



### **Board of Supervisors**

Dwight Ceresola, Vice Chair, 1st District  
Kevin Goss, 2nd District  
Thomas McGowan, 3rd District  
Greg Hagwood, Chair, 4th District  
Jeff Engel, 5th District

### **MEETING MINUTES**

## **ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON MARCH 12, 2024**

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### **STANDING ORDERS**

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

The Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commissions, committees, boards, and councils, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to state or federal social distancing or masking requirements, if applicable. It is strongly recommended that individuals attending meetings wear masks. The public may participate as follows:

### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

### **ZOOM Participation**

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

### **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

### **CALL TO ORDER**

#### **Roll Call.**

**Present:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

### **PLEDGE OF ALLEGIANCE**

CAO Lucero led the Pledge of Allegiance.

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

Supervisor Goss has requested that Item 4.D.1. be removed from the agenda.

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Linda M. made comment regarding a recent Cat Spay/Neuter event that was held at Dr. Rolston's office in Taylorsville on March 9, 2024, was a success with 70 cats being seen. She also thanked the private donors (Lake Almanor Foundation, Common Good, and Sav-Mor Foods).

Public Comment Email: <https://plumascounty.us/ArchiveCenter/ViewFile/Item/18163>

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

Marcy DeMartile (County Recorder/Registrar of Voters) - updated the Board on the Records office is very busy with marriage licenses, and fictitious business licenses. Elections 5228 votes counted, 153 ballots waiting on validation. March 12, 2024, was the last day to have ballots postmarked, CUPD tax measures.

## **ACTION AGENDA**

### **1. UPDATES AND REPORTS**

#### **A. DISASTER RECOVERY OPERATIONS**

Report and update Dixie Fire Recovery efforts; receive report and discussion

No Report Provided.

#### **B. PLUMAS COUNTY BUSINESS AND ECONOMIC DEVELOPMENT**

Report and update on Dixie Fire Business and Economic Recovery efforts.

Clint Koble handout: <https://plumascounty.us/ArchiveCenter/ViewFile/Item/18164>

#### **C. DIXIE FIRE COLLABORATIVE**

Report, update, and discussion on Dixie Fire Collaborative efforts

No Report Provided.

#### **D. US FOREST SERVICE**

Report and update.

No Report Provided.

#### **E. MUNIS HR/PAYROLL MODULE UPDATE**

Report and update on Pentamation, Tyler/Munis software migration and efforts.

Martee Nieman (Auditor/Controller) - updated the Board on parallel errors found during a recent audit.  
Client First meeting on March 14, 2024. CAO Lucero commented on the recent new hires in Human Resources.

#### **F. COUNTY TREASURER'S REPORT**

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

No Report Provided.

#### **G. FINANCIAL/AUDIT REPORT**

Report from County Departments regarding the County's Financial and audit status.

Martee Nieman (Auditor/Controller) updated the Board on the Smith & Newell FY21/22 audit, they should have a draft in the next 10–14 days to present to the Board.

#### **H. Receive Presentation from Caltrans District 2 regarding State Route 70 in East Quincy.**

Frank Rivas (Caltrans) gave presentation.

#### **I. Plumas County Senior Nutrition & Transportation Services presentation by John Rix, Plumas County Senior Services Director.**

John Rix gave presentation.

Joanne Danielson commented on giving appreciation for the services Senior Nutrition provides to the residents of Plumas County.

## 2. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

### A. **BEHAVIORAL HEALTH**

- 1) Authorize Behavioral Health to allow extra-help employee #101605 to work more than 29 hours per week as needed for 90 days from March-May 2024; not to exceed 1560 hours per 12-month period.

### B. **PLANNING**

- 1) Request Board of Supervisors approval for a refund in the amount of \$524.00 to Indian Valley Butchers, LLC for a portion of the application fee of a withdrawn Special Use Permit.

### C. **BOARD OF SUPERVISORS**

- 1) It is hereby requested that the Board of Supervisors authorize Fish & Game Commission to spend up to \$26,000 from the PG&E settlement that was already allotted to them for the purchase and installation of guzzlers on the north side of Highway 36 above Lake Almanor.
- 2) Approve and authorize the Chair to sign a letter to the Department of Transportation (Caltrans) for an encroachment permit for the Almanor Recreation and Park District for the 43rd Annual Chester 4th of July Fun Run, to be held on July 4th 2024 from 9:00 a.m. - 9:30 a.m.
- 3) Approve and authorize the Chair to sign a letter to the Department of Transportation (Cal-Trans), for an encroachment permit for the Chester/Lake Almanor Area for the 4th of July Parade Event (Lake Almanor Chamber of Commerce, July 4, 2024).

## 3. **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Beckwourth County Service Area, Quincy Lighting District; and Crescent Mills Lighting District.

**A. ADJOURN AS THE BOARD OF SUPERVISORS**

**B. CONVENE AS THE BECKWOURTH COUNTY SERVICE AREA**

- 1) Authorize a request to the Plumas County Flood Control and Water Conservation District to borrow funds in an amount not to exceed one hundred ten thousand dollars (\$110,000), for a term not to exceed one (1) year, to be repaid with interest at the Plumas County pooled funds rate; to authorize the Manager to request the loan, and sign any and all documents necessary on behalf of the District to evidence the loan and receive the loan proceeds; (No General Fund Impact)

Discussion and possible action

**Motion:** Authorize a request to the Plumas County Flood Control and Water Conservation District to borrow funds in an amount not to exceed one hundred ten thousand dollars (\$110,000), for a term not to exceed one (1) year, to be repaid with interest at the Plumas County pooled funds rate; to authorize the Manager to request the loan, and sign any and all documents necessary on behalf of the District to evidence the loan and receive the loan proceeds; (No General Fund Impact)

Discussion and possible action, **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Rob Thorman presents information, discusses grant application and cash flow.

**C. ADJOURN AS THE BECKWOURTH COUNTY SERVICE AREA GOVERNING BOARD**

**D. CONVENE AS THE PLUMAS COUNTY FLOOD CONTROL AND CONSERVATION DISTRICT**

- 1) Approve a Loan from the Plumas Flood Control and Water Conservation District to Beckwourth CSA in an amount not to exceed one hundred ten thousand dollars (\$110,000), to be repaid with interest at the Plumas County pooled funds rate immediately after reimbursement from Water Boards is received; No General Fund Impact.

**Motion:** Approve a Loan from the Plumas Flood Control and Water Conservation District to Beckwourth CSA in an amount not to exceed one hundred ten thousand dollars (\$110,000), to be repaid with interest at the Plumas County pooled funds rate immediately after reimbursement from Water Boards is received; No General Fund Impact., **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Rob Thorman presents information, discusses grant application and cash flow.

**E. ADJOURN AS THE PLUMAS COUNTY FLOOD CONTROL AND CONSERVATION DISTRICT, AND RECONVENE AS THE BOARD OF SUPERVISORS**

#### 4. DEPARTMENTAL MATTERS

##### A. SOLID WASTE - Sean Graham

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Department of Public Works and Plumas Sanitation for storm water removal services at the East Quincy Transfer Station; effective February 1, 2024; not to exceed \$28,800; No General Fund Impact; approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize Chair to ratify and sign an agreement between Plumas County Department of Public Works and Plumas Sanitation for storm water removal services at the East Quincy Transfer Station; effective February 1, 2024; not to exceed \$28,800; No General Fund Impact; approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Rob Thorman made a comment regarding the leach field at the transfer station.

Sean Graham presents information

- 2) Approve and authorize Chair and Director of Public Works to sign Amendment No. 1 to the agreement between Plumas County Public Works and InterMountain Disposal, amending the definition of 'Operating Ratio'; No General Fund Impact; approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize Chair and Director of Public Works to sign Amendment No. 1 to the agreement between Plumas County Public Works and InterMountain Disposal, amending the definition of 'Operating Ratio'; No General Fund Impact; approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Email Public Comment: <https://plumascounty.us/ArchiveCenter/ViewFile/Item/18161>

CAO Lucero also made a comment.

Sean Graham presents

##### B. PUBLIC WORKS/ROAD - John Mannle

- 1) Approve and authorize Chair to sign a Purchase Order Between Plumas County Public Works and Industrial Equipment for the fixed asset purchase of Replacement Shop Steam Cleaner; total \$27,687.58; No General Fund Impact; discussion and possible action. **Four/Fifths roll call vote**

**Motion:** Approve and authorize Chair to sign a Purchase Order Between Plumas County Public Works and Industrial Equipment for the fixed asset purchase of Replacement Shop Steam Cleaner; total \$27,687.58; No General Fund Impact; discussion and possible action. **Four/Fifths roll call vote, Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Rob Thorman presents

**C. COUNTY CLERK RECORDER/REGISTRAR OF VOTERS - Marcy DeMartile**

- 1) Adopt **RESOLUTION** Approving the Agreement Between the County of Plumas and the California Secretary of State Under the Terms of the Help America Vote Act; (No General Fund Impact) approved as to form by County Counsel. **Roll call vote**

**Motion:** Adopt [RESOLUTION No. 24-8901](#) Approving the Agreement Between the County of Plumas and the California Secretary of State Under the Terms of the Help America Vote Act; (No General Fund Impact) approved as to form by County Counsel. **Roll call vote, Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Marcy DeMartile presents

**D. TREASURER-TAX COLLECTOR - Julie White**

- 1) Request approval of the Board of Supervisors to pay all legal counsel fees incurred by the Treasurer-Tax Collector on and before December 31, 2023; and fees incurred on and subsequent to January 1, 2024. Appropriate the funds from the 2023-2024 budget and authorize the Auditor's office to pay the invoices in year 2023 (\$50,346.50), and invoices in year 2024 (\$37,139.45); totaling \$87,540.95 and any further invoices to Lewis, Brisbois, Bisgaard & Smith, LLP; General Fund Impact; Contingency Funds 0001/20980/528400, see attached County Financial Policy page 9 (Use of Contingencies) discussion and possible action. **Four/Fifths Roll Call Vote**

This item was pulled at the request of Supervisor Goss.

**5. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO**

**A. County Administrative Officer's Report**

Debra Lucero presents, discussion of a potential merger of various departments. All CAO reports can now be found on the County Administrative Officers website.

**B. 2023-2024 Mid-Year Budget Review**

See attachment in back-up material.

Debra Lucero presents

DA Hollister made comments regarding this item, and provided a handout:

<https://plumascounty.us/ArchiveCenter/ViewFile/Item/18165>

Clint Koble made a comment regarding this item.

C. 2023-2024 Mid-Year Budget Transfers

**Motion:** 2023-2024 Mid-Year Budget Transfers, **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

CAO Lucero presents in detail the Mid-Year budget transfers to the Board.

DA Hollister requests clarification from the Board on his department's budget transfers.

Martee Neiman made a comment on bringing more mid-year budget transfers to the Board that didn't make it on this agenda: fund balances, and raises.

6. BOARD OF SUPERVISORS

- A. Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on May 7, 2024; discussion and possible action.

**Motion:** Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on May 7, 2024; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion by unanimous roll call vote (**summary:** Yes = 3).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan.

- B. Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; recommendation to continue the emergency and bring back within 60 days, on May 7, 2024; discussion and possible action.

**Motion:** Review, pursuant to Government Code section 8630, **RESOLUTION No. 23-8767** ratifying the Proclamation of County-Wide Local Emergency due to the Plumas County Blizzard & Storm Events; recommendation to continue the emergency and bring back within 60 days, on May 7, 2024; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- C. Dixie Fire Settlement Funds; discussion and possible action.

**Motion:** Bring item back on April 16, 2024, for further discussion and possible action. **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Jane Braxton-Little made a comment regarding how the handling of funds were received by the County.



**D. CORRESPONDENCE**

Supervisor Goss received correspondence regarding a new section of his district on Bell Lane in Quincy.

Supervisor Hagwood received no correspondence.

Supervisor Engel received correspondence regarding slowing traffic down in Cromberg.

Supervisor McGowan received correspondence regarding the Tuesday, March 5, 2024, meeting.  
<https://plumascounty.us/ArchiveCenter/ViewFile/Item/18167>

Supervisor Ceresola received no correspondence.

**E. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS**

**7. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public Employee Performance Evaluation - Public Works Director (Board Only)
- B. Conference with real property negotiator, regarding facilities: Lawry House, APN 115-062-013, 60 Bradley Street, Quincy  
This item was removed at the request of County Counsel.
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- D. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) and (e)(2) (1 case) of Government Code Section 54956.9  
This item was removed at the request of County Counsel.

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Chair Hagwood reported there was no reportable action taken during closed session.

**8. ADJOURNMENT**

Adjourned meeting to Tuesday, March 19, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California