

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
**1834 E. Main St., Quincy – COUNTY OF PLUMAS – Tel. 283-6268**

**MINUTES**

**January 22, 2024**

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Vice Chair Pat Morton with roll call at 1:30 PM in the Conference Room of the Plumas County Public Works Department.

**1a. Roll Call**

Roll call is conducted by Jim Graham, Executive Director

Commissioners in attendance are Pat Morton, Susan Scarlett, Bill Powers, and Tom McGowan.

Staff Attendees: Jim Graham, Executive Director; John Mannle, Public Works Director; Carlee Tone, Management Analyst

Caltrans District 2 Staff attendees: Kathy Grah, Senior Transportation Planner; Kelly Zolotoff – Local Public Agency Coordinator; Maz Rahmani, Plumas County Project Manager

Other attendees: Marco Velazquez, Associate Planner – Plumas County Planning Department

**1b. Public Forum – Public**

There are no comments from the public.

**1c. Public Forum – Commissioners and Staff**

Commissioner Powers reports that the bridge has been inspected by a team of engineers who will be providing repair recommendations to the City of Portola. The bridge remains open with a 6-ton weight limit and a 15-mph speed limit.

**2. Consideration of Draft Minutes for PCTC Meeting conducted on December 11, 2023**

Motion is made by Commissioner Powers, seconded by Commissioner McGowan, to adopt the minutes of December 11, 2023. Motion passes 4-0.

**3. Adoption of Resolution 24-01 adopting the Zero Emission Bus Roll-out Plan for Plumas Transit Systems**

Following a presentation by Stantec Consulting Services on the Zero Emission Roll-out Plan for Plumas Transit System and discussion by the Commissioners and staff concerning the challenges associated with a Zero Emission transit fleet, a Motion is made by Commissioner Scarlett, seconded by Commissioner Powers, to adopt Resolution 24-01 adopting the Zero Emission Bus Roll-out Plan for Plumas Transit Systems. Motion passes 4-0.

**4. Introduction of Maz Rahmani - Caltrans Project Manager for Plumas County**

Caltrans District 2 Local Agency Coordinator introduces the new Plumas County Maz Rahmani. Mr. Rahmani indicates he looks forward to working with the Commission and hopes to visit in person soon.

**5. Commissioner comments on Draft Report for the Chester Main Street Community Connectivity Plan and discussion of next steps**

Jim Graham asks if any of the Commissioners have any comments on the Draft Report presented during the December 11, 2023, PCTC Meeting. There being no comment, Jim informs the Commission that PCTC staff will continue to be engaged with Caltrans on the development of this project and hopes to develop a joint application Cycle 8 of the ATP Program. Jim indicates that this draft plan will be presented to the Board of Supervisors for adoption on February 13, 2024.

**6. Approval of Professional Services with Vasquez & Company, LLP for preparation of audits of the financial statements of the Plumas County Transportation Commission and Plumas County Transit Operators for FY 23/24 through 25/26**

Motion is made by Commissioner McGowan, seconded by Commissioner Powers, to approve the Professional Services Agreement with Vasquez & Company, LLP for preparation of audits of the financial statements of the Plumas County Transportation Commission and Plumas County Transit Operators for FY 23/24 through 25/26. Motion passes 4-0.

**7. Update on the submission of the Sustainable Communities Grants application for development of the Plumas County EV Infrastructure Master Plan and next steps**

Jim Graham informs the Commission the grant application was submitted last week and that awards will be announced in the summer of 2024.

**8. Update on the procurement schedule for three buses awarded under the 5339 “Bus and Bus Facilities” Program.**

Jim Graham reports that he ordered the 2 small and 1 large bus awarded in 2022 under the 5339 Bus and Bus Facility Program. Buses are expected to arrive in the fall or winter of next year.

**9. Confirmation of the date of the next PCTC meeting for February 26, 2024, at 1:30 PM.**

The PCTC meeting is confirmed for February 26, 2024, at 1:30 PM.

**12. Adjournment**

The meeting adjourns at 2:15 PM