

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION  
1834 E. Main St., Quincy – COUNTY OF PLUMAS – Tel. 283-6268**

**MINUTES**

**June 17, 2024**

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chair Greg Hagwood with roll call at 1:30 PM in the Conference Room of the Plumas County Public Works Department.

**1a. Roll Call**

Roll call is conducted by Jim Graham, Executive Director

Commissioners in attendance are Greg Hagwood, Pat Morton, Susan Scarlett, Bill Powers, Tom McGowan and Kevin Goss.

Staff Attendees: Rob Thorman, Acting Public Works Director; Carlee Tone, Management Analyst

Caltrans District 2 Staff attendees: Natalie Kinney, Associate Transportation Planner-Regional Planning

**1b. Public Forum – Public**

There are no comments from the public.

**1c. Public Forum – Commissioners and Staff**

Graham provides an update on traffic control delays in the County associated with PG&E utility work and Caltrans road maintenance and repair activities. Graham reports that after conversations with the Caltrans District 2 PIO Chris Woodward, additional information regarding corridor delay time lengths will be included on the Caltrans QuickMap application. Graham shares additional handouts concerning project information and anticipated delays.

**2. Consideration of Draft Minutes for PCTC Meeting conducted on May 20, 2024**

Motion is made by Commissioner Goss, seconded by Commissioner Powers, to adopt the minutes of May 20, 2024. Motion passes 6-0.

**3. Approval of the FY 24/25 Overall Work Program and Adoption of Resolution No. 24-10 authorizing the Executive Director to execute the FY 24/25 Overall Work Program Agreement (OWPA).**

Motion is made by Commissioner Scarlett, seconded by Commissioner Powers, to approve the FY 24/25 Overall Work Program and Adopt Resolution No. 24-10 authorizing the Executive Director to execute the FY 24/25 Overall Work Program Agreement (OWPA). Motion passes 6-0.

**4. Adoption of Final FY 24/25 Budget for PCTC and Transit Operators - Budget Briefing and Budget Resolutions for Plumas Transit System, Seniors Transportation and OWP.**

**4a. Resolution No. 24-11 Authorizing Two Hundred Forty-Five Thousand Seven Hundred and Sixty-Eight Dollars (\$245,768) for the operation of Plumas Transit Systems as “Pass-Thru” FTA Section 5311 Operation Assistance Grant Funding from the Local District Fund (2029) for Fiscal Year 24/25**

**4b. Resolution No. 24-12 Authorizing Three Hundred Sixteen Thousand Two Hundred Fifty Dollars (\$316,250) for the operation of Plumas Transit Systems as “Pass-Thru” FTA Section 5311(f) Operation Assistance Grant Funding from the Local District Fund (2029) for Fiscal Year 24/25**

**4c. Resolution No. 24-13 Allocating STA funds in the amount of Two Hundred Fifty-Five Thousand Five Hundred and Eight Dollars (\$255,508) for the operation of Plumas Transit Systems for Fiscal Year 24/25 from the State Transit Fund (2028).**

**4d. Resolution No. 24-14 Allocating STA-State of Good Repair (SGR) funds in the amount of Thirty-Five Thousand Four Hundred Ninety-Eight Dollars (\$35,498) for the operation of Plumas Transit Systems for Fiscal Year 24/25 from the State Transit Fund (2028).**

**4e. Resolution No. 24-15 Allocating Transit and Intercity Rail Capital Program (TIRCP) funds in the amount of One Hundred Seventy-Two Thousand Three Hundred Eighty-Three Dollars (\$172,383) for the operation of Plumas Transit Systems for Fiscal Year 24/25 from the Local Transportation Fund (2029).**

**4f. Resolution No. 24-16 Allocating STA funds in the amount of Six Thousand Five Hundred Fifty-Six Dollars (\$6,556) to Plumas County Public Health Agency for operation of Seniors Transportation from the Local Transportation Fund (2028) for Fiscal Year 24/25.**

**4g. Resolution No. 24-17 Allocating STA-State of Good Repair (SGR) funds in the amount of Nine Hundred Eleven Dollars (\$911) to Plumas County Public Health Agency for operation of Seniors Transportation from the Local Transportation Fund (2028) for Fiscal Year 24/25.**

**4h. Resolution No. 24-18 Allocating TDA funds in the amount of Four Hundred Seven Thousand Nine Hundred and Twelve Dollars (\$407,912) to Plumas County Public Health Agency for operation of Seniors Transportation from the Local Transportation Fund (2029A) for Fiscal Year 24/25.**

**4i. Resolution No. 24-19 Allocating LTF (Fund 2029A) funds in the amount of Seventy-Six Thousand Two Hundred Dollars (\$76,200) for the 24/25 Overall Work Program to the Transportation Planning Fund (2027).**

Motion is made by Commissioner McGowan, seconded by Commissioner Powers, to adopt Resolutions 4a through 4i. Motion passes 6-0.

**5. Authorize the Executive Director to execute a Professional Services Agreement with GHD for transportation planning services to assist PCTC staff in the coordination with Caltrans on the development of the Project Initiation Document for the Chester Main Street Community Connectivity Project.**

Motion is made by Commissioner McGowan, seconded by Commissioner Goss, to authorize the Executive Director to execute the Professional Services Agreement with GHD for transportation planning services to assist PCTC staff in the coordination with Caltrans on the development of the Project Initiation Document for the Chester Main Street Community Connectivity Project. Motion passes 6-0.

**6. Discussion of the intersection design of Main Street (SR 70), Crescent Street and Court Street**

Graham provides an overview of the proposal to close off access to Court Street from Main Street (SR 70) citing the safety concerns to pedestrians and parked vehicles backing up while vehicles are entering Court Street at high speeds. Chairman Hagwood indicates that he fully supports the proposal indicating various unsafe traffic movements that occur at the intersection. Chairman Hagwood asks that this item be brought before the Board of Supervisors for discussion.

**7. Confirm the date of the next PCTC meeting for July 15th, 2024, at 1:30 PM**

Commissioners suggest cancelling the July 15<sup>th</sup> meeting if no essential business is required.

**8. Adjournment**

The meeting adjourns at 2:15 PM