plumas and the Federal Aviation Administration are parties to federal Airport Improvement Program (AIP) grant 3-06-0020-010 for AIRPORT LAYOUT PLAN (ALP) at the Beckwourth-Nervino Airport; and,

WHEREAS, the California Department of Transportation, pursuant to the Public Utilities Code section 21683.1, provides grants of 2.5% of Federal Aviation Administration grants to airports; and,

WHEREAS, the California Department of Transportation requires the Board of Supervisors to adopt a resolution authorizing the submission of an application for an AIP Matching grant;

**NOW, THEREFORE BE IT RESOLVED** that the Board of Supervisors of the County of Plumas, State of California:

1. Authorizes filing an application for a state AIP Matching grant for this project.
2. Authorizes accepting the allocation of state AIP Matching funds for the project.
3. Authorizes execution of an AIP Matching Grant Agreement for this project; and,

**BE IT FURTHER RESOLVED**, that the Board of Supervisors of the County of Plumas does hereby authorize Donald Sawchuk, Director, Facility Services & Airports to sign any documents required to apply for and accept these subject funds on behalf of the County of Plumas.

I hereby certify the foregoing resolution was introduced and read at the regular meeting of the County Board of Supervisors of the County of Plumas on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and the resolution was duly adopted at said meeting by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

---

Terrell Swofford, Chairman  
Plumas County Board of Supervisors

ATTEST:

---

Nancy Daorno, Clerk of the Board of Supervisors  
County of Plumas, State of California

RESOLUTION NO. \_\_\_\_\_

A resolution of the Plumas County Board of Supervisors authorizing the submittal of an application, acceptance of an allocation of funds and execution of a grant agreement with the California Department of Transportation, for an Airport Improvement Program (AIP) Matching grant.

WHEREAS, the County of Plumas and the Federal Aviation Administration are parties to federal Airport Improvement Program (AIP) grant 3-06-0191-012 for AIRPORT LAYOUT PLAN (ALP) at the Quincy – Gansner Field Airport; and,

WHEREAS, the California Department of Transportation, pursuant to the Public Utilities Code section 21683.1, provides grants of 2.5% of Federal Aviation Administration grants to airports; and,

WHEREAS, the California Department of Transportation requires the Board of Supervisors to adopt a resolution authorizing the submission of an application for an AIP Matching grant;

**NOW, THEREFORE BE IT RESOLVED** that the Board of Supervisors of the County of Plumas, State of California:

1. Authorizes filing an application for a state AIP Matching grant for this project.
2. Authorizes accepting the allocation of state AIP Matching funds for the project.
3. Authorizes execution of an AIP Matching Grant Agreement for this project; and,

**BE IT FURTHER RESOLVED**, that the Board of Supervisors of the County of Plumas does hereby authorize Donald Sawchuk, Director, Facility Services & Airports to sign any documents required to apply for and accept these subject funds on behalf of the County of Plumas.

I hereby certify the foregoing resolution was introduced and read at the regular meeting of the County Board of Supervisors of the County of Plumas on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, and the resolution was duly adopted at said meeting by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

---

Terrell Swofford, Chairman  
Plumas County Board of Supervisors

ATTEST:

---

Nancy Daorno, Clerk of the Board of Supervisors  
County of Plumas, State of California



# Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

5B1

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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**DATE:** September 23, 2013

**TO:** Honorable Board of Supervisors

**FROM:** Mimi Hall

**AGENDA:** Item for October 8, 2013

**ITEM DECSRIPTION/RECOMMENDATION:** Authorize the Public Health Director to make budgeted fixed asset purchase of two vehicles, total cost NTE \$35,000, and sign related documents and/or contracts as the Board's designee.

**HISTORY AND DISCUSSION:** As the Board is aware the Fiscal Year 2013-2014 Public County Public Health Agency budgets includes \$35,000 for the cost of replacing two vehicles. PCPHA recently surplused several older vehicles for auction, with the plan of replacing them, as it was no longer cost effective to maintain and repair our aging vehicle pool.

The vehicles will be purchased through a public solicitation of competitive bids in accordance with the Plumas County purchasing Policy.

The Board's action today will authorize the Public Health Director to implement the competitive bidding process and sign contracts for the purchase of two vehicles.

Please contact me should you have any questions, or need additional information.



# Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

5B2

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> <b>Administration &amp; Health Education</b> Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> <b>Clinic &amp; Nursing Services</b> Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> <b>Senior Nutrition &amp; Transportation</b> Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> <b>Environmental Health</b> Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> <b>Environmental Health – Chester</b> 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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**Date:** September 30, 2012

**To:** Honorable Board of Supervisors

**From:** Mimi Khin Hall

**Agenda:** Item for October 8, 2013

**Item Description/Recommendation:** Approve and direct the chair to sign agreement #FNL1314PCIRC with Plumas Crisis Intervention and Resource Center to oversee and coordinate Friday Night Live activities.

**History/Background:** As the Board is aware Plumas County Public Health Agency has the fiscal and administrative responsibilities for a number of different programs with diverse funding sources from the State Department of Health Services, private foundations, local sources, realignment and other county departments. Often, in an effort to work effectively and efficiently with communities, Public Health contracts with providers to extend programs and provide services to diverse populations throughout the county.

Agreement #FNL1314PCIRC with Plumas Crisis Intervention and Resource Center is funded out of Alcohol and Other Drug Funding. The funding will be used to recognize the social norms our schools and community have about underage drinking. The goal of the program is to decrease underage drinking in our community.