



## **BOARD OF SUPERVISORS**

Terrell Swofford, Chair 1<sup>st</sup> District  
Kevin Goss, 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, Vice Chair 5<sup>th</sup> District

### **MEETING MINUTES**

#### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON AUGUST 13, 2013**

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### **STANDING ORDERS**

10:00 A.M. **CALL TO ORDER/ROLL CALL**

**Present:** Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss.

**PLEDGE OF ALLEGIANCE**

Supervisor Simpson leads the pledge of allegiance.

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

None

**PUBLIC COMMENT OPPORTUNITY**

Pastor Tarleton of the First Baptist Church offers a prayer.

Larry Douglas comments on the Open Meeting Act Law (Brown Act) and commends the City of Portola Manager.

Todd Andersen comments on private water rights.

## **URGENCY ITEM – QUINCY CHAMBER OF COMMERCE**

**Motion:** add this matter to the agenda as an urgency item because the need for action was not apparent prior to the posting of the agenda, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Motion:** approve and authorize the Chair to sign letter for encroachment permit (68<sup>th</sup> Annual Plumas Sierra County Fair Parade – August 17, 2013 at 10:00 a.m.), **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Charles Leonhardt, Assessor introduces Michael Ashley, a senior from Quincy High School working in the Assessor's Office on a senior project.

## **ACTION AGENDA**

### **Convened as the Flood Control & Water Conservation District Governing Board**

#### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

1. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault/Randy Wilson
  - A. Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff
  - B. Approve and authorize the Chair to execute First Amendment to Agreement between Plumas County and the Regents of the University of California to provide research services in support of the Implementation of Upper Feather River Basin Program termed the Upper Middle Fork Project to Plumas County. Approved as to form by County Counsel

**Motion:** Approve and authorize the Chair to execute First Amendment to Agreement between Plumas County and the Regents of the University of California to provide research services in support of the Implementation of Upper Feather River Basin Program termed the Upper Middle Fork Project to Plumas County, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Adjourned as the Flood Control & Water Conservation District Governing Board and reconvened as the Grizzly Ranch Community Services District Governing Board**

2. **GRIZZLY RANCH CSD** – Robert Perreault

Approve and authorize the Manager of the Grizzly Ranch CSD to execute contract with Vestra Resources, Inc. of \$28,128. Approved as to form by County Counsel

**Motion:** Approve and authorize the Manager of the Grizzly Ranch CSD to execute contract with Vestra Resources, Inc. of \$28,128, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Adjourned as the Grizzly Ranch Community Services District Governing Board and reconvened as the Plumas County Board of Equalization**

3. **PLUMAS COUNTY BOARD OF EQUALIZATION**

Set hearing date(s) for Assessment Appeals

The Board sets the following hearing dates for Assessment Appeals as recommended by Assessor Leonhardt:

The afternoon of October 8<sup>th</sup>  
October 9<sup>th</sup> and 10<sup>th</sup>

The afternoon of October 15<sup>th</sup>  
October 16<sup>th</sup> and 17<sup>th</sup>

**Adjourn as the Plumas County Board of Equalization and reconvene as the Board of Supervisors**

4. **BOARD OF SUPERVISORS**

- A. **PUBLIC HEARING:** Allocate funding for Title III Applications tentatively approved on June 04, 2013 (Plumas County Sheriff/Office of Emergency Services - \$135,000; Sheriff Search & Rescue - \$25,000)

The public hearing is opened. There being no comment, the public hearing is closed and before the Board for decision.

**Motion:** Allocate funding for Title III Applications tentatively approved on June 04, 2013 (Plumas County Sheriff/Office of Emergency Services - \$135,000; Sheriff Search & Rescue - \$25,000), **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- B. Report and update on transition of the Alcohol & Drug program. Supervisor Simpson

- C. Approve and authorize the Chair to execute letter to the State Clearing House regarding "request for more time to review and comment on the Draft Environmental Impact Report for the 401 Water Quality Certification for FERC 2105"

**Motion:** Approve and authorize the Chair to execute letter to the State Clearing House regarding "request for more time to review and comment on the Draft Environmental Impact Report for the 401 Water Quality Certification for FERC 2105", **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- D. Approve and authorize the Chair to execute letter to the State Water Resources Control Board regarding "pending release of the Draft Environmental Impact Report for the 401 Water Quality Certification for FERC 2105"

**Motion:** Approve and authorize the Chair to execute letter to the State Water Resources Control Board regarding "pending release of the Draft Environmental Impact Report for the 401 Water Quality Certification for FERC 2105", **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### **E. CORRESPONDENCE**

None

#### **F. INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Simpson regarding issues related to County government and include Quincy CSD infrastructure projects in Quincy and issues of concern by the public

Report by Supervisor Thrall regarding issues related to County government and include meeting with Chief Executive Officer of Seneca Hospital; Lake Almanor Sports Complex project; meeting with Chief Executive Officer of Sierra Fund; LAFCo meeting

Report by Supervisor Goss regarding issues related to County government and include LAFCo; Plumas Sierra County Fair

Report by Supervisor Kennedy regarding issues related to County government and include report and update on AB 900 to reverse medical cuts to skilled nursing facilities;

Report by Supervisor Swofford regarding issues related to County government and include Sierra Valley RCD; LAFCo; Forest Service Travel Management meeting; Sierra Valley Groundwater Management District meeting in Loyalton

#### **5. DEPARTMENTAL MATTERS**

##### **A. ASSESSOR** – Charles Leonhardt

Authorize the Assessor to fill vacant and funded 1.0 FTE Appraiser I/II/III position created by retirement effective August 29, 2013. Discussion and possible action

**Motion:** Authorize the Assessor to fill vacant and funded 1.0 FTE Appraiser I/II/III position created by retirement effective August 29, 2013, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

##### **B. SOCIAL SERVICES** – Elliott Smart

Authorize the Director of Social Services to fill a vacant 1.0 FTE Senior Social Worker position by promotion of an internal candidate retroactive to July 29, 2013. Fiscal Impact: Funded with Realignment dollars, there is no impact to the County General Fund

**Motion:** Authorize the Director of Social Services to fill a vacant 1.0 FTE Senior Social Worker position by promotion of an internal candidate retroactive to July 29, 2013, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.



C. **AUDITOR/CONTROLLER** – Roberta Allen

- 1) Adopt **RESOLUTION No. 13-7896** amending the Position Allocation for FY 2013-2014 by increasing 1.0 FTE Assistant Auditor/Controller position for Department 20040; and authorize Human Resources to begin recruitment. **Roll call vote**

**Motion:** Adopt **RESOLUTION** amending the Position Allocation for FY 2013-2014 by increasing 1.0 FTE Assistant Auditor/Controller position for Department 20040; and authorize Human Resources to begin recruitment, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Authorization to refill 1.0 FTE Accountant position due to resignation of employee. Discussion and possible action

**Motion:** Authorization to refill 1.0 FTE Accountant position due to resignation of employee, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. **PUBLIC WORKS** – Robert Perreault

Approve Plans and Specifications for guardrail and resurfacing project (County Road A-15); and authorize the Director of Public Works to advertise for bids. Approved as to form by County Counsel

**Motion:** Approve Plans and Specifications for guardrail and resurfacing project (County Road A-15); and authorize the Director of Public Works to advertise for bids, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. **HUMAN RESOURCES** – Gayla Trumbo

Adopt **RESOLUTION** Amending the Job Description for the Director of Public Health. **Roll call vote**

**Motion:** Adopt **RESOLUTION No. 13-7897** Amending the Job Description for the Director of Public Health and to include Environmental Health as discussed, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

6. **SIERRA BUTTES TRAIL STEWARDSHIP**

Presentation of "Trails for Recreation and Community" project. This matter is for informational purposes only, no action is taken

## **7. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent agenda matters as submitted, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **A. SOCIAL SERVICES**

- 1) Approve and authorize the Director of Social Services to sign continuing contract with Plumas Rural Services for CalWORKs child care services for FY 2013-2014; and authorize the Department of Social Services to extend the agreement for two additional twelve month periods following conclusion of the present term and subject to availability of state funding. Approved as to form by County Counsel
- 2) Approve and authorize the Director of Social Services to sign contract between the State Department of Justice and the Department of Social Services for receipt of Criminal Offender Record Information. Approved as to form by County Counsel

### **B. PUBLIC WORKS**

Authorize the Department of Public Works to block motorized vehicular access to Spanish Creek off Beskeen Lane by storing large boulders at access points

### **C. SHERIFF**

Approve and authorize the Chair to sign Federal Equitable Sharing Agreement and Certification for Sheriff's participation in the federal equitable sharing program for asset forfeitures for FY 2012-2013. Approved as to form by County Counsel

### **D. AGRICULTURE/WEIGHTS & MEASURES**

Approve and authorize the Chair to sign contract between CDFA and Plumas County of \$5,693 for FY 2013-2014 for detection of exotic insect pests. Approved as to form by County Counsel

### **E. AUDITOR/CONTROLLER**

Approve and authorize the Chair to execute Contract Termination Agreement between County of Plumas and Norman Peterson & Associates, Inc. for "Early Return to Work Program". Approved as to form by County Counsel

## **NOON RECESS**

## **AFTERNOON SESSION**

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

## **8. 1:30 P.M. BOARD OF SUPERVISORS**

Report and update by Budget Consultant on the FY 2013-2014 Budget. Discussion and possible action

## **9. CLOSED SESSION**

**There is no closed session held.**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

### **ADJOURNMENT**

Adjourned meeting to Tuesday, August 20, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

*2013 "The Year of the Child"*