



Board of Supervisors

Dwight Ceresola, Vice Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Chair, 4th District
Jeff Engel, 5th District

MEETING MINUTES

ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON SEPTEMBER 17, 2024

STANDING ORDERS

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

The Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commissions, committees, boards, and councils, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to state or federal social distancing or masking requirements, if applicable. It is strongly recommended that individuals attending meetings wear masks. The public may participate as follows:

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address

Public@countyofplumas.com

CALL TO ORDER

Roll Call.

Present: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel
Supervisor Goss absent

PLEDGE OF ALLEGIANCE

Lori Simpson led the Pledge of Allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Chair Hagwood has requested that Item 6.A. be removed from the agenda.

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Linda Judge read the following letter to the Board.

<https://plumascounty.us/ArchiveCenter/ViewFile/Item/18475>

Pastor George offered prayer

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

Kristina Rogers reported on the following: <https://plumascounty.us/ArchiveCenter/ViewFile/Item/18467>

Jim Graham updated the Board that the Chester Green Waste will end on Saturday, September 28, 2024.

Cindie Froggatt introduced new Chief Appraiser John Ridley

Marcy DeMartile updated the Board that today is National Voter Registration Day. Staff on their way out to Feather River College to assist students with voter registration. The biggest joy in her office is hiring a new Deputy Clerk Recorder.

ACTION AGENDA

1. UPDATES AND REPORTS

A. 2021 WILDFIRE RECOVERY OPERATIONS

Report, update, and discussion by the County, Dixie Fire Collaborative, and others

Tracey Ferguson gave two updates on the California Recover Program, on Friday, October 11t, 2024, Plumas Rural Services 10am-11am workshops on this program. She also updates the Board on CDBG Housing Action Plan.

B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT

Report and update on Dixie Fire Business and Economic Recovery efforts.

No Report Provided.

C. US FOREST SERVICE

Report and update.

No Report Provided.

D. MUNIS HR/PAYROLL MODULE UPDATE

Report and update on Pentamation, Tyler/Munis software migration and efforts.

CAO Lucero updates the Board on the recent progress with the Munis conversion. The request for training is on the agenda for 9-17-2024.

Martee Nieman comments

Supervisor McGowan comments

E. COUNTY TREASURER'S REPORT

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

No Report Provided.

F. FINANCIAL/AUDIT REPORT

Report from County Departments regarding the County's Financial and audit status.

No Report Provided.

G. PRESENTATION: Receive a presentation from Brenda Narayan, Government & Public Affairs Representative, Brandon Sanders, Expert, Government Affairs Representative, and David Hawks, Senior Public Safety Specialist with PG&E

The Board received a presentation from PG&E.

Supervisor McGowan comments

Clint Koble comments

Lori Simpson comments

H. PRESENTATION: Receive a presentation from Alison Flagler, Executive Director, Dawn Institute Crescent Mills/Indian Falls, brief introduction of their organization.

The Board received a presentation from The Dawn Institute.

Supervisor McGowan comments

Clint Koble comments

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.
Supervisor Goss absent.

A. PLUMAS RURAL SERVICES

- 1) Adopt a "Proclamation" proclaiming the month of October 2024 as Domestic Violence Awareness Month

The proclamation was read by Plumas Rural Services staff, and updated the Board on upcoming events.

Chair Hagwood comments

Supervisor McGowan comments

B. ENVIRONMENTAL HEALTH

- 1) Approve and authorize Environmental Health to recruit and fill, funded and allocated, 1.0 FTE "Environmental Health Specialist I/II/III or Hazardous Materials Specialist I/II/III" position; vacancy created due to promotion; General Fund Impact as approved in FY24-25 recommended budget.

C. FACILITY SERVICES & AIRPORTS

- 1) Approve and authorize Chair to sign a Master Purchase Agreement between Plumas County Facility Services & Airports and Environmental Services, Inc.; effective July 1, 2024; not to exceed \$1,419.00; (General Fund Impact) as approved in recommended FY24/25 budget 2012052 520410; approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign an agreement between Plumas County Facility Services and Concentric Concrete, Chester Park Handicap Improvement; effective September 17th; not to exceed \$21,780.00; (No General Fund Impact) Prop 68 Funds; approved as to form by County Counsel.

D. PUBLIC WORKS/ROAD

- 1) Approve and authorize Chair to sign First Amendments to the agreements between Plumas County Public Works and McGarr Excavation, Inc., Dig It Construction, Inc. and Turner Excavation, Inc. to extend the term to September 2025; (No General Fund Impact) Road Funds; approved as to form by County Counsel.

E. SHERIFF'S OFFICE

- 1) Approve and authorize Sheriff's Office to recruit and fill, funded and allocated, vacant one, 1.0 FTE Sheriff's Service Assistant I/II; (General Fund Impact) as approved in FY24/25 recommended budget.

F. SOCIAL SERVICES

- 1) Approve and authorize the Department of Social Services to recruit and fill, funded and allocated, vacant 1 FTE Social Services Aide; (No General Fund Impact) funds to support this position come from the 2011 public safety realignment of Child Protective Services.
- 2) Approve and authorize the Department of Social Services to recruit and fill, funded and allocated, vacant 1 FTE Senior Social Worker; (No General Fund Impact) funds to support this position come from State, Federal and realignment dollars.
- 3) Approve and authorize the Department of Social Services to recruit and fill, funded and allocated, vacant 1 FTE Employment and Training Worker I/II (No General Fund Impact) funds to support this position come from State General Fund dollars, Federal pass-through and realignment dollars.
- 4) Approve and authorize the Department of Social Services to recruit and fill, funded and allocated, vacant 1 FTE Eligibility Specialist Supervisor (No General Fund Impact) funds to support this position come from State General Fund dollars, Federal pass-through and realignment dollars.

G. PUBLIC HEALTH AGENCY

- 1) Approve and authorize Chair to sign an agreement between Plumas County Public Health Agency and Plumas Hospital District to provide a Nurse Midwife to assist Public Health in providing services to its patients on a part-time basis; effective September 1, 2024; One Hundred Dollars (\$100.00) per hour not to exceed Forty (40) hours a week; (No General Fund Impact) (Clinic Grants); approved as to form by County Counsel; discussion and possible action.

H. LIBRARY

- 1) Approve and authorize Library to recruit and fill one extra-help Library Aide for the Portola Branch Library; (No General Fund Impact) funds are already included in the Library's budget for FY24/25.

I. BOARD OF SUPERVISORS

- 1) Approve and authorize Chair to sign a letter to the Department of Transportation (Cal Trans) for an Encroachment Permit for the Annual Quincy High School Parade, October 4, 2024.

3. DEPARTMENTAL MATTERS

A. PUBLIC WORKS/ROAD - Rob Thorman

- 1) Review of proposal to close off Court Street access to and from Main Street State Route 70; No General Fund impact . Plumas County Transportation Commission, using transportation funds, would fund the balance. Discussion and possible action.

Jim Graham presented to the Board this proposal for discussion only.

Lori Simpson comments with questions to Public Works staff

<https://plumascounty.us/ArchiveCenter/ViewFile/Item/18477>

Mr. Cole comments

Chair Hagwood comments that Public Works staff reach out to CHP, PCSO, and other departments to gather their input on traffic issues and bring their items back at a later date.

Nick Collin (Facilities Director) comments

Supervisor McGowan comments

Martee Nieman comments

Received a Public Comment email <https://plumascounty.us/ArchiveCenter/ViewFile/Item/18476>

- 2) Approve and authorize Plumas County Transportation Commission to install two (2) Dual Port Electric Vehicle Chargers in the Dame Shirley Parking Lot; No General Fund impact. Discussion and possible action.

Motion: Approve and authorize Plumas County Transportation Commission to install two (2) Dual Port Electric Vehicle Chargers in the Dame Shirley Parking Lot; No General Fund impact.

Discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 3

McGowan, **Seconded by** Supervisor - District 1 Ceresola.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel Board for discussion only.

Jim Graham presents

Supervisor McGowan comments

Ali Flagler comments

Chair Hagwood comments

Tracey Ferguson comments

Nick Collin comments

Clint Koble comments

FRTA comments

CAO Lucero comments

Linda Judge comments

B. PLANNING - Tracey Ferguson

- 1) Approve and authorize Chair to sign Second Amendment to Funding Agreement between Plumas County and Plumas Crisis Intervention & Resource Center (PCIRC) due to a State approved minor budget amendment under Grant No. 20-CDBG-CV2-3-00299 for the Dragonfly Cafe Project; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action.

Motion: Approve and authorize Chair to sign Second Amendment to Funding Agreement between Plumas County and Plumas Crisis Intervention & Resource Center (PCIRC) due to a State approved minor budget amendment under Grant No. 20-CDBG-CV2-3-00299 for the Dragonfly Cafe Project; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Tracey Ferguson presents

Supervisor Goss absent

C. AUDITOR-CONTROLLER - Martee Nieman

- 1) Adopt **RESOLUTION** Adopting the basic tax rate for Plumas County and the rates for the Plumas Unified School District Bonds and the Plumas District Hospital Bonds and **Seneca** Healthcare District General Obligation notes for fiscal year 2024-2025; approved as to form by County Counsel; discussion and possible action; **Roll call vote.**

Motion: Adopt **RESOLUTION No. 24-8949** Adopting the basic tax rate for Plumas County and the rates for the Plumas Unified School District Bonds and the Plumas District Hospital Bonds and **Seneca** Healthcare District General Obligation notes for fiscal year 2024-2025; approved as to form by County Counsel; discussion and possible action; **Roll call vote.** , **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Martee Nieman presents

- 2) Consider request to appropriate \$34,503.62 from the General Fund Contingency (2098052 / 528400) for penalties and interest due to late payments for Feather River College; discussion and possible action. **Four/Fifths roll call vote**

Motion: Consider request to appropriate \$34,503.62 from the General Fund Contingency (2098052 / 528400) for penalties and interest due to late payments for Feather River College; discussion and possible action. **Four/Fifths roll call vote**, **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Martee Nieman presents

Kevin Trutna comments and presents a timeline to the Board

<https://plumascounty.us/ArchiveCenter/ViewFile/Item/18474>

CAO Lucero comments

Julie White comments

Supervisor McGowan comments

Morgan Turner comments

D. HUMAN RESOURCES/AUDITOR-CONTROLLER - Debra Lucero, Martee Nieman

- 1) Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County Human Resources/Auditor-Controller and ClientFirst Consulting Group, LLC increasing the contract amount not to exceed \$126,000; (General Fund Impact); approved as to form by County Counsel.

Motion: Approve and authorize Chair to sign amendment no. 1 to agreement between Plumas County Human Resources/Auditor-Controller and ClientFirst Consulting Group, LLC increasing the contract amount not to exceed \$126,000; (General Fund Impact); approved as to form by County Counsel., **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 4 Hagwood.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

CAO Lucero presents

Martee Nieman comments

Supervisor McGowan comments

4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

A. County Administrative Officer's Report

CAO Lucero updates the Board on the ViewPoint project, and that her office is moving forward with providing them with FRTA items that they requested.

- 1) Adopt **RESOLUTION** Individually approving the purchase of a Capital Asset under Government Code Section 291241 (a)(2); (General Fund Impact) as approved in FY24/25 recommended budget; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Motion: Adopt [RESOLUTION No. 24-8950](#) Individually approving the purchase of a Capital Asset under Government Code Section 29124 (a)(2); (General Fund Impact) as approved in FY24/25 recommended budget; approved as to form by County Counsel; discussion and possible action.

Roll call vote, Action: Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 1 Ceresola.

Vote: Motion Passed by split vote (**summary:** Yes = 3 No = 1).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood.

No: Supervisor - District 5 Engel.

CAO Lucero presents

County Counsel comments

Supervisor Ceresola comments

**** Chair Hagwood request a short break****

5. BOARD OF SUPERVISORS

- A. Report and update by the Auditor/Budget Committee on the FY24/25 Budget County Budget Guide; discussion and possible action.

CAO Lucero comments on the Budget Guide.

- B. **11:00 AM PUBLIC HEARING** The Board of Supervisors will open the public hearing on the FY 2024/2025 County Budget. Any member of the general public may appear at the hearing or submit their comments using the email address public@countyofplumas.com

Chair Hagwood opens the Public Hearing.

The Board received a presentation by CAO Lucero on the FY24/25 Budget.

Supervisor McGowan comments

Martee Nieman comments

CAO Lucero comments

District Attorney Hollister comments and presents a handout to the Board <https://plumascounty.us/ArchiveCenter/ViewFile/Item/18473>

Julie White comments

Adam Cox comments via Zoom

Rick Foster comments

County Counsel comments

Sheriff Johns comments

*****Supervisor McGowan motions to continue the Public Hearing until October 1, 2024, Seconded by Supervisor Ceresola Motion Passes. Chair Hagwood continues the Public Hearing until October 1, 2024*****

- C. Review Administrative and Budgetary Controls consistent with Government Code §29092 and §29125 for FY 24/25; discussion and possible action.

This item will be continued to October 1, 2024

- D. Adopt a **RESOLUTION** adopting the Final Budget for Plumas County and the Dependent Districts therein for Fiscal Year 2024-2025, in accordance with Government Code §29092, and other budgetary administrative controls in accordance with §29092; discussion and possible action; **Roll Call Vote**

This item will be continued to October 1, 2024.

E. FEATHER RIVER TOURISM MANAGEMENT DISTRICT

- 1) Declare Airbnb Non-Compliant for not collecting the Feather River Tourism Management District (FRTMD) 2% Assessment; approve and direct County Counsel to send a Registered Letter to Airbnb advising them they are non-compliant vis a vis not collecting the Feather River Tourism Management District (FRTMD) 2% Assessment; discussion and possible action.

Motion: Craft a letter from County Counsel and follow-up by October 1, 2024. **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Sharon Roberts presents

Supervisor McGowan comments

Julie White comments

Rick Foster comments

Clint Koble comments

Chair Hagwood comments

CAO Lucero comments

F. APPOINTMENTS

- 1) Appoint Rob Thorman as the Plumas County Public Works Director; effective September 17, 2024, as recommended; and approve and authorize the Chair to sign employment agreement; discussion and possible action.

Motion: Appoint Rob Thorman as the Plumas County Public Works Director; effective September 17, 2024, as recommended; and approve and authorize the Chair to sign employment agreement; discussion and possible action. , **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

CAO Lucero reads employment contract into record

G. CORRESPONDENCE

No Correspondence provided

H. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS

No Weekly Reports provided

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. **Time Certain: 1:00 PM** Personnel: Public employee appointment or employment - County Counsel
This item was pulled at the request of the Chair. This item will be moved to October 1, 2024
- B. Personnel: Public Employee Performance Evaluation - Chief Probation Officer (Board Only)
- C. Personnel: Public employee appointment or employment - Social Services Director

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

Chair Hagwood reported there was no reportable action taken during closed session.

7. ADJOURNMENT

Adjourned meeting to Tuesday, October 1, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California