



## **BOARD OF SUPERVISORS**

Dwight Ceresola, Vice Chair 1<sup>st</sup> District  
Kevin Goss, Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Greg Hagwood, 4<sup>th</sup> District  
Jeff Engel, 5<sup>th</sup> District

## **MEETING MINUTES**

### **ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON MAY 24, 2022**

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## **STANDING ORDERS**

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commission, committees, boards, and council, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to social distancing requirements, which limit the number of people that may enter to 25% of room capacity. Those that wish to attend the Board meeting, will be required to wear a face covering, as required by the local Public Health Officer order. The public may participate as follows:

### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

### **ZOOM Participation**

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

## **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting.

Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

10:00 A.M.

### **CALL TO ORDER/ROLL CALL**

#### **Roll Call.**

**Present:** Supervisor Thrall, Supervisor Engel, Supervisor Ceresola, Supervisor Hagwood, Supervisor Goss.

### **PLEDGE OF ALLEGIANCE**

JD Moore led the Pledge of Allegiance.

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

County Counsel made a correction to Item 3C2 – Introduce and Waive the first reading of **ORDINANCE**, amending Article 2 of Chapter 5 of Title 2 of Plumas County Code, section 2-5.204 District Attorney/ Public Guardian (Salaries: Elected Official);

Corrected to now read as follows: Introduce and Waive the first reading of **ORDINANCE**, amending Article 2 of Chapter 5 of Title 2 of Plumas County Code, section 2-5.204; District Attorney/ Public Administrator (Salaries: Elected Official);

Supervisor Engel requested that Item 2E4 be moved from the consent agenda for discussion:

 Item 2E4 - Approve and authorize the Chair to sign Agreement between Plumas County Public Health and Mark Satterfield M.D., to perform the duties of a County Officer/ Medical Director for the Public Health Agency; not to exceed \$90,000.00; approved as to form by County Counsel.

**Motion:** Approve and authorize the Chair to sign Agreement between Plumas County Public Health and Mark Satterfield M.D., to perform the duties of a County Officer/ Medical Director for the Public Health Agency; not to exceed \$90,000.00, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Hagwood.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Ceresola, Supervisor Engel, Supervisor Thrall, Supervisor Hagwood, Supervisor Goss.

### **PUBLIC COMMENT OPPORTUNITY**

Bob Zernich extended an invitation to the public to attend the Veterans Memorial services this upcoming Monday. There will be a food truck at the event.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

None at this time

## **ACTION AGENDA**

### 1. **DISASTER RECOVERY OPERATIONS** - Pamela Courtwright

No updates at this time.

### **DIXIE FIRE COLLABORATIVE**

No updates at this time.

## 2. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a **four/fifths roll call vote**.

**Motion:** Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor Hagwood, **Seconded by** Supervisor Engel.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Ceresola, Supervisor Engel, Supervisor Thrall, Supervisor Hagwood, Supervisor Goss.

### A. **BEHAVIORAL HEALTH**

Approve and authorize the Chair to sign Memorandum of Understanding between Plumas County Behavioral Health and the Plumas County Office of Education; for grant funding, for mental health services for school age tele-health; not to exceed \$1,749,800.00; agreement term from May 10, 2022 through June 30, 2026; approved as to form by County Counsel.

### B. **CLERK RECORDER - ELECTIONS**

- 1) Approve the Certification of the Peninsula Fire Protection District Tax Election held on May 3, 2022.
- 2) Approve and authorize the Chair to sign Agreement between Plumas County Clerk Recorder and ProVote Solutions for certified ballot printing services; approve and appoint the County Election Official as agent to conduct all negotiations, submit and execute all related documents as County Representative; not to exceed \$100,000.00; approved as to form by County Counsel.

### C. **ENVIRONMENTAL HEALTH**

- 1) Approve and authorize the Chair to sign Agreement between Plumas County Environmental Health and Accela, for continued use of Envision Software; three year term not to exceed \$30,480.73; approved as to form by County Counsel.
- 2) Adopt **RESOLUTION No. 22-8701** authorizing annual submittal of the solid waste Local Enforcement Agency (LEA) Grant for FY 2022-2023 and authorize the Director of Environmental Health to sign various assurances as the Board of Supervisors designee; approved as to form by County Counsel.

### D. **FACILITY SERVICES**

Approve and authorize the Director for Facility Services and Airports to waive the Chester Memorial Hall rental fee for the Chester Elementary School's 6<sup>th</sup> grade graduation celebration; event to be held on June 9, 2022.

### E. **PUBLIC HEALTH**

- 1) Approve and authorize the Chair to sign Agreement between Plumas County Public Health and Less Hall, to provide various services related to the Medi-Cal Administrative Activities Program; not to exceed \$75,000.00; approved as to form by County Counsel.
- 2) Approve and authorize the Chair to sign Agreement between Plumas County Public Health and Fiscal Experts, Inc., to provide Time Study Buddy software for the Medi-Cal Administrative Program; not to exceed \$18,000.00; approved as to form with County Counsel.
- 3) Approve and authorize the Chair to sign Agreement Modification between Plumas County Public Health and Nor-Cal EMS to extend the term through June 30, 2023; there is no fiscal impact to the General Fund; approved as to form by County Counsel.
- 4)  Approve and authorize the Chair to sign Agreement between Plumas County Public Health and Mark Satterfield M.D., to perform the duties of a County Officer/ Medical Director for the Public Health Agency; not to exceed \$90,000.00; approved as to form by County Counsel.

**Motion:** Approve and authorize the Chair to sign Agreement between Plumas County Public Health and Mark Satterfield M.D., to perform the duties of a County Officer/ Medical Director for the Public Health Agency; not to exceed \$90,000.00, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Hagwood.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Ceresola, Supervisor Engel, Supervisor Thrall, Supervisor Hagwood, Supervisor Goss.

- 5) Approve and authorize the Chair to ratify and sign the following Service Agreements related to the Ryan White Part B and Part C Programs for Fiscal Year 2022-2023; approved as to form by County Counsel:
  - a) Great Northern Services; to provide medical case management services to persons with HIV in Siskiyou County; not to exceed \$61,119.00
  - b) Great Northern Services; to serve as patient coordinator for the Mountain Counties EIS Program in Siskiyou County; not to exceed \$25,750.00
  - c) Redding Critical Care Medical Group; to serve as HIV specialty consultant/ provider for the Mountain Counties EIS Program in Siskiyou County; not to exceed \$7,200.00
  - d) Michael Staszek, D.O., P.A.; to serve as medical provider for the Mountain Counties EIS Program in Siskiyou County not to exceed \$22,500.00

### DEPARTMENTAL MATTERS

#### A. COUNTY COUNSEL – Gretchen Stuhr

- 1) Review and Adopt Plumas County Financial Policy; discussion, direction, and possible action

**Motion:** Adopt Plumas County Financial Policy, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Ceresola, Supervisor Engel, Supervisor Thrall, Supervisor Hagwood, Supervisor Goss.

- 2) Adopt Revised Plumas County Purchasing Policy; discussion, and possible action

**Motion:** Adopt revised Plumas County Purchasing Policy, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Ceresola, Supervisor Engel, Supervisor Thrall, Supervisor Hagwood, Supervisor Goss.

#### B. FACILITY SERVICES – JD Moore

- 1) Authorize the Director of Facility Services and Airports, to recruit and fill, funded and allocated, 1.0 FTE Maintenance Technician position; vacancy due to promotion; discussion and possible action.
- 2) Approve and authorize Facility Services to donate two pool cars that are beyond a reasonable cost to repair, to the Quincy Fire Protection District for vehicle extraction training; discussion and possible action.

**Motion:** Approve items 3B1 & 2 and Authorize the Director of Facility Services and Airports, to recruit and fill, funded and allocated, 1.0 FTE Maintenance Technician position; and include the authorization for Facility Services to donate two pool cars that are beyond a reasonable cost to repair, to the Quincy Fire Protection District for vehicle extraction training, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

Motion passed unanimously.

C.  **HUMAN RESOURCES** – Nancy Selvage

- 1) Adopt **RESOLUTION** updating Job Classification Wages for District Attorney, Deputy District Attorney I, II, III, and Assistant District Attorney Department #70301 & Deputy County Counsel I, II, III, and Assistant County Counsel Department #20080; discussion and possible action.  
**Roll call vote**
- 2) Introduce and Waive the first reading of **ORDINANCE**, amending Article 2 of Chapter 5 of Title 2 of Plumas County Code, section 2-5.204; District Attorney/ Public Administrator (Salaries: Elected Official); discussion and possible action. **Roll call vote**

**Motion:** Approve Items 3C1 & 2, to Adopt **RESOLUTION No. 22-8702** updating Job Classification Wages for District Attorney, Deputy District Attorney I, II, III, and Assistant District Attorney Department #70301 & Deputy County Counsel I, II, III, and Assistant County Counsel Department #20080; and the **ORDINANCE**, amending Article 2 of Chapter 5 of Title 2 of Plumas County Code, section 2-5.204; District Attorney/ Public Administrator (Salaries: Elected Official); is read and continued to June 14, 2022 for adoption.

**Action:** Approve, **Moved by** Supervisor Hagwood, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Ceresola, Supervisor Engel, Supervisor Thrall, Supervisor Hagwood, Supervisor Goss.

- 3)  Adopt **RESOLUTION** updating base wages for Plumas County Department Heads, effective after the first full pay period following adoption by the Plumas County Board of Supervisors; discussion and possible action. **Roll call vote**

**Motion:** Adopt **RESOLUTION No. 22-8703** updating base wages for Plumas County Department Heads, effective after the first full pay period following adoption by the Plumas County Board of Supervisors, **Action:** Approve, **Moved by** Supervisor Hagwood, **Seconded by** Supervisor Engel.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Ceresola, Supervisor Engel, Supervisor Thrall, Supervisor Hagwood, Supervisor Goss.

D.  **PLANNING DEPARTMENT** – Tracey Ferguson

Approve and authorize the Chair to sign Plumas County letter in response to the Second 15-day notice Published on May 10, 2022 for comment period of rulemaking file and modified text to proposed “State Minimum Fire Safe Regulations, 2021”; discussion and possible action.

**Motion:** Approve and authorize the Chair to sign the finalized Plumas County letter in response to the Second 15-day notice Published on May 10, 2022 for comment period of rulemaking file and modified text to proposed “State Minimum Fire Safe Regulations, 2021”, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

Motion passed unanimously.

E.  **PUBLIC HEALTH** – Dr. Dana Loomis

- 1) Authorize the Director of Public Health to recruit and fill, funded and allocated; 1.0 FTE Health Education Series; discussion and possible action.

**Motion:** Authorize the Director of Public Health to recruit and fill, funded and allocated; 1.0 FTE Health Education Series, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.

Motion passed unanimously.

2)  Appro supplemental budget increase of \$40,766.00 to the Senior Services Budget unit 20830 for receipt of unanticipated revenue related to the California Department of Housing and Community Development Block Grant; discussion and possible action. **Four/ fifths roll call vote**

**Motion:** Approve supplemental budget increase of \$40,766.00 to the Senior Services Budget unit 20830 for receipt of unanticipated revenue related to the California Department of Housing and Community Development Block Grant, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Ceresola.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Ceresola, Supervisor Engel, Supervisor Thrall, Supervisor Hagwood, Supervisor Goss.

F.  **PUBLIC WORKS – ROAD** – John Mannie

- 1) Authorize the Public Works Road Department to recruit and fill, funded and allocated; 1.0 FTE PW Lead Worker position in the Equipment shop located in Quincy Maintenance District; discussion and possible action.
- 2) Authorize the Public Works Road Department to recruit and fill, funded and allocated; 1.0 FTE PW Road Maintenance Worker II position located in the LaPorte Maintenance District; discussion and possible action.

**Motion:** Approve items 3F1&2; and Authorize the Public Works Road Department to recruit and fill, funded and allocated; 1.0 FTE PW Lead Worker position in the Equipment shop located in Quincy Maintenance District; and recruit and fill, funded and allocated; 1.0 FTE PW Road Maintenance Worker II position located in the LaPorte Maintenance District.

**Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.  
Motion passed unanimously.

G.  **SOCIAL SERVICES** – Neal Caiazzo

- 1) Authorize the Director of Social Services to recruit and fill, funded and allocated; 1.0 FTE Office Assistant position; vacancy as of May 2, 2022; discussion and possible action.
- 2) Authorize the Director of Social Services to recruit and fill, funded and allocated; 1.0 FTE Employment and Training Worker I/ II/ III; vacancy due to promotion; discussion and possible action.

**Motion:** Approve Items 3G1&2; and Authorize the Director of Social Services to recruit and fill, funded and allocated; 1.0 FTE Office Assistant position; vacancy as of May 2, 2022; and recruit and fill, funded and allocated; 1.0 FTE Employment and Training Worker I/ II/ III.

**Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.  
Motion passed unanimously.

4.  **BOARD OF SUPERVISORS**

A. Review, pursuant to Health and Safety code section 101080, RESOLUTION No. 21-8609 ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring back within 30 days, on June 21, 2022

**Motion:** Approve, pursuant to Health and Safety code section 101080, RESOLUTION No. 21-8609 ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie and Fly Fires; and continue the emergency and bring back within 30 days, on June 21, 2022, **Action:** Approve, **Moved by** Supervisor Engel, **Seconded by** Supervisor Hagwood.  
Motion passed unanimously.

B.  **CORRESPONDENCE**

Supervisor Hagwood received correspondence regarding code enforcement, and vehicle abatement, and existing fire fuel hazards in the radio hill area.

Supervisor Engel received correspondence regarding green waste, complaint regarding roadwork in Delleker, SB 1 funds, and correspondence on the Monterey settlement.

Supervisor Thrall received correspondence regarding green waste primarily; and code enforcement complaints.

Supervisor Ceresola received correspondence regarding air quality issue with the railroad; Fire District consolidation; and disgruntled individual in Portola.

Supervisor Goss received correspondence regarding one of the Home Health providers in regards to the PSPS shut offs coming from PG&E, and the related problems with home patients using oxygen.

C.  **INFORMATIONAL ANNOUNCEMENTS**

Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

Reported by Supervisor Hagwood regarding matters related to County Government and include his first vehicle abatement meeting.

Reported by Supervisor Engel regarding matters related to County Government and had a quiet week with regards to meetings.

Reported by Supervisor Thrall regarding matters related to County Government and include an Air Quality meeting in Portola.

Reported by Supervisor Ceresola regarding matters related to County Government and include the Sierra Valley Groundwater District meeting, the Cemetery District meeting, and the Sierra Air Quality meeting.

Reported by Supervisor Goss regarding matters related to County Government and include the Greenville Community Meeting, the After Action meeting, and the Grand opening of the Crescent Mill's mill site.

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5.  **CLOSED SESSION**

 **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- C. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d) (1) of Government Code §54956.9 – Central Delta Water Agency, et al. v. Department of Water Resources, Third District Court of Appeals, Case No. C078249, C080572, and C086215



## REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)



## ADJOURNMENT

Adjourned meeting to Tuesday, June 14, 2022, Board of Supervisors Room 308, Courthouse, Quincy, California