



BOARD OF SUPERVISORS

Terrell Swofford, Chair 1st District
Kevin Goss, 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, Vice Chair 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON SEPTEMBER 03, 2013

STANDING ORDERS

10:00 A.M.

CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss.

PLEDGE OF ALLEGIANCE

Supervisor Simpson leads the pledge of allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

None

PUBLIC COMMENT OPPORTUNITY

Pastor Tarleton of the First Baptist Church offers a prayer.

Larry Douglas comments on the Grand Jury Report of FY 2012-2013 and water use/rates in the City of Portola.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

None

ACTION AGENDA

Convened as the Flood Control & Water Conservation District Governing Board

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

1. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault
Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff

Adjourned as the Flood Control & Water Conservation District Governing Board and reconvened as the Board of Supervisors

2. BOARD OF SUPERVISORS

- A. Pending a review and assessment of Plumas County Health Insurance Portability and Accountability Act (HIPAA) policies and procedures, designate the Chair of the Plumas County Board of Supervisors as the HIPAA Privacy Officer and Security Officer in the absence of a County Administrative Officer. Discussion and possible action

Motion: designate the Chair of the Plumas County Board of Supervisors as the HIPAA Privacy Officer and Security Officer in the absence of a County Administrative Officer, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- B. Discussion and possible action regarding the Almanor Basin Watershed Advisory Committee (ABWAC)

Supervisor Thrall addresses the Board regarding formation of ABWAC in 2005. Supervisor Thrall reports that ABWAC is requesting that the Committee be dissolved as a committee under Plumas County to allow them to go out on their own. Supervisor Thrall supports the request.

Following brief discussion, **Motion:** approve request to dissolve ABWAC as a Plumas County committee appointed by the Board of Supervisors, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. CORRESPONDENCE

D. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Thrall regarding issues related to County government and include FERC relicensing meeting in Sacramento; Cal Recycle meeting in Chester and tour of new recycling center; Lake Almanor Sports Complex project and Exhibitions & Barbeque to be held on September 28, 2013.

Report by Supervisor Simpson regarding issues related to County government and include Area Agency on Aging; Solid Waste Committee meeting.

Report by Supervisor Kennedy regarding issues related to County government and include ongoing FY 2013-2014 budget meetings; LAFCo Annual Conference; HIPAA meeting.

Report by Supervisor Goss regarding issues related to County government and include HIPAA meeting; meeting with US Forest Service regarding recent fires in District 2; LAFCo Annual Conference including session regarding healthcare districts without hospitals, and session regarding liquid gold;

Report by Supervisor Swofford regarding issues related to County government and include LAFCo Annual Conference.

E. APPOINTMENTS FISH & GAME ADVISORY COMMISSION

Appoint Eric Rudgers to the Plumas County Fish & Game Advisory Commission representing District 3

Motion: Appoint Eric Rudgers to the Plumas County Fish & Game Advisory Commission representing District 3, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

LAST CHANCE CREEK WATER DISTRICT

Pursuant to bylaws of the Last Chance Creek Water District, confirm appointment of Mark Dotta and Darrin DaMonte to the Last Chance Creek Water District Board of Directors for a 4-year term through 2017

Motion: Pursuant to bylaws of the Last Chance Creek Water District, confirm appointment of Mark Dotta and Darrin DaMonte to the Last Chance Creek Water District Board of Directors for a 4-year term through 2017,

Action: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

3. DEPARTMENTAL MATTERS

A. HUMAN RESOURCES – Gayla Trumbo

1) Adopt **RESOLUTION** to amend the job description of Assistant Auditor/Controller. **Roll call vote**

Motion: Adopt **RESOLUTION No. 13-7901** to amend the job description of Assistant Auditor/Controller,

Action: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2) Report and possible action regarding the reclassification request of Public Works Department Fiscal Officer II:

(1) Adopt **RESOLUTION** to add the Classification of Public Works Fiscal Officer/Administrative Services Manager, Salary Range 2428, to the Classification and Salary Plan. **Roll call vote**

Following discussion by the Board and comments of Mimi Hall, Director of Public Health and Charles Leonhardt, Assessor, **Motion:** Adopt **RESOLUTION No. 13-7902** to add the Classification of Public Works Fiscal Officer/Administrative Services Manager, Salary Range 2428, to the Classification and Salary Plan,

Action: Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- (2) Adopt **RESOLUTION** to amend the Position Allocation of the Public Works Department 20521 to delete 1.0 FTE Department Fiscal Officer I/II; and add 1.0 FTE Public Works Fiscal Officer/Administrative Services Manager. **Roll call vote**

Motion: Adopt **RESOLUTION No. 13-7903** to amend the Position Allocation of the Public Works Department 20521 to delete 1.0 FTE Department Fiscal Officer I/II; and add 1.0 FTE Public Works Fiscal Officer/Administrative Services Manager, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. **PUBLIC WORKS** – Robert Perreault

- 1) Authorize the Department of Public Works to fill the vacant and funded 1.0 FTE Road Maintenance Leadperson and 1.0 FTE Road Maintenance Worker I/II in La Porte. Discussion and possible action

Motion: Authorize the Department of Public Works to fill the vacant and funded 1.0 FTE Road Maintenance Leadperson and 1.0 FTE Road Maintenance Worker I/II in La Porte, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Authorize the Department of Public Works to fill vacant and funded 1.0 FTE Road Maintenance Worker I/II in Chester. Discussion and possible action

Motion: Authorize the Department of Public Works to fill vacant and funded 1.0 FTE Road Maintenance Worker I/II in Chester, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. **PUBLIC HEALTH AGENCY** – Mimi Hall

- Authorize the Department of Public Health to recruit and hire 1.0 FTE Division Director Veterans Services Officer and a .5 FTE Senior Services Director. Discussion and possible action

Motion: Authorize the Department of Public Health to recruit and hire 1.0 FTE Division Director Veterans Services Officer and a .5 FTE Senior Services Director, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. **AUDITOR/CONTROLLER** – Roberta Allen

- 1) Authorize the Auditor/Controller to make necessary budget adjustments within departments to eliminate immaterial negative balances in expenditure line items for FY 2012-2013

Motion: Authorize the Auditor/Controller to make necessary budget adjustments within departments to eliminate immaterial negative balances in expenditure line items for FY 2012-2013, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Adopt **RESOLUTION** establishing FY 2013-2014 Appropriation Limits under Article XIII B of the California Constitution, and establishing Period for Contesting Such Limits for Plumas County and Board of Supervisors Governed Special Districts. **Roll call vote**

Motion: Adopt **RESOLUTION No. 13-7904** establishing FY 2013-2014 Appropriation Limits under Article XIII B of the California Constitution, and establishing Period for Contesting Such Limits for Plumas County and Board of Supervisors Governed Special Districts, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

3) Adopt **RESOLUTION** adopting the Basic Tax Rate for Plumas County and the Rates for the Plumas Unified School District and the Plumas District Hospital Bonds for FY 2013-2014. **Roll call vote**
Motion: Adopt **RESOLUTION No. 13-7905** adopting the Basic Tax Rate for Plumas County and the Rates for the Plumas Unified School District and the Plumas District Hospital Bonds for FY 2013-2014, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

4. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent agenda matters as presented, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. BOARD OF SUPERVISORS

- 1) Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Chester Old Towne Strolls – October 12, 2013)
- 2) Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Sierra Buttes Trail Stewardship – Lost Sierra Event, September 28, 2013)

B. CLERK OF THE BOARD

Approve Board minutes for August 2013

C. VICTIM WITNESS

Adopt **RESOLUTION No. 13-7906** for the Plumas County Victim Witness Assistance Program authorizing the Sheriff to submit the grant application to CalOES and to sign the Grant Award Agreement; and authorize the Chair to sign the Grant Award Certification. Approved as to form by County Counsel

D. AGRICULTURE/WEIGHTS & MEASURES

Approve and authorize the Chair to sign grant between USDA Forest Services of \$6,901 for managing noxious weeds. Approved as to form by County Counsel

E. FACILITY SERVICES & AIRPORTS

Approve and authorize the Chair to execute Service Agreement with California Generator Service for eleven Plumas County owned generators. Approved as to form by County Counsel

F. TREASURER/TAX COLLECTOR

Approve Property Tax Chapter 8 Agreement Sale between the County of Plumas and Beckwourth Fire Protection District (Parcel No. 145-070-011-000 in Dixie Valley)

NOON RECESS

5. 1:30 P.M. **BOARD OF SUPERVISORS**

- A. Report and update by Budget Consultant on the FY 2013-2014 Budget. Discussion and possible action

The Board schedules September 11, 2013 at 9:00 a.m. to continue the FY 2013-2014 Budget Workshop from September 10, 2013.

- B. Set date(s) for FY 2013-2014 Budget Hearing and direct the Clerk to publish the required notice. Discussion and possible action

PUBLIC HEARING – FY 2013-2014 Budget Public Hearing is scheduled for September 18, 2013 at 10:00 a.m.

- C. Proposed FY 2013-2014 Budget: Meeting with various county department heads. Discussion and possible action

Flood Control and Water Conservation District (26100) – Robert Perreault

County Fair (20190) – John Steffanic

Veterans Services (20640) – Mimi Hall
Increase Veterans Services Officer to 1.0 FTE

Senior Services Nutrition (20830) – Mimi Hall

Senior Services Transportation (20480) – Mimi Hall

Probation (20400) – Doug Carver

6. **CLOSED SESSION**

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Existing litigation - WCAB #RDG0125372
B. Conference with Legal Counsel: Existing litigation - WCAB #RDG0117425
C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

A. Conference with Legal Counsel: Existing litigation - WCAB #RDG0125372

There was no reportable action taken.

B. Conference with Legal Counsel: Existing litigation - WCAB #RDG0117425

There was no reportable action taken.

C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9

There was no reportable action taken.

D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

This matter was not addressed.

ADJOURNMENT

Adjourned meeting to Tuesday, September 10, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

2013 "The Year of the Child"