

PLUMAS COUNTY CALIFORNIA



TO: Honorable Chair and Board Supervisors

FROM: Debra Lucero, CAO

MEETING DATE: May 16, 2023

SUBJECT: CAO Report 4/8/23 – 5/15/23

BUDGET PROCESS

1. Plumas County is about to embark on our budgeting process. The schedule will be as follows:
 - **June 27** – Recommended budget adopted.
 - **Sept 19 Adopt Final Budget by Oct. 2** – Final state-mandated adoption date for county budgets.
2. This is a good resource to learn about **California Counties budget process**:
<https://calbudgetcenter.org/app/uploads/2022/07/County-Budget-Process-Guide.pdf>
3. **Plumas County Human Resources** has begun the allocation process which is what the departments utilize to build their budgets. In most departments, the major cost is personnel so this is a critical element to our budget process. Once this is done, the departments will be able to utilize budget sheets provided by the Auditor-Controller's office to begin to build their respective budgets. Next year, we hope to be building our budgets within the Munis system which has a budgeting component that we're not fully using. This will, of course, take training for all of us.
4. **Rural County Representatives of California (RCRC)** just released its analysis of the Governor's May Revise of 23-24 Budget: https://www.counties.org/sites/main/files/file-attachments/csac_may_revision_budget_summary_5-12-2023_final.pdf
5. **California State Association of Counties (CSAC)** just released its analysis of the Governor's May Revise of 23-24 Budget: https://www.counties.org/sites/main/files/file-attachments/csac_may_revision_budget_summary_5-12-2023_final.pdf California State

CALIFORNIA ASSOCIATION OF COUNTIES (CSAC) CONFERENCE April 11-13

Meeting Materials & Presentations (please note the 2-1-1 presentation listed below)

Priorities and Initiatives

[AT HOME](#)

[2023 Advocacy Priorities](#)

Policy Committee Agendas and Presentations

[Administration of Justice Legislative Conference Committee Packet](#)

- [CSAC AOJ PRESENATION](#)
- [CSAC AOJ LEGISLATIVE UPDATE PRESENTATION](#)

- [JDTRC - CSEC PRESENTATION](#)

[Agriculture, Environment and Natural Resources Legislative Conference Committee Packet](#)

- [CSAC AENR LEGISLATIVE UPDATE PRESENTATION](#)
- [CSAC Ag, Environment, and Natural Resources Policy Committee PRESENTATION](#)
- [CAL FIRE WILDLAND PREPAREDNESS PRESENTATION](#)

[Government Finance and Administration Legislative Conference Committee Packet](#)

- [ACP INFORMATION SESSION PRESENTATION](#)
- [ACP ENROLLMENT HANDOUT](#)

[Health and Human Services Legislative Conference Committee Packet](#)

- [CalHHS BEHAVIORAL HEALTH ROADMAP PRESENTATION](#)
- [CARE COURT PRESENTATION](#)
- [211 PRESENTATION](#)

[Housing, Land Use and Transportation Legislative Conference Committee Packet](#)

- [CSAC SLA PANEL PRESENTATION](#)
- [CSAC HLT BILL UPDATE PRESENTATION](#)
- [DORI GANETSOS, HCD PRESENTATION](#)
- [JAMES CORLESS, SACOG PRESENTATION](#)
- [TODD SMITH, SACRAMENTO COUNTY PRESENTATION](#)
- [SHAWNA PURVINES, PLACER COUNTY PRESENTATION](#)
- [PETER RAGSDALE, HOUSING AUTHORITY COUNTY OF SAN JOAQUIN PRESENTATION](#)

ENERGY ASSESSMENT

1. Engie, the company which is doing the county's energy assessment, scheduled its next on-site visit to Plumas County to review high-priority buildings with high energy usage. The company will determine what can be done to get the usage down, i.e., change lighting, securing the building's windows, doors, sensor lights and will also be looking at creating more resilient buildings, i.e., changing out HVAC systems and installing generators where we need them.

COUNTY DEPARTMENTS / EMPLOYEE DEVELOPMENT

1. **Job Fair for the County** – Scheduled for May 20 at the Fairgrounds where departments will be featured and explain their functions and how they interrelate to other departments, benefits of working for the county – retirement, health care, etc. We currently have 63 jobs listed on our website at:

<https://www.plumascounty.us/jobs.aspx>

[Agricultural Commission - Weights & Measures Tech & Pest Detection Trapper \(Seasonal/Ex Help\)](#)

[Agriculture Commission -Noxious Weed \(Seasonal/Extra Help\)](#)

[Assessor - Office Manager or Department Fiscal Officer I/II](#)

[Assessor's Office - Appraisal Assistant or Appraiser I/II](#)

[Assessors Office - Property Tax Assessment Technician or Specialist I/II](#)

[Auditor/Controller - Assistant Auditor/Controller](#)

[Auditor/Controller's Office - Accountant Auditor I/II](#)

[Auditor-Controller - Payroll Specialist I/II](#)

[Behavioral Health - Administrative Assistant I/II](#)

[Behavioral Health - Site Coordinator](#)

[Behavioral Health Director](#)
[Behavioral Health Therapist I/II/Senior](#)
[Behavioral Health Therapist I/II/Senior \(Extra Help\)](#)
[Child Support Services - Child Support Specialist I \(Extra Help\)](#)
[County Clerk/Elections - Elections Services Assistant I/II](#)
[County Clerk-Recorder - Deputy Clerk-Recorder I/II](#)
[Facility Services - Chester Airport \(Seasonal/Extra Help\)](#)
[Facility Services - Maintenance Worker \(Seasonal/Extra Help\)](#)
[Librarian - Quincy County Library](#)
[Library - Aide \(Extra Help\)- Chester Branch](#)
[Library - Aide\(Extra Help\)- Quincy Branch](#)
[Literacy Program Assistant I \(Extra Help\) - Quincy Library](#)
[Literacy Program Assistant I \(Extra Help\) MRT- Library](#)
[Non-County *Volunteer* Opportunity - Veterans Services](#)
[Office Automation Specialist - Information Technology](#)
[Planning Department - Assistant Planner \(Extra Help\)](#)
[Planning Department - Assistant Planner/Associate Planner/Senior Planner](#)
[Planning Department - Assistant Planning Director](#)
[Plumas County Museum-Extra Help](#)
[Plumas Sierra County Fairgrounds- Event Staff-Extra Help/Temporary](#)
[Probation Assistant - Probation Department](#)
[Probation Assistant \(Extra Help\) - Probation](#)
[Probation Department - Administrative Assistant I/II](#)
[Probation Department - Supervising Probation Officer](#)
[Public Health - Database Analyst](#)
[Public Health - Department Fiscal Officer I/II or Management Analyst](#)
[Public Health - Epidemiologist](#)
[Public Health - Fiscal and Technical Services Assistant I, II or III \(EXTRA HELP\)](#)
[Public Health - Nurse Practitioner OR Physician Assistant](#)
[Public Works - Mechanic/Shop Technician](#)
[Public Works Maintenance Worker II - Quincy District](#)
[Public Works Maintenance Worker II -Chester District](#)
[Public Works Maintenance Worker II- Greenville District](#)
[Public Works Maintenance Worker -Summer Work \(Extra Help\)](#)
[Public Works- Power Equipment Mechanic I/II](#)
[Risk Management - Office of Emergency Services - OES Manager](#)
[Senior Nutrition - Assistant Cook\(Extra Help\) - Portola](#)
[Senior Nutrition- Driver \(Extra Help\)- Chester](#)
[Senior Nutrition - Driver \(Part Time\) - Portola](#)
[Senior Nutrition -Assistant Cook \(Extra Help\) - Chester](#)
[Senior Transportation - Driver \(Extra Help\) - Portola](#)
[Sheriff's Boat Patrolman - Seasonal/Extra Help](#)
[Sheriff's Department - Correctional Officer I/II](#)
[Sheriff's Department - Deputy Sheriff I/II](#)
[Sheriff's Department - Dispatcher I/II](#)
[Social Services - Deputy Public Guardian/Conservator I/II \(Part Time\)](#)
[Social Services - Driver \(Extra Help\)](#)

Social Services

[**Eligibility Specialist I/II**](#)

[**Employment and Training Worker I/II**](#)

[**Social Services Aide**](#)

[**Social Services Supervisor I**](#)

[**Social Worker I/II**](#)

[**Treasurer/Tax Specialist I/II - Treasurer/Tax Collectors Office**](#)

DR. LUCY JONES & NORTH VALLEY COMMUNITY FOUNDATION MEETING – MAY 4 - GREENVILLE

National social science, ecology, and disaster experts shared brief remarks about the existing and future wildfire risk and resilience in our community and across the state. Attendees shared their local experience and insights to inform future statewide wildfire resilience planning, programs, and research.

The central goal of the conversation was to create a forum for information exchange between scientists, wildfire survivors, those displaced by climate disasters, government decision-makers, nonprofit CBOs, business owners, and economic recovery collaboratives to gain insights into what facing extreme wildfires is like as their rate and intensity increase with climate change, to share resilience-building tactics, and to determine what research needs to be understood and applied for communities to recover. Dr. Jones team included:

Lucy Jones is the founder and Chief Scientist of the Dr. Lucy Jones Center for Science and Society, with a mission to foster the understanding and application of scientific information in the creation of more resilient communities, and a Research Associate at the Seismological Laboratory of Caltech. With a Bachelor of Arts in Chinese Language and Literature from Brown University and a Ph.D. in Geophysics from MIT, Dr. Jones furthers disaster resilience, through scientific research and collaborations with policy makers, including 33 years with the US Geological Survey. At the USGS she developed the methodology for estimating the probability that an earthquake will be a foreshock to a bigger event, led the creation of a national science strategy for natural hazards research and the SAFRR (Science Application for Risk Reduction) project, created the first American major earthquake drill, the Great ShakeOut, that has expanded to now encompass over 60 million participants around the world. Since completing her federal service, Dr. Jones has pursued other interests, especially the consequences of risk perception for action about the climate crisis. She leads Tempo: Music for Climate Action, creating collaborations between physical and social scientists and musicians to change the emotional climate about climate change. She has also focused on performing on the viol with Los Angeles Baroque, and composed a piece for four viols on climate change, In Nomine Terra

Calens, <https://www.youtube.com/watch?v=4pISXcjxVA> (<https://drlucyjonescenter.org/about-dr-jones/>)

Summary: Lucy Jones is the founder and Chief Scientist of the Dr. Lucy Jones Center for Science and Society, with a mission to foster the understanding and application of scientific information in the creation of more resilient communities, and a Research Associate at the Seismological Laboratory of Caltech.

Alex Greer is an Associate Professor and the department chair of the Emergency Management and Homeland Security Department at the University at Albany. Dr. Greer earned his Ph.D. in Disaster Science and Management from the University of Delaware, where he worked as a research assistant at the Disaster Research Center. Dr. Greer conducts interdisciplinary, mixed methods research on a number of topics related to disaster science. His research interests include relocation decision-making processes, hazard adjustments,

and organizational culture. He has a number of ongoing projects, including studies funded by the National Science Foundation exploring residential decision-making in the wake of wildfires in California, earthquake adjustment in Oklahoma, and buyouts in the wake of Hurricane Harvey. (<https://www.albany.edu/cehc/faculty/alex-greer>)

Summary: Dr. Alex Greer is an Associate Professor in the Emergency Management and Homeland Security Department at the University at Albany. His research interests include hazard adjustments, relocation decision-making processes, and organizational culture.

Alexandra D. Syphard is a senior research ecologist at the Conservation Biology Institute, an adjunct professor in Geography at San Diego State University, and a member of the California Wildfire Safety Advisory Board. She has spent more than two decades analyzing the ecological and social drivers and consequences of landscape change, particularly focusing on wildfire in California and other Mediterranean ecosystems. She investigates how change has occurred in the past, how it is likely to occur in the future, and how different policy or management alternatives may improve ecological and social well-being. Alexandra has concentrated intensely on wildfire risk to communities, investigating structure loss in wildfire, and identifying the best approaches for balancing fire risk reduction with biodiversity conservation. Her research also focuses on the interactions among wildfire patterns, fire-climate relationships, land use change and urban growth, vegetation dynamics, invasive species, and species' range shifts.

Before joining the Conservation Biology Institute in 2007, Alexandra earned her PhD in Geography from San Diego State University and the University of California, Santa Barbara in 2005. Alexandra also received a BA in English from the University of Mary Washington, a Masters of Public Health at the Medical College of Virginia, and a Masters in Environmental Studies at Virginia Commonwealth University. She completed postdoctoral fellowships in the Department of Forest Ecology & Management at the University of Wisconsin, Madison and in the Department of Biology at San Diego State. For three years, Alexandra served as Chief Scientist at a wildfire-focused insurance company. For information on her many publications, please visit: https://scholar.google.com/citations?user=l3e1H_kAAAAJ&hl=en.

Summary: Dr. Alexandra Syphard is a senior research ecologist who studies the causes and consequences of landscape change, especially wildfire, vegetation dynamics, land use change, invasive species, and climate change. She also investigates structure loss and community vulnerability to wildfire, identifying management decisions that produce co-benefits for human and ecological well-being.

Dr. Susan Cutter is a Carolina Distinguished Professor of Geography at the University of South Carolina and director of the Hazards Vulnerability and Resilience Institute. She has authored or edited fifteen books, 150 plus peer-reviewed articles and book chapters, and mentored more than 60 masters and doctoral candidates while at the University of South Carolina. Her policy-relevant work focuses on the evidentiary basis for emergency management and disaster recovery policy and practice at local, state, national, and international levels. In particular, she continues to lead investigations of the disproportionate spatial and temporal impacts of disasters on vulnerable populations and the places where they live. Funding from federal, state, and local agencies including National Science Foundation, NASA, NOAA, and South Carolina's Emergency Management Division support her work. Dr. Cutter is an elected fellow of the AAAS, an elected foreign member of the Royal Norwegian Society of Sciences and Letters, and received an honorary doctorate from the Norwegian University of Science and Technology. She has received her discipline's (AAG) highest honors: Lifetime Achievement, Presidential Achievement, and the Wilbanks Award for Transformation Research.

(https://sc.edu/study/colleges_schools/artsandsciences/geography/our_people/our_people_directory/cutter_susan.php)

Summary: Dr. Susan Cutter is a Carolina Distinguished Professor of Geography at the University of South Carolina and director of the Hazards Vulnerability and Resilience Institute. Her primary research interests are in the area of disaster vulnerability/resilience science and how vulnerability and resilience are measured, monitored, and assessed.

OTHER MEETINGS / ACTIVITIES

1. Employee evaluations: 2 Department Heads
2. Meeting with Assessor and Human Resources regarding staffing issues in the office (see open jobs above)
3. 2 CACE (CA Association for County Executives) Membership call and California budget update
4. PCMC (Management Council) meeting where we discussed a variety of things including the upcoming **budget process**. We discussed moving this process to earlier in the year. Beginning in January, 2024 we will plan for the next fiscal year which starts July 1, 2024 through June 30, 2025. Instead of starting this process in May or June like we've done for many years (including this year) we will start this process in January 2024. We can make adjustments in September and adopt the final budget on or before the October state deadline. This will help departments better allocate for projects that need to be started during the warm summer months into fall, i.e., Facility Services and Public Works.
5. Finance presentation to OE3 Bargaining Unit
6. Prep Meetings & Handout Review with Dixie Fire Collaborative (DFC) & Staff for Special April 25 Greenville meeting (4 times)
7. Agenda Review for Special Greenville meeting with DFC and staff
8. Meeting with Plumas County Museum Association Board and Director
9. Meeting with Social Services and County Counsel
10. Attended the Plumas County Community Corrections Partnership
11. Attended Plumas County's Hazard Vulnerability Assessment
12. Attended meeting with DWR, Public Works
13. Meeting with Public Works Department Head
14. Meeting with Behavioral Health Department Head
15. NACo Economic Mobility Leadership
16. SEA Negotiations Meeting
17. Meeting on Consultant Contract for Auditor-Controller
18. Meeting on Jail Financing with Public Works, Treasurer-Tax Collector, Auditor-Controller, Sheriff's Department
19. County of Plumas - Disaster Recovery Plan for Greenville and Surrounding Fire-Impacted Rural Areas
Notice of Conditional Award
20. Meeting with Public Health Department Head
21. Meeting with the Department of Toxic Substance Control (DTSC) concerning Greenville and the response by DTSC to Plumas County's letter.
22. Two meetings for the California Water Association Conference in Sacramento where I was part of a panel discussion on how CWA members can diversify their boards and staffs to better reflect their constituents and service areas.
23. Meeting with FEMA about potential eligible Plumas County projects under the EDA FY2023 Disaster Supplemental.
24. Participated in the California Water Association in Sacramento on a panel on Diversity May 12. I was asked to represent Water Education for Latino Leaders, WELL - <https://latinosforwater.org/> I am one of

1,000 Latinos across California who have graduated from WELL which focuses on the state water system – CA Water Project, Delta and federal water system.

25. RSF Meeting to discuss roll-out of Disaster Recovery Plan and adoption (including CDBG-DR funding)