



**Board of Supervisors**

Dwight Ceresola, Vice Chair, 1st District  
Kevin Goss, 2nd District  
Thomas McGowan, 3rd District  
Greg Hagwood, Chair, 4th District  
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING  
APRIL 9, 2024 TO BE HELD AT 10:00 AM  
520 MAIN STREET, ROOM 308, QUINCY, CALIFORNIA**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

**AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

## **ZOOM Participation**

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

## **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

## **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. UPDATES AND REPORTS**

#### **A. DISASTER RECOVERY OPERATIONS**

Report and update Dixie Fire Recovery efforts; receive report and discussion

#### **B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT**

Report and update on Dixie Fire Business and Economic Recovery efforts.

#### **C. DIXIE FIRE COLLABORATIVE**

Report, update, and discussion on Dixie Fire Collaborative efforts

#### **D. US FOREST SERVICE**

Report and update.

## **E. MUNIS HR/PAYROLL MODULE UPDATE**

Report and update on Pentamation, Tyler/Munis software migration and efforts.

## **2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

### **A. COUNTY CLERK RECORDER/REGISTRAR OF VOTERS**

- 1) Certify the March 5, 2024 Presidential Primary Election results as attached in Official Final reports.

### **B. FACILITY SERVICES**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Facility Services and Smith Power Products, Inc. for maintenance, inspection, and repair of County's emergency generator systems; effective May 1, 2024; not to exceed \$25,000; (General Fund Impact) as requested in FY24/25 budget; approved as to form by County Counsel.
- 2) Approve and authorize Board Chair to waive facility-use fees for the Plumas Charter School Prom. General Fund impact.
- 3) Approve and authorize the Board Chair to waive facility-use fees for the Quincy High School prom. General Fund impact.

### **C. BOARD OF SUPERVISORS**

- 1) Approve and authorize the Chair to sign a letter of support for an application to the Department of Transportation (Cal-Trans), for an encroachment permit for the Quincy Junior Senior Prom to be held at the Quincy Courthouse 520 Main Street (7:00 PM to 11:00 PM on May 11, 2024)

### **D. LIBRARY**

- 1) Authorize the supplemental budget transfer to 20670/46070 for \$250.00; supplemental expenditure account 20670/524510 Book(s) - SP Dept.Exp; No General Fund Impact; approved by Auditor/Controller

## **3. DEPARTMENTAL MATTERS**

### **A. AUDITOR/CONTROLLER: 2023-2024 MID-YEAR BUDGET TRANSFERS** - Martee Nieman

- 1) Approve and authorize supplemental budget transfer(s) of (\$29,000.00) from District Attorney #70301 (Other Wages #51020/Retirement #51080) to (Regular Wages #51000) to cover the over-budget costs (COLA, Lump Sum); approved by Auditor/Controller. **Four/Fifths roll call vote**
- 2) Approve and authorize supplemental budget transfer(s) of (\$17,000.000) from District Attorney/Alternative Sentencing #70307 (refuse disposal #520407/drug testing #524804/H2Osewer) to (regular wages #51000/retirement #51080/FICA/Medicare OASDI) to cover the over-budget costs (COLA, Lump Sum, and vacation buy-back shortages); approved by Auditor/Controller. **Four/Fifths roll call vote**
- 3) Approve and authorize supplemental budget transfer(s) of (\$9,358.00) from (General Fund #0001) to Library #20670 (Other Wages #51020) to cover the over-budget costs (covering unexpected increase due to County Librarian hours coming out of other wages); approved by Auditor/Controller. **Four/Fifths roll call vote**
- 4) Approve and authorize supplemental budget transfer(s) of (\$625.04) from Library #20670 (Reimbursement/Refunds #46251) to (Books #524510) to cover the over-budget costs (Reimbursement from Trindel for books that were damaged due to a water leak); approved by Auditor/Controller. **Four/Fifths roll call vote**

- 5) Approve and authorize budget transfer(s) of (\$13,854.00) from (#20675 and #51020) to (#20670 and #51020) to cover the over-budget costs (unexpected increase due to Librarian wages coming out of other wages); approved by Auditor/Controller. **Four/Fifths roll call vote**

**B. BEHAVIORAL HEALTH - Sharon Sousa**

- 1) Approve and authorize supplemental budget transfer(s) of (\$800,000.00) from (Cash-Reserve #10147) to (Cash-Balance #10100) to cover the over-budget costs (change in billing systems); approved by Auditor/Controller. **Four/Fifths roll call vote**

**C. SHERIFF'S OFFICE - Todd Johns**

- 1) Approve and authorize the Sheriff's Office to recruit and fill (eight) extra-help Boat Patrol Officers; (No General Fund Impact) as requested in the FY24/25 budget.

**4. COUNTY ADMINISTRATIVE OFFICE**

A. County Administrative Officer's Report

**5. BOARD OF SUPERVISORS**

- A. Review, pursuant to Health and Safety code section 101080, **RESOLUTION No. 21-8609** ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on May 7, 2024; discussion and possible action.
- B. Correspondence
- C. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

**D. APPOINTMENTS**

- 1) Appoint Bill Cook to the Plumas County Behavioral Health Commission as recommended; discussion and possible action.

**6. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) and (e)(1) of Government Code Section 54956.9 (1 case).
- C. Conference with Legal Counsel: Claim against the County filed by InterMountain Disposal, Inc. (IMD), received March 27, 2024.
- D. Conference with Legal Counsel: Claim against the County filed by Trinity Blust, received March 28, 2024.

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**7. ADJOURNMENT**

Adjourned meeting to Tuesday, April 16, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California



**PLUMAS COUNTY  
COUNTY CLERK-RECORDER  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors  
**FROM:** Marcy DeMartile, Clerk/Recorder  
**MEETING DATE:** April 9, 2024  
**SUBJECT:** Certify the March 5, 2024 Presidential Primary Election results as attached in Official Final reports.

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**Recommendation:**

Certify the March 5, 2024 Presidential Primary Elections results in attached Official Final reports.

**Background and Discussion:**

Accept certification of the March 5, 2024 Presidential Primary Election Results.

**Action:**

**Fiscal Impact:**

**Attachments:**

1. March 2024 Primary Certification

# Plumas County Clerk-Recorder-Elections

520 Main Street, Room 102, Quincy, CA 95971  
Marcy DeMartile, Clerk-Recorder/Registrar of Voters  
Julie Hagwood, Assistant Clerk-Recorder



## Certification of Election Results of the California Presidential Primary, March 5, 2024

I, Marcy DeMartile, Plumas County Clerk-Recorder and Registrar of Voters, having completed the canvass of returns for the Statewide Direct Primary and recorded in the Elections Records, certify the results as follows:

The results hereto attached and made a part of and the following local results are true and correct:

<b>Superior Court Judge:</b>	
William Abramson	3,065
W. Wayne Yates, Jr.	3,011
Total Votes	6,076
<b>County Supervisor District 1:</b>	
Dwight Ceresola	805
Total Votes	805
<b>County Supervisor District 2:</b>	
Kevin Goss	936
Total Votes	936
<b>County Supervisor District 4:</b>	
Gregory Hagwood	504
Mimi Hall	826
Total Votes	1,330
<b>Sales Tax Measure A*:</b>	
Yes	3,933
No	2,677
Total Votes	6,610

\*As a result of not receiving the required 2/3 (66.66%) vote, this measure did not pass.

The Official Final Canvass of votes cast is attached hereto and made a part hereof. The total turnout of voters was 49.79%.

A handwritten signature in blue ink that reads "Marcy DeMartile".

Marcy DeMartile, Plumas County Clerk Recorder/Registrar of Voters

Dated: 4-2-2024



## PLUMAS COUNTY FACILITY SERVICES MEMORANDUM

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**TO:** Honorable Chair and Board of Supervisors

**FROM:** Robert McAdams, Department Fiscal Officer II

**MEETING DATE:** April 9, 2024

**SUBJECT:** Approve and authorize Chair to sign an agreement between Plumas County Facility Services and Smith Power Products, Inc. for maintenance, inspection, and repair of County's emergency generator systems; effective May 1, 2024; not to exceed \$25,000; (General Fund Impact) as requested in FY24/25 budget; approved as to form by County Counsel.

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**Recommendation:**

Approve and authorize Chair to sign an agreement between Plumas County Facility Services and Smith Power Products, Inc. for maintenance, inspection, and repair of County's emergency generator systems.

**Background and Discussion:**

Smith Power Products, Inc. services the County's emergency stand-by generator systems at the following locations: Courthouse, Annex, County Jail, Animal Shelter, Portola Memorial Hall, Quincy Memorial Hall, Sheriff's Office, Fairgrounds, Facilities Admin, Chester Substation, Chester Memorial Hall. Smith Power Products provides 3 quarterly inspections and 1 annual service with inspection for all 11 generator systems. They also provide emergency and non-emergency repairs for all systems.

**Action:**

Approve and authorize Chair to sign an agreement between Plumas County Facility Services and Smith Power Products, Inc. for maintenance, inspection, and repair of County's emergency generator systems.

**Fiscal Impact:**

\$13,290 is a direct expense to GF for annual inspections and service. The remaining balance of the contract is for incidental costs and would only affect GF if repairs are needed.

**Attachments:**

1. Smith Power Products, Inc. 5.1.24-4.30.25

### Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its **Facility Services** (hereinafter referred to as "County"), and **Smith Power Products, Inc.**, a Delaware Corporation (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. Compensation. County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed **Twenty-Five Thousand Dollars and 00/100 dollars (\$25,000.00)**.
3. Term. The term of this agreement shall be from **May 1, 2024 through April 30, 2025**, unless terminated earlier as provided herein.
4. Termination. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.
7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the

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CONTRACTOR INITIALS \_\_\_\_



terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.

8. **Indemnification.** To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties. The obligations of this indemnity shall be for the full amount of all damage to County, including defense costs, and shall not be limited by any insurance limits.
9. **Insurance.** Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
  - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
  - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
  - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
    - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

- ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
  - iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
  - iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
  - v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
  - vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.
- d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for

Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

11. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
13. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
14. Choice of Law. The laws of the State of California shall govern this agreement.
15. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
16. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
17. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
18. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
19. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
20. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.

21. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Facility Services  
County of Plumas  
198 Andy's Way  
Quincy CA 95971  
Attention: JD Moore, Director

Contractor:

Smith Power Products, Inc.  
3065 W California Ave  
Salt Lake City UT 84104  
Attention: Contract Manager

22. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
23. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
24. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this agreement.
25. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.
- a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

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CONTRACTOR INITIALS \_\_\_\_

- b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
  - c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
  - d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.
26. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.
27. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

**CONTRACTOR:**

Smith Power Products, Inc., a Delaware Corporation

By: \_\_\_\_\_  
Name: Michael B. Smith  
Title: CEO  
Date signed:

By: \_\_\_\_\_  
Name: Kristin H. Ahmann  
Title: CFO  
Date signed:

**COUNTY:**

County of Plumas, a political subdivision of the State of California

By: \_\_\_\_\_  
Name: Greg Hagwood  
Title: Board of Supervisors, Chair  
Date signed:

**ATTEST:**

By: \_\_\_\_\_  
Name: Allen Hiskey  
Title: Clerk of the Board  
Date signed:

Approved as to form:

  
\_\_\_\_\_  
Craig Settemire  
Counsel

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## **EXHIBIT A**

### **Scope of Work** (as noted in Exhibit C)

- I. Maintenance program consisting of 3 quarterly inspections and 1 annual service with inspection to include:
  - a. Oil, oil filter, and fuel filter change (annually);
  - b. Test coolant;
  - c. Maintain supplemental coolant additives as needed;
  - d. Checklist inspection of engine, generator, control panel, batteries, and transfer switches;
  - e. Test safety shutdown systems;
  - f. Test automatic transfer switches
  - g. Test auto-start time;
  - h. Building load test (if approved).

\*It is the County's responsibility to maintain fluid in their equipment between scheduled inspections. However, contractor's personnel will top off fluids during scheduled inspections.

**EXHIBIT B**

**Fee Schedule**  
(as noted in Exhibit C)

1. The annual cost for this maintenance program is as follows:

a. Correctional Facility	\$1,350.00
b. Courthouse Annex	\$1,400.00
c. Courthouse	\$1,450.00
d. Animal Shelter	\$1,250.00
e. All other units Quincy/Portola	\$1,100.00 each (5)
f. Units in Chester	\$1,170.00 each (2)

\*total cost for all 10 units: \$13,290.00

2. Repairs or maintenance will be performed on a time and materials basis at:

- a. \$150.00/hour regular time
- b. \$225.00/hour overtime
- c. \$0.75/mile for additional trips

3. Materials will be billed according to our 'fleet' pricing schedule



## EXHIBIT C



### Generator Service Department

March 21, 2024

Robert McAdams  
Fiscal officer II  
Plumas County Facility Services  
Quincy, CA 95971

Mr. McAdams,

As you requested, I have prepared the following proposal for renewal of the maintenance agreement on the standby generators at your facilities in Plumas County. We would like to offer the same services as before. This maintenance agreement will consist of 3 quarterly inspections and 1 annual service with inspection.

This maintenance agreement will include:

- Oil, oil filter and fuel filter change (annually).
- Test coolant
- Maintain supplemental coolant additives as needed
- Check list inspection of engine, generator, control panel, batteries, and transfer switches.\*
- Test safety shutdown systems.
- Test automatic transfer switches.
- Test auto-start time.
- Building load test ( if approved )

It is the customers' responsibility to maintain fluid in their equipment between scheduled inspections. However, our service personnel, they will top off fluids during scheduled inspections.

The **annual** cost for this maintenance agreement is as follows:

Correctional Facility	\$1350.00
County Annex	\$1400.00
Court House	\$1450.00
Animal Shelter	\$1250.00
All other units in Quincy and Portola	\$ 1100.00 each (5)
Units in Chester	\$ 1170.00 each (2)
Total annual cost for all 10 units	\$13,290.00

The maintenance agreement cost includes all labor, parts, materials, and mileage.

Coolant and hose changes will be performed at an additional cost. Any other repairs or maintenance will be performed on a time and materials basis at \$150 / hour regular time and \$225 / hour overtime. Travel mileage is \$0.75/ mile for any additional trips. Materials will be billed according to our "fleet" pricing schedule.

If you have any questions or require additional information, please do not hesitate to call me as listed below.

We appreciate your interest in the products and services offered by Smith Power Products and look forward to serving you.

Sincerely,  
**Smith Power Products, Inc.**

A handwritten signature in black ink that reads "Rick VanSpeybrock".

Rick VanSpeybrock  
Generator Service Engineer  
8 Glendale Ave. Sparks, NV 89431  
Office 775-359-1713  
Cell 775-530-1713  
[rvanspeybrock@smithppi.com](mailto:rvanspeybrock@smithppi.com)

\* See generator maintenance scope of work.



**PLUMAS COUNTY  
FACILITY SERVICES  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors  
**FROM:** Robert McAdams, Department Fiscal Officer II  
**MEETING DATE:** April 9, 2024  
**SUBJECT:** Approve and authorize Board Chair to waive facility-use fees for the Plumas Charter School Prom. General Fund impact.

---

**Recommendation:**

Approve and authorize Board Chair to waive facility-use fees for the Plumas Charter School Prom.

**Background and Discussion:**

The Plumas Charter School is requesting the fees be waived for use of the Plumas County Courthouse for their prom taking place on Saturday, May 18, 2024 from 2:00 pm - 12:00 am.

**Action:**

Approve and authorize Board Chair to waive facility-use fees for the Plumas Charter School Prom.

**Fiscal Impact:**

The cost for renting the Courthouse for private functions is \$135 for the first hour and \$30 for each additional hour. The total amount to rent the Courthouse for this event is \$405. This lost revenue will have minimal impact on the General Fund.

**Attachments:**

1. Plumas Charter School fee waiver request

March 25, 2024

Plumas County Board of Supervisors  
Quincy, CA 95971

Cc: Rob McAdams  
Plumas County Facility Services  
[robertmcadams@countofplumas.com](mailto:robertmcadams@countofplumas.com)

Re: Use of County Courthouse for Prom 2024

Dear Supervisors,

We would like to request a fee waiver for the use of County Courthouse for our 2024 Prom on 05/18/24.

Thank you for your consideration of our request.

Sincerely,



Maggie Hennessy  
Business Office Manager



## PLUMAS COUNTY FACILITY SERVICES MEMORANDUM

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**TO:** Honorable Chair and Board of Supervisors

**FROM:** Robert McAdams, Department Fiscal Officer II

**MEETING DATE:** April 9, 2024

**SUBJECT:** Approve and authorize the Board Chair to waive facility-use fees for the Quincy High School prom. General Fund impact.

---

**Recommendation:**

Approve and authorize the Board Chair to waive facility-use fees for the Quincy High School prom.

**Background and Discussion:**

The Quincy High School is requesting the fees be waived for use of the Plumas County Courthouse for their prom taking place on Saturday, May 11, 2024. The decorating will begin Friday evening, May 10th, the prom will be Saturday from 6:30-11:30, and clean-up will be on Sunday, May 12th.

**Action:**

Approve and authorize the Board Chair to waive facility-use fees for the Quincy High School prom.

**Fiscal Impact:**

The cost for renting the Courthouse for private functions is \$135 for the first hour and \$30 for each additional hour. The total amount to rent the Courthouse for this event is \$405. This lost revenue will have minimal impact on the General Fund.

**Attachments:**

1. Quincy High School fee waiver request

Plumas County Board of Supervisors  
520 Main Street, #309  
Quincy, CA 95971

Greetings, Plumas County Board of Supervisors,

My name is Jenna Peay and I am the Junior class president. This year the Juniors are putting on Prom on May 11th and are excited to host this event at the Plumas County Courthouse. We are writing this letter to request a fee waiver for this function. Our county has generously waived the fee in years past, and we would be so grateful if you would consider supporting the student body in this way. Our class has worked very hard to fundraise for the past few years in order to raise money for our senior trip next year, which we hope to make a memorable and inclusive experience. Any money we can save in hosting Prom will help us to achieve this goal.

Thank you for your consideration,

*Jenna Peay*



**PLUMAS COUNTY  
BOARD OF SUPERVISORS  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors  
**FROM:** Allen Hiskey, Clerk of the Board  
**MEETING DATE:** April 9, 2024  
**SUBJECT:** Approve and authorize the Chair to sign a letter of support for an application to the Department of Transportation (Cal-Trans), for an encroachment permit for the Quincy Junior Senior Prom to be held at the Quincy Courthouse 520 Main Street (7:00 PM to 11:00 PM on May 11, 2024)

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**Recommendation:**

Approve and authorize the Chair to sign a letter of support for an application to the Department of Transportation (Cal-Trans), for an encroachment permit for the Quincy Junior Senior Prom to be held at the Quincy Courthouse 520 Main Street (7:00 PM to 11:00 PM on May 11, 2024)

**Background and Discussion:**

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**Action:**

Approve and authorize the Chair to sign a letter of support for an application to the Department of Transportation (Cal-Trans), for an encroachment permit for the Quincy Junior Senior Prom to be held at the Quincy Courthouse 520 Main Street (7:00 PM to 11:00 PM on May 11, 2024)

**Fiscal Impact:**

No General Fund Impact.

**Attachments:**

1. Encroachment permit Quincy HS Prom letter - BOS LETTER
2. Quincy HS Request Letter for Encroachment

# BOARD OF SUPERVISORS

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DWIGHT CERESOLA, VICE CHAIR, DISTRICT 1  
KEVIN GOSS, DISTRICT 2  
THOMAS McGOWAN, DISTRICT 3  
GREG HAGWOOD, CHAIR, DISTRICT 4  
JEFF ENGEL, DISTRICT 5



April 9, 2024

Department of Transportation (Caltrans)  
Attn: Permits Engineer  
1000 Center Street  
Redding, CA 96001

Attention Permits Engineer

**Subject:**                    **Encroachment Permit Request**  
                                 **Quincy Junior Senior High School**  
                                 Quincy Junior Senior Prom, May 11, 2024  
                                 from 7:00 P.M. to 11:00 P.M.  
                                 In the front of the Plumas County Courthouse  
                                 520 Main Street, Quincy, California

This letter acknowledges that the Plumas County Board of Supervisors has been notified of the above captioned event. The Board of Supervisors has no objection to the issuance of an event permit by Caltrans.

Sincerely,

Greg Hagwood, Chair District Four  
Plumas County Board of Supervisors

Cc: Plumas County Director of Public Works

# Quincy Junior/Senior High School

**6 Quincy Junction Road, Quincy, CA 95971**  
**Telephone (530) 283-6510 Fax (530) 283-6519**

Principal, Mrs. Jennifer Scheel  
Vice Principal/Athletic Director, Mr. Jason Hawkins

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Greg Hagwood  
District 2 County Supervisor  
Board of Supervisors  
520 Main Street Rm. 309  
Quincy CA 95971

RE: Encroachment Permit May 11, Prom

Dear Mr. Hagwood,

As the Junior Class Vice President, I am in charge of traffic control and “no parking” signs for our high school prom. I am communicating with Cal-Trans to receive an Encroachment Permit to close one lane and receive “no parking” signs to accommodate our promenade. Part of receiving a Cal-Trans Encroachment Permit is to have a letter acknowledging your awareness and support of this event taking place.

We will be having classic cars escorting each couple from the back of the courthouse turning right onto Crescent Street, turning right and stopping in front of the Courthouse on Main Street, and then turning right onto Bradley Street. I am requesting your approval to close the lane closest to the Courthouse on Main Street beginning at Crescent Street and ending at Bradley Street. This lane being closed will ensure the safety of the Grand March viewers, couples, and drivers of the vehicles from oncoming traffic. The Grand March will be on May 11th, and we would like to have the lane closed from 6:30 pm to 8:00 pm. I would also like to request designated no-parking areas in front of the courthouse on Main Street beginning at 6:00 pm to 8:30 pm. The reason for this length of time for no parking is to ensure that there will be no vehicles parked at the time of the Grand March.

Please write a letter acknowledging and supporting the above request. The letter may be written to Cal-Trans but sent to me at the above high school address. Please have this letter to me by April 11th so I can continue with the permit process. Please feel free to contact me either on my cell phone at 1(530)-(927)-(9905), or on my email [agay93@pcoe.k12.ca.us](mailto:agay93@pcoe.k12.ca.us).

Sincerely,  
Addison Gay

Junior Class Vice President





## PLUMAS COUNTY LIBRARY DEPARTMENT MEMORANDUM

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**TO:** Honorable Chair and Board of Supervisors

**FROM:** Sharon McKay, County Librarian

**MEETING DATE:** April 9, 2024

**SUBJECT:** Authorize the supplemental budget transfer to 20670/46070 for \$250.00; supplemental expenditure account 20670/524510 Book(s) - SP Dept.Exp; No General Fund Impact; approved by Auditor/Controller

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**Recommendation:**

Authorize supplemental budget transfer to 20670/46070 for \$250.00, supplemental expenditure account 20670/524510 Book(s) - SP Dept.Exp; No General Fund Impact: approved by the Auditor-Controller.

**Background and Discussion:**

The Library and Literacy Departments accept donations to help fund services, programs, and materials.

Jeff Kinney, author of the Diary of a Wimpy Kid series, held a "No Brainer Show", an interactive stage show. Participants were allowed to pick their local library to have the funds donated in their honor if they won. Ashley Roberts was the winner and honored Plumas County Library - Portola Branch with the \$250 donation, which will be spent buying children's and teen books for the Portola Branch.

**Action:**

Authorize supplemental budget transfer to 20670/46070 for \$250.00, supplemental expenditure account 20670/524510 Book(s) - SP Dept.Exp; No General Fund Impact: approved by the Auditor-Controller.

**Fiscal Impact:**

No General Fund Impact. The Donation will cover the cost of the books.

**Attachments:**

1. Recommendations
2. Letter for Donation Wimpy Kid INC

**Recommendation:**

Authorize supplemental budget transfer to 20670/46070 for \$250.00, supplemental expenditure account 20670 / 524510 Book (s) – SP Dept Exp; No General Fund Impact; approved by Auditor-Controller.

**Background:**

The Library and Literacy Departments accept donations to help fund services, programs, and materials.

Jeff Kinney, author of the Diary of a Wimpy Kid series, held a No Brainer contest during his latest book release tour. Kids were allowed to pick their local library to have the funds donated to in their honor if they won.

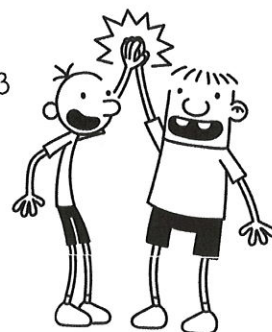
Ashley Roberts was the winner and honored Plumas County Library - Portola Branch with the \$250 donation, which will be spent buying children and teen books for the Portola Branch.

**Fiscal Impact**

No General Fund Impact. The donation will cover the cost of the item.

Portola Library  
34 3<sup>rd</sup> Ave  
Portola, CA 96122

December 4, 2023



Donation to support your amazing library

Dear Portola Library,

As part of my recent Wimpy Kid book launch, we toured "The No Brainer Show," an interactive stage show, nationwide. During the Show, fans, authors and librarians were invited to join me on stage to face-off in game show style brain challenges for a chance to win donations for their preferred local library.

I was lucky to meet Ashley Roberts, who bravely took the stage in front of a large audience and won the enclosed \$250.00 donation for your library!

Libraries make our world a better place and the crucial work they do can change—and sometimes even save—lives. We hope this donation will be used to support the outstanding local contribution your library is already making.

In order to facilitate the paperwork, please acknowledge receipt of our donation by mailing or emailing the donation acknowledgement letter to [info@wimpykid.com](mailto:info@wimpykid.com).

- a. Tax ID# of your library or organization.
- b. Name and address of the library or organization.
- c. Date the contribution was given.
- d. The amount contributed.

Thank you for placing the right books into the hands of readers when they need them most. We truly appreciate you and all you do.

Sincerely,

A large, stylized handwritten signature in blue ink, which appears to read "Jeff Kinney".

Jeff Kinney



**PLUMAS COUNTY  
AUDITOR-CONTROLLER  
MEMORANDUM**

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**TO:** Honorable Chair and Board of Supervisors  
**FROM:** Martee Nieman, Auditor-Controller  
**MEETING DATE:** April 9, 2024  
**SUBJECT:** Approve and authorize supplemental budget transfer(s) of (\$29,000.00) from District Attorney #70301 (Other Wages #51020/Retirement #51080) to (Regular Wages #51000) to cover the over-budget costs (COLA, Lump Sum); approved by Auditor/Controller. Four/Fifths roll call vote

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**Recommendation:**

Approve and authorize District Attorney Departments supplemental budget transfer(s) of (\$29,000.00) from (Other Wages #51020/Retirement #51080) to (Regular Wages #51000) to cover the over-budget costs of (COLA, Lump Sum); approved by Auditor/Controller. **Four/Fifths roll call vote**

**Background and Discussion:**

Mid-Year budget review identified accounts needing budget adjustments for FY23/24.

**Action:**

Approve and authorize District Attorney Departments supplemental budget transfer(s) of (\$29,000.00) from (Other Wages #51020/Retirement #51080) to (Regular Wages #51000) to cover the over-budget costs of (COLA, Lump Sum); approved by Auditor/Controller. **Four/Fifths roll call vote**

**Fiscal Impact:**

General Fund Impact

**Attachments:**

1. District Attorney

TRANSFER NUMBER  
(Auditor's Use Only)

Date: 2/7/24

- Board  
Board  
Board  
CAO  
CAO

**PLUMAS COUNTY**  
**AUDITOR CONTROLLER**

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In the space below, state (a) reason for request (b) reason why there are sufficient balances in affected account to finance transfer (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

- A) Mid year budget adjustments to cover COLA, and Lump Sum
- B) Surplus Other wages and retirement money must be spent on unanticipated shortages.
- C) Charges must be paid in year incurred
- D) No change in revenue

Approved by Signing Authority:

Sh. 24a

2/7/2024

X / Approved/Recommended \_\_\_\_\_ / Disapproved/Not Recommended

County Administrative Officer:

Auditor

Maria Khan  
Signature

Board Approval Date: \_\_\_\_\_ Agenda Item No. \_\_\_\_\_

Clerk of the Board signature \_\_\_\_\_

Date Entered by Auditor Controller \_\_\_\_\_ Initials \_\_\_\_\_

Original and 1 copy of ALL transfers go to Budget Officer/CAO; If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature prior to CAO/Budget Officer. Auditor/Controller will forward all signed, supplemental transfers to the CAO/Budget Officer for approval.

IF one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Budget Officer/CAO; if supplemental must be signed by the Auditor and CAO/Budget Officer.
- B. Must have a copy of the Board Report attached when given to the Budget Officer/CAO for approval.

ORG	OBJECT	DESCRIPTION	YEAR	PER	JOURNAL	EFF DATE	POST DATE	REF1	REF3	AMOUNT	AVAIL BUDGET	PAYPERIOD
7030151	51000	REGULAR WAGES	2024	1	2293	07/26/2023	07/26/2023	PRO726	JE2293	29,467.36	750,161.64	
7030151	51000	REGULAR WAGES	2024	1	2526	07/28/2023	07/28/2023	JE1214	JE144	-28,605.84	778,767.48	2
7030151	51000	REGULAR WAGES	2024	1	1090	07/31/2023	07/12/2023	PRO712	JE1090	28,605.84	750,161.64	
7030151	51000	REGULAR WAGES	2024	2	550	08/09/2023	08/09/2023	PRO809	JE550	29,151.36	721,010.28	3
7030151	51000	REGULAR WAGES	2024	2	2747	08/23/2023	08/24/2023	PRO823	JE2747	29,151.35	691,858.93	4
7030151	51000	REGULAR WAGES	2024	3	350	09/06/2023	09/06/2023	PRO906	JE350	29,151.36	662,707.57	5
7030151	51000	REGULAR WAGES	2024	3	1986	09/20/2023	09/20/2023	PRO920	PRO92023	29,356.77	633,350.80	6
7030151	51000	REGULAR WAGES	2024	4	1032	10/04/2023	10/12/2023	PR1004	JE1032	29,277.76	604,073.04	7
7030151	51000	REGULAR WAGES	2024	4	1841	10/18/2023	10/18/2023	PR1018	JE1841	46,104.76	557,968.28	8
7030151	51000	REGULAR WAGES	2024	5	1950	11/01/2023	11/16/2023	PR1101		31,046.49	526,921.79	9
7030151	51000	REGULAR WAGES	2024	5	8	11/01/2023	11/01/2023	PR1101	JE8	31,046.49	495,875.30	10
7030151	51000	REGULAR WAGES	2024	5	1717	11/15/2023	11/15/2023	PR1115	JE1717	30,560.18	465,315.12	
7030151	51000	REGULAR WAGES	2024	5	1954	11/16/2023	11/16/2023	PR1101		-31,046.49	496,361.61	
7030151	51000	REGULAR WAGES	2024	5	3324	11/29/2023	12/12/2023	PR1129	JE3324	30,560.18	465,801.43	11
7030151	51000	REGULAR WAGES	2024	6	498	12/05/2023	12/07/2023	PR1129	JE498	30,560.18	435,241.25	
7030151	51000	REGULAR WAGES	2024	6	1175	12/12/2023	12/12/2023	PR1129	JE498	-30,560.18	465,801.43	
7030151	51000	REGULAR WAGES	2024	6	1347	12/13/2023	12/13/2023	PR1213	JE1347	30,560.16	435,241.27	12
7030151	51000	REGULAR WAGES	2024	6	3281	12/27/2023	01/05/2024	PR1227	JE3281	30,560.16	404,681.11	13
7030151	51000	REGULAR WAGES	2024	7	881	01/10/2024	01/10/2024	PRO110	JE881	30,560.16	404,681.11	
7030151	51000	REGULAR WAGES	2024	7	2417	01/24/2024	01/25/2024	PRO124	JE2417	30,943.20	374,120.95	14
7030151	51000	REGULAR WAGES	2024	8		02/07/2024				30,943.20	343,177.75	15
7030151	51000	REGULAR WAGES	2024	8		02/21/2024				30,943.20	312,234.55	16
7030151	51000	REGULAR WAGES	2024	9		03/06/2024				30,943.20	281,291.35	17
7030151	51000	REGULAR WAGES	2024	9		03/20/2024				30,943.20	250,348.15	18
7030151	51000	REGULAR WAGES	2024	10		04/03/2024				30,943.20	219,404.95	19
7030151	51000	REGULAR WAGES	2024	10		04/17/2024				30,943.20	188,461.75	20
7030151	51000	REGULAR WAGES	2024	11		05/01/2024				30,943.20	157,518.55	21
7030151	51000	REGULAR WAGES	2024	11		05/15/2024				30,943.20	126,575.35	22
7030151	51000	REGULAR WAGES	2024	11		05/29/2024				30,943.20	95,632.15	23
7030151	51000	REGULAR WAGES	2024	12		06/12/2024				30,943.20	64,688.95	24
7030151	51000	REGULAR WAGES	2024	12		06/26/2024				30,943.20	33,745.75	25
7030151	51000	REGULAR WAGES	2024	13		07/10/2024				30,943.20	2,802.55	26
7030151											(28,140.65)	accrual/1
7030151										371,318.40	Short	(28,140.65)

779,629.00



ORG	OBJECT	DESCRIPTION	YEAR	PER	JOURNAL	EFF DATE	POST DATE	REF1	REF3	AMOUNT	CALPERS	AVAIL BUDGET	PAYPERIOD
											Unfund Liab		
7030151	51080	RETIREMENT	2024	1	2240	07/24/2023	07/25/2023	ET34	ET2240	586,533.00		264,734.00	
7030151	51080	RETIREMENT	2024	1	2293	07/26/2023	07/26/2023	PR0726	JE2293	3,118.10		261,615.90	2
7030151	51080	RETIREMENT	2024	1	2526	07/28/2023	07/28/2023	JE1214	JE144	-3,014.27		264,630.17	
7030151	51080	RETIREMENT	2024	1	1090	07/31/2023	07/12/2023	PR0712	JE1090	3,014.27		261,615.90	3
7030151	51080	RETIREMENT	2024	2	550	08/09/2023	08/09/2023	PRO809	JE550	3,075.50		258,540.40	4
7030151	51080	RETIREMENT	2024	2	2747	08/23/2023	08/24/2023	PRO823	JE2747	3,075.50		255,464.90	5
7030151	51080	RETIREMENT	2024	3	350	09/06/2023	09/06/2023	PRO906	JE350	3,075.51		252,389.39	6
7030151	51080	RETIREMENT	2024	3	1986	09/20/2023	09/20/2023	PRO920	PRO92023	3,094.97		249,294.42	7
7030151	51080	RETIREMENT	2024	4	1032	10/04/2023	10/12/2023	PR1004	JE1032	3,087.48		246,206.94	8
7030151	51080	RETIREMENT	2024	4	1841	10/18/2023	10/18/2023	PR1018	JE1841	3,943.69		242,263.25	9
7030151	51080	RETIREMENT	2024	5	1950	11/01/2023	11/16/2023	PR1101		3,255.15		239,008.10	10
7030151	51080	RETIREMENT	2024	5	8	11/01/2023	11/01/2023	PR1101	JE8	3,255.15		235,752.95	
7030151	51080	RETIREMENT	2024	5	1717	11/15/2023	11/15/2023	PR1115	JE1717	3,209.05		232,543.90	
7030151	51080	RETIREMENT	2024	5	1954	11/16/2023	11/16/2023	PR1101		-3,255.15		235,799.05	11
7030151	51080	RETIREMENT	2024	5	3324	11/29/2023	12/12/2023	PR1129	JE3324	3,211.27		232,587.78	
7030151	51080	RETIREMENT	2024	6	498	12/05/2023	12/07/2023	PR1129	JE498	3,211.27		229,376.51	
7030151	51080	RETIREMENT	2024	6	1175	12/12/2023	12/12/2023	PR1129	JE498	-3,211.27		232,587.78	12
7030151	51080	RETIREMENT	2024	6	1347	12/13/2023	12/13/2023	PR1213	JE1347	3,209.05		229,378.73	13
7030151	51080	RETIREMENT	2024	6	3281	12/27/2023	01/05/2024	PR1227	JE3281	3,209.04		226,169.69	
7030151	51080	RETIREMENT	2024	7	881	01/10/2024	01/10/2024	PRO110	JE881	3,209.04		222,960.65	14
7030151	51080	RETIREMENT	2024	7	2417	01/24/2024	01/25/2024	PRO124	JE2417	3,245.37		219,715.28	15
7030151	51080	RETIREMENT	2024	8		02/07/2024				3,245.37		216,469.91	16
7030151	51080	RETIREMENT	2024	8		02/21/2024				3,245.37		213,224.54	17
7030151	51080	RETIREMENT	2024	9		03/06/2024				3,245.37		209,979.17	18
7030151	51080	RETIREMENT	2024	9		03/20/2024				3,245.37		206,733.80	19
7030151	51080	RETIREMENT	2024	10		04/03/2024				3,245.37		203,488.43	20
7030151	51080	RETIREMENT	2024	10		04/17/2024				3,245.37		200,243.06	21
7030151	51080	RETIREMENT	2024	11		05/01/2024				3,245.37		196,997.69	22
7030151	51080	RETIREMENT	2024	11		05/15/2024				3,245.37		193,752.32	23
7030151	51080	RETIREMENT	2024	11		05/29/2024				3,245.37		190,506.95	24
7030151	51080	RETIREMENT	2024	12		06/12/2024				3,245.37		187,261.58	25
7030151	51080	RETIREMENT	2024	12		06/26/2024				3,245.37		184,016.21	26
7030151	51080	RETIREMENT	2024	13		07/10/2024				3,245.37		180,770.84	accrual/1
7030151	51080	RETIREMENT	2024			UNFUNDED LIABILITY QTR 1 & 2			Guess		55,000.00	125,770.84	
7030151	51080	RETIREMENT	2024			UNFUNDED LIABILITY QTR 3 & 4			Guess		55,000.00	70,770.84	
7030151												70,770.84	

851,267.00



# Plumas County 11/21

## YEAR-TO-DATE BUDGET REPORT



FOR 2024-06									
ACCOUNTS FOR: GENERAL									
0001	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	IPCT USE/COL		
2043251 PUBADMIN SALARIES&BENEFITS									
2043251 51000	13,986	0	13,986	7,042.85	.00	6,943.15	50.4%		
2043251 51060	0	0	0	.00	.00	.00	.0%		
2043251 51070	32	0	32	.00	.00	32.00	.0%		
2043251 51080	4,243	0	4,243	672.79	.00	3,570.21	15.9%		
2043251 51081	952	0	952	.00	.00	952.00	.0%		
2043251 51090	720	0	720	.00	.00	.00	100.0%		
2043251 51100	1,134	0	1,134	589.36	.00	544.64	52.0%		
2043251 51110	908	0	908	.00	.00	908.00	.0%		
2043251 51120	120	0	120	.00	.00	120.00	.0%		
TOTAL PUBADMIN SALARIES&BENEFITS				9,025.00	.00	13,070.00	40.8%		
2043252 PUBADMIN SERVICES&SUPPLIES									
2043252 520204	4,800	0	4,800	2,010.00	.00	2,790.00	41.9%		
2043252 521230	0	0	0	.00	.00	.00	.0%		
2043252 521600	1,500	0	1,500	1,135.00	.00	365.00	75.7%		
2043252 521800	200	0	200	.00	.00	200.00	.0%		
2043252 521900	20,000	0	20,000	3,334.50	.00	16,665.50	16.7%		
2043252 523670	125	0	125	.00	.00	125.00	.0%		
2043252 525000	0	0	0	.00	.00	.00	.0%		
2043252 525119	337	0	337	.00	.00	337.00	.0%		
2043252 527400	0	0	0	.00	.00	.00	.0%		
2043252 527500	2,000	0	2,000	1,158.93	.00	841.07	57.9%		
TOTAL PUBADMIN SERVICES&SUPPLIES				7,638.43	.00	21,323.57	26.4%		
7030140 40061 SALES TAX 1/2% PU									
7030140 40061	-125,000	0	-125,000	-48,010.62	.00	-76,989.38	38.4%		
TOTAL DA FUND TAXES				-48,010.62	.00	-76,989.38	38.4%		
7030143 43010 INTEREST-INVESTED									
7030143 43010	0	0	0	.00	.00	.00	.0%		

YEAR-TO-DATE BUDGET REPORT



FOR 2024 06									
ACCOUNTS FOR: 0001 GENERAL	ORIGINAL APPROP	TRANSFRS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL		
TOTAL DA USE OF MONEY/PROP	0	0	0	.00	.00	.00	.0%		
<b>7030144 DA STATE&amp;FED AID</b>									
7030144 44042 ST VEH THEFT SEC	-26,000	0	-26,000	-14,593.40	.00	-11,406.60	56.1%		
7030144 44079 STATE- CORR AB109	0	0	0	.00	.00	.00	.0%		
7030144 44393 ST- SLESF & JUVNL	-7,000	0	-7,000	-6,725.55	.00	-274.45	96.1%		
7030144 44393P SLESF/JUV SLESF	0	0	0	.00	.00	.00	.0%		
7030144 44416 FEDERAL JAG GRANT	0	0	0	.00	.00	.00	.0%		
7030144 44416P FEDERAL JAG GRAN	0	0	0	.00	.00	.00	.0%		
TOTAL DA STATE&FED AID	-33,000	0	-33,000	-21,318.95	.00	-11,681.05	64.6%		
<b>7030145 DA CHARGES FOR SERVICES</b>									
7030145 45028 RETURN CHECK FEES	0	0	0	.00	.00	.00	.0%		
7030145 45083 COPY/CERT COPY/PO	-300	0	-300	-221.50	.00	-78.50	73.8%		
7030145 45084 CIVIL FEES	0	0	0	.00	.00	.00	.0%		
7030145 45420 TESTING FEES - D.	-2,500	0	-2,500	-1,287.83	.00	-1,212.17	51.5%		
TOTAL DA CHARGES FOR SERVICES	-2,800	0	-2,800	-1,509.33	.00	-1,290.67	53.9%		
<b>7030146 DA OTHER REVENUE</b>									
7030146 45083 COPY/CERT COPY/PO	0	0	0	.00	.00	.00	.0%		
7030146 46082 SALE OF SURPLUS P	0	0	0	.00	.00	.00	.0%		
7030146 46251 REIMBURSEMENTS/RE	0	0	0	.00	.00	.00	.0%		
7030146 46611 REVENUE FROM SETT	0	0	0	.00	.00	.00	.0%		
TOTAL DA OTHER REVENUE	0	0	0	.00	.00	.00	.0%		
<b>7030148 DA TRANSFERS-IN</b>									
7030148 47001 TSF-IN MUNIS SAAS	0	0	0	.00	.00	.00	.0%		
7030148 48000 TRANSFER-IN	0	0	0	.00	.00	.00	.0%		

YEAR-TO-DATE BUDGET REPORT



FOR 2024-06		ACCOUNTS FOR: GENERAL		ORIGINAL APPROP	TRANSFERS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
0001										
7030148	48007	TSF-IN CRF REIMB	0	0	0	0	00	.00	.00	.0%
7030148	48143	TSFR-CARES REALIG	0	0	0	00	00	.00	.00	.0%
7030148	48211	CONTRI TRANS FR C	-1,885,774	0	-1,885,774	-942,887	00	.00	-942,887.00	50.0%
7030148	48705	TRN-ST DA 1/2 AB1	0	0	0	00	00	.00	.00	.0%
7030148	48718	TRN-PRB/50/DA COP	0	0	0	00	00	.00	.00	.0%
7030148	48999	TRANSFER FROM STR	0	0	0	00	00	.00	.00	.0%
7030148	49003	PROCEEDS FROM LEA	0	0	0	00	00	.00	.00	.0%
TOTAL DA TRANSFERS-IN			-1,885,774	0	-1,885,774	-942,887	00	.00	-942,887.00	50.0%
<b>7030151 DA SALARIES&amp;BENEFITS</b>										
7030151	51000	REGULAR WAGES	779,629	0	779,629	374,947	89	.00	404,681.11	48.1%
7030151	51020	OTHER WAGES	10,000	0	10,000	00	00	.00	10,000.00	.0%
7030151	51060	OVERTIME PAY	45,000	0	45,000	14,366	40	.00	30,633.60	31.9%
7030151	51070	UNEMPLOYMENT INSU	1,848	0	1,848	00	00	.00	1,848.00	.0%
7030151	51080	RETIREMENT	851,267	0	851,267	625,097	31	.00	226,169.69	73.4%
7030151	51081	OPEB LIABILITY	20,452	0	20,452	00	00	.00	20,452.00	.0%
7030151	51090	GROUP INSURANCE	116,950	0	116,950	55,438	38	.00	61,511.62	47.4%
7030151	51100	FICA/MEDICARE OAS	64,078	0	64,078	27,249	36	.00	36,828.64	42.5%
7030151	51110	COMPENSATION INSU	6,889	0	6,889	00	00	.00	6,889.00	.0%
7030151	51120	CELL PHONE ALLOW	4,560	0	4,560	2,090	00	.00	2,470.00	45.8%
7030151	51150	LIFE INSURANCE	334	0	334	167	16	.00	166.84	50.0%
TOTAL DA SALARIES&BENEFITS			1,901,007	0	1,901,007	1,099,336	50	.00	801,670.50	57.8%
<b>7030152 DA SERVICES&amp;SUPPLIES</b>										
7030152	520201	PHONE - LAND LIN	3,300	0	3,300	929	28	.00	2,370.72	28.2%
7030152	520204	INTERNET SEARCH	16,000	0	16,000	2,875	32	.00	13,124.68	18.0%
7030152	520210	POSTAGE/SHIP, MA	400	0	400	132	00	.00	268.00	33.0%
7030152	520227	FOLDERS/FILES/BI	0	0	0	00	00	.00	.00	.0%
7030152	520230	COPY CHARGES	0	0	0	00	00	.00	.00	.0%
7030152	520233	PRINTING SVC/CHR	0	0	0	00	00	.00	.00	.0%
7030152	520234	PRINTER SUPPLIES	0	0	0	00	00	.00	.00	.0%
7030152	520250	COPY MACHINE LEA	3,500	0	3,500	1,125	06	.00	2,374.94	32.1%
7030152	520419	COVID PPE & CLEA	0	0	0	00	00	.00	.00	.0%
7030152	520902	VEHICLE MAINTENA	3,500	0	3,500	650	79	.00	2,849.21	18.6%
7030152	521000	WITNESS FEES/COS	2,500	0	2,500	1,158	04	.00	1,341.96	46.3%
7030152	521102	FUEL - VEHICLE	3,500	0	3,500	1,036	24	.00	2,463.76	29.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2024 06									
ACCOUNTS FOR:	GENERAL	ORIGINAL APPROP	TRANSFERS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
7030152 521230	OFFICE FURNITURE	6,000	0	6,000	.00	.00	6,000.00	.0%	
7030152 521600	MEMBERSHIPS/ANNU	6,500	0	6,500	3,230.00	.00	3,270.00	49.7%	
7030152 521750	FITNESS & WELNES	0	0	0	.00	.00	.00	.0%	
7030152 521800	OFFICE EXPENSE	8,000	0	8,000	861.95	.00	7,138.05	10.8%	
7030152 521900	PROFESSIONAL SVC	40,000	0	40,000	719.26	.00	39,280.74	1.8%	
7030152 521908	COURT REPORTER S	1,000	0	1,000	.00	.00	1,000.00	.0%	
7030152 521913	WEB PIX/DESIGN S	0	0	0	.00	.00	.00	.0%	
7030152 521930	DUI PROFESSIONAL	6,000	0	6,000	2,205.00	.00	3,795.00	36.8%	
7030152 521980	MEDICAL SERVICE	2,500	0	2,500	.00	.00	2,500.00	.0%	
7030152 523670	REF MANUAL/LAW, C	5,000	0	5,000	640.29	.00	4,359.71	12.8%	
7030152 524207	STORAGE SPACE RE	7,000	0	7,000	.00	.00	7,000.00	.0%	
7030152 524400	SPECIAL DEPT. EX	2,500	0	2,500	.00	.00	2,500.00	.0%	
7030152 525000	OVERHEAD	0	0	0	.00	.00	.00	.0%	
7030152 525119	LIABILITY SELF-F	6,479	0	6,479	.00	.00	6,479.00	.0%	
7030152 527400	TRAVEL- IN COUNT	0	0	0	.00	.00	.00	.0%	
7030152 527500	TRAVEL- OUT OF C	9,000	0	9,000	1,272.50	.00	7,727.50	14.1%	
7030152 527750	IN CNTY HOSTING	150	0	150	.00	.00	150.00	.0%	
7030152 528400	DA SERVICES&SUPP	0	0	0	.00	.00	.00	.0%	
7030152 529370	INTEREST EXPENSE	0	0	0	.00	.00	.00	.0%	
7030152 52970	PRINCIPAL LEASE	0	0	0	.00	.00	.00	.0%	
TOTAL DA SERVICES&SUPPLIES		132,829	0	132,829	16,835.73	.00	115,993.27	12.7%	
<b><u>7030152 DASPABUSE STATE&amp;FED AID</u></b>									
7030344 44027	STATE GRANT	0	0	0	.00	.00	.00	.0%	
7030344 44290	STATE-OTHER	-231,096	0	-231,096	-384,876.61	.00	153,780.61	166.5%	
TOTAL DASPABUSE STATE&FED AID		-231,096	0	-231,096	-384,876.61	.00	153,780.61	166.5%	
<b><u>7030351 DASPABUSE SALARIES&amp;BENEFITS</u></b>									
7030351 51000	REGULAR WAGES	39,707	0	39,707	.00	.00	39,707.00	.0%	
7030351 51020	OTHER WAGES	20,000	0	20,000	.00	.00	20,000.00	.0%	
7030351 51060	OVERTIME PAY	20,000	0	20,000	.00	.00	20,000.00	.0%	
7030351 51070	UNEMPLOYMENT INSU	0	0	0	.00	.00	.00	.0%	
7030351 51080	RETIREMENT	12,047	0	12,047	.00	.00	12,047.00	.0%	
7030351 51081	OPEB LIABILITY	2,378	0	2,378	.00	.00	2,378.00	.0%	
7030351 51090	GROUP INSURANCE	28,326	0	28,326	.00	.00	28,326.00	.0%	
7030351 51100	FICA/MEDICARE OAS	6,098	0	6,098	.00	.00	6,098.00	.0%	

# Plumas County 11/21

## YEAR-TO-DATE BUDGET REPORT



FOR 2024 06									
ACCOUNTS FOR GENERAL									
	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL		
7030351 51110 COMPENSATION INSU	0	0	0	.00	.00	.00	.0%		
TOTAL DASPABUSE SALARIES&BENEFITS	128,556	0	128,556	.00	.00	128,556.00	.0%		
<b>7030744 DAALTSNT STATE&amp;FED AID</b>									
7030744 44027 STATE GRANT	0	0	0	.00	.00	.00	.0%		
7030744 44079 STATE- CORR AB109	0	0	0	.00	.00	.00	.0%		
7030744 44290 STATE-OTHER	0	0	0	.00	.00	.00	.0%		
7030744 44290P STATE-OTHER	0	0	0	.00	.00	.00	.0%		
7030744 44291 STATE-OCJP D.A. D	0	0	0	.00	.00	.00	.0%		
7030744 44293 STATE-E.BYRNE MM	0	0	0	.00	.00	.00	.0%		
TOTAL DAALTSNT STATE&FED AID	0	0	0	.00	.00	.00	.0%		
<b>7030748 DAALTSNT TRANSFERS-IN</b>									
7030748 48000 TRANSFER-IN	0	0	0	.00	.00	.00	.0%		
7030748 48001 TRANSFER-IN1	-16,000	0	-16,000	-16,793.45	.00	793.45	105.0%		
7030748 48002 TRANSFER-IN2	0	0	0	.00	.00	.00	.0%		
7030748 48003 TRANSFER-IN3	0	0	0	.00	.00	.00	.0%		
7030748 48079 TRN-CCPIF AB109	-376,753	0	-376,753	-47,663.96	.00	-329,089.04	12.7%		
TOTAL DAALTSNT TRANSFERS-IN	-392,753	0	-392,753	-64,457.41	.00	-328,295.59	16.4%		
<b>7030751 DAALTSNT SALARIES&amp;BENEFITS</b>									
7030751 51000 REGULAR WAGES	161,519	0	161,519	83,122.97	.00	78,396.03	51.5%		
7030751 51020 OTHER WAGES	0	0	0	.00	.00	.00	.0%		
7030751 51040 HOLIDAY PAY	0	0	0	.00	.00	.00	.0%		
7030751 51060 OVERTIME PAY	0	0	0	6,689.23	.00	-6,689.23	100.0%		
7030751 51070 UNEMPLOYMENT INSU	630	0	630	7,497.64	.00	630.00	.0%		
7030751 51080 RETIREMENT	49,005	0	49,005	7,135.00	.00	41,507.36	15.3%		
7030751 51081 OPEB LIABILITY	7,135	0	7,135	4,975.06	.00	7,135.00	.0%		
7030751 51090 GROUP INSURANCE	10,575	0	10,575	7,278.38	.00	5,599.94	47.0%		
7030751 51100 FICA/MEDICARE OAS	13,303	0	13,303	7,278.38	.00	6,024.62	54.7%		
7030751 51110 COMPENSATION INSU	1,991	0	1,991	860.00	.00	1,991.00	.0%		
7030751 51120 CELL PHONE ALLOW	1,800	0	1,800	860.00	.00	940.00	47.8%		

YEAR-TO-DATE BUDGET REPORT

FOR 2024/06

ACCOUNTS FOR: 0001 GENERAL	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT. USE/COL
TOTAL DAALTSNT SALARIES&BENEFITS	245,958	0	245,958	110,423.28	.00	135,534.72	44.9%
<b>7030752 DAALTSNT SERVICES&amp;SUPPLIES</b>							
7030752 520201 PHONE - LAND LIN	500	0	500	.00	.00	500.00	.0%
7030752 520204 INTERNET SEARCH	11,100	0	11,100	4,954.00	.00	6,146.00	44.6%
7030752 520210 POSTAGE/SHIP, MA	0	0	0	.00	.00	.00	.0%
7030752 520300 FOOD	0	0	0	.00	.00	.00	.0%
7030752 520407 REFUSE DISPOSAL	4,000	0	4,000	.00	.00	4,000.00	.0%
7030752 520419 COVID PPE & CLEA	0	0	0	.00	.00	.00	.0%
7030752 521102 FUEL - VEHICLE	500	0	500	.00	.00	.00	.0%
7030752 521230 OFFICE FURNITURE	3,000	0	3,000	39.55	.00	460.45	7.9%
7030752 521600 MEMBERSHIPS/ANNU	0	0	0	.00	.00	3,000.00	.0%
7030752 521800 OFFICE EXPENSE	2,000	0	2,000	.00	.00	.00	.0%
7030752 521900 PROFESSIONAL SVC	5,000	0	5,000	.00	.00	2,000.00	.0%
7030752 524000 RENT - OFFICE/SP	960	0	960	.00	.00	5,000.00	.0%
7030752 524200 RENTS/LEASES STR	30,000	0	30,000	2,200.00	.00	-1,240.00	229.2%
7030752 524207 STORAGE SPACE RE	1,000	960	1,960	6,780.00	.00	23,220.00	22.6%
7030752 524804 DRUG TESTING SUP	20,000	0	20,000	160.00	.00	1,800.00	8.2%
7030752 525119 LIABILITY SELF-F	1,663	0	1,663	.00	.00	20,000.00	.0%
7030752 527410 CLIENT SERVICE E	32,002	-960	31,042	3,491.45	.00	1,663.00	.0%
7030752 527500 TRAVEL- OUT OF C	10,405	0	10,405	.00	.00	27,550.55	11.2%
7030752 527750 IN CNTY HOSTING	0	0	0	.00	.00	10,405.00	.0%
7030752 527802 ELECTRIC CHARGES	7,000	0	7,000	11.51	.00	.00	.0%
7030752 527803 PROPANE/OTHR HEA	8,000	0	8,000	.00	.00	6,988.49	2%
7030752 527807 WATER/SEWER CHAR	3,000	0	3,000	.00	.00	8,000.00	.0%
TOTAL DAALTSNT SERVICES&SUPPLIES	140,130	0	140,130	17,636.51	.00	3,000.00	.0%

7030758 DAALTSNT TRANSFERS-OUT

7030758 58000 TRANSFER-OUT	0	0	0	.00	.00	.00	.0%
7030758 58001 TRANSFER-OUT1	6,563	0	6,563	.00	.00	6,563.00	.0%
TOTAL DAALTSNT TRANSFERS-OUT	6,563	0	6,563	.00	.00	6,563.00	.0%
TOTAL GENERAL	-64,323	0	-64,323	-202,164.47	.00	137,841.47	314.3%
TOTAL REVENUES	-2,670,423	0	-2,670,423	-1,463,059.92	.00	-1,207,363.08	
TOTAL EXPENSES	2,606,100	0	2,606,100	1,260,895.45	.00	1,545,204.55	

# Plumas County 11/21

## YEAR-TO-DATE BUDGET REPORT

FOR 2024 '06									
ACCOUNTS FOR:	DA - ADULT DRUG COURT	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT. USE/COL	
<b>7031844 DA GRANTS-REVENUE</b>									
7031844 44415 FEDERAL - OTHER		-55,952	0	-55,952	-55,952.02	.00	.02	100.0%	
TOTAL DA GRANTS-REVENUE		-55,952	0	-55,952	-55,952.02	.00	.02	100.0%	
<b>7031852 DA GRANTS - SERVICES &amp; SUPP</b>									
7031852 521800 OFFICE EXPENSE		0	0	0	.00	.00	.00	.0%	
7031852 521900 PROFESSIONAL SVC		55,952	0	55,952	55,951.95	.00	.05	100.0%	
7031852 527500 TRAVEL- OUT OF C		0	0	0	.00	.00	.00	.0%	
TOTAL DA GRANTS - SERVICES & SUPP		55,952	0	55,952	55,951.95	.00	.05	100.0%	
TOTAL DA - ADULT DRUG COURT		0	0	0	-.07	.00	.07	100.0%	
TOTAL REVENUES		-55,952	0	-55,952	-55,952.02	.00	.02		
TOTAL EXPENSES		55,952	0	55,952	55,951.95	.00	.05		

YEAR-TO-DATE BUDGET REPORT



FOR 2024 06									
ACCOUNTS FOR	FOR	FOR	FOR	FOR	FOR	FOR	FOR	FOR	FOR
0001	ASSET	FORFEITURE	ORIGINAL	TRANSFERS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
			APPROP	ADJUSTMENTS	BUDGET			BUDGET	USE/COL
<b>7031143 43010 INTEREST-INVESTED</b>									
7031143	43010	INTEREST-INVESTED	0	0	0	.00	.00	.00	.0%
<b>TOTAL DAASETERF USE OF MONEY/PROP</b>									
		TOTAL DAASETERF USE OF MONEY/PROP	0	0	0	.00	.00	.00	.0%
<b>TOTAL ASSET FORFEITURE</b>									
		TOTAL ASSET FORFEITURE	0	0	0	.00	.00	.00	.0%



# Plumas County 11/21

## YEAR-TO-DATE BUDGET REPORT



FOR 2024 06									
ACCOUNTS FOR:	ENVIRONMENTAL SETTLEMENT	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT. USE/COL	
<del>7031243 DAENVSETL USE OF MONEY/PROP</del>									
7031243 43010	INTEREST-INVESTED	0	0	0	.00	.00	.00	.0%	
	TOTAL DAENVSETL USE OF MONEY/PROP	0	0	0	.00	.00	.00	.0%	
<del>7031246 DAENVSETL TRANSFERS-IN</del>									
7031246 46611	REVENUE FROM SETT	-200,000	0	-200,000	-200,000.00	.00	.00	100.0%	
	TOTAL DAENVSETL TRANSFERS-IN	-200,000	0	-200,000	-200,000.00	.00	.00	100.0%	
	TOTAL ENVIRONMENTAL SETTLEMENT	-200,000	0	-200,000	-200,000.00	.00	.00	100.0%	
	TOTAL REVENUES	-200,000	0	-200,000	-200,000.00	.00	.00		

YEAR-TO-DATE BUDGET REPORT



FOR 2024: 06						
ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD. ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
-264,323	0	-264,323	-402,164.54	.00	137,841.54	152.1%
GRAND TOTAL						
** END OF REPORT - Generated by Sheri Johns **						

YEAR-TO-DATE BUDGET REPORT



REPORT OPTIONS

Field # Total Page Break  
 Sequence 1 1 Y Y  
 Sequence 2 9 Y N  
 Sequence 3 0 N N  
 Sequence 4 0 N N

Report title:

YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.  
 Print totals only: N  
 Print Full or Short description: F  
 Print full GL account: N  
 Format type: 1  
 Double space: N  
 Suppress zero bal accts: N  
 Include requisition amount: N  
 Print Revenues-Version headings: N  
 Print revenue as credit: Y  
 Print revenue budgets as zero: N  
 Include Fund Balance: N  
 Print Journal detail: N  
 From Yr/Per: 2020/1  
 To Yr/Per: 2020/1  
 Include budget entries: Y  
 Incl encumb/liq entries: Y  
 Sort by JE # or PO #: J  
 Detail format option: 1  
 Include additional JE comments: N  
 Multiyear view: D  
 Amounts/totals exceed 999 million dollars: N

Year/Period: 2024/ 6  
 Print MTD Version: N

Roll projects to object: N  
 Carry forward code: 1

Field Name Find Criteria Field Value

Fund  
 Sub-Fund  
 Function  
 Department  
 Activity  
 Class  
 Parent Dept 2100  
 Future2  
 Character Code  
 Org  
 Object  
 Account type  
 Account status

# Plumas County 11/21

## YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

Rollup Code



## PLUMAS COUNTY AUDITOR-CONTROLLER MEMORANDUM

**TO:** Honorable Chair and Board of Supervisors

**FROM:** Martee Nieman, Auditor-Controller

**MEETING DATE:** April 9, 2024

**SUBJECT:** Approve and authorize supplemental budget transfer(s) of (\$17,000.000) from District Attorney/Alternative Sentencing #70307 (refuse disposal #520407/drug testing #524804/H20sewer) to (regular wages #51000/retirement #51080/FICA/Medicare OASDI) to cover the over-budget costs (COLA, Lump Sum, and vacation buy-back shortages); approved by Auditor/Controller. **Four/Fifths roll call vote**

**Recommendation:**

Approve and authorize District Attorney's Alternative Sentencing supplemental budget transfer(s) of (\$17,000.000) from (refuse disposal #520407/drug testing #524804/H20sewer to (regular wages #51000/retirement #51080/FICA/Medicare OASDI) to cover the over-budget costs of (COLA, Lump Sum, and vacation buy-back shortages); approved by Auditor/Controller. **Four/Fifths roll call vote**

**Background and Discussion:**

Mid-year budget reviews identified accounts needing budget adjustments for FY 23/24

**Action:**

Approve and authorize District Attorney's Alternative Sentencing supplemental budget transfer(s) of (\$17,000.000) from (refuse disposal #520407/drug testing #524804/H20sewer to (regular wages #51000/retirement #51080/FICA/Medicare OASDI) to cover the over-budget costs of (COLA, Lump Sum, and vacation buy-back shortages); approved by Auditor/Controller. **Four/Fifths roll call vote**

**Fiscal Impact:**

General Fund Impact

**Attachments:**

1. District Attorney Alternative Sentencing

TRANSFER NUMBER  
(Auditor's Use Only)

Date: 2/6/24

- Approval Required

- Page 46 of 76

In the space below, state (a) reason for request (b) reason why there are sufficient balances in affected account to finance transfer (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

- A) Mid year budget adjustments to cover COLA, Lump Sum and Vacation Buyback shortages
- B) Surplus Water, Garbage and Drug Testing money must be spent on unanticipated shortages.
- C) Charges must be paid in year incurred
- D) No change in revenue

Approved by Signing Authority: SL. 2 Aa 1/18/2024

X / Approved/Recommended \_\_\_\_\_ / Disapproved/Not Recommended

AUDITOR County Administrative Officer:

M. H. H. H.  
Signature

Board Approval Date: \_\_\_\_\_ Agenda Item No. \_\_\_\_\_

Clerk of the Board signature \_\_\_\_\_

Date Entered by Auditor Controller \_\_\_\_\_ Initials \_\_\_\_\_

Original and 1 copy of ALL transfers go to Budget Officer/CAO; If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature prior to CAO/Budget Officer. Auditor/Controller will forward all signed, supplemental transfers to the CAO/Budget Officer for approval.

IF one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Budget Officer/CAO; if supplemental must be signed by the Auditor and CAO/Budget Officer.
- B. Must have a copy of the Board Report attached when given to the Budget Officer/CAO for approval.

ORG	OBJECT	DESCRIPTION	YEAR	PER	JOURNAL	EFF DATE	POST DATE	REF1	PROJECT STRING	REF3	AMOUNT	AVAIL BUDGET	PAYPERIOD
2043251	51000	REGULAR WAGES	2024	1	1090	07/31/2023	07/12/2023	PR0712		JE1090	6,188.36	155,330.64	
7030751	51000	REGULAR WAGES	2024	1	2293	07/26/2023	07/26/2023	PR0726		JE2293	6,048.97	149,281.67	2
7030751	51000	REGULAR WAGES	2024	1	2526	07/28/2023	07/28/2023	JE1214		JE144	-6,188.36	155,470.03	
7030751	51000	REGULAR WAGES	2024	2	550	08/09/2023	08/09/2023	PR0809		JE550	6,399.46	149,070.57	3
7030751	51000	REGULAR WAGES	2024	2	2747	08/23/2023	08/24/2023	PR0823		JE2747	6,212.27	142,858.30	4
7030751	51000	REGULAR WAGES	2024	3	350	09/06/2023	09/06/2023	PR0906		JE350	6,223.89	136,634.41	5
7030751	51000	REGULAR WAGES	2024	3	1986	09/20/2023	09/20/2023	PR0920		PR092023	6,212.26	130,422.15	6
7030751	51000	REGULAR WAGES	2024	4	1032	10/04/2023	10/12/2023	PR1004		JE1032	6,212.26	124,209.89	7
7030751	51000	REGULAR WAGES	2024	4	1841	10/18/2023	10/18/2023	PR1018		JE1841	11,855.25	112,354.64	8
7030751	51000	REGULAR WAGES	2024	5	8	11/01/2023	11/01/2023	PR1101		JE8	6,584.84	105,769.80	9
7030751	51000	REGULAR WAGES	2024	5	1717	11/15/2023	11/15/2023	PR1115		JE1717	6,584.84	99,184.96	10
7030751	51000	REGULAR WAGES	2024	5	1950	11/01/2023	11/16/2023	PR1101			6,584.84	92,600.12	
7030751	51000	REGULAR WAGES	2024	5	1954	11/16/2023	11/16/2023	PR1101			-6,584.84	99,184.96	
7030751	51000	REGULAR WAGES	2024	5	3324	11/29/2023	12/12/2023	PR1129		JE3324	6,609.47	92,575.49	11
7030751	51000	REGULAR WAGES	2024	6	498	12/05/2023	12/07/2023	PR1129		JE498	6,609.47	85,966.02	
7030751	51000	REGULAR WAGES	2024	6	1175	12/12/2023	12/12/2023	PR1129		JE498	-6,609.47	92,575.49	
7030751	51000	REGULAR WAGES	2024	6	1347	12/13/2023	12/13/2023	PR1213		JE1347	6,747.07	85,828.42	12
7030751	51000	REGULAR WAGES	2024	6	3281	12/27/2023	01/05/2024	PR1227		JE3281	7,432.39	78,396.03	13
7030751	51000	REGULAR WAGES	2024	7	881	01/10/2024	01/10/2024	PR0110		JE881	6,584.84	71,811.19	14
7030751	51000	REGULAR WAGES	2024	7	2417	01/24/2024	01/25/2024	PR0124		JE2417	6,584.84	65,226.35	15
7030751	51000	REGULAR WAGES	2024	8		02/07/2024					6,584.84	58,641.51	16
7030751	51000	REGULAR WAGES	2024	8		02/21/2024					6,584.84	52,056.67	17
7030751	51000	REGULAR WAGES	2024	9		03/06/2024					6,584.84	45,471.83	18
7030751	51000	REGULAR WAGES	2024	9		03/20/2024					6,584.84	38,886.99	19
7030751	51000	REGULAR WAGES	2024	10		04/03/2024					6,584.84	32,302.15	20
7030751	51000	REGULAR WAGES	2024	10		04/17/2024					6,584.84	25,717.31	21
7030751	51000	REGULAR WAGES	2024	11		05/01/2024					6,584.84	19,132.47	22
7030751	51000	REGULAR WAGES	2024	11		05/15/2024					6,584.84	12,547.63	23
7030751	51000	REGULAR WAGES	2024	11		05/29/2024					6,584.84	5,962.79	24
7030751	51000	REGULAR WAGES	2024	12		06/12/2024					6,584.84	(622.05)	25
7030751	51000	REGULAR WAGES	2024	12		06/26/2024					6,584.84	(7,206.89)	26
7030751	51000	REGULAR WAGES	2024	13		07/10/2024					6,584.84	(13,791.73)	accrual/1
										Shortage due to COLA, Lump Sum	79,018.08	Short	(13,791.73)





ORG	OBJECT	DESCRIPTION	YEAR	PER	JOURNAL	EFF DATE	POST DATE	REF1	PRO. PO/ REF3	AMOUNT	AVAIL BUDC PAYPERIOD
7030751	51090	GROUP INSURANCE	2024	1	1090	07/31/2023	07/12/2023	PR0712		440.63	10,134.37
7030751	51090	GROUP INSURANCE	2024	1	2293	07/26/2023	07/26/2023	PR0726		440.63	9,693.74
7030751	51090	GROUP INSURANCE	2024	2	550	08/09/2023	08/09/2023	PR0809		440.63	9,253.11
7030751	51090	GROUP INSURANCE	2024	2	2747	08/23/2023	08/24/2023	PR0823		440.63	8,812.48
7030751	51090	GROUP INSURANCE	2024	3	350	09/06/2023	09/06/2023	PR0906		440.63	8,371.85
7030751	51090	GROUP INSURANCE	2024	3	1986	09/20/2023	09/20/2023	PR0920		440.63	7,931.22
7030751	51090	GROUP INSURANCE	2024	4	1032	10/04/2023	10/12/2023	PR1004		440.63	7,490.59
7030751	51090	GROUP INSURANCE	2024	4	1841	10/18/2023	10/18/2023	PR1018		378.13	7,112.46
7030751	51090	GROUP INSURANCE	2024	5	8	11/01/2023	11/01/2023	PR1101		378.13	6,734.33
7030751	51090	GROUP INSURANCE	2024	5	1717	11/15/2023	11/15/2023	PR1115		378.13	6,356.20
7030751	51090	GROUP INSURANCE	2024	5	1950	11/01/2023	11/16/2023	PR1101		378.13	5,978.07
7030751	51090	GROUP INSURANCE	2024	5	1954	11/16/2023	11/16/2023	PR1101		-378.13	6,356.20
7030751	51090	GROUP INSURANCE	2024	5	3324	11/29/2023	12/12/2023	PR1129		-43.75	6,399.95
7030751	51090	GROUP INSURANCE	2024	6	498	12/05/2023	12/07/2023	PR1129		-43.75	6,443.70
7030751	51090	GROUP INSURANCE	2024	6	1175	12/12/2023	12/12/2023	PR1129		43.75	6,399.95
7030751	51090	GROUP INSURANCE	2024	6	1347	12/13/2023	12/13/2023	PR1213		378.13	6,021.82
7030751	51090	GROUP INSURANCE	2024	6	3281	12/27/2023	01/05/2024	PR1227		421.88	5,599.94
7030751	51090	GROUP INSURANCE	2024	7	881	01/10/2024	01/10/2024	PR0110		378.13	5,221.81
7030751	51090	GROUP INSURANCE	2024	7	2417	01/24/2024	01/24/2024	PR0124		421.88	4,799.93
7030751	51090	GROUP INSURANCE	2024	8		02/07/2024				421.88	4,378.05
7030751	51090	GROUP INSURANCE	2024	8		02/21/2024				421.88	3,956.17
7030751	51090	GROUP INSURANCE	2024	9		03/06/2024				421.88	3,534.29
7030751	51090	GROUP INSURANCE	2024	9		03/20/2024				421.88	3,112.41
7030751	51090	GROUP INSURANCE	2024	10		04/03/2024				421.88	2,690.53
7030751	51090	GROUP INSURANCE	2024	10		04/17/2024				421.88	2,268.65
7030751	51090	GROUP INSURANCE	2024	11		05/01/2024				421.88	1,846.77
7030751	51090	GROUP INSURANCE	2024	11		05/15/2024				421.88	1,424.89
7030751	51090	GROUP INSURANCE	2024	11		05/29/2024					1,424.89
7030751	51090	GROUP INSURANCE	2024	12		06/12/2024				421.88	1,003.01
7030751	51090	GROUP INSURANCE	2024	12		06/26/2024				421.88	581.13

10575.00

ORG	OBJECT	DESCRIPTION	YEAR	PER	JOURNAL	EFF DATE	POST DATE	REF1	PROJECT \$	PO/REF2	REF3	AMOUNT	AVAIL BUDG	PAYPERIOD
7030751	51100	FICA/MEDICARE OASDI	2024		1	1090	07/31/2023	PR0712					13303.00	
7030751	51100	FICA/MEDICARE OASDI	2024		1	2293	07/26/2023	PR0726			JE1090	574.12	12,728.88	
7030751	51100	FICA/MEDICARE OASDI	2024		1	2526	07/28/2023	JE1214			JE2293	552.65	12,176.23	2
7030751	51100	FICA/MEDICARE OASDI	2024		2	550	08/09/2023	PR0809			JE144	-574.12	12,750.35	
7030751	51100	FICA/MEDICARE OASDI	2024		2	2747	08/23/2023	PR0823			JE550	567.86	12,182.49	3
7030751	51100	FICA/MEDICARE OASDI	2024		3	350	09/06/2023	PR0906			JE2747	568.69	11,613.80	4
7030751	51100	FICA/MEDICARE OASDI	2024		3	1986	09/20/2023	PR0920			JE350	564.11	11,049.69	5
7030751	51100	FICA/MEDICARE OASDI	2024		4	1032	10/04/2023	PR1004			PR092023	565.92	10,483.77	6
7030751	51100	FICA/MEDICARE OASDI	2024		4	1841	10/18/2023	PR1018			JE1032	514.69	9,969.08	7
7030751	51100	FICA/MEDICARE OASDI	2024		5	8	11/01/2023	PR1101			JE1841	956.36	9,012.72	8
7030751	51100	FICA/MEDICARE OASDI	2024		5	1717	11/15/2023	PR1115			JE8	592.73	8,419.99	9
7030751	51100	FICA/MEDICARE OASDI	2024		5	1950	11/16/2023	PR1101			JE1717	632.75	7,787.24	10
7030751	51100	FICA/MEDICARE OASDI	2024		5	1954	11/16/2023	PR1101				592.73	7,194.51	
7030751	51100	FICA/MEDICARE OASDI	2024		5	3324	11/29/2023	PR1129			JE3324	513.72	7,273.52	11
7030751	51100	FICA/MEDICARE OASDI	2024		6	498	12/05/2023	PR1129			JE498	513.72	6,759.80	
7030751	51100	FICA/MEDICARE OASDI	2024		6	1175	12/12/2023	PR1129			JE498	-513.72	7,273.52	
7030751	51100	FICA/MEDICARE OASDI	2024		6	1347	12/13/2023	PR1213			JE1347	616.58	6,656.94	12
7030751	51100	FICA/MEDICARE OASDI	2024		6	3281	12/27/2023	PR1227			JE3281	632.32	6,024.62	13
7030751	51100	FICA/MEDICARE OASDI	2024		7	881	01/10/2024	PR0110			JE881	561.28	5,463.34	14
7030751	51100	FICA/MEDICARE OASDI	2024		7	2417	01/24/2024				JE2417	584.64	4,878.70	15
7030751	51100	FICA/MEDICARE OASDI	2024		8		02/07/2024					584.64	4,294.06	16
7030751	51100	FICA/MEDICARE OASDI	2024		8		02/21/2024					584.64	3,709.42	17
7030751	51100	FICA/MEDICARE OASDI	2024		9		03/06/2024					584.64	3,124.78	18
7030751	51100	FICA/MEDICARE OASDI	2024		9		03/20/2024					584.64	2,540.14	19
7030751	51100	FICA/MEDICARE OASDI	2024		10		04/03/2024					584.64	1,955.50	20
7030751	51100	FICA/MEDICARE OASDI	2024		10		04/17/2024					584.64	1,370.86	21
7030751	51100	FICA/MEDICARE OASDI	2024		11		05/01/2024					584.64	786.22	22
7030751	51100	FICA/MEDICARE OASDI	2024		11		05/15/2024					584.64	201.58	23
7030751	51100	FICA/MEDICARE OASDI	2024		11		05/29/2024					584.64	-383.06	24
7030751	51100	FICA/MEDICARE OASDI	2024		12		06/12/2024					584.64	-967.70	25
7030751	51100	FICA/MEDICARE OASDI	2024		12		06/26/2024					584.64	-1,552.34	26
7030751	51100	FICA/MEDICARE OASDI	2024		13		07/10/2024					584.64	-2,136.98	accrual/1
											SHORT		-2,136.98	

ORG	OBJECT	DESCRIPTION	YEAR	PER	JOURNAL	EFF DATE	POST DATE	REF1	PROJECT STRING PO/REF2	REF3	AMOUNT	AVAIL BUDGET	PAYPERIOD
7030751	51120	CELL PHONE ALLOW	2024	1	1090	07/31/2023	07/12/2023	PR0712		JE1090	65.00	1800.00	1
7030751	51120	CELL PHONE ALLOW	2024	1	2293	07/26/2023	07/26/2023	PR0726		JE2293	65.00	1735.00	2
7030751	51120	CELL PHONE ALLOW	2024	2	550	08/09/2023	08/09/2023	PR0809		JE550	65.00	1670.00	3
7030751	51120	CELL PHONE ALLOW	2024	2	2747	08/23/2023	08/24/2023	PR0823		JE2747	65.00	1605.00	4
7030751	51120	CELL PHONE ALLOW	2024	3	350	09/06/2023	09/06/2023	PR0906		JE350	75.00	1540.00	5
7030751	51120	CELL PHONE ALLOW	2024	3	1986	09/20/2023	09/20/2023	PR0920		PR092023	75.00	1465.00	6
7030751	51120	CELL PHONE ALLOW	2024	4	1032	10/04/2023	10/12/2023	PR1004		JE1032	75.00	1390.00	7
7030751	51120	CELL PHONE ALLOW	2024	4	1841	10/18/2023	10/18/2023	PR1018		JE1841	75.00	1315.00	8
7030751	51120	CELL PHONE ALLOW	2024	5	8	11/01/2023	11/01/2023	PR1101		JE8	75.00	1240.00	9
7030751	51120	CELL PHONE ALLOW	2024	5	1717	11/15/2023	11/15/2023	PR1115		JE1717	75.00	1165.00	10
7030751	51120	CELL PHONE ALLOW	2024	5	1950	11/01/2023	11/16/2023	PR1101			75.00	1090.00	
7030751	51120	CELL PHONE ALLOW	2024	5	1954	11/16/2023	11/16/2023	PR1101			-75.00	1015.00	
7030751	51120	CELL PHONE ALLOW	2024	6	1347	12/13/2023	12/13/2023	PR1213		JE1347	75.00	1090.00	
7030751	51120	CELL PHONE ALLOW	2024	6	3281	12/27/2023	01/05/2024	PR1227		JE3281	75.00	1015.00	12
7030751	51120	CELL PHONE ALLOW	2024	7	881	01/10/2024	01/10/2024	PR0110		JE881	75.00	940.00	13
7030751	51120	CELL PHONE ALLOW	2024	7	2417	01/24/2024	01/24/2024	PR0124		JE2417	75.00	865.00	14
7030751	51120	CELL PHONE ALLOW	2024	8		02/07/2024					75.00	790.00	15
7030751	51120	CELL PHONE ALLOW	2024	8		02/21/2024					75.00	715.00	16
7030751	51120	CELL PHONE ALLOW	2024	9		03/06/2024					75.00	640.00	17
7030751	51120	CELL PHONE ALLOW	2024	9		03/20/2024					75.00	565.00	18
7030751	51120	CELL PHONE ALLOW	2024	10		04/03/2024					75.00	490.00	19
7030751	51120	CELL PHONE ALLOW	2024	10		04/17/2024					75.00	415.00	20
7030751	51120	CELL PHONE ALLOW	2024	11		05/01/2024					75.00	340.00	22
7030751	51120	CELL PHONE ALLOW	2024	11		05/15/2024					75.00	265.00	23
7030751	51120	CELL PHONE ALLOW	2024	11		05/29/2024					75.00	190.00	
7030751	51120	CELL PHONE ALLOW	2024	12		06/12/2024							25
7030751	51120	CELL PHONE ALLOW	2024	12		06/26/2024					75.00	115.00	26
7030751	51120	CELL PHONE ALLOW	2024	12							75.00	40.00	



## PLUMAS COUNTY AUDITOR-CONTROLLER MEMORANDUM

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**TO:** Honorable Chair and Board of Supervisors

**FROM:** Martee Nieman, Auditor-Controller

**MEETING DATE:** April 9, 2024

**SUBJECT:** Approve and authorize supplemental budget transfer(s) of (\$9,358.00) from (General Fund #0001) to Library #20670 (Other Wages #51020) to cover the over-budget costs (covering unexpected increase due to County Librarian hours coming out of other wages); approved by Auditor/Controller. **Four/Fifths roll call vote**

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**Recommendation:**

Approve and authorize supplemental budget transfer(s) of (\$9,358.00) from (General Fund #0001) to Library #20670 (Other Wages #51020) to cover the over-budget costs (covering unexpected increase due to County Librarian hours coming out of other wages); approved by Auditor/Controller. **Four/Fifths roll call vote**

**Background and Discussion:**

Mid-Year budget review identified accounts needing budget adjustments for FY23/24.

**Action:**

Approve and authorize supplemental budget transfer(s) of (\$9,358.00) from (General Fund #0001) to Library #20670 (Other Wages #51020) to cover the over-budget costs (covering unexpected increase due to County Librarian hours coming out of other wages); approved by Auditor/Controller. **Four/Fifths roll call vote**

**Fiscal Impact:**

General Fund Impact

**Attachments:**

1. Library Budget Transfer Request





In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) Covering unexpected increase due to county librarian hours coming out of other wages.

B) \_\_\_\_\_

C) \_\_\_\_\_

D) \_\_\_\_\_

Approved by Department Signing Authority:



☒ Approved/ Recommended

☐ Disapproved/ Not recommended

Auditor/Controller Signature:



Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_

Initials \_\_\_\_\_

### **INSTRUCTIONS:**

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



**PLUMAS COUNTY  
AUDITOR-CONTROLLER  
MEMORANDUM**

---

**TO:** Honorable Chair and Board of Supervisors  
**FROM:** Martee Nieman, Auditor-Controller  
**MEETING DATE:** April 9, 2024  
**SUBJECT:** Approve and authorize supplemental budget transfer(s) of (\$625.04) from Library #20670 (Reimbursement/Refunds #46251) to (Books #524510) to cover the over-budget costs (Reimbursement from Trindel for books that were damaged due to a water leak); approved by Auditor/Controller. Four/Fifths roll call vote

---

**Recommendation:**

Approve and authorize Library Departments supplemental budget transfer(s) of (\$625.04) from (Reimbursement/Refunds #46251 to (Books #524510) to cover the over-budget costs of (Trindel Reimbursement for books that were damaged due to leaking roof); approved by Auditor/Controller. **Four/Fifths roll call vote**

**Background and Discussion:**

Mid-Year budget review identified accounts needing budget adjustments for FY23/24.

**Action:**

Approve and authorize Library Departments supplemental budget transfer(s) of (\$625.04) from (Reimbursement/Refunds #46251 to (Books #524510) to cover the over-budget costs of (Trindel Reimbursement for books that were damaged due to leaking roof); approved by Auditor/Controller. **Four/Fifths roll call vote**

**Fiscal Impact:**

General Fund Impact.

**Attachments:**

1. Library



TRANSFER NUMBER  
(Auditor's Use Only)

Date 1/18/2024

Board  
Board  
Board  
Auditor  
Auditor

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) Trindel Insurance reimbursement for books that were damaged in a water leak.

B) \_\_\_\_\_

C) \_\_\_\_\_

D) \_\_\_\_\_

Approved by Department Signing Authority: \_\_\_\_\_



☒

Approved/ Recommended

\_\_\_\_\_ Disapproved/ Not recommended

Auditor/Controller Signature: \_\_\_\_\_



Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_

Initials \_\_\_\_\_

### **INSTRUCTIONS:**

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

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Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



**PLUMAS COUNTY  
AUDITOR-CONTROLLER  
MEMORANDUM**

---

**TO:** Honorable Chair and Board of Supervisors  
**FROM:** Martee Nieman, Auditor-Controller  
**MEETING DATE:** April 9, 2024  
**SUBJECT:** Approve and authorize budget transfer(s) of (\$13,854.00) from (#20675 and #51020) to (#20670 and #51020) to cover the over-budget costs (unexpected increase due to Librarian wages coming out of other wages); approved by Auditor/Controller. **Four/Fifths roll call vote**

---

**Recommendation:**

Approve and authorize budget transfer(s) of (\$13854.00) from (#20675 and #51020) to (#20670 and #51020) to cover the over-budget costs (unexpected increase due to Librarian wages coming out of other wages); approved by Auditor/Controller. **Four/Fifths roll call vote**

**Background and Discussion:**

Mid-Year budget review identified accounts needing budget adjustments for FY23/24.

**Action:**

Approve and authorize budget transfer(s) of (\$13854.00) from (#20675 and #51020) to (#20670 and #51020) to cover the over-budget costs (unexpected increase due to Librarian wages coming out of other wages); approved by Auditor/Controller. **Four/Fifths roll call vote**

**Fiscal Impact:**

General Fund Impact.

**Attachments:**

1. 20240401154233

# COUNTY OF PLUMAS REQUEST FOR BUDGET APPROPRIATION TRANSFER OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER

(Auditor's Use Only)

Department: Library

Dept. No: 20670

Date 2/23/2024

The reason for this request is (check one):

- A. ☒ Transfer to/from Contingencies OR between Departments
- B. ☐ Supplemental Budgets (including budget reductions)
- C. ☐ Transfers to/from or new Fixed Asset, within a 51XXX
- D. ☐ Transfer within Department, except fixed assets
- E. ☐ Establish any new account except fixed assets

**Approval Required**

Board

Board

Board

Auditor

Auditor

☒ **TRANSFER FROM OR**

☐ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
001	20675	51020	Other Wages	13,854.00
Total (must equal transfer to total)				13,854.00

☒ **TRANSFER TO OR**

☐ **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
001	20670	51020	Other Wages	13,854.00
Total (must equal transfer to total)				13,854.00

**RECEIVED**

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue and/or backup to support this request.

PLUMAS COUNTY  
AUDITOR CONTROLLER

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

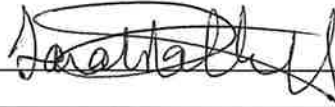
A) Covering unexpected increase due to county librarian hours coming out of other wages.

B) \_\_\_\_\_

C) \_\_\_\_\_

D) \_\_\_\_\_

Approved by Department Signing Authority:



☒ Approved/ Recommended

☐ Disapproved/ Not recommended

Auditor/Controller Signature:



Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_

Initials \_\_\_\_\_

### **INSTRUCTIONS:**

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

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Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



**PLUMAS COUNTY  
BEHAVIORAL HEALTH DEPARTMENT  
MEMORANDUM**

---

**TO:** Honorable Chair and Board of Supervisors

**FROM:** Kyle Hardee, Administrative Services Officer

**MEETING DATE:** April 9, 2024

**SUBJECT:** Approve and authorize supplemental budget transfer(s) of (\$800,000.00) from (Cash-Reserve #10147) to (Cash-Balance #10100) to cover the over-budget costs (change in billing systems); approved by Auditor/Controller. Four/Fifths roll call vote

---

**Recommendation:**

The Director of Behavioral Health respectfully recommends that the Board of Supervisors approve the attached budget transfer in the amount of \$800,000.

**Background and Discussion:**

With the implementation of CalAIM reform on July 1, 2023, Behavioral Health had to change billing systems. Delays in system implementation and State processes have resulted in the Department not being able to submit MediCal billing since June 2023. The delay in receiving this revenue has decreased our Cash-Balance account, necessitating the movement of funds from the Cash-Reserves account. Once billing revenues are received, the Department plans on replenishing the Cash-Reserves account.

**Action:**

Approve and authorize supplemental budget transfer(s) of (\$800,000.00) from (Cash-Reserve #10147) to (Cash-Balance #10100) to cover the over-budget costs (change in billing systems); approved by Auditor/Controller. **Four/Fifths roll call vote**

**Fiscal Impact:**

No General Fund impact

**Attachments:**

1. Budget Transfer Request 3-13-24

**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

TRANSFER NUMBER  
(Auditor's Use Only)

Department: Behavioral Health      Dept. No: 70570      Date: 4/2/2024

The reason for this request is (check one):		Approval Required
A.	<input checked="" type="checkbox"/> Transfer to/from Contingencies OR between Departments	Board
B.	<input type="checkbox"/> Supplemental Budgets (including budget reductions)	Board
C.	<input type="checkbox"/> Transfers to/from or new Fixed Asset, within a 51XXX	Board
D.	<input type="checkbox"/> Transfer within Department, except fixed assets	Auditor
E.	<input type="checkbox"/> Establish any new account except fixed assets	Auditor

☐ **TRANSFER FROM OR**      ☒ **SUPPLEMENTAL REVENUE ACCOUNTS**  
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0014010	70570	10147	CASH-RESERVE	800,000.00
Total (must equal transfer to total)				800,000.00

☐ **TRANSFER TO OR**      ☒ **SUPPLEMENTAL EXPENDITURE ACCOUNTS**  
(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0014010	70570	10100	CASH-BALANCE	800,000.00
Total (must equal transfer to total)				800,000.00

Supplemental budget requests require Auditor/Controller's signature  
Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

MAR 20 2024

PLUMAS COUNTY  
AUDITOR CONTROLLER

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) See attached

B) \_\_\_\_\_

C) \_\_\_\_\_

D) \_\_\_\_\_

Approved by Department Signing Authority:

James R. Sousa, CMFT

☒

Approved/ Recommended

☐ Disapproved/ Not recommended

Auditor/Controller Signature:

Markel Mocha

Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_

Initials \_\_\_\_\_

### **INSTRUCTIONS:**

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

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If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



# **PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES**

270 County Hospital Road, #109 Quincy, CA 95971 (530) 283-6307 FAX (530) 283-6045

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## **MEMO**

**To: Martee Graham**  
**Auditor**

**From: Kyle Hardee**  
**Plumas County Behavioral Health**

**Date: March 13, 2024**

**Re: Transfer of Funds from Cash-Reserve to Cash-Balance**

---

- A) With the implementation of CalAIM reform, the Department had to change billing systems. Delays in system implementation and State processes have resulted in the Department not being able to submit MediCal billing since June 2023. The delay in receiving this revenue has decreased our Cash-Balance account, necessitating the movement of funds from the Cash-Reserves account. Once billing revenues are received, the Department plans on replenishing the Cash-Reserves account.
- B) The Department has contributed to the Cash-Reserve account over the years in anticipation of delays in receiving billing revenue.
- C) This transfer cannot wait until next Fiscal Year as the funds are needed now for the day-to-day operation of the Department, including employee wages and payment of claims.



**PLUMAS COUNTY  
SHERIFFS DEPARTMENT  
MEMORANDUM**

---

**TO:** Honorable Chair and Board of Supervisors

**FROM:** Jeremy Beatley, Operations Sergeant

**MEETING DATE:** April 9, 2024

**SUBJECT:** Approve and authorize the Sheriff's Office to recruit and fill (eight) extra-help Boat Patrol Officers; (No General Fund Impact) as requested in the FY24/25 budget.

---

**Recommendation:**

Approve and authorize the Sheriff's Office to recruit and fill (eight) extra-help Boat Patrol Officers; (No General Fund Impact) as requested in the FY24/25 budget.

**Background and Discussion:**

The Marine Services Unit exists to serve the community and further the Office of the Sheriff's Mission by providing the most efficient and effective law enforcement services possible. The primary goal of the Marine Services Unit is to protect the lives and property of persons on the waterways of Plumas County by promoting boating safety through education and enforcement. In addition to protecting life and property, Marine Enforcement Officers investigate vessel accidents, conduct vessel safety inspections and provide boating safety presentations.

**Action:**

Approve and authorize the Sheriff's Office to recruit and fill (eight) extra-help Boat Patrol Officers; (No General Fund Impact) as requested in the FY24/25 budget.

**Fiscal Impact:**

No General Fund Impact; as requested in FY 24/25 budget

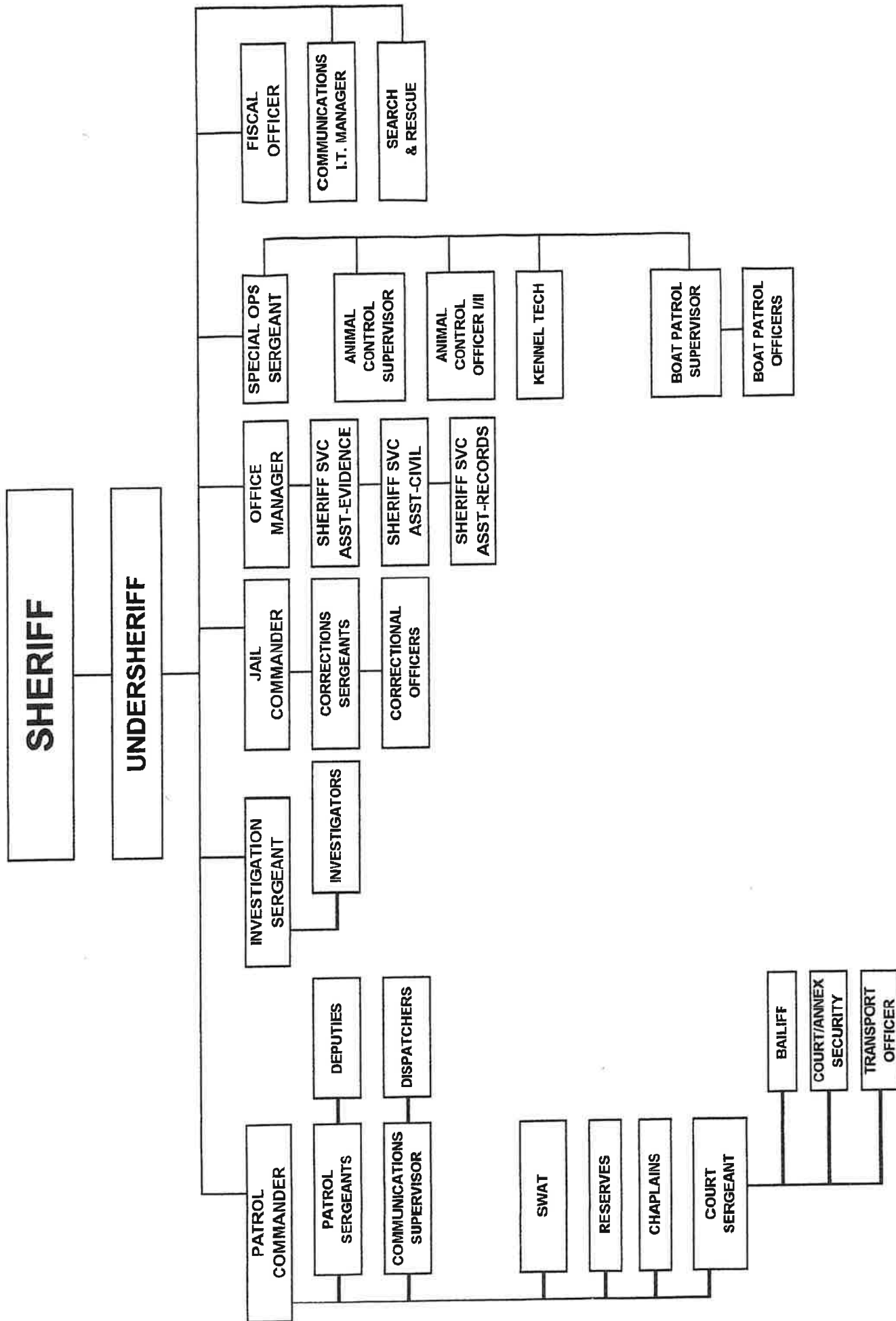
**Attachments:**

1. Marine Services Unit Mission
2. 2024 Org Chart PCSO

Plumas County Sheriff's Office

Marine Unit Services (Boat Patrol) Mission

**The Marine Services Unit exists to serve the community and further the Office of the Sheriff's Mission by providing the most efficient and effective law enforcement services possible. The primary goal of the Marine Services Unit is to protect the lives and property of persons on the waterways of Plumas County by promoting boating safety through education and enforcement. In addition to protecting life and property, Marine Enforcement Officers investigate vessel accidents, conduct vessel safety inspections and provide boating safety presentations.**





**PLUMAS COUNTY  
BOARD OF SUPERVISORS  
MEMORANDUM**

---

**TO:** Honorable Chair and Board of Supervisors

**FROM:** Allen Hiskey, Clerk of the Board

**MEETING DATE:** April 9, 2024

**SUBJECT:** Review, pursuant to Health and Safety code section 101080, **RESOLUTION No. 21-8609** ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on May 7, 2024; discussion and possible action.

---

**Recommendation:**

Review, pursuant to Health and Safety code section 101080, **RESOLUTION No. 21-8609** ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on May 7, 2024; discussion and possible action.

**Background and Discussion:**

Review, pursuant to Health and Safety code section 101080, **RESOLUTION No. 21-8609** ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on May 7, 2024; discussion and possible action.

**Action:**

Review, pursuant to Health and Safety code section 101080, **RESOLUTION No. 21-8609** ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on May 7, 2024; discussion and possible action.

**Fiscal Impact:**

No General Fund Impact; review only.

**Attachments:**

1. Resolution No. 8609

RESOLUTION NO. 21-8609

A RESOLUTION RATIFYING THE PLUMAS COUNTY HEALTH OFFICER'S  
DECLARATION OF LOCAL HEALTH EMERGENCY

BECKWOURTH COMPLEX FIRE, DIXIE FIRE AND FLY FIRE

**WHEREAS**, Health and Safety Code section 101080 authorizes a local health officer to declare a local health emergency in the jurisdiction, or any part thereof: when the local health officer reasonably determines that there is an imminent and proximate threat of the introduction into the jurisdiction, or any part, thereof of any contagious, infectious, or communicable disease, chemical agent, non-communicable biologic agent, toxin, or radioactive agent; and,

**WHEREAS**, on July 26, 2021, Plumas County's Health Officer, Mark Satterfield, MD, declared a local health emergency based on an imminent and proximate threat to public health due to hazardous waste in the form of contaminated debris from hazardous waste/materials and structural debris from the Beckwourth Complex Fire, the Dixie Fire and the Fly Fire (which has now merged with the Dixie Fire), such declaration being attached hereto and incorporated herein; and

**WHEREAS**, under Health and Safety Code section 101080, a local health officer's declaration of a local health emergency must be ratified by the Board of Supervisors within seven (7) days in order to remain in effect; and

**WHEREAS**, Health and Safety Code section 101080 generally requires the Board of Supervisors to review the need for continuing the local health emergency at least every 30 days until the local health emergency is terminated; and

**WHEREAS**, Health and Safety Code section 101080 requires local jurisdictions to terminate the emergency at the earliest possible date that conditions warrant termination; and

**NOW THEREFORE, BE IT RESOLVED**, that the Plumas County Board of Supervisors hereby, and pursuant to Health and Safety Code section 101080, ratifies the declaration of a local health emergency declared by the local health officer on July 23, 2021.

The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at the special meeting of the Board of Supervisors on July 27, 2021 by the following vote:


**AYES:** Supervisor (S) Ceresola, Goss, Thrall, Hagwood, and Engel

**NOES:** None

ABSENT: None

  
Chair, Board of Supervisors

ATTEST:

  
Clerk of the Board of Supervisors

**DECLARATION NO. 21-**

**DECLARATION OF A LOCAL HEALTH EMERGENCY IN THE COUNTY OF PLUMAS  
BY PLUMAS COUNTY HEALTH OFFICER  
FOR THE BECKWOURTH COMPLEX AND DIXIE AND FLY FIRES**

**WHEREAS**, The Beckwourth Complex is comprised of the Dotta Fire and the Sugar Fire on the Beckwourth Ranger District of the Plumas National Forest. The Dotta Fire is thought to have been ignited by lightning on June 30, 2021 near Dotta Canyon, and on July 2, 2021, the Sugar Fire is thought to have been ignited by lightning west of Sugarloaf Peak; and

**WHEREAS**, the Plumas National Forest failed to control the fires and on July 4, 2021, the California Incident Management Team 4 (CAIIMT4) took over command and control of the fires and combined them to be called the Beckwourth Complex Fire; and

**WHEREAS**, Plumas County Proclaimed a Local State of Emergency on July 8, 2021 related to the significant impacts of the Beckwourth Complex Fire; and

**WHEREAS**, on July 13, 2021 the Plumas County Board of Supervisors confirmed and ratified said Proclamation of Local Emergency by Resolution No. 21-8601; and

**WHEREAS**, on July 16, 2021, Governor Newsom issued a Proclamation of a State of Emergency due to the Beckwourth Complex Fire because the wildfire had destroyed homes, caused the evacuation of residents, and damaged critical infrastructure; and

**WHEREAS**, the Dixie Fire started in the Feather River Canyon near the Cresta Powerhouse on July 13, 2021. The cause of the fire is currently unknown and under investigation; and

**WHEREAS**, the Dixie Fire is over 190,000 with 21% containment and continues to threaten life and property, creating conditions of extreme peril and triggering evacuations of thousands of people; and

**WHEREAS**, Plumas County Proclaimed a Local State of Emergency on July 16, 2021 related to the significant impacts of the Dixie Fire; and

**WHEREAS**, on July 20, 2021 the Plumas County Board of Supervisors confirmed and ratified said Proclamation of Local Emergency by Resolution No. 21-8605; and

**WHEREAS**, the Fly Fire started in the Butterfly Valley area on July 22, 2021. The cause of the Fire is currently unknown and is under investigation; and

**WHEREAS**, the Fly Fire was 4,300 acres as of July 24, 2021 with 5% containment and has threatened life and property, creating conditions of extreme peril and triggering evacuations of thousands of people. The Fly Fire merged with the Dixie Fire on the night of July 24, 2021; and

**WHEREAS**, on July 23, 2021 Plumas County Proclaimed a Local State of Emergency related to the significant impacts of the Fly Fire; and



**WHEREAS**, on July 23, 2021, Governor Newsom issued a Proclamation of a State of Emergency due to the Dixie and Fly Fires because the fires have destroyed homes, caused evacuation of residents, and damaged critical infrastructure; and

**WHEREAS**, as of July 26, 2021, the Beckwourth Complex Fire has destroyed 16 structures in Plumas County and as a result the wildfire has created an enormous amount of debris; and

**WHEREAS**, as of July 26, 2021, the Dixie Fire has destroyed 16 structures and 6 other minor structures in Plumas County and as a result the wildfire has created an enormous amount of debris; and

**WHEREAS**, the debris resulting from the Beckwourth Complex Fire, and the Dixie and Fly Fires contain hazardous material in the ash of burned structures, which has created a health emergency and poses a substantial present and future hazard to human health and safety and the environment unless it is addressed and managed; and

**WHEREAS**, there is an imminent and proximate threat of exposure to partially respirable-size particulate matter, possible infection or communicable disease exposure to biological agents due to combustion of animal carcasses, possible accumulation of perishable foods and other organic materials that normally require refrigeration but have been left to spoil due to lack of electricity, potential contamination or destruction of residential and commercial drinking water supplies, and potential pollution of nearby surface water; and

**WHEREAS**, the seasonal thunderstorms and inclement weather could spread the hazardous material in the ash of the burned structure and could thereby pollute and contaminate surface water and the domestic water supplies of the affected areas of Plumas County; and

**WHEREAS**, California Health and Safety Code section 101075 confers upon the local Health Officer emergency powers necessary to protect public health and safety; and

**WHEREAS**, California Health and Safety Code section 101080 authorizes the local Health Officer to declare the existence of a local health emergency when this County or any area of the county is affected or likely to be affected by a public health threat while the Board of Supervisors is not in session, subject to ratification by the Board of Supervisors within seven (7) days, and subject to reaffirmation every thirty (30) days thereafter until such local health emergency has ceased; and

**WHEREAS**, the Health Officer hereby finds that:

(a) The Beckwourth Complex Fire, Dixie Fire and Fly Fire have created certain hazardous waste conditions in Plumas County in the form of contaminated debris from household hazardous waste/materials and structural debris resulting from the destruction of residences and structure; and

(b) The hazardous waste debris poses a substantial present or potential hazard to human health and the environment unless immediately addressed and managed; and

(c) There is an imminent and proximate threat of infections or communicable disease and/or non-communicable agents due to fire related debris; and

(d) The Board of Supervisors of the County of Plumas is not in session and cannot immediately be called into session; and

These threats to public health necessitate the declaration of a local health emergency.


**NOW, THEREFORE, IT IS DECLARED** that a local health emergency exists in the County of Plumas, due to hazardous waste in the form of contaminated debris from the hazardous waste/material and structural debris from the ongoing Beckwourth Complex Fire, Dixie Fire and Fly Fire; and

**NOW, THEREFORE, IT IS FURTHER DECLARED AND ORDERED** that during the existence of the local health emergency the power, functions and duties of the Health Officer shall be those prescribed by State law, including the provisions of California Health and Safety Code sections 101040 and 101085; and by ordinances, resolutions and approved plans of the County of Plumas to mitigate the effects of the local emergency.

**NOW, THEREFORE, BE IT RESOLVED** the Plumas County Health Officer, Mark Satterfield, M.D. declares:

A local health emergency is declared in Plumas County commencing on or about 2:04 PM a.m./p.m. of the 26<sup>th</sup> day of July, 2021.

7/26/21  
Date

  
\_\_\_\_\_  
Mark Satterfield, M.D.  
Health Officer  
County of Plumas



**PLUMAS COUNTY  
BOARD OF SUPERVISORS  
MEMORANDUM**

---

**TO:** Honorable Chair and Board of Supervisors  
**FROM:** Allen Hiskey, Clerk of the Board  
**MEETING DATE:** April 9, 2024  
**SUBJECT:** Appoint Bill Cook to the Plumas County Behavioral Health Commission as recommended; discussion and possible action.

---

**Recommendation:**

Appoint Bill Cook to the Plumas County Behavioral Health Commission as recommended; discussion and possible action.

**Background and Discussion:**

.

**Action:**

Appoint Bill Cook to the Plumas County Behavioral Health Commission as recommended; discussion and possible action.

**Fiscal Impact:**

No General Fund Impact.

**Attachments:**

1. Cook, Bill2024

# BOARD OF SUPERVISORS

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DWIGHT CERESOLA, VICE CHAIR, DISTRICT 1  
KEVIN GOSS, DISTRICT 2  
TOM MCGOWAN, DISTRICT 3  
GREG HAGWOOD, CHAIRMAN, DISTRICT 4  
JEFF ENGEL, DISTRICT 5



April 9, 2024

Bill Cook  
92 Sierra Park Drive  
Quincy, CA 95971

Re: Appointment to the Plumas County Behavioral Health Commission

Mr. Cook,

On April 9, 2024, the Board of Supervisors appointed you to the Plumas County Behavioral Health Commission for a three-year term beginning April 9, 2024.

Plumas County and the Board would like to thank you for your commitment to serving as a member of this Board.

Sincerely,

Greg Hagwood  
Chair, Board of Supervisors  
District 4