



## **BOARD OF SUPERVISORS**

Terrell Swofford, Chair 1<sup>st</sup> District

Kevin Goss, 2<sup>nd</sup> District

Sharon Thrall, 3<sup>rd</sup> District

Lori Simpson, 4<sup>th</sup> District

Jon Kennedy, Vice Chair 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF SEPTEMBER 03, 2013 TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**9:00 – 10:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION**

**www.countyofplumas.com**

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **Convene as the Flood Control & Water Conservation District Governing Board**

#### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

#### **1. FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault

Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff

#### **Adjourn as the Flood Control & Water Conservation District Governing Board and reconvene as the Board of Supervisors**

#### **2. BOARD OF SUPERVISORS**

- A. Pending a review and assessment of Plumas County Health Insurance Portability and Accountability Act (HIPAA) policies and procedures, designate the Chair of the Plumas County Board of Supervisors as the HIPAA Privacy Officer and Security Officer in the absence of a County Administrative Officer. Discussion and possible action
- B. Discussion and possible action regarding the Almanor Basin Watershed Advisory Committee (ABWAC)
- C. Correspondence
- D. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.
- E. Appointments

#### **FISH & GAME ADVISORY COMMISSION**

Appoint Eric Rudgers to the Plumas County Fish & Game Advisory Commission representing District 3

#### **LAST CHANCE CREEK WATER DISTRICT**

Pursuant to bylaws of the Last Chance Creek Water District, confirm appointment of Mark Dotta and Darrin DaMonte to the Last Chance Creek Water District Board of Directors for a 4-year term through 2017

### **3. DEPARTMENTAL MATTERS**

#### **A. HUMAN RESOURCES – Gayla Trumbo**

- 1) Adopt **RESOLUTION** to amend the job description of Assistant Auditor/Controller. **Roll call vote**
- 2) Report and possible action regarding the reclassification request of Public Works Department Fiscal Officer II:
  - (1) Adopt **RESOLUTION** to add the Classification of Public Works Fiscal Officer/Administrative Services Manager, Salary Range 2428, to the Classification and Salary Plan. **Roll call vote**
  - (2) Adopt **RESOLUTION** to amend the Position Allocation of the Public Works Department 20521 to delete 1.0 FTE Department Fiscal Officer I/II; and add 1.0 FTE Public Works Fiscal Officer/Administrative Services Manager. **Roll call vote**

#### **B. PUBLIC WORKS – Robert Perreault**

- 1) Authorize the Department of Public Works to fill the vacant and funded 1.0 FTE Road Maintenance Leadperson and 1.0 FTE Road Maintenance Worker I/II in La Porte. Discussion and possible action
- 2) Authorize the Department of Public Works to fill vacant and funded 1.0 FTE Road Maintenance Worker I/II in Chester. Discussion and possible action

#### **C. PUBLIC HEALTH AGENCY – Mimi Hall**

Authorize the Department of Public Health to recruit and hire 1.0 FTE Division Director Veterans Services Officer and a .5 FTE Senior Services Director. Discussion and possible action

#### **D. AUDITOR/CONTROLLER – Roberta Allen**

- 1) Authorize the Auditor/Controller to make necessary budget adjustments within departments to eliminate immaterial negative balances in expenditure line items for FY 2012-2013
- 2) Adopt **RESOLUTION** establishing FY 2013-2014 Appropriation Limits under Article XIII B of the California Constitution, and establishing Period for Contesting Such Limits for Plumas County and Board of Supervisors Governed Special Districts. **Roll call vote**
- 3) Adopt **RESOLUTION** adopting the Basic Tax Rate for Plumas County and the Rates for the Plumas Unified School District and the Plumas District Hospital Bonds for FY 2013-2014. **Roll call vote**

### **4. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### **A. BOARD OF SUPERVISORS**

- 1) Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Chester Old Towne Strolls – October 12, 2013)
- 2) Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Sierra Buttes Trail Stewardship – Lost Sierra Event, September 28, 2013)

#### **B. CLERK OF THE BOARD**

Approve Board minutes for August 2013

#### **C. VICTIM WITNESS**

Adopt **RESOLUTION** for the Plumas County Victim Witness Assistance Program authorizing the Sheriff to submit the grant application to CalOES and to sign the Grant Award Agreement; and authorize the Chair to sign the Grant Award Certification. Approved as to form by County Counsel

**D. AGRICULTURE/WEIGHTS & MEASURES**

Approve and authorize the Chair to sign grant between USDA Forest Services of \$6,901 for managing noxious weeds. Approved as to form by County Counsel

**E. FACILITY SERVICES & AIRPORTS**

Approve and authorize the Chair to execute Service Agreement with California Generator Service for eleven Plumas County owned generators. Approved as to form by County Counsel

**F. TREASURER/TAX COLLECTOR**

Approve Property Tax Chapter 8 Agreement Sale between the County of Plumas and Beckwourth Fire Protection District (Parcel No. 145-070-011-000 in Dixie Valley)

**NOON RECESS**

**5. 1:30 P.M. BOARD OF SUPERVISORS**

- A. Report and update by Budget Consultant on the FY 2013-2014 Budget. Discussion and possible action
- B. Set date(s) for FY 2013-2014 Budget Hearing and direct the Clerk to publish the required notice. Discussion and possible action
- C. Proposed FY 2013-2014 Budget: Meeting with various county department heads. Discussion and possible action

**6. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Existing litigation - WCAB #RDG0125372
- B. Conference with Legal Counsel: Existing litigation - WCAB #RDG0117425
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**ADJOURNMENT**

Adjourn meeting to Tuesday, September 10, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

*2013 "The Year of the Child"*