



Board of Supervisors

Dwight Ceresola, Vice Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Chair, 4th District
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING
SEPTEMBER 10, 2024 TO BE HELD AT 10:00 AM
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. UPDATES AND REPORTS

A. 2021 WILDFIRE RECOVERY OPERATIONS

Report, update, and discussion by the County, Dixie Fire Collaborative, and others

B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT

Report and update on Dixie Fire Business and Economic Recovery efforts.

C. US FOREST SERVICE

Report and update.

D. MUNIS HR/PAYROLL MODULE UPDATE

Report and update on Pentamotion, Tyler/Munis software migration and efforts.

E. COUNTY TREASURER'S REPORT

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

F. FINANCIAL/AUDIT REPORT

Report from County Departments regarding the County's Financial and audit status.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. HUMAN RESOURCES

- 1) Adopt **RESOLUTION** Adopting Plumas County's Pay Schedule; (General Fund Impact) as approved in FY 24/25 recommended budget; approved as to form by County Counsel.

B. ASSESSOR

- 1) Approve and authorize Assessor to recruit and fill 1.0 (one) FT funded and allocated Appraiser I/II; (General Fund Impact) as approved in FY24/25 recommended budget.

C. PUBLIC HEALTH AGENCY

- 1) Approve and authorize Public Health Agency to recruit and fill (1) extra-help (Administrative Assistant I/II position); (No General Fund Impact) (Realignment).
- 2) Approve and authorize Public Health Agency to recruit and fill (1) extra-help (Registered Nurse I/II position); (No General Fund Impact) (Realignment).

D. SOCIAL SERVICES

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Department of Social Services and Plumas Crisis Intervention and Resource Center for the Home Safe Program; effective July 1, 2024; not to exceed \$187,000.00; (No General Fund Impact) Funds to support this agreement include Federal and State Funds; approved as to form by County Counsel.

E. BEHAVIORAL HEALTH

- 1) Approve and authorize Chair to sign an agreement between Plumas County Behavioral Health and Sandra Turner Consultant to aid staff with Electronic Health Record Credible and Cerner domains as needed; effective September 1, 2024; not to exceed \$30,000.00; (No General Fund Impact) Mental Health funds; approved as to form by County Counsel.

F. FACILITY SERVICES

- 1) Approve and authorize Board Chair to waive fees for the Quincy Chamber of Commerce to use Courthouse grounds for the annual Safe Trick-or-Treat community event on October 31, 2024 from 3:00-5:30 pm. Waiving fees would be a loss of revenue for the county in the amount of \$80.

3. DEPARTMENTAL MATTERS

A. CLERK-RECORDER - Marcy DeMartile

- 1) Approve and authorize Chair to sign an agreement between Plumas County Clerk-Recorder and Naviant, Inc. for one more year of OneBase software a cloud-based content services platform we currently use for retention and records management; effective 10/01/2024; not to exceed \$35,679; (General Fund Impact) as approved in recommended FY24/25 budget (2022052/520411) approved as to form by County Counsel; discussion and possible action.

B. BEHAVIORAL HEALTH - Sharon Sousa

- 1) Presentation: Mental Health Services Act Annual MHSA 2023-24 Update

C. PUBLIC WORKS/ROAD - Rob Thorman

- 1) Adopt **RESOLUTION** Authorizing the Execution and Delivery of a Facility Sublease for the Plumas Jail Project and Authorizing Certain Actions in Connection Therewith and Consider Approval of a Facility Sublease; No General Fund Impact; Resolution and Sublease approved as to form by County Counsel; discussion and possible action. **Four/Fifths Roll Call Vote**

D. PLANNING - Tracey Ferguson

- 1) **11:00AM - PUBLIC HEARING:** CV1 Senior Nutrition Services (State Department of Housing and Community Development Grant Agreement #20-CDBG-CV1-00076) Grant Closeout Final Public Hearing and Summary of Accomplishments; discussion and possible action

4. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

- A. County Administrative Officer's Report

5. BOARD OF SUPERVISORS

- A. Review, pursuant to Government Code section 8630, **RESOLUTION No. 24-8935** ratifying the Proclamation of County-Wide Local Emergency due to Gold Complex Fire significantly impacting communities in Plumas County; recommendation to continue the emergency and bring it back within 30 days, on October 8, 2024; discussion and possible action.
- B. Review, pursuant to Health and Safety code section 101080, **RESOLUTION No. 21-8609** ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on October 8, 2024; discussion and possible action.
- C. Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on November 12, 2024; discussion and possible action.
- D. Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; recommendation to continue the emergency and bring back within 60 days, on November 12, 2024; discussion and possible action.

E. CORRESPONDENCE

F. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. **Time Certain: 12:00 PM** Personnel: Public employee appointment or employment - Social Services Director
- B. **Time Certain: 1:00 PM** Personnel: Public employee appointment or employment - Social Services Director
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

7. ADJOURNMENT

Adjourned meeting to Tuesday, September 17, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California



**PLUMAS COUNTY
HUMAN RESOURCES DEPARTMENT
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors
FROM: Cyndi Tweedle, Human Resources Analyst II
MEETING DATE: September 10, 2024
SUBJECT: Adopt RESOLUTION Adopting Plumas County's Pay Schedule; (General Fund Impact) as approved in FY 24/25 recommended budget; approved as to form by County Counsel.

Recommendation:

Adopt RESOLUTION Adopting Plumas County's Pay Schedule; General Fund Impact as approved in FY 24/25 recommended budget; approved as to form by County Counsel.

Background and Discussion:

Plumas County's pay schedule has been updated to reflect new base wages for the Sheriff's Office Manager per Resolution 2024-8939 and to meet the CalPERS CCR 370.5 Statutory and Regulatory Requirements for Publicly Available Pay Schedule.

Action:

Adopt RESOLUTION Adopting Plumas County's Pay Schedule; General Fund Impact as approved in FY 24/25 recommended budget; approved as to form by County Counsel.

Fiscal Impact:

General Fund Impact as approved in FY 24/25 recommended budget.

Attachments:

1. 3757 FINAL

RESOLUTION TO ADOPT PLUMAS COUNTY'S PAY SCHEDULE

WHEREAS, Plumas County (COUNTY) is contracted with CalPERS and therefore it is the County's responsibility to comply with all terms and conditions set forth in the County's contract with CalPERS and to ensure all reportable information is compliant with the Public Employees' Retirement Law (PERL), Public Employees' Pension Reform Act of 2013 (PEPRA), and Title 2 of the California Code of Regulations (CCR), and

WHEREAS, Plumas County is aware that publicly available Pay Schedules are required by CalPERS and are a critical component to verify all members' pay rates when calculating members' retirement benefits, and

WHEREAS, Subdivision (a) of CCR section 570.5 defines the requirements for a publicly available Pay Schedule used to determine pay rates and the proposed Pay Schedule meets those requirements, and

WHEREAS, Human Resources is requesting the adoption of the revised Pay Schedule for Fiscal Year 2024/2025.

NOW, THEREFORE BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

Approve this Resolution to adopt Plumas County's revised Pay Schedule attached as Exhibit A.

The foregoing Resolution is duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 10th day of September 2024 by the following vote:

AYES:

NOES:

ABSENT:

Chairperson, Board of Supervisors

ATTEST:

Clerk of the Board

**County of Plumas
Pay Schedule**

Effective as of 08/13/2024 per Board of Supervisors Resolution Number 2024-8940; revised as of 08/13/2024 per Resolution Number 2024-8939,
and adopted by the Board as of 09/10/2024 per Resolution Number 2024-89 _____

CONFIDENTIAL EMPLOYEE UNIT

Job Title	HOURLY RATE									
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
ACCOUNTANT	\$21.17	\$22.23	\$23.35	\$24.52	\$25.75	\$27.05	\$28.41	\$29.83	\$31.33	\$32.90
ACCOUNTANT AUDITOR 1	\$23.93	\$25.13	\$26.39	\$27.72	\$29.11	\$30.56	\$32.09	\$33.71	\$35.38	\$37.17
ACCOUNTANT AUDITOR 2	\$26.37	\$27.69	\$29.09	\$30.54	\$32.07	\$33.69	\$35.36	\$37.13	\$39.01	\$40.95
ASSISTANT AUDITOR/CONTROLLER	\$30.51	\$32.03	\$33.64	\$35.33	\$37.10	\$38.98	\$40.92	\$42.97	\$45.12	\$47.38
ASST RISK MGR/OCC SAFETY & HEALTH SPEC	\$28.55	\$29.98	\$31.47	\$33.05	\$34.72	\$36.45	\$38.28	\$40.21	\$42.20	\$44.32
CHIEF DEPUTY AUDITOR	\$29.10	\$30.55	\$32.08	\$33.70	\$35.37	\$37.16	\$39.03	\$40.97	\$43.04	\$45.20
CLERK OF THE BOARD	\$28.03	\$29.44	\$30.91	\$32.45	\$34.07	\$35.78	\$37.57	\$39.45	\$41.42	\$43.50
DEPUTY COUNTY COUNSEL 1	\$38.24	\$40.15	\$42.17	\$44.29	\$46.50	\$48.82	\$51.27	\$53.83	\$56.52	\$59.35
DEPUTY COUNTY COUNSEL 2	\$42.63	\$44.76	\$47.00	\$49.35	\$51.82	\$54.41	\$57.13	\$59.99	\$62.99	\$66.13
DEPUTY COUNTY COUNSEL 3	\$47.95	\$50.35	\$52.87	\$55.51	\$58.29	\$61.20	\$64.27	\$67.48	\$70.85	\$74.39
FISCAL SUPPORT COORDINATOR	\$19.94	\$20.95	\$21.99	\$23.10	\$24.27	\$25.48	\$26.76	\$28.12	\$29.53	\$31.00
HR PAYROLL SPECIALIST 1	\$23.08	\$24.24	\$25.47	\$26.74	\$28.09	\$29.50	\$30.96	\$32.53	\$34.16	\$35.88
HR PAYROLL SPECIALIST 2	\$25.45	\$26.73	\$28.08	\$29.49	\$30.95	\$32.52	\$34.15	\$35.87	\$37.66	\$39.56
HUMAN RESOURCES ANALYST 1	\$23.92	\$25.12	\$26.38	\$27.71	\$29.10	\$30.55	\$32.08	\$33.70	\$35.37	\$37.16
HUMAN RESOURCES ANALYST 2	\$26.37	\$27.69	\$29.09	\$30.54	\$32.07	\$33.69	\$35.36	\$37.13	\$39.01	\$40.95
HUMAN RESOURCES TECHNICIAN 1	\$18.54	\$19.47	\$20.45	\$21.47	\$22.55	\$23.67	\$24.86	\$26.12	\$27.42	\$28.79
HUMAN RESOURCES TECHNICIAN 2	\$20.45	\$21.47	\$22.55	\$23.67	\$24.86	\$26.12	\$27.42	\$28.79	\$30.25	\$31.77
HUMAN RESOURCES TECHNICIAN 3	\$21.69	\$22.77	\$23.91	\$25.11	\$26.37	\$27.69	\$29.09	\$30.54	\$32.07	\$33.69
LEAD FISCAL & TECH SERV ASST	\$17.68	\$18.57	\$19.50	\$20.48	\$21.52	\$22.59	\$23.72	\$24.91	\$26.16	\$27.48
MANAGEMENT ANALYST 1	\$23.92	\$25.12	\$26.38	\$27.71	\$29.10	\$30.55	\$32.08	\$33.70	\$35.37	\$37.16
MANAGEMENT ANALYST 2	\$26.37	\$27.69	\$29.09	\$30.54	\$32.07	\$33.69	\$35.36	\$37.13	\$39.01	\$40.95
NETWORK/EDR ADMINISTRATOR	\$29.31	\$30.79	\$32.33	\$33.96	\$35.66	\$37.45	\$39.33	\$41.29	\$43.35	\$45.52
OFFICE OF EMERGENCY SERVICES-OES MGR.	\$29.15	\$30.61	\$32.14	\$33.75	\$35.45	\$37.23	\$39.09	\$41.04	\$43.10	\$45.26
PARALEGAL 1	\$23.08	\$24.24	\$25.47	\$26.74	\$28.09	\$29.50	\$30.96	\$32.53	\$34.16	\$35.88
PARALEGAL 2	\$25.45	\$26.73	\$28.08	\$29.49	\$30.95	\$32.52	\$34.15	\$35.87	\$37.66	\$39.56
PARALEGAL 3	\$29.17	\$30.64	\$32.17	\$33.79	\$35.49	\$37.27	\$39.14	\$41.11	\$43.16	\$45.33
PAYROLL SPECIALIST 1	\$23.08	\$24.24	\$25.47	\$26.74	\$28.09	\$29.50	\$30.96	\$32.53	\$34.16	\$35.88
PAYROLL SPECIALIST 2	\$25.45	\$26.73	\$28.08	\$29.49	\$30.95	\$32.52	\$34.15	\$35.87	\$37.66	\$39.56
SAAS SYSTEMS ADMINISTRATOR	\$31.57	\$33.15	\$34.81	\$36.56	\$38.39	\$40.31	\$42.33	\$44.45	\$46.67	\$49.00
SYSTEMS ANALYST 1	\$27.72	\$29.11	\$30.56	\$32.09	\$33.71	\$35.38	\$37.17	\$39.05	\$40.99	\$43.06
SYSTEMS ANALYST 2	\$30.51	\$32.03	\$33.64	\$35.33	\$37.10	\$38.98	\$40.92	\$42.97	\$45.12	\$47.38

County of Plumas
Pay Schedule

Effective as of 08/13/2024 per Board of Supervisors Resolution Number 2024-8940; revised as of 08/13/2024 per Resolution Number 2024-8939,
and adopted by the Board as of 09/10/2024 per Resolution Number 2024-89_____

CONTRACT EMPLOYEES

Job Title	HOURLY RATE									
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
AIRPORT MANAGER	\$22.03	\$23.14	\$24.29	\$25.51	\$26.78	\$28.12	\$29.53	\$31.00	\$32.55	\$34.18
ASSISTANT COUNTY COUNSEL	\$55.44	\$58.21	\$61.12	\$64.18	\$67.39	\$70.76	\$74.29	\$78.01	\$81.91	\$86.01
BH DEPUTY DIRECTOR	\$45.00	\$47.25	\$49.62	\$52.11	\$54.72	\$57.46	\$60.34	\$63.36	\$66.53	\$69.86
GRANT MANAGER	\$35.00	\$36.77	\$38.60	\$40.54	\$42.57	\$44.70	\$46.93	\$49.28	\$51.74	\$54.33

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DEPARTMENT HEADS

Job Title	HOURLY RATE									
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
AG COMM/SEALER OF WTS & MEAS	\$48.00	\$50.40	\$52.92	\$55.57	\$58.34	\$61.26	\$64.32	\$67.54	\$70.92	\$74.46
ALCOHOL & DRUG ADMINISTRATOR	\$36.06	\$37.87	\$39.77	\$41.76	\$43.85	\$46.05	\$48.36	\$50.78	\$53.32	\$55.99
BEHAVIORAL HEALTH DIRECTOR	\$58.00	\$60.90	\$63.95	\$67.14	\$70.50	\$74.02	\$77.73	\$81.61	\$85.69	\$89.98
CHIEF PROBATION OFFICER	\$45.00	\$47.25	\$49.61	\$52.09	\$54.70	\$57.43	\$60.30	\$63.32	\$66.49	\$69.81
COUNTY ADMINISTRATIVE OFFICER	\$75.00	\$78.75	\$82.69	\$86.82	\$91.16	\$95.72	\$100.51	\$105.53	\$110.81	\$116.35
COUNTY COUNSEL	\$70.71	\$74.25	\$77.96	\$81.86	\$85.95	\$90.25	\$94.76	\$99.50	\$104.47	\$109.69
COUNTY FAIR MANAGER	\$42.00	\$44.10	\$46.31	\$48.62	\$51.05	\$53.60	\$56.28	\$59.10	\$62.05	\$65.16
COUNTY LIBRARIAN	\$38.00	\$39.90	\$41.90	\$43.99	\$46.19	\$48.50	\$50.92	\$53.47	\$56.14	\$58.95
DIRECTOR OF BUILDING SERVICES	\$47.00	\$49.35	\$51.82	\$54.41	\$57.13	\$59.99	\$62.98	\$66.13	\$69.44	\$72.91
DIRECTOR OF CHILD SUPPORT SVCS	\$42.00	\$44.10	\$46.31	\$48.62	\$51.05	\$53.60	\$56.28	\$59.10	\$62.05	\$65.16
DIRECTOR OF FACILITY SERVICES	\$40.00	\$42.00	\$44.10	\$46.31	\$48.62	\$51.05	\$53.60	\$56.28	\$59.10	\$62.05
DIRECTOR OF INFO TECHNOLOGIES	\$48.00	\$50.40	\$52.92	\$55.57	\$58.34	\$61.26	\$64.32	\$67.54	\$70.92	\$74.46
DIRECTOR OF PUBLIC HEALTH	\$58.00	\$60.90	\$63.95	\$67.14	\$70.50	\$74.02	\$77.73	\$81.61	\$85.69	\$89.98
DIRECTOR OF PUBLIC WORKS	\$55.00	\$57.75	\$60.64	\$63.67	\$66.85	\$70.20	\$73.71	\$77.39	\$81.26	\$85.32
DIRECTOR OF RISK MANAGEMENT AND SAFETY	\$45.00	\$47.25	\$49.61	\$52.09	\$54.70	\$57.43	\$60.30	\$63.32	\$66.49	\$69.81
ENVIRONMENTAL HEALTH DIRECTOR	\$48.00	\$50.40	\$52.92	\$55.57	\$58.34	\$61.26	\$64.32	\$67.54	\$70.92	\$74.46
HUMAN RESOURCES DIRECTOR	\$50.00	\$52.50	\$55.13	\$57.88	\$60.78	\$63.81	\$67.00	\$70.36	\$73.87	\$77.57
MUSEUM DIRECTOR	\$30.00	\$31.50	\$33.08	\$34.73	\$36.47	\$38.29	\$40.20	\$42.21	\$44.32	\$46.54
PLANNING DIRECTOR	\$55.38	\$58.15	\$61.06	\$64.11	\$67.31	\$70.68	\$74.21	\$77.93	\$81.82	\$85.91
SOCIAL SERV DIR/PUB GUARD/PC	\$50.00	\$52.50	\$55.13	\$57.88	\$60.78	\$63.81	\$67.00	\$70.36	\$73.87	\$77.57

**County of Plumas
Pay Schedule**

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ELECTED OFFICIALS

Job Title	HOURLY RATE					L1	L2	L3	L4	L5
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5					
ASSESSOR	\$46.05	\$0.00	\$0.00	\$0.00	\$0.00	\$48.37	\$50.78	\$53.32	\$55.99	\$58.78
AUDITOR/CONTROLLER	\$47.55	\$0.00	\$0.00	\$0.00	\$0.00	\$49.94	\$52.43	\$55.06	\$57.80	\$60.70
BOARD OF SUPERVISORS-CPI 2014	\$22.08	\$0.00	\$0.00	\$0.00	\$0.00	\$23.19	\$24.35	\$25.56	\$26.84	\$28.19
BOARD OF SUPERVISORS-CPI 2018	\$24.29	\$0.00	\$0.00	\$0.00	\$0.00	\$25.51	\$26.78	\$28.12	\$29.53	\$31.00
BOARD OF SUPERVISORS-NON PERS-CPI 2022	\$30.36	\$0.00	\$0.00	\$0.00	\$0.00	\$31.87	\$33.47	\$35.14	\$36.90	\$38.74
BOARD OF SUPERVISORS-PERSABLE-CPI 2022	\$28.38	\$0.00	\$0.00	\$0.00	\$0.00	\$29.80	\$31.29	\$32.85	\$34.50	\$36.22
BOARD OF SUPERVISORS-NON PERS-CPI 2023	\$31.62	\$0.00	\$0.00	\$0.00	\$0.00	\$33.20	\$34.86	\$36.60	\$38.43	\$40.35
BOARD OF SUPERVISORS-PERSABLE-CPI 2023	\$29.56	\$0.00	\$0.00	\$0.00	\$0.00	\$31.04	\$32.59	\$34.22	\$35.93	\$37.73
BOARD OF SUPERVISORS-NON PERS-CPI 2024	\$32.83	\$0.00	\$0.00	\$0.00	\$0.00	\$34.48	\$36.20	\$38.01	\$39.91	\$41.90
BOARD OF SUPERVISORS-PERSABLE-CPI 2024	\$30.70	\$0.00	\$0.00	\$0.00	\$0.00	\$32.23	\$33.84	\$35.53	\$37.31	\$39.18
CLERK-RECORDER **	\$46.05	\$0.00	\$0.00	\$0.00	\$0.00	\$48.37	\$50.78	\$53.32	\$55.99	\$58.78
DISTRICT ATTORNEY	\$84.54	\$0.00	\$0.00	\$0.00	\$0.00	\$88.76	\$93.21	\$97.86	\$102.75	\$107.90
SHERIFF/CORONER	\$58.64	\$0.00	\$0.00	\$0.00	\$0.00	\$61.58	\$64.65	\$67.88	\$71.27	\$74.84
TREASURER/TAX COLLECTOR **	\$46.05	\$0.00	\$0.00	\$0.00	\$0.00	\$48.37	\$50.78	\$53.32	\$55.99	\$58.78

**** Stipends adopted by Ordinance #07-1059 on 09/02/2007, revised as of 06/30/2024 per Ordinance #22-1142 adopted 03/01/2022**

CLERK-RECORDER	\$4.27	\$0.00	\$0.00	\$0.00	\$0.00	\$4.48	\$4.71	\$4.94	\$5.19	\$5.45
TREASURER/TAX COLLECTOR	\$5.16	\$0.00	\$0.00	\$0.00	\$0.00	\$5.42	\$5.69	\$5.97	\$6.27	\$6.59

**County of Plumas
Pay Schedule**

Effective as of 08/13/2024 per Board of Supervisors Resolution Number 2024-8940; revised as of 08/13/2024 per Resolution Number 2024-8939,
and adopted by the Board as of 09/10/2024 per Resolution Number 2024-89 _____

OE3 PUBLIC WORKS

Job Title	HOURLY RATE											
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5	L6	L7
ASSOCIATE ENGINEER	\$32.49	\$34.10	\$35.82	\$37.62	\$39.50	\$41.48	\$43.56	\$45.76	\$48.04	\$50.46	\$52.98	\$55.63
ENGINEERING AIDE	\$18.51	\$19.42	\$20.41	\$21.42	\$22.49	\$23.65	\$24.79	\$26.04	\$27.34	\$28.72	\$30.16	\$31.66
ENGINEERING TECHNICIAN 1	\$22.44	\$23.57	\$24.77	\$26.00	\$27.31	\$28.68	\$30.13	\$31.63	\$33.22	\$34.89	\$36.64	\$38.47
ENGINEERING TECHNICIAN 2	\$24.26	\$25.46	\$26.76	\$28.11	\$29.51	\$30.99	\$32.55	\$34.18	\$35.89	\$37.71	\$39.60	\$41.58
EQUIPMENT SERVICE WORKER	\$18.51	\$19.42	\$20.41	\$21.42	\$22.49	\$23.65	\$24.79	\$26.04	\$27.34	\$28.72	\$30.16	\$31.66
FISCAL/TECHNICAL SERVICES ASSISTANT 1	\$18.51	\$19.42	\$20.41	\$21.42	\$22.49	\$23.65	\$24.79	\$26.04	\$27.34	\$28.72	\$30.16	\$31.66
FISCAL/TECHNICAL SERVICES ASSISTANT 2	\$19.44	\$20.41	\$21.43	\$22.50	\$23.62	\$24.82	\$26.06	\$27.38	\$28.73	\$30.17	\$31.68	\$33.26
FISCAL/TECHNICAL SERVICES ASSISTANT 3	\$21.43	\$22.50	\$23.62	\$24.82	\$26.06	\$27.38	\$28.73	\$30.17	\$31.68	\$33.27	\$34.94	\$36.68
LEAD POWER EQUIPMENT MECHANIC	\$25.22	\$26.50	\$27.84	\$29.23	\$30.71	\$32.23	\$33.86	\$35.57	\$37.35	\$39.23	\$41.19	\$43.25
MANAGEMENT ANALYST 1	\$24.31	\$25.51	\$26.81	\$28.14	\$29.55	\$31.03	\$32.60	\$34.22	\$35.94	\$37.74	\$39.63	\$41.61
MANAGEMENT ANALYST 2	\$27.03	\$28.38	\$29.80	\$31.29	\$32.85	\$34.52	\$36.25	\$38.06	\$39.96	\$41.96	\$44.06	\$46.27
MECHANIC/SHOP TECHNICIAN	\$22.86	\$24.01	\$25.21	\$26.49	\$27.82	\$29.21	\$30.70	\$32.22	\$33.84	\$35.54	\$37.31	\$39.18
POWER EQUIPMENT MECHANIC 1	\$21.15	\$22.21	\$23.33	\$24.50	\$25.73	\$27.03	\$28.39	\$29.81	\$31.31	\$32.87	\$34.52	\$36.24
POWER EQUIPMENT MECHANIC 2	\$22.86	\$24.01	\$25.21	\$26.49	\$27.82	\$29.21	\$30.70	\$32.22	\$33.84	\$35.54	\$37.31	\$39.18
PRINCIPAL TRANSPORTATION PLANNER	\$37.61	\$39.49	\$41.47	\$43.55	\$45.75	\$48.03	\$50.45	\$52.97	\$55.63	\$58.41	\$61.32	\$64.39
PUBLIC WORKS MAINTENANCE LEADWORKER	\$22.50	\$23.62	\$24.82	\$26.06	\$27.38	\$28.73	\$30.17	\$31.68	\$33.27	\$34.92	\$36.67	\$38.51
PUBLIC WORKS MAINTENANCE WORKER 1	\$18.51	\$19.42	\$20.41	\$21.42	\$22.49	\$23.65	\$24.79	\$26.04	\$27.34	\$28.72	\$30.16	\$31.66
PUBLIC WORKS MAINTENANCE WORKER 2	\$19.44	\$20.41	\$21.43	\$22.50	\$23.62	\$24.82	\$26.06	\$27.38	\$28.73	\$30.17	\$31.68	\$33.26
PUBLIC WORKS MAINTENANCE WORKER 3	\$21.43	\$22.50	\$23.62	\$24.82	\$26.06	\$27.38	\$28.73	\$30.17	\$31.68	\$33.27	\$34.94	\$36.68
PUBLIC WORKS SENIOR ENV. PLANNER	\$32.49	\$34.10	\$35.82	\$37.62	\$39.50	\$41.48	\$43.56	\$45.76	\$48.04	\$50.46	\$52.98	\$55.63
SENIOR ENGINEERING TECHNICIAN	\$26.73	\$28.06	\$29.49	\$30.96	\$32.51	\$34.13	\$35.86	\$37.65	\$39.54	\$41.51	\$43.59	\$45.77
SOLID WASTE PROGRAM MANAGER	\$29.48	\$30.95	\$32.50	\$34.12	\$35.83	\$37.62	\$39.50	\$41.48	\$43.56	\$45.75	\$48.03	\$50.44
WELDER	\$22.20	\$23.32	\$24.48	\$25.71	\$27.02	\$28.38	\$29.79	\$31.30	\$32.86	\$34.53	\$36.25	\$38.07

County of Plumas
Pay Schedule

Effective as of 08/13/2024 per Board of Supervisors Resolution Number 2024-8940; revised as of 08/13/2024 per Resolution Number 2024-8939,
and adopted by the Board as of 09/10/2024 per Resolution Number 2024-89_____

OE3 PUBLIC WORKS MID-MGMT

Job Title	HOURLY RATE											
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5	L6	L7
ASSISTANT DIRECTOR OF PUBLIC WORKS	\$39.48	\$41.46	\$43.54	\$45.74	\$48.02	\$50.44	\$52.96	\$55.62	\$58.38	\$61.32	\$64.39	\$67.61
DEPUTY DIRECTOR OF PUBLIC WORKS	\$39.48	\$41.46	\$43.54	\$45.74	\$48.02	\$50.44	\$52.96	\$55.62	\$58.38	\$61.32	\$64.39	\$67.61
EQUIPMENT MAINTENANCE SUPERVISOR	\$29.48	\$30.95	\$32.50	\$34.12	\$35.83	\$37.62	\$39.50	\$41.48	\$43.56	\$45.75	\$48.03	\$50.44
PUBLIC WORKS ADMIN SERVICES OFFICER	\$38.48	\$40.40	\$42.42	\$44.55	\$46.79	\$49.13	\$51.59	\$54.18	\$56.91	\$59.76	\$62.75	\$65.89
PW FISCAL OFFICER/ADMIN SERVICES MANAGER	\$33.92	\$35.63	\$37.42	\$39.29	\$41.27	\$43.34	\$45.52	\$47.79	\$50.18	\$52.70	\$55.34	\$58.11
PW ROAD MAINTENANCE SUPERVISOR	\$26.05	\$27.36	\$28.72	\$30.18	\$31.70	\$33.28	\$34.96	\$36.71	\$38.56	\$40.48	\$42.50	\$44.64

**County of Plumas
Pay Schedule**

Effective as of 08/13/2024 per Board of Supervisors Resolution Number 2024-8940; revised as of 08/13/2024 per Resolution Number 2024-8939,
and adopted by the Board as of 09/10/2024 per Resolution Number 2024-89 _____

OE3 GENERAL

Job Title	HOURLY RATE									
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
4-H REPRESENTATIVE	\$18.72	\$19.65	\$20.63	\$21.68	\$22.76	\$23.91	\$25.12	\$26.37	\$27.70	\$29.08
ACCOUNTANT	\$19.68	\$20.68	\$21.72	\$22.80	\$23.96	\$25.16	\$26.43	\$27.75	\$29.14	\$30.60
ACCOUNTING TECHNICIAN	\$19.32	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90	\$27.20	\$28.56	\$29.98
ADMINISTRATIVE ASSISTANT 1	\$16.43	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52
ADMINISTRATIVE ASSISTANT 2	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81	\$28.14
AG & STANDARDS INSPECTOR 1	\$22.06	\$23.16	\$24.33	\$25.55	\$26.83	\$28.17	\$29.58	\$31.08	\$32.63	\$34.27
AG & STANDARDS INSPECTOR 2	\$25.65	\$26.95	\$28.29	\$29.70	\$31.20	\$32.76	\$34.41	\$36.14	\$37.95	\$39.85
AG & STANDARDS INSPECTOR 3	\$28.30	\$29.72	\$31.22	\$32.78	\$34.42	\$36.15	\$37.96	\$39.87	\$41.86	\$43.96
AG & STANDARDS TECHNICIAN 1	\$17.04	\$17.90	\$18.80	\$19.75	\$20.75	\$21.78	\$22.87	\$24.02	\$25.23	\$26.49
AG & STANDARDS TECHNICIAN 2	\$18.70	\$19.64	\$20.63	\$21.67	\$22.75	\$23.89	\$25.09	\$26.35	\$27.68	\$29.07
AG & STANDARDS TECHNICIAN 3	\$20.32	\$21.34	\$22.42	\$23.54	\$24.73	\$25.97	\$27.27	\$28.64	\$30.07	\$31.59
AG & STANDARDS MANAGEMENT ANALYST 1	\$22.84	\$23.99	\$25.20	\$26.46	\$27.78	\$29.17	\$30.64	\$32.17	\$33.79	\$35.49
AG & STANDARDS MANAGEMENT ANALYST 2	\$25.40	\$26.67	\$28.01	\$29.42	\$30.89	\$32.45	\$34.07	\$35.78	\$37.57	\$39.45
ALCOHOL & DRUG PREV COORD	\$19.83	\$20.83	\$21.87	\$22.98	\$24.14	\$25.34	\$26.62	\$27.95	\$29.35	\$30.82
ALCOHOL & DRUG THERAPIST 1	\$24.10	\$25.32	\$26.58	\$27.92	\$29.31	\$30.79	\$32.33	\$33.96	\$35.66	\$37.45
ALCOHOL & DRUG THERAPIST 2	\$26.57	\$27.91	\$29.30	\$30.78	\$32.32	\$33.94	\$35.64	\$37.43	\$39.30	\$41.28
ALTERNATIVE SENTENCING COORD	\$20.75	\$21.78	\$22.87	\$24.02	\$25.23	\$26.49	\$27.83	\$29.21	\$30.69	\$32.22
ANIMAL CONTROL OFFICER 1	\$19.35	\$20.31	\$21.33	\$22.40	\$23.51	\$24.69	\$25.93	\$27.22	\$28.58	\$30.01
ANIMAL CONTROL OFFICER 2	\$22.40	\$23.51	\$24.69	\$25.93	\$27.22	\$28.58	\$30.01	\$31.51	\$33.08	\$34.75
ANIMAL SHELTER ATTENDANT	\$16.43	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52
APPRAISAL ASSISTANT	\$18.80	\$19.75	\$20.75	\$21.78	\$22.87	\$24.02	\$25.23	\$26.49	\$27.83	\$29.21
APPRAISER 1	\$19.83	\$20.83	\$21.87	\$22.98	\$24.14	\$25.34	\$26.62	\$27.95	\$29.35	\$30.82
APPRAISER 2	\$21.87	\$22.98	\$24.14	\$25.34	\$26.62	\$27.95	\$29.35	\$30.82	\$32.38	\$34.00
APPRAISER 3	\$24.10	\$25.32	\$26.58	\$27.92	\$29.31	\$30.79	\$32.33	\$33.96	\$35.66	\$37.45
ASSISTANT COOK	\$16.43	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52
ASSISTANT MUSEUM DIRECTOR	\$17.47	\$18.34	\$19.26	\$20.24	\$21.25	\$22.31	\$23.45	\$24.62	\$25.86	\$27.15
ASSISTANT PLANNER	\$20.83	\$21.87	\$22.98	\$24.14	\$25.34	\$26.62	\$27.95	\$29.35	\$30.82	\$32.38
ASSOCIATE PLANNER	\$25.31	\$26.57	\$27.91	\$29.30	\$30.78	\$32.32	\$33.94	\$35.64	\$37.43	\$39.30
AUDITOR ACCOUNTING CLERK 1	\$16.43	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52
AUDITOR ACCOUNTING CLERK 2	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81	\$28.14
AUDITOR ACCOUNTING TECH 1	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81	\$28.14	\$29.57	\$31.05
AUDITOR/APPRaiser 1	\$18.80	\$19.75	\$20.75	\$21.78	\$22.87	\$24.02	\$25.23	\$26.49	\$27.83	\$29.21
AUDITOR/APPRaiser 2	\$20.33	\$21.36	\$22.43	\$23.55	\$24.73	\$25.98	\$27.27	\$28.64	\$30.08	\$31.59
AUDITOR/APPRaiser 3	\$22.42	\$23.54	\$24.72	\$25.97	\$27.26	\$28.63	\$30.07	\$31.58	\$33.16	\$34.82
BH ADMINISTRATIVE ASSISTANT 1	\$16.43	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52
BH ADMINISTRATIVE ASSISTANT 2	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81	\$28.14

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
BH CASE MGMT SPECIALIST 1	\$22.15	\$23.28	\$24.43	\$25.66	\$26.95	\$28.30	\$29.72	\$31.22	\$32.78	\$34.43
BH CASE MGMT SPECIALIST 2	\$24.42	\$25.65	\$26.93	\$28.29	\$29.71	\$31.21	\$32.76	\$34.42	\$36.15	\$37.95
BH CASE MGMT SPECIALIST SR	\$26.69	\$28.05	\$29.45	\$30.92	\$32.48	\$34.10	\$35.81	\$37.61	\$39.50	\$41.47
BH CLINICAL RECORDS SPECIALIST	\$19.31	\$20.29	\$21.31	\$22.37	\$23.50	\$24.68	\$25.92	\$27.21	\$28.58	\$30.01
BH QUALITY ASSURANCE COORD	\$29.54	\$31.02	\$32.58	\$34.23	\$35.93	\$37.74	\$39.62	\$41.62	\$43.70	\$45.90
BH SITE COORDINATOR	\$20.50	\$21.54	\$22.61	\$23.75	\$24.93	\$26.19	\$27.51	\$28.87	\$30.34	\$31.85
BH SUPERVISING SITE COORD	\$25.31	\$26.57	\$27.91	\$29.30	\$30.78	\$32.32	\$33.94	\$35.64	\$37.43	\$39.30
BH SUPPORT SERVICES COORD	\$18.34	\$19.27	\$20.24	\$21.25	\$22.31	\$23.45	\$24.62	\$25.86	\$27.17	\$28.52
BH SUPPORTIVE SERVICES TECH 1	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81
BH SUPPORTIVE SERVICES TECH 2	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81	\$28.14
BH SYSTEMS ANALYST	\$28.40	\$29.84	\$31.32	\$32.90	\$34.56	\$36.29	\$38.11	\$40.02	\$42.03	\$44.14
BH THERAPIST 1	\$27.63	\$29.01	\$30.46	\$32.00	\$33.59	\$35.28	\$37.05	\$38.91	\$40.86	\$42.92
BH THERAPIST 2	\$30.44	\$31.98	\$33.56	\$35.26	\$37.03	\$38.88	\$40.84	\$42.89	\$45.04	\$47.30
BH THERAPIST SENIOR	\$33.61	\$35.30	\$37.07	\$38.93	\$40.88	\$42.94	\$45.09	\$47.35	\$49.71	\$52.21
BLDG & GRNDS MAINT TECHNICIAN	\$21.65	\$22.73	\$23.86	\$25.06	\$26.31	\$27.62	\$29.01	\$30.45	\$31.98	\$33.58
BLDG & GRNDS MAINT WORKER 1	\$16.96	\$17.81	\$18.70	\$19.63	\$20.62	\$21.65	\$22.73	\$23.86	\$25.06	\$26.31
BLDG & GRNDS MAINT WORKER 2	\$17.81	\$18.70	\$19.63	\$20.62	\$21.65	\$22.73	\$23.86	\$25.06	\$26.31	\$27.62
BLDG & GRNDS MAINT WORKER 3	\$20.62	\$21.65	\$22.73	\$23.86	\$25.06	\$26.31	\$27.62	\$29.01	\$30.45	\$31.98
BRANCH LIBRARY ASSISTANT 1	\$17.53	\$18.40	\$19.32	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90	\$27.20
BRANCH LIBRARY ASSISTANT 2	\$18.40	\$19.32	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90	\$27.20	\$28.56
BUILDING INSPECTOR 1	\$21.35	\$22.42	\$23.55	\$24.74	\$25.98	\$27.30	\$28.66	\$30.09	\$31.60	\$33.19
BUILDING INSPECTOR 2	\$24.71	\$25.96	\$27.26	\$28.63	\$30.06	\$31.57	\$33.15	\$34.81	\$36.56	\$38.39
BUILDING PLANCHHECK INSPECTOR	\$26.56	\$27.90	\$29.29	\$30.77	\$32.31	\$33.93	\$35.63	\$37.42	\$39.29	\$41.27
BUILDING PLANS EXAMINER 1	\$25.31	\$26.57	\$27.91	\$29.30	\$30.78	\$32.32	\$33.94	\$35.64	\$37.43	\$39.30
BUILDING PLANS EXAMINER 2	\$27.90	\$29.29	\$30.77	\$32.31	\$33.93	\$35.63	\$37.42	\$39.29	\$41.27	\$43.33
CADASTRAL DRAFTING SPECIALST	\$24.10	\$25.32	\$26.58	\$27.92	\$29.31	\$30.79	\$32.33	\$33.96	\$35.66	\$37.45
CHILD SUPPORT ACCOUNTING SPEC	\$20.83	\$21.87	\$22.98	\$24.14	\$25.34	\$26.62	\$27.95	\$29.35	\$30.82	\$32.38
CHILD SUPPORT ASSISTANT I	\$16.85	\$17.70	\$18.58	\$19.51	\$20.49	\$21.51	\$22.59	\$23.71	\$24.90	\$26.15
CHILD SUPPORT ASSISTANT II	\$18.59	\$19.53	\$20.50	\$21.54	\$22.61	\$23.75	\$24.93	\$26.19	\$27.51	\$28.87
CHILD SUPPORT ASSISTANT III	\$19.47	\$20.45	\$21.47	\$22.55	\$23.67	\$24.86	\$26.12	\$27.42	\$28.79	\$30.23
CHILD SUPPORT LEGAL CLERK I	\$17.45	\$18.32	\$19.24	\$20.19	\$21.21	\$22.27	\$23.38	\$24.55	\$25.78	\$27.06
CHILD SUPPORT LEGAL CLERK II	\$19.18	\$20.13	\$21.16	\$22.21	\$23.33	\$24.49	\$25.73	\$27.01	\$28.36	\$29.78
CHILD SUPPORT LEGAL CLERK III	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90	\$27.20	\$28.56	\$29.98	\$31.48
CHILD SUPPORT SPECIALIST 1	\$19.53	\$20.50	\$21.54	\$22.61	\$23.75	\$24.93	\$26.19	\$27.51	\$28.87	\$30.34
CHILD SUPPORT SPECIALIST 2	\$21.01	\$22.06	\$23.16	\$24.33	\$25.55	\$26.83	\$28.17	\$29.58	\$31.08	\$32.63
CHILD SUPPORT SPECIALIST 3	\$22.78	\$23.91	\$25.11	\$26.37	\$27.69	\$29.09	\$30.54	\$32.07	\$33.69	\$35.37
CODE ENFORCEMENT OFFICER	\$26.82	\$28.16	\$29.57	\$31.05	\$32.62	\$34.26	\$35.97	\$37.77	\$39.65	\$41.65
COLLECTIONS OFFICER 1	\$20.83	\$21.87	\$22.98	\$24.14	\$25.34	\$26.62	\$27.95	\$29.35	\$30.82	\$32.38
COLLECTIONS OFFICER 2	\$22.96	\$24.10	\$25.32	\$26.58	\$27.92	\$29.31	\$30.79	\$32.33	\$33.96	\$35.66
COMMUNITY OUTREACH COORDINATOR	\$19.83	\$20.83	\$21.87	\$22.98	\$24.14	\$25.34	\$26.62	\$27.95	\$29.35	\$30.82
CUSTODIAN	\$16.43	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52
DA INVESTIGATIONS SPECIALIST	\$26.68	\$28.04	\$29.44	\$30.91	\$32.47	\$34.09	\$35.80	\$37.60	\$39.49	\$41.46
DA INVESTIGATIVE ASSISTANT	\$21.38	\$22.45	\$23.57	\$24.75	\$26.00	\$27.32	\$28.68	\$30.13	\$31.63	\$33.21
DEPUTY CHILD SUP ATTORNEY 1	\$28.57	\$30.00	\$31.49	\$33.08	\$34.75	\$36.50	\$38.33	\$40.25	\$42.26	\$44.38
DEPUTY CHILD SUP ATTORNEY 2	\$31.52	\$33.10	\$34.77	\$36.52	\$38.35	\$40.27	\$42.28	\$44.40	\$46.63	\$48.97

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
DEPUTY CLERK-RECORDER 1	\$17.20	\$18.07	\$18.98	\$19.94	\$20.95	\$22.01	\$23.12	\$24.27	\$25.49	\$26.77
DEPUTY CLERK-RECORDER 2	\$19.81	\$20.80	\$21.85	\$22.94	\$24.08	\$25.30	\$26.56	\$27.91	\$29.29	\$30.77
DEPUTY DISTRICT ATTORNEY 1	\$37.29	\$39.16	\$41.12	\$43.17	\$45.33	\$47.59	\$49.97	\$52.47	\$55.10	\$57.85
DEPUTY DISTRICT ATTORNEY 2	\$41.51	\$43.59	\$45.76	\$48.05	\$50.46	\$52.98	\$55.63	\$58.41	\$61.33	\$64.40
DEPUTY DISTRICT ATTORNEY 3	\$46.22	\$48.53	\$50.95	\$53.50	\$56.18	\$58.99	\$61.94	\$65.03	\$68.29	\$71.70
DEPUTY PUB GUARD/CONSERVATOR 1	\$16.43	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52
DEPUTY PUB GUARD/CONSERVATOR 2	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81	\$28.14
DISTRICT ATTORNEY INVESTIGATOR	\$24.72	\$25.96	\$27.26	\$28.63	\$30.06	\$31.58	\$33.16	\$34.82	\$36.57	\$38.40
DRINKING DRIVER COORDINATOR	\$19.83	\$20.83	\$21.87	\$22.98	\$24.14	\$25.34	\$26.62	\$27.95	\$29.35	\$30.82
DRIVER 1	\$16.43	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52
DRIVER 2	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81
DRIVER 3	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81	\$28.14
ELECTIONS COORDINATOR	\$26.16	\$27.49	\$28.85	\$30.32	\$31.84	\$33.44	\$35.13	\$36.89	\$38.74	\$40.69
ELECTIONS SERVICES ASSISTANT 1	\$17.20	\$18.07	\$18.98	\$19.94	\$20.95	\$22.01	\$23.12	\$24.27	\$25.49	\$26.77
ELECTIONS SERVICES ASSISTANT 2	\$19.81	\$20.80	\$21.85	\$22.94	\$24.08	\$25.30	\$26.56	\$27.91	\$29.29	\$30.77
ELECTIONS SPECIALIST	\$22.94	\$24.08	\$25.30	\$26.56	\$27.91	\$29.29	\$30.77	\$32.31	\$33.93	\$35.63
ELIGIBILITY SPECIALIST 1	\$16.96	\$17.81	\$18.70	\$19.63	\$20.62	\$21.65	\$22.73	\$23.86	\$25.06	\$26.31
ELIGIBILITY SPECIALIST 2	\$18.70	\$19.63	\$20.62	\$21.65	\$22.73	\$23.86	\$25.06	\$26.31	\$27.62	\$29.01
ELIGIBILITY SPECIALIST 3	\$20.62	\$21.65	\$22.73	\$23.86	\$25.06	\$26.31	\$27.62	\$29.01	\$30.45	\$31.98
EMPLOYMENT & TRAINING WORKER 1	\$19.20	\$20.15	\$21.18	\$22.23	\$23.35	\$24.51	\$25.75	\$27.03	\$28.39	\$29.82
EMPLOYMENT & TRAINING WORKER 2	\$21.16	\$22.21	\$23.33	\$24.49	\$25.73	\$27.01	\$28.37	\$29.80	\$31.28	\$32.86
EMPLOYMENT & TRAINING WORKER 3	\$23.32	\$24.48	\$25.72	\$27.00	\$28.36	\$29.79	\$31.27	\$32.85	\$34.49	\$36.22
ENVIRONMENTAL HEALTH AIDE	\$18.34	\$19.27	\$20.24	\$21.25	\$22.31	\$23.45	\$24.62	\$25.86	\$27.17	\$28.52
ENVIRONMENTAL HEALTH SPEC 1	\$25.78	\$27.07	\$28.43	\$29.87	\$31.35	\$32.93	\$34.59	\$36.33	\$38.14	\$40.05
ENVIRONMENTAL HEALTH SPEC 2	\$28.44	\$29.88	\$31.37	\$32.94	\$34.60	\$36.34	\$38.15	\$40.06	\$42.07	\$44.18
ENVIRONMENTAL HEALTH SPEC 3	\$31.29	\$32.87	\$34.51	\$36.25	\$38.06	\$39.97	\$41.99	\$44.09	\$46.30	\$48.61
ENVIRONMENTAL HEALTH TECH 1	\$18.34	\$19.27	\$20.24	\$21.25	\$22.31	\$23.45	\$24.62	\$25.86	\$27.17	\$28.52
ENVIRONMENTAL HEALTH TECH 2	\$19.83	\$20.83	\$21.87	\$22.98	\$24.14	\$25.34	\$26.62	\$27.95	\$29.35	\$30.82
EPIDEMIOLOGIST	\$37.10	\$38.96	\$40.91	\$42.95	\$45.09	\$47.35	\$49.71	\$52.21	\$54.82	\$57.57
EXECUTIVE ASSISTANT-PLANNING	\$17.47	\$18.34	\$19.26	\$20.24	\$21.25	\$22.31	\$23.45	\$24.62	\$25.86	\$27.15
FAIR FISCAL COORDINATOR 1	\$22.96	\$24.10	\$25.32	\$26.58	\$27.92	\$29.31	\$30.79	\$32.33	\$33.96	\$35.66
FAIR FISCAL COORDINATOR 2	\$25.31	\$26.57	\$27.91	\$29.30	\$30.78	\$32.32	\$33.94	\$35.64	\$37.43	\$39.30
FAMILY VIOLENCE OFFICER	\$19.84	\$20.84	\$21.88	\$22.99	\$24.15	\$25.36	\$26.63	\$27.96	\$29.37	\$30.85
FIELD SERVICES ASSISTANT	\$16.64	\$17.48	\$18.36	\$19.29	\$20.27	\$21.28	\$22.34	\$23.48	\$24.66	\$25.90
FISCAL & TECH SERVICES ASST 1	\$16.43	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52
FISCAL & TECH SERVICES ASST 2	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81
FISCAL & TECH SERVICES ASST 3	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81	\$28.14	\$29.57
GEO INFO SYS (GIS) PLANNER 1	\$23.53	\$24.71	\$25.96	\$27.25	\$28.62	\$30.06	\$31.57	\$33.15	\$34.81	\$36.56
GEO INFO SYS (GIS) PLANNER 2	\$25.31	\$26.57	\$27.91	\$29.30	\$30.78	\$32.32	\$33.94	\$35.64	\$37.43	\$39.30
HAZ MAT SPECIALIST 1	\$25.78	\$27.07	\$28.43	\$29.87	\$31.35	\$32.93	\$34.59	\$36.33	\$38.14	\$40.05
HAZ MAT SPECIALIST 2	\$28.44	\$29.88	\$31.37	\$32.94	\$34.60	\$36.34	\$38.15	\$40.06	\$42.07	\$44.18
HAZ MAT SPECIALIST 3	\$31.29	\$32.87	\$34.51	\$36.25	\$38.06	\$39.97	\$41.99	\$44.09	\$46.30	\$48.61
HEAD COOK	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81	\$28.14
HEALTH AIDE 1	\$16.43	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52
HEALTH AIDE 2	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
HEALTH EDUCATION COORDINATOR 1	\$25.31	\$26.57	\$27.91	\$29.30	\$30.78	\$32.32	\$33.94	\$35.64	\$37.43	\$39.30
HEALTH EDUCATION SPECIALIST	\$22.96	\$24.10	\$25.32	\$26.58	\$27.92	\$29.31	\$30.79	\$32.33	\$33.96	\$35.66
HIV SPECIALTY CLINIC THERAPIST	\$26.57	\$27.91	\$29.30	\$30.78	\$32.32	\$33.94	\$35.64	\$37.43	\$39.30	\$41.28
INFORMATION SYSTEMS TECHNICIAN	\$23.70	\$24.88	\$26.13	\$27.44	\$28.81	\$30.26	\$31.78	\$33.37	\$35.04	\$36.80
LEAD DEPUTY CLERK-RECORDER	\$22.94	\$24.08	\$25.30	\$26.56	\$27.91	\$29.29	\$30.77	\$32.31	\$33.93	\$35.63
LEGAL SECRETARY	\$20.34	\$21.37	\$22.44	\$23.56	\$24.74	\$25.99	\$27.30	\$28.65	\$30.09	\$31.60
LEGAL SECRETARY - SENIOR	\$21.58	\$22.66	\$23.81	\$25.01	\$26.26	\$27.57	\$28.96	\$30.41	\$31.93	\$33.53
LEGAL SECRETARY - TRAINEE	\$18.44	\$19.38	\$20.35	\$21.37	\$22.45	\$23.57	\$24.76	\$26.00	\$27.31	\$28.67
LEGAL SERVICES ASSISTANT 1	\$16.43	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52
LEGAL SERVICES ASSISTANT 2	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81	\$28.14
LIBRARIAN	\$22.83	\$23.98	\$25.19	\$26.45	\$27.78	\$29.17	\$30.64	\$32.18	\$33.79	\$35.49
LIBRARY AIDE	\$16.70	\$17.53	\$18.40	\$19.32	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90
LIBRARY LITERACY CLERK	\$16.70	\$17.53	\$18.40	\$19.32	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90
LIBRARY TECHNICIAN	\$19.32	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90	\$27.20	\$28.56	\$29.98
LICENSED VOCATIONAL NURSE 1-BH	\$21.93	\$23.04	\$24.20	\$25.41	\$26.68	\$28.04	\$29.44	\$30.91	\$32.47	\$34.09
LICENSED VOCATIONAL NURSE 1-PH	\$21.93	\$23.04	\$24.20	\$25.41	\$26.68	\$28.04	\$29.44	\$30.91	\$32.47	\$34.09
LICENSED VOCATIONAL NURSE 2-BH	\$23.03	\$24.19	\$25.40	\$26.67	\$28.02	\$29.43	\$30.90	\$32.46	\$34.08	\$35.79
LICENSED VOCATIONAL NURSE 2-PH	\$23.03	\$24.19	\$25.40	\$26.67	\$28.02	\$29.43	\$30.90	\$32.46	\$34.08	\$35.79
LITERACY PROGRAM ASSISTANT 1	\$17.53	\$18.40	\$19.32	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90	\$27.20
LITERACY PROGRAM ASSISTANT 2	\$18.40	\$19.32	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90	\$27.20	\$28.56
MANAGEMENT ANALYST 1	\$22.96	\$24.10	\$25.32	\$26.58	\$27.92	\$29.31	\$30.79	\$32.33	\$33.96	\$35.66
MANAGEMENT ANALYST 2	\$25.54	\$26.81	\$28.15	\$29.56	\$31.04	\$32.61	\$34.25	\$35.96	\$37.76	\$39.64
MENTORING COORDINATOR	\$16.43	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52
MUSEUM REGISTRAR	\$16.70	\$17.53	\$18.40	\$19.32	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90
NATURAL RESOURCES ANALYST	\$22.42	\$23.54	\$24.72	\$25.97	\$27.26	\$28.63	\$30.07	\$31.58	\$33.16	\$34.82
NURSE PRACTITIONER	\$50.49	\$53.02	\$55.68	\$58.47	\$61.38	\$64.47	\$67.70	\$71.09	\$74.65	\$78.38
OFFICE ASSISTANT 1	\$16.43	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52
OFFICE ASSISTANT 2	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81
OFFICE ASSISTANT 3	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81	\$28.14	\$29.57
OFFICE AUTOMATION ANALYST	\$24.09	\$25.29	\$26.56	\$27.89	\$29.28	\$30.76	\$32.31	\$33.92	\$35.62	\$37.40
OFFICE AUTOMATION SPECIALIST	\$19.84	\$20.84	\$21.88	\$22.99	\$24.15	\$25.36	\$26.63	\$27.96	\$29.37	\$30.85
PARALEGAL 1	\$17.47	\$18.34	\$19.26	\$20.24	\$21.25	\$22.31	\$23.45	\$24.62	\$25.86	\$27.15
PARALEGAL 2	\$19.26	\$20.24	\$21.25	\$22.31	\$23.45	\$24.62	\$25.86	\$27.15	\$28.52	\$29.96
PARALEGAL 3	\$20.83	\$21.87	\$22.98	\$24.14	\$25.34	\$26.62	\$27.95	\$29.35	\$30.82	\$32.38
PERMIT TECHNICIAN	\$17.89	\$18.79	\$19.74	\$20.75	\$21.78	\$22.87	\$24.02	\$25.23	\$26.49	\$27.83
PHYSICIAN ASSISTANT	\$50.49	\$53.02	\$55.68	\$58.47	\$61.38	\$64.47	\$67.70	\$71.09	\$74.65	\$78.38
PLANNING TECHNICIAN	\$19.36	\$20.32	\$21.34	\$22.41	\$23.53	\$24.71	\$25.95	\$27.24	\$28.61	\$30.04
PREVENTION AIDE	\$16.43	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52
PROG COMPL & TRAINING ANALYST	\$20.83	\$21.87	\$22.98	\$24.14	\$25.34	\$26.62	\$27.95	\$29.35	\$30.82	\$32.38
PROGRAMMER ANALYST	\$24.10	\$25.32	\$26.58	\$27.92	\$29.31	\$30.79	\$32.33	\$33.96	\$35.66	\$37.45
PROJECT MANAGER	\$29.29	\$30.77	\$32.31	\$33.93	\$35.63	\$37.42	\$39.29	\$41.27	\$43.33	\$45.51
PROPERTY TAX ASSESSMENT SPEC 1	\$18.40	\$19.32	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90	\$27.20	\$28.56
PROPERTY TAX ASSESSMENT SPEC 2	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90	\$27.20	\$28.56	\$29.98	\$31.48
PROPERTY TAX ASSESSMENT TECH	\$16.70	\$17.53	\$18.40	\$19.32	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
PSYCHIATRIC NURSE 1	\$28.40	\$29.84	\$31.32	\$32.90	\$34.56	\$36.29	\$38.11	\$40.02	\$42.03	\$44.14
PSYCHIATRIC NURSE 2	\$31.81	\$33.40	\$35.08	\$36.84	\$38.68	\$40.62	\$42.65	\$44.80	\$47.04	\$49.41
PSYCHIATRIC TECHNICIAN	\$19.83	\$20.83	\$21.87	\$22.98	\$24.14	\$25.34	\$26.62	\$27.95	\$29.35	\$30.82
PUBLIC HEALTH DATABASE ANALYST	\$28.40	\$29.84	\$31.32	\$32.90	\$34.56	\$36.29	\$38.11	\$40.02	\$42.03	\$44.14
PUBLIC HEALTH EMERGENCY PREPAREDNESS COORDINATOR	\$27.90	\$29.29	\$30.77	\$32.31	\$33.93	\$35.63	\$37.42	\$39.29	\$41.27	\$43.33
PUBLIC HEALTH NURSE 1	\$28.40	\$29.84	\$31.32	\$32.90	\$34.56	\$36.29	\$38.11	\$40.02	\$42.03	\$44.14
PUBLIC HEALTH NURSE 2	\$31.81	\$33.40	\$35.08	\$36.84	\$38.68	\$40.62	\$42.65	\$44.80	\$47.04	\$49.41
PUBLIC HEALTH NURSE 3	\$35.21	\$36.98	\$38.84	\$40.79	\$42.83	\$44.99	\$47.23	\$49.60	\$52.09	\$54.70
QUALITY ASSURANCE COORDINATOR	\$26.57	\$27.91	\$29.30	\$30.78	\$32.32	\$33.94	\$35.64	\$37.43	\$39.30	\$41.28
RECORDS MANAGEMENT TECH 1	\$16.43	\$17.26	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52
RECORDS MANAGEMENT TECH 2	\$18.12	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81	\$28.14
REGISTERED DENTAL ASSISTANT 1	\$21.93	\$23.04	\$24.20	\$25.41	\$26.68	\$28.04	\$29.44	\$30.91	\$32.47	\$34.09
REGISTERED DENTAL ASSISTANT 2	\$23.03	\$24.19	\$25.40	\$26.67	\$28.02	\$29.43	\$30.90	\$32.46	\$34.08	\$35.79
REGISTERED NURSE 1 - BH	\$28.40	\$29.84	\$31.32	\$32.90	\$34.56	\$36.29	\$38.11	\$40.02	\$42.03	\$44.14
REGISTERED NURSE 1 - PH	\$28.40	\$29.84	\$31.32	\$32.90	\$34.56	\$36.29	\$38.11	\$40.02	\$42.03	\$44.14
REGISTERED NURSE 2 - BH	\$31.81	\$33.40	\$35.08	\$36.84	\$38.68	\$40.62	\$42.65	\$44.80	\$47.04	\$49.41
REGISTERED NURSE 2 - PH	\$31.81	\$33.40	\$35.08	\$36.84	\$38.68	\$40.62	\$42.65	\$44.80	\$47.04	\$49.41
SENIOR BUILDING INSPECTOR	\$25.31	\$26.57	\$27.91	\$29.30	\$30.78	\$32.32	\$33.94	\$35.64	\$37.43	\$39.30
SENIOR BUILDING PLNCHK INSP	\$29.20	\$30.68	\$32.21	\$33.82	\$35.52	\$37.30	\$39.17	\$41.14	\$43.20	\$45.36
SENIOR DISTRICT ATTORNEY INVST	\$27.23	\$28.60	\$30.03	\$31.55	\$33.13	\$34.79	\$36.54	\$38.37	\$40.30	\$42.32
SENIOR PERMIT TECHNICIAN	\$20.12	\$21.15	\$22.20	\$23.32	\$24.48	\$25.72	\$27.00	\$28.36	\$29.79	\$31.27
SENIOR PLANNER	\$27.90	\$29.29	\$30.77	\$32.31	\$33.93	\$35.63	\$37.42	\$39.29	\$41.27	\$43.33
SENIOR SOCIAL WORKER A	\$27.84	\$29.22	\$30.70	\$32.23	\$33.86	\$35.54	\$37.32	\$39.19	\$41.16	\$43.22
SENIOR SOCIAL WORKER B	\$30.45	\$31.99	\$33.58	\$35.27	\$37.04	\$38.90	\$40.84	\$42.91	\$45.06	\$47.32
SITE MANAGER	\$19.02	\$19.97	\$20.97	\$22.03	\$23.13	\$24.30	\$25.52	\$26.81	\$28.14	\$29.57
SOCIAL SERVICES AIDE	\$17.15	\$18.01	\$18.93	\$19.88	\$20.87	\$21.91	\$23.02	\$24.18	\$25.39	\$26.66
SOCIAL WORKER 1	\$22.15	\$23.28	\$24.43	\$25.66	\$26.95	\$28.30	\$29.72	\$31.22	\$32.78	\$34.43
SOCIAL WORKER 2	\$24.42	\$25.65	\$26.93	\$28.29	\$29.71	\$31.21	\$32.76	\$34.42	\$36.15	\$37.95
SOCIAL WORKER 3	\$26.69	\$28.05	\$29.45	\$30.92	\$32.48	\$34.10	\$35.81	\$37.61	\$39.50	\$41.47
STAFF SERVICES ANALYST 1	\$23.81	\$24.99	\$26.25	\$27.57	\$28.96	\$30.41	\$31.95	\$33.54	\$35.22	\$36.99
STAFF SERVICES ANALYST 2	\$26.24	\$27.56	\$28.95	\$30.40	\$31.93	\$33.53	\$35.21	\$36.98	\$38.84	\$40.79
STAFF SERVICES SPECIALIST	\$22.97	\$24.13	\$25.33	\$26.60	\$27.93	\$29.32	\$30.80	\$32.35	\$33.98	\$35.68
SUBSTANCE USE DISORDER SPEC 1	\$21.27	\$22.33	\$23.47	\$24.65	\$25.89	\$27.18	\$28.55	\$29.98	\$31.47	\$33.06
SUBSTANCE USE DISORDER SPEC 2	\$23.47	\$24.65	\$25.89	\$27.18	\$28.55	\$29.98	\$31.47	\$33.06	\$34.73	\$36.46
TELECOMMUNICATIONS TECHNICIAN	\$24.08	\$25.30	\$26.56	\$27.91	\$29.29	\$30.77	\$32.31	\$33.93	\$35.63	\$37.42
TREAS/TAX COLLECTIONS OFFCR 1	\$20.83	\$21.87	\$22.98	\$24.14	\$25.34	\$26.62	\$27.95	\$29.35	\$30.82	\$32.38
TREAS/TAX COLLECTIONS OFFCR 2	\$22.96	\$24.10	\$25.32	\$26.58	\$27.92	\$29.31	\$30.79	\$32.33	\$33.96	\$35.66
TREASURER/TAX SPECIALIST 1	\$18.40	\$19.32	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90	\$27.20	\$28.56
TREASURER/TAX SPECIALIST 2	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90	\$27.20	\$28.56	\$29.98	\$31.48
TREASURER/TAX TECHNICIAN	\$19.32	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90	\$27.20	\$28.56	\$29.98
VETERANS SERVICE REP 1	\$16.64	\$17.48	\$18.36	\$19.29	\$20.27	\$21.28	\$22.34	\$23.48	\$24.66	\$25.90
VETERANS SERVICE REP 2	\$18.34	\$19.27	\$20.24	\$21.25	\$22.31	\$23.45	\$24.62	\$25.86	\$27.17	\$28.52
VICTIM/WITNESS ADVOCATE	\$20.75	\$21.78	\$22.87	\$24.02	\$25.23	\$26.49	\$27.83	\$29.21	\$30.69	\$32.22
WELFARE FRAUD INVESTIGATOR 1	\$24.15	\$25.36	\$26.63	\$27.96	\$29.37	\$30.85	\$32.40	\$34.03	\$35.72	\$37.51
WELFARE FRAUD INVESTIGATOR 2	\$26.18	\$27.50	\$28.86	\$30.33	\$31.84	\$33.43	\$35.12	\$36.88	\$38.72	\$40.67

**County of Plumas
Pay Schedule**

Effective as of 08/13/2024 per Board of Supervisors Resolution Number 2024-8940; revised as of 08/13/2024 per Resolution Number 2024-8939,
and adopted by the Board as of 09/10/2024 per Resolution Number 2024-89_____

OE3 MID-MANAGEMENT

Job Title	HOURLY RATE									
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
A&D PROG CLINICIAN/SUPERVISOR	\$32.30	\$33.92	\$35.62	\$37.41	\$39.28	\$41.26	\$43.32	\$45.50	\$47.77	\$50.16
ALCOHOL & DRUG PROG CHIEF	\$32.30	\$33.92	\$35.62	\$37.41	\$39.28	\$41.26	\$43.32	\$45.50	\$47.77	\$50.16
ALTERNATIVE SENTENCING MANAGER	\$27.87	\$29.26	\$30.73	\$32.27	\$33.89	\$35.58	\$37.37	\$39.24	\$41.21	\$43.28
ANIMAL CONTROL SUPERVISOR	\$24.69	\$25.93	\$27.22	\$28.58	\$30.01	\$31.51	\$33.08	\$34.75	\$36.50	\$38.33
ASSESSOR'S OFFICE MANAGER	\$22.96	\$24.10	\$25.32	\$26.58	\$27.92	\$29.31	\$30.79	\$32.33	\$33.96	\$35.66
ASSISTANT BUILDING OFFICIAL	\$32.30	\$33.92	\$35.62	\$37.41	\$39.28	\$41.26	\$43.32	\$45.50	\$47.77	\$50.16
ASSISTANT COUNTY ASSESSOR	\$29.29	\$30.77	\$32.31	\$33.93	\$35.63	\$37.42	\$39.29	\$41.27	\$43.33	\$45.51
ASSISTANT DISTRICT ATTORNEY	\$57.90	\$60.79	\$63.83	\$67.02	\$70.37	\$73.89	\$77.59	\$81.47	\$85.54	\$89.81
ASSISTANT PLANNING DIRECTOR	\$32.30	\$33.92	\$35.62	\$37.41	\$39.28	\$41.26	\$43.32	\$45.50	\$47.77	\$50.16
ASST COUNTY CLERK-RECORDER	\$28.94	\$30.39	\$31.91	\$33.50	\$35.18	\$36.95	\$38.80	\$40.76	\$42.79	\$44.94
ASST DIR DEPT OF CHILD SUP SVC	\$35.57	\$37.35	\$39.22	\$41.18	\$43.24	\$45.40	\$47.67	\$50.05	\$52.55	\$55.18
ASST DIRECTOR OF PUBLIC HEALTH	\$41.22	\$43.29	\$45.46	\$47.74	\$50.13	\$52.64	\$55.28	\$58.07	\$60.96	\$64.01
ASST TREASURER/TAX COLLECTOR	\$29.29	\$30.77	\$32.31	\$33.93	\$35.63	\$37.42	\$39.29	\$41.27	\$43.33	\$45.51
BH ADMIN SERVICES OFFICER	\$36.36	\$38.17	\$40.08	\$42.09	\$44.20	\$46.42	\$48.74	\$51.19	\$53.76	\$56.46
BH AOD PROGRAM ADMIN	\$39.75	\$41.75	\$43.85	\$46.05	\$48.35	\$50.77	\$53.32	\$56.00	\$58.80	\$61.75
BH CONTINUING CARE COORDINATOR	\$36.36	\$38.17	\$40.08	\$42.09	\$44.20	\$46.42	\$48.74	\$51.19	\$53.76	\$56.46
BH QUAL IMPROVEMENT/COMPL MGR	\$39.75	\$41.75	\$43.85	\$46.05	\$48.35	\$50.77	\$53.32	\$56.00	\$58.80	\$61.75
BH UNIT SUPERVISOR	\$36.36	\$38.17	\$40.08	\$42.09	\$44.20	\$46.42	\$48.74	\$51.19	\$53.76	\$56.46
BH UNIT SUPERVISOR-NURSING	\$36.36	\$38.17	\$40.08	\$42.09	\$44.20	\$46.42	\$48.74	\$51.19	\$53.76	\$56.46
BLDG/GRDS MAINT SUPERVISOR 1	\$22.02	\$23.12	\$24.27	\$25.48	\$26.77	\$28.11	\$29.52	\$30.98	\$32.54	\$34.19
BLDG/GRDS MAINT SUPERVISOR 2	\$23.12	\$24.27	\$25.48	\$26.77	\$28.11	\$29.52	\$30.98	\$32.54	\$34.19	\$35.90
BUILDING OFFICIAL	\$35.59	\$37.38	\$39.25	\$41.22	\$43.29	\$45.46	\$47.74	\$50.13	\$52.64	\$55.28
CHIEF APPRAISER	\$27.90	\$29.29	\$30.77	\$32.31	\$33.93	\$35.63	\$37.42	\$39.29	\$41.27	\$43.33
CHIEF CODE ENFORCEMENT OFFICER	\$31.06	\$32.63	\$34.27	\$35.98	\$37.78	\$39.67	\$41.66	\$43.75	\$45.94	\$48.24
CHIEF DEP PUB GRDN/CONSERVATOR	\$26.69	\$28.05	\$29.45	\$30.92	\$32.48	\$34.10	\$35.81	\$37.61	\$39.50	\$41.47
CHILDRENS SERVICES COORDINATOR	\$31.55	\$33.13	\$34.79	\$36.54	\$38.37	\$40.29	\$42.30	\$44.42	\$46.65	\$48.99
COMMUNITY CARE CASE MANAGER	\$19.26	\$20.24	\$21.25	\$22.31	\$23.45	\$24.62	\$25.86	\$27.15	\$28.52	\$29.96
DA ADMINISTRATOR/ASSISTANT PUBLIC ADMIN	\$22.97	\$24.13	\$25.33	\$26.60	\$27.93	\$29.32	\$30.80	\$32.35	\$33.98	\$35.68
DEPUTY AG COMM/SEALER OF WEIGHTS & MEASURE	\$31.14	\$32.70	\$34.33	\$36.05	\$37.85	\$39.75	\$41.74	\$43.83	\$46.03	\$48.33
DEP DIR/SOC SERV PROGRAM MGR	\$37.14	\$39.02	\$40.97	\$43.03	\$45.18	\$47.44	\$49.82	\$52.31	\$54.93	\$57.69
DEPARTMENT FISCAL OFFICER 1	\$22.96	\$24.10	\$25.32	\$26.58	\$27.92	\$29.31	\$30.79	\$32.33	\$33.96	\$35.66
DEPARTMENT FISCAL OFFICER 2	\$25.31	\$26.57	\$27.91	\$29.30	\$30.78	\$32.32	\$33.94	\$35.64	\$37.43	\$39.30
DIRECTOR OF NURSING - PH	\$43.17	\$45.34	\$47.62	\$49.99	\$52.49	\$55.12	\$57.89	\$60.79	\$63.83	\$67.03
DIV DIR VETERANS SVCS OFFICER	\$25.31	\$26.57	\$27.91	\$29.30	\$30.78	\$32.32	\$33.94	\$35.64	\$37.43	\$39.30
ELIGIBILITY SUPERVISOR	\$22.96	\$24.10	\$25.32	\$26.58	\$27.92	\$29.31	\$30.79	\$32.33	\$33.96	\$35.66
EMPLOYMENT & TRNG WKR SUP	\$28.51	\$29.95	\$31.44	\$33.02	\$34.68	\$36.42	\$38.24	\$40.15	\$42.17	\$44.29
FISCAL SUPPORT COORD	\$20.10	\$21.10	\$22.16	\$23.28	\$24.44	\$25.67	\$26.96	\$28.30	\$29.73	\$31.22

Job Title	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
GEO INFO SYSTEM (GIS) COORD	\$29.29	\$30.77	\$32.31	\$33.93	\$35.63	\$37.42	\$39.29	\$41.27	\$43.33	\$45.51
GRANT COMPLIANCE OFFICER	\$19.83	\$20.83	\$21.87	\$22.98	\$24.14	\$25.34	\$26.62	\$27.95	\$29.35	\$30.82
HEALTH EDUCATION COORDINATOR 2	\$27.90	\$29.29	\$30.77	\$32.31	\$33.93	\$35.63	\$37.42	\$39.29	\$41.27	\$43.33
LIBRARY LITERACY PROGRAM COORD	\$19.32	\$20.29	\$21.31	\$22.38	\$23.49	\$24.67	\$25.90	\$27.20	\$28.56	\$29.98
MNTL HLTH SERVICES ACT COORD	\$31.55	\$33.13	\$34.79	\$36.54	\$38.37	\$40.29	\$42.30	\$44.42	\$46.65	\$48.99
OFFICE SUPERVISOR	\$20.45	\$21.47	\$22.55	\$23.67	\$24.86	\$26.12	\$27.42	\$28.79	\$30.25	\$31.77
PERMIT MANAGER	\$22.96	\$24.10	\$25.32	\$26.58	\$27.92	\$29.31	\$30.79	\$32.33	\$33.96	\$35.66
PH ADMIN SERVICES OFFICER	\$36.36	\$38.17	\$40.08	\$42.09	\$44.20	\$46.42	\$48.74	\$51.19	\$53.76	\$56.46
PROGRAM CHIEF-NURSING	\$32.30	\$33.92	\$35.62	\$37.41	\$39.28	\$41.26	\$43.32	\$45.50	\$47.77	\$50.16
PROGRAM MANAGER 1	\$33.61	\$35.30	\$37.07	\$38.93	\$40.88	\$42.94	\$45.09	\$47.35	\$49.71	\$52.21
PROGRAM MANAGER 2	\$35.30	\$37.07	\$38.93	\$40.88	\$42.94	\$45.09	\$47.35	\$49.71	\$52.21	\$54.82
PUBLIC HEALTH PROG DIV CHIEF	\$30.74	\$32.28	\$33.90	\$35.59	\$37.38	\$39.25	\$41.22	\$43.29	\$45.46	\$47.74
RECORDS MGMT COORDINATOR	\$19.84	\$20.84	\$21.88	\$22.99	\$24.15	\$25.36	\$26.63	\$27.96	\$29.37	\$30.85
SENIOR SERVICES DIVISION DIR.	\$23.53	\$24.71	\$25.96	\$27.25	\$28.62	\$30.06	\$31.57	\$33.15	\$34.81	\$36.56
SOCIAL SERVICES SUPERVISOR 1	\$29.13	\$30.59	\$32.14	\$33.75	\$35.45	\$37.23	\$39.09	\$41.04	\$43.10	\$45.26
SOCIAL SERVICES SUPERVISOR 2	\$33.61	\$35.30	\$37.07	\$38.93	\$40.88	\$42.94	\$45.09	\$47.35	\$49.71	\$52.21
STAFF SERVICES MANAGER	\$32.29	\$33.91	\$35.61	\$37.40	\$39.27	\$41.24	\$43.31	\$45.48	\$47.76	\$50.15
VICTIM/WITNESS COORDINATOR	\$27.87	\$29.26	\$30.73	\$32.27	\$33.89	\$35.58	\$37.37	\$39.24	\$41.21	\$43.28

County of Plumas
Pay Schedule

Effective as of 08/13/2024 per Board of Supervisors Resolution Number 2024-8940; revised as of 08/13/2024 per Resolution Number 2024-8939,
and adopted by the Board as of 09/10/2024 per Resolution Number 2024-89_____

PROBATION MID-MANAGEMENT

Job Title	HOURLY RATE									
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
DEPARTMENT FISCAL OFFICER 1	\$23.40	\$24.59	\$25.82	\$27.13	\$28.47	\$29.89	\$31.40	\$32.98	\$34.62	\$36.36
DEPARTMENT FISCAL OFFICER 2	\$25.80	\$27.09	\$28.45	\$29.87	\$31.38	\$32.96	\$34.60	\$36.34	\$38.16	\$40.07
SUPERVISING PROBATION OFFICER	\$27.78	\$29.17	\$30.64	\$32.17	\$33.79	\$35.49	\$37.26	\$39.14	\$41.10	\$43.15

**County of Plumas
Pay Schedule**

Effective as of 08/13/2024 per Board of Supervisors Resolution Number 2024-8940; revised as of 08/13/2024 per Resolution Number 2024-8939,
and adopted by the Board as of 09/10/2024 per Resolution Number 2024-89_____

PROBATION ASSC

Job Title	HOURLY RATE									
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
ADMINISTRATIVE ASSISTANT 1	\$16.79	\$17.62	\$18.51	\$19.42	\$20.41	\$21.42	\$22.49	\$23.63	\$24.79	\$26.04
ADMINISTRATIVE ASSISTANT 2	\$17.62	\$18.51	\$19.42	\$20.41	\$21.42	\$22.49	\$23.63	\$24.79	\$26.04	\$27.34
DEPUTY PROBATION OFFICER 1	\$20.12	\$21.15	\$22.20	\$23.32	\$24.48	\$25.72	\$27.00	\$28.36	\$29.79	\$31.27
DEPUTY PROBATION OFFICER 2	\$21.77	\$22.87	\$24.03	\$25.23	\$26.50	\$27.83	\$29.21	\$30.69	\$32.23	\$33.85
DEPUTY PROBATION OFFICER 3	\$24.00	\$25.20	\$26.47	\$27.78	\$29.17	\$30.63	\$32.16	\$33.77	\$35.46	\$37.24
DETENTION COORDINATOR	\$21.26	\$22.32	\$23.46	\$24.63	\$25.87	\$27.17	\$28.54	\$29.97	\$31.46	\$33.03
LEGAL SERVICES ASSISTANT 1	\$16.79	\$17.62	\$18.51	\$19.42	\$20.41	\$21.42	\$22.49	\$23.63	\$24.79	\$26.04
LEGAL SERVICES ASSISTANT 2	\$18.51	\$19.42	\$20.41	\$21.42	\$22.49	\$23.63	\$24.79	\$26.04	\$27.34	\$28.72
MANAGEMENT ANALYST 1	\$23.75	\$24.94	\$26.19	\$27.51	\$28.87	\$30.34	\$31.85	\$33.44	\$35.12	\$36.88
MANAGEMENT ANALYST 2	\$26.43	\$27.75	\$29.14	\$30.60	\$32.13	\$33.75	\$35.44	\$37.22	\$39.08	\$41.04
OFFICE ASSISTANT 1	\$16.79	\$17.62	\$18.51	\$19.42	\$20.41	\$21.42	\$22.49	\$23.63	\$24.79	\$26.04
OFFICE ASSISTANT 2	\$17.62	\$18.51	\$19.42	\$20.41	\$21.42	\$22.49	\$23.63	\$24.79	\$26.04	\$27.34
OFFICE ASSISTANT 3	\$19.42	\$20.41	\$21.42	\$22.49	\$23.63	\$24.79	\$26.04	\$27.34	\$28.72	\$30.15
PROB PROG COORD/ADMIN ASSIST	\$21.14	\$22.21	\$23.31	\$24.49	\$25.73	\$27.01	\$28.37	\$29.81	\$31.30	\$32.86
PROBATION ASSISTANT	\$16.95	\$17.80	\$18.69	\$19.62	\$20.61	\$21.63	\$22.73	\$23.87	\$25.07	\$26.32
PROBATION REPORT WRITER	\$20.20	\$21.21	\$22.28	\$23.39	\$24.58	\$25.81	\$27.10	\$28.46	\$29.88	\$31.39

**County of Plumas
Pay Schedule**

Effective as of 08/13/2024 per Board of Supervisors Resolution Number 2024-8940; revised as of 08/13/2024 per Resolution Number 2024-8939,
and adopted by the Board as of 09/10/2024 per Resolution Number 2024-89 _____

SHERIFF EMPLOYEE ASSC

Job Title	HOURLY RATE									
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
ASSISTANT PROGRAM MANAGER	\$19.03	\$19.99	\$20.99	\$22.04	\$23.15	\$24.30	\$25.52	\$26.80	\$28.14	\$29.57
CORRECTIONAL OFFICER 1	\$22.78	\$23.91	\$25.11	\$26.37	\$27.69	\$29.09	\$30.54	\$32.07	\$33.69	\$35.37
CORRECTIONAL OFFICER 2	\$25.10	\$26.36	\$27.68	\$29.08	\$30.54	\$32.08	\$33.68	\$35.38	\$37.14	\$39.01
CORRECTIONAL SERGEANT	\$27.84	\$29.22	\$30.70	\$32.23	\$33.86	\$35.54	\$37.32	\$39.19	\$41.16	\$43.22
CRIME ANALYST	\$21.42	\$22.50	\$23.63	\$24.80	\$26.06	\$27.37	\$28.74	\$30.18	\$31.69	\$33.28
DEP SHERIFF 2/COM EQUIP COORD	\$35.29	\$37.06	\$38.90	\$40.86	\$42.91	\$45.06	\$47.33	\$49.70	\$52.20	\$54.80
DEPUTY SHERIFF 1	\$25.82	\$27.12	\$28.49	\$29.92	\$31.42	\$32.99	\$34.64	\$36.37	\$38.20	\$40.10
DEPUTY SHERIFF 2	\$28.44	\$29.88	\$31.37	\$32.94	\$34.60	\$36.34	\$38.15	\$40.06	\$42.07	\$44.18
DEPUTY SHERIFF 2-ADVANCED	\$29.94	\$31.45	\$33.02	\$34.69	\$36.43	\$38.26	\$40.18	\$42.18	\$44.29	\$46.54
DEPUTY SHERIFF 2-INTERMEDIATE	\$29.30	\$30.77	\$32.32	\$33.94	\$35.63	\$37.43	\$39.31	\$41.28	\$43.34	\$45.52
SH INVSTG/CANNABIS CODE COMPL	\$34.49	\$36.23	\$38.03	\$39.94	\$41.94	\$44.05	\$46.26	\$48.59	\$51.01	\$53.57
SHERIFF DISPATCHER 1	\$22.78	\$23.91	\$25.11	\$26.37	\$27.69	\$29.09	\$30.54	\$32.07	\$33.69	\$35.37
SHERIFF DISPATCHER 2	\$24.32	\$25.54	\$26.83	\$28.16	\$29.58	\$31.07	\$32.62	\$34.26	\$35.98	\$37.78
SHERIFF DISPATCHER 2 - INTERMEDIATE	\$25.06	\$26.30	\$27.62	\$29.00	\$30.46	\$31.98	\$33.58	\$35.26	\$37.02	\$38.87
SHERIFF DISPATCHER 2 - ADVANCED	\$25.54	\$26.83	\$28.16	\$29.58	\$31.07	\$32.62	\$34.26	\$35.98	\$37.78	\$39.66
SHERIFF EMERGENCY SERVICES & TRAINING COORD.	\$27.88	\$29.28	\$30.73	\$32.29	\$33.91	\$35.62	\$37.40	\$39.28	\$41.24	\$43.31
SHERIFF INVESTIGATOR	\$30.59	\$32.12	\$33.76	\$35.45	\$37.22	\$39.10	\$41.06	\$43.13	\$45.29	\$47.56
SHERIFF INVESTIGATOR SERGEANT	\$37.30	\$39.17	\$41.14	\$43.19	\$45.35	\$47.63	\$50.02	\$52.51	\$55.14	\$57.90
SHERIFF INVESTIGATOR-ADVANCED	\$32.20	\$33.83	\$35.51	\$37.30	\$39.17	\$41.14	\$43.19	\$45.35	\$47.63	\$50.02
SHERIFF INVESTIGATOR-INTERMED	\$31.52	\$33.10	\$34.77	\$36.52	\$38.35	\$40.27	\$42.28	\$44.40	\$46.63	\$48.97
SHERIFF SERGEANT	\$32.12	\$33.76	\$35.45	\$37.22	\$39.10	\$41.06	\$43.13	\$45.29	\$47.56	\$49.93
SHERIFF SERGEANT-ADVANCED	\$34.64	\$36.37	\$38.21	\$40.12	\$42.13	\$44.24	\$46.46	\$48.79	\$51.23	\$53.78
SHERIFF SERGEANT-INTERMEDIATE	\$33.89	\$35.59	\$37.38	\$39.26	\$41.23	\$43.30	\$45.46	\$47.74	\$50.14	\$52.64
SHERIFF SERVICES ASSISTANT 1	\$20.57	\$21.59	\$22.68	\$23.82	\$25.02	\$26.28	\$27.60	\$28.98	\$30.44	\$31.97
SHERIFF SERVICES ASSISTANT 2	\$22.67	\$23.81	\$25.01	\$26.27	\$27.59	\$28.97	\$30.43	\$31.96	\$33.56	\$35.24

**County of Plumas
Pay Schedule**

Effective as of 08/13/2024 per Board of Supervisors Resolution Number 2024-8940; revised as of 08/13/2024 per Resolution Number 2024-8939,
and adopted by the Board as of 09/10/2024 per Resolution Number 2024-89_____

SHERIFF EMPLOYEE ASSC MID-MGMT

Job Title	HOURLY RATE									
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
ASST DIR OF EMERGENCY SERVICES	\$29.09	\$30.54	\$32.08	\$33.68	\$35.38	\$37.14	\$39.01	\$40.96	\$43.01	\$45.17
COMMUNICATIONS SUPER ADVANCED	\$29.41	\$30.90	\$32.45	\$34.07	\$35.77	\$37.57	\$39.46	\$41.42	\$43.50	\$45.68
COMMUNICATIONS SUPER INTERMED	\$28.85	\$30.30	\$31.82	\$33.42	\$35.08	\$36.84	\$38.70	\$40.64	\$42.67	\$44.81
COMMUNICATIONS SUPERVISOR	\$28.01	\$29.41	\$30.90	\$32.45	\$34.07	\$35.77	\$37.57	\$39.46	\$41.42	\$43.50
JAIL COMMANDER	\$40.09	\$42.12	\$44.23	\$46.45	\$48.77	\$51.20	\$53.78	\$56.48	\$59.32	\$62.29
SH INV SGT/CODE COMPLIANCE SUP	\$40.09	\$42.12	\$44.23	\$46.45	\$48.77	\$51.20	\$53.78	\$56.48	\$59.32	\$62.29
SHERIFF ADMIN SERGEANT	\$37.30	\$39.17	\$41.14	\$43.19	\$45.35	\$47.63	\$50.02	\$52.51	\$55.14	\$57.90
SHERIFF FISCAL OFFICER 1	\$28.68	\$30.11	\$31.62	\$33.19	\$34.87	\$36.62	\$38.47	\$40.39	\$42.41	\$44.53
SHERIFF FISCAL OFFICER 2	\$33.85	\$35.54	\$37.34	\$39.22	\$41.18	\$43.25	\$45.43	\$47.69	\$50.09	\$52.60
SHERIFF PATROL COMMANDER	\$40.09	\$42.12	\$44.23	\$46.45	\$48.77	\$51.20	\$53.78	\$56.48	\$59.32	\$62.29
SHERIFF'S OFFICE MANAGER	\$28.56	\$29.99	\$31.49	\$33.07	\$34.73	\$36.47	\$38.30	\$40.22	\$42.24	\$44.36
SHERIFF'S SPECIAL OPS SGT	\$37.30	\$39.17	\$41.14	\$43.19	\$45.35	\$47.63	\$50.02	\$52.51	\$55.14	\$57.90

County of Plumas
Pay Schedule

Effective as of 08/13/2024 per Board of Supervisors Resolution Number 2024-8940; revised as of 08/13/2024 per Resolution Number 2024-8939,
and adopted by the Board as of 09/10/2024 per Resolution Number 2024-89_____

UNDERSHERIFF

Job Title						HOURLY RATE				
	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	L1	L2	L3	L4	L5
UNDERSHERIFF	\$44.82	\$47.07	\$49.43	\$51.91	\$54.51	\$57.24	\$60.11	\$63.12	\$66.28	\$69.60



**PLUMAS COUNTY
ASSESSOR'S OFFICE
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors
FROM: Cindie Froggatt, Plumas County Assessor
MEETING DATE: September 10, 2024
SUBJECT: Approve and authorize Assessor to recruit and fill 1.0 (one) FT funded and allocated Appraiser I/II; (General Fund Impact) as approved in FY24/25 recommended budget.

Recommendation:

Approve and authorize Assessor to recruit and fill 1.0 (one) FT funded and allocated Appraiser I/II; (General Fund Impact) as approved in FY24/25 recommended budget.

Background and Discussion:

Effective April 21, 2023, our Appraiser III has resigned. The Assessors Department is requesting to fill this vacancy.

Action:

The Assessor respectfully recommends the Board of Supervisors authorize the Department to fill the vacancy of one (1) FTE Appraiser I/II/III in the Assessor's Department

Fiscal Impact:

General Fund Impact as approved in FY24/25 recommended budget.

Attachments:

1. Agenda Request Form Appraiser I II - 8-29-2024
2. BOS - Request to recruit for Appr I-II-III 8-29-2024
3. Critical Staffing Questions - Appraiser I-II 8-29-2024
4. ORGANIZATIONAL CHART-8-2024

BOARD AGENDA REQUEST FORM

Department: _____

Authorized Signature: _____

Board Meeting Date: _____

Consent Agenda: Yes No

Request for _____ minutes for presentation

(If a specific time is needed, please contact the
Clerk of the Board directly.)

Description of Item for the Agenda (This is the wording that should appear on the agenda):

A. _____

B. _____

C. _____

Review by Necessary Departments:

I have had this item reviewed and approved by the following departments:

If another department or the CAO is opposed to an agenda item, please indicate the objection:

Attached Documents:

Contracts/Agreements:

Three copies? (Y /N)

Signed? (Y /N)

Budget Transfers Sheets:

Signed? (Y/ N)

Other: _____

Publication:

_____ Clerk to publish on _____. _____ Notice attached and e-mailed to Clerk.

_____ Notice to be published _____ days prior to the hearing. _____

(if a specific newspaper is required, enter name here.)

_____ Dept. published on _____ (Per Code §____). _____ Copy of Affidavit Attached.

County Ordinances-Procedural Requirements for Adoption, Amendment or Repeal:

I have complied with the policy adopted by the Board regarding County Ordinances Procedural Requirements:

Yes: _____ No: _____ Not Applicable: _____

If Not Applicable, please state reason why:

The deadline to place an item on the agenda for the following week's board meeting is Monday at 12:00 p.m. If the Monday deadline falls on a holiday, the deadline is then the Friday before the Holiday.

PLUMAS COUNTY ASSESSOR

1 Crescent Street • Quincy, CA 95971-9114 • (530) 283-6380 • Fax (530) 283-6195



CYNTHIA L FROGGATT
ASSESSOR

Date: August 29, 2024

To: The Honorable Chair and Board of Supervisors

From: Cynthia L Froggatt, Assessor

Subject: Approve and authorize the County Assessor begin to recruit and fill; funded and allocated; one (1) FTE Appraiser I/II/III in the Assessor's Office. Vacancy due to resignation.

Recommendation

The Assessor respectfully recommends the Board of Supervisors authorize the Department to fill the vacancy of one (1) FTE Appraiser I/II/III in the Assessor's Department.

Background and Discussion:

Effective February 9, 2023, our Appraiser III has resigned. The Department is requesting to fill this vacancy.

Fiscal Impact:

This position is funded as allocated in the FY24/25 County Assessor's budget.

The appropriate Critical Staffing Questionnaire and Departmental Organizational Chart are attached.

Action:

Approve and authorize the County Assessor to recruit and fill; funded and allocated; one (1) FTE Appraiser I/II/III.

Attachments:

1. Critical Staffing Request – Appraiser I/II/III
2. Organizational Chart

PLUMAS COUNTY ASSESSOR

1 Crescent Street • Quincy, CA 95971-9114 • (530) 283-6380 • Fax (530) 283-6195



CYNTHIA L FROGGATT
ASSESSOR

Appraiser I/II/III

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

- Is there a legitimate business, statutory or financial justification to fill the position?
Yes! The Assessor's Office has historically had three appraisers and one Chief Appraiser. The recent resignation of an appraiser prompted the current Assessor to review the office structure and consider leadership development for long term succession planning. This position will not result in an increase in total FTEs for the office.
- Why is it critical that this position be filled at this time?
The resignation from this Appraiser III position is critical to be filled in order to allow the appraisal team prompted to produce a up to date and accurate taxroll.
- How long has the position been vacant?
This position became vacant on April 21, 2023. This position will not result in an increase of total FTEs for the office.
- Can the department use other wages until the next budget cycle?
No.
- What are staffing levels at other counties for similar departments and/or positions? ***Plumas County appraisal staffing is at the higher end of the range in terms of similar counties, however overall staffing is at the lower end of the range. Plumas County is in the higher end of the range as far as workload, which justifies the larger appraiser allocation. Plumas County is among the lowest in overall staffing. This is in part due to the Property Tax Specialist positions that have been shed in recent years due to budget reductions.***
- What core function will be impacted without filling the position prior to July 1? ***The inner workings of the office will be impacted as far as keeping our valuation process up to date and allowing the Department to close the taxroll accurately and on time. This position has already been included in the 2024-2025 budget process.***
- What negative fiscal impact will the County suffer if the position is not filled prior to July 1? ***The position has already been included in the 2024-2025 budget process.***
- A non-general fund department head needs to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments? ***N/A***
- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? ***Possibly, there are unworked Business Property Audits that need to be done and any pending assessment appeals.***

- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? ***Possibly, there are unworked Business Property Audits that need to be done and any pending assessment appeals.***
- Does the budget reduction plan anticipate the elimination of any of the requested positions? ***N/A***
- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support? ***The Assessor's Office is a General Fund Department***
- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years? ***The Assessor's Office does not have a reserve fund.***

CRITICAL STAFFING COMMITTEE REQUEST FORM

The following information and questionnaire must be completed in its entirety before the request will be reviewed by the Critical Staffing Committee.

DATE OF REQUEST: August 29, 2024

DEPARTMENT TITLE: Assessor

BUDGET CODE(s) AND BREAKDOWN FOR REQUESTED POSITION: Assessor
- 20060

POSITION TITLE: Appraiser I/II/III

IS POSITION CURRENTLY ALLOCATED? YES XX NO

For Committee use only

Date of Committee Review: _____

Determination of Committee? _____ Recommended

_____ Not Recommended

Comments: _____

Date to Board of Supervisors: _____

Board Action: _____ Approved _____ Denied

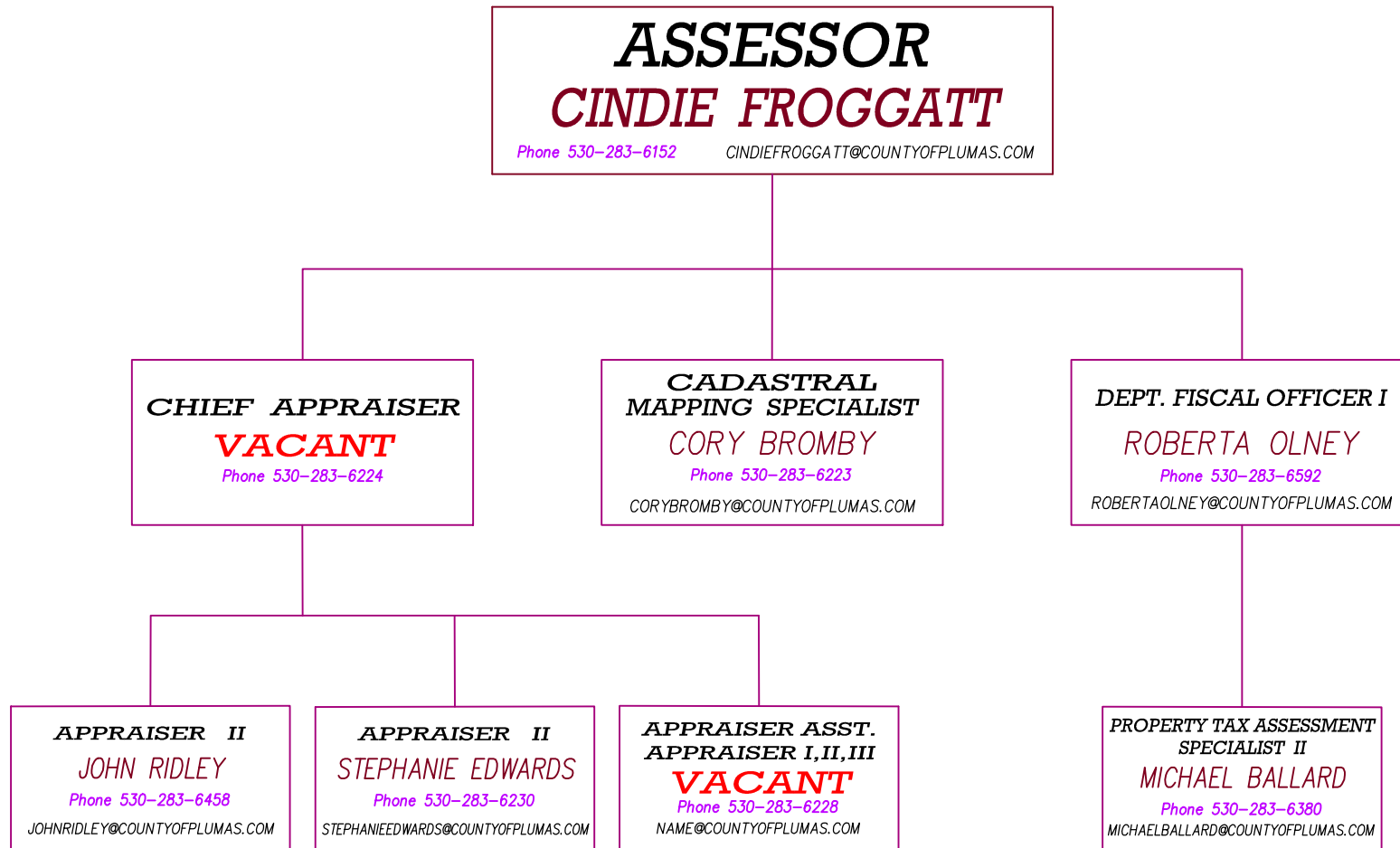
Board Modifications _____

Date returned to Department: _____

Date submitted to HR Technician for recruitment: _____

2024

ASSESSOR'S OFFICE ORGANIZATIONAL CHART





**PLUMAS COUNTY
PUBLIC HEALTH AGENCY
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors
FROM: Audrey Rice, Management Analyst I
MEETING DATE: September 10, 2024
SUBJECT: Approve and authorize Public Health Agency to recruit and fill (1) extra-help (Administrative Assistant I/II position); (No General Fund Impact) (Realignment).

Recommendation:

The Director of the Public Health Agency respectfully recommends that the Board of Supervisors authorize the Public Health Agency to fill the vacancy of (1) Part-time Extra-Help Administrative Assistant I/II.

Background and Discussion:

The department needs to hire an Extra-help Administrative Assistant I/II to assist the administrative/fiscal team with certain tasks for the short term. The Department is requesting to fill this position.

This position can be funded as allocated in the FY 24/25 Public Health Agency budget that will be adopted in October 2024.

The appropriate Critical Staffing Questionnaire and Departmental Organizational Chart are attached.

Action:

Approve and authorize Public Health Agency to recruit and fill (1) extra-help (Administrative Assistant I/II position); (No General Fund Impact) (Realignment).

Fiscal Impact:

(No General Fund Impact) (Realignment)

Attachments:

1. Critical Staffing Request Admin Assistant_Office Assistant
2. 1-Admin & Fiscal Services 2425
3. Administrative Assistant I

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

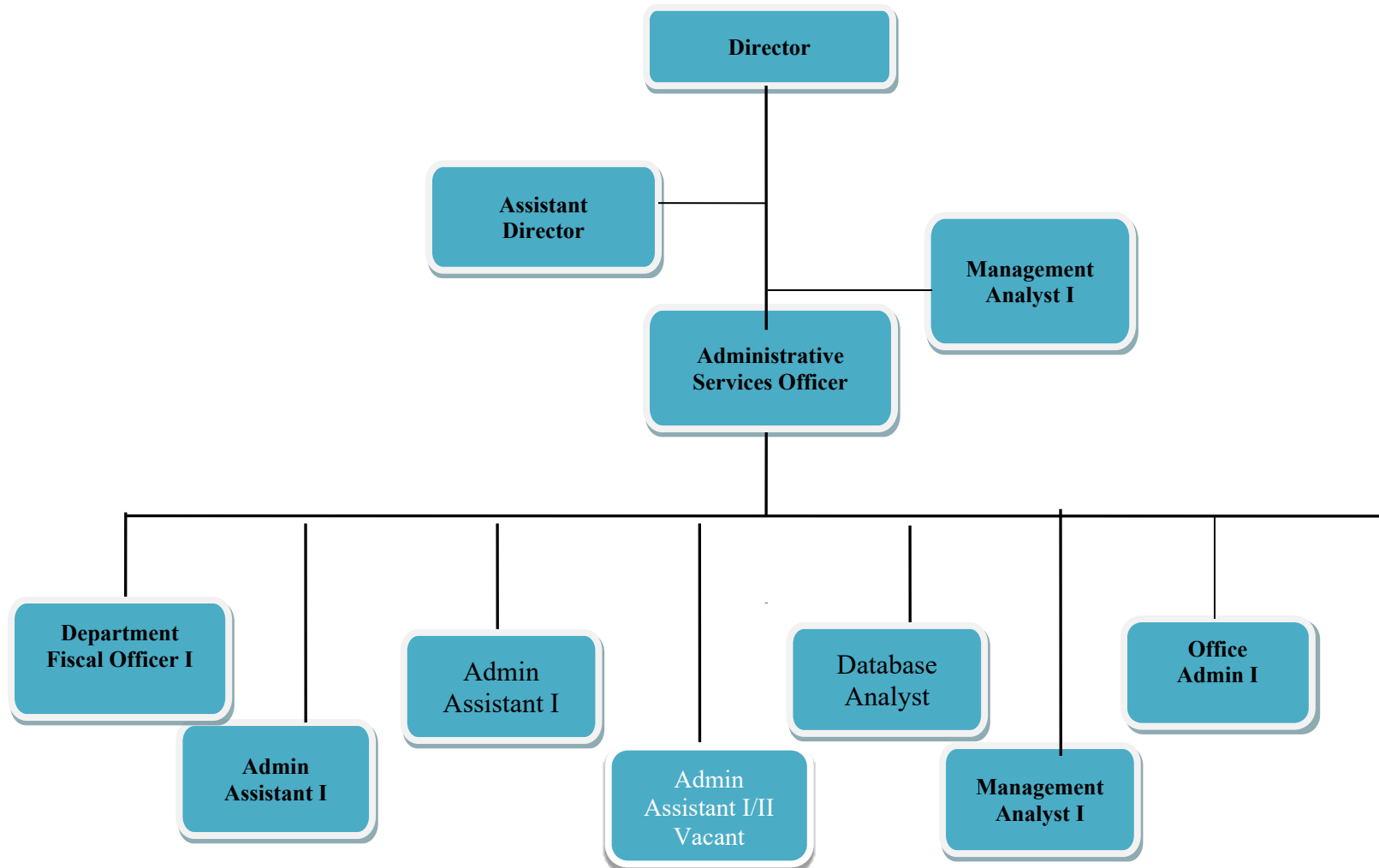
Admin Assistant/Office Assistant/Fiscal Technical Services Assistant –Public Health Agency

- Is there a legitimate business, statutory or financial justification to fill the position?
Administrative Assistants, Office Assistants, and fiscal technical services assistants are the workforce for administrative services, which supports the operations unit of the Department.
- Why is it critical that this position be filled at this time?
Admin Assistants/Office Assistants/Fiscal and technical Services Assistants provide consistent financial and administrative support for the Department, and a prolonged vacancy can negatively impact the performance of the Department.
- How long has the position been vacant?
This is a new position that has been created out of necessity, as others in the Department have been filling the need and it has become detrimental to their own job responsibilities.
- Can the department use other wages until the next budget cycle?
The department's wage and benefits portion of the 24/25 budget includes funds for this position.
- What are staffing levels at other counties for similar departments and/or positions?
No specific research has been performed for this position. However, past research tasks have identified Plumas County as being consistent with neighboring Counties.
- What core function will be impacted without filling the position prior to July 1? **N/A**
- What negative fiscal impact will the County suffer if the position is not filled prior to July 1? **None**
- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding. What impact will this reduction plan have to other County departments?
There is no fiscal impact to the General Fund as this position will be funded through various programs within Public Health Agency
- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? **No**
- Does the budget reduction plan anticipate the elimination of any of the requested positions? **No**
- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support? **No change in General Fund support since this funded externally.**
- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?

FY20/21 = \$1,421,255 FY21/22=\$1,428,077 FY22/23=&1,460,397

**PLUMAS COUNTY PUBLIC HEALTH AGENCY
ADMINISTRATION & FISCAL SERVICES DIVISION**

1



07/01/2021

ADMINISTRATIVE ASSISTANT I

DEFINITION

Under direction, to serve as administrative assistant for an assigned County Department Head, large work unit administrator, or County board or commission; to perform a variety of administrative, staff, and office management duties for an assigned Department, work unit, board, or commission; to perform difficult, complex, and specialized office support, information gathering, information preparation, and public relations assignments; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This class may be used as an entry level for individuals with secretarial experience but no detailed program or policy knowledge of the program or service area of assignment. As requisite knowledge is gained and work skills are demonstrated, an incumbent can reasonably expect promotion to the next higher class of Administrative Assistant II. Where the position is flexibly staffed.

REPORTS TO

A County Department Head, or major unit administrator.

CLASSIFICATIONS DIRECTLY SUPERVISED

May provide work coordination and direction for other office support staff.

ADMINISTRATIVE ASSISTANT I – 2

EXAMPLES OF DUTIES

- Serves as primary administrative and staff support person for a County Department Head, major unit administrator, or County Board or Commission.
- Performs a wide variety of specialized office management, administrative support, and fiscal support assignments.
- Perform public information and relations assignments, receiving office visitors and telephone calls, providing comprehensive information about policies, programs, functions and procedures.
- May assist the public with application and permit procedures, including preliminary reviews of materials and plans submitted to support applications.
- Assists with the development and administration of the Department and/or unit budget.
- Maintains and tracks a variety of fiscal and budget control journals, documents, and reports, prepares and submits activity reports and reports required by other government agencies
- Maintains and submits payroll documents and records.
- Establishes, and updates information retrieval systems.
- Prepares purchasing documents and facilitates purchasing procedures for the Department or unit.
- Gathers, organizes, and summarizes a variety of data and information.
- Performs special projects and prepares reports.
- Prepares correspondence, informational material, and documents.
- May maintain permit files and issue permits.
- May coordinate the preparation, submission, and administration of grants.
- Prepares agenda and processes materials for committees, boards, and/or commissions.
- Maintains personnel files.
- Maintains office supplies and inventory.
- May have responsibility for official Board or Commission records.
- May be responsible for proper notification and publication of board or commission hearing notices and actions.
- Operates computers, maintaining and updating files and databases.
- Generates computer reports.
- Performs work processing.
- Operates office equipment.
- May have work coordination and lead worker responsibilities for other staff.

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; use of audio-visual equipment; use of office equipment including computers, telephones, calculators, copiers, and FAX.

ADMINISTRATIVE ASSISTANT I – 3

TYPICAL WORKING CONDITIONS

Work is performed in an office environment; contact with staff and the public.

DESIRABLE QUALIFICATIONS

Knowledge of:

- County policies, rules, and regulations.
- Laws, rules, and regulations affecting assigned program functions and services.
- Public and community relations.
- Office management and procedures.
- Establishment and maintenance of filing and information retrieval systems.
- Purchasing methods and procedures.
- Account and Statistical recordkeeping
- Personal computers and software applications related to administrative support work.
- Correct English usage, spelling, grammar, and punctuation.
- Principles of work coordination and lead supervision.

Ability to:

- Perform a wide variety of complex administrative support work for an assigned Department, major unit in a County Agency, or board or commission.
- Interpret, explain, and apply a variety of County and Department policies, rules, and regulations.
- Work with considerable initiative and independence while exercising good judgment in recognizing scope of authority.
- Exercise significant responsibility in the development, maintenance, and control of the Department or unit budget.
- Gather, organize, analyze, and present a variety of data and information.
- Prepare, clear, concise and accurate records and reports.
- Prepare promotional and informational materials.
- Use a personal computer and appropriate software for word-processing, recordkeeping, and administrative functions.
- Effectively represent the County and the Department or unit in answering questions, responding to inquiries, providing assistance, and dealing with concerns from the public, community organizations, other County staff, and other agencies.
- Establish and maintain cooperative working relationships.

ADMINISTRATIVE ASSISTANT I – 4

Training and Experience: Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

At least two (2) years of responsible experience performing a variety of administrative and office support work at a level equivalent to Secretary with Plumas County, including substantial experience in a public contact position.

Special Requirements: Must possess a valid driver's license at time of application and a valid California Drivers License by the time of appointment. The valid California License must be maintained throughout employment.



**PLUMAS COUNTY
PUBLIC HEALTH AGENCY
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors
FROM: Audrey Rice, Management Analyst I
MEETING DATE: September 10, 2024
SUBJECT: Approve and authorize Public Health Agency to recruit and fill (1) extra-help (Registered Nurse I/II position); (No General Fund Impact) (Realignment).

Recommendation:

The Director of the Public Health Agency respectfully recommends that the Board of Supervisors authorize the Department to fill the vacancy of (1) extra-help Registered Nurse I/II position.

Background and Discussion:

There is a need for the Department to hire an extra-help Registered Nurse I/II to assist the Clinic Nursing team with certain tasks during the short-term. The Department is requesting to fill this position.

This position can be funded as allocated in the FY 24/25 Public Health Agency budget that will be adopted in October 2024.

The appropriate Critical Staffing Questionnaire and Departmental Organizational Chart are attached.

Action:

Approve and authorize Public Health Agency to recruit and fill (1) extra-help (Registered Nurse I/II position); (No General Fund Impact) (Realignment).

Fiscal Impact:

(No General Fund Impact) (Realignment)

Attachments:

1. Critical Staffing Request RN
2. 3-Clinic & Nursing Services
3. RN I Job Description-Public Health updated March 2016_201610211139527669

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

Registered Nurse I/II Public Health Agency

- Is there a legitimate business, statutory or financial justification to fill the position?
RN's are responsible for providing clinic support for family planning, immunization, and student health services clients, and also acts as Nurse of the Day for call-in and walk-in clients. It is funded by health fees and other earned revenue.
- Why is it critical that this position be filled at this time?
Not filling this position will cost the department funds that cannot be drawn down from grants, as we cannot bill for a position unless we have spent the funds. It can be argued that these are not funds lost because we don't have to expend the funds to pay for the position if it is vacant. However, the county has lost the value of the services being provided to local residents. We will also experience material losses due to delays in billing and revenue, exacerbating cash flow issues.
- How long has the position been vacant?
Effective 7/1/2024
- Can the department use other wages until the next budget cycle?
The department's wage and benefits portion of the 24/25 budget includes funds for this position.
- What are staffing levels at other counties for similar departments and/or positions?
No specific research has been performed for this position. Generally speaking, however, past research tasks have identified Plumas County as being consistent with neighboring Counties.
- What core function will be impacted without filling the position prior to July 1? **N/A**
- What negative fiscal impact will the County suffer if the position is not filled prior to July 1? **None**
- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding. What impact will this reduction plan have to other County departments? **N/A**
- Does the department expect other financial expenditures that will impact the general fund and are not budgeted such as audit exceptions? **No**
- Does the budget reduction plan anticipate the elimination of any of the requested positions? **No**
- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support? **No change in General Fund support since this is already a budgeted position**
- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?

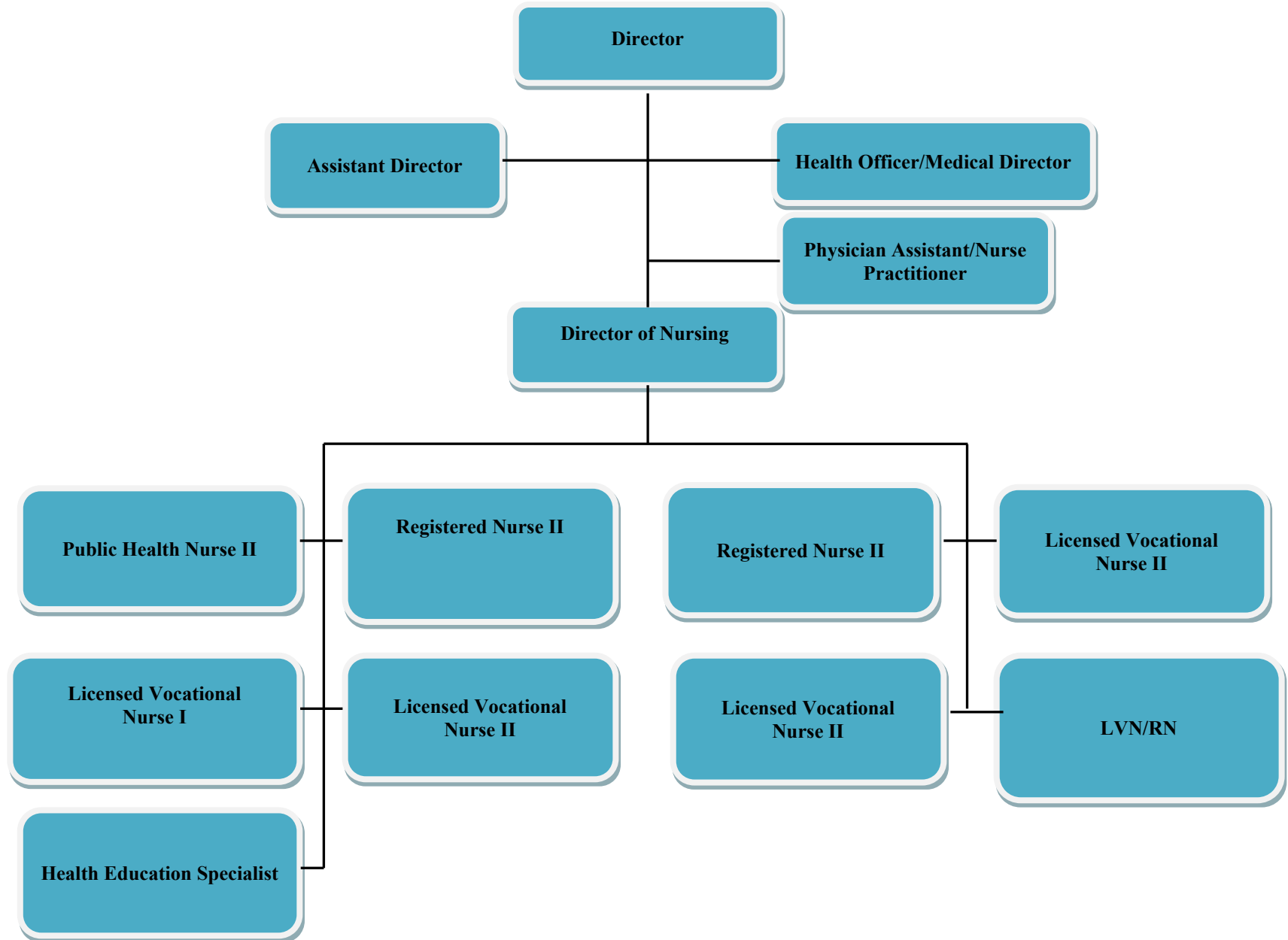
FY 17/18 = \$545,661

FY18/19 = \$582,102

FY19/20 = \$1410,133

**PLUMAS COUNTY PUBLIC HEALTH AGENCY
CLINIC & NURSING SERVICES DIVISION**

3



9/26/2023

REGISTERED NURSE I – PUBLIC HEALTH

DEFINITION

Under general supervision, to assist with coordination and participate in a variety of Public health clinics and services; to perform activities related to implementation of various health programs; to interview, educate, counsel, and refer clients regarding a variety of health conditions. Coordinates client and community services to support goals of the Agency and to do related work as required.

DISTINGUISHING CHARACTERISTICS

Incumbents in the Registered Nurse class series do not have the necessary education, experience, or license requirements to qualify as a Public Health Nurse. Incumbents assist with the planning and conduct of nursing assessments, direct patient care, home visits, and health education. Incumbents at the Registered Nurse I level are performing many assignments in a training and learning capacity. They work under closer Supervision than Registered Nurse II's. When the requisite background and experience have been obtained, an incumbent may be promoted to Registered Nurse II.

REPORTS TO

Director of Nursing or Public Health Nurse II or III.

CLASSIFICATIONS DIRECTLY SUPERVISED

None.

REGISTERED NURSE I - 2

EXAMPLES OF DUTIES

Assist with planning and organizing clinical activities.
Assists with the operation of clinics and satellite immunization sites, performing immunizations.
Performs, reads, and evaluates skin tests.
Interviews and elicits medical history from clients.
Assists with screening of patients for special medical assistance programs.
Assists with "on-call" nursing functions.
Evaluates patients on the basis of history and tests, making appropriate referrals to medical and community resources.
Performs confidential testing and counseling.
Works with community agencies to promote wellness.
Performs activities such as dipstick urine tests, drawing of blood, and blood pressure screening, and giving injections.
Documents all activities in patients' charts; prepares a variety of reports.
May teach health education classes as assigned.
Prepares reports.
Learns to investigate and interview patients to determine health needs.
Acts to obtain treatment for ill patients.
Serves as a patient advocate to assist patients with attaining optimal health care.
Learns to coordinate health care between patients and care providers.
Learns to assess, screen, and provide intervention strategies to high-risk individuals and families in clinics and home visits.
Learns to instruct parents on child safety, growth, and development and screen for signs of abuse, poor nutrition and failure to thrive.
Participates in patient meetings for "special needs" children.
Teaches prenatal care to expectant mothers.
Learns to work with community groups on local health issues.
Participates in family planning and other department programs.

REGISTERED NURSE I – 3

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; lift and move object weighing up to 25 pounds; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers, and FAX.

TYPICAL WORKING CONDITIONS

Work is usually performed in an office or clinic environment; exposure to communicable diseases continuous contact with staff and the public.

DESIRABLE QUALIFICATIONS

Knowledge of:

Principles, methods, and procedures of general nursing and public health nursing.
Causes, means of transmission, and methods of controlling communicable diseases.

Disease processes and the mechanisms to prevent and control them.

Health problems and requirements of infant, children, adolescent, and adult clients.

State laws relating to reporting Child/Adult abuse.

Ability to:

Communicate effectively orally and in writing.

Follow oral and written instructions.

Assess the physical condition of patients.

Maintain confidentiality of material.

Interview patients and families to gather medical history.

Counsel clients and make referrals to community resources.

Draw blood samples for laboratory testing.

Administer immunizations.

REGISTERED NURSE I – 4

Ability to: (continued)

Work responsibly with physicians and other members of the medical team.

Effectively represent the Health Department in contacts with the public, community organizations, and other government agencies.

Establish and maintain cooperative working relationships with patients and others.

Training and Experience:

Required qualifications for this position:

One (1) years of general nursing experience.

The completion of nursing studies and curriculum sufficient to obtain requisite licenses from the State of California.

Special Requirements:

- Possession of a valid license as a Registered Nurse issued by the California State Board of Registered Nursing.
- Possession of a valid California Driver's License.
-

All County of Plumas employees are designated Disaster Service Workers through State law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are Required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.



**PLUMAS COUNTY
SOCIAL SERVICES DEPARTMENT
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Christine Renteria, Office Supervisor

MEETING DATE: September 10, 2024

SUBJECT: Approve and authorize Chair to ratify and sign an agreement between Plumas County Department of Social Services and Plumas Crisis Intervention and Resource Center for the Home Safe Program; effective July 1, 2024; not to exceed \$187,000.00; (No General Fund Impact) Funds to support this agreement include Federal and State Funds; approved as to form by County Counsel.

Recommendation:

Approve and authorize Chair to ratify and sign an agreement between Plumas County Department of Social Services and Plumas Crisis Intervention and Resource Center for the Home Safe Program; effective July 1, 2024; not to exceed \$187,000.00; (No General Fund Impact) Funds to support this agreement include Federal and State Funds; approved as to form by County Counsel.

Background and Discussion:

Home safe assists APS clients who are experiencing, or at imminent risk of experiencing homelessness due to elder or dependent adult abuse, neglect, self-neglect, or financial exploitation. Home Safe uses evidence-based interventions in homelessness and homelessness prevention. The goal of the Home Safe Program is to support the safety and housing stability of individuals involved in APS by providing housing-related assistance. Grantees operating Home Safe programs will implement a range of strategies to support housing stability for APS Clients, including short-term financial assistance, legal services, eviction prevention, heavy cleaning and landlord mediation, among other services. Home Safe will also support APS agencies in building stronger collaboration and engagement between the APS agency and local homelessness system. These partnerships will help ensure APS clients that require long term or permanent housing assistance are connected to homelessness services within the community.

Action:

Approve and authorize Chair to ratify and sign an agreement between Plumas County Department of Social Services and Plumas Crisis Intervention and Resource Center for the Home Safe Program; effective July 1, 2024; not to exceed \$187,000.00; (No General Fund Impact) Funds to support this agreement include Federal and State Funds; approved as to form by County Counsel.

Fiscal Impact:

(No General Fund Impact) Funds to support this agreement include Federal and State Funds

Attachments:

1. 3691 FINAL

Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its Department of Social Services (hereinafter referred to as "County"), and Plumas Crisis Intervention and Resource Center (PCIRC), a California Corporation (hereinafter referred to as "Contractor" or "PCIRC").

The parties agree as follows:

1. **Scope of Work.** Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. **Compensation.** County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed ONE HUNDRED EIGHTY SEVEN THOUSAND Dollars (\$187,000.00).
3. **Term.** The term of this agreement shall be from July 1, 2024, through June 30, 2025, unless terminated earlier as provided herein. County's Board of Supervisors hereby ratifies, and approves for payment, services provided by PCIRC from July 1, 2024, to the date of approval of this Agreement by the Board of Supervisors.
4. **Termination.** Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. **Non-Appropriation of Funds.** It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. **Warranty and Legal Compliance.** The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

____ COUNTY INITIALS

- 1 -

CONTRACTOR INITIALS ____

7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties.
9. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
- a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
 - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
 - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
 - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

- ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
 - iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
 - iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
 - v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
 - vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.
- d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for

Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

11. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
13. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
14. Choice of Law. The laws of the State of California shall govern this agreement.
15. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
16. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
17. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
18. Headings. The headings and captions contained in this Agreement are for convenience only and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
19. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
20. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.

21. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Department of Social Services
County of Plumas
270 County Hospital Rd., Suite 207
Quincy, CA 95971
Attention: Debbie Wingate, Acting Director

Contractor:

Plumas Crisis Intervention and Resource Center
591 West Main Street
Quincy, CA 95971
Attention: Kate Rahmeyer, Interim Executive Director

22. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
23. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
24. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this agreement.
25. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.
- a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined

at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

- b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
 - c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
 - d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.
26. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.
27. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Plumas Crisis Intervention and Resource
Center (PCIRC), a California Corporation,

By: _____
Name: KATE RAHMEYER
Title: EXECUTIVE DIRECTOR
Date signed:

COUNTY:


County of Plumas, a political subdivision of
the State of California

By: _____
Greg Hagwood, Chair
Board of Supervisors
Date signed: _____

ATTEST:

By: _____
Clerk of the Board of Supervisors

Approved as to form:



Sara James, Attorney
County Counsel's Office

EXHIBIT A**Scope of Work****Home Safe Program**

Plumas Crisis Intervention & Resource Center (PCIRC) will utilize funds provided by the Plumas County Department of Social Services (PCDSS) to administer the Home Safe Program (HSP) for Plumas County. PCIRC shall include backup showing the description and date of the service and the person for whom the service was provided.

The Home Safe Program is **intended to support the safety and housing stability of individuals involved in Adult Protective Services (APS)** who are experiencing, or at imminent risk of experiencing, homelessness due to elder or dependent adult abuse, neglect, self-neglect, or financial exploitation by providing housing-related assistance using evidence-based practices.

Program Overview • Home Safe assists APS clients who are experiencing, or at imminent risk of experiencing, homelessness due to elder or dependent adult abuse, neglect, self-neglect, or financial exploitation • Home Safe uses evidence-based interventions in homelessness and homelessness prevention. • The goal of the Home Safe Program is to support the safety and housing stability of individuals involved in APS by providing housing-related assistance. Grantees operating Home Safe programs will implement a range of strategies to support housing stability for APS clients, including short-term financial assistance, legal services, eviction prevention, heavy cleaning, and landlord mediation, among other services. • Home Safe will also support APS agencies in building stronger collaboration and engagement between the APS agency and local homelessness system. These partnerships will help ensure APS clients that require long term or permanent housing assistance are connected to homelessness services within the community.

EXHIBIT B**Fee Schedule**

PCIRC shall invoice for all services, including case management services.

Each invoice shall include, at a minimum:

- a description of the service provided,
- the title and hourly rate of the employee providing the service,
- and the time spent providing the service.

The invoice shall include copies of all receipts for reimbursement of housing expenses.

In no event shall the total of the invoices received during the term of this Agreement exceed \$250,000.00, unless modified pursuant to the terms of this Agreement.

Plumas Crisis Intervention and Resource Center Budget

Home Safe Program	\$	187,000.00
<hr/>		
TOTAL	\$	187,000.00



**PLUMAS COUNTY
BEHAVIORAL HEALTH DEPARTMENT
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Che Shannon, Management Analyst II

MEETING DATE: September 10, 2024

SUBJECT: Approve and authorize Chair to sign an agreement between Plumas County Behavioral Health and Sandra Turner Consultant to aid staff with Electronic Health Record Credible and Cerner domains as needed; effective September 1, 2024; not to exceed \$30,000.00; (No General Fund Impact) Mental Health funds; approved as to form by County Counsel.

Recommendation:

Approve and authorize Chair to sign an agreement between Plumas County Behavioral Health and Sandra Turner Consultant to aid staff with Electronic Health Record Credible and Cerner domains as needed. Effective September 1, 2024; not to exceed \$30,000.00; (No General Fund Impact) Mental Health funds; approved as to form by County Counsel.

Background and Discussion:

Sandra Turner is a Medi-Cal expert. She will aid Behavioral Health with Electronic Health Record, Credible, and Cerner domains as needed. She will work with staff to provide back billing and billing assistance as needed, support with End of the Months edits, understanding Billing Matrix setup. Knowledge of CalAIM rules and how they affect the domain configuration.

Action:

Approve and authorize Chair to sign an agreement between Plumas County Behavioral Health and Sandra Turner Consultant to aid staff with Electronic Health Record Credible and Cerner domains as needed. Effective September 1, 2024; not to exceed \$30,000.00; approved as to form by County Counsel.

Fiscal Impact:

(No General Fund Impact) Mental Health funds

Attachments:

1. 3719 FINAL

Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its Behavioral Health Department (hereinafter referred to as "County"), and Sandra Turner, a Sole Proprietor, (hereinafter referred to as "Contractor").

The parties agree as follows:

1. **Scope of Work.** Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. **Compensation.** County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed \$30,000.00.
3. **Term.** The term of this Agreement commences September 1, 2024, and shall remain in effect through August 31, 2025, unless terminated earlier pursuant to this Agreement.
4. **Termination.** Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. **Non-Appropriation of Funds.** It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. **Warranty and Legal Compliance.** The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

____ COUNTY INITIALS

- 1 -

CONTRACTOR INITIALS ____

7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics; liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties.
9. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
 - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
 - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
 - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
 - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

- ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
 - iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
 - iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
 - v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
 - vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.
- d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for

Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

11. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. Business-to-Business Relationship. Contractor represents and warrants that Contractor is an individual acting as a sole proprietor, or a business entity formed as a partnership, limited liability company, limited liability partnership, or corporation ("business service provider") that customarily provides services of the same nature as the services provided for County under this Agreement. Contractor represents and warrants that Contractor advertises these services to and contracts with entities other than County. Contractor represents and warrants that Contractor maintains a separate business location and has all required business licenses and tax registration, if any, in order to perform services under this Agreement. Contractor shall have the right to set their own hours and location of work, consistent with the nature of the services provided under this Agreement. Contractor shall determine the method, means and manner of performance of, but not limited to, such matters as outlined in Exhibit "A" without restriction by County. County is interested only in the results to be achieved from Contractor's performance of the services. Contractor shall provide their own resources and equipment and direct their operation in all respects when necessary to perform these services. Notwithstanding this Agreement, Contractor shall have the right to provide the same or similar services to entities other than the County without restriction. County shall have no authority, control, or liability regarding Contractor's performance or activities before or after each instance that Contractor may perform under this Agreement. Contractor will at all times indemnify and hold County, and their respective agents, contractors and employees harmless from any and all claims, damages, liabilities and costs (including attorneys' fees) arising out of any material breach by Contractor of any representation, warrant or agreement made by Contractor hereunder or arising out of Contractor's services.
13. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
14. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
15. Choice of Law. The laws of the State of California shall govern this agreement.
16. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.

17. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
18. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
19. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
20. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
21. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.
22. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Sharon Sousa LMFT Director
Plumas County Behavioral Health
270 County Hospital Road., Suite 109
Quincy, CA 95971

Contractor:

Sandra Turner
1932 Jefferson Ave
Madera, CA 93637

23. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
24. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
25. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this agreement.
26. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.
- a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
 - b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
 - c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
 - d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions

27. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.
28. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.
29. The Business Associate Agreement by and between the parties attached hereto is made a part of this Agreement by this reference.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Sandra Turner, an Individual

COUNTY:

County of Plumas, a political subdivision of the State of California

By: _____

Name: Sandra Turner

Title: Consultant

1932 Jefferson Ave

Madera, Ca. 93637

Date signed:

By: _____

Name: Sharon Sousa, LMFT

Title: Behavioral Health Director

Date signed:

APPROVED AS TO CONTENT:

By: _____

Name: Greg Hagwood

Title: Plumas County Board Chair

Date signed:

ATTEST:

By: _____

Name Allen Hiskey

Title: Plumas County Board Clerk

Date signed:

Approved as to form:



Craig Settlemyre
Counsel

EXHIBIT A – SCOPE OF WORK

Services to be provided by Contract are as follows:

- Aid/consult/support with Electronic Health Record Credible and Cerner domains as needed.
- Work with Behavioral Health Staff to provide back billing/billing assistance as needed.
- Aid/consult/support with End of the Month edits in Credible.
- Aid in understanding/ clearing red X services.
- Aid with understanding Billing Matrix setup.
- Provide knowledge of CalAIM rules effective 7/1/2023 and how they affect their domain configuration.
- Provide assistance with understanding system set up (Geos/Locations/Programs/services) if needed.
- Provide assistance with reports as needed
- May submit tickets to Kings View Help Desk on our behalf if needed.
- May provide assistance or complete data entry or cleanup projects as needed
- Work with County on bed day entry and understanding

It is the parties' intent that Contractors Services will be available for the entire term of the Agreement; therefore, Contractor agrees to confirm the delivery of services to a mutually agreed upon timeline of work to be performed. Contractor shall be free to practice their profession for others during those periods of time when they are not performing their services pursuant to this agreement. Contractor shall be responsible for providing her own equipment to provide services, to be able to fulfill obligations in a professional manner.

EXHIBIT B – FEE SCHEDULE

Invoicing and Payment:

1. CONTRACTOR annual Service Agreement amount NOT TO EXCEED \$30,000.00
2. CONTRACTOR will provide monthly invoice to County for monthly hours based on the rate of \$ 56.00 per hour
3. Contractor invoice will include the number of hours and dates of service.
4. County shall not pay Contractor for meals, lodging or other travel costs not included in this agreement unless said costs are approved in advance by the County.
4. Contractor will provide invoice to Plumas County Behavioral Health, 270 County Hospital Road Suite 109, Quincy, CA 95971, email: cshannon@pcbh.services; phone (530)283-6307

BUSINESS ASSOCIATE AGREEMENT

This Business Associate Agreement (“Agreement”) supplements and is made a part of the Services Agreement (“SA”) by and between the COUNTY OF PLUMAS referred to herein as Covered Entity (“CE”), and Sandra Turner Consultant, referred to herein as Business Associate (“BA”), dated September 1, 2024.

RECITALS

CE wishes to disclose certain information to BA pursuant to the terms of a business agreement between the parties (the “Contract”), some of which may constitute Protected Health Information (“PHI”) (defined below).

CE and BA intend to protect the privacy and provide for the security of PHI disclosed to BA pursuant to the Contract in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (“HIPAA”), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 (“the HITECH Act”), and regulations promulgated thereunder by the U.S. Department of Health and Human Services (the “HIPAA Regulations”) and other applicable laws.

As part of the HIPAA Regulations, the Privacy Rule and the Security Rule (defined below) require CE to enter into a contract containing specific requirements with BA prior to the disclosure of PHI, as set forth in, but not limited to, Title 45, Sections 164.314(a), 164.502(e) and 164.504(e) of the Code of Federal Regulations (“C.F.R.”) and contained in this Addendum.

In consideration of the mutual promises below and the exchange of information pursuant to this Agreement, the parties agree as follows:

1. Definitions

____ COUNTY INITIALS

- 11 -

CONTRACTOR INITIALS ____

a. **Breach** shall have the meaning given to such term under the HITECH Act [42 U.S.C. Section 17921].

b. **Business Associate** shall have the meaning given to such term under the Privacy Rule, the Security Rule, and the HITECH Act, including but not limited to, 42 U.S.C. Section 17938 and 45 C.F.R. Section 160.103.

c. **Covered Entity** shall have the meaning given to such term under the Privacy Rule and the Security Rule, including, but not limited to, 45 C.F.R. Section 160.103.

d. **Data Aggregation** shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501.

e. **Designated Record Set** shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501. Electronic Protected Health Information Means Protected Health Information that is maintained in or transmitted by electronic media.

f. **Electronic Health Record** shall have the meaning given to such term in the HITECH Act, including, but not limited to, 42 U.S.C. Section 17921.

g. **Health Care Operations** shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501.

h. **Privacy Rule** shall mean the HIPAA Regulation that is codified at 45 C.F.R. Parts 160 and 164, Subparts A and E.

i. **Protected Health Information or PHI** means any information, whether oral or recorded in any form or medium: (i) that relates to the past, present or future physical or mental condition of an individual; the provision of health care to an individual; or the past, present or future payment for the provision of health care to an individual; and (ii) that identifies the individual or with respect to which there is a reasonable basis to believe the information can be used to identify the individual, and shall have the meaning given to such term under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.501. Protected Health Information includes Electronic Protected Health Information [45 C.F.R. Sections 160.103, 164.501].

j. **Protected Information** shall mean PHI provided by CE to BA or created or received by BA on CE's behalf.

k. **Security Rule** shall mean the HIPAA Regulation that is codified at 45 C.F.R. Parts 160 and 164, Subparts A and C.

l. **Unsecured PHI** shall have the meaning given to such term under the HITECH Act and any guidance issued pursuant to such Act including, but not limited to, 42 U.S.C. Section 17932(h).

2. Obligations of Business Associate

a. **Permitted Uses.** BA shall not use Protected Information except for the purpose of performing BA's obligations under the Contract and as permitted under this Agreement. Further, BA shall not use Protected Information in any manner that would constitute a violation of the Privacy Rule or the HITECH Act if so used by CE. However, BA may use Protected Information (i) for the proper management and administration of BA, (ii) to carry out the legal responsibilities of BA, or (iii) for Data Aggregation purposes for the Health Care Operations of CE [45 C.F.R. Sections 164.504(e)(2)(ii)(A) and 164.504(e)(4)(i)].

b. **Permitted Disclosures.** BA shall not disclose Protected Information except for the purpose of performing BA's obligations under the Contract and as permitted under this Agreement. BA shall not disclose Protected Information in any manner that would constitute a violation of the Privacy Rule or the HITECH Act if so disclosed by CE. However, BA may disclose Protected Information (i) for the proper management and administration of BA; (ii) to carry out the legal responsibilities of BA; (iii) as required by law; or (iv) for Data Aggregation purposes for the Health Care Operations of CE. If BA discloses Protected Information to a third party, BA must obtain, prior to making any such disclosure, (i) reasonable written assurances from such third party that such Protected Information will be held confidential as provided pursuant to this Addendum and only disclosed as required by law or for the purposes for which is was disclosed to such third party, and (ii) a written agreement from such third party to immediately notify BA of any breaches of confidentiality of the Protected Information, to the extent it has obtained knowledge of such breach [42 U.S.C. Section 17932; 45 C.F.R. Sections 164.504(e)(2)(i), 164.504(e)(2)(i)(B), 164.504(e)(2)(ii)(A) and 164.504(e)(4)(ii)].

c. **Prohibited Uses and Disclosures.** BA shall not use or disclose Protected Information for fundraising or marketing purposes. BA shall not disclose Protected Information to a health plan for payment or health care operations purposes if the patient has requested this special restriction, and has paid out of pocket in full for the health care item or service to which the PHI solely relates [42 U.S.C. Section 17935(a)]. BA shall not directly or indirectly receive remuneration in exchange for Protected Information, except with the prior written consent of CE and as permitted by the HITECH Act, 42 U.S.C. section 17935(d)(2); however, this prohibition shall not affect payment by CE to BA for services provided pursuant to the Contract.

d. **Appropriate Safeguards.** BA Shall implement appropriate safeguards as are necessary to prevent the use or disclosure of Protected Information otherwise than as permitted by the Contract and this Agreement that reasonably and appropriately protect the confidentiality, integrity and availability of the Protected Information, in accordance with 45 C.F.R. Sections 164.308, 164.310, and 164.312. [45 C.F.R. Section 164.504(e)(2)(ii)(B); 45 C.F.R. Section 164.308(b)]. BA shall comply with the policies and procedures and documentation requirements of the HIPAA Security Rule, including, but not limited to, 45 C.F.R. Section 164.316 [42 U.S.C. Section 17931].

e. **Reporting of Improper Access Use or Disclosure.** BA shall report to CE in writing of any access, use or disclosure of Protected Information not permitted by the Contract and this

Agreement, and any Breach of Unsecured PHI of which it becomes aware without unreasonable delay and in no case later than 90 calendar days after discovery [42 U.S.C. Section 17921; 45 C.F.R. Section 164.504(e)(2)(ii)(C); 45 C.F.R. Section 164.308(b)].

f. **Business Associate's Agents.** BA shall ensure that any agents, including subcontractors, to whom it provides Protected Information, agree in writing to the same restrictions and conditions that apply to BA with respect to such PHI and implement the safeguards required by paragraph c above with respect to Electronic PHI [45 C.F.R. Section 164.504(e)(2)(ii)(D); 45 C.F.R. Section 164.308(b)]. BA shall implement and maintain sanctions against agents and subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation (see 45 C.F.R. Sections 164.530(f) and 164.530(e)(1)).

g. **Access to Protected Information.** BA shall make Protected Information maintained by BA or its agents or subcontractors in Designated Record Sets available to CE for inspection and copying within ten (10) days of a request by CE to enable CE to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.524 [45 C.F.R. Section 164.504(e)(2)(ii)(E)]. If BA maintains an Electronic Health Record, BA shall provide such information in electronic format to enable CE to fulfill its obligations under the HITECH Act, including, but not limited to, 42 U.S.C. Section 17935(e).

h. **Amendment of PHI.** Within ten (10) days of receipt of a request from CE for an amendment of Protected Information or a record about an individual contained in a Designated Record Set, BA or its agents or subcontractors shall make such Protected Information available to CE for amendment and incorporate any such amendment to enable CE to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.526. If any individual requests an amendment of Protected Information directly from BA or its agents or subcontractors, BA must notify CE in writing within five (5) days of the request. Any approval or denial of amendment of Protected Information maintained by BA or its agents or subcontractors shall be the responsibility of CE [45 C.F.R. Section 164.504(e)(2)(ii)(F)].

i. **Accounting Rights.** Promptly upon any disclosure of Protected Information for which CE is required to account to an individual, BA and its agents or subcontractors shall make available to CE the information required to provide an accounting of disclosures to enable CE to fulfill its obligations under the Privacy Rule, including, but not limited to, 45 C.F.R. Section 164.528, and the HITECH Act, including but not limited to 42 U.S.C. Section 17935(c), as determined by CE. BA agrees to implement a process that allows for an accounting to be collected and maintained by BA and its agents or subcontractors for at least six (6) years prior to the request. At a minimum, the information collected and maintained shall include: (i) the date of disclosure; (ii) the name of the entity or person who received Protected Information and, if known, the address of the entity or person; (iii) a brief description of Protected Information disclosed and (iv) a brief statement of purpose of the disclosure that reasonably informs the individual of the basis for the disclosure, or a copy of the individual's authorization, or a copy of the written request for disclosure. In the event that the request for an accounting is delivered directly to BA or its agents or subcontractors, BA shall within five (5) days of a request forward it to CE in writing. It shall be CE's responsibility to prepare and deliver any such accounting

requested. BA shall not disclose any Protected Information except as set forth in Sections 2.b. of this Addendum [45 C.F.R. Sections 164.504(e)(2)(ii)(G) and 165.528].

j. **Governmental Access to Records.** BA shall make its internal practices, books and records relating to the use and disclosure of Protected Information available to CE and to the Secretary of the U.S. Department of Health and Human Services (the “Secretary”) for purposes of determining BA’s compliance with the Privacy Rule [45 C.F.R. Section 164.504(e)(2)(ii)(H)]. BA shall provide to CE a copy of any Protected Information that BA provides to the Secretary concurrently with providing such Protected Information to the Secretary.

k. **Minimum Necessary.** BA (and its agents or subcontractors) shall request, use and disclose only the minimum amount of Protected Information necessary to accomplish the purpose of the request, use, or disclosure [42 U.S.C. Section 17935(b); 45 C.F.R. Section 164.514(d)(3)]. BA understands and agrees that the definition of “minimum necessary” is in flux and shall keep itself informed of guidance issued by the Secretary with respect to what constitutes “minimum necessary.”

l. **Data Ownership.** BA acknowledges that BA has no ownership rights with respect to the Protected Information.

m. **Notification of Breach.** During the term of the Contract, BA shall notify CE within twenty-four (24) hours of any suspected or actual breach of security, intrusion or unauthorized use or disclosure of PHI of which BA becomes aware and/or any actual or suspected use or disclosure of data in violation of any applicable federal or state laws or regulations. BA shall take (i) prompt corrective action to cure any such deficiencies and (ii) any action pertaining to such unauthorized disclosure required by applicable federal and state laws and regulations.

n. **Breach Pattern or Practice by Covered Entity.** Pursuant to 42 U.S.C. Section 17934(b), if the BA knows of a pattern of activity or practice of the CE that constitutes a material breach or violation of the CE’s obligations under the Contract or Agreement or other arrangement, the BA must take reasonable steps to cure the breach or end the violation. If the steps are unsuccessful, the BA must terminate the Contract or other arrangement if feasible, or if termination is not feasible, report the problem to the Secretary of DHHS. BA shall provide written notice to CE of any pattern of activity or practice of the CE that BA believes constitutes a material breach or violation of the CE’s obligations under the Contract or this Agreement or other arrangement within five (5) days of discovery and shall meet with CE to discuss and attempt to resolve the problem as one of the reasonable steps to cure the breach or end the violation.

o. **Audits, Inspection and Enforcement.** Within ten (10) days of a written request by CE, BA and its agents or subcontractors shall allow CE to conduct a reasonable inspection of the facilities, systems, books, records, agreements, policies and procedures relating to the use or disclosure of Protected Information pursuant to this Agreement for the purpose of determining whether BA has complied with this Agreement; provided, however, that (i) BA and CE shall mutually agree in advance upon the scope, timing and location of such an inspection, (ii) CE shall protect the confidentiality of all confidential and proprietary information of BA to which

CE has access during the course of such inspection; and (iii) CE shall execute a nondisclosure agreement, upon terms mutually agreed upon by the parties, if requested by BA. The fact that CE inspects, or fails to inspect, or has the right to inspect, BA's facilities, systems, books, records, agreements, policies and procedures does not relieve BA of its responsibility to comply with this Agreement, nor does CE's (i) failure to detect or (ii) detection, but failure to notify BA or require BA's remediation of any unsatisfactory practices, constitute acceptance of such practice or a waiver of CE's enforcement rights under the Contract or Agreement, BA shall notify CE within ten (10) days of learning that BA has become the subject of an audit, compliance review, or complaint investigation by the Office for Civil Rights

3. **Termination**

a.. **Material Breach.** A breach by BA of any provision of this Agreement, as determined by CE, shall constitute a material breach of the Contract and shall provide grounds for immediate termination of the Contract, or any provision in the Contract to the contrary notwithstanding [45 C.F.R. Section 164.504(e)(2)(iii)].

b. **Judicial or Administrative Proceedings.** CE may terminate the Agreement, effective immediately, if (i) BA is named as a defendant in a criminal proceeding for a violation of HIPAA, the HITECH Act, the HIPAA Regulations or other security or privacy laws or (ii) a finding or stipulation that the BA has violated any standard or requirement of HIPAA, the HITECH Act, the HIPAA Regulations or other security or privacy laws is made in any administrative or civil proceeding in which the party has been joined.

c. **Effect of Termination.** Upon termination of the Agreement for any reason, BA shall, at the option of CE, return or destroy all Protected Information that BA or its agents or subcontractors still maintain in any form, and shall retain no copies of such Protected Information. If return or destruction is not feasible, as determined by CE, BA shall continue to extend the protections of Section 2 of this Agreement to such information, and limit further use of such PHI to those purposes that make the return or destruction of such PHI infeasible. [45 C.F.R. Section 164.504(e)(ii)(2)(I)]. If CE elects destruction of the PHI, BA shall certify in writing to CE that such PHI has been destroyed.

4. **Disclaimer**

CE makes no warranty or representation that compliance by BA with this Agreement, HIPAA, the HITECH Act, or the HIPAA Regulations will be adequate or satisfactory for BA's own purposes. BA is solely responsible for all decisions made by BA regarding the safeguarding of PHI.

5. **Certification**

To the extent that CE determines that such examination is necessary to comply with CE's legal obligations pursuant to HIPAA relating to certification of its security practices, CE or its authorized agents or contractors, may, at CE's expense, examine BA's facilities, systems,

procedures and records as may be necessary for such agents or contractors to certify to CE the extent to which BA's security safeguards comply with HIPAA, the HITECH Act, the HIPAA Regulations or this Addendum.

6. Amendment

The parties acknowledge that state and federal laws relating to data security and privacy are rapidly evolving and that amendment of the Agreement may be required to provide for procedures to ensure compliance with such developments. The parties specifically agree to take such action as is necessary to implement the standards and requirements of HIPAA, the HITECH Act, the Privacy Rule, the Security Rule and other applicable laws relating to the security or confidentiality of PHI. The parties understand and agree that CE must receive satisfactory written assurance from BA that BA will adequately safeguard all Protected Information. Upon the request of either party, the other party agrees to promptly enter into negotiations concerning the terms of an amendment to this Agreement embodying written assurances consistent with the standards and requirements of HIPAA, the HITECH Act, the Privacy Rule, the Security Rule or other applicable laws. CE may terminate the Contract upon thirty (30) days written notice in the event (i) BA does not promptly enter into negotiations to amend the Agreement when requested by CE pursuant to this Section or (ii) BA does not enter into an amendment to the Agreement providing assurances regarding the safeguarding of PHI that CE, in its sole discretion, deems sufficient to satisfy the standards and requirements of applicable laws.

7. Assistance in Litigation of Administrative Proceedings

BA shall make itself, and any subcontractors, employees or agents assisting BA in the performance of its obligations under the Agreement, available to CE, at no cost to CE, to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against CE, its directors, officers or employees based upon a claimed violation of HIPAA, the HITECH Act, the Privacy Rule, the Security Rule, or other laws relating to security and privacy, except where BA or its subcontractor, employee or agent is named adverse party.

8. No Third-Party Beneficiaries

Nothing express or implied in the Agreement is intended to confer, nor shall anything herein confer, upon any person other than CE, BA and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever.

9. Interpretation

The provisions of this Agreement shall prevail over any provisions in the Contract that may conflict or appear inconsistent with any provision in this Agreement. This Agreement and the Contract shall be interpreted as broadly as necessary to implement and comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule. The parties agree that any ambiguity in

this Agreement shall be resolved in favor of a meaning that complies and is consistent with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule.

IN WITNESS WHEREOF, the parties hereto have duly executed this Addendum as of the Addendum Effective Date.

COVERED ENTITY

Name: Sharon Sousa LMFT
_Title: Behavioral Health Director
Address: 270 County Hospital Road, Suite 109
Quincy, California 95971
Signed: _____
Date: _____

BUSINESS ASSOCIATE

Name: Sandra Turner
Title: Consultant
Address: 1932 Jefferson Ave.
Madera, CA 93637
Signed: _____
Date: _____

PCBH2425SANDRA TURNER

____ COUNTY INITIALS

- 19 -

CONTRACTOR INITIALS ____



**PLUMAS COUNTY
FACILITY SERVICES
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors
FROM: Nick Collin, Facilities Director
MEETING DATE: September 10, 2024
SUBJECT: Approve and authorize Board Chair to waive fees for the Quincy Chamber of Commerce to use Courthouse grounds for the annual Safe Trick-or-Treat community event on October 31, 2024 from 3:00-5:30 pm. Waiving fees would be a loss of revenue for the county in the amount of \$80.

Recommendation:

Approve and authorize Board Chair to waive fees for the Quincy Chamber of Commerce to use Courthouse grounds for the annual Safe Trick-or-Treat community event on October 31, 2024 from 3:00-5:30 pm.

Background and Discussion:

The Quincy Chamber of Commerce would like to utilize the Courthouse grounds to set up pop-up canopies for various other businesses and organizations that do not have a presence on Main Street to be able to participate in the family-friendly Safe Trick-or-Treat community event on Thursday, October 31, 2024 from 3:00-5:30 pm.

Action:

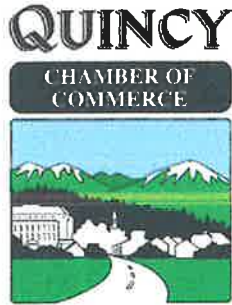
Approve and authorize Board Chair to waive fees for the Quincy Chamber of Commerce to use Courthouse grounds for the annual Safe Trick-or-Treat community event on October 31, 2024 from 3:00-5:30 pm.

Fiscal Impact:

There would be a loss of \$80 to the General Fund for waiving fees for this event.

Attachments:

1. Quincy Chamber Fee Waiver request



Quincy Chamber of Commerce

PO Box 215

Quincy, CA 95971

www.quincychamber.com

info@quincychamber.com

(530) 394-0541

August 7, 2024

Plumas County Board of Supervisors
520 Main Street
Quincy, California 95971

RE: Safe Trick-or-Treat
Thursday, October 31st from 3:00 – 5:30 p.m.

Honorable Plumas County Supervisors,

We are seeking your permission for the annual Safe Trick-or-Treat event scheduled for Thursday, October 31st, 2024 from 3:00 – 5:30 p.m. in Quincy.

As in the past, we would like to have the option to set up pop-up canopies on the lawn of the Courthouse for various other businesses and organizations that do not have a presence on Main Street to be able to participate. We understand there is usually a fee for use of the Courthouse property and we are asking for the County to waive the fee as these are community events with no financial benefit to the Quincy Chamber of Commerce.

Please contact me if you have any questions or need any additional information.

Respectfully,

Cheryl Kolb
Event Coordinator



**PLUMAS COUNTY
COUNTY CLERK-RECORDER
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Marcy DeMartile, Clerk/Recorder

MEETING DATE: September 10, 2024

SUBJECT: Approve and authorize Chair to sign an agreement between Plumas County Clerk-Recorder and Naviant, Inc. for one more year of OneBase software a cloud-based content services platform we currently use for retention and records management; effective 10/01/2024; not to exceed \$35,679; (General Fund Impact) as approved in recommended FY24/25 budget (2022052/520411) approved as to form by County Counsel; discussion and possible action.

Recommendation:

Approve and authorize Chair to sign an agreement between Plumas County Clerk-Recorder and Naviant, Inc. for one more year of OneBase software a cloud-based content services platform we currently use for retention and records management; effective 10/01/2024; not to exceed \$35,679; (General Fund Impact) as approved in recommended FY24/25 budget (2022052/520411) approved as to form by County Counsel; discussion and possible action.

Background and Discussion:

Naviant is the new owner of Highland OnBase software, a cloud-based content services platform we currently use for retention and records management. They acquired OnBase within the last year and prices have gone up significantly. We are currently in the process of looking for a new and more effective software provider. This is a one-year contract we don't expect to renew next year.

Action:

Approve and authorize Chair to sign an agreement between Plumas County Clerk-Recorder and Naviant, Inc. for one more year of OneBase software a cloud-based content services platform we currently use for retention and records management; effective 10/01/2024; not to exceed \$35,679; (General Fund Impact) as approved in recommended FY24/25 budget (2022052/520411) approved as to form by County Counsel; discussion and possible action.

Fiscal Impact:

No General Fund Impact; approved in the FY24/25 I.T. Budget.

Attachments:

1. 3703 FINAL

**PURCHASE AGREEMENT
COUNTY OF PLUMAS**

Date:

Vendor:

Tel:

County: County of Plumas Department of

Tel:

Description: Purchase of _____ as identified in the purchase
agreement attached to MPA as Exhibit A.

Cost: The total compensation payable under this agreement, inclusive of all expenses, shall not exceed
\$ _____ Dollars (\$ _____)

Term: Agreement shall commence on _____ and shall terminate on _____ unless
the Contract is terminated earlier.

I understand and agree to the terms set forth above and those contained in the Software & Hardware Support
Maintenance Agreement Renewal which is attached hereto as Exhibit A and incorporated herein by this reference.

VENDOR:

COUNTY:

County of Plumas, a political subdivision of the
State of California

By: _____

Name:

Title:

Date Signed:

By: _____

Name:

Chair, Board of Supervisors

Date signed:

ATTEST:

By: _____

Name:

Clerk of the Board

Date Signed:

Approved as to form:


Joshua Brachtel, Attorney
County Counsel's Office

Exhibit A



201 Prairie Heights Drive
Verona, WI 53593-2209

888-686-4624
Voice: 888-686-4624
Fax: 608-848-0901

www.naviant.com

SOFTWARE & HARDWARE SUPPORT MAINTENANCE AGREEMENT RENEWAL ("RENEWAL")

08/13/2024

Plumas County
Greg Ellingson
520 Main Street Room 211
Quincy, CA 95971

Prior Contract #: 00004871
Customer #: PLUCTY
HSI Number: 31112
Version: 22.1

Naviant, Inc. ("Naviant") provides support and maintenance for software and hardware via Manufacturer Maintenance ("Vendor Maintenance"), Software Support Level Agreements ("SLA's"), and Hardware Preventive Maintenance Agreements ("PMA's"). This Renewal covers the following support and maintenance elements for your current system configuration. The Customer agrees to abide by the provisions set forth in the SLA Provisions, PMA Provisions, as well as Vendor Maintenance. These provisions are available at the URLs below. This Renewal covers the period **from 10/01/2024 through 09/30/2025**.

[General Provisions](#)

[SLA Provisions](#)

[PMA Provisions](#)

Vendor Maintenance

License	Product Description	Qty	Price
SW-Hyland OnBase	OnBase Software Subscription, billed quarterly at \$5,622.43	1	USD 22,489.72
SW-Hyland OnBase	OnBase Hosting, billed quarterly at \$2,337.11	1	USD 9,348.44

Vendor Maintenance Total: USD 31,838.16

Software Support Level (SLA)

SW-Support Level Agreement	SLA1, billed quarterly at \$955.15	USD 3,820.60
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Hardware Preventive Maintenance (PMA)

Product Description	Serial No.	PMs	Price
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Hardware Preventive Maintenance Total: USD 0.00

Grand Total: USD 35,658.76

A copy of your renewal invoice referencing the contract number above will be sent directly to your accounts payable department for payment. All correspondence regarding your Renewal should be directed to purchasing@naviant.com or via fax at 608-848-0901. Should you have any questions regarding this renewal, please do not hesitate to contact Naviant at 888-686-4624.

Hardware Address Review

Please take a minute to review the hardware locations identified below and notify us of any changes so we may better serve you.

Exhibit B

NAVIANT, INC. SOFTWARE SUPPORT LEVEL AGREEMENT (“SLA PROVISIONS”)

1. Naviant Software Support Level Agreement

Naviant, Inc. ("Naviant") agrees to provide and the Customer agrees to accept ongoing system support on the software products utilized in customer's system at the annual charges as invoiced, in accordance with the terms and conditions contained within these SLA Provisions.

A Software Support Level Agreement will provide phone, remote access, and email support for issues related to the performance of the installed system. Naviant standard business hours are 7:00 AM – 7:00 PM CT Monday through Friday, excluding holidays observed by Naviant. Naviant's Weekly Evening Hours are 7:00 PM – 7:00 AM CT Monday evening through Friday morning. Weekend Hours are 7:00 PM – 7:00 AM CT Friday evening through Monday morning. When Time & Materials billing is applicable, actual and reasonable travel expenses (mileage, transportation, lodging, and meals) will be charged per visit per Naviant resource to the customer as incurred, and Naviant will estimate such fee prior to dispatching onsite support. Naviant's Software Support Level Agreement is outlined below:

Naviant SLA Overview

Phone, Live Chat & Email Support	Unlimited Support During Standard Business Hours
Standard System Upgrades	Upgrade requests to standard OnBase & ABBYY solutions every 12 months (35 hours)
24/7 Emergency Phone Support	Access to Team of Support Experts During Non-Standard Business Hours (\$205/hr)
Discounted Professional Services	Reduced Support Professional Services Rates for Time & Materials (\$175/hr during Regular Business Hours & \$205/hr during Evenings and Weekends)

Included Services

Issue Review Check-Ins	Regular check-ins to review issues, projects and discuss topics regarding your solution
Wellness Checks	Proactive wellness checks performed on your solution
Naviant Live Chat Support	Unlimited chat support during normal business hours
Access to Webinars	Access to our monthly educational webinars to increase your solution knowledge
Comprehensive Audit	A detailed audit of the current technical state of your system regarding efficiency/areas of improvement, and provides recommendations to ensure the future health of your system (40-60 hours total)
Remote License Certificate Activation	Installation and activation of licenses
OnBase SQL Settings Verifications	Regular review of your database settings to ensure optimal performance
Custom Report & Dashboard Bundle	75+ custom dashboards and reports to monitor your solution and assist with its use
Hyland Recertification	Complimentary System Admin & Workflow Recertifications at Naviant's annual Summit

If a Software Support Level Agreement is not purchased or kept in force, all support requests not covered by the Manufacturer Software Maintenance will be billed at Naviant's then prevailing Professional Services rates. Professional Services will be billed at ¼ hour increments.

2. Manufacturer Software Maintenance

In general, “Manufacturer Software Maintenance” provides access to product upgrades & enhancements, product error correction & fixes, technical documentation, and access to manufacturer escalated technical support facilitated through Naviant. When purchased, Manufacturer Software Maintenance provides Customer ongoing software support by the software manufacturer including commercially reasonable efforts to correct any properly reported errors in the software that are confirmed by the software manufacturer in the exercise of its commercially reasonable judgment. Access to Manufacturer Software Maintenance is provided by Naviant. Naviant will undertake to report to the software manufacturer for confirmation any reported errors promptly after receipt of proper notice from Customer, and will perform services in an effort to correct confirmed errors promptly after making such confirmation as directed by the software manufacturer. Manufacturer Software Maintenance provides software maintenance and troubleshooting for product error correction and related fixes coordinated or facilitated through Naviant via phone or email for issues not caused by Customer actions, inactions, hardware, or non-Naviant supplied or supported software. Requests for intervention from the software manufacturer will be at the discretion of Naviant.

3. SLA Upgrades

Customers who have a current SLA are eligible for a complimentary SLA upgrade of up to two versions of their OnBase or Abbyy solution once every twelve (12) months. This upgrade consists of one development environment, one testing environment, and one production environment (up to 35 hours of upgrade services). Customers can request an SLA upgrade during their contract term and Naviant will coordinate based on current project scheduling for Customer. Additional environments, environment refreshes, updates to custom/legacy forms, scripts and workflows are outside scope of this SLA upgrade. Upgrading greater than two versions may incur an additional charge. Additionally, products outside OnBase and Abbyy are excluded. Customer is responsible for all user/client/workstation upgrades, configuration changes, and/or installations as appropriate. Hours dedicated for SLA upgrade cannot be used for any other professional services.

4. Naviant Software Support Protocol

Naviant maintains a dedicated help desk to provide the first line of support to receive and resolve support inquiries for all software solution implementations. By utilizing this streamlined approach to support, Naviant ensures that each customer inquiry will be answered in a timely and efficient manner, minimizing disruption to both system operation and work processes, and that all issues are reported and tracked accordingly. Naviant customers are provided with a dedicated toll-free number to use when calling in for support, as well as a dedicated support email address to email support inquiries. When contacting Naviant Support, the Customer will be connected directly with a help desk technician, the issue will be logged into the Naviant's Support System, assigned a reference number, and the Customer will receive an email confirmation for tracking purposes. Naviant's standard response time objective is to respond to Customer support inquiries within one hour during Naviant standard business hours; however, Naviant's response time protocol is not to exceed three hours for either callback phone support or remote access to resolve the issue. If the issue requires further investigation, status updates will be provided in a timely manner until the issue is resolved.

5. Customer Responsibilities

- A. Onsite Support. When support is performed at Customer's premises, Customer agrees to provide reasonable and safe access to the software and equipment consistent with the requirements of these SLA Provisions and shall be liable for any damages to persons or property arising from its failure in this respect.
- B. Operating Environment. Customer is responsible for maintaining the appropriate operating environment for their system, including but not limited to hardware, software, and disk space. Customer must also provide appropriate electrical power and protective devices. If an appropriate operating environment causes system problems, Naviant will complete a problem definition and resolution effort. If the system problems may be resolved by a recommended change/upgrade to components that are required by the system, Customer at its expense will be responsible for executing said upgrade. If said upgrade is not executed, then at Naviant's option the Software Support Level Agreement may be terminated. System (hardware) enhancement necessitated by a software upgrade must be purchased by Customer prior to the installation of such software upgrade. Customer acknowledges and agrees that Naviant requires online access to the software installed on Customer's systems in order for the software manufacturer to provide maintenance and for Naviant to provide support. Customer shall install and maintain, at Customer's sole cost and expense, communications software approved by Naviant. Customer shall establish and maintain at its sole cost and expense, an adequate or dedicated connection to facilitate the provision of Maintenance and Support Services.

6. Products and Services Not Covered

Software Support Level Agreements do not cover installation fees for initial system configuration, expansion of the system in applications, enhanced functionality, or inclusion of additional users. Unless specifically agreed to in writing, Software Support Level Agreements shall not cover: (i) Support for scripting, API or workflow changes or additions by Customer; (ii) Customized application functions or device support for the software and/or the hardware utilized by the software; (iii) Conversions for the Customer, whether such conversion be to data or to programs; (iv) Onsite support, training, and implementation services beyond the terms specified; (v) Installation of software version upgrades; (vi) Annual system audits not outlined in Section 1; (vii) Support calls related to issues traced to a Customer action, inaction, non-Naviant supported hardware, or non-Naviant supplied or supported software not covered under these SLA Provisions.

Software Support Level Agreements do not provide support for any hardware or software not purchased from Naviant that is used with or attached to the system, or any hardware or software that is required to make the supported system work with excluded items. Any services provided by Naviant to provide compatibility with non-Naviant hardware and software and identify and resolve problems caused by these excluded items will be charged to Customer at Naviant's prevailing Professional Services Group rates. Naviant is not responsible for any damages resulting from Customer's improper use of the system, from the Customer's failure to follow standard back-up procedures, or from any consequences arising from failure of the various computer media used. The use of an unauthorized part, component, modification, or person to effect repairs or changes will cause the Software Support Level Agreement to be null and void at the option of Naviant. Software Support Level Agreements do not cover software reinstallations due to Customer computer moves, relocations, or replacements.

7. Term

- A. Software Support Level Agreements are effective from the commencement date and shall continue for an initial minimum term of one (1) year, unless otherwise stated. Unless Customer notifies Naviant of intent to terminate Software Support Level Agreement in writing via certified mail or registered mail within thirty (30) days prior to expiration of the initial term, the Agreement shall automatically renew for an additional one (1) year term and shall thereafter renew for additional one (1) year terms until canceled by either party in writing via certified mail or registered mail within thirty (30) days prior to the anniversary date of any successive one (1) year term. Naviant shall have the right to change the rates contained in the Software Support Level Agreement for any aforementioned successive one (1) year term upon written notice to Customer at least forty-five (45) days prior to any anniversary date of the Software Support Level Agreement. Payment must be received within 20 days of renewal invoice date; if Software Support Level Agreement lapses and Customer calls for service, Customer will be billed at Naviant's then prevailing Time & Materials rate for the service call and Naviant will require a PO or credit card prior to scheduling service. The Software Support Level Agreement may be reinstated *after* the service call has been resolved and will be valid for a 12 month term. All Software Support Level Agreements shall be billed for one year in advance.
- B. Notwithstanding the foregoing, this Software Support Level Agreement may be terminated in whole or in part at the option of Naviant in the event that (i) Customer defaults in payment or performance of any of its liabilities or obligations pursuant to the SLA Provisions and such default continues for a period of thirty (30) days after written notice thereof specifying the default or (ii) Customer becomes the subject of any voluntary or involuntary bankruptcy; insolvency, reorganization or liquidation proceedings; makes an assignment for the benefit of creditors; or admits in writing its inability to pay its debts when due. The right of termination provided in this subparagraph B is in addition to any other remedy available to Naviant at law or in equity with respect to default by Customer or in any proceeding referred to in clause (ii) hereof.

8. Software Licensing Agreement

A manufacturer software licensing agreement for each software product utilized in a Customer's system must be in effect at all times during the term of the Software Support Level Agreement.



**PLUMAS COUNTY
BEHAVIORAL HEALTH DEPARTMENT
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors
FROM: Che Shannon, Management Analyst II
MEETING DATE: September 10, 2024
SUBJECT: Presentation: Mental Health Services Act Annual MHSA 2023-24 Update

Recommendation:

Mental Health Services Act Annual MHSA 2023-24 Update

Background and Discussion:

Mental Health Services Act Annual MHSA 2023-24 Update

Action:

Mental Health Services Act Annual MHSA 2023-24 Update

Fiscal Impact:

No General Fund impact. Mental Health Services Act Fund

Attachments:

1. MHSA AU FY 2324 Final



PLUMAS COUNTY MENTAL HEALTH SERVICES ACT ANNUAL UPDATE FY 23/24

PLUMAS COUNTY BEHAVIORAL HEALTH

Mental Health Services Act

Annual Update FY 23/24

POSTED FOR PUBLIC COMMENT

July 3, 2024 through August 2, 2024

The MHSA FY2023-2026 Three-Year Plan is available for public review and comment from August 2, 2023 through September 1, 2023. We welcome your written feedback. Comments may also be made during the Public Hearing, to be held on

Public Hearing Information:

Behavioral Health Commission Meeting
Wednesday, August 7, 2024 @ 1:00pm Court House Board Room

Comments or Questions? Please contact:

Kristy Pierson MHSA Coordinator
MHSA Three-Year Plan Feedback
Plumas County Behavioral Health
270 County Hospital Rd., Suite 109, Quincy, CA 95971
Phone: (530) 283-6307; 7011200 Fax: (530) 283-6045

e-mail: kpierson@pcbh.services *Thank you!*

MHSA COUNTY FISCAL ACCOUNTABILITY CERTIFICATION

County/City: Plumas

- ☐ Three-Year Program and Expenditure Plan
☒ Annual Update 23/24
☐ Annual Revenue and Expenditure Report

Local Mental Health Director	County Auditor-Controller/City Financial Officer
Name: <u>Sharon Sousa</u>	Name: <u>Martee Graham</u>
Telephone Number: <u>530-283-6307</u>	Telephone Number: <u>530-283-6249</u>
E-mail: <u>ssousa@pcbh.services</u>	E-mail: <u>marteenicman@countyofplumas.com</u>
Local Mental Health Mailing Address: <u>270 County Hospital Rd #109 Quincy CA 95971</u>	

I hereby certify that the Three-Year Program and Expenditure Plan, Annual Update or Annual Revenue and Expenditure Report is true and correct and that the County has complied with all fiscal accountability requirements as required by law or as directed by the State Department of Health Care Services and the Mental Health Services Oversight and Accountability Commission, and that all expenditures are consistent with the requirements of the Mental Health Services Act (MHSA), including Welfare and Institutions Code (WIC) sections 5813.5, 5830, 5840, 5847, 5891, and 5892; and Title 9 of the California Code of Regulations sections 3400 and 3410. I further certify that all expenditures are consistent with an approved plan or update and that MHSA funds will only be used for programs specified in the Mental Health Services Act. Other than funds placed in a reserve in accordance with an approved plan, any funds allocated to a county which are not spent for their authorized purpose within the time period specified in WIC section 5892(h), shall revert to the state to be deposited into the fund and available for counties in future years.

I declare under penalty of perjury under the laws of this state that the foregoing and the attached update/revenue and expenditure report is true and correct to the best of my knowledge.

SHARON R. SOUSA

Local Mental Health Director (PRINT)

Sharon R. Sousa, LMF 09/15/2024

Signature

Date

I hereby certify that for the fiscal year ended June 30, _____, the County/City has maintained an interest-bearing local Mental Health Services (MHS) Fund (WIC 5892(f)); and that the County's/City's financial statements are audited annually by an independent auditor and the most recent audit report is dated for the fiscal year ended June 30, _____. I further certify that for the fiscal year ended June 30, _____, the State MHSA distributions were recorded as revenues in the local MHS Fund; that County/City MHSA expenditures and transfers out were appropriated by the Board of Supervisors and recorded in compliance with such appropriations; and that the County/City has complied with WIC section 5891(a), in that local MHS funds may not be loaned to a county general fund or any other county fund.

I declare under penalty of perjury under the laws of this state that the foregoing, and if there is an Annual Revenue and Expenditure report attached, is true and correct to the best of my knowledge.

Martee Graham Plumas County
County Auditor Controller / City Financial Officer (PRINT)

Martee Graham 8/15/24
Signature Date

COUNTY: Plumas

(Check one:)

☐ **THREE-YEAR PROGRAM & EXPENDITURE PLAN**
FISCAL YEARS 202__ - 202__ through FY 202__ - 202__

☒ **ANNUAL UPDATE FY 2023 - 2024**

☐ **UPDATE FY 202__ - 202__**

DESCRIPTION & CHARACTERISTICS OF COUNTY

Plumas County is a rural county that lies in the far northern end of the Sierra Nevada range. The region's rugged terrain marks the transition point between the northern Sierra Nevada Mountains and the southern end of the Cascade Range. More than 75% of the county's 2,553 square miles is National Forest. The Feather River, with its several forks, flows through the county. Quincy, the unincorporated county seat, is about 80 miles northeast from Oroville, California, and about 85 miles from Lake Tahoe and Reno, Nevada. State highways 70 and 89 traverse the county. The county's communities are nestled in different geographic areas, such as Chester in the Almanor basin, the communities of Greenville and Taylorsville in Indian Valley, the town of Quincy in American Valley, Blairsden, Graeagle, and Clio in Mohawk Valley, and the town of Portola, which lies west of Sierra Valley on Highway 70.



Population Estimates

The county's population is approximately 19,443 (*US Census 2022 Population Estimates Program*). Plumas County's largest town is the incorporated city of Portola, home to approximately 2,083 residents (*US Census 2021 Population Estimates Program*). The town of Quincy, the county seat, has an estimated population of 1706, and East Quincy a population of 2279, with the greater Quincy area's (American Valley and surroundings) population at approximately 7,000. The County's population is comprised of 90.3% Caucasian or White, approximately 10.5% identify as Hispanic or Latino, those who identify as two or more races is 4.1%, 3.2% are Native American or Alaska Native, and the balance consists of individuals from other race/ethnicity groups.

There are over 1,900 veterans who are residents, which represents up to 10.7% of the County population. Approximately 17% of the population is under 18 years of age with 4% of that being children under the age of 5 (US Census 2022); 51% are ages 18-65, with over 65 years at 32%. The US Census shows that 49.8% of the total population is female.

The US Census estimates that 7% of the population of Plumas County speaks a language other than English at home, with the predominate language being Spanish. However, Plumas County

has no threshold language, per the Department of Health Care Services (DHCS) formula, but Plumas County Behavioral Health strives to offer services and materials in Spanish and any primary language of the individual client.

Social Determinants of Health

Plumas County's unique topography and geography (multiple and diverse, isolated communities separated into high valleys by overlapping mountain ranges) directly affect each communities' social determinants of health. Generational poverty and the ongoing decrease of once prosperous natural resource industries have made long-term deleterious economic impacts on rural communities in Northern California, as well as cutting financial reimbursement levels to local infrastructure (reducing Secure Rural Schools Act funding and declining timber receipts), lack of affordable housing and healthcare options, chronic under- and unemployment, few adult vocational/tech educational opportunities due to many years of funding cuts and underfunding local vocational programs, and the lack of innovation and shoring up of economic development programs, have contributed to long-term health disparities in this rural county.

- Food insecurity rates among the population have increased, with child food insecurity rates higher than for adults (28.6% vs.18.6%).
- Median household income in Plumas County has increased but remains below state and national levels, \$67,885 compared to California's of \$84,097 (*US Census Bureau 2021*).
- 12.6% of county households live below the Federal Poverty level.
- Plumas County ranks 54th of 58 counties for overall health outcomes.
- Demand for and low inventory of affordable housing impacts families' overall income spent on renting, thus impacting financial health – greater competition for affordable rentals. Families who may otherwise stay in county must move away to find affordable housing.
- Plumas County lacks inventory to meet the permanent affordable housing needs of local individuals and families (affordability of homes to purchase).
- Increasingly higher estimates of overall depression-related feelings in 7th, 9th, and 11th graders in study years 2015-17, than the state average and compared to prior study years for Plumas County youth in 2011-13 and 2013-15 (*CA Health Kids Surveys*). For example, these estimates increased for the same cohort from 19.3% in 2011-13 (7th grade) to 29% in 2013-15 (9th grade) to 39.6% in 2015-17 (11th grade).

Homelessness and the Plumas County 2023 Point In Time (PIT) Count

Plumas County Behavioral Health MHSA program has been providing direct homeless services for a number of years to new and ongoing clients, as well as referrals for homeless services and other emergency supports to the lead agency, Plumas Crisis Intervention and Resource Center, for residents who don't meet eligibility for mental health services at PCBH. As part of the department's commitment to meet community needs for homeless services, PCBH partners with multiple agencies, such as Plumas Rural Services, Environmental Alternatives, and PCIRC.

The 2023 Point-in-Time Survey collected data on a total of 128 individuals experiencing homelessness in Plumas County. Of these individuals:

- 52 were sheltered, 76 unsheltered.
- 76 were male, 49 were female.

- Most individuals were ages 25-34 (18%), or ages 55-64 (28%)
- There were 18 children under the age of 17.
- 40% reported they have lived in the county all or the majority of their lives.
- 27% of individuals have only been in the county 1-5 years.
- 3 unsheltered individuals were veterans.
- Less than 7% of reported mental health being a reason for being homeless.
- 19% reported that they were impacted by the 2021 Dixie Fire

Plumas County agencies and the local Housing Continuum of Care (CoC) Advisory Board continue to work towards expanding the continuum of housing services for homeless individuals and families, including increasing the affordable housing inventory for both rentals and homebuying and housing for special populations, such as initiatives funded through the CA Department of Housing and Community Development (HCD)

Access to affordable permanent housing with supportive services is a significant barrier that prolongs suffering for individuals and their families. The table below gives an overview of the PIT count demographics.

Age Group	% of Total	Race	% of Total	Gender	% of Total	Language Spoken	% of Total	Threshold (Y/N)
0-5 yrs.	4.6%	White	84.3%	Female	38.2%	English	92.7%	Y
6-18 yrs.	9.3%	Black or African American	0%	Male	59.3%	Spanish	7.3%	N
18-65 yrs.	81.2%	Asian	0%			Vietnamese		
65 & older	4.6%	Native Hawaiian or other Pacific Islander	0%			Cantonese		
Military Status	% of Total	American Indian or Alaska Native	5.4%			Mandarin		
		Other				Tagalog		
Veteran	2.3%	More than one race	0%			Cambodian		
Active Duty		Ethnicity	% of Total			Hmong		
Civilian						Russian		
		Hispanic	4.6%			Farsi		
		Non-Hispanic	91.4%			Arabic		
		Other (Specify)						

Unserved Populations	Underserved Populations
Veterans	Private insurance
Senior Citizens	Mild/Moderate
	Youth

Plumas County is a frontier county with limited resources in comparison to the rest of California. After Covid 19 and the Dixie fire, Plumas County experienced a large decrease in staffing, especially among the licensed clinicians. Plumas County has had multiple open positions for clinicians for the past 3 years with no applicants. PCBH is currently down 50% of its clinical staff.

Plumas County is still recovering from the Dixie Fire in 2021. The residents of the county continue to experience trauma from this event which creates a greater need to address the trauma among our entire community.

Mental Health has also become a greater focus after Covid-19 and we are finding that multiple agencies are looking to hire their own clinicians and they are able to offer higher wages and better benefits and hours than the county. Over the past 2 years we have lost multiple clinical staff members to other local agencies due to the perks that these agencies can offer.

The needs of the unserved and underserved populations are difficult to address due to a combination of meeting medical necessity for severely mentally ill, alternate insurance carriers and a lack of staffing to provide the services. Plumas County has limited resources and a lack of non-profit agencies to contract with for services. Plumas County also struggles with a lack of managed care options.

Veterans, Senior Citizens, and those with private insurance are referred to managed care providers which is very difficult to find in Plumas County. This leaves these individuals having to travel to Reno or Chico to get mental health services, both of which are anywhere from 1-2 hours away from any given Plumas County community.

Plumas County youth are another underserved population. PCBH has partnered with the local school district to help narrow this gap, but it continues to be a struggle for youth who do not have Medi-Cal insurance. PCBH obtained the MHSSA grant in partnership with Plumas Unified School District in 2021 to help provide free mental health services for all students. This service is called "E-Therapy" and is a telehealth service offered at each school site in the county. During the 23/24 school year E-Therapy provided 114 unduplicated students with services. In other words, an extra 114 students were able to receive mental health services this year that otherwise wouldn't have been able to receive services due to their insurance or difficulties with travel to see a provider.

The fully served clients would include our FSP clients who are eligible for ancillary services that could include, but are not limited to, assistance with utilities, clothing, food, rental assistance, housing, gas or bus passes to get to appointments or a job etc. FSP is a whatever it takes model to help a client stabilize. Non-FSP clients are eligible for up to \$300 a year in ancillary assistance.

Threshold Language	% of Service Providers
English	100%

A. Percentages of diverse cultural, racial/ethnic and linguistic groups represented among direct service providers, as compared to percentage of the total population needing services and the total population currently being served.

Ethnicity	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served	Race	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served
Hispanic		1.3%	10%	White		72%	82%
Non-Hispanic				African American or Black		1.3%	1.8%
More Than One Ethnicity				Asian		0.7%	1.3%
Unknown		0.97%	3%	Native Hawaiian or Other Pacific Islander			
				Alaska Native or Native American		2.3%	4.0%
				Other		.01%	1.5%
				More Than One Race			
				Unknown		9.7%	6.6%

Gender	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served
Female		53%	48%
Male		46%	51%

Language Spoken	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served	Veteran	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served
English	100%	95%	97.4%	Yes			
Spanish		3.8%	1.1%	No			
Vietnamese				Declined to Answer	100%		
Cantonese							
Mandarin							
Tagalog							
Cambodian							
Hmong							
Russian							
Farsi							
Arabic							
Other		0.4%	1.5%				

Disability							
Communication	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served	Disability Types	% of Direct Service Providers	% of Total Population Needing Services	% of Total Population Currently Being Served
Seeing				Mental (not SMI)			
				Physical/Mobility			
Hearing or Having Speech Understood				Chronic Health Condition			
Other (specify)				Other (specify)			

The main barrier that Plumas County faces for being able to implement programs is the lack of staffing and the lack of resources available in a frontier county. It is difficult to run a program when you don't have people to staff it or community agencies to contract with to provide the services. Plumas County is severely limited on agencies that have the staffing or capacity to run programs as well.

COMMUNITY PROGRAM PLANNING AND LOCAL REVIEW PROCESS (CPPP)

MHSA Community Program Planning and Local Review Process

County: PLUMAS **30-day Public Comment period:**

Date of Public Hearing:

The Plumas County Behavioral Health (PCBH) MHSA Community Program Planning Process for the 23/24 Annual Update and Expenditure Plan, builds upon the continuous planning process that started several years ago and operates under the MHSA 2023-2026 Three Year Plan. Over the past several years, this planning process has developed into obtaining input from diverse stakeholders through focus groups, stakeholder meetings, and survey results.

Components addressed by the planning process included Community Services and Supports (CSS); Prevention and Early Intervention (PEI); Innovation; Workforce Education and Training (WET); Capital Facilities/Technological Needs (CFTN); and Housing. In addition, PCBH provides basic education regarding mental health policy; program planning and implementation; monitoring and quality improvement; evaluation; and fiscal and budget components.

In addition to reviewing stakeholder input, we analyzed data on our client service utilization to determine if clients are successfully achieving positive outcomes. Outcome and service utilization data is regularly analyzed and reviewed by management to monitor clients' progress over time. This data has helped us to understand service utilization and evaluate client access and has been instrumental in our planning process to continually improve mental health services.

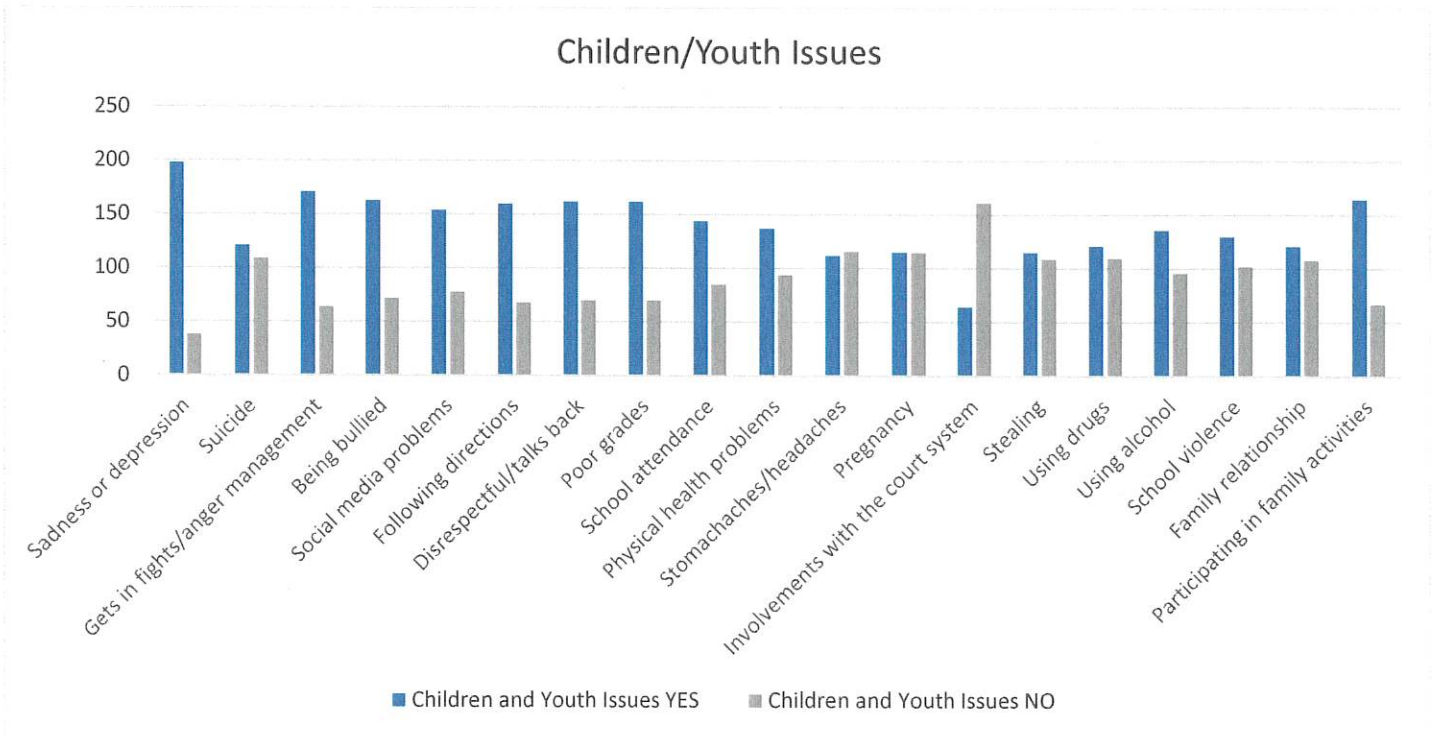
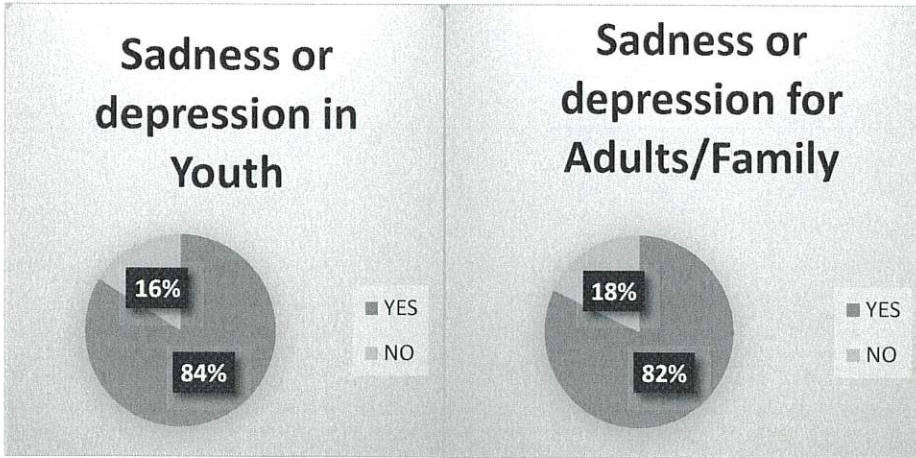
A primary goal of this Annual Update includes a focus on funding for continuing programming that offers expanded services to underserved and unserved populations, with program changes to address stakeholder feedback obtained in the 2023 and 2024 stakeholder meetings and the development of the 2023-2026 Three Year Plan.

MHSA Program staff disseminated over 300 surveys and collected 281 Community Mental Health Priority surveys in February 2023. MHSA program staff obtained input from 32 youth, 9 Law Enforcement, 14 senior citizens, 9 Veterans, 76 school staff, 82 clients and 59 community members.

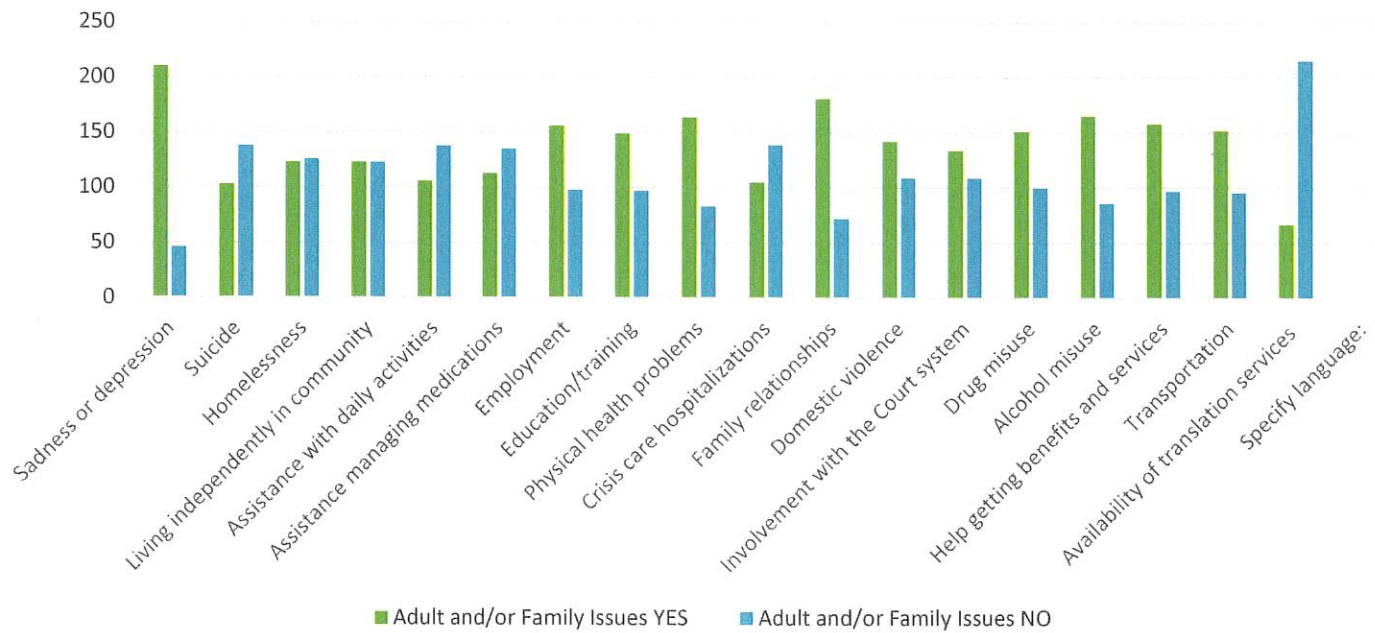
The top areas of concern to stakeholders are:

1. Sadness and Depression among youth and adults
2. Improving access to services for children and their families
3. Family Relationships
4. Anger Management
5. Alcohol Misuse
6. Physical health problems
7. Help getting benefits and services
8. Employment
9. Bullying, poor grades and disrespectful youth

10. Domestic Violence
11. Involvement with the court system
12. Homelessness



Adult/Family Issues



Plumas County MHSA Program staff scheduled 2 Community Program Planning meetings for all stakeholders and community members. Both meetings were online, one on April 22nd at 10:00am and the other on April 25th at 1:00pm. Due to the unknown status of Proposition 1, these meetings were held later than normal so MHSA staff could inform the community about the changes, challenges and limits that Proposition 1 will mean for Plumas County and its current MHSA programs. MHSA staff engaged the stakeholders in open conversations about the current needs and gaps of Plumas County and how the remainder of the 2023-2026 Three Year Plan will operate given the changes that Proposition 1 will bring in 2026 and the time it will take to adjust to these changes so Plumas County can be ready to implement the new guidelines on time.

The MHSA Coordinator conducted the stakeholder surveys in 2023 and the community meetings in April 2024. See Appendix A. for supporting documents.

In the Appendices, the following documents may be included:

- A. The outline of the training or the presentation offered or provided to stakeholders, clients, and family members of clients who are participating in the CPPP.
- B. Copies of email blasts, website screenshots, flyers, notices in social and print media, etc. that were used to offer the training to stakeholders, clients, and family members of clients who are participating in the CPPP.
- C. Copies of materials used to announce planning meetings and other CPPP activities as well as presentations/handouts for the meetings and other activities.

DEMOGRAPHIC	CPPP PARTICIPANTS	County Total Population
Age Group		
Youth (under 21)	32	
21-59	226	
60 and older	23	
Race/Ethnicity		
American Indian or Alaskan Native	20	
Asian	10	
Black or African American	3	
Hispanic or Latino	19	
Native Hawaiian or Pacific Islander		
White	210	
Multi-racial		
Other	21	
Gender		
Female	170	
Male	86	
Other	25	
Language Spoken at Home		
English	281	
Spanish	unknown	
Other	unknown	

AFFILIATION/AREA OF INTEREST	CPPP PARTICIPANTS
Adults and Older Adults with SMI	82
Families of children & Tay with SMI	32
Behavioral Health Service Providers	
Law Enforcement Agencies	9
Education	76
Social Services Agencies	
Veterans	7
Representatives of Veterans	2
SUD Providers	
Health Care providers	
Senior Citizens	14
Community Members	59
Other	

Plumas County Behavioral Health staff created an MHSA 101 slideshow that covers the basic components, funding categories and the purpose and requirement of each category. However, the slideshow was not shown during the 2024 stakeholder meetings because Proposition 1 will change these guidelines under the new 3 year plan. A hard copy of this slideshow can be found in appendix A. A new slideshow will be developed to cover the guidelines under BHSA that will begin in July 2026 but will need to be available for the community and stakeholders in 2025 for planning purposes.

Plumas County makes every attempt and effort to gain stakeholder involvement and feedback in the MHSA. The MHSA coordinator holds a quarterly MHSA meeting, a quarterly Cultural Competency meeting, attends and reports at the monthly Behavioral Health Commission Meetings. The MHSA Coordinator has also gone out into the community to meet with other agencies, schools, other therapy providers in the community and MHSA contract partners to invite them to any of the meetings and to answer any questions about the MHSA.

The Behavioral Health Commission is updated monthly on the MHSA and is made up of consumers or family members, community members, youth, and a Board of Supervisors attendee. In recent months we have been able to get other community agencies to regularly attend the Commission meetings such as a representative from Veterans Services and Plumas Charter School. The Commission reviews all the MHSA plans and updates before they are posted for the 30-day public comment or sent to the Board of Supervisors for final approval.

Stakeholder meetings were scheduled online and accessible for everyone in each of the 4 communities. Over 300 surveys were handed out throughout the community in 2023 and a total of 281 were returned with stakeholder feedback about problem areas and needed services in this county.

Stakeholder Comments and Feedback from the 2023 Stakeholder Survey:

- The Work Crew Reinstated
- Bring back Mountain Visions & Work Crew
- Services are very limited in our county
- More IEP
- A big area of concern in the lack of Mental Health therapist as well as a community care facility for those suffering from mental health issues
- I am answering the questions for people I have seen that need help. So many kids need help
- Suicide for kids as young as 6 yrs old (services needed)
- Help with major PTSD and major anxiety disorder
- We all need to be important mentally, physically, emotionally, spiritually. I am tired of being the mental patient
- Support our library, children and youth activities
- Services county wide for cultural indigenous people of this land
- A close relative uses your services. Dr. B is amazing while I find your therapy/counseling lacking. Doesn't spend more than 10 minutes w/ client and no goals provided. Its like they are filling a quota to get funded.
- I do suffer from mental health issues and heart artery issues. Over past few years I am extremely grateful finding resources to help me

- I believe that many of these services are required. The stories I hear about bullying issues within the school district, youth taking their lives or attempting too. My family member went to PCBH, doctor told him he didn't need meds. He's been manic for 2 months at least, was 5150 but released 2 weeks later and is full on manic again.
- (clients name) has trouble focusing on school work in class. He gets distracted easily. Hard time following directions. He has had been sent to the office many times. He can't ride the bus because of behavior problems. He was suspended from school for fighting.
- Trauma counseling
- Services for children are needed
- Services for children are needed
- Services for children are needed
- Anger management for teens is needed
- Help for teens, NOT severe mental illness, support
- Children: Afraid of shooting
- Fire survivor family therapy is needed
- Family Groups
- Family Groups
- Family group counseling for family unit together (not just individually) more in person in Quincy vs Telehealth
- I just need a different provider my current one isn't helping anymore or available enough. I need case management as well since my previous one quit.
- Children/youth sexual assault is a problem
- People who have Agoraphobia had more access to class/support over the phone.
- Closer facilities for 5150 hospitalizations
- What can I do to help
- Vocational plumbing and heating school
- Some counselors don't call patients back at all
- More help for the parents dealing with unruly kids
- Plumas County needs a Rec center in Portola
- The doctors in the area are not listening to patients. I've had friends sent home only to have to be sent to Reno for proper care. Friend who's 14 year old sent home with "stomach bug" that died in Reno from juvenile diabetes because they wouldn't do the tests the mother asked for. I know multiple cancer patients who were told they didn't have anything wrong. They all got diagnosed in Reno or Chico. We need better doctors.
- I am age 75 (since age 28, have had sensations) I live alone. I am enrolled in one class at FRC British Literature 1785 to present. I walk to -from school. I am in stress reduction group workshop. One day a month I work, recording secretary.
- Education in nutrition, life skills, managing finances, health exercise.
- Our SSC has made a huge difference and is really needed
- I think there is difficulty for people in our community who are just out of high school to access resources while still dependents of family when what they need is to gain independence but can't if parents won't waive them. Its difficult for some populations to find a safe place to be.
- Counseling services in Spanish
- I think many people are not aware of which services are available
- There is so much need for mental health services for youth, family and parents. Housing is also an increasing need for many families
- Parenting classes and support groups
- Need for housing and job employment opportunities. Provide trade education to enhance our community as well as give others more job opportunities.

- Feeling included with peers/relationships is a problem.
- More counselors available across all fields
- More counselors available
- Housing not available
- Sexual abuse
- Homelessness
- Healthy recreational programs and activities
- Open safe place for LGBTQ
- Trauma counseling
- What happened to the counseling for fire victims?
- Low self esteem
- I am NOT aware of M.H. services for non-medi-cal
- Services needed for all, no matter what Insurance!!!!
- Cutting
- Vaping
- Vaping
- Services specifically for younger children counseling
- Unhealthy relationship dynamics – youth
- We don't have enough therapists locally
- Bring back Wilderness therapy, TAY and work programs
- These services might be available but people without medi-cal have a hard time accessing them.
- Sexual harassment
- Parenting skills, motivation, emotional support
- Parenting skills
- Its difficult to quantify how many families have difficulty with parent/family issues. Its not all of these issues all of the time. These items apply to a family for a time/place maybe temporarily. These issues seem to come and go in waves.
- Need someone to help with truancy
- Our SSC and full time counselors are invaluable. I think that readily available and easily accessible MH services are critical too. Especially on weekends, holidays and after school hours.
- Hard to convey understanding of parental situations as I do not have access to them as easily as with students. I do suspect possible domestic unrest in families, but no real direct evidence. I talk with (school staff member) about starting up a parental support group through the school and mental health outlets in the future. Community providers can come in once a month to give parents educational tools. Reading support, parent to parent support, educational work, tracking system, mental health coping skills, financial planning. A link between behavioral health, PRS, PCS, Rethink Industries.
- Addiction to phones, devices, social media
- I had a very interesting conversation with a group of 5th graders that expressed their personal issues with being LGBTQ. Many feel as though they can't tell parents and some have not told teachers either. This was very informative conversation to me, learning how some students prefer to be addressed (pronouns) and each sharing issues they have had at home or at school regarding being LGBTQ. I believe they need a place to come together outside their regular friend groups and have these tough conversations.
- My experience is most of the veterans here at EPHC feel they have utilized the services they have needed and want. The younger generation to get what they have coming. Hats, t-shirts, pens, pizza is what these guys want.
- We need more mental health providers and services for the area
- Transportation to outside services in Reno or Chico
- IHSS access not good

- Pro-active Chaplin, availability offered possibly local ministers on a rotation (weekly)
- Divorce: this needs to be its own subject. Have seen this hit our kids/parents hard in the community

The draft 3 year plan will be posted to the county website and announced at the Behavioral Health Commission Meeting and the Board of Supervisors meeting. Hard copies will be printed out and posted at all of the Wellness Centers throughout the county. A hard copy will also be delivered to the following agencies: Plumas Rural Services, Environmental Alternatives, Sheriffs substations, CHP office, Chester Elementary School, Chester High School, Greenville Elementary School, Greenville High School, Quincy Elementary School Pioneer Campus, Quincy Elementary School Alder Campus, Quincy High School, Plumas Charter School, Portola High School, C. Roy Carmichael Elementary School, county libraries in the communities of Portola, Quincy, and Chester, Public Health, Social Services, Quincy Court House, Plumas Sun. Notice of the 30 day public comment will be posted on all public billboards in all 4 communities with a link to the posted draft document. The community of Greenville was lost in the Dixie Fire so the MHSA Coordinator will make contact with the Greenville Long Term Recovery Group and will provide them with a copy of the draft plan and inquire about other ways of advertising for the 30 day public comment within this community. Please see Appendix B for supporting documentation.

In the Appendices, the following documents may be included: newspaper articles, radio ads, flyers, billboards, website postings, email blasts, website screenshots, flyers, notices in social and print media, etc. are examples of methods that were used as described above.

10. LOCAL REVIEW PROCESS

A. 30-DAY PUBLIC COMMENT PERIOD

BEGIN DATE: July 3, 2024 END DATE: August 2, 2024

B. DATE OF PUBLIC HEARING August 7, 2024

Held by County Behavioral Health Advisory Board (BHAB) or Commission at the close of the 30-day comment period on draft Three-Year Plan/Annual Update.

MHSA 23/24 Annual Update Public Comments

- Under PEI programs, the following programs were not included in the report: Roundhouse Council, Plumas Charter School, Tai Chi

These programs have been added to the report and a new copy of the report was sent out to everyone. It was discovered that these program reports had been uploaded and saved into a working file instead of the actual draft plan. I contacted DHCS to get further direction on how to move forward since this mistake was discovered but the 30-day public comment had already started. I was advised by DHCS (Dept. Health Care Services) to add the missing sections to the report and resend it out to everyone with an explanation of the clerical mistake that had occurred. I was advised that we did not need to start a new 30-day public comment.

- Pg 8 – CPPP Abbreviation
Abbreviation was added to Pg 8
- Pg 8 – Would like Family/caregiver and age added to future surveys

It was recognized that having a spot on the survey to include the age, community they live in, and what demographic they represent (Eg. Family, school, law enforcement, consumers etc) would be beneficial information and the survey will be adjusted to include this information when it is administered again for the next 3-year plan.

- Pg 11 – Would like to see “Family of Adult Children” separated out instead of included with the line item “Families of children & TAY with SMI” because it makes it sound like it is only children being represented. When the survey is adjusted, we will be more diligent about representing family members and care givers that are involved with the adult population.
- Pg 12 - Add “family members” to the description of members on the BH Commission

This was added to pg 12 of the report.

- Pg 12 – Change the wording “The commission reviews all the MHSA plans...” to read “The commission MAY review all the MHSA plans...”

This line is being left as is because the reports are given to the commission to review.

- Pg 26 – Update the amount the contractor will bill PCBH

The amount has been added/updated in the report.

- Some of the percentages and numbers in the report are not equaling 100%

Certain sections of the report where the percentages do not add up to 100% is because the individuals reporting often meet multiple criteria which makes the percentage more than 100%. For example, in the population census, some people will mark that they are Caucasian but will also mark that they are more than one race. There are also individuals who meet more than one criterion in our programs such as someone who is a veteran but also a senior citizen. This shows that we are serving multiple unserved/underserved populations within some of the same programs.

- Pg 10 – Prop 1 is mentioned with no explanation

The details of Prop 1 are still developing and there are large portions of it that continue to change. At this point in time, it is only appropriate to mention Prop 1 and that changes are on the horizon, but given that we don't know all the details yet, we do not want to give any information out that may end up changing or become false as Prop 1 continues to develop.

- Program Planning Meetings – Offer more than 2 and offer evening hours

In the past we have offered 4 community meetings all in the evening but have received little to no participation. In 2023 I only received 2 participants out of all 4 meetings. During 2024 I tried something different to see if I could get better participation. I offered 2 online meetings during the day and received 11 participants. I am continuing to explore different ways of getting better stakeholder participation.

- Quarterly MHSA/Cultural Competency meetings dates and times

The dates, time and links for the meetings are all posted on the Behavioral Health website. The meeting is mentioned during the BH Commission meeting and fliers have been handed out and posted in each center.

The next quarterly meeting is scheduled for Sept. 12, 2024, at 10:00am. Please contact me at kpierson@pcbh.services for the meeting links or further information.

- FSP – Why are enrollment numbers so low?

FSP clients must meet very specific requirements and they must be referred by the assigned clinician. FSP clients are those with the highest set of needs and assistance. A majority of individuals with SMI will not meet the qualifications for FSP.

- Crisis Support for Local Hospitals – Is this happening?

No, when I previously reached out to the hospitals about this support, I did not receive a response from any of the 3 community hospitals. After speaking with the individual who submitted the comment, they were able to put me in contact with the appropriate hospital staff at PDH and I am working with that individual to get a contract in place. The staff member at PDH was able to give me contact information for EPHC and Seneca but I have not received a response from them at this point in time.

- PEI Funding Percentages – Pg 41 adds up to 121.6%

I have updated this line in the report to remove the percentages. While there is overlap in the categories that we serve, it was recognized that these percentages are confusing for the public. The largest portion of PEI funds are dedicated to those under 25 at 75% of the PEI allocation.

- Remaining Comments Received

I received numerous comments from an individual that were not related to MHSA or the Annual Update. I spoke with this individual and explained MHSA and the annual update to them (they were under the impression that the MHSA report included ALL Mental Health services and funding sources). After explaining the MHSA to them, I was able to answer some of the non-MHSA related questions and was able to refer them to the appropriate staff to answer any questions I was unable to address.

In the Appendices, the following documents are included: copies of the Meeting Notice(s), as well as the Meeting Agenda and Minutes from the County BHAB.

11. DATE OF ADOPTION BY COUNTY BOARD OF SUPERVISORS: _____

In the Appendices, the County Board of Supervisors' Board Resolution/Minute Order is included.

REPORT ON PRIOR FISCAL YEAR ACTIVITIES (FY 2023-24)

MHSA Community Services and Supports (CSS)

The PCBH MHSA Community Supports and Services (CSS) program will continue to provide ongoing services to all ages [children (ages 0-15); transition age youth (TAY, ages 16-25); adults (ages 18-59); older adults (ages 60+)]; all genders; and all races/ethnicities.

The CSS Program includes *Full-Service Partnerships*, which embrace a “whatever it takes” service approach in helping individuals achieve their goals. Services for all populations help reduce ethnic disparities, offer peer support, and promote value-driven, evidence-based practices to address the individual’s mental health needs. These services emphasize wellness, recovery, and resiliency and offer integrated services for clients of all ages and their families. Services are delivered in a timely manner and are sensitive to the cultural needs of the individual.

Outreach and Engagement activities address hard-to-reach populations, such as seniors, individuals who abuse substances, and those released from incarceration. Outreach activities that focus on Native American and veteran populations improve access to needed mental health services and improve overall community wellness.

Additionally, clinical and case management services will continue to be available in each of the four communities, at the schools, and at Wellness Centers. There will be a new focus on integrating mental health service with health care services to promote health and wellness for all clients.

Service Utilization

The CSS Program includes comprehensive assessment services; wellness and recovery action planning; case management services; individual and group mental health services; same-day and afterhours crisis services; medication vouchers; education and employment support; training and anti-stigma events; linkages to needed services; and emergency lodging and transitional housing support for Full-Service Partnership and outreach & engagement clients.

To understand service utilization for our existing behavioral health services, data was analyzed to show the number of CSS clients served in Calendar Years 2022 and 2023 by age and race/ethnicity.

PCBH CSS Clients (FY22-23) By Age

0 - 20 years	176	36.5%
21 - 24 years	22	4.8%
25 - 65 years	237	51.8%
65+ years	35	7.6%
Total	457	100%

PCBH CSS Clients (FY22-23) By Ethnicity

White, Non-Hispanic	282	61.7%
Hispanic - Mexican	45	9.8%
Native American	8	1.7%
Other Ethnicities	7	1.5%
Unknown	115	25.1%
Total	457	100%

N<11 = not reportable – combined in “Other”

PCBH CSS Clients (FY22-23) By Gender

Male	218	49.6%
Female	221	50.3%
Other		NR
Total	439	100%

NR = not reportable due to N<11

The Plumas County MHSA Three-Year Plan, 2023-26, continues to serve Plumas County consumers and their families in each community through a comprehensive plan of improving Systems of Care behavioral health access in all communities. It continues to improve access to services and to provide high-quality and expanded services in the schools through school-based services and in the communities at PCBH Wellness Centers. The plan continues the Department's goals of client and family driven services with opportunities for Full-Service Partners to improve their outcomes through meaningful employment and education.

Improvements in expansion of service deliveries by PCBH include increased behavioral health services in the County jail, a completely revised system to meet DHCS's standards for network adequacy, ensuring new client contact and the intake/assessment appointment occur within the 10-day window, an improved access through the Department's open access model at all 3 clinic locations with plans to return to the Greenville after the wellness center there was lost in the Dixie Fire. PCBH has expanded telehealth days of operation with 3 new contracted telehealth providers. PCBH was able to rent office space in the community of Greenville 2 days a week to provide telehealth and telemed services in this community. PCBH has been unable to locate an appropriate option to re-open a Wellness Center in Greenville.

A. Full-Service Partnerships

Plumas County's current Full-Service Partnership program enrolls from fifteen (15) to thirty (30) clients at any given time (FSP census in 2022/2023 for the entire year was 25), who demonstrate the highest need for supports and services, based on criteria including a diagnosis of severe mental illness, or severe emotional disturbance in a minor, and other risk factors, including but not limited to being homeless or at risk for homelessness, hospitalization, or incarceration. PCBH continues to make progress in developments and supports for the FSP program. Since 2020 a formalized procedure has been used to review each client for enrollment as full-service partners through the Department's Utilization Management (UM) review process, with quarterly re-assessment and status updates.

In any given program year through June 30, 2026, MHSA Plan Year, PCBH is projecting it will provide Full-Service Partnership services and supports to the following number of clients by MHSA age category:

Projected FSP Enrollment by Age:

0 - 15 years	6	15%
16 - 25 years	10	25%
26 - 59 years	14	35%
60+ years	8	20%
Total	40	100%

In Fiscal year 23/24 the FSP Enrollment had a large decrease, only serving 18 individuals as FSP. 10 of these individuals were housed, 3 provided emergency lodging, and 11 were provided non-housing related ancillary services.

For the past 8 years, PCBH has been contracting with Environmental Alternative, Inc. (EA) to assist with the identified need for greater oversight, intensive case management and housing stability for the Department's Full-Service Partner clients. The program has shown success in helping FSP clients to stabilize, remain housed, engaged in therapy, and working with their case managers in decreasing functional impairments and homelessness, prolonged suffering, and unemployment. There has been a decrease in negative outcomes associated with a serious mental illness for full-service partners, specifically hospitalization, incarceration, and homelessness.

EA's program has become more comprehensive by adding therapeutic services to those already in place and an on-site 24/7 peer staff. Participants will be identified and referred by PCBH Utilization Management process, and a service plan will be created by PCBH clinical staff and EA to best meet the participant's needs and treatment goals, while the partner lives in a safe, stable environment and receives a scaffolded "whatever it takes" system of support and resources.

Last year EA and PCBH partnered for EA to add a work crew to their service delivery which will further help clients to gain daily living skills such as budgeting, banking, establishing a consistent schedule, learning skills appropriate for the work force, communication and a safe environment for clients to learn skills for managing their symptoms. Unfortunately, due to staffing shortages, EA was unable to get its work crew up and running during the 23/24 fiscal year.

a. Outreach and Engagement

Plumas County Behavioral Health provides outreach and engagement services to individuals who participate in the PCBH intake and assessment process, participate in Wellness Center activities, and to those who are discharged from hospital or jail. The purpose of outreach and engagement is to assist unserved and underserved individuals in accessing services and supports that will ensure completion of the initial intake, from assessment through criteria and diagnosis, to approval for services; the period of outreach and engagement is typically characterized as the first 30 days of assessment, diagnosis, utilization review, and assignment of a therapist, and in some cases a case manager. This period varies dependent on the client's ability to engage with PCBH staff, and in many cases, to obtain lodging, food assistance, and other supports which are needed to become stable and engage in services.

Outreach and engagement may be offered to previous clients who are re-engaging in services after an absence; these supportive services may help the individual to stabilize and may include emergency lodging, emergency food or utility assistance, and often transportation assistance in the form of a bus pass, or, depending on need, transportation support. MHSA CSS funds are the primary source used for outreach and engagement expenditures.

When an individual meets diagnosis criteria of a serious mental illness or co-occurring diagnosis of serious mental illness and substance use disorder, or functional impairments that may be associated with an undiagnosed mental illness, the process may culminate in the therapist and client working to develop a problem list for ongoing therapeutic services.

In Fiscal Year 2023-24, PCBH provided outreach and engagement and client support services to more than 25 new and re-engaging clients. PCBH provided direct support for clients, such as clothing vouchers, one-time supports, emergency food assistance, bus passes, etc. Emergency lodging through outreach and engagement services and emergency lodging through client support services were also achieved.

Some of these clients were later enrolled in Full-Service Partnership housing programs with local contracted service provider – Environmental Alternatives for intensive case management, therapeutic services, transitional housing, basic needs support, employment and education support, and transportation and peer services.

b. Full-Service Partnership (FSP) Programs

Full-Service Partners receive both mental health and non-mental health services as allowed expenditures, per the California Code of Regulations (CCR), Title 9 Chapter 3620. Mental health services include, but are not limited to, alternative and culturally specific treatments, peer support, wellness centers, supportive services to assist the client and, when

appropriate, the client's family in obtaining and maintaining employment, housing, and/or education. Non-mental health care includes but is not limited to food, clothing, rent subsidies, housing vouchers, house payments, residence in a drug/alcohol rehabilitation program, transitional and temporary housing, cost of health care treatment, cost of treatment of co-occurring conditions, and respite care.

1.	Program Name	Environmental Alternatives Full-Service Partnership (FSP) Program and Transitional Housing		
Program Partner		Environmental Alternatives, Inc.		
FY24/25 Budget		Up to \$765,113 MHSA funds/\$157,000 in federal funds Additional \$500,000 for necessary maintenance and repairs to sustain appropriate housing units and create ADA access units.		
Program Type		New	X	Continuing
MHSA Emphasis		General Systems Development (Non-FSP)	X	Full-Service Partnership (FSP)
		Outreach and Engagement (O/E)		
Age Groups Served		Children (0-15)		
		X	Transitional Age Youth (16-25)	
		X	Adult (26-59)	
		X	Older Adult (60+)	
Expected Enrollment FY24/25		14 adults and older adults enrolled at any one time (FY22/23 served over the course of one year)		
Anticipated Cost per Client:		\$25,000-\$47,900		

Program Deliverables

Environmental Alternatives is a non-profit organization with the knowledge and ability to fulfill the mission of providing comprehensive services to homeless PCBH FSP clients and offers a program tailored to meet their identified needs. EA will be taking on our 4 transitional housing units as of July 1, 2023. These 4 units are for a lower level of care and do not require 24/7/365 overview. These units are designed to house a client for up to 3 months in preparation for obtaining their own housing.

Goal

The goal of this program is to provide up to ten (10) qualified individuals (longer term housing) and four (4) individuals (transition housing) who meet eligibility for *MHSA Full-Service Partnership* through Plumas County Behavioral Health's Utilization Management (UM) review process with:

- a single-occupancy residence, up to 50% of the units will be designated as Transitional Sober Living Environment (TSLE) housing for co-occurring individuals, and a broad array of services and supports to promote:
- a stable and secure living arrangement
- progressively increased normalcy and integration in accord with participant capacities
- sustained periods of non-incarceration and non-hospitalization with decreases in overall incarcerations and hospitalizations
- optimal use of existing community resources
- accommodations for mental and physical disabilities
- improved health outcomes and quality of life
- harm reduction interventions to support sober living
- individualized goals and outcomes to improve independent living skills
- individualized permanent housing planning to optimize community integration upon program exit
- individualized vocational/educational planning and support

Program Philosophy

The qualifying population has been identified as needing targeted help and services because of higher than average risk factors for homelessness, incarceration, hospitalization and/or failure to respond favorably to normal intervention efforts. It is therefore important for this program to maintain a tolerance for and understanding of participant setbacks. For example, participants who have been previously discharged from the program should not be automatically rejected for future services. Rather, it challenges the program to develop alternative strategies and practices for handling especially difficult cases. Flexibility and consistency are hallmarks of the program's orientation.

Success for the targeted population is best measured by identifying small gains and evolving stability, as viewed against a background of less desirable outcomes for these individuals. Program tolerance for non-conformity and abnormality is the norm, while implementing program and community standards for greater participant acceptance.

It is the program's belief that participants will respond favorably to enduring relationships emphasizing understanding, non-judgmental acceptance, and security. Therefore, all participants are assigned a staff mentor whose major responsibility is to develop a trusting and comforting relationship. Employees assigned that task assume the complex role of an advocate, facilitator, coordinator and guide to participants. Thus, this program intends to blend the role of a standard case manager with characteristics of an emotionally invested mentor. The interpersonal bond becomes a foundational resource in assisting participants to sustain progress and stability.

I. TARGET POPULATION:

County-referred MHSA FSP clients who are Plumas County Medi-Cal beneficiaries:

These are Seriously Mentally Ill (SMI) adults, many of whom will have a co-occurring substance use disorder (SUD) diagnosis, as identified by Plumas County Behavioral Health's Utilization Management review process.

For these FSP participants, there are up to ten (10) units available across two program campuses during this contract period and four (4) transitional units. For services to be eligible for payment, all eligible clients must be approved by the County specifically, as follows:

- A.** The County will provide initial signed approval for service authorization.
- B.** All MHSA FSPs will require a County-approved Utilization Review (UR) process every three months.

II. PROGRAM DELIVERABLES:

- A.** Wraparound services will include formal therapeutic interventions (i.e. risk assessment, crisis prevention and stabilization, individualized treatment planning, targeted case management, and access and utilization of formal and informal supports and referrals).
- B.** 24/7/365 Coverage - Contractor will be available 24 hours per day, seven days per week, and 365 days per year (24/7/365), with a minimum of five client contacts each week, to facilitate the therapeutic, rehabilitative, case management, and transportation needs of each client; to ensure clients have access to the support they need, including meeting clients who are in crisis in the emergency room. The exception being the 4 transitional units which are designed for clients to have independence as they move towards obtaining their own housing over a 3 month period.

Response staff may include case managers, rehab counselors, therapists, and peer support staff. Staff changes will be communicated to PCBH immediately and no later than one business day, so that EHR access may be revoked.

- C.** Maintain consistent high-fidelity FSP Community-Integrated Service, with wraparound principles.

- D. Provide individual and group services specific to each client's unique needs, including but not limited to:
 - 1. Feedback Informed Treatment (FIT)
 - 2. Trauma Focused Cognitive Behavioral Therapy (TFCBT)
 - 3. Dialectical Behavioral Therapy (DBT)
 - 4. Substance Use Disorder support and intervention
 - 5. Motivational Interviewing (MI)
 - 6. Seeking Safety

- E. Consistent outreach and engagement strategies to enable each client to live in his/her own residence, to find and maintain meaningful activities in their community – whether vocational, educational, or service-oriented, to better manage symptoms of his/her illness, and to receive support in maintaining optimism that their recovery is achievable:
 - 1. Feedback Informed Treatment (FIT) to increase client engagement and maximize clinician responsiveness to client perception of outcomes
 - 2. Motivational interviewing
 - 3. Education regarding available services
 - 4. Determining and re-evaluating at 3-month intervals, each client's strengths and challenges, interests, risk indicators and life goals
 - 5. Assuring services are provided in ways that meet the cultural and linguistic needs of each client
 - 6. Assuring client identification and development of meaningful life activities and roles within his/her community
 - 7. Locate and secure safe, affordable and appropriate housing options based on each client's needs and stated preferences
 - 8. Concurrent/Collaborative Documentation

- F. Provide clients with the following housing retention support strategies:
 - 1. Assistance with obtaining federal housing subsidies (Housing Choice Voucher Program) as available
 - 2. Training in skills necessary to maintain acquired housing
 - 3. Timely linkage with utility resources
 - 4. Payment of rental and utility obligations
 - 5. Housing repair and maintenance
 - 6. Budget skill development
 - 7. Client rental share of cost to build skills in self sufficiency
 - 8. Unit turnover at time of move out

- G. Provide vocational readiness support and training to all clients, including:
 - 1. Developing employment resources in the community through linkage and partnerships
 - 2. Partnering with community-based employment services to assess work skills and training needs

- H. Assist participants with linkage to and coordinate supports with primary care team and Conservator, as assigned.
- I. After-care services for clients transitioning to independent permanent housing:
 - 1. Case management, titrating to less frequency, as appropriate to need
 - 2. Therapy a minimum of two times per month
 - 3. Service delivery type, duration and frequency to be determined by periodic PCBH UM review.

III. MONITORING:

Contractor shall track and report quarterly to MHSA or as noted on the following:

- A. Partnership Assessment Form (PAF) for FSP Clients due: no later than twenty (20) days from the date of referral
- B. Quarterly (3M) Report for FSP Clients due: no later ten (10) days after the completion of each three-month service
- C. Key Event Tracking (KET) Forms for FSP Clients due: within 72 hours of the key event occurrence (i.e., Psychiatric Hospital Days, Incarceration Days, Homeless Days, Emergency Interventions, Employment Change, etc.)
- D. Utilize and provide County with Client Feedback Informed Treatment (FIT) trajectories.
- E. Bi-annual Adult Needs and Strengths (ANSA) and Milestones of Recovery Survey (MORS) completion for each client, as well as development of the participant's Individual Services and Supports Plan (ISSP).
- F. Bi-Annual completion of the State Consumer Perception Survey and applicable MHSA stakeholder input.
- G. Additional indicators of effectiveness and timeliness of engagement strategies, including:
 - 1. Stability and tenure of community-based housing
 - 2. Participation in non-mental health activities in the community
 - 3. Service utilization (e.g., groups)
 - 4. Each clients' self-report through individual wellness self-perception surveys at 3-month intervals beginning at the 6th month after enrollment.
- H. Meet quarterly with PCBH program staff to review compliance with program deliverables,

monitoring, and participant outcome measures

IV. MEASURABLE PROGRAM OUTCOMES:

Contractor will ensure that the following program participant outcomes are achieved:

- A.** 80% of program participants will demonstrate a 75% decrease in incarcerations and hospitalizations compared to their pre-program levels in the year prior to program enrollment.
- B.** 80% of program participants will have completed an employment and training needs assessment within the first six months of enrollment in the program.
- C.** 80% of program participants who remain in the program at least 9 months will obtain a community-based job or volunteer opportunity that is commensurate with their skill level and that aligns with their mental health treatment goals.
- D.** 60% of program participants will report an increased overall wellness in their self-perception score at the end of the program year, including improved measures of physical wellness, a sense of belonging, hope for their recovery, and greater life purpose.
- E.** 60% of program participants living with a co-occurring severe mental illness and a substance use disorder will engage in SUD treatment at least 80% of their sessions.
- F.** Contractor will provide Medi-Cal billable specialty mental health services with a productivity expectation set at 50%.

Other Program Outcomes

- Maintain housing stability – with plan to move to permanent housing
- Improve functioning and self sufficiency
- Increase engagement in treatment and case management services
- Establish positive support system
- Community of practice standard

Federal Financial Participation (FFP) will be reimbursed to the department for Medi-Cal billable direct services based on the approved Plumas County Behavioral Health Medi-Cal Fee Schedule. This program incorporates funding braided from the following agencies:

MHSA, SAMHSA Mental Health and Substance Abuse Prevention and Treatment Funding:

23-24 Description of Funding Source	Not to exceed:
MHSA Community Services and Supports FSP Program	\$765,113.00
SAMHSA Substance Abuse Prevention and Treatment Block Grant (SABG) Housing Services (TSLE)	\$100,000.00
Repairs, Maintenance, upkeep of Housing units	\$500,000.00
Total	\$1,365,113.00

MHSA FSP and SAMHSA Housing Programs

For FSP therapeutic, housing, and supportive services, Contractor will bill a monthly bundled rate of \$7,105.00 per participant for the ten (10) long term units. This reflects an array of “whatever it takes” therapeutic and case management services, including but not limited to tracking medication supply and availability, psychiatric and therapy appointments, attorney, probation, and/or court obligations, and medical treatment coordination. Staff to participant ratio is 1:5 in accordance with need for heightened participant monitoring. Contractor will bill a monthly bundled rate of \$ for the four (4) transitional units.

In some cases, participants who may have difficulty transitioning to an EA therapist may continue to receive therapy from the existing PCBH provider until such time as a transition is suitable. In such cases, the fee for bundled care shall be reduced by \$600 per month, from \$7,105.00 to \$6,505.00.

Individuals who have successfully completed this program and have moved into an independent permanent living arrangement may be provided with a continuation of therapeutic and case management services by Contractor, and costs for these services will be based on the current, approved Plumas County Behavioral Health Medi-Cal Fee Schedule.

Federal SAMHSA funds will be used to pay for transitional sober living environment housing for PCBH clients living with a co-occurring severe mental illness (SMI) and a substance use disorder. TSLE housing costs will be invoiced under a separate line item of up to \$1,222 per month for rent, utilities, and furnishing.

During the 24/25 and 25/26 fiscal years, EA will be working with PCBH to determine what maintenance and upkeep types of projects will need to be completed to sustain the housing units and ensure that they are up to code. Some of these projects may include, but are not limited to, new roofing, plumbing repairs, ADA updates, mold removal, safety repairs etc. Up to an additional \$500,000 may be spent to help secure/improve/maintain these housing units for PCBH clients.

2.	Program Name	Plumas County Wellness Centers: Chester, Quincy, Greenville & Portola		
Program Agency		Plumas County Behavioral Health		
FY24/25 Budget		Up to \$218,000 Operating Costs + \$514,000 Personnel Costs		
Program Type			New	X Continuing
MHSA CSS Program		X	General Systems Development (Non-FSP)	X Full-Service Partnership (FSP)
		X	Outreach and Engagement	
Age Groups Served		X	Children (0-15)	
		X	Transitional Age Youth (16-25)	
		X	Adult (26-59)	
		X	Older Adult (60+)	
Expected Number Reached and Served in FY24/25:		2,500 unduplicated across four centers		
Estimated Average Cost Per Visit:		\$70.00 (before Medi-Cal services offset as FFP)		

Wellness Centers in Plumas County have played a crucial role in the expansion of mental health and substance disorders services across the county. These centers are an essential location for outreach to community members and engagement of clients in the breadth of services offered at PCBH.

In the Fall of 2021, the Greenville Wellness Center was lost in the Dixie Fire. PCBH has worked with the Greenville Long Term Recovery team to develop a plan for getting a wellness center back in Greenville. There are currently no options for a Wellness Center in Greenville due to the complete destruction of the town and there being no buildings to rent. Land and property owners are tied up in litigation with PG&E which prevents them from doing anything with their land until the lawsuits are completed. PCBH cannot own or build anything and are at the mercy of finding a building to rent once rebuilding starts. PCBH was able to locate office space with the Plumas District Hospital Clinic in Greenville to allow for 1-2 days a week of therapy and tele-med services only until we can get a full Wellness Center back in the community.

In early 2021, Plumas County Behavioral Health began renovation plans for the Quincy wellness Center. The Drop-in Center in Quincy was located outside of town and was difficult for some clients to access. The Drop in Center was County owned property and the County made the decision to sell the property which required plans for relocating the Drop In Center which is now called the Quincy Wellness Center. The process was completed, and we moved into the new center in June of 2022. The Quincy Wellness Center as well as the Portola and Chester Wellness Centers are staffed by one site supervisor (located at the QWC) and three site coordinators, 1 located at each of the 3 centers.

Wellness Centers play an integral part of the community-based service delivery model that Plumas County Behavioral Health has been developing since 2014. Direct individual and group services are provided within the Wellness Centers and incorporate appropriate and existing SMI/SED therapeutic services, including comprehensive assessment services, wellness and recovery action planning (WRAP), case management services and crisis services; education and employment support, mental health training and anti-stigma events, linkages to needed services, housing support, as well as transportation, and peer to peer advocacy and peer group facilitation. Over the past 9 years, the Wellness Centers have proven to be an integral part of each community and has greatly decreased the challenges for individuals to access services.

PCBH Wellness Centers reflect characteristics and needs of their respective communities. General features of all Wellness Centers, as well as some community-specific information are summarized below:

- Facility locations that are easy-to-access, *consumer-friendly*, and provide a *community-based alternative* to a traditional clinic atmosphere.
- Full-time supervising site coordinator supervises three site coordinators, one in each of the wellness centers in Portola, Quincy and Chester (all PCBH employees)
- Office space made available to other county agencies and non-profit direct service providers, including but not limited to, Public Health Agency, Veterans Services, Social Services, Probation, and community-based organizations who provide direct services
- Telepsychiatry and telemedicine services
- Training and professional development as well as clinical supervision to support peer advocacy staff who work with clinical and wellness center staff
- Space for PCBH licensed clinicians and client support specialist (case managers) staff to provide clinical services
- Localized outreach and engagement efforts to underserved populations
- Resource referrals to PCIRC and other service-based agencies; ongoing food/clothing distributions
- Space and funding for community-based wellness activities, such as yoga, tai chi, art, children's afterschool and holiday programs (outreach to families), smoking cessation, etc.

PCBH Wellness staff began collecting and reporting center utilization data in 2017-18 using an electronic collecting tool on a tablet at each center. Data was collected beginning in January 2018. Visitors voluntarily sign in and self-report their reason for the visit. They may indicate multiple reasons during the same date, so this data represents some duplicated clients and visitors. Data collected include individual and group activities, other agency services and classes, such as Probation check in, Plumas Rural Services parenting classes, and Social Services benefits eligibility, wellness activities. Each site has community access desktops and libraries of books and DVDs.

The centers are located in each community, and they provide peer to peer support for clients and family members in need; the peer advocates will also help the Wellness Center site coordinator to identify community needs for developing wellness programming, and when possible, they may facilitate peer-run groups/activities.

Each of the centers will offer a range of services that are consumer-focused and recovery-based, helping PCBH to enhance and to improve access to our mental health services system. These services will include wellness and recovery focused programs such as nutrition, smoking cessation; individual and group services; as well as consumer-run activities (art, yoga), walking, and other activities that focus on engagement and wellness.

Each center has both clinical and case management staff, a site coordinator, four-wheel drive vehicle(s), and other transportation options. Additionally, community and agency partners who might be centralized in another part of the county are able to meet additional local needs by using "flex" space to provide one on one counseling and supports. Examples of this partnership include Social Services eligibility and social workers, Veterans Services case management and outreach workers, as well as Plumas Rural Services children and families' programs.

Outcomes

- Improve access, timeliness and linkage to services, decreasing duration of untreated mental illnesses
- Improve outreach and engagement to community members and unserved and underserved populations
- Increase sense of community connections and well-being
- Increase access to services by targeted populations through funded-partner direct service delivery (TAY, Seniors, Children and Families, and Veterans)
- Decrease social isolation and increase access to peer advocacy, support, and wellness activities
- Increase engagement in treatment and case management services
- Expand workability by offering peer employment opportunities to those with lived experience

General Systems Development: Community-Based Wellness Centers

FY23/24 Wellness Center Utilization (July 2023 – May 2024)

Chester – 1538

Portola – 1361

Quincy – 1428

3. Program Name	Adult and Transition Age Youth (TAY) Peer Employment Program		
Program Agency	Plumas County Behavioral Health		
FY24/25 Budget	\$50,000.00		
Program Type		New	X Continuing
MHSA CSS Program	X	General Systems Development (Non-FSP)	X Full-Service Partnership (FSP)
		Outreach and Engagement	
Age Groups Served	X	Children (0-15)	
	X	Transitional Age Youth (16-25)	
	X	Adult (26-59)	
	X	Older Adult (60+)	
Expected Number Reached and Served in FY24/25:	10 Adult and 12 TAY clients		
Estimated Average Cost Per Client:	\$4,500 for adults and \$1,500 for TAY clients		

The Adult Peer Work Program at PCBH enrolls highly motivated clients who wish to return to work in some capacity, some of whom receive Supplement Security Income or SSDI. These consumers participate and contribute to their communities by working abbreviated work schedules and are often supervised by an outside work site supervisor.

PCBH case managers transport and work with the consumers on improving their functional impairments in the work setting: the Program is designed to assist clients to develop the skills that will help them manage their mental illness symptoms as they are placed in a work situation where they're completing routine tasks while engaging with other program participants and a work supervisor.

The case managers also work with the individual clients to practice stress management and to work on strengthening coping skills that help the client to better self-regulate and to start transitioning into a job setting within their community. The program enrollment is set at up to 9 months running from early spring to late fall depending on weather conditions. Clients are limited to 1 term in the adult work crew to allow for more clients to access this service and to prevent clients from becoming financially dependent on the program.

The Adult Peer Employment Program plans to enroll ten clients with an average attendance of eight participants per session. Outcomes will include participants who will transition to community-based employment and participants will report decreased feelings of isolation, an increase in self-confidence, and increased motivation to search for job opportunities outside of the program. Clients will also learn daily living skills such as budgeting, money management, banking, resume building, interviewing skills etc.

The program was moved to the Community Services and Supports (CSS) component in FY18/19 to better align with the goals of the CSS component, offering a supportive employment program to consumers living with a serious mental illness (SMI).

During Covid-19 and the Dixie Fire, PCBH lost staffing and had to put a halt to the adult work program. We were able to re-establish the program in Spring of 2023.

Plumas County Behavioral Health began its Transition Age Youth Peer Employment program in 2015. In summer 2017, the program transitioned from a year-round after school and summer program to a brief-intervention model of case management rehabilitation interventions in a typical youth summer work field setting. During 2020 and 2021 the program experienced a lot of changes from not being able to operate at all due to Covid restrictions to an increase in the workable season and hours due to lifted regulations when outdoors and the youth remaining out of school and having more flexible schedules and workable hours outside of summer. Unfortunately, during the summer of 2021, Plumas County was victim to the Dixie Fire and the program was not able to run due to unhealthy air quality from the smoke. In late summer of 2021, the community of Greenville was lost to the Dixie Fire which resulted in the loss of staffing and the overall loss of the program. PCBH would like to bring back the TAY program and has plans to do so but due to continues staffing shortages it has been difficult to find the appropriate staffing necessary to run this program. PCBH has identified a staff member who is completing their Masters Degree and will be available to run this program beginning Summer of 2024.

The TAY Peer Employment Program is a collaborative, community-based mental health program which supports the participant in building emotional self-regulation and other stress-reducing coping skills in a vocational and social setting; the program operates for seven weeks over the course of each summer. The Programs bridge two program fiscal years: from late June through early August. Workdays are typically Monday through Wednesday from 9AM to 1PM.

To address the unique needs of Transitional Age Youth in Plumas County, partnerships were established with area nonprofits, Rugged Roots Farm and Sierra Buttes Trail Stewardship, which operate within resource and conservation management, the most specialized industries in the county. Projects with Sierra Buttes Trail Stewardship take place on the South Park Trail system of the Cascades, Bucks Lake Wilderness, and Mt. Hough, and may include trail building and maintenance, trail engineering, and removal of forest overgrowth.

Projects with Rugged Roots Farm take place at the farm site in Quincy and includes agriculture and the farm to fork model of healthy foods and production and distribution. The Rugged Roots Farm also offers

different community opportunities to access healthy foods such as their "Farm Bucks" program, accepting EBT and distributing a box of fresh fruits and vegetables weekly to the Wellness Centers throughout the county.

One day a week, clients may spend engaging in the evidence-based program, *Working at Gaining Employment Skills (W.A.G.E.S.)*, which included professional skills development and practice, the creation of resumes and cover letters, and engagement in mock interviews.

During all activities, PCBH staff trained in a variety of evidence-based treatment modalities provide therapeutic interventions to individual participants and to the group. Treatment modalities utilized included Cognitive Behavioral Therapy, Solution-Focused Therapy and Mindfulness-Based Cognitive Therapy.

All participants will complete the program from start to finish. All participants are expected to complete 80% or more of the work activities (17/21 workdays). Progress will be monitored through documentation by program staff in individual Electronic Health Records and in communication with participants' individual treatment teams.

It is expected that 80% of participants may be able to terminate services shortly after program completion by meeting all their treatment goals.

Previous participants have gone on to obtain internships through the Forest Service, employment within PCBH, and other community agencies. Throughout the duration of the program, participants will receive support from their individual case management specialists and clinicians at PCBH and education about community resources through visits to the Alliance for Workforce Development and local wellness centers.

MHSA CSS funding is used for the TAY consumer salaries and benefits, transportation, as well as program supplies and equipment. Case management services are billed through Medi-Cal.

This program was moved to the Community Services and Supports (CSS) component to better align with the goals of that category offering a supportive employment program to consumers with a serious mental illness (SMI) or serious mental disturbance (SED). Program cost per participant is less than \$1,500 per year.

Due to the potential for environmental risks to clients, PCBH will provide snacks and water or Gatorade to help prevent any environmental illness such as heat stroke or low blood sugar that could result in an emergency while out in the field on the TAY or Adult work crew. The safety of our staff and clients is our number 1 priority.

4. Program Name	Environmental Alternatives FSP Work Program		
Program Agency	Environmental Alternatives		
FY23/24 Budget	\$50,000.00		
Program Type	x	New	Continuing
MHSA CSS Program		General Systems Development (Non-FSP)	X Full-Service Partnership (FSP)
		Outreach and Engagement	
Age Groups Served		Children (0-15)	
	X	Transitional Age Youth (16-25)	
	X	Adult (26-59)	
	X	Older Adult (60+)	
Expected Number Reached and Served in FY24/25:	14 Adults		
Estimated Average Cost Per Client:	\$3500		

The Work Program at Environmental Alternatives will operate similarly to the PCBH Adult work program but E.A. will focus working with the FSP population that is housed through E.A. and receives their case management services from E.A. staff.

E.A. case managers transport and work with the consumers on improving their functional impairments in the work setting: the Program is designed to assist clients to develop the skills that will help them manage their mental illness symptoms as they are placed in a work situation where they're completing routine tasks while engaging with other program participants and a work supervisor.

The case managers also work with the individual clients to practice stress management and to work on strengthening coping skills that help the client to better self-regulate and to start transitioning into a job setting within their community. Clients will also learn daily living skills such as budgeting, money management, banking, resume building, interviewing skills etc. The goal for clients in the E.A. work program will be to transition from E.A. housing to their own established housing while having gained the skills to be financially independent of E.A. and PCBH services.

EA was unable to get a work program up and running during the 23/24 Fiscal year due to a shortage in staffing. PCBH is hopeful that EA will be able to obtain a full staff and begin this program in 2025.

5.	Program Name	Housing Purchase TBD		
Program Partner		TBD		
FY24/25 Budget		Up to \$800,000		
Program Type		x	New	Continuing
MHSA Emphasis			General Systems Development (Non-FSP)	X Full-Service Partnership (FSP)
			Outreach and Engagement (O/E)	
Age Groups Served			Children (0-15)	
		X	Transitional Age Youth (16-25)	
		X	Adult (26-59)	
		X	Older Adult (60+)	
Expected Enrollment FY24/25				
Anticipated Cost per Client:		One time cost to obtain additional housing units		

Program Deliverables

PCBH was in the process of having discussions with the Spanish Creek Motel and partnering agencies to acquire the property to expand the amount of transitional housing units we have for the SMI population. Unfortunately, the property was sold to another individual before these discussions could be finalized. PCBH has continued to look for potential housing options throughout the 23/24 fiscal year.

Goal

The goal of this program is to provide up to ten (10) qualified individuals who meet eligibility for *MHSA Full-Service Partnership* through Plumas County Behavioral Health's Utilization Management (UM) review process with:

- a single-occupancy residence.

- a stable and secure living arrangement.
- progressively increased normalcy and integration in accord with participant capacities
- sustained periods of non-incarceration and non-hospitalization with decreases in overall incarcerations and hospitalizations
- optimal use of existing community resources
- accommodations for mental and physical disabilities
- improved health outcomes and quality of life
- harm reduction interventions to support sober living
- individualized goals and outcomes to improve independent living skills
- individualized permanent housing planning to optimize community integration upon program exit
- individualized vocational/educational planning and support

During the 23/24 Fiscal year, PCBH has been working to identify potential options for additional housing throughout Plumas County. PCBH has identified 2 options for potential housing options and will continue to explore these options into the 24/25 fiscal year. The information on these 2 potential options is too early to report any details on in this annual update.

6.	Program Name	Dixie Fire Replacement Vehicles			
Program Partner		Plumas County Behavioral Health			
FY24/25 Budget		\$90,000 (insurance replacement), up to \$250,000 for program and Wellness Center vehicles			
Program Type		x	New		Continuing
MHSA Emphasis		x	General Systems Development (Non-FSP)	x	Full-Service Partnership (FSP)
		x	Outreach and Engagement (O/E)		
Age Groups Served		x	Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
Expected Enrollment FY 24/25		3 replacement vehicles covered by insurance from loss in the Dixie Fire. Additional 3 vehicles including but not limited to a multi-passenger vehicle, utility vehicle, utility trailer for groups and work programs.			
Anticipated Cost per Client:		Case Managers and clinicians will have access to use these vehicles to provide services up to 250 clients annually			

Program Deliverables

In August of 2021 the Dixie Fire went through the community of Greenville and destroyed the Greenville Wellness center along with 3 MHSA vehicles. The 3 vehicles that were destroyed in the fire will be replaced with insurance payouts. However, it was determined that additional vehicles would be needed to run programs more effectively and efficiently. One of these situations is the PCBH work crews. Typically, staff need to utilize multiple MHSA vehicles to get participants to and from the work sites. To make this process more efficient with staffing shortages, it would be more effective to have a larger multi-passenger vehicle that can accommodate both the participants and the equipment needed.

The program equipment is something that is required at each job site and in order to keep the equipment safe, secure and accessible the purchase of a utility trailer would greatly impact the work crews ability to operate effectively and consistently.

Goal

The goal of the vehicle purchases will be to provide staff members with safe and reliable vehicles for providing in-the-field services to clients. Plumas county is a frontier county spread out over 2,553 square miles. This requires PCBH staff to travel to multiple communities and locations to provide adequate services to their clients.

The goals of the multi-passenger vehicles and utility trailer will be to reduce the amount of time spent organizing, loading, and transporting both program participants and equipment for the work crews and group activities. This will allow for more direct intervention time spent with clients.

Vehicles were not purchased during the 23/24 fiscal year but the process for researching appropriate vehicle options was started. This process will continue into the 24/25 fiscal year with a goal to purchase the vehicles before June 30, 2025.

7.	Program Name	Crisis Support for Local Hospitals			
Program Partner		Eastern Plumas Health Care, Plumas District Hospital, & Seneca			
FY24/25 Budget		\$60,000			
Program Type		x	New		Continuing
MHSA Emphasis		x	General Systems Development (Non-FSP)	X	Full-Service Partnership (FSP)
			Outreach and Engagement (O/E)		
Age Groups Served			Children (0-15)		
		X	Transitional Age Youth (16-25)		
		X	Adult (26-59)		
		X	Older Adult (60+)		
Expected Enrollment FY24/25		Up to 120 individual crisis situations			
Anticipated Cost per Client:		\$500			

Program Deliverables

The purpose of this program is to provide support to the local hospitals that are dealing with 5150 holds and assessments. Since Plumas County is rural, all 5150 hospitalizations are out of county placements. It can often be difficult to locate and secure a bed in contracted hospitals which requires patients to be in the local Emergency Room for multiple hours. This contract will help the hospitals to find supporting staff to sit with these patients while they are waiting for a bed. It is imperative that the emergency rooms have adequate staff to sit with these patients to keep them safe while not reducing the staff that is available to handle other emergencies. A patient on a 5150 hold must always be watched. This program will help provide the funding needed for the hospitals to hire sitters to ensure that not only the 5150 patient is being appropriately cared for but that there are still adequate staff to handle other life-threatening emergencies in the ER.

Goal

The goal of this program will be to improve access and care for those in crisis and in need of round-the-clock observation. This will not only improve care for SMI patients in the emergency room, but it will also improve the collaboration and working relationships between PCBH and the local hospitals.

When agencies can work together and have positive working relationships, we are able to improve the care we provide to our patients.

During the 23/24 fiscal year, PCBH and the local hospitals were not able to get finalized contracts in place but this is a benefit we hope will be available in the next fiscal year.

Prevention and Early Intervention (PEI)

The Plumas County MHSA Prevention and Early Intervention (PEI) Program consists of contracted community-based programs working with targeted populations to address mitigating negative outcomes - school failure, removal of children from their homes, suicide, and prolonged suffering – that may result from untreated mental illness through programs of Prevention, Early Intervention, Outreach for Increasing Recognition of Early Signs of Mental Illness, Access and Linkage to Treatment Program, Improve Timely Access to Services for Underserved Populations Program, Stigma and Discrimination Reduction Program, and Suicide Prevention Program.

Combined, these programs connected with over 4,000 (over 20% of) Plumas County residents either through indirect prevention, suicide prevention, and stigma and discrimination reduction and outreach and engagement programming or through direct referrals to services, supports, and case management. Plumas County commits a majority of its PEI funding (75.6%) to programs for those under 25 years of age, targeting elementary, high school, and college-based outreach and access and linkage to hard-to-engage and hard-to-serve child and adolescent populations through school-based and afterschool programs. Veterans and Seniors are other large populations in Plumas County which receive PEI funding for programs targeting these underserved populations.

For FY 24/25 most of the PEI program budgets were increased in order to help the partners expand their services and find ways of maintaining services after July 1, 2026 when the new BHSA takes affect and most of these programs will be at risk of losing support from MHSA funds.

Each of the following PEI programs provides unique experiences, services, resources, and supports to Plumas County populations which are typically unserved to hard-to-serve, due to difficulty in engaging, stigma blocking discussion of mental illness, bullying behaviors, or isolation.

Program Name	Veterans Services Office – Veterans Outreach
Program Partner	Plumas County Public Health Agency
FY2024/25 Expenditure	\$95,000
PEI Program Type	Improving Timely Access to Services for Underserved Populations
Age Groups Served	Transitional Age Youth (16-25)
	Adult (26-59)
	Older Adult (60+)
Reduction of Negative Outcomes:	Unemployment, homelessness, suicide, and prolonged suffering
Number of Participants	Targeted outreach: 1,807 veterans MHSA demographic data collected: 474
Program cost per participant:	\$105.49

Fiscal Year 22-23 resulted in highly successful veteran and dependent contacts, submitted claims for both VA disability payments and VHA healthcare admittance. The outreach program initiated in Fiscal Year 21-22 continued into Fiscal Year 22-23. The year resulted in \$526,937 dollars in retroactive VA payments to county veterans, new monthly disability payments averaging \$81,450, totaling \$1,504,334 in new VA money paid to county veterans or their dependents. This year was the highest on record for the county and calculated to a 76% increase in the previous 10-year average. Total submitted claims for the year totaled 149, which was the second highest (3 short of the highest) claim submissions on record and was a 35% increase on the running 10-year average. Plumas County is the 6th smallest veteran population in the state but out produced the next 5 larger veteran populations in claim payments. The Fiscal Year 22-23 continued with the plan to connect with veterans and their families at community and evening class events.

SERVICE ORGANIZATION MEETINGS:

- Quincy CA VFW Post # 3825. Attended meetings with attendees in parentheses on 07/19 (6), 08/16 (5), 12/20 (4), 01/17 (5), 02/21 (7), 03/20 (6), 04/17 (7), 05/15 (7). Eight (8) meetings attended and 47 attendees. Topic presentations at meetings on VA Community Care utilization, new VA Burial Urn for ashes, and Update on PACT Act claim dates.
- Portola CA VFW Post # 3758. Attended meetings with attendees in parentheses on 08/01 (6), 09/05 (7), 12/05 (5), 02/06 (7), 04/01 (5). Five (5) meetings attended with 30 attendees. Topic presentations on VA Community Care utilization, new VA Burial Urn for ashes, and PACT ACT claim dates.
- Portola CA American Legion Post # 3755. Attended meetings with attendees in parentheses on 08/02 (8), and 04/02 (9). Two (2) meetings attended with 17 attendees. Topic presentation on VA Community Care utilization and new VA Burial urn for ashes.

- Greenville CA American Legion Post # 568. Attended meeting dates with attendees in parentheses on 08/08 (5), 09/12 (6), 11/14 (5), 12/12 (5), 03/12 (6), 03/09 (7). Six (6) meeting attended with 34 attendees.
- American Legion District 3 meetings attended in Susanville CA – 09/16, 11/18, 03/23.
- VFW District 15 meetings attended in various locations in the northern CA area – 02/10, 05/11.
- TOTALS FOR SERVICE ORGANIZATION MEETINGS – 26 meetings with presentations to 69 attendees.

OFFICES OPEN IN PORTOLA CA

- July 18, August 1 and 15, September 5 and 19, October 17, November 7 and 21, December 5 and 19, January 2 and 16, February 6 and 20, March 5 and 19, April 2 and 16, May 7 and 21 and June 4 and 18. (3.5 contacts per session on average for total of 77 contacts).

OFFICE OPEN IN CHESTER CA

- July 11 and 25, August 8 and 22, September 12 and 26, October 10, November 14 and 28, December 12, January 9 and 23, February 27, March 12 and 26, April 9 and 23, May 14 and 28 (3.5 contact per session on average total contacts of 66 contacts).

EVENING PRESENTATIONS "VA 101 – DISABILITY COMPENSATION CLAIMS WITH EMPAHASIS ON INCREASES AND SECONDARY CONDITIONS"

- Portola CA - 04/25/2024 eleven (11) attendees.
- Quincy CA - 04/26/2024 eleven (11) attendees.
- Chester CA - 04/30/2024 five (5) attendees.

COMMUNITY EVENTS INFORMATIONAL BOOTH STAFFING

- Greenville CA Gold Digger Days on July 15, 2023 (20 contacts)
- Plumas/Sierra County Fair, Quincy CA on July 27, 28, 29, and 30, 2023
- Plumas/Sierra Veteran Lucheon on August 8, 2023
- Eastern Plumas District Hospital Wellness Fair on August 26, 2023
- Feather River College Career Day on September 11, 2023
- Quincy Ground Hog Days on February 2, 2024 (7contacts)
- Plumas County Children Fair, Quincy, CA on May 11, 2024 (9 contacts)
- Lassen County Veteran Stand Down on May 18, 2024 (5 contacts)
- Memorial Day Ceremony, Quincy CA on May 29, 2024 (7contacts)

PLUMAS/SIERRA COUNTY VETERAN STAND DOWN

- August 11 and 12, 2023
- 43 veteran contacts.

PLUMAS CRISIS RESOURCE INTERVENTION CENTER NEW EMPLOYEE TRAINING

- Training held on 11/27/2023
- 5 new employees trained on the VA and CalVet benefit stream available to veterans and dependents who connect with the Center.

THE VETERAN ADDICTION CRISIS, TREATMENT THAT WORKS -PROJECT OPIOID USA

- National Webinar, November 30, 2022.

Program Name	Senior Connections
Program Partner	Plumas County Public Health Agency
FY24/25 Expenditure	\$95,000
PEI Program Type	Access and Linkage to Treatment
Age Groups Served	Adult (26-59)
	Older Adult (60+)
Reduction of Negative Outcomes:	Prolonged suffering and suicide
Number of Participants	Targeted outreach: 344 seniors MHSA demographic data collected: 92 seniors Case-managed home visits: 65 seniors
Program cost per participant:	\$351.35

Overview:

Senior Connections has been designed to enhance basic-need programs for the older adult population already provided through Plumas county Senior Services. The enhancements offered are intended to reduce prolonged suffering in the older adult population, especially inhomebound seniors, who are indentified as underserved in Plumas County.

Enrollment/ targeted “underserved” group:

The MHSA-funded precention program employs strategies of improving timely access to services of underserved population and access and linkage to treatment through support of home visits by a public health education senior specialist to homebound seniors through linkage with the Senior Nutrition Program, and screens participants for early signs of depression or other mental illness.

This approach provided staff of Senior Connections the opportunity to quickly identiry individuals who may otherwise remain underseved and may need a referral for a mental health intake and assessment. The program also connects seniors to the greater community to combat isolation and improve whole health outcomes through social connection and education.

The program enhances ongoin g collaboration and partnerships with Behavioral Health and other key community partners to provide this underserved population with access and linkage to menatl health services, thereby increasing timely access. These activities and strategies will decrease negative outcomes of prolonged suffering that may result from untreated mental illness in homebound seniors.

History/ program components:

Over the past 6 years Senior Connections has created a home visiting program to connect with out home-bound seniors, who are at higher risk for developing physical and menatl illnesses, as well as for premature death. It is designed to encourage social connections, assess risks, and refer to appropriate services and esources. Along with the home visiting program, Senior

Connections has provided connections, opportunities, and resources to seniors utilizing Plumas County Senior Services Congregate meal program. These additional services were open and available to all seniors and those interested in learning about common illnesses and disorders affecting our seniors. They included Age Well, Live Well (a quarterly health educational series focused on seniors), Plumas County Senior Summit, weekly activities at each congregate meal site, monthly emails, quarterly printed newsletters, the Senior Resource Group, and other small projects that enhance the mental wellness of Plumas County seniors and decrease the duration of untreated mental illness and prolonged suffering. These additional services have been reduced due to funding reductions, and the Senior Connection staff has the homebound visiting program.

Future projects include creating a resource link on the PCPHA website for resources and interesting articles for seniors, families and caregivers. Continue to hand out information flyers to congregate sites and lunches delivered. In collaboration with AFN, PRS and MDT in supporting, protecting, and providing services to this population.

Home Visiting Program

Visit 200-210 low-mobility individuals in their homes to relieve isolation and decrease prolonged suffering of depression, anxiety, or other potential health related issues, broadening access to health and social services, and connecting them to community.

A brief screening tool (PHQ-2) will be administered to assess for depression, and each homebound meal recipient will be asked if they are receiving mental health services. In addition, a brief health history questionnaire including recent ER visits, sleeping, and eating habits, living arrangement, and support systems will be provided. As needed, based on these surveys, seniors will be referred for mental health intake and assessment at Plumas County Behavioral Health, their primary care physician, or other access to supports available to meet their needs.

Visiting Client Number: 210

Fourth quarter reports the number of intakes for homebound seniors receiving meals was 210. This is an increase of 5 from the last report. The three congregate sites are now all in full operation. Senior Nutrition continued to deliver meals to senior households over the last 12 months. Some deliveries include caretakers. 210 documented "regular" homebound meal participants reporting is based on what information was available at the time. Some of the participants still require weekend meals or additional meals, for some these are the only meals they have available. Per area we had the following additions and deletions. Portola gained 14, Quincy gained 5, Greenville lost 12 and Chester gained 1.

The Senior Connections Program Manager continued with pilot program of delivering meals with and without the normal drivers to the Portola and Chester homebound participants on a frequent basis. During this time, brief, but informative conversations took place to assess isolation issues, mental and chronic health issues and create a caring resource that could be trusted. This type of "eyeballs on" more of the participants allowed more to be seen and better follow-up visits with more focused information provided. Home visits would also be coordinated with IHSS and APS

when needed. Information was provided as requested on County services and referrals outside the area. Many of the participants looked forward to the regular weekly or at times, several times a week delivery of their meals and visiting.

The senior summit was not sponsored this year due to site considerations, (County Fair grounds, Quincy Veterans Hall) and the request to try more than 1 location due to driving distances from Chester and Portola. We will look to the 2024-2025 fiscal year to plan the next event. Fear of COVID and flu was also a deterrent for the event.

Activity name: Home Visits and Referrals	Q1#	Q2#	Q3#	Q4#	22-23 Total
Number of Home-Bound Seniors receiving contact from home visitor	35	40	42	36	153
Number of case management and information sharing contacts (clients, referrals, callbacks)	41	36	55+	39	171+
Total number of referrals	18	13	22	25	78+
• Mental Health Services	7	4	5	6	22
• Veterans Services	2	2	3	4	11
• Senior Life Solutions		1	1		2
• Adult Protective Services	1	1	2	3	7
• Housing	1	3	2	3	9
• Legal Services of Northern California		1	3	1	5
• HICAPP Medicare Advising	1	3	2	4	10
• Home Health		1	2	1	4
• Utilities Assistance / CA Lifeline phone		1		1	2
• Transportation			1	1	2
• IHSS	4	3	2	2	11
• Caregiver Support	4	3	3	5	15
• Vision and Hearing	2	4	6	5	17
• Meal participation		1	1	1	3
• Alzheimer's		2	1		3
• Parkinson				1	1
Number of referral follow-up surveys*:	15	11	18	22	66

*All referrals were followed up by phone contact with client or referral agency.

	Program Name	Native Youth, Family, and Elders Prevention Program		
	Program Partner	Roundhouse Council		
	FY24/25 Budget Cost	\$95,000.00		
	Program Status	<input type="checkbox"/> New	<input checked="" type="checkbox"/> Continuing	
	Emphasis	<input checked="" type="checkbox"/> Prevention	<input type="checkbox"/> Early Intervention	
	Age Groups Served	<input checked="" type="checkbox"/> Children (0-15)		
		<input checked="" type="checkbox"/> Transitional Age Youth (16-25)		
		<input checked="" type="checkbox"/> Adult (26-59)		
		<input checked="" type="checkbox"/> Older Adult (60+)		
	Program and/or Strategy	<input type="checkbox"/> Access & Linkage	<input type="checkbox"/> Early Intervention	
		<input type="checkbox"/> Outreach for Increasing Recognition	<input checked="" type="checkbox"/> Suicide Prevention or Other Prevention Program	
		<input checked="" type="checkbox"/> Stigma & Discrimination	<input type="checkbox"/> Improving Timely Access to Services	
	Estimated number to be served	40		
	Estimated cost per person	\$1,250.00		

Roundhouse Council is a community-based non-profit organization dedicated to providing language and cultural activities and education and resource support to Native American youth, families, and elders in Plumas County. This program focuses on reducing negative outcomes that may result from untreated mental illness, including school failure, suicide, and prolonged suffering.

Unfortunately, during the Dixie Fire in 2021, Roundhouse lost their Greenville facility and many of the items used in the following programming. The Roundhouse Council is working to re-establish the programming they lost during the fire and has plans to get back to providing all of the following services once their center is rebuilt in the Greenville area. Roundhouse continues to offer the services and programming that they are able to including language services, children and youth services and community education through tribal activities and presentations.

Youth Activities

Roundhouse Council will work with local Native youth, providing them afterschool, weekend, and summer programming. Youth are offered Language, Traditional Dance, Hand game practice, along with youth prevention strategies, such as wellness groups and teen activity nights, as well as Native-specific mental illness stigma and discrimination reduction strategies. When appropriate, the organization provides a means for warm referral to other agencies, including Plumas County Behavioral Health, for its participants and their families.

Wellness Groups

Roundhouse Council will partner with two main facilitators who travel regularly to Indian Valley from out of county. Roundhouse Council's Cultural Coordinator will assist current facilitators during their groups, optimizing the effectiveness of these interactions, measuring attendance and collecting participant demographics, and moderating communication among participants and community members.

Roundhouse Council staff has made connections with other tribes and villages and will invite them to visit and share their knowledge with our students on a one on one basis and in a group setting - these individuals will visit this program site multiple times over to impart generational and tribal knowledge.

Staff will continue to reach out to Native individuals who have experience working with Native youth programs and who would like to offer their knowledge to assist in our current youth programs. The skill level of these facilitators ranges in program knowledge geared towards Native American people and the different ways they interpret and internalize information that pertains to mental, physical and spiritual wellness: White Bison, 12-step programs, *Fatherhood and Motherhood Is Sacred*, Sacred Native Institute's *Healthy Relationships*, and *Tobacco Is Sacred, Drugs and Alcohol Are Not Traditional*, are a few programs these facilitators are trained to provide.

These are family-oriented programs that can be formulated to focus on youth and multi-generational participants. The importance of reaching out to different individuals and inviting them to participate in this program helps to keep the program new for returning participants, while continuing to bring in the facilitators who have already built rapport with them.

Staff has reached out to the local Tribal TANF office in Greenville to partner on creation of wellness-focused groups; this is an opportunity to reach more Native people in the community who may not currently participate in Roundhouse Council programs and will allow Roundhouse facilitators to partner with other Native American educators utilized by the TANIF program to create future events and programs designed specifically for Native youth.

Skill Building

Roundhouse facilitators will continue to work with local youth on traditional dance, hand-games, and Native language. These lessons are taught and retaught to assist youth in retaining the cultural curriculum to pass the teachings on to others in their families and communities for those who didn't have this opportunity, and as a legacy for the next generation of Native children.

Roundhouse Council will invite additional facilitators to share their unique talents with student participants, such as their ability to make dance regalia. Dance regalia can take years to make: the

work that goes into dance regalia is time consuming and tedious. There are many individual pieces that need to be made in order to create a full dance outfit.

Many of these pieces are made with natural materials and need to be treated as live spirits; part of the teachings of making one's own dance *Reigns*, another term for regalia, is that they must make them in a good way, because the emotions one feels while creating the dance Reigns is what one puts into the feathers, requiring the participant to want to feel happy for the Reigns to offer up good prayers. Creating one's own dance Reigns also demonstrates the owner's sense of pride in self and teaches patience.

Language Program

There was a time in Native American History when tribes were not allowed to speak their language or practice their religion; practices that were punishable by death. The traditional teachings that RC can share with Native youth was passed down by Elders who retained the teaching of prior generations who practiced in fear of what could happen should they get caught. To be able to continue what RC has started with Native youth is a blessing from their Creator and is a solemn responsibility.

Roundhouse Council's Language program was born out of long-held recordings of local Elders who spoke the Maidu Language. Together with these recordings, the Maidu dictionary, and primary sources online and in the Berkeley Archives, RC and its educators have been able to start a language program.

The facilitators have used these recordings and created lesson plans for the Language group. This has been an ongoing learning process for the youth who participate in the Language group. Unfortunately, Maidu is not the first Language of RC participants, and without regular practice by RC's Language group, it will not survive for this and subsequent generations.

Gatherings of Native Americans

Roundhouse Council will plan and host a GONA, or Gathering of Native Americans, each year of the Plan; this is where collaboration and partnerships with other Native programs will be beneficial: during a GONA the need for multiple facilitators is required for the breakout sessions and to assist if needed when the conversation intensifies, for the potential of one-on-one counseling, when needed. Roundhouse Council has observed that many Native adults are not as willing to participate in weekly groups, but they are willing to participate in occasional functions, such as a GONA, Big Time or Hand game Tournament.

GONAs are intended to provide tools for emotional, spiritual and physical wellness and subject matter can be based around issues that are important to youth, adults and multi-generations.

Big Times are also Gatherings of the people and are an opportunity for Native communities to gather to Dance and Pray for the people. A Big Time will be held for a few hours or many days: some Big Times are just for an opportunity to be social with other groups, while others are spiritual.

Hand game tournaments are a Traditional game that is believed to have been around since the beginning of time. The game has since been modernized and Tournaments now are played for money prizes, while for prior generations, play was for merchandise, such as tools or jewelry.

While Hand game tournaments are incentivized with prizes, the game is deeply rooted in the ritual of play and connected through time singing the same songs. The songs are unique to people's Tribal areas but have been shared along the Hand game Circuit.

GONAs, Big Times, and Hand game Tournaments are traditional ways for Native People to come together to share their common history and culture. These events highlight Tribal commonalities and differences drawing on the strengths that all Tribal people share: the love of their culture and the motivation to preserve it for future generations.

Family Night Dinners and Elder Luncheons

During the next three years, Roundhouse Council will continue to work with students on culturally specific programs focusing on Tribal youth's mental, physical and spiritual wellness. Roundhouse Council will continue to meet the needs of the community by hosting bi-weekly Family Night dinners and monthly Elders' Luncheons.

While these meals help to supplement participating families' monthly food budgets, especially for struggling families who receive county aid, such as food stamps, they provide opportunities for Roundhouse Council leaders to assess wellbeing and to provide outreach when needed.

During family nights, the community members play games, tell stories, watch movies, or just visit. This allows Native families to stretch their monthly food budgets and have a break from cooking. Family night dinners offer a time for families to socialize in a safe and welcoming environment, while participating in activities that focus on harm reduction and are drug and alcohol free.

The Elders' Luncheons serve Elders from Indian Valley and Quincy. This has been a longtime function of Roundhouse Council, and it provides an opportunity for Native Elders to get out of their homes and visit amongst each other. No activities are planned during this time because the Elders would rather chat with each other and socialize about the "good ol' days." Before everyone goes home the staff likes to share program schedules, in case any of the Elders would like to join Language group activities, family night dinners, cultural field trips, or offer to share their lived experience and knowledge during youth wellness groups.

Program Participants and Outcomes

Roundhouse Council anticipates serving a minimum of 20 youth and 20 adults each year during the three-year MHSA program. Proposed outcomes include the following:

- 100% of those participating in Multi-Generational Wellness programs will have an increased knowledge of and connection to Native American culture, traditions, skills and language
- 100% of those participating will have increased connections to supports and linkages to services that may identify early signs of a mental illness, reducing mental health disparities among Native American families and decreasing prolonged suffering, suicide, and school failure
- 100% of those participating will receive timely access to supports and will experience reduced perceptions of stigma and discrimination in seeking and receiving mental health services
- All participants will have an increased sense of connection to family and community

Roundhouse Council will use sign-in sheets to show participation. Participation is voluntary and to have continual participation shows success of the program, along with feedback from the facilitators. Evaluation forms will be filled out by group facilitators to indicate their perceptions of group progress and to indicate when changes or adjustments are required. There will also be check-ins with all participants on a quarterly basis to assess to what extent the participants perceive the groups are progressing and if they are needed.

The Executive Director of Roundhouse Council will be responsible to guide staff in collecting demographic and outcomes data for Plumas County Behavioral Health MHSA Program, including sexual orientation and gender identity information, as age appropriate. The Executive Director will prepare required program and outcomes reports and submit these upon the established timelines of the MHSA Program.

Roundhouse Council regularly seeks federal, state, foundation, and corporate grant funding to support and sustain programming. The agency utilizes grant writing services provided by the Lassen-Plumas-Sierra Community Action Agency as in-kind to their program for development and support of long-term sustainability.

Program Name	Youth Prevention Services – Visions
Program Partner	Plumas Rural Services
FY24/25 Expenditure	\$30,000
PEI Program Type	Prevention: Access and Linkage to Treatment and Suicide Prevention
Age Groups Served	Children and their families (0-15)
	Transitional Age Youth (TAY) (16-25)
Reduction of Negative Outcomes:	Suicide risk, school failure/dropout, removal of children from their homes, and prolonged suffering
Number of Participants	15
Program cost per participant:	\$1200

The Visions Youth Prevention Program provides prevention services for up to 15 girls and nonbinary youth, ages 11-18. Originally grounded in research on girls' development, the program was updated in 2022-23 to reflect the changing needs of adolescents and the youth-led desire to increase inclusion in the program. Youth participants in the formerly named Girl's Rite program saw a need to offer this space for their nonbinary classmates in 2022, and the Visions program developed through their leadership and drive.

Visions provides space for girls and nonbinary youth that supports participants' capacity for building self-confidence, physical and emotional resiliency, healthy relationships, and participating in regular physical activity. This work promotes these five protective and promotive factors of the Youth Thrive prevention framework, which is a trauma-informed, strengths-based youth development program to mitigate risk of and/or reduce negative outcomes that may result from untreated mental illness, such as suicide risk, school failure or dropout, and risk of removal of an adolescent from the family home. We know these risks increase significantly for LGBTQ+ youth; including gender non-conforming youth.

According to a 2011 study in the Journal of Adventure Education and Outdoor Learning, "all-girls programs create a space for adolescent girls to feel safe, increase their connection with others, and provide freedom from stereotypes." Furthermore, outdoor experiences for teens result in enhanced self-esteem, self-confidence, independence, autonomy, and initiative, with positive results persisting for years.

Visions will be delivered in Quincy with after-school meetings every week during the school year. During these sessions, the program utilizes research-based, age-appropriate curricula focused on guided discussions, youth-developed group guidelines, journaling, positive self-talk, and peer and adult nonviolent communication.

Discussions and activities are dedicated to finding passion and purpose in life; establishing positive, non-violent communication techniques; providing emotional support; problem solving; and building and sustaining trusting relationships. Through regular discussion and interaction, the coordinator

fosters bonds with participants that enables them to use her as a resource when they are facing challenges, including providing warm referrals for mental health assessment, as needed.

Professional women, nonbinary adults and other ally adults in the community are invited to speak and participate in the program regularly, fostering positive relationships with adults in the participants' own community. In addition to promoting protective factors described above, this work fosters an early introduction to possible future professions for participants, giving them relatable role models within their community and aspirational goals that insulate against future risks of unemployment and homelessness.

Program facilitator deliverables include:

- Holding two (2) afterschool meetings per month during the school year
- Leading seven (7) full-day excursions over the summer
- Leading one (1) multi-day campout over the summer
- Attending one (1) youth leadership development conference (the Reach Conference)
- Referrals to an early intervention or other mental health services will be tracked, reported, and a follow-up call or meeting with the participant and family will be conducted.

Measurable outcomes:

This prevention and improving timely access program will focus on reducing negative outcomes that may result from an untreated mental illness through building protective factors. By the end of the program year and through participant self-assessment or self-perception questionnaires, the program expects:

- increase of at least 60% of enrolled youth who report a perception of increased self-confidence.
- increase of at least 40% of enrolled youth who report a perception of an improved or a healthier relationship with family members or other primary social connections.
- increase of at least 40% of enrolled youth who report perception of improved emotional self-regulation or emotional resiliency.
- Decrease of at least 40% of enrolled youth reporting feelings of depression, sadness, or suicidal ideation.

Data collection methods:

PRS collects MHSA-specific demographic data for participants from initial enrollment forms. The Visions Coordinator tracks participation at meetings and other events. PRS also collects data on protective and promotive factors intended to mitigate risk and enhance healthy development and wellbeing. This data on factors of youth resilience, access to system of supports, social/emotional/physical well-being is surveyed via a pre- and post-questionnaire; answers to this questionnaire also help the coordinator to hone meeting topics for participants' needs.

c.

Program Name	School-Based Prevention Services
Program Partner	Plumas Unified School District
FYI 24/25 Expenditure	\$251,932.00
PEI Program Type	Prevention and Early Intervention
Age Groups Served	Children and their families (0-15)
	Transition Age Youth (16-25)
Reduction of Negative Outcomes:	School failure/dropout, suicide, removal of child from their family's home, prolonged suffering
Number of Participants	1275
Program cost per participant:	\$198 per student

This program began as an Innovation program with the goal to improve response to and decrease occurrence of potential threats in Plumas County schools, including presentation of suicidal ideation, reported self-harm behaviors, and reported bullying behaviors by establishing improved communication and sharing of resources across agencies and improving school climate. The primary tools created to address this goal were specific protocol development to address threats and bullying complaints, implementation of Positive Behavior Interventions and Supports grades K-12, and the addition of Student Services Coordinators in each community, serving grades K-12. At the end of the year, the program transitioned to a Prevention and Early Intervention Project-Plumas Unified School District School Based Prevention Services with the goal to increase access and provide outreach for increasing recognition of early signs of mental illness.

Background:

The PUSD School-Based Prevention Program utilizes Positive Behavior Interventions and Supports (PBIS), a research supported framework developed out of the University of Oregon and now implemented nationwide. PBIS allows for a data driven application of evidence-based social/emotional and behavioral interventions to students on a tiered level. This has been further expanded to include academics and attendance under the umbrella framework of Multi-Tiered Systems of Support (MTSS) across PUSD. PBIS is the framework under MTSS used to organize and deliver social/emotional and behavioral supports.

Tier I of PBIS serves all students across the district by applying a universal approach to teaching behavior expectations at schools, through a systematic process verified by fidelity measures to ensure the framework is being applied appropriately. Universal behavior expectations are taught to students by staff, positive behaviors within the expectations are reinforced by all staff and retaught repeatedly throughout the year. The mantra is: teach, reinforce, reteach, reinforce again. Research shows that 75% of the student body should respond favorably to this approach. For the students who do not respond as determined by data, they move up to the next tier of supports.

In Tier II of PBIS, students are identified by intervention teams with data-driven decision making, not anecdotal reporting, as being non-responsive to Tier I interventions. These students are then assigned to different evidence-based Tier II interventions, either administered directly by or in conjunction with Student Services Coordinator support. Each school site has an intervention team that meets at least 2x monthly to review data and students in need of intervention.

In Tier III of PBIS, the 5-7% of students who are non-responsive to Tier II level interventions are then identified through the same data-driven intervention team process and referred to Tier III level supports, which include a referral to Plumas County Behavioral Health (PCBH) for a mental health assessment to determine the individual's level of need, whether mild to moderate or moderate to severe, through the Utilization Management (UM) Committee review process. Individuals who are assessed and require mild to moderate level of mental health services will be referred to Plumas Unified School District for school-based mental health services. For those individuals who are assessed by PCBH and meet a higher level of need, they will be reviewed through the UM process to receive moderate to severe community and school-based specialty mental health services by PCBH staff. Other Tier III supports provided by PUSD include IEP evaluations and supports, as well as Truancy Prevention Team interventions for academic and attendance issues.

****Due to change over in PUSD administrative staff, nothing was reported during this reporting period. The previous reporting information is outlined below for reference. The services were being provided during this period but the reporting information was lost with the staff that were in the positions at the time.**

The MHSA Coordinator and QA Manager have met with PUSD during 2023 to re-establish the expectations and reporting requirements.

Explanation:

It is in Tier II identification where students who are beginning to manifest signs of mental illness typically rise to this level of need for support. In the past, school sites were missing them through lack of consistent intervention team meetings and lack of Tier II interventions. Through the intervention team process, students are identified that need increased access and linkage to treatment and the referral process is engaged at this point, months earlier than the previous system allowed for, which typically responded when a student's level of need rose to Tier III, or severe/crisis status. Research supports that 60% of students who receive Tier II interventions will assimilate back into the general population. This results in more cost-effective interventions being utilized sooner and fewer students advancing to Tier III, subsequently helping to keep from overloading the system with referrals.

Challenges:

School-based activities:

- Student Service Coordinators in each community - fully staffed in Quincy, Portola and Chester all school year- partially staffed in Greenville.
- Lead Student Service Coordinator for supervision of paraprofessional social work services- staffed all year.
- PBIS Implementation -
 - C Roy Carmichael Elementary - Continued strengthening of Tier I and Tier II implementation with fidelity measures met throughout the year
 - Portola Jr Sr High School - Continued strengthening of Tier I and Tier II implementation with fidelity measures met throughout the year.
 - Quincy Elementary - Continued strengthening of Tier I and Tier II implementation with fidelity measures met throughout the year.

- Quincy Jr Sr High School - Tier II Booster training- successful implementation of Tier I and Tier II with fidelity measures met end of year.
- Indian Valley Elementary and Greenville Jr Sr High School - Tier II Booster training; successful implementation of Tier I and Tier II with fidelity measure met end of year.
- Chester Elementary - Tier II Booster with new leadership this year; successful implementation of Tier and Tier II with fidelity measures met at the end of the year.
- Chester Jr Sr High School - Tier II Booster training- successful implementation of Tier I with fidelity measures met throughout the year and Tier II met by the end of the year.
- PUSD has found that it takes a long time with consistent leadership at a site to implement PBIS with fidelity. As leadership becomes more stable at our sites in transition; we aim to see stable rates of fidelity met in practice of PBIS principles.
- September - Suicide Prevention Month- Grades 7-12 awareness campaigns on campuses throughout PUSD with social media push out of information and resources - local, national, and internet-based resources shared.
- October - Bullying Prevention Month- Grades K-12 awareness campaigns on several campuses throughout PUSD with social media and newsletter push out of information and district protocol shared. Challenge Day to be held at each 7-12 campus throughout the district and anti-bullying assemblies with curriculum support at CRC.
- May - Mental Health Awareness Month- Grades K-12 awareness campaigns on several campuses throughout PUSD with social media and newsletter push out of information and resources- local, national, and internet-based resources shared.

Paraprofessional social work practiced at each site throughout the year provided coordination of services, referrals to services, mentorship, and reteaching of school wide expectations.

Description of Program Activities	Outcomes
At-risk Prevention program individuals served:	426 districtwide
At-risk of early onset of a mental illness referrals to other service providers	96 referrals were made across PUSD schools. 46 referrals were made to PCBH, 16 referrals were made to PUSD Behavioral Health Specialist, 23 referrals were made to Plumas Rural Services, 11 referrals were made to local medical clinic or other private providers and 1 referral was made to online providers
Potential Responders for Outreach of Increasing Recognition of Early Signs of Mental Illness	300 principals, vice-principals, nurses, counselors, student services coordinators, teachers, and support staff

Access and Linkage to Treatment Strategies for Early Intervention Program:

Since the PCBH Department determines who qualifies for SMI, it is difficult to determine what referrals are SMI versus Mild to Moderate. Additionally, due to staffing changes and changes in service delivery with PCBH and PRS, it is difficult to determine the appropriate starting place for a referral. PUSD and the different agencies will continue to work with one another to streamline this process in a more efficient manner to increase accessibility and improve wait times for assessments and services. Here are the total referrals that we made across agencies for Behavioral Health Services in the last two quarters. 96 referrals were made across PUSD schools. 46 referrals were made to PCBH, 16 referrals were made to PUSD Behavioral Health Specialist, 23 referrals were made to Plumas Rural Services and 12 referrals were made to medical clinics, outside providers or online providers. It is important to note that this data is not complete district wide- PUSD had a staffing shortage in the Greenville community with the loss of a Student Services Coordinator and thus the data collected is less than what occurred.

Types of treatments individuals may be referred to:

- Plumas County Behavioral Health
- Plumas Rural Services- Child Abuse Prevention Treatment (CHAT) Program, 0-5 Counseling Services Program, Private Insurance Provider Program, Mild to Moderate Provider Program
- Eastern Plumas Health Care- Mild to Moderate Provider Program Behavioral Health
- On-line Private Providers of Telehealth services under Private Insurance – Live Health Online, MDLive
- 7 Cups of Tea- online support provider (free and paid for services)
- North Fork Family Medicine- Mild to Moderate Provider and Private Insurance
- Local area private providers- Kathleen Toland, MFT; David Schaffer, LCSW; Aly Makena, MFT etc.
- Private Providers out of the area determined by insurance - Reno, Chico, Truckee, Susanville

Individuals Who Followed through on Referrals and Engaged in Treatment:

Tracking who followed through and who was engaged in treatment continues to be difficult for us to track due to release of information and difficulty getting ahold of families after the referrals are completed. We need to solidify a communication/reporting method with PRS and PCBH to determine how to verify follow through and treatment engagement. The Lead Student Services Coordinator will work with MHSA Coordinator to determine the best route to collect accurate data for reporting purposes. Due to the multiple online and private treatment options and patient privacy laws, it is very difficult to verify the follow through and engagement.

Challenges include late receipt of new MHSA reporting forms, which cause data retrieval and reporting issues and follow-up after a referral to determine if services were really engaged, if a student qualified for severe or if they needed a lower level of service- mild to moderate.

The most notable challenge has been the lack of Behavioral Health providers in our area despite significant recruitment efforts. It is easier now to track how many referrals the schools have sent to the different provider options for our students, however as seen above tracking when the follow through and engagement occurs still has some barriers that we will continue to work out.

Additionally, PUSD has suffered a staffing shortage and funding decrease resulting in one community in the county not having consistent SSC coverage. This has impaired our ability to collect data accurately. The numbers reported are less than what occurred due to this barrier. Keeping the PUSD Behavioral Health Specialist positions staffed has also proved to be a challenge. PUSD will continue to coordinate with PCBH on the efficacy of this model and make changes as indicated.

A big success to date has been with the implementation of Tier II interventions at school sites. As Tier II interventions get more widely utilized and applied, the students who respond well should reintegrate back into Tier I level of functioning leaving a much smaller number requiring Tier III level of intervention. This should decrease the overall number of referrals over time to specialized services.

Additionally, PUSD has begun to create an overarching Multi-Tiered System of Support (MTSS) which will incorporate multiple levels of interventions for social, emotional, behavioral, and academic needs. The addition of this umbrella should help us identify those students who may need further intervention that are not receiving it.

Another major success is that all our school sites are practicing PBIS with fidelity across Tiers I and II as of the end of this fiscal year.

The implementation of this project has reinforced past knowledge that successful implementation takes a long time and persistent investment in the process. Staffing changes, staffing shortages, trial and error all take time to smooth out and fill gaps that arise over time. This tells the team to anticipate a longer amount of time for successful implementation. Additionally, the team's understanding of the cultural differences across communities in our county also contributes to each community developing at a slightly different rate with some being stronger than others in some areas. Lastly, it also reinforces that mistakes occur, and periodic evaluation is a good tool to help target gap areas and address problems.

It was also learned and reinforced that even though small interventions can have powerful impacts, shortage of resource can still stifle application of interventions and supports for students. It has challenged the teams to work smarter with the resources available.

PUSD has a very large transient population. This poses a challenge to school culture and access and linkage to services. Resources are often applied to students who are here temporarily and that likely holds up the referral process for students in need who have more permanent residence here in Plumas County.

At some school sites, it has been experienced by staff that when small interventions are applied it does result in prevention of increase in symptoms. Students who would have historically been automatically referred to Tier III level services in the past have shown strong responses and movement to wellness with Tier II interventions. As staff sees this reinforced over time, the stronger the Tier II implementation should become.

A. Suicide Prevention Program and Mental Health Awareness Campaign

Program Name	Suicide Prevention Program and Mental Health Awareness Campaign
Program Partner	PCBH, FRC, PUSD
FY 24/25 Expenditure	\$40,000.00
PEI Program Type	Suicide Prevention / Community awareness
Age Groups Served	Children and their families (0-15)
	Transition Age Youth (16-25)
	Adult (26-59)
	Older Adult (60+)
Reduction of Negative Outcomes:	Community awareness allows the different community members to also be a support to each other.

MHSA funding supports Plumas County's

During the 22/23 FY the materials received from CalMHSA were all in Spanish and therefore only a small percentage of consumers were able to utilize and benefit from these materials.

Due to PCBH's small staff size, the department's capacity to create a wide-reaching suicide prevention and mental health awareness campaign has been limited to staff capacity for mental health awareness outreach and stigma reduction through staff practices at the PCBH Wellness Centers, activities at county stakeholder events, and in our online presence through social media, such as the Facebook page.

During the 23/24 FY PCBH staff took on the challenge to create a county wide Awareness program for suicide prevention and mental health awareness. During the month of September, Suicide Prevention signs were put up in each community and at each Wellness Center. Both banners and yard signs were used to help build awareness throughout the county. Each clinical office was also equipped with suicide prevention gear and swag for clients and community members. Staff also attended local events like the college job fair and Dixie Fire recovery events to help expand the outreach to the community. During the month of May, PCBH staff prepared "Wellness Kits" for all the 7th, 9th, and 11th grade students throughout the county. The Wellness Kits included a copy of "The 5-Minute Mindfulness Journal for Teens" along with Mental Health Awareness items including stress balls, stickers, pens, ChapStick, pencil, and mini frisbees. Mental Health Awareness signage was also put up throughout the county using banners and yard signs. Each Wellness Center also provided copies of the journals and swag for clients and community members.

MHSA PEI regulations state that counties with a population under 100,000 may report the demographic information required for the County's entire Prevention and Early Intervention Component instead of by each Program or Strategy (Section 3560.010(e) **CA Code of Regulations Title 9, Division 1, Chapter 14, Article 5, 9 § 3560.010 Annual Prevention and Early Intervention Program and Evaluation Report**)

Prevention and Early Intervention Program Demographics – Combined

Small counties with a population under 100,000 are required to disaggregate their demographic data, due to their small reporting size numbers. Plumas County MHSA Program combines all data into one set of numbers broken down by demographic categories, such as age, race, ethnicity, gender, etc.

NR = Not reportable, census is too small to maintain participant privacy

- Age

Children (0-15)	1376
Transitional Age Youth (TAY) (16-25)	369
Adult (26-59)	36
Older Adult (60+)	94
Declined to state	0
Total	1875

- Race

American Indian or Alaska Native	140
Asian	4
Black or African American	46
Native Hawaiian or other Pacific Islander	NR
White	1456
Other	NR
More than one race	NR
Declined to state	
Total	1646

- Ethnicity

Hispanic or Latino as follows		
	Caribbean	NR
	Central American	NR
	Mexican/Mexican-American/Chicano	336
	Puerto Rican	NR
	South American	NR
	Other	NR
	Declined to state	134
Non-Hispanic or non-Latino as follows		67
	African	NR
	Asian Indian/South Asian	NR
	Cambodian	NR

	Chinese	NR
	Eastern European	NR
	European	NR
	Filipino	NR
	Japanese	NR
	Korean	NR
	Middle Eastern	NR
	Vietnamese	NR
	Other	NR
	Declined to state	
More than one ethnicity		358
Decline to state		
Total		895

- Primary Language – Plumas County has no threshold language

English	1737
Spanish	121
Other	2
Declined to state	NR
Total	1860

- Sexual Orientation

Gay or Lesbian	NR
Heterosexual or Straight	129
Bisexual	NR
Questioning or unsure of sexual orientation	NR
Queer	NR
Another sexual orientation	NR
Declined to state	1718
Total	1847

Many programs do not ask or collect data on gender identity or sexual orientation.

- Disability

Yes, report the number that apply in each domain of the following:			
	Communication domain separately by each of the following:	Difficulty seeing	1
	85	Difficulty hearing, or having speech understood	2
		Other (specify)	NR
	Mental domain not including a mental illness (including but not limited to a learning disability,		292

	developmental disability, dementia)		
	Physical/mobility domain		1
	Chronic health condition (including, but not limited to, chronic pain)		38
	Other: NR		
No			
Decline to state			
Total*			334

*Respondents may have chosen more than one category

- Veteran status

Yes	292
No	1462
Decline to state	
Total	1754

- Gender

Assigned at birth	Male	997
	Female	873
	Decline to state	5
Total		
Current gender identity	Male	
	Female	
	Transgender	NR
	Genderqueer	NR
	Questioning or unsure of gender identity	NR
	Another gender identity	NR
	Decline to state	
Total		1875

Many programs do not ask or collect data on gender identity or sexual orientation.

	Program Name	School-Based Mental Health Services and Multi-Tiered Systems of Support			
Program Partner		Plumas Charter School			
FY24/25 Cost		\$140,000			
Program Status		x	New		Continuing
Emphasis		X	Prevention	X	Early Intervention
Age Groups Served		X	Children (0-15)		
		X	Transitional Age Youth (16-25)		
			Adult (26-59)		
			Older Adult (60+)		
Program and/or Strategy		X	Access & Linkage	X	Early Intervention
			Outreach for Increasing Recognition	X	Suicide Prevention or Other Prevention Program
			Stigma & Discrimination	X	Improving Timely Access to Services
Estimated number to be served		Up to 350			
Estimated cost per person		\$400.00			

PCBH will be contracting with the local Charter School to expand school based services and to meet increasing need for school-based mental health services, to serve up to an additional 350 students.

The prevention and early intervention components of the program utilize MTSS (Multi Tiered System of Support) research supported framework developed out of the University of Oregon and now implemented nationwide. MTSS is under the umbrella of PBIS and allows for data driven application of evidence-based social/emotional and behavioral interventions to students on a tiered level. Plumas Charter currently uses MTSS and will begin working to implement PBIS. This has been further expanded to include academics and attendance under the umbrella framework of Multi-Tiered Systems of Support (MTSS) across PUSD. PBIS is the framework under MTSS used to organize and deliver social/emotional and behavioral supports.

Tier I of PBIS serves all students across the district by applying a universal approach to teaching behavior expectations at schools through a systematic process verified by fidelity measures to ensure the framework is being applied appropriately. Universal behavior expectations are taught to students by staff, positive behaviors within the expectations are reinforced by all staff and retaught repeatedly throughout the year. The mantra is: teach, reteach, reinforce, reteach again, reinforce. Research shows that 75 percent of the student body should respond favorably to this approach. For the students who do not respond, they move up to the next tier of supports.

In Tier II of PBIS, students are identified by intervention teams with data-driven decision making, not anecdotal reporting, as being non-responsive to Tier I interventions. These students are then assigned to different evidence-based Tier II interventions, either administered directly by or in conjunction with Student Service Coordinator support.

Research out of the University of Oregon has shown that 60% of students who participate in Tier II level supports when non-responsive to Tier I will reintegrate into Tier I level functioning and not require referrals to the most intensive Tier III supports. This is precisely where both prevention and early intervention occur as students who begin to manifest signs of mental illness typically rise to this level of need for support. If we apply the evidence-based interventions with these students, research tells us that 60% will not go on to need Tier III level of supports, which often includes treatment for severe mental illness.

In Tier III of PBIS, the 5-7% of students who are non-responsive to Tier II level interventions are then identified through the same data-driven intervention team process and referred to Tier III level supports, which include a referral to Plumas County Behavioral Health for a mental health assessment to determine the individual's level of need, whether mild to moderate or moderate to severe, through the Utilization Management (UM) Committee review process.

Individuals who are assessed and require a mild to moderate level of mental health services will be referred to Plumas Charter for school-based mental health services. For those individuals who are assessed by PCBH and meet a higher level of need, they will be reviewed through the UM process to receive moderate to severe community- and school-based specialty mental health services by PCBH staff.

Other Tier III supports provided by Plumas Charter include IEP evaluation and supports, as well as Truancy Prevention Team interventions for academic and attendance issues.

Prevention: Both Tier I and Tier II services provided at each school site through PBIS are focused on social/emotional and behavioral supports. When schools address social/emotional and behavioral issues within the framework of PBIS, data reports that this helps reduce risk factors for developing a potentially serious mental illness and builds protective factors such as emotional literacy, emotional regulation skills, improved conflict resolution and relationship skills. Tiers I and II support the goal of improving mental health, including the reduction of negative outcomes such as suicidality, school failure and drop out, and prolonged suffering. Tiers I, II and III are focused on capturing data points to determine levels of support including specific risk factors such as biological family history, neurological history, behavioral/social/economic/environmental risks, chronic medical conditions, adverse childhood experiences (ACEs), trauma, ongoing stress, exposure to drugs, poverty, family conflict, domestic

violence, racism and social inequities, prolonged isolation, previous mental illness, previous suicide attempts, and family history of mental illness or suicide attempts.

Early Intervention: Tier I and II supports also promote recovery and related improved functional outcomes for a mental illness early in its emergence. The data points gathered in the intervention team process through behavioral referrals and parent and teacher requests for assistance allow Plumas Charter to identify the risk factors above through prevention and promote recovery through the Tier II, and when needed, Tier III supports applied to the students and families in need.

Functional outcomes addressed include intervention with suicide risk, interventions applied to address risk of school failure and drop out, and intervention to identify and decrease prolonged suffering. Plumas Charter Early Intervention supports also include supports for family members of students, provided by or supported through Plumas Charter staff.

Deliverables:

- Plumas Charter will provide PBIS Tier I and Tier II infrastructure practice with fidelity in all communities within the district.
- Plumas Charter will provide a .5 FTE Student Services Coordinator/Behavioral Health Clinician in each community with student population less than 400 as funding allows.
- Plumas Charter will provide evidence-based Tier II interventions to students who are in need as determined by intervention teams (data collections and requests for assistance)
- Plumas Charter will provide awareness activities on campuses physically and virtually through social media for suicide prevention as well as mental health awareness.
- Plumas Charter will provide referral to PCBH for all Tier III individuals for assessment and level of care determination.
- Plumas Charter will provide mild to moderate school-based mental health services for those individuals who are determined by PCBH to qualify for a lower level of care.

Measurable outcomes:

- Plumas Charter will improve timely access to services for the underserved population of school children and youth. Site-based intervention teams meet once to four times monthly to review student data and requests for assistance. It is through this process that students are identified for necessary Tier II and Tier III services. Plumas Charter will be able to report out the number of students referred to services across the district quarterly (see below for collection method).
- Plumas Charter will provide access and linkage to treatment through the intervention teams student data screening process as well as through requests generated from awareness month activities – suicide prevention and mental health awareness. Intervention teams meet once to four times monthly. Referrals are generated through the Request for Assistance process at each site and intervention team recommendations through data analysis on students.
- Plumas Charter will provide supports using non-stigmatizing and non-discriminatory strategies by providing a tiered approach to supports which starts with application to the entire student body as well as awareness activities both on physical campus and virtually through social media outlets. Making it available to all students decreases stigma and discrimination.
- PCBH will be able to measure the access to services by comparing the number of intakes completed from school referrals with the reported number of referrals from Plumas Charter at the quarterly reporting periods.

- Plumas Charter will provide mild to moderate school-based mental health services for those individuals who are determined by PCBH to qualify for a lower level of care. The productivity standard is set at 50% due to other prevention and referral related tasks.

Data collection methods:

- Plumas Charter will utilize their student database to extract demographic reporting of students served.
- Plumas Charter will utilize intervention team data-based decision making to ensure identification of students in need of Tier II supports in each community.
- Plumas Charter will report the number of students within the district receiving Tier II evidence-based supports. These numbers will be collected through intervention team meeting minutes by school site.
- Plumas Charter will report the number of students within the district receiving Tier III referrals to mental health services, reporting PCBH referrals and non-profit or private referrals separately. These numbers will be collected through intervention team meeting minutes by school site.
- Plumas Charter will report the number of family members of students at risk that are supported by Plumas Charter Staff across the district. These numbers will be collected by Plumas Charter Staff documentation of daily contacts.

Projected number of students served through Tier I and Tier II supports:

Children and their families (0-15)	>250
Transition Age Youth (TAY) (16-25)	>50
Adult (26-59)	0
Older Adult (60+)	0

Contractor will provide services in accordance with the following provisions.

I. Service Locations

Services will be provided at the following location(s).

Plumas Charter School Quincy Campus

1425 E. Main

Quincy CA, 95971

Indian Valley Academy – Taylorsville

Taylorsville, CA 95983

Plumas Charter School Chester Campus

135 Main St

Chester, CA 96020

II. Purpose

Provide Early and Periodic Screening, Diagnostic and Treatment (EPSDT) Specialty Mental Health Services (SMHS) for full scope Medi-Cal eligible Plumas County children, ages 5-21, through the Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) Program for elementary, junior high, and high school students enrolled at Plumas Charter School, who don't respond to Tier I and Tier II PBIS interventions and supports. A listing and description of these services are detailed in Section VI of this Scope of Work.

Goal

The goal of the EPSDT SMHS is to provide school-based screenings and referrals for assessment by PCBH Utilization Review process and to provide school-based mental health services for individuals who meet criteria for mild to moderate mental health services.

III. Target Population

County-referred Plumas County Medi-Cal beneficiaries.

These are children and youth who will be assessed by PCBH staff in each community and identified by Plumas County Behavioral Health Utilization Review team as either needing mild to moderate mental health services or moderate to severe specialty mental health services. It is expected that Plumas Charter will provide mild to moderate school-based mental health services. For services to be eligible for payment, all eligible clients must be approved by the County specifically, as follows:

1. The County will require periodic review for continued service authorization through the Utilization Review (UR) process.

IV. MONITORING

Track and report annually or as noted on the following:

- I. Child and Adolescent Needs and Strengths-50 (CANS): The CANS tool is an evidence-based tool to measure children and youth functional outcomes in California. The CANS is a structured assessment used for identifying youth and family actionable needs and useful strengths. It provides a framework for developing and communicating about a shared vision and uses youth and family information to inform planning, support decisions, and monitor outcomes. The CANS is completed at intake, every six months thereafter, and at discharge.
- J. The Pediatric Symptom Checklist (PSC) is a 35-item parent/caregiver-report psychosocial screen designed to facilitate the recognition of cognitive, emotional, and behavioral problems so that appropriate interventions can be initiated as early as possible. The PSC is completed at intake, every six months thereafter, and at discharge.
- K. Bi-Annual completion of: State Consumer Perception Survey.
- L. Chart reviews will be conducted by PCBH staff to support compliance with Medi-Cal documentation standards. Plumas Charter will be held to the documentation standards that are expected by the Department of Healthcare Services.

	Program Name	Tai Chi		
	Program Partner	Kiara Vicini		
	FY24/25 Cost	\$25,000		
	Program Status		New	X Continuing
	Emphasis	X	Prevention	Early Intervention
	Age Groups Served		Children (0-15)	
			Transitional Age Youth (16-25)	
		x	Adult (26-59)	
		X	Older Adult (60+)	
	Program and/or Strategy	X	Access & Linkage	Early Intervention
		X	Outreach for Increasing Recognition	Suicide Prevention
			Stigma & Discrimination	X Improving Timely Access to Services
	Estimated number to be served	Up to 100		
	Estimated cost per person	\$180.00		

The Tai Chi program falls under the description of activities available at the Wellness Centers (please see page 29). It was recognized that this program was serving primarily senior citizens which is an underserved population and therefore it was more appropriate for the Tai Chi program to be a PEI supported program.

INNOVATION (INN)

In the fall of 2022, Plumas County joined the Crisis Now Collaborative Innovation project. The MHSA Coordinator worked with the coordinating agency into the spring of 2023 to develop an innovation project that would work for Plumas County. It was determined that the cost of this innovation project would cost more than Plumas County's annual allocation and therefore it was not feasible for Plumas County to continue with this innovation project. Plumas County will continue to try and find an appropriate innovation project for the county dynamics.

In Fiscal year 23/24 the MHSA reform was announced and voted on which will change how everything operates, and INN will no longer be its own funding category. Considering these changes, Plumas County has not entered into any new innovation projects.

Workforce Education and Training (WET)

WET Mental Health Loan Assumption Program for Behavioral Health Staff

While there has been an MHSA loan assumption program run at the state level through the Office of Statewide Health Planning and Development (OSHPD), Plumas County Behavioral Health identified a need for greater local incentives in efforts to "grow our own" behavioral health staff for hard-to-fill clinical and other positions.

Local authority to develop a County Mental Health Loan Assumption Program is described in California Code of Regulations Title 9, Division 1, Chapter 14, Article 8 – Workforce Education and Training, Subsection 3850, which states, "Workforce Education and Training funds may be used to establish a locally administered Mental Health Loan Assumption Program to pay a portion of the educational costs of individuals who make a commitment to work in the Public Mental Health System in a position that is hard-to-fill or in which it is hard to retain staff, as determined by the County. This program may be established at the county level."

The program may enroll up to six PCBH full-time employees, with a projected allocation to this program each year of \$60,000 for up to \$10,000/per year loan assumption for each full-time employee with twelve continuous months of employment working for Plumas County Behavioral Health. The mandated MHSA maximum per employee is \$60,000 whether they apply for local WET funds or through the statewide competitive OSHPD program. Having a local loan assumption program allows for PCBH to offer this incentive regardless of the state

funding and volatility available with the statewide OSHPD program. FY 23/24 five applicants applied for grants and five grants were offered.

Relias Training (WET)

Training continues to drive clinical practice and influence organizational performance.

In early 2019 Plumas County Behavioral Health rolled out, Relias Learning Management Systems. The Relias LMS is a healthcare learning management system that helps administrators evaluate clinical skills, ensure compliance, and create custom learning plans for staff. Relias management system tracks all training in one place. An online learning system like Relias assisted PCBH in keeping accurate records on each employee's training. Reports are easily pulled so that PCBH has documentation for state requirements.

In FY 24/25 PCBH plans to allocate funds to each staff member for them to obtain required trainings that are not offered through Relias including but not limited to, trainings for CEU's to help with staff retention, specific trainings related to the individual's specialty or special interests (Eg. Art therapy for children, DBT, EMDR), training specific to their job etc.

The budgeted amount for WET during FY 24/25 will be \$128,000 which will include Relias, Loan Assumption, supporting appropriate countywide department training and the allocation for staff members. PCBH has recognized the need to invest in our staff and to provide them with the resources and training they need to meet their full potential within our department.

Capital Facilities and Technology Needs (CFTN)

Plumas County Behavioral Health had no Capital Facilities and Technology Needs program nor plan to expend CFTN funds in FY 24/25.

FY 2023-24 THROUGH FY 2025-26 THREE-YEAR MHSA EXPENDITURE PLAN & FUNDING SUMMARY AND COMPONENT WORKSHEETS

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2023-24					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CSS Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
Full-Service Partnership Programs						
1.ENVIRONMENTAL ALTERNATIVES PLUMAS COMMONS	1,046,000	779,000			110,000	157,000
3..Spanish Creek Motel Purchase for housing	800,000	800,000				
4. PCBH Personnel and Operations for FSP Clients	978,647	978,647				
Non-FSP Programs (General Systems Development and Outreach and Engagement)						
1.PCBH PERSONNEL AND OPERATIONS	940,268	940,268				
2. Local Hospital Crisis Support	60,000	60,000				
3. TAY WORK PROGRAM	20,000	20,000				
4. ADULT WORK PROGRAM	30,000	30,000				
5. PEER EMPLOYEE SALARIES/BENEFITS	100,000	100,000				
6. WET FUNDS Transfer	84,457	84,457				
7. Vehicles	250,000	250,000				
Subtotal						157,000
CSS Administration	120,489	120,489				
CSS MHSA Housing Program Assigned Funds						
Total CSS Program Estimated Expenditures				0	110,000	157,000
FSP Programs as Percent of Total	59%					

Plumas County Behavioral Health Personnel and Operations Detail – FY23-24

PCBH Personnel				
Position Description	Location/Description	Annual Salary	Full-Time Equivalent	Total with Benefits
MHSA Coordinator	Quincy	85,503.18	1.00	121,861.24
Client Housing and Supports Case Manager	Greenville		1.00	
Wellness Center Supervising Site Coordinator	All	54,331.70	1.00	85,468.48
Wellness Center Site Coordinator	Quincy -	42,558.21	1.00	69,868.13
Wellness Center Site Coordinator	Portola	43,314.11	1.00	70,911.20
Wellness Center Site Coordinator	Chester	42,265.60	1.00	87,293.96
BH Client Support Services Tech	All	44,494.14	1.00	82,379.22
BH Client Support Services Tech	All	35,936.85	1.00	60,731.32
BH Management Analyst	Quincy	17,638.40	0.25	26,837.10
BH Information Systems Technician	Quincy	9,889.32	0.20	15,745.50
BH Clinical Records	Quincy	24,211.20	0.50	35,346.73
BH Administrative Assistant	Quincy	22,409.15	0.50	36,299.65
Case Management Specialist	Quincy	40,778.64	0.50	70,433.33
Case Management Specialist	Portola	30,586.40	0.50	47,454.25
Case Management Specialist	All	55,036.80	1.00	104,271.04
Case Management Specialist	Quincy	37,300.70	0.50	56,719.32
BH Therapist	Portola	33,166.75	0.50	56,257.68
BH Therapist	Chester	17,316.00	0.25	30,975.79
BH Therapist	Quincy	34,085.76	0.50	48,972.65
BH Therapist	Quincy	69,264.00	1.00	123,903.15
Additional Benefits, Overtime, & Retirement				30,000
Personnel Total		740,086.91		1,231,729.74
PCBH Operations				
Wellness Center Peer Advocates	All	\$100,000	3.50	\$100,000
TAY and Adult Work Crew	All	\$50,000	5.00	\$50,000
Client Resources	Bus passes, grocery cards, petty cash for purchases by CM, clothing vouchers, and client incentives			\$30,000
Client Water - 4 sites @ \$500/year				\$2,000
MHSA Advertising				\$8,000
MHSA Community Planning Process				\$50,000
PCBH Computers (laptops and desktops)				\$10,000

Furnishings/Improvements				\$5,000
Transportation (Fuel and maintenance)				\$18,500
Office Supplies/Equipment				\$20,000
Telecom Contribution to PC				\$40,000
Plumas County - Norcal Housing CoC - Participation fee and HMIS licensure fee				\$7,500
Behavioral Health Commission	Computers, meeting ads, annual meeting			\$4,000
PCBH Operations Total				\$345,000
PCBH Wellness Centers				
Wellness Center Rentals and Utilities				\$130,000
Wellness Integration and Peer Support Activities (stipends and events x 3 sites) – nutrition classes, finance and budgeting, smoking cessation, restorative yoga, music and art, walking group, etc.		\$10,000		\$30,000
Materials and Supplies x 3 sites		\$5,000		\$15,000
Office Supplies		\$5,000		\$15,000
Furnishings		\$2,000		\$6,000
Consumables Chester, Greenville, & Portola		\$5,000		\$15,000
Janitorial and other contracted services (snow removal, etc.)		\$2,000		\$6,000
Wellness Centers Total				\$217,000
Total MHSA Program Costs				\$1,793,730
Administrative Costs @ 10%				\$179,373
CSS PCBH Operations Total				\$1,973,103

**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act
Expenditure Plan Prevention and Early Intervention (PEI) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	FISCAL YEAR 2023-24					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated PEI Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
PEI Programs – Prevention and Early Intervention						
1. Veterans Services Outreach, Referral and Access to Care	50,000	50,000				
2. Plumas County Public Health Agency – Senior Connections	65,000	65,000				
3. PUSD – School-Based Mental Health Services and Multi-Tiered Systems of Support	251,932	251,932				
4. Roundhouse Council – Native Youth, Family, and Elders	50,000	50,000				
5. Plumas Rural Services – Visions Youth Prevention Program	18,882	18,882				
6. Suicide Prevention and Mental Health Awareness PCBH, FRC, PUSD	15,000	15,000				
7. Plumas Charter School	70,000	70,000				
8. Plumas Arts	25,000	25,000				
PEI Administration	54,581	54,581				
Total PEI Program Estimated	600,395	600,395				

**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act
Expenditure Plan Innovation (INN) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2023-24					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated INN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
INN Programs						
1.	0					
2.	0					
3.	0					
4.	0					
5.	0					
6.	0					
7.	0					
8.	0					
INN Administration	0					
Total INN Program Estimated Expenditures	0	0	0	0	0	0

**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act
Expenditure Plan Workforce Education and Training (WET) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2023-24					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated WET Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
WET Programs						
1. Behavioral Health Employee Loan Assumption Program	40,000	40,000				
2. Regional WET Partnership	14,737	14,737				
3. Relias Web-Based Training Program	12,000	12,000				
4. PCBH Clinical Training Priorities	17,720	17,720				
WET Administration	8,445	8,445				
Total WET Program Estimated Expenditures	92,902	92,902	0	0	0	0

**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act
Expenditure Plan Capital Facilities and Technology Needs (CFTN)
Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2023-24					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CFTN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
CFTN Programs - Capital Facilities Projects						
	0					
	0					
Greenville Wellness Center Re-Build	0					
	0					
	0					
	0					
CFTN Programs - Technological Needs Projects						
	0					
	0					
Greenville Wellness Center Technology	0					
	0					
Public Wellness Center Computers	3500.00					
	0					
	0					
	0					
	0					
CFTN Administration	0					
Total CFTN Program Estimated Expenditures	3500.00	0	0	0	0	0

**FY 23-24 Through FY 2025-26 Three-Year Mental Health Services Act
Expenditure Plan Community Services and Supports (CSS) Component Worksheet**

C

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2024-25					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CSS Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
Full-Service Partnership Programs						
1.ENVIRONMENTAL ALTERNATIVES PLUMAS COMMONS	879,000	879,000				157,000
2.Motel Purchase for housing	800,000	800,000				
3.Environmental Alternatives – Housing Repairs and Maintenance	500,000	500,000				
4. PCBH Personnel and Operations for FSP Clients	978,647	978,647				
Non-FSP Programs (General Systems Development and Outreach and Engagement)						
1.PCBH PERSONNEL AND OPERATIONS	940,268	940,268				
2. Local Hospital Crisis Support	60,000	60,000				
3. TAY WORK PROGRAM	20,000	20,000				
4. ADULT WORK PROGRAM	30,000	30,000				
5. PEER EMPLOYEE SALARIES/BENEFITS	100,000	100,000				
6. WET FUNDS Transfer	84,457	84,457				
7. Vehicles	250,000	250,000				
Subtotal	1,984,725	1,984,725				157,000
CSS Administration	148,472	148,472				
CSS MHSA Housing Program Assigned Funds	3,157,647	3,157,647				
Total CSS Program Estimated Expenditures	4,642,372	4,642,372		0	0	157,000
FSP Programs as Percent of Total	64%					

Plumas County Behavioral Health Personnel and Operations Detail – FY24-25

**These costs could increase by up to 15% due to annual raises and increases in operating costs*

PCBH Personnel				
Position Description	Location/Description	Annual Salary	Full-Time Equivalent	Total with Benefits
MHSA Coordinator	Quincy	85,503.18	1.00	121,861.24
Client Housing and Supports Case Manager	Greenville		1.00	
Wellness Center Supervising Site Coordinator	All	54,331.70	1.00	85,468.48
Wellness Center Site Coordinator	Quincy -	42,558.21	1.00	69,868.13
Wellness Center Site Coordinator	Portola	43,314.11	1.00	70,911.20
Wellness Center Site Coordinator	Chester	42,265.60	1.00	87,293.96
BH Client Support Services Tech	All	44,494.14	1.00	82,379.22
BH Client Support Services Tech	All	35,936.85	1.00	60,731.32
BH Management Analyst	Quincy	17,638.40	0.25	26,837.10
BH Information Systems Technician	Quincy	9,889.32	0.20	15,745.50
BH Clinical Records	Quincy	24,211.20	0.50	35,346.73
BH Administrative Assistant	Quincy	22,409.15	0.50	36,299.65
Case Management Specialist	Quincy	40,778.64	0.50	70,433.33
Case Management Specialist	Portola	30,586.40	0.50	47,454.25
Case Management Specialist	All	55,036.80	1.00	104,271.04
Case Management Specialist	Quincy	37,300.70	0.50	56,719.32
BH Therapist	Portola	33,166.75	0.50	56,257.68
BH Therapist	Chester	17,316.00	0.25	30,975.79
BH Therapist	Quincy	34,085.76	0.50	48,972.65
BH Therapist	Quincy	69,264.00	1.00	123,903.15
Additional Benefits, Overtime, & Retirement				30,000
Personnel Total		740,086.91		1,231,729.74
PCBH Operations				
Wellness Center Peer Advocates	All	\$100,000	3.50	\$100,000
TAY and Adult Work Crew	All	\$50,000	5.00	\$50,000
Client Resources	Bus passes, grocery cards, petty cash for purchases by CM, clothing vouchers, and client incentives			\$30,000
Client Water - 4 sites @ \$500/year				\$2,000
MHSA Advertising				\$8,000
MHSA Community Planning Process				\$50,000
PCBH Computers (laptops and desktops)				\$10,000

Furnishings/Improvements				\$5,000
Transportation (Fuel and maintenance)				\$18,500
Office Supplies/Equipment				\$20,000
Telecom Contribution to PCBH				\$40,000
Tay/Adult Work Program Costs				\$150,000
Plumas County - Norcal Housing CoC - Participation fee and HMIS licensure fee				\$7,500
Behavioral Health Commission	Computers, meeting ads, annual meeting			\$4,000
PCBH Operations Total				\$345,000
PCBH Wellness Centers				
Wellness Center Rentals and Utilities				\$130,000
Wellness Integration and Peer Support Activities (stipends and events x 3 sites) – nutrition classes, finance and budgeting, smoking cessation, restorative yoga, music and art, walking group, etc.		\$10,000		\$30,000
Materials and Supplies x 3 sites		\$5,000		\$20,000
Office Supplies		\$5,000		\$20,000
Furnishings		\$, 2,000		\$6,000
Consumables Chester, Greenville, & Portola		\$5,000		\$15,000
Janitorial and other contracted services (snow removal, etc.)		\$2,000		\$6,000
Wellness Centers Total				\$217,000
Total MHSA Program Costs				\$1,793,730
Administrative Costs @ 10%				\$179,373
CSS PCBH Operations Total				\$1,973,103

**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act
Expenditure Plan Prevention and Early Intervention (PEI) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	FISCAL YEAR 2024-25					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated PEI Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
PEI Programs – Prevention and Early Intervention						
1. Veterans Services Outreach, Referral and Access to Care	95,000	95,000				
2. Plumas County Public Health Agency – Senior Connections	95,000	95,000				
3. PUSD – School-Based Mental Health Services and Multi-Tiered Systems of Support	251,932	251,932				
4. Roundhouse Council – Native Youth, Family, and Elders	95,000	95,000				
5. Plumas Rural Services – Visions Youth Prevention Program	30,000	30,000				
6. Suicide Prevention and Mental Health Awareness PCBH, FRC, PUSD	40,000	40,000				
7. Plumas Charter School	140,000	140,000				
8. Tai Chi	25,000	25,000				
PEI Administration	54,581	54,581				
Total PEI Program Estimated	826,513					

**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act
Expenditure Plan Innovation (INN) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2024-25					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated INN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
INN Programs						
9.	0					
10.	0					
11.	0					
12.	0					
13.	0					
14.	0					
15.	0					
16.	0					
INN Administration	0					
Total INN Program Estimated Expenditures	0	0	0	0	0	0

**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act
Expenditure Plan Workforce Education and Training (WET) Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2024-25					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated WET Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
WET Programs						
1. Behavioral Health Employee Loan Assumption Program	40,000	40,000				
2. Regional WET Partnership	14,737	14,737				
3. Relias Web-Based Training Program	12,000	12,000				
4. PCBH Clinical Training Priorities	17,720	17,720				
WET Administration	8,445	8,445				
Total WET Program Estimated Expenditures	92,902	92,902	0	0	0	0

**FY 2023-24 Through FY 2025-26 Three-Year Mental Health Services Act
Expenditure Plan Capital Facilities and Technology Needs (CFTN)
Component Worksheet**

County: **PLUMAS**

Date: **07/01/23**

	Fiscal Year 2024-25					
	A	B	C	D	E	F
	Estimated Total Mental Health Expenditures	Estimated CFTN Funding	Estimated Medi-Cal FFP	Estimated 1991 Realignment	Estimated Behavioral Health Subaccount	Estimated Other Funding
CFTN Programs - Capital Facilities Projects	0					
	0					
Greenville Wellness Center Re-Build	0					
	0					
	0					
	0					
	0					
	0					
CFTN Programs - Technological Needs Projects	0					
	0					
Greenville Wellness Center Technology	0					
	0					
	0					
Public Wellness Center Computers	3500.00					
	0					
	0					
	0					
	0					
CFTN Administration	0					
Total CFTN Program Estimated Expenditures	3500.00	0	0	0	0	0

APPENDICES
Plumas County Mental Health
Stakeholder Survey

Plumas County Mental Health is updating our Mental Health Services Act (MHSA) three-year plan. We are asking community agencies to provide us information on our existing services and to identify issues for children/youth and parents/families who need mental health services. Please indicate each issue as a concern or not by circling "Yes" or "No".

Children and Youth Issues

<i>Children/Youth</i>		
Sadness or depression	Yes	No
Suicide	Yes	No
Gets in fights/anger management	Yes	No
Being bullied	Yes	No
Social media problems	Yes	No
Lying	Yes	No
Following directions	Yes	No
Disrespectful/talks back	Yes	No
Poor grades	Yes	No
School attendance	Yes	No
Physical health problems	Yes	No
Stomachaches/headaches	Yes	No
Pregnancy	Yes	No
Involvement with the Court system	Yes	No
Stealing	Yes	No
Using drugs	Yes	No
Using alcohol	Yes	No
School violence	Yes	No
Family relationship	Yes	No
Participating in family activities	Yes	No
Other: _____		

Adult and/or Family Issues

Parent/Family		
Sadness or depression	Yes	No
Suicide	Yes	No
Homelessness	Yes	No
Living independently in community	Yes	No
Assistance with daily activities	Yes	No
Assistance managing medications	Yes	No
Employment	Yes	No
Education/training	Yes	No
Physical health problems	Yes	No
Crisis care hospitalizations	Yes	No
Family relationships	Yes	No
Domestic violence	Yes	No
Involvement with the Court system	Yes	No
Drug misuse	Yes	No
Alcohol misuse	Yes	No
Help getting benefits and services	Yes	No
Transportation	Yes	No
Availability of translation services Specify language: _____	Yes	No
Other: _____		

Additional comments or concerns:

Questions about Mental Health Services

1. What Mental Health services are you currently aware of being available in Plumas County? *(Please check all that apply.)*

- | | |
|--------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Individual Counseling | <input type="checkbox"/> Anger Management |
| <input type="checkbox"/> Group Counseling | <input type="checkbox"/> Couples Counseling |
| <input type="checkbox"/> Family Counseling | <input type="checkbox"/> Alcohol and Other Drug Counseling |
| <input type="checkbox"/> Case Management | <input type="checkbox"/> Psychiatric Medication Management |
| <input type="checkbox"/> Other <i>Specify</i>): _____ | |

☐ I am not aware of any Mental Health services in Plumas County.

2. Are there other Mental Health services needed in Plumas County? *(Please check all that apply.)*

- | | |
|------------------------------------------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Individual Counseling | <input type="checkbox"/> Anger Management |
| <input type="checkbox"/> Group Counseling | <input type="checkbox"/> Couples Counseling |
| <input type="checkbox"/> Family Counseling | <input type="checkbox"/> Alcohol and Other Drug Counseling |
| <input type="checkbox"/> Case Management | <input type="checkbox"/> Psychiatric Medication Management |
| <input type="checkbox"/> Services available in another language <i>(Specify)</i> : _____ | <input type="checkbox"/> Other <i>(Specify)</i> : _____ |

Please tell us a little about yourself:

Stakeholder agency/organization you are affiliated with:								
Job function within agency/organization you are affiliated with:								
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	Race/Ethnicity: <table border="0" style="width: 100%;"><tr><td><input type="checkbox"/> White/Caucasian</td><td><input type="checkbox"/> Native American</td></tr><tr><td><input type="checkbox"/> Hispanic</td><td><input type="checkbox"/> Asian</td></tr><tr><td><input type="checkbox"/> Black/African American</td><td><input type="checkbox"/> Other: _____</td></tr></table>		<input type="checkbox"/> White/Caucasian	<input type="checkbox"/> Native American	<input type="checkbox"/> Hispanic	<input type="checkbox"/> Asian	<input type="checkbox"/> Black/African American	<input type="checkbox"/> Other: _____
<input type="checkbox"/> White/Caucasian	<input type="checkbox"/> Native American							
<input type="checkbox"/> Hispanic	<input type="checkbox"/> Asian							
<input type="checkbox"/> Black/African American	<input type="checkbox"/> Other: _____							

Please return your completed survey by **February 17th** to:

MHSA - Plumas County Mental Health

270 County Hospital Rd #109

Quincy, CA 95971

Questions? Please call us: (530) 283-6307 ext 1200

Thank you for your participation!

Mental Health Services Act Join Us for a Community Meeting!

Learn how the Mental Health Services Act (MHSA) funding and programs benefit our communities.

Share your ideas with Behavioral Health staff on how we can improve community mental health programming.

Who: Behavioral Health clients & their family members and Plumas County residents (all MHSA stakeholders)

Why: Plumas County Behavioral Health would like your feedback and input. Your feedback is important and appreciated!

**Where and When:
Chester, Greenville, Quincy, and Portola Communities**

**Please Join us online:
Monday, April 22nd, 2024 10:00am**

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZjcwYWYwMjAtNzk2YS00ZDFhLTkxODAtZTAwMjQxMzlkNzM1%40thread.v2/0?context=%7b%22Tid%22%3a%22e891a1de-5579-4a76-9478-a11eae388174%22%2c%22Oid%22%3a%222074979d-8df6-447c-9941-f5c072b731d2%22%7d

or Thursday, April 25th, 2024 1:00pm

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGY3NTM4ZTMtMmNINS00MmUzLTlhNGltNTE0ZmFjODg4NjVI%40thread.v2/0?context=%7b%22Tid%22%3a%22e891a1de-5579-4a76-9478-a11eae388174%22%2c%22Oid%22%3a%222074979d-8df6-447c-9941-f5c072b731d2%22%7d

**Questions? Please contact: Kristy Pierson, Plumas County
MHSA Coordinator, at (530) 283-6307, ext. 7011200
or kpierson@pcbh.services**

Plumas County Behavioral Health

Invites you to attend

The Quarterly MHSA and Cultural Competency Meetings

Your input is important!

Please join us on:

March 14, 2024 10:00 a.m.

June 13, 2024 10:00 a.m.

September 12, 2024 10:00 a.m.

December 12, 2024 10:00 a.m.

Please contact Kristy Pierson at kpierson@pcbh.services for the link to this meeting. You can also attend the meeting from your local Wellness Center.

These meetings will focus on discussions related to the Mental Health Services Act (MHSA) funding and available services, along with cultural competency discussions for appropriate and positive service delivery.

MENTAL HEALTH SERVICES ACT

PRUDENT RESERVE ASSESSMENT/REASSESSMENT

County/City: Plumas

Fiscal Year: 23/24

Local Mental Health Director

Name: Sharon Sousa

Telephone: 530-283-6307

Email: ssousa@pcbh-services

I hereby certify¹ under penalty of perjury, under the laws of the State of California, that the Prudent Reserve assessment/reassessment is accurate to the best of my knowledge and was completed in accordance with California Code of Regulations, Title 9, section 3420.20 (b).

SHARON R. SOUSA Sharon R. Sousa, CMPT 08/15/2024
Local Mental Health Director (PRINT NAME) Signature Date

¹ Welfare and Institutions Code section 5892 (b)(2)
DHCS 1819 (02/19)



**PLUMAS COUNTY
PUBLIC WORKS DEPARTMENT
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Rob Thorman, Assistant Director of Public Works

MEETING DATE: September 10, 2024

SUBJECT: Adopt **RESOLUTION** Authorizing the Execution and Delivery of a Facility Sublease for the Plumas Jail Project and Authorizing Certain Actions in Connection Therewith and Consider Approval of a Facility Sublease; No General Fund Impact; Resolution and Sublease approved as to form by County Counsel; discussion and possible action. **Four/Fifths Roll Call Vote**

Recommendation:

The Sheriff's Department and Public Works Staff respectfully requests that the Board of Supervisors vote to authorize the Execution and Delivery of a Facility Sublease for the Plumas Jail Project and Authorizing Certain Actions in Connection Therewith and Consider Approval of a Facility Sublease.

Background and Discussion:

One requirement of the new jail project grant, SB 844 Adult Local Criminal Justice Facilities Construction Financing Program relates to a facility sublease and Resolution based on ground lease of the facility. This is a requirement of SB844 grant funding bond where the County leases to the Board of State and Community Corrections (BSCC) certain real property. The State Public Works Board of the State of California intends to provide long-term financing for the Project through the issuance and sale of lease revenue bonds.

Action:

Adopt **RESOLUTION** Authorizing the Execution and Delivery of a Facility Sublease for the Plumas Jail Project and Authorizing Certain Actions in Connection Therewith and Consider Approval of a Facility Sublease; No General Fund Impact; Resolution and Sublease approved as to form by County Counsel; discussion and possible action. **Four/Fifths Roll Call Vote**

Fiscal Impact:

No General Fund Impact to adopt **RESOLUTION** Authorizing the Execution and Delivery of a Facility Sublease for the Plumas Jail Project.

Attachments:

1. 3768 Res FINAL
2. 3768 SubLease FINAL

RESOLUTION NO. 24-____

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF
PLUMAS AUTHORIZING THE EXECUTION AND DELIVERY OF A FACILITY
SUBLEASE FOR THE PLUMAS JAIL PROJECT AND AUTHORIZING
CERTAIN ACTIONS IN CONNECTION THEREWITH**

WHEREAS, the County of Plumas (the “County”), the State Public Works Board of the State of California (the “Board”) and the Board of State and Community Corrections of the State of California (the “Department”) have previously entered into that certain Project Delivery and Construction Agreement dated as of August 31, 2018 with respect to the construction of an adult local criminal justice facility, commonly known as the Plumas Jail Project described in Exhibit A hereto (together, the “Project”); and

WHEREAS, the County has leased to the Department certain real property (the “Site”) described in Exhibit B to that certain Ground Lease dated as of February 22, 2021 by and between the County, as landlord, and the Department, as tenant, and consented to by the Board, and recorded on March 12, 2021 in the Official Records of the County as Document No. 2021-0001786 (the “Ground Lease”) on which the Project has been constructed; and

WHEREAS, the Department and the County also entered into that certain Easement Agreement for Grants of Access, Utilities and Repairs dated as of February 22, 2021 and recorded on March 12, 2021 in the Official Records of the County as Document No. 2021-0001787 (the “Easement Agreement”) pursuant to which the County granted to the Department and the Board certain appurtenant easements in certain property adjacent to the Site; and

WHEREAS, the Board intends to provide long-term financing for the Project through the issuance and sale of lease revenue bonds of the Board (the “Bonds”) as authorized by the State Building Construction Act of 1955 (being Part 10b of Division 3 of Title 2 of the California Government Code commencing at Section 15800) (the “Act”), which Bonds will be secured, in part, by the Base Rental payments to be made under a Facility Lease to be entered into by and between the Department and the Board (the “Facility Lease”); and

WHEREAS, in connection with the issuance of the Bonds, the Department intends to lease the Site to the Board pursuant to the terms of a Site Lease between the Board and the Department (the “Site Lease”) and the Board intends to lease the Site and the Project (together, the “Facility”) to the Department pursuant to the terms of the Facility Lease; and

WHEREAS, upon the issuance of the Bonds, the County and the Department intend to enter into a Facility Sublease (the “Facility Sublease”), the form of which has been presented to the Board of Supervisors for approval at the meeting at which this resolution is being adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Plumas as follows:

(1) **Recitals.** Each of the foregoing recitals is true and correct.

(2) **Facility Sublease.** The form of the Facility Sublease presented at this meeting is hereby approved. Each of the Chair of the Board of Supervisors, the Director of Public Works and the County Administrative Officer (or any acting or interim of such positions) (collectively, the “Authorized Officers”), acting alone, is hereby authorized for and in the name of the County to execute, and the Clerk of the Board of Supervisors is authorized to attest, the Facility Sublease, in substantially the form hereby approved, with such additions thereto and changes therein as are required by the Department or the Board as conditions to the issuance of the Bonds. Approval of such changes shall be conclusively evidenced by the execution and delivery thereof by any one of the Authorized Officers, each of whom, acting alone, is authorized to approve such changes. Each of the Authorized Officers is further authorized to execute, acknowledge and deliver any and all documents required to consummate the transactions contemplated by the Facility Sublease. The County hereby consents to the terms of the Site Lease and the Facility Lease and acknowledges that the County’s right to occupy the Facility pursuant to the Facility Sublease may be terminated in accordance with Section 10 of the Facility Sublease, including (i) in the event of a default under the Facility Lease, as a result of the Board exercising its rights to re-enter and re-let the Facility in accordance with the Facility Lease, and (ii) in the event of a default under the Facility Sublease as a result of the Department exercising its rights to re-enter and re-let the Facility in accordance with the Facility Sublease.

(3) **Affirmation of Ground Lease and Easement Agreement.** The County affirms that the Ground Lease and the Easement Agreement, as amended through and including the date hereof, remain in full force and effect and enforceable against the County in accordance with their terms.

(4) **Execution of Documents.** Each of the Authorized Officers and the other officers of the County, acting alone, is hereby authorized to do any and all things and to execute and deliver any and all documents, certificates (including tax certificates) and agreements (including any additional amendments to the Ground Lease and Easement Agreement) which they may deem necessary and advisable in order to consummate the execution and delivery of the Facility Sublease and the issuance of the Bonds and otherwise effectuate the purposes of this Resolution. In the event that the Clerk of the Board of Supervisors is unavailable or unable to execute and deliver any of the above-referenced documents, any deputy clerk may validly execute and deliver such document.

(5) **Effectiveness.** This Resolution shall take effect from and after its date of adoption.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the ____ day of September 2024, by the following vote:

AYES: Supervisors:

NOES: Supervisors:


ABSTAIN: Supervisors:

Chair, Board of Supervisors

ATTEST:

Clerk of the Board of Supervisors

Approved as to form:



Joshua Brzantel, Attorney
County Counsel's Office

EXHIBIT A

DESCRIPTION OF PROJECT

Plumas Jail Project: The Plumas Jail Project (SB 844) was a design-build project, with the state award directed to both the design and construction expenditures of a new, 22,000 square foot stand-alone jail facility on approximately three acres of county-owned land in the unincorporated town of Quincy.

The facility is constructed of insulated concrete masonry walls on concrete spread footings and includes a structural steel roof structure with steel decking and membrane roofing. The new jail includes housing with 60 dorm-style single and double beds, a public lobby and administration area, a medical center, and various support spaces.

RECORDING REQUESTED BY)
AND WHEN RECORDED MAIL TO:)
)
STRADLING YOCCA CARLSON & RAUTH)
660 Newport Center Drive, Suite 1600)
Newport Beach, California 92660)
Attention: Lawrence Chan, Esq.)

[Space above for Recorder's use.]

FACILITY SUBLEASE

by and between the

**BOARD OF STATE AND COMMUNITY CORRECTIONS
OF THE STATE OF CALIFORNIA,
as Sublessor**

and

**COUNTY OF PLUMAS,
as Sublessee**

Dated as of _____ 1, 2024

**PLUMAS JAIL PROJECT
(PLUMAS COUNTY)**

NO DOCUMENTARY TRANSFER TAX DUE.
This Facility Sublease is recorded for the benefit of
the State of California and is exempt from California
documentary transfer tax pursuant to Section 11928 of
the California Revenue and Taxation Code and from
recording fees pursuant to Sections 6103, 27383 and
27388.1 (a)(2)(D) and (d)(2) of the California
Government Code. Lease term less than 35 years.

TABLE OF CONTENTS

SECTION 1.	Definitions	2
SECTION 2.	Sublease of the Facility to the Participating County Subject to Facility Lease	2
SECTION 3.	Term.....	2
SECTION 4.	Consideration and Conflict between Documents.....	2
SECTION 5.	Purpose and Use	3
SECTION 6.	Obligations of Participating County	3
SECTION 7.	Insurance.....	3
SECTION 8.	Assignment, Subletting of Facility or Third Party Use	5
SECTION 9.	Hazardous Materials	6
SECTION 10.	Termination, Breach, Default and Damages.....	7
SECTION 11.	Additions, Betterments, Extensions or Improvements; Prohibition Against Encumbrance	10
SECTION 12.	Continuing Disclosure	11
SECTION 13.	Status of Private Activity Use of the Facility	11
SECTION 14.	Tax Covenants	11
SECTION 15.	No Merger.....	12
SECTION 16.	Waste	12
SECTION 17.	Amendments.....	13
SECTION 18.	Waiver.....	13
SECTION 19.	Non-Liability of the Department and other State Entities	13
SECTION 20.	Indemnification.....	13
SECTION 21.	Law Governing	13
SECTION 22.	Headings	13
SECTION 23.	Notices	13
SECTION 24.	Successors and Assigns	14
SECTION 25.	Validity and Severability	14
SECTION 26.	Execution	14
SECTION 27.	Recordation of Lease	15
SECTION 28.	Multiple Originals.....	15
SECTION 29.	Net Lease	15
SECTION 30.	Effect of Substitution.....	15
SECTION 31.	Board as Third Party Beneficiary	15

Signatures	S-1
EXHIBIT A LEGAL DESCRIPTION OF SITE.....	A-1
EXHIBIT B DESCRIPTION OF PROJECT	B-1

FACILITY SUBLEASE

This Facility Sublease (the “Facility Sublease”), dated as of _____ 1, 2024, is made and entered into by and between the BOARD OF STATE AND COMMUNITY CORRECTIONS OF THE STATE OF CALIFORNIA, as sublessor (the “Department”) and the COUNTY OF PLUMAS, a political subdivision of the State of California, as sublessee (the “Participating County”).

R E C I T A L S

WHEREAS, pursuant to Chapter 3.132 of Part 10b of Division 3 of Title 2 of the California Government Code commencing at Section 15820.94 (together, the “Law”), the State Public Works Board (the “Board”) is authorized to finance the acquisition, design, and construction of an adult local criminal justice facility; and

WHEREAS, in accordance with the Law the Participating County has constructed an adult local criminal justice facility as described in Exhibit B hereto (the “Project”), which is located at 56 Abernethy Lane, California 95971, on the real property described and depicted in Exhibit A hereto (the “Site”), fee title to which is owned by the Participating County; and

WHEREAS, the Participating County, as fee owner of the Site, has leased the Site to the Department pursuant to a Ground Lease, dated as of February 22, 2021 executed by and between the Participating County, as landlord, and the Department, as tenant, and consented to by the Board, and recorded on March 12, 2021 in the Official Records of the County of Plumas as Document No. 2021-0001786 (the “Ground Lease”); and

WHEREAS, further to the terms of the Ground Lease, the Department and the Participating County also entered into that certain Easement Agreement for Grants of Access, Utilities and Repairs dated as of February 22, 2021 and recorded on March 12, 2021 in the Official Records of the County of Plumas as Document No. 2021-0001787 (the “Easement Agreement”) pursuant to which the Participating County granted to the Department and the Board certain appurtenant easements in certain property described in the Easement Agreement and depicted in Exhibit A hereto (the “Easement Property”) necessary for the quiet enjoyment and beneficial use of the Site by the Department and the Board; and

WHEREAS, pursuant to the Law, the Board has issued the Bonds (as defined in the Facility Lease (as defined below)) to finance and refinance the Project, in conjunction with which the Department, as lessor, and the Board, as lessee, entered into the Site Lease (as defined in the Facility Lease), providing for the sublease of the Site, the existing improvements thereon and all rights appurtenant thereto to the Board, and the Board, as lessor, and the Department, as lessee, entered into a facility lease dated as of _____ 1, 2024, as amended from time to time (the “Facility Lease”), providing for the leasing of the Site and the Project to the Department (the Site, together with the Project, the “Facility”); and

WHEREAS, the Site Lease and the Facility Lease will provide security for the Bonds which have been issued by the Board under the Indenture (as defined in the Facility Lease), by and between the Board and the Treasurer of the State of California, as trustee (the “State Treasurer”); and

WHEREAS, the Department, pursuant to the Law, is authorized to enter into one or more subleases and/or contracts with the Participating County; and

WHEREAS, the Participating County, as sublessee, will be responsible for all the maintenance and operating costs for the Facility; and

WHEREAS, payment of the principal of and interest on the Bonds will be made through rental payments made under the Facility Lease by the Department from annual appropriations to the Department included in the State budget, but the costs of operating and maintaining the Facility will be paid by the Participating County; and

WHEREAS, it is the intent of the parties that, upon the payment in full of the Bonds and all other indebtedness incurred by the Board for the Project, if any, the Ground Lease, the Easement Agreement, the Site Lease, the Facility Lease and this Facility Sublease will terminate in accordance with their respective terms and fee title to the Project will vest in the Participating County pursuant to the terms and conditions in the Ground Lease.

NOW THEREFORE, the parties hereto mutually agree as follows:

SECTION 1. Definitions. Unless otherwise required by the context, all capitalized terms used herein and not defined herein shall have the meanings assigned such terms in the Facility Lease or the Indenture.

SECTION 2. Sublease of the Facility to the Participating County Subject to Facility Lease. The Participating County hereby leases the Facility from the Department, and the Department hereby leases the Facility to the Participating County, on the terms and conditions hereinafter set forth, subject to all easements, encumbrances and restrictions of record, including without limitation, the terms and conditions of the Site Lease and Facility Lease. This Facility Sublease is in all respects subordinate and subject to the Facility Lease. The Participating County covenants shall continuously operate and maintain the Facility and shall have no right to abandon the Facility.

SECTION 3. Term. The term of this Facility Sublease shall commence on the date of initial issuance and delivery of the Bonds and shall terminate on the same date as the Facility Lease, unless such term is extended by the parties hereto, or unless sooner terminated as provided herein, provided, however, except as set forth in Section 10(b) or (c), no termination of this Facility Sublease shall occur until all the Bonds and all other indebtedness incurred by the Board for the Project, if any, have been fully repaid.

SECTION 4. Consideration and Conflict between Documents. The Department makes this Facility Sublease in consideration for the public benefit to the State of California (the "State") provided by the Project, which is described in Government Code Section 15820.943, and for undertaking by the Participating County of the financial obligations required under this Facility Sublease. This Facility Sublease is subject to the terms of the Ground Lease, Easement Agreement, Site Lease and Facility Lease and in the event of a conflict between this Facility Sublease and any of the Ground Lease, Easement Agreement, Site Lease or the Facility Lease, the provisions of the Ground Lease, Easement Agreement, Site Lease or the Facility Lease, as the case may be, shall control.

SECTION 5. Purpose and Use. The Site shall be used by the Participating County for the purpose of staffing, operating and maintaining the Project and appurtenances related thereto, in order to provide the Project and for such other purposes as may be ancillary and related thereto for State and local criminal justice agencies. The Participating County shall be required to obtain the prior written consent of the Department and the Board for any change in use of the Facility, or any part thereof and at the request of the Department or the Board, the Participating County shall furnish the Department and the Board with an opinion of nationally recognized bond counsel acceptable to the Board to the effect that such change in use will not, in and of itself, cause the interest on the Bonds to be included in gross income for federal income tax purposes.

SECTION 6. Obligations of Participating County.

(a) Maintenance, Repair, Replacement and Utilities. The Participating County shall, at its own cost and expense, pay for all maintenance and repair, both ordinary and extraordinary, of the Facility. The Participating County shall at all times maintain, or otherwise arrange for the maintenance of, the Facility in good condition, and the Participating County shall pay for, or otherwise arrange for, the payment of all utility services supplied to the Facility, and shall pay for, or otherwise arrange for, the payment of the costs of the repair and replacement of the Facility resulting from ordinary or extraordinary wear and tear or want of care on the part of the Participating County or any other cause (except for a catastrophic uninsured loss), and shall pay for, or otherwise arrange for, the payment of any insurance policies, except those provided by the Department pursuant to the Facility Lease.

(b) Rent. The Department shall pay all Base Rental and Additional Rental as defined in and as required under the Facility Lease. The Participating County shall pay upon the order of the Department or the Board as rent hereunder such amounts, if any, in each year as shall be required by the Department or Board for the payment of all applicable taxes and assessments of any type or nature assessed or levied by any governmental agency or entity having power to levy taxes or assessments charged to the Department, the Board or the State Treasurer affecting or relating to the Facility or their respective interests or estates therein. Except for the Base Rental and Additional Rental obligations and insurance obligations as specified in the Facility Lease, the Department shall have no duty under this Facility Sublease to pay for any other costs to maintain and operate the Facility. The rent required under this Section 6(b) shall be abated proportionately during any period in which the Department's obligation to pay rent under the Facility Lease shall be abated.

The Participating County shall submit to the Department within 15 Business Days of the final adoption of the Participating County's budget each year, a copy of its approved and authorized budget, or other written information acceptable to the Department, that details the amounts allocated to maintain and operate the Facility, including any reserves. On November 1 of each year during the term of this Facility Sublease, the Department shall submit a report to the Board including a summary of the information provided by the Participating County as set forth in this paragraph. This report shall be in a form approved by the Board and shall incorporate any other summary to be provided by the Department pursuant to the terms of any facility sublease entered into by the Department in connection with facilities constructed pursuant to the Law, as applicable.

SECTION 7. Insurance.

(a) Insurance Obligations of the Department. The Department will pay or cause to be paid the cost of all insurance required to be maintained under the Facility Lease. The

Participating County will not be required to pay or reimburse the Department or any other State agency for these insurance costs or any deductible paid by the State. The Department will provide, or cause to be provided, proof of insurance coverage to the Participating County upon request of the Participating County.

In the event of (i) damage or destruction of the Facility caused by the perils covered by the insurance required under the Facility Lease and (ii) if the Board elects, under the terms of the Facility Lease and the Indenture, to redeem the outstanding Bonds, and (iii) if any insurance proceeds remain after the Bonds have been redeemed and such remaining proceeds are not needed under the terms of the Indenture, and (iv) such funds are distributed to the Department, then the Department agrees to distribute such funds to the Participating County.

The Department will not insure the Participating County's equipment, stored goods, other personal property, fixtures, or tenant improvements, nor such personal property owned by Participating County's, subtenants or assigns, if any, or invitees. The Department shall not be required to repair any injury or damage to any personal property or trade fixtures installed in the Facility by the Participating County caused by fire or other casualty, or to replace any such personal property or trade fixtures. The Participating County may, at its sole option and expense, obtain physical damage insurance covering its equipment, stored goods, other personal property, fixtures or tenant improvement or obtain business interruption insurance.

To the extent permitted by law, the Department and the Participating County agree to release the other and waive their rights of recovery against the other for damage to the Facility or their respective property at the Facility arising from perils insured under any commercial property insurance listed in this Facility Sublease or the Facility Lease. The property insurance policies of the Department and the Participating County shall contain a waiver of subrogation endorsement in favor of the other.

(b) Insurance Obligations of the Participating County. The Participating County, at its own cost and expense, shall secure and maintain or cause to be secured and maintained from an insurance company or companies approved to do business in the State of California and maintain during the entire term of this Facility Sublease, the following insurance coverage for the Facility:

(1) General liability insurance in an amount not less than one million Dollars (\$1,000,000) per occurrence. Evidence of such insurance shall be on a General Liability Special Endorsement form and should provide coverage for premises and operations, contractual, personal injury and fire legal liability;

(2) By signing this Facility Sublease, the Participating County hereby certifies that it is aware of the provisions of Section 3700, *et seq.*, of the California Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that Code, and that it will comply, and it will cause its subtenants and assignees to comply, with such provisions at all such times as they may apply during the term of this Facility Sublease.

(3) Auto insurance (written on ISO policy form CA 00 01 or its equivalent) with a limit of not less than one million dollars (\$1,000,000) per occurrence. Such insurance shall include coverage for all "owned," "hired" and "non-owned" vehicles or coverage for any auto.

(c) Additional Insureds. The Participating County agrees that the Department and the Board and their officers, agents and employees shall be included as additional insureds in all insurance required herein.

(d) Insurance Certificate. The Participating County shall submit or cause to be submitted to the Department, by no later than June 30th of each year, a certificate of insurance or other evidence of insurance in a form satisfactory to the Department demonstrating that the insurance required to be maintained by the Participating County hereunder is in full force and effect.

(e) Self-Insurance. Notwithstanding any other provision of this Section, the Participating County may satisfy the insurance obligations hereunder by a combination of commercial insurance, formal risk pooling under California statutory provisions, and/or a self-funded loss reserve in whatever proportions are deemed appropriate by the Participating County and acceptable to the Department and the Board. The Participating County shall furnish the Department and the Board with a certificate or other written evidence of the Participating County's election to provide or cause to be provided all or part of its coverage under a risk pooling, risk retention, or self-insurance program or any combination thereof.

SECTION 8. Assignment, Subletting of Facility or Third-Party Use.

(a) The Participating County shall not sublet, assign or allow any third party, including but not limited to the federal government or any agency or instrumentality thereof, to use any portion of the Facility, or permit its subtenants, assignees or third party users to sublet or assign portions of the Facility, without obtaining the prior written consent and approval of the Department and the Board, which may be granted or denied in their sole discretion, and, provided further, that any such sublease, assignment or use agreement shall be subject to the following conditions:

(1) Any sublease, assignment or use agreement related to the Facility entered into or consented to by the Participating County shall explicitly provide that such agreement is subject to all rights of the Board under the Facility Lease, including, the Board's right to re-enter and re-let the Facility or terminate the Facility Lease upon a default by the Department and to all rights of the Department under this Facility Sublease including, the Department's right to re-enter and re-let the Facility or terminate this Facility Sublease upon a default by the Participating County; and

(2) At the request of the Department or the Board, the Participating County shall furnish the Department and the Board with an opinion of nationally recognized bond counsel acceptable to the Board to the effect that such sublease, assignment or use agreement will not, in and of itself, cause the interest on the Bonds to be included in gross income for federal income tax purposes.

(b) The Participating County acknowledges that, if the Department breaches the terms of the Facility Lease, a remedy for such breach available to the Board under the Facility Lease is to enter and re-let the Facility to an entity other than the Department. If the Board, at its discretion, chooses to exercise this remedy, the Board agrees that its first offer to relet the Facility shall be made to the Participating County; provided, however, the terms of such offer shall be determined at the sole reasonable discretion of the Board.

(c) This Facility Sublease shall not be subordinated to any sublease, assignment or use agreement.

(d) So long as any Bonds remain outstanding, the obligation under paragraph (a) above for the Participating County to obtain the written consent and approval of the Department and the Board prior to subletting, assigning or allowing any third-party use of any portion of the Facility shall survive the termination of this Facility Sublease.

SECTION 9. Hazardous Materials. The Participating County shall fully disclose in writing to the Department and the Board the existence, extent and nature of any Hazardous Materials (defined below), substances, wastes or other environmentally regulated substances, of which the Participating County has actual knowledge relative to the Facility. The Participating County further warrants, covenants and represents that it will promptly notify the Department and the Board in writing of any change in the nature or extent of any Hazardous Materials, substances or wastes maintained on, in, around or under the Facility or used in connection therewith, of which the Participating County gains actual knowledge, and will transmit to the Department and the Board copies of any citations, orders, notices or other material governmental or other communication received by the Participating County with respect to any other Hazardous Materials, substances, wastes or other environmentally regulated substances affecting the Facility. The Participating County shall ensure (as to itself), and shall use its best efforts to ensure (as to its contractors, consultants, sublessees and other agents), that all activities of the Participating County or any officers, employees, contractors, consultants, sublessees, or any other agents of the Participating County performed at the Facility will be in full compliance with all Environmental Laws, and further agrees that neither the Participating County nor its contractors, consultants, sublessees, agents, officers or employees will engage in any management of solid wastes or Hazardous Materials at the Facility which constitutes noncompliance with or a violation of any Environmental Law. If there is a release of Hazardous Materials on or beneath the Facility which constitutes noncompliance with or a violation of any Environmental Law, the Participating County shall promptly take all action necessary to investigate and remedy such release.

The Participating County shall defend, indemnify and hold the State of California, including, but not limited to, the Department, the Board and their officers, directors, agents, employees and successors and assigns (each, an “Indemnified Party” and, together, the “Indemnified Parties”) harmless from and against any and all damages, penalties, fines, claims, liens, suits, liabilities, costs (including cleanup costs), judgments and expenses (including attorneys’, consultants’, or experts’ fees and expenses of every kind and nature) suffered by or asserted against one or more of the Indemnified Parties as a direct or indirect result of any warranty or representation made by the Participating County in the preceding paragraph being false or untrue in any material respect or the breach of any obligation of the Participating County in the preceding paragraph or as a result of any act or omission on the part of the Participating County or any contractor, consultant, sublessee or other agent of the Participating County which constitutes noncompliance with or a violation of any Environmental Law. The indemnification obligations set forth in this paragraph shall survive any termination of this Facility Sublease.

“Hazardous Materials” means any substance, material, or waste which is or becomes, prior to the date of execution and delivery hereof, regulated by any local governmental authority, the State of California, or the United States Government, including, but not limited to, any material or substance which is (i) defined as a “hazardous substance”, “hazardous material”, “toxic substance”, “solid waste”, “pollutant or contaminant”, “hazardous waste”, “extremely hazardous waste”, or “restricted

hazardous waste” under the Comprehensive Environmental Response, Compensation and Liability Act of 1980 (“CERCLA”) [42 U.S.C.A §§ 9601 *et seq.*]; the Resource Conservation and Recovery Act of 1976 (“RCRA”) [42 U.S.C.A §§ 6901 *et seq.*]; the Clean Water Act, also known as the Federal Water Pollution Control Act (“FWPCA”) [33 U.S.C.A §§ 1251 *et seq.*]; the Toxic Substances Control Act (“TSCA”) [15 U.S.C.A §§ 2601 *et seq.*]; the Federal Insecticide, Fungicide, Rodenticide Act [7 U.S.C.A §§ 136 *et seq.*]; the Superfund Amendments and Reauthorization Act [42 U.S.C.A §§ 9601 *et seq.*]; the Clean Air Act [42 U.S.C.A §§ 7401 *et seq.*]; the Safe Drinking Water Act [42 U.S.C.A §§ 300f *et seq.*]; the Solid Waste Disposal Act [42 U.S.C.A §§ 6901 *et seq.*]; the Surface Mining Control and Reclamation Act [30 U.S.C.A §§ 1201 *et seq.*]; the Emergency Planning and Community Right-to-Know Act [42 U.S.C.A §§ 11001 *et seq.*]; the Occupational Safety and Health Act [29 U.S.C.A §§ 655 and 657]; the California Underground Storage of Hazardous Substances Act [Health & Saf. Code §§ 25280 *et seq.*]; the California Hazardous Substances Account Act [Health & Saf. Code §§ 25300 *et seq.*]; the California Hazardous Waste Control Act [Health & Saf. Code §§ 25100 *et seq.*]; the California Safe Drinking Water and Toxic Enforcement Act [Health & Saf. Code §§ 25249.5 *et seq.*]; the Porter-Cologne Water Quality Act [Wat. Code §§ 13000 *et seq.*], including without limitation, Sections 25115, 25117 or 25122.7 of the California Health and Safety Code, or listed pursuant to Section 25140 of the California Health and Safety Code, Division 20, Chapter 6.5 (Hazardous Waste Control Law), (ii) defined as “hazardous substance” under Section 25316 of the California Health and Safety Code, Division 20, Chapter 6.8 (Carpenter-Presley-Talmer Hazardous Substance Account Act), (iii) defined as a “hazardous material”, “hazardous substance”, or “hazardous waste” under Section 25501 of the California Health and Safety Code.

“Environmental Laws” means any federal, state or local law, statute, code, ordinance, regulation, requirement or rule relating to Hazardous Materials to which the Participating County or the Facility is subject, including all those laws referenced above in the definition of Hazardous Materials.

SECTION 10. Termination, Breach, Default and Damages.

(a) This Facility Sublease shall terminate upon the occurrence of the expiration of the Facility Lease as set forth in Section 3.

(b) If the Participating County shall fail to keep, observe or perform any term, covenant or condition contained herein to be kept or performed by the Participating County for a period of sixty (60) days after notice of the same has been given to the Participating County by the Department or the Board or for such additional time as is reasonably required, in the sole discretion of the Department, with the consent of the Board, to correct any of the same, the Participating County shall be deemed to be in default hereunder and it shall be lawful for the Department to exercise any and all remedies available pursuant to law or granted pursuant to this Facility Sublease. Upon any such default, the Department, in addition to all other rights and remedies it may have at law, shall, with the consent of the Board, have the option to do any of the following:

(1) To terminate this Facility Sublease in the manner hereinafter provided on account of default by the Participating County, notwithstanding any re-entry or re-letting of the Facility as hereinafter provided for in subparagraph (2) hereof, and to re-enter the Facility and remove all persons in possession thereof and all personal property whatsoever situated upon the Facility and place such personal property in storage in any warehouse or other suitable place. In the event of such termination, the Participating County agrees to immediately surrender possession of the

Facility, without let or hindrance, and to pay the Department and the Board all damages recoverable at law that the Department may incur by reason of default by the Participating County, including, without limitation, any costs, loss or damage whatsoever arising out of, in connection with, or incident to any such re-entry upon the Facility and removal and storage of such property by the Department or its duly authorized agents in accordance with the provisions herein contained. Neither notice to deliver up possession of the Facility given pursuant to law nor any entry or re-entry by the Department nor any proceeding in unlawful detainer, or otherwise, brought by the Department for the purpose of effecting such re-entry or obtaining possession of the Facility, nor the appointment of a receiver upon initiative of the Department to protect the Board's interest under the Facility Lease shall of itself operate to terminate this Facility Sublease, and no termination of this Facility Sublease on account of default by the Participating County shall be or become effective by operation of law or acts of the parties hereto, or otherwise, unless and until the Department shall have given written notice to the Participating County of the election on the part of the Department to terminate this Facility Sublease. The Participating County covenants and agrees that no surrender of the Facility or of the remainder of the term hereof or any termination of this Facility Sublease shall be valid in any manner or for any purpose whatsoever unless stated or accepted by the Department by such written notice.

(2) Without terminating this Facility Sublease, (i) to enforce any term or provision to be kept or performed by the Participating County or (ii) to exercise any and all rights of entry and re-entry upon the Facility. In the event the Department does not elect to terminate this Facility Sublease in the manner provided for in subparagraph (1) hereof, the Participating County shall remain liable and agrees to keep or perform all covenants and conditions herein contained to be kept or performed by the Participating County, and notwithstanding any entry or re-entry by the Department or suit in unlawful detainer, or otherwise, brought by the Department for the purpose of effecting a re-entry or obtaining possession of the Facility. Should the Department elect to re-enter as herein provided, the Participating County hereby irrevocably appoints the Department as the agent and attorney-in-fact of the Participating County to re-let the Facility, or any part thereof, from time to time, either in the Department's name or otherwise, upon such terms and conditions and for such use and period as the Department may deem advisable and to remove all persons in possession thereof and all personal property whatsoever situated upon the Facility and to place such personal property in storage in any warehouse or other suitable place, for the account of and at the expense of the Participating County, and the Participating County hereby exempts and agrees to save harmless the Department from any costs, loss or damage whatsoever arising out of, in connection with, or incident to any such re-entry upon and re-letting of the Facility and removal and storage of such property by the Department or its duly authorized agents in accordance with the provisions herein contained except for any such costs, loss or damage resulting from the intentional or negligent actions of the Department or its agents. The Participating County agrees that the terms of this Facility Sublease constitute full and sufficient notice of the right of the Department to re-let the Facility in the event of such re-entry without effecting a surrender of this Facility Sublease. The Participating County further agrees that no acts of the Department in effecting such re-letting shall constitute a surrender or termination of this Facility Sublease irrespective of the use or the term for which such re-letting is made or the terms and conditions of such re-letting, or otherwise, but that, on the contrary, in the event of such default by the Participating County the right to terminate this Facility Sublease shall vest in the Department to be effected in the sole and exclusive manner provided for in subparagraph (1) hereof. The Participating County further agrees to pay the Department the cost of any alterations or additions to the Facility necessary to place the Facility in condition for re-letting immediately upon notice to the Participating County of the completion and installation of such additions or alterations.

(c) This Facility Sublease may be terminated at the option of the Board if the Board determines to exercise its right to enter and re-let the Facility under the Facility Lease pursuant to a default by the Department thereunder.

(d) In addition to any default resulting from breach by the Participating County of any term or covenant of this Facility Sublease, if (1) the Participating County's interest in this Facility Sublease or any part thereof be assigned, sublet or transferred without the prior written consent to the Department and the Board, either voluntarily or by operation of law, or (2) the Participating County or any assignee shall file any petition or institute any proceedings under any act or acts, state or federal, dealing with or relating to the subject of bankruptcy or insolvency or under any amendment of such act or acts, either as a bankrupt or as an insolvent or as a debtor or in any similar capacity, wherein or whereby the Participating County asks or seeks or prays to be adjudicated as bankrupt, or is to be discharged from any or all of the Participating County's debts or obligations, or offers to the Participating County's creditors to effect a composition or extension of time to pay the Participating County's debts, or asks, seeks or prays for a reorganization or to effect a plan of reorganization or for a readjustment of the Participating County's debts or for any other similar relief, or if any such petition or if any such proceedings of the same or similar kind or character be filed or be instituted or taken against the Participating County, or if a receiver of the business or of the property or assets of the Participating County shall be appointed by any court, except a receiver appointed at the insistence or request of the Department or the Board, or if the Participating County shall make a general or any assignment for the benefit of the Participating County's creditors, or (3) the Participating County shall abandon the Facility, then the Participating County shall be deemed to be in default hereunder.

(e) The Department shall in no event be in default in the performance of any of its obligations hereunder unless and until the Department shall have failed to perform such obligations within sixty (60) days or such additional time as is reasonably required to correct any such default after notice by the Participating County to the Department that the Department has failed to perform any such obligation.

(f) The Participating County hereby waives any and all claims for damages caused or which may be caused by the Department in re-entering and taking possession of the Facility as herein provided and all claims for damages that may result from the destruction of or injury to the Facility and all claims for damages to or loss of any property belonging to the Department, or any other person, that may be in or upon the Facility, except for such claims resulting from the intentional or negligent actions of the Department or its agents.

Each and all of the remedies given to the Department hereunder or by any law now or hereafter enacted are cumulative and the single or partial exercise of any right, power or privilege hereunder shall not impair the right of the Department to other or further exercise thereof or the exercise of any or all other rights, powers or privileges. The term "re-let" or "re-letting" as used in this Section shall include, but not be limited to, re-letting by means of the operation or other utilization by the Department of the Facility. If any statute or rule of law validly shall limit the remedies given to the Department hereunder, the Department nevertheless shall be entitled to whatever remedies are allowable under any statute or rule of law.

In the event the Department shall prevail in any action brought to enforce any of the terms and provisions of this Facility Sublease, the Participating County agrees to pay reasonable attorney's fees incurred by the Department in attempting to enforce any of the remedies available to the

Department hereunder; whether or not a lawsuit has been filed and whether or not any lawsuit culminates in a judgment.

SECTION 11. Additions, Betterments, Extensions or Improvements; Prohibition Against Encumbrance.

(a) Subject to the limitations set forth in this Section 11, at its sole cost and expense, the Participating County shall have the right during the term of this Facility Sublease to make additions, betterments, extensions or improvements to the Facility or to attach fixtures, structures or signs to the Facility if such additions, betterments, extensions or improvements or fixtures, structures or signs are necessary or beneficial for the use of the Facility by the Participating County; provided, however, that any such changes to the Facility shall be made in a manner that does not result in an abatement of the rental hereunder or the rental due from the Department under the Facility Lease.

(b) If any proposed additions, betterments, extensions or improvements of the Facility require the recommendations to be provided by the Department acting pursuant to the provisions of California Penal Code Section 6029 or other law granting similar regulatory authority to the Department, the Participating County shall, concurrently with the submission to the Department, request the approval of the Department and the Board to such additions, betterments, extensions or improvements. The Participating County acknowledges the commencement of such additions, betterments, extensions or improvements shall be subject to receipt by the Participating County of the Board's approval thereto. In the event the Participating County shall at any time during the term of this Facility Sublease cause any additions, betterments, extensions or improvements to the Facility to be acquired or constructed or materials to be supplied in or upon the Facility, the Participating County shall pay or cause to be paid when due all sums of money that may become due, or purporting to be due for any labor, services, materials, supplies or equipment furnished or alleged to have been furnished to or for the Participating County in, upon or about the Facility and shall keep the Facility free of any and all mechanics' or materialmen's liens or other liens against the Facility or the Department's or the Board's interest therein. In the event any such lien attaches to or is filed against the Facility or the Department's or the Board's interest therein, the Participating County shall cause each such lien to be fully discharged and released at the time the performance of any obligation secured by any such lien matures or becomes due, except that if the Participating County desires to contest any such lien it may do so. If any such lien shall be reduced to final judgment and such judgment or such process as may be issued for the enforcement thereof is not promptly stayed, or if so stayed and said stay thereafter expires, the Participating County shall forthwith pay or cause to be paid and discharged such judgment. In accordance with Section 20, the Participating County agrees to and shall, to the maximum extent permitted by law, defend, indemnify and hold the Department, the Board, the State Treasurer and their officers, directors, agents, employees, successors and assigns harmless from and against and defend each of them against any claim, demand, loss, damage, liability or expense (including attorneys' fees) as a result of any such lien or claim of lien against the Facility or the Department's or the Board's interest therein.

(c) The Participating County agrees it will not create or suffer to be created any recorded or unrecorded mortgage, pledge, lien, charge, easement, rights of way or other rights, reservations, covenants, conditions, restrictions or encumbrance upon the Facility or the Easement Property except Permitted Encumbrances (defined below).

The term “Permitted Encumbrances” means as of any particular time: (1) liens for general ad valorem taxes and assessments, if any, not then delinquent; (2) the Ground Lease, the Site Lease and the Facility Lease, as they may be amended from time to time; (3) easements (including the Easement Agreement), rights of way, mineral rights, drilling rights and other rights, reservations, covenants, conditions or restrictions, all of a non-monetary nature, which exist of record as of the date of issuance of the Bonds; (4) easements, rights of way, mineral rights, drilling rights and other rights, reservations, covenants, conditions or restrictions, all of a non-monetary nature, established following the date of issuance of the Bonds and to which the Board consents in writing; and (5) this Facility Sublease and any sublease, assignment or use agreement approved by the Board in accordance with Section 8 hereof.

(d) The Department hereby covenants and agrees that, except as set forth in Sections 8 and 10, neither this Facility Sublease nor any interest of either party in this Facility Sublease shall be sold, mortgaged, pledged, assigned, or transferred by voluntary act or by operation of law or otherwise.

(e) The Participating County shall not in any manner impair, impede, or challenge the security, rights and benefits of the owners of the Bonds or the trustee for the Bonds.

SECTION 12. Continuing Disclosure. The Participating County hereby covenants and agrees that it will fully cooperate with the Department, the Board and the State Treasurer so that they can comply with and carry out all of the provisions of the Continuing Disclosure Agreement and will provide all information reasonably requested by the Department, the Board or the State Treasurer regarding the Facility, in connection with continuing disclosure obligations. The Participating County further covenants to provide notice to the Department, the Board and the State Treasurer within five Business Days of the occurrence of any event which causes any portion of the Facility not to be available for beneficial use or occupancy by the Participating County.

SECTION 13. Status of Private Activity Use of the Facility. The Participating County hereby covenants and agrees to provide information to the Department and the Board by January 31 of each year regarding “Private Use” (as such term is defined in Section 14(d) below), if any, of the Facility. Any such private use must be consistent with the Participating County’s covenants pursuant to Section 14 hereof. The information that must be updated annually is set forth in the Tax Certificate that was executed and delivered by the Board upon the initial issuance of the Bonds and acknowledged to by the Participating County in its certificate attached to the Tax Certificate. The obligations of the Participating County set forth in this Section shall survive any termination of this Facility Sublease so long as any Bonds remain outstanding.

SECTION 14. Tax Covenants.

(a) The Participating County covenants that it will not use or permit any use of the Facility and shall not take or permit to be taken any other action or actions, which would cause any Bond to be a “private activity bond” within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended; and any applicable regulations promulgated from time to time thereunder. The Participating County further covenants that it will not take any action or fail to take any action, if such action or the failure to take such action would adversely affect the exclusion from gross income for federal income tax purposes of interest on the Bonds.

(b) The Participating County covenants that it will not use or permit more than 10% of (i) the proceeds of the Bonds or the Project to be used in the aggregate for any activities that constitute a “Private Use” (as such term is defined in paragraph (d) below). The Participating County covenants that it will not cause more than 10% of the principal of or interest on the Bonds under the terms thereof or any underlying arrangement, to be secured by any interest in property (whether or not the Project) used for a Private Use or in payments in respect of property used for a Private Use, or which will be derived from payments in respect of property used for a Private Use.

(c) The Participating County covenants that it shall not take or permit to be taken any action or actions which would cause more than 5% of the proceeds of the Bonds or the Project to be used for a Private Use that is unrelated or disproportionate to the governmental use of the proceeds of the Bonds (an “Unrelated or Disproportionate Use”) or to cause more than 5% of the principal of or interest on the Bonds to be directly or indirectly secured by any interest in property used or to be used for a Private Use that is an Unrelated or Disproportionate Use or in payments in respect of property used or to be used for a Private Use that is an Unrelated or Disproportionate Use.

(d) The term “Private Use” means any activity that constitutes a trade or business that is carried on by persons or entities other than a “governmental person,” which is defined within Treasury Regulation Section 1.141-1(b) as a state or local governmental unit or any instrumentality thereof. A “governmental person” does not include the United States or any agency or instrumentality thereof. The leasing of property financed or refinanced with proceeds of the Bonds or the use by or the access of a person or entity other than a governmental unit to property or services on a basis other than as a member of the general public shall constitute a Private Use. Private Use may also result from certain management and service contracts as described in paragraph (e) below.

(e) The Participating County will not enter into any arrangement with any person or entity other than a state or local governmental unit which provides for such person to manage, operate, or provide services with respect to the Facility (or any portion thereof) (a “Service Contract”), unless the guidelines set forth in Revenue Procedure 97-13, as modified by Revenue Procedure 2001-39 (the “Guidelines”), are satisfied and the Board, in its discretion, consents to such Service Contract.

(f) The Participating County covenants to maintain records relating to the Project as are required to be maintained by it in accordance with the Tax Certificate.

(g) The obligations of the Participating County set forth in this Section shall survive any termination of this Facility Sublease so long as any Bonds remain outstanding.

SECTION 15. No Merger. The parties hereto intend that there shall be no merger of any estate or interest created by this Facility Sublease with any other estate or interest in the Facility, or any part thereof, by reason of the fact that the same party may acquire or hold all or any part of the estate or interest in the Facility created by this Facility Sublease as well as another estate or interest in the Facility.

SECTION 16. Waste. The Participating County shall not commit, suffer, or permit any waste or nuisance on or within the Facility or any acts to be done thereon in violation of any laws or ordinances.

SECTION 17. Amendments. This Facility Sublease may not be amended, changed, modified or altered without the prior written consent of the parties hereto and the Board.

SECTION 18. Waiver. Any waiver granted by the Department of any breach by the Participating County of any agreement, covenant or condition hereof shall not operate as a waiver of any subsequent breach of the same or any other agreement, covenant or condition hereof. The Department shall not grant any such waiver without the prior written consent of the Board.

SECTION 19. Non-Liability of the Department and other State Entities. Any obligation of the Department created by or arising out of this Facility Sublease shall not impose a debt or pecuniary liability upon the Department, the Board or the State of California, or a charge upon the general credit or taxing powers thereof but shall be payable solely out of funds duly authorized and appropriated by the State.

The delivery of this Facility Sublease shall not, directly or indirectly or contingently, obligate the Board, the Department, the State Treasurer or the State of California to levy any form of taxation therefore or to make any appropriation. Nothing herein or in the proceedings of the Participating County, the Board or the Department shall be construed to authorize the creation of a debt of the Board, the Department, the State Treasurer or the State of California, within the meaning of any constitutional or statutory provision of the State of California. No breach of any pledge, obligation or agreement made or incurred in connection herewith may impose any pecuniary liability upon, or any charge upon the general credit of the Board, the Department or the State of California.

SECTION 20. Indemnification. As required by California Government Code Section 15820.944 the Participating County agrees to indemnify, defend, and hold harmless the Indemnified Parties for any and all claims and losses accruing and resulting from or arising out of the acquisition, design and construction of the Project and the Participating County's use and occupancy of the Facility, including the use and occupancy of the Facility by any sublessee or invitee of the Participating County. The Participating County's obligation to indemnify, defend and hold harmless under this Section shall extend to all such claims and losses arising, occurring, alleged, or made at any time, including prior to, during, or after the period that this Facility Sublease is in full force and effect. Notwithstanding the preceding sentence, the Participating County will not be required to indemnify, defend or hold harmless an Indemnified Party from any claim which arises, in whole or in part, from the gross negligence or willful misconduct or omission of such Indemnified Party. The indemnification obligations of the Participating County set forth in this Section shall survive any termination of this Facility Sublease.

SECTION 21. Law Governing. This Facility Sublease shall be governed exclusively by the provisions hereof and by the laws of the State of California as the same from time to time exist. Any action or proceeding to enforce or interpret any provision of this Facility Sublease shall, to the extent permitted by law, be brought, commenced or prosecuted in the courts of the State located in the County of Sacramento, California.

SECTION 22. Headings. All section headings contained in this Facility Sublease are for convenience of reference only and are not intended to define or limit the scope of any provision of this Facility Sublease.

SECTION 23. Notices. All approvals, authorizations, consents, demands, designations, notices, offers, requests, statements or other communications hereunder by either party to the other

shall be in writing and shall be sufficiently given and served upon the other party if delivered personally or if mailed by United States registered or certified mail, return receipt requested, postage prepaid, and addressed as follows:

<u>To the Department:</u>	Board of State and Community Corrections of the State of California 2590 Venture Oaks Way Sacramento, CA 95833 Attention: Executive Officer
<u>To the Board:</u>	State Public Works Board 915 "L" Street, 9th Floor Sacramento, CA 95814 Attention: Executive Director
<u>To the State Treasurer:</u>	Treasurer of the State of California Public Finance Division P.O. Box 942809 Sacramento, CA 94209-0001 Attention: Public Finance Division
<u>To the Participating County:</u>	County of Plumas 1834 East Main Street Quincy, CA 95971 Attention: Director of Public Works

The address to which notices shall be mailed as aforesaid to any party may be changed by written notice given by such party to the others as hereinabove provided.

SECTION 24. Successors and Assigns. The terms and provisions hereof shall extend to and be binding upon and inure to the benefit of the successors and assigns of the respective parties hereto.

SECTION 25. Validity and Severability. If for any reason this Facility Sublease or any part thereof shall be held by a court of competent jurisdiction to be void, voidable, or unenforceable by the Department or by the Participating County, all of the remaining terms of this Facility Sublease shall nonetheless continue in full force and effect. If for any reason it is held by such a court that any of the covenants and conditions of the Participating County hereunder, including the covenant to pay rentals hereunder, is unenforceable for the full term hereof, then and in such event this Facility Sublease is and shall be deemed to be a lease from year to year under which the rentals are to be paid by the Participating County annually in consideration of the right of the Participating County to possess, occupy and use the Facility, and all the other terms, provisions and conditions of this Facility Sublease, except to the extent that such terms, provisions and conditions are contrary to or inconsistent with such holding, shall remain in full force and effect, to the extent permitted by law.

SECTION 26. Execution. This Facility Sublease may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same Facility Sublease. It is also agreed that separate counterparts of this Facility Sublease may separately be executed by the Department, the Participating County and any

other signatory hereto, all with the same force and effect as though the same counterpart had been executed by the Department, the Participating County and such other signatory.

SECTION 27. Recordation of Lease. The notarization of the signatures of the signatories to this Facility Sublease is for the purpose of recordation of this Facility Sublease with the official records of the County of Plumas. This Facility Sublease shall be recorded in the official records of the County of Plumas solely for the purpose of giving constructive notice of this Facility Sublease to third parties as provided under State law. The failure of any signatory to obtain and affix a notarization to this Facility Sublease shall not affect the validity of this Facility Sublease. The date of recordation of this Facility Sublease shall not change, alter or modify the commencement date of this Facility Sublease as set forth in Section 3 hereof or the effectiveness of any provision of this Facility Sublease.

SECTION 28. Multiple Originals. This Facility Sublease may be executed in any number of originals, each of which shall be deemed to be an original.

SECTION 29. Net Lease. This Facility Sublease shall be deemed and construed to be a “net lease” and the Participating County hereby agrees that the rentals provided for herein shall be an absolute net return to the Department, free and clear of any expenses, charges or set-offs whatsoever.

SECTION 30. Effect of Substitution. Notwithstanding any provision herein to the contrary, in the event of a substitution of another public facility or facilities and real property for all of the Facility pursuant to Section 25 of the Facility Lease (a “Substitution”), this Facility Sublease shall remain in full force and effect except as provided in this Section 30 and the County shall continue as the sublessee hereunder. Upon such Substitution, (a) the references to Site Lease and Facility Lease in Section 2 and Section 4 shall be deemed deleted and this Facility Sublease will no longer be subordinate to the Site Lease and the Facility Lease and the Department and the Board agree to record an appropriate document with the County Recorder’s Office to remove the lien of the Site Lease and the Facility Lease against the Facility; (b) the references to the Department’s obligations to pay Base Rental and Additional Rental and the abatement of rent paid by the Participating County in Section 6(b) shall be deemed deleted; (c) the first two paragraphs of Section 7(a) shall be deemed deleted and the Department and the Board will not be required to maintain any insurance with respect to the Facility; and (d) the references to the Facility Lease and the Board’s rights under the Facility Lease in Section 8(a)(1) and the provisions of Section 8(b) and Section 10(c) shall no longer be of any force and effect and neither the Department nor the Board shall have any right to declare a default hereunder or to re-enter or re-let the Facility as a result of a default under the Facility Lease.

SECTION 31. Board as Third-Party Beneficiary. The Board is a third-party beneficiary of this Facility Sublease.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK.]

IN WITNESS WHEREOF, the Department and the Participating County have caused this Facility Sublease to be executed by their respective officers thereunto duly authorized, all as of the day and year first above written.

BOARD OF STATE AND COMMUNITY
CORRECTIONS OF THE STATE OF CALIFORNIA

By: _____
[Name]
[Title]

APPROVED (Pursuant to Government Code
section 11005.2):

DEPARTMENT OF GENERAL SERVICES OF
THE STATE OF CALIFORNIA

By: _____
[Name]
[Title]

CONSENT AND ACKNOWLEDGEMENT OF
THE BOARD:


STATE PUBLIC WORKS BOARD OF THE
STATE OF CALIFORNIA

By: _____
Sally Lukenbill
Executive Director

COUNTY OF PLUMAS

By: _____
[Name]
[Title]

Approved as to form:



Joshua Brechtel, Attorney
County Counsel's Office

CERTIFICATE OF ACCEPTANCE

This is to certify that the interest in the Facility conveyed under the foregoing to the County of Plumas, a political subdivision duly organized under the laws of the State of California, is hereby accepted by the undersigned officer or agent on behalf of the Board of Supervisors of the County of Plumas, pursuant to authority conferred by resolution of the Board of Supervisors adopted on August ____, 2024 and the grantee consents to recordation thereof by its duly authorized officer.

Dated: ____, 2024

COUNTY OF PLUMAS

By: _____
[Name]
[Title]

STATE OF CALIFORNIA)
)
COUNTY OF SACRAMENTO) ss.

personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal

Page 207 of 240

STATE OF CALIFORNIA)
)
COUNTY OF PLUMAS) ss.

personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal

Page 208 of 240

EXHIBIT A

LEGAL DESCRIPTION OF SITE

PLUMAS JAIL PROJECT

EXHIBIT B

DESCRIPTION OF PROJECT

Plumas Jail Project: The Plumas Jail Project (SB 844) was a design-build project, with the state award directed to both the design and construction expenditures of a new, 22,000 square foot stand-alone jail facility on approximately three acres of county-owned land in the unincorporated town of Quincy.

The facility is constructed of insulated concrete masonry walls on concrete spread footings and includes a structural steel roof structure with steel decking and membrane roofing. The new jail includes housing with 60 dorm-style single and double beds, a public lobby and administration area, a medical center, and various support spaces.



PLUMAS COUNTY PLANNING DEPARTMENT MEMORANDUM

TO: Honorable Chair and Board of Supervisors

FROM: Tracey Ferguson, Director of Planning

MEETING DATE: September 10, 2024

SUBJECT: 11:00AM - PUBLIC HEARING: CV1 Senior Nutrition Services (State Department of Housing and Community Development Grant Agreement #20-CDBG-CV1-00076) Grant Closeout Final Public Hearing and Summary of Accomplishments; discussion and possible action

Recommendation:

1. Review summary of CV1 Senior Nutrition Services grant accomplishments
2. Hold a public hearing
3. Receive public comments
4. Receive Board of Supervisors comments
5. Direct staff to complete closeout process and submit closeout report

Background and Discussion:

On June 8, 2021, the County of Plumas and the State Department of Housing and Community Development (HCD) entered into Grant Agreement No. 20-CDBG-CV1-00076 under the 2020 Community Development Block Grant Coronavirus Response Round 1 (CDBG-CV1), with a subsequent amendment executed on May 16, 2022, to extend the term through June 25, 2023, for the purpose of providing \$81,532.00 dollars in grant funding to the Plumas County Public Health Agency Senior Nutrition Services.

This Grant Closeout Final Public Hearing summarizes the grant program objectives and accomplishments, with the Planning Department serving in the capacity of grant administration on behalf of the County.

Total meals served with \$81,531.42 CV1 grant dollars between March 24, 2022, and February 22, 2023 (11 months) was 28,906 meals, with a total of 362 seniors served during this period of performance supporting activities involving the cost of purchasing food including dry, refrigerated, and frozen foods and food preparation supplies for the Senior Nutrition Program.

The Plumas County Senior Nutrition Program serves meals to those individuals 60 years of age or older at four different local nutrition sites across the County (i.e., Westwood Village in Chester, Quincy Veteran's Hall, Mohawk Community Resource Center in Blairsden, and the Portola Veteran's Hall) open from 8:00 am to 1:00 pm, Monday through Friday, in addition to weekday homebound meal delivery. Employees include site managers, cooks, assistant cooks, drivers, and extra-help staff prepare and distribute meals. The budget for Senior Nutrition comes from a variety of sources such as this CDBG-CV1 grant.

For a small rural county with limited resources, Plumas has a proportionally larger senior population (those over the age of 60 equal approximately 39% of the County's total population based on 2020 Census data). Throughout the COVID-19 pandemic, County staff served seniors with nutritional meals delivered in home with social distancing to avoid COVID-19 infections. Many of the senior nutrition clients have health issues that make them vulnerable, and delivery of meals helped to reduce the risk of COVID-19 exposure. Additionally, through the senior nutrition program during the pandemic, Public Health staff were able to check in on vulnerable seniors that were self-isolating to understand and serve their public health, social, and behavioral health needs.

Grant Program Objectives and Accomplishments

March 24, 2022, through June 15, 2022, spent down \$40,661.34

- approximately 6,000 meals April 2022
- approximately 6,000 meals May 2022
- contributed food towards 75% of the seniors in need
- approximately 9,000 meals

June 16, 2022, through December 31, 2022, spent down \$18,443.98

- approximately 5,654 meals were provided in October 2022
- approximately 6,045 meals were provided in December 2022
- contributed food towards 97% of the seniors in need
- approximately 11,699 meals

December 28, 2022, through February 22, 2023, spent down \$22,426.10

- approximately 5,338 meals were provided in January 2023
- approximately 2,869 meals were provided in February 2023
- contributed food towards 76% of the seniors in need
- approximately 8,207 meals

Total meals served with \$81,531.42 grant dollars between March 24, 2022, and February 22, 2023, was 28,906.

Demographic Data of Total 362 Seniors Served

INCOME DATA

- 0 Extremely Low Income (0-33% of Plumas County Area Median Income)
- 241 Low Income (31-50% of Plumas County Area Median Income)
- 121 Moderate Income (51-80% of Plumas County Area Median Income)

RACE/ETHNICITY DATA

- White: 341 individuals, with 20 or 6% of those individuals also identifying as Hispanic/Latino
- Black / African American: 4
- American Indian / Alaskan Native: 17

Action:

1. Review summary of CV1 Senior Nutrition Services grant accomplishments
2. Hold a public hearing
3. Receive public comments
4. Receive Board of Supervisors comments
5. Direct staff to complete closeout process and submit closeout report

Fiscal Impact:

General fund impact; Planning Director grant administration time in FY22/23 and FY24/25 for processing grant invoicing, reporting, and close out

Attachments:

1. 20240904110753



Notice of Public Hearing Plumas County BOARD OF SUPERVISORS

2020 Community Development Block Grant Coronavirus Response Round 1
State Department of Housing and Community Development
Grant Agreement No. 20-CDBG-CV1-00076

**Plumas County Public Health Agency Senior Nutrition Services / Senior Nutrition Program
Grant Closeout Final Public Hearing and Summary of Objectives and Accomplishments**

**The Plumas County Board of Supervisors will hold a Public Hearing on:
Tuesday, September 10, 2024
11:00 AM**

**Board of Supervisors, Room 308 Courthouse
520 Main Street Quincy, CA**

PUBLIC HEARING – On June 8, 2021, the County of Plumas and the State Department of Housing and Community Development (HCD) entered into Grant Agreement No. 20-CDBG-CV1-00076 under the 2020 Community Development Block Grant Coronavirus Response Round 1 (CDBG-CV1) for the purpose of providing \$81,532.00 dollars in grant funding to the Plumas County Public Health Agency Senior Nutrition Services supporting activities involving the cost of purchasing food including dry, refrigerated, and frozen foods and food preparation supplies for the Senior Nutrition Program. The Grant Closeout Final Public Hearing will summarize the grant program objectives and accomplishments, with the Planning Department serving in the capacity of grant administration on behalf of the County.

The Plumas County Senior Nutrition Program serves meals to those individuals 60 years of age or older at four different local nutrition sites across the County (i.e., Westwood Village in Chester, Quincy Veteran's Hall, Mohawk Community Resource Center in Blairsden, and the Portola Veteran's Hall) open from 8:00 am to 1:00 pm, Monday through Friday, in addition to weekday homebound meal delivery. Employees include site managers, cooks, assistant cooks, drivers, and extra-help staff prepare and distribute meals. The budget for Senior Nutrition comes from a variety of sources such as this CDBG-CV1 grant.

INTERESTED PARTIES – All interested parties are welcome to attend the public hearing and will be given an opportunity to address the Board of Supervisors and County staff and provide public comment. If individuals challenge the project in court, those individuals may be limited to raising only those issues raised by the individuals or others at the public hearing or issues submitted in written correspondence delivered to the Planning Department at, or prior to, the public hearing.

PUBLIC COMMENT – Written comments can be mailed to the Plumas County Planning Department, ATTN: Tracey Ferguson, Planning Director, 555 Main Street, Quincy, CA and (530) 283-6214 or traceyferguson@countyofplumas.com. For further information, please contact the Plumas County Planning Department at (530) 283-6214.

Notice of Public Hearing Published/Posted on August 30, 2024

Locations:

***555 Main Street, Quincy, CA
520 Main Street, 3rd Floor, Quincy, CA
222 Lawrence Street, Quincy, CA
445 Jackson Street, Quincy, CA***

County website at <https://www.plumascounty.us/89/Planning-Department>



**PLUMAS COUNTY
COUNTY ADMINISTRATOR
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors
FROM: Debra Lucero, County Administrative Officer
MEETING DATE: September 10, 2024
SUBJECT: County Administrative Officer's Report

Recommendation:

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Background and Discussion:

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Action:

.

Fiscal Impact:

.

Attachments:

1. CAO 8 Report August 2024

PLUMAS COUNTY

CALIFORNIA Administrative Officer



TO: Honorable Chair and Board Supervisors

FROM: Debra Lucero, CAO

MEETING DATE: September 10, 2024

SUBJECT: CAO Report 8/1/24 – 8/31/24

BUDGET PROCESS

We continue to straddle several systems (Pentamotion, Munis and now OpenGov) to transition the budgeting process. It has been challenging to say the least but OpenGov appears to be very promising. We are doing validations of the current data and learning the budgeting aspects of the software platform. Below is a glance at the work it takes to get a budget to the Board of Supervisors for approval. There are many, many steps and currently it heavily involves IT due to the crossover information needed from the two primary systems and now OpenGov. We are incredibly grateful to IT. Without the support of this department, it would be impossible to meet the deadlines in a timely fashion.

7-Aug – CLA to provide fields needed to update salary worksheet
7-Aug - Debra to share fields with HR and IT for validation
8-Aug to 12-Aug - Data for salary worksheet provided to CLA
12-Aug - Data from Department Heads to Auditor-Controller that will impact Fund Balances
12-Aug - Data from Department Heads with specific changes to budget expenses
15-Aug - Auditor-Controller provide updated FY24 Fund Balances to CAO & CLA
15-Aug - CLA to review salary worksheet & how it compares to published budget data with CAO
20-Aug - CLA to provide IT with changes from Department Heads & salary adjustments to update Munis
20-Aug - CLA to update Fund Balances & provide to IT to load into schedules
20-Aug – IT to rerun schedules & share with CAO, Auditor-Controller CLA
20-Aug - CAO, Auditor-Controller CLA to review schedules & sign off on sending to departments for first review of adopted budget
20-Aug - Updated schedules & supplementary salary information sent to Department Heads for Review-feedback due by 8/26
26-Aug - Receive updates/feedback from Department Heads
26-Aug - Work through Fund Balance Issues with Department Heads
26-Aug - Send email for additional info regarding payroll
27-Aug - Provide updates to IT first thing in the AM and balance budget - in the AM schedules ready to send out before the end of day
27-Aug - Update Changes in Munis & Rerun Schedules, update Budget Book
28-Aug - Follow up about 20585/58000 -account to be fixed by Auditor-Controller
28-Aug - Send out schedules for the final review to confirm all requested changes were included

28-Aug - Provide IT with more changes (these are to balance budget/resolve negative Fund Balance)
 28-Aug - CLA to provide breakdown of vacancies, value of vacancies by GF and Non-General Fund departments
 29-Aug - Have meetings with departments with payroll concerns/questions
 29-Aug - 70581 - Account needs to be created or it has to be budgeted to another place. Auditor-Controller working to create the fund.
 29-Aug – Departments to figure out any negative fund balance
 29-Aug - 0096 Capital Improvement Fund contains a negative fund balance. Worked to solve this issue with the Auditor-Controller.
 30-Aug - Share updated budget book with Department Heads for Review - feedback due by 9/4
 31-Aug - Any material updates to Fund Balance from Auditor-Controller

Final Budget updated Fund Balances made available to the public:

DEADLINE: Friday, September 6 (Must be made public by Sept. 8)

Final Budget will be adopted:

DEADLINE: Tuesday, Oct. 1 at a Regular Meeting (Must be adopted by Oct. 2)

GRANTS MANAGER

- Attended
 - Dixie Fire Collaborative meeting
 - Plumas County Long-Term Recovery Support Functions Working Groups meeting
 - Ad-Hoc Committee meeting regarding Dixie Fire Settlements
 - 1st Quarter DSR meeting
 - Empowering Counties with AI: a holistic approach
- Worked on
 - Sierra Buttes Trail Stewardship grant extension
 - Plumas County Long-Term Recovery Plan
 - Prepared Opioid reporting for next month
 - budgeting
- Other
 - Was awarded \$20,000 for bridging the digital divide from the California Emerging Technology Fund

RISK MANAGEMENT

Preparedness Meeting with Social Services

MARAC Meeting

Health Care Coalition Meeting

Cal OES Coordination call Gold Complex

Met with City of Portola – Gold complex and working together

Quincy Rotary Presentation on Genasys; Genasys Protect; Watch Duty; Preparedness; Resources

Hazard Mitigation Meeting with Planning Dept.

Cal OES Appeal Eligibility Determination meeting

Access & Functional Needs Committee Meeting

Multiple Cooperator Meeting – Park Fire

Collaboration meeting with Public Health

Security camera meeting

Workers Comp IDR meeting

CAL-OES UPDATE

8/1 – Preparedness Meeting with Social Services
8/2 – Cooperator Meeting – Park Fire
8/4 – MARAC Meeting
8/4 – Cooperator Meeting – Park Fire
8/5 – Cooperator Meeting – Park Fire
8/7 – Cooperator Meeting – Park Fire
8/7 – Health Care Coalition Meeting
8/7 – Cal OES Coordination call Gold Complex
8/8 – Fire Safe Council Meeting
8/8 – Fire Safe Board Meeting
8/9 – Cooperator Meeting – Park Fire
8/12 – Met with City of Portola – Gold complex and working together
8/12 – Quincy Rotary Presentation on Genasys; Genasys Protect; Watch Duty; Preparedness; Resources
8/13 – Cooperator Meeting – Park Fire
8/13 – Graeagle Firewise presentation 94 attendees, VOAD, Access & Functional Needs, PRS
8/14 – Cooperator Meeting – Park Fire
8/19 – Cooperator Meeting – Park Fire
8/19 – Hazard Mitigation Meeting with Planning Dept.
8/20 – Cal OES Appeal Eligibility Determination meeting
8/22 – Cooperator Meeting – Park Fire
8/22 – Access & Functional Needs Committee Meeting
8/23 – 2021 Wildfires Recovery all hands working group meeting
8/27 – Cooperator Meeting – Park Fire
8/28 – Collaboration meeting with Public Health
8/28 – NQS Webinar
8/28 – Quincy Firewise presentation 33 attendees, VOAD, Access & Functional Needs, PRS

OTHER CAO MEETINGS/ACTIVITIES

8/1 – MRG Weekly Update Meeting
8/1 – ClientFirst Educational Workshop Employee Master
8/1 – Pre-Public Comment Meeting CDBG-DR APA
8/2 – ClientFirst Status Meeting
8/2 – Recovery Manager Job Description Meeting
8/2 – Plumas County Development Corporation
8/5 – County Counsel, “Classification Plan” & Resolution
8/6 – BOS Meeting
8/6 – ClientFirst Employee Master Import Assistance
8/6 – Auditor/Controller Engie Project meeting
8/6 – Debt Committee – Financing Call/Engie Project
8/7 – CLA Weekly Check-In
8/7 – ClientFirst Educational Workshop: Pay Master
8/7 – Jail Project - \$100,000 GF contribution – Roni, Chad
8/7 – Ad-Hoc Committee – Dixie Fire Insurance Funds/PG&E Fund

8/8 – HR Employee Meeting
 8/8 – Mandatory SPWB Post-Issuance Compliance Training (Jail Project)
 8/8 – OpenGov Operating Budget Kickoff & Discovery
 8/8 – ClientFirst Budget Meeting w/Jamie Shell
 8/8 – New Library Concept in Greenville SS,BH,PH
 8/8 – HHS Feasibility Study with BH, SS, PH, EH
 8/8 – HR Employee Meeting
 8/8 – Sheriff, IT discussion
 8/9 – CLA Budget Session
 8/9 – ClientFirst Weekly Status Meeting
 8/9 – CAO – CACE
 8/9 – PCMC Meeting
 8/9 – ClientFirst – special districts import with MRG, Auditor/Controller
 8/9 – MRG Catch-Up
 8/9 – Department Head individual meeting EH
 8/10 – ClientFirst Employee Master Validation Saturday Work Meeting
 8/12 – CLA Budget Session
 8/12 – Department head individual meeting Fair
 8/12 – Department head individual meeting IT
 8/13 – BOS Meeting
 8/13 – ClientFirst Educational Workshop: Deduction Master
 8/14 – CLA Budget Session
 8/14 – CLA Budget Session
 8/13 – CLA Budget Session
 8/13 – OpenGov Project Status
 8/13 – 2nd Ad-Hoc Committee Meeting: County Dixie Fire Insurance Fund / PG&E
 8/15 – Fund Balances from Auditor/Controller for Budget
 8/15 – FEMA PA Mitigation Listening Session – Planning/CAO
 8/15 – MRG Weekly Check-In
 8/15 – ClientFirst Educational Workshop: Accrual Tables and Employee Accruals
 8/15 – OpenGov Update
 8/15 – PCCDC low-income vacant units in Plumas County (16 in Chester & Greenville)
 8/16 – CLA Budget Session
 8/16 – ClientFirst Status Meeting
 8/16 – HR Staff Meeting
 8/16 – Department Head individual meeting PH
 8/16 – HR Employee meeting
 8/17 – ClientFirst Employee Master Validation Saturday Work Meeting
 8/19 – CLA Budget Session
 8/19 – OpenGov Project Status Meeting
 8/19 – Budget Meeting with CAO/BOS staff
 8/19 – HHS Feasibility Study Follow-Up Meeting with MRG, PH, BH, SS
 8/19 – ClientFirst Educational Workshop: Employee Job/Salary
 8/20 – CLA Budget Session
 8/20 – ClientFirst Status Meeting
 8/20 – ClientFirst Educational Workshop: CalPERS Configuration Review
 8/20 – BH Long-Term Housing
 8/20 – Arcadis Dixie Fire Insurance Recovery Team

8/20 – CLA Budget Session – Goodman, Auditor/Controller
8/20 – PIP Training by County Counsel
8/22 – ViewPoint Discussion with Producer
8/22 – MRG Weekly Check-In
8/22 – HR Negotiations
8/22 – OpenGov Operating Budget
8/22 – EIFD Discussion with Adam Cox
8/23 – CLA Budget Session
8/23 – Arcadis Fire Support Follow-Up
8/26 – CLA Budget Session
8/26 – OpenGov Project Status
8/26 – CLA Budget Session
8/27 – Weekly CC Meeting
8/27 – ClientFirst Educational Workshop: Accruals Continued
8/27 – MAA & Juvenile funds meeting with Probation/Auditor/Controller
8/27 – HR Employee meeting
8/28 – Supervisor-Elect Mimi Hall, PH, SS Feasibility Study for HHS Agency
8/28 – RCRC Legislative update
8/29 – CLA Budget Session
8/29 – ClientFirst Status Meeting
8/29 – HR Staff Meeting
8/29 – OpenGov Operating Budget Validation

TRANSIENT OCCUPANCY TAX (TOT) REPORT

Granicus generated the following reports:

August 2, 2024 so it can be compared to this month's September 2, 2024 report.

AUGUST 2, 2024

SEPTEMBER 2, 2024

Monthly status report

Report for Plumas County, CA (Plumas County, CA) generated on August 2, 2024.

470

Properties in or near Plumas County, CA

386

Properties in or near Plumas County, CA with address identified

188

Compliant Short Term Rentals

191

Non-compliant properties

91

Properties with unknown compliance

211

Properties that have received letters since first mailing

106

Properties that have received letters and are now compliant

105

Properties that have received letters but are still non-compliant

Monthly status report

Report for Plumas County, CA (Plumas County, CA) generated on September 2, 2024.

429

Properties in or near Plumas County, CA

351

Properties in or near Plumas County, CA with address identified

162

Compliant Short Term Rentals

181

Non-compliant properties

86

Properties with unknown compliance

211

Properties that have received letters since first mailing

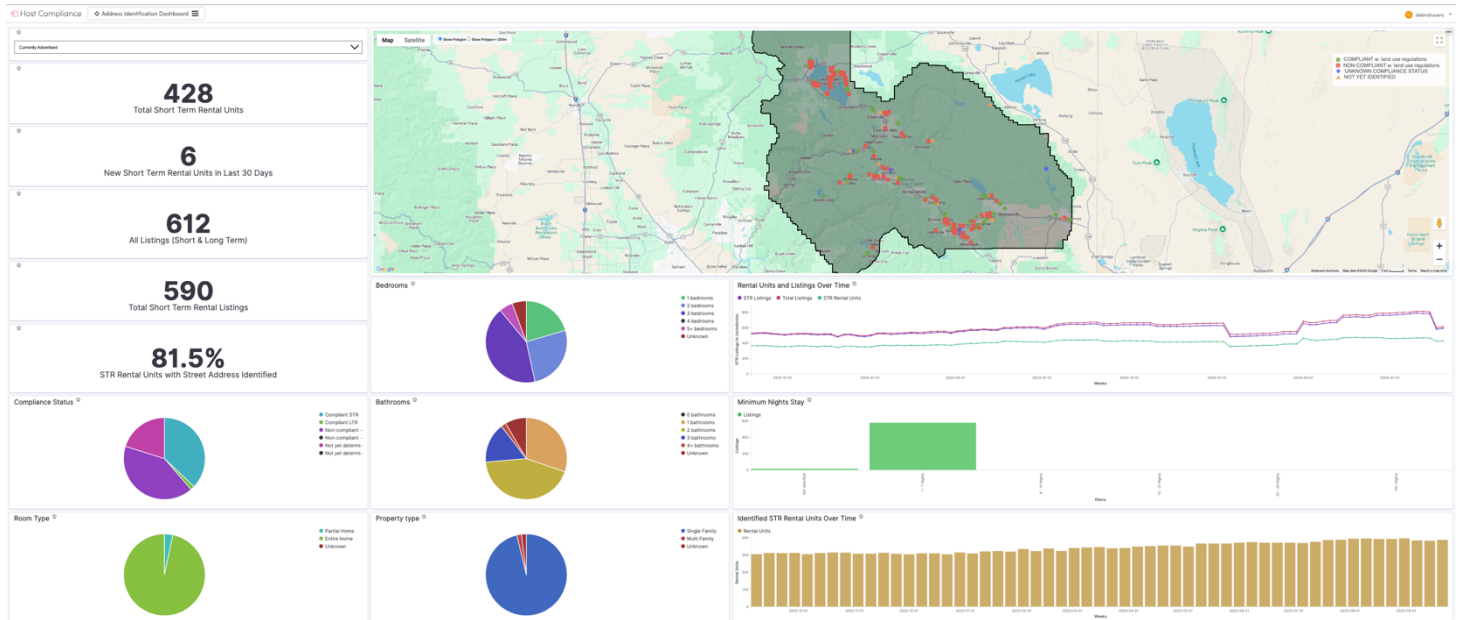
118

Properties that have received letters and are now compliant

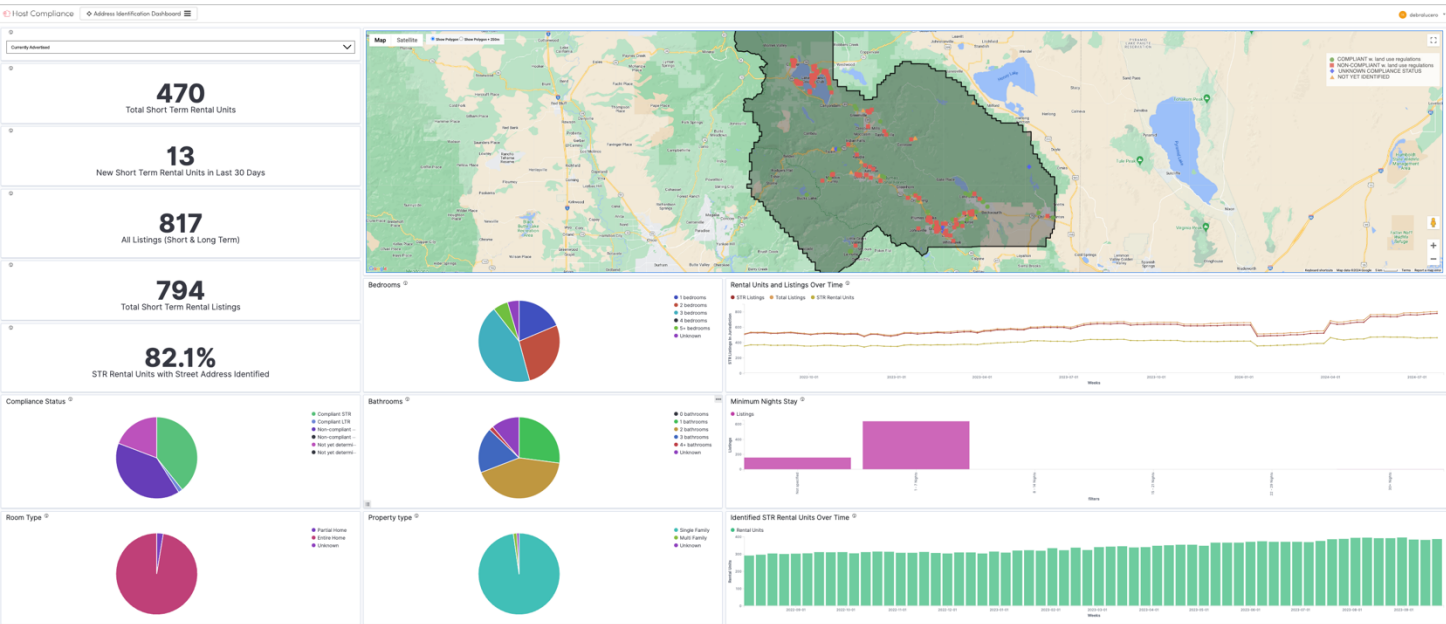
93

Properties that have received letters but are still non-compliant

SEPTEMBER 2024



AUGUST 2024





**PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Allen Hiskey, Clerk of the Board

MEETING DATE: September 10, 2024

SUBJECT: Review, pursuant to Government Code section 8630, **RESOLUTION No. 24-8935** ratifying the Proclamation of County-Wide Local Emergency due to Gold Complex Fire significantly impacting communities in Plumas County; recommendation to continue the emergency and bring it back within 30 days, on October 8, 2024; discussion and possible action.

Recommendation:

Review, pursuant to Government Code section 8630, **RESOLUTION No. 24-8935** ratifying the Proclamation of County-Wide Local Emergency due to Gold Complex Fire significantly impacting communities in Plumas County; recommendation to continue the emergency and bring it back within 30 days, on October 8, 2024; discussion and possible action.

Background and Discussion:

Review, pursuant to Government Code section 8630, **RESOLUTION No. 24-8935** ratifying the Proclamation of County-Wide Local Emergency due to Gold Complex Fire significantly impacting communities in Plumas County; recommendation to continue the emergency and bring it back within 30 days, on October 8, 2024; discussion and possible action.

Action:

Review, pursuant to Government Code section 8630, **RESOLUTION No. 24-8935** ratifying the Proclamation of County-Wide Local Emergency due to Gold Complex Fire significantly impacting communities in Plumas County; recommendation to continue the emergency and bring it back within 30 days, on October 8, 2024; discussion and possible action.

Fiscal Impact:

No General Fund Impact.

Attachments:

1. Resolution No. 24-8935 (BOS) - Ratifying the Proclamation of a County Wide Local Emergency due to the Gold Complex Fire

RESOLUTION NO. 24- 8935

A RESOLUTION RATIFYING THE PROCLAMATION OF A COUNTY-WIDE LOCAL
EMERGENCY DUE TO WILDFIRES SIGNIFICANTLY IMPACTING COMMUNITIES IN
PLUMAS COUNTY

WHEREAS, Section 4-1.05 of the Plumas County Code empowers the Director of the Office of Emergency Services to proclaim a local emergency when the county is affected or threatened by an event causing great damage, possible loss of life, or other public calamity and the Board of Supervisors is not in session; and,

WHEREAS, on July 22, 2024, the Director of Emergency Services proclaimed a local emergency due to the Gold Complex fire threatening communities in Plumas County; and

WHEREAS, Plumas County has activated the Emergency Operations Center; and these conditions are, or are likely to be beyond the control of the services, personnel, equipment, and facilities of said County of Plumas; and,

WHEREAS, Section 4-1.05 of the Plumas County Code requires the Board of Supervisors to ratify the emergency proclamation within seven (7) days or the proclamation will no longer be in force,

WHEREAS, it has been found that local resources are unable to cope with the effects of said emergency;

NOW THEREFORE, BE IT RESOLVED, that the Plumas County Board of Supervisors hereby ratifies the declaration of a local emergency due to the significant, ongoing and possible undiscovered impacts due to the wildfires in Plumas County.

BE IT FURTHER RESOLVED, the Plumas County Board of Supervisors shall review the need for continuing the local emergency at least every month and shall terminate the emergency as soon as local conditions warrant.

BE IT FURTHER RESOLVED, the Board of Supervisors of the County of Plumas, State of California, hereby directs that:

This Proclamation of Existence of a Local Emergency shall be renewed and deemed to continue to exist as provided by state law or until its termination is proclaimed by the Board of Supervisors of the County of Plumas.

1. The Director of Emergency Services for the County of Plumas is hereby designated as the authorized representative of the County of Plumas for the purpose of receipt, processing, and coordination of all inquiries and requirements necessary to obtain State and Federal assistance, to include CDAA.

2. During the existence of said local emergency, competitive bidding and other local purchasing, bidding and procurement requirements related to the Local Emergency are suspended.
3. The Director of Emergency Services or his or her designee immediately forward a certified copy of this resolution proclaiming a local emergency with a request that the Governor continue to proclaim a State of Emergency for the County of Plumas.
4. Plumas County is not formally requesting California Disaster Assistance Act funds at this time.

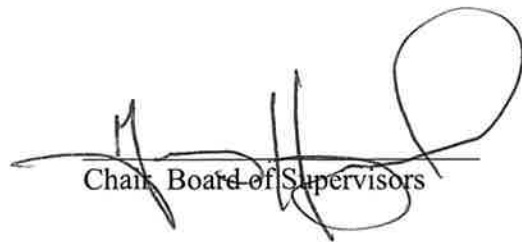
BE IT FURTHER PROCLAIMED AND ORDERED that a copy of this resolution be forwarded to the Director of the California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State law; that the Governor of California pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in Plumas County; that the Governor waive regulations that may hinder response and recovery efforts; that response and recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at a Special Meeting of the Board of Supervisors on July 25, 2024 by the following vote:

AYES: Supervisors: Ceresola, Goss, Engel, Hagwood

NOES:

ABSENT: Supervisor McGowan


Chair, Board of Supervisors

ATTEST:


Clerk of the Board of Supervisors

Approved as to form:


Joshua Brechtel, Attorney
County Counsel's Office



**PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Allen Hiskey, Clerk of the Board

MEETING DATE: September 10, 2024

SUBJECT: Review, pursuant to Health and Safety code section 101080, **RESOLUTION No. 21-8609** ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on October 8, 2024; discussion and possible action.

Recommendation:

Review, pursuant to Health and Safety code section 101080, **RESOLUTION No. 21-8609** ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on October 8, 2024; discussion and possible action.

Background and Discussion:

Review, pursuant to Health and Safety code section 101080, **RESOLUTION No. 21-8609** ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on October 8, 2024; discussion and possible action.

Action:

Review, pursuant to Health and Safety code section 101080, **RESOLUTION No. 21-8609** ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on October 8, 2024; discussion and possible action.

Fiscal Impact:

No General Fund Impact.

Attachments:

1. RE8B0D~1

RESOLUTION NO. 21-8609

A RESOLUTION RATIFYING THE PLUMAS COUNTY HEALTH OFFICER'S
DECLARATION OF LOCAL HEALTH EMERGENCY

BECKWOURTH COMPLEX FIRE, DIXIE FIRE AND FLY FIRE

WHEREAS, Health and Safety Code section 101080 authorizes a local health officer to declare a local health emergency in the jurisdiction, or any part thereof: when the local health officer reasonably determines that there is an imminent and proximate threat of the introduction into the jurisdiction, or any part, thereof of any contagious, infectious, or communicable disease, chemical agent, non-communicable biologic agent, toxin, or radioactive agent; and,

WHEREAS, on July 26, 2021, Plumas County's Health Officer, Mark Satterfield, MD, declared a local health emergency based on an imminent and proximate threat to public health due to hazardous waste in the form of contaminated debris from hazardous waste/materials and structural debris from the Beckwourth Complex Fire, the Dixie Fire and the Fly Fire (which has now merged with the Dixie Fire), such declaration being attached hereto and incorporated herein; and

WHEREAS, under Health and Safety Code section 101080, a local health officer's declaration of a local health emergency must be ratified by the Board of Supervisors within seven (7) days in order to remain in effect; and

WHEREAS, Health and Safety Code section 101080 generally requires the Board of Supervisors to review the need for continuing the local health emergency at least every 30 days until the local health emergency is terminated; and

WHEREAS, Health and Safety Code section 101080 requires local jurisdictions to terminate the emergency at the earliest possible date that conditions warrant termination; and

NOW THEREFORE, BE IT RESOLVED, that the Plumas County Board of Supervisors hereby, and pursuant to Health and Safety Code section 101080, ratifies the declaration of a local health emergency declared by the local health officer on July 23, 2021.

The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at the special meeting of the Board of Supervisors on July 27, 2021 by the following vote:

AYES: Supervisor (S) Ceresola, Goss, Thrall, Hagwood, and Engel

NOES: None

ABSENT: None



Chair, Board of Supervisors

ATTEST:



Clerk of the Board of Supervisors

DECLARATION NO. 21-

**DECLARATION OF A LOCAL HEALTH EMERGENCY IN THE COUNTY OF PLUMAS
BY PLUMAS COUNTY HEALTH OFFICER
FOR THE BECKWOURTH COMPLEX AND DIXIE AND FLY FIRES**

WHEREAS, The Beckwourth Complex is comprised of the Dotta Fire and the Sugar Fire on the Beckwourth Ranger District of the Plumas National Forest. The Dotta Fire is thought to have been ignited by lightning on June 30, 2021 near Dotta Canyon, and on July 2, 2021, the Sugar Fire is thought to have been ignited by lightning west of Sugarloaf Peak; and

WHEREAS, the Plumas National Forest failed to control the fires and on July 4, 2021, the California Incident Management Team 4 (CAIIMT4) took over command and control of the fires and combined them to be called the Beckwourth Complex Fire; and

WHEREAS, Plumas County Proclaimed a Local State of Emergency on July 8, 2021 related to the significant impacts of the Beckwourth Complex Fire; and

WHEREAS, on July 13, 2021 the Plumas County Board of Supervisors confirmed and ratified said Proclamation of Local Emergency by Resolution No. 21-8601; and

WHEREAS, on July 16, 2021, Governor Newsom issued a Proclamation of a State of Emergency due to the Beckwourth Complex Fire because the wildfire had destroyed homes, caused the evacuation of residents, and damaged critical infrastructure; and

WHEREAS, the Dixie Fire started in the Feather River Canyon near the Cresta Powerhouse on July 13, 2021. The cause of the fire is currently unknown and under investigation; and

WHEREAS, the Dixie Fire is over 190,000 with 21% containment and continues to threaten life and property, creating conditions of extreme peril and triggering evacuations of thousands of people; and

WHEREAS, Plumas County Proclaimed a Local State of Emergency on July 16, 2021 related to the significant impacts of the Dixie Fire; and

WHEREAS, on July 20, 2021 the Plumas County Board of Supervisors confirmed and ratified said Proclamation of Local Emergency by Resolution No. 21-8605; and

WHEREAS, the Fly Fire started in the Butterfly Valley area on July 22, 2021. The cause of the Fire is currently unknown and is under investigation; and

WHEREAS, the Fly Fire was 4,300 acres as of July 24, 2021 with 5% containment and has threatened life and property, creating conditions of extreme peril and triggering evacuations of thousands of people. The Fly Fire merged with the Dixie Fire on the night of July 24, 2021; and

WHEREAS, on July 23, 2021 Plumas County Proclaimed a Local State of Emergency related to the significant impacts of the Fly Fire; and

WHEREAS, on July 23, 2021, Governor Newsom issued a Proclamation of a State of Emergency due to the Dixie and Fly Fires because the fires have destroyed homes, caused evacuation of residents, and damaged critical infrastructure; and

WHEREAS, as of July 26, 2021, the Beckwourth Complex Fire has destroyed 16 structures in Plumas County and as a result the wildfire has created an enormous amount of debris; and

WHEREAS, as of July 26, 2021, the Dixie Fire has destroyed 16 structures and 6 other minor structures in Plumas County and as a result the wildfire has created an enormous amount of debris; and

WHEREAS, the debris resulting from the Beckwourth Complex Fire, and the Dixie and Fly Fires contain hazardous material in the ash of burned structures, which has created a health emergency and poses a substantial present and future hazard to human health and safety and the environment unless it is addresses and managed; and

WHEREAS, there is an imminent and proximate threat of exposure to partially respirable-size particulate matter, possible infection or communicable disease exposure to biological agents due to combustion of animal carcasses, possible accumulation of perishable foods and other organic materials that normally require refrigeration but have been left to spoil due to lack of electricity, potential contamination or destruction of residential and commercial drinking water supplies, and potential pollution of nearby surface water; and

WHEREAS, the seasonal thunderstorms and inclement weather could spread the hazardous material in the ash of the burned structure and could thereby pollute and contaminate surface water and the domestic water supplies of the affected areas of Plumas County; and

WHEREAS, California Health and Safety Code section 101075 confers upon the local Health Officer emergency powers necessary to protect public health and safety; and

WHEREAS, California Health and Safety Code section 101080 authorizes the local Health Officer to declare the existence of a local health emergency when this County or any area of the county is affected or likely to be affected by a public health threat while the Board of Supervisors is not in session, subject to ratification by the Board of Supervisors within seven (7) days, and subject to reaffirmation every thirty (30) days thereafter until such local health emergency has ceased; and

WHEREAS, the Health Officer hereby finds that:

- (a) The Beckwourth Complex Fire, Dixie Fire and Fly Fire have created certain hazardous waste conditions in Plumas County in the form of contaminated debris from household hazardous waste/materials and structural debris resulting from the destruction of residences and structure; and
- (b) The hazardous waste debris poses a substantial present or potential hazard to human health and the environment unless immediately addressed and managed; and
- (c) There is an imminent and proximate threat of infections or communicable disease and/or non-communicable agents due to fire related debris; and

(d) The Board of Supervisors of the County of Plumas is not in session and cannot immediately be called into session; and

These threats to public health necessitate the declaration of a local health emergency.


NOW, THEREFORE, IT IS DECLARED that a local health emergency exists in the County of Plumas, due to hazardous waste in the form of contaminated debris from the hazardous waste/material and structural debris from the ongoing Beckwourth Complex Fire, Dixie Fire and Fly Fire; and

NOW, THEREFORE, IT IS FURTHER DECLARED AND ORDERED that during the existence of the local health emergency the power, functions and duties of the Health Officer shall be those prescribed by State law, including the provisions of California Health and Safety Code sections 101040 and 101085; and by ordinances, resolutions and approved plans of the County of Plumas to mitigate the effects of the local emergency.

NOW, THEREFORE, BE IT RESOLVED the Plumas County Health Officer, Mark Satterfield, M.D. declares:

A local health emergency is declared in Plumas County commencing on or about 2:04 PM a.m./p.m. of the 26th day of July, 2021.

7/26/21
Date



Mark Satterfield, M.D.
Health Officer
County of Plumas



**PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Allen Hiskey, Clerk of the Board

MEETING DATE: September 10, 2024

SUBJECT: Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on November 12, 2024; discussion and possible action.

Recommendation:

Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on November 12, 2024; discussion and possible action.

Background and Discussion:

Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on November 12, 2024; discussion and possible action.

Action:

Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on November 12, 2024; discussion and possible action.

Fiscal Impact:

No General Fund Impact, review only

Attachments:

1. Resolution No. 21-8601 - RATIYING THE PROCLAMATION OF A COUNTY WIDE LOCAL EMERGENCY DUE TO WILDFIRES IMPACTING PLUMAS COUNTY
2. REEA42~1

RESOLUTION NO. 21-8601

A RESOLUTION RATIFYING THE PROCLAMATION OF A COUNTY-WIDE LOCAL
EMERGENCY DUE TO WILDFIRES SIGNIFICANTLY IMPACTING COMMUNITIES IN
PLUMAS COUNTY

WHEREAS, Section 4-1.05 of the Plumas County Code empowers the Director of the Office of Emergency Services to proclaim a local emergency when the county is affected or threatened by an event causing great damage, possible loss of life, or other public calamity and the Board of Supervisors is not in session; and,

WHEREAS, on July 8, 2021, the Director of Emergency Services proclaimed a local emergency due to the Beckwourth Complex fire threatening communities in Plumas County; and

WHEREAS, Plumas County has activated the Emergency Operations Center; and these conditions are, or are likely to be beyond the control of the services, personnel, equipment, and facilities of said County of Plumas; and,

WHEREAS, Section 4-1.05 of the Plumas County Code requires the Board of Supervisors to ratify the emergency proclamation within seven (7) days or the proclamation will no longer be in force,

WHEREAS, it has been found that local resources are unable to cope with the effects of said emergency;

NOW THEREFORE, BE IT RESOLVED, that the Plumas County Board of Supervisors hereby ratifies the declaration of a local emergency due to the significant, ongoing and possible undiscovered impacts due to the wildfires in Plumas County.

BE IT FURTHER RESOLVED, the Plumas County Board of Supervisors shall review the need for continuing the local emergency at least every month and shall terminate the emergency as soon as local conditions warrant.

BE IT FURTHER PROCLAIMED AND ORDERED that a copy of this resolution be forwarded to the Director of the California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State law; that the Governor of California pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in Plumas County; that the Governor waive regulations that may hinder response and recovery efforts; that response and recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at the regular meeting of the Board of Supervisors on July 13, 2021 by the following vote:

AYES: Supervisor Ceresola, Goss, Thrall, Hagwood, and Engel

NOES: None

ABSENT: None



Chair, Board of Supervisors

ATTEST:



Clerk of the Board of Supervisors

RESOLUTION NO. 21- **8605**

A RESOLUTION RATIFYING THE PROCLAMATION OF A COUNTY-WIDE LOCAL
EMERGENCY DUE TO THE DIXIE FIRE SIGNIFICANTLY IMPACTING COMMUNITIES
IN PLUMAS COUNTY

WHEREAS, Section 4-1.05 of the Plumas County Code empowers the Director of the Office of Emergency Services to proclaim a local emergency when the county is affected or threatened by an event causing great damage, possible loss of life, or other public calamity and the Board of Supervisors is not in session; and,

WHEREAS, on July 19, 2021, the Director of Emergency Services proclaimed a local emergency due to the Dixie Fire threatening communities in Plumas County; and

WHEREAS, on July 16, 2021 Governor Gavin Newsom declared a state of emergency in Plumas County due to the Beckwourth Complex Fire; and

WHEREAS, Plumas County has activated the Emergency Operations Center; and these conditions are, or are likely to be beyond the control of the services, personnel, equipment, and facilities of said County of Plumas; and

WHEREAS, Section 4-1.05 of the Plumas County Code requires the Board of Supervisors to ratify the emergency proclamation within seven (7) days or the proclamation will no longer be in force,

NOW THEREFORE, BE IT RESOLVED, that the Plumas County Board of Supervisors hereby ratifies the declaration of a local emergency due to the significant, ongoing and possible undiscovered impacts due to the Dixie Fire in Plumas County.

BE IT FURTHER RESOLVED, the Plumas County Board of Supervisors shall review the need for continuing the local emergency at least every month and shall terminate the emergency as soon as local conditions warrant.

BE IT PROCLAIMED AND ORDERED that a copy of this resolution be forwarded to the Director of the California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State law; that the Governor of California pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in Plumas County; that the Governor waive regulations that may hinder response and recovery efforts; that response and recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at the regular meeting of the Board of Supervisors on July 20, 2021 by the following vote:

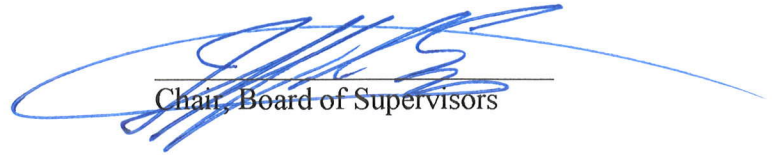
AYES: Supervisor (s): Ceresola, Goss, Thrall, Hagwood, Engel

NOES: None

ABSENT: None

ATTEST:


Clerk of the Board of Supervisors


Chair, Board of Supervisors



**PLUMAS COUNTY
BOARD OF SUPERVISORS
MEMORANDUM**

TO: Honorable Chair and Board of Supervisors

FROM: Allen Hiskey, Clerk of the Board

MEETING DATE: September 10, 2024

SUBJECT: Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; recommendation to continue the emergency and bring back within 60 days, on November 12, 2024; discussion and possible action.

Recommendation:

Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; recommendation to continue the emergency and bring back within 60 days, on November 12, 2024; discussion and possible action.

Background and Discussion:

Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; recommendation to continue the emergency and bring back within 60 days, on November 12, 2024; discussion and possible action.

Action:

Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; recommendation to continue the emergency and bring back within 60 days, on November 12, 2024; discussion and possible action.

Fiscal Impact:

No General Fund Impact, review only.

Attachments:

1. RE4BC8~1

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS
PROCLAIMING A LOCAL EMERGENCY AND REQUESTING THE GOVERNOR
PROCLAIM A STATE OF EMERGENCY
(PLUMAS COUNTY BLIZZARD & STORM EVENTS)

RESOLUTION 2023- 8767

WHEREAS, the Plumas County Board of Supervisors recognizes that conditions of extreme peril to the safety of persons and property have arisen within Plumas County; caused by the Blizzard that hit the Sierra region and particularly Plumas County, and

WHEREAS, the Blizzard Warning throughout our region originated on Monday, February 26, 2023 through Wednesday, March 1, 2023; and

WHEREAS, another storm warning was in effect for March 4, 2023 through March 6, 2023, and more snow and rain storms are expected throughout March per the national weather service; and

WHEREAS, Plumas County is recovering from the Dixie Fire and many in our region are living in travel trailers and temporary housing through December 31, 2024 due to the loss of 700 homes in our county of 19,915 people. People living in these and other temporary structures are at more risk due to snow loads and freezing conditions; and

WHEREAS, per historical data, areas of Plumas County are close to their max snow loads. Some areas are at or near thresholds for snow load. The average snow load for Almanor Basin is 100 lbs per cubic square foot, some of the last totals are at approximately 80-100 lbs.; and

WHEREAS, Plumas County's only incorporated city had a boil-water-only alert due to freezing temperatures and issues with the water system, affecting 4,500 people; and

WHEREAS, Plumas County's population over 65 years old is 30% - double the State of California's average for this age group - and are less mobile and more vulnerable to these adverse conditions

WHEREAS, staffing is inadequate to cope with removal of the heavy snowfall. Streets remain unplowed due to shortages of essential Public Works employees, causing impacts to essential government services and a hazard for essential emergency first responders; and

WHEREAS, snow removal equipment and other road equipment has been damaged due to the heavy snowfall and while repairs are being attempted, the workload is extreme; and

WHEREAS, due to the significant accumulation of snow from the blizzard and other storms, the predicted rain storms may result in significant flooding; and

WHEREAS, aging HVAC systems throughout County buildings are being stressed and failing in some instances; and

WHEREAS, transportation in the area is significantly disrupted. Highway 70, one of the two major travel corridors is closed indefinitely and has been since the January storms. Highway 80 is sporadically closed as are Highway 32 and 36. Fuel and supplies are a concern. Store shelves are beginning to look bare; and

WHEREAS, schools have seen several days of closure as have County offices due to hazardous travel conditions in the Sierra region; and

WHEREAS, if there were a need for a shelter to open, Plumas residents could not get to it due to snow conditions, unplowed roads and projected heavy snow and rainfall rates.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of the County of Plumas, State of California, hereby proclaims that a local emergency exists throughout Plumas County due to the blizzard and snow conditions.

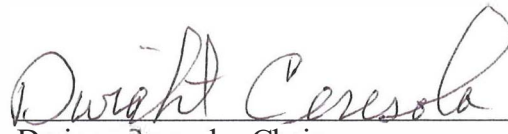
BE IT FURTHER RESOLVED that the Board of Supervisors of the County of Plumas, State of California, hereby directs that:

1. This Proclamation of Existence of a Local Emergency shall be renewed and deemed to continue to exist as provided by state law or until its termination is proclaimed by the Board of Supervisors of the County of Plumas.
2. The Director of Emergency Services for the County of Plumas is hereby designated as the authorized representative of the County of Plumas for the purpose of receipt, processing, and coordination of all inquiries and requirements necessary to obtain State and Federal assistance, to include CDAA.
3. During the existence of said local emergency, competitive bidding and other local purchasing, bidding and procurement requirements related to the Local Emergency are suspended.
4. The Director of Emergency Services or his or her designee immediately forward a certified copy of this resolution proclaiming a local emergency with a request that the Governor continue to maintain a State of Emergency for the County of Plumas.
5. Plumas County is not formally requesting California Disaster Assistance Act funds at this time.

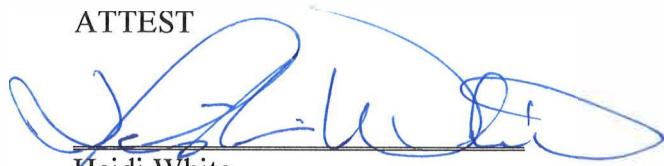
PASSED AND ADOPTED by the Board of Supervisors of the County of Plumas, State of California, on March 7, 2023, by the following vote:

AYES Supervisor(s) Goss, McGowan, Hagwood, Ceresola, Engel

NOTES: None
ABSENT: None


Dwig Ceresola, Chair
Plumas County Board of Supervisors

ATTEST


Heidi White
Clerk of the Board of Supervisors