

**COUNTY OF PLUMAS**  
**AIRPORT LAND USE COMMISSION**  
**REGULAR MEETING MINUTES**

**DATE:** July 17, 2024  
**TIME:** 1:00 P.M.

**LOCATION:** Planning and Building Services  
Conference Room  
555 Main Street, Quincy, CA

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**REASONABLE ACCOMMODATIONS**



*In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Land Use Commission Clerk at 530-283-6207. Notification 72 hours prior to the meeting will enable the County to make reasonable accommodations to ensure accessibility. Auxiliary aids and services are available for persons with disabilities.*

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**I. CALL TO ORDER at 1:01PM**

**II. ROLL CALL**

Present: Ron Matlock, Gordon Bennie, Bill Powers, Jim Murphy, Brendan Herbert, Matthew Samuelson, and Shawn McKenzie

Absent: none

Also in attendance: Tracey Ferguson, Planning Director; and Nick Collin, Director of Facility Services & Airports

**III. REVIEW AND APPROVAL OF AGENDA**

***Motion:*** Approval of July 17, 2024, Agenda

***Moved by*** Shawn McKenzie, ***Seconded by*** Bill Powers.

***Vote:*** Motion carried.

***Yes:*** Matlock, Bennie, Murphy, Herbert, Samuelson, Powers, McKenzie

***Absent:*** none

**IV. REVIEW AND APPROVAL OF MINUTES**

***Motion:*** Approval of Meeting Minutes of August 29, 2023

***Moved by*** Bill Powers, ***Seconded by*** Gordon Bennie.

***Vote:*** Motion carried.

***Yes:*** Matlock, Bennie, Murphy, Herbert, Samuelson, Powers, McKenzie

***Absent:*** none

**V. INTRODUCTIONS**

Introductions by Nick Collin, newly appointed (April 2024) Director of Facility Services & Airports, and Debbie Murphy, Commissioner Murphy's wife.

**VI. PUBLIC COMMENT OPPORTUNITY**

None

**VII. DISCUSSION AND POSSIBLE ACTION: APPOINT ALUC CHAIR AND VICE CHAIR**

A. *Appointments of a Chair and Vice Chair for a 2-year term. All Commission members will be eligible for nomination including past Chair and Vice Chair.*

***Motion:*** Appoint Gordon Bennie as Chair of the ALUC for a 2-year term, ending June 30, 2026

***Moved by*** Shawn McKenzie, ***Seconded by*** Bill Powers.

***Vote:*** Motion carried.

***Yes:*** Matlock, Bennie, Murphy, Herbert, Samuelson, Powers, McKenzie

***Absent:*** None

***Motion:*** Appoint Shawn McKenzie as Vice-Chair of the ALUC for a 2-year term, ending June 30, 2026

***Moved by*** Ron Matlock, ***Seconded by*** Gordon Bennie.

***Vote:*** Motion carried.

***Yes:*** Matlock, Bennie, Murphy, Herbert, Samuelson, Powers, McKenzie

***Absent:*** None

**VIII. COMMISSION MEMBER COMMENT PERIOD**

A. *Chair's Report. Former Chair Matlock thanks the commissioners for the opportunity to serve as Chair and states he's enjoyed the position and is ready to pass the leadership opportunity on to another commissioner.*

B. *Commissioners' Comments*

- Introduction of incoming City of Portola appointee, Commissioner Murphy. Commissioner Murphy introduces himself as a current City of Portola City Council member and past City of Portola City Manager (20 years) and has worked in law enforcement (20 years), in addition to being a pilot and flight school instructor for over 40 years.*
- Commissioner Powers notes he continues to pursue the air attack strike team concept at Nervino Airport, including conversations with Congressman Kevin Kiley's office, working to make the project shovel ready to entertain funding, with an estimated cost at \$0.5M and other resources necessary to implement. Powers states he's received no comments to-date from the Federal Aviation Administration (FAA).*
- Commissioner McKenzie mentioned the instrument approach (IA) at Rogers is approved by the FAA, IFR (instrument flight rules) certified, and close to being FAA published, likely in September 2024. McKenzie noted coordination will be needed with County Facilities Services & Airports staff to discuss the potential changes in operations and maintenance of the runway, 24 hours a day 7 days a week, and in all-weather due to the new IA.*

**IX. BOARD OF SUPERVISOR'S CORNER**

*Opportunity for County Supervisors to address issues related to ALUC.*

*None*

**X. COUNTY STAFF CORNER**

A. *Outstanding Commissioner Proxy Appointments (Powers and Murphy). Ferguson explained that all proxies have been completed and this task is done.*

B. *Brandley Engineering Contract Renewal was approved by Board of Supervisors on January 16, 2024. Commissioners were interested in knowing what available funding is possible through FAA general aviation sources and inquired about the length of the Brandley Engineering contract.*

C. *JD Moore, Director of Facility Services & Airports resigned, effective October 13, 2023. So, noted.*

D. *Introduction of Nick Collin, Director of Facility Services & Airports, effective April 22, 2024. So, noted.*

E. *Airport Capital Improvement Program 2022-2027 Updates.* Nick Collin summarized status of the following:

- Rogers Field – expand fuel farm to add new 12,000-gallon Jet A tank to existing fuel farm. In the engineering phase.
- Rogers Field and Nervino Airport – reseal joints in pavement. Rogers striping and sealing is complete. Nervino to start resealing in August 2024.
- Gansner Airport – new beacon tower and beacon. Waiting for FAA approval.
- Gansner Airport (11,500 linear feet) and Rogers Field (intermittent to close fence gaps) perimeter fencing. At Gansner environmental work is planned to begin in 2025. At Rogers new security and wildlife fencing (24,000 linear feet) planned to begin likely in 2027 with environmental and design, as deer strikes are an issue.
- Others. Trees were cut down around Gansner. Gate installation at airports to come for security. Working with Code Enforcement on removal of abandoned vehicles in the parking lots at Rogers. Back up generators are also being discussed at all three airports with the FAA, anticipating a six-month process.

**XI. DISCUSSION AND INFORMATION: WORKING DRAFT PLUMAS COUNTY AIRPORT LAND USE COMPATIBILITY PLANS FOR NERVINO AIRPORT (BECKWOURTH), GANSNER AIRPORT (QUINCY), AND ROGERS FIELD (CHESTER) 2024 UPDATE**

Ferguson provides an update on Planning staff progress on the working draft ALUC Plan update, including creating an outline and associated narrative based on the Plumas County prior ALUC plans, Caltrans guidance, and other counties best practices.

**XII. DISCUSSION AND POSSIBLE ACTION: APPOINT ALUC WORKING DRAFT SUBCOMMITTEE FOR AIRPORT LAND USE COMPATIBILITY PLANS 2024 UPDATE**

A. Chair shall nominate three (3) Commissioners to the ALUC subcommittee with final approval by the Commission [pursuant to the Plumas County ALUC Policies, Rules, and Regulations].

*After some conversation, Chair Bennie nominated Commissioners Bennie, McKenzie, and Murphy to serve on the ALUC Working Draft Subcommittee for Airport Land Use Compatibility Plans 2024 Update, with final approval by the Commission.*

**Motion:** Approve Commissioners Bennie, McKenzie, and Murphy to serve on the ALUC Working Draft Subcommittee for Airport Land Use Compatibility Plans 2024 Update

**Moved by** Ron Matlock, **Seconded by** Bill Powers.

**Vote:** Motion carried.

**Yes:** Matlock, Bennie, Murphy, Herbert, Samuelson, Powers, McKenzie

**Absent:** None

**XIII. FUTURE AGENDA ITEMS**

- Invitation to Brandley Engineering, Damon Brandley to discuss aviation consulting activities with the County and funding sources
- Invitation to Nick Collin, Director of Facility Services & Airports, to discuss airport capital improvement program project updates and airport layout plan updates
- Potential discretionary project applications from the Planning Department

**XIV. ADJOURNMENT AT 2:05PM**

**Motion:** Adjourn the Regular Meeting of July 17, 2024

**Moved by** Gordon Bennie, **Seconded by** Shawn McKenzie.

**Vote:** Motion carried.

**Yes:** Matlock, Bennie, Murphy, Herbert, Samuelson, Powers, McKenzie

**Absent:** None

*The next regularly scheduled meeting is October 16, 2024.*