

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy – COUNTY OF PLUMAS – Tel. 283-6268**

MINUTES

October 16, 2023

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chair Greg Hagwood with roll call at 1:30 PM in the Conference Room of the Plumas County Public Works Department.

1A. Roll Call

Roll call is conducted by Jim Graham, Executive Director

Commissioners in attendance are Gregory Hagwood, Pat Morton, Susan Scarlett, Bill Powers, Kevin Goss and Tom McGowan.

Staff Attendees: Jim Graham, Executive Director; John Mannle, Public Works Director; Carlee Tone, Management Analyst

Caltrans District 2 Staff attendees: Kathy Grah, Senior Transportation Planner

Other attendees: Kelly McElwain, Transit Manager; Shauna Everton, Transit Fleet Manager; Marco Velazquez, Associate Planner – Plumas County Planning Department; Todd Tregenza, Project Manager GHD; Meg Sigler, PE GHD

1B. Public Forum – Public

There are no comments from the public.

1C. Public Forum – Commissioners and Staff

There are no comments from the Commissioners or staff.

2. Consideration of draft minutes for PCTC Meeting conducted on September 18, 2023

Motion is made by Commissioner Powers, seconded by Commissioner Scarlett, to adopt the minutes of September 18, 2023. Motion passes 6-0.

3. Presentation of the Draft Chester Main Street Connectivity Plan

Todd Tregenza presents the Draft Chester Connectivity Plan from the project's origin, history of public meetings and coordination with important stakeholders including Caltrans. Tregenza goes through layouts of the corridor showing the various roadway design elements and safety treatments.

Tregenza informs the Commission that the project team will be meeting with Caltrans to go over the design and receive feedback. Caltrans in the coming months will be able to provide feedback on how much of the design they will be able to incorporate into the Chester project slated for construction in 2026. The plan will be presented to the community of Chester in the next month or two and then to the Board of Supervisors for final approval.

John Mannle asks if there are cost estimates available for the project as proposed. Tregenza indicates that this information will be provided within the next 2-3 weeks.

4. Project Update on the Clean California Quincy Non-Motorized Transportation Hub and consideration of Resolution 23-29 approving supplemental funding in the amount of \$32,200 from Regional Surface Transportation Program funds to complete the Quincy Non-Motorized Transportation Hub

Jim Graham explains that this project is over budget due to project delays associated with the project right of way and lack of responses to the original request for bids. Graham explains that the project has been rebid and proposals have come in \$7,800 less than the previous bid. Motion is made by Commissioner Goss, seconded by Commissioner Powers to adopt Resolution 23-29 approving supplemental funding in the amount of \$32,200 from RSTP Funds to complete the Quincy Non-Motorized Transportation Hub. Motion passes 6-0.

5. Adoption of Resolution 23-30 approving a supplemental budget increase to Fund 2029A in the amount of \$8,000 to reimburse Seniors Transportation for budgeted Reno Trip expenses in FY 22/23

Motion is made by Commissioner Goss, seconded by Commissioner Powers to adopt Resolution 23-30 approving a supplemental budget increase to Fund 2029A in the amount of \$8,000 to reimburse Seniors Transportation for budgeted Reno Trip expenses in FY 22/23. Motion passes 6-0.

6. Adoption of Resolution 23-31 approving a supplemental budget increase of \$40,000 to Fund 2029 to account for expenditures from a new fare revenue associated with Feather River College Student Transportation Fees

Graham explains that transportation fees collected from Feather River College now come directly to CSA #12 instead of Plumas Rural Services. As a result, a supplemental budget increase is needed to account for this new revenue and expenditure.

Motion is made by Commissioner Goss, seconded by Commissioner Powers to adopt Resolution 23-31 approving a supplemental budget increase of \$40,000 to Fund 2029 to account for expenditures from a new fare revenue associated with Feather River College Student Transportation Fees. Motion passes 6-0.

7. Update on the 2024 State Transportation Improvement Program and proposals for PCTC's Regional Transportation Improvement Program

John Mannle provides an overview of the STIP/RTIP process and summarizes the strategy for seeking an advance on future STIP funding to address current pavement maintenance needs. Mannle indicates that STIP funding will be used for maintenance of the County's major collectors as they have the most traffic and have the most maintenance needs. The City of Portola has also provided a recommendation to address their local road pavement maintenance needs. John goes over the County projects and the City of Portola's project. The projects listed will require an advance of STIP funds totaling 1.6 million dollars. Mannle provides a cost estimate of the recommended projects and informs the commission that due to cost escalations he is recommending eliminating County Road A-13 from the STIP project list. Mannle indicates that, barring any objection from the commissioners, the projects recommended for programming will be included in the RTIP programming document and presented to the commission in draft form at the November 13th PCTC meeting and then for final adoption during the December PCTC meeting ahead of the December 15th due date.

8. Approval of Green DOT Transportation Solutions Task Order Amendment No. 1 to apply for a Sustainable Communities Planning Grant to develop an Electric Vehicle Charging Infrastructure Master Plan.

Graham explains that this effort will entail conducting research and gathering data to evaluate the physical/financial feasibility of developing public ZEV charging stations for various communities in Plumas County. Motion is made by Commissioner Goss, seconded by Commissioner Scarlett to approve Task Order Amendment No. 1 with Green DOT Transportation Solutions. Motion passes 6-0.

9. Presentation of Amendment No. 1 to the FY 23/24 Overall Work Program and Adoption of Resolution 23-32 authorizing the Executive Director to execute the revised FY 23/24 Overall Work Program Agreement (OWPA) allocating rollover funds from the FY 22/23 OWP budget. Discussion and possible action

Graham explains that this amendment authorizes approval of FY 22/23 RPA rollover funds from last fiscal year and execution of the revised OWPA. Motion is made by Commissioner Goss, seconded by Commissioner Powers to adopt Resolution 23-32. Motion passes 6-0.

10. Determination of the date of the November PCTC meeting

The PCTC meeting is confirmed for November 13, 2023, at 1:30 PM.

11. Adjournment

The meeting adjourns at 2:30 PM