



Board of Supervisors

Dwight Ceresola, Vice Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Chair, 4th District
Jeff Engel, 5th District

MEETING MINUTES

ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JANUARY 2, 2024

STANDING ORDERS

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

The Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commissions, committees, boards, and councils, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to state or federal social distancing or masking requirements, if applicable. It is strongly recommended that individuals attending meetings wear masks. The public may participate as follows:

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

CALL TO ORDER

Roll Call.

Present: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

PLEDGE OF ALLEGIANCE

Supervisor Goss led the Pledge of Allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Chair Hagwood requested that Item 3.B.1. be moved to the Consent Agenda.

Supervisor Engel requested that Item 6.E. be removed from the agenda. The request was not approved.

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Chair Hagwood read an email from Mark M. <https://plumascounty.us/ArchiveCenter/ViewFile/Item/18051>

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

No Report Provided.

ACTION AGENDA

1. UPDATES AND REPORTS

A. DISASTER RECOVERY OPERATIONS

Report and update Dixie Fire Recovery efforts; receive report and discussion

No Report Provided.

B. BUSINESS AND ECONOMIC RECOVERY

Report and update on Dixie Fire Business and Economic Recovery efforts.

Mr. Koble presented a handout <https://plumascounty.us/ArchiveCenter/ViewFile/Item/18052>

C. DIXIE FIRE COLLABORATIVE

Report, update, and discussion on Dixie Fire Collaborative efforts

No Report Provided.

D. US FOREST SERVICE

Report and update.

No Report Provided.

E. MUNIS HR/PAYROLL MODULE UPDATE

Report and update on Pentamation, Tyler/Munis software migration and efforts.

No Report Provided.

F. COUNTY TREASURER'S REPORT

Report and update from County Treasurer regarding the assessing, collecting, safekeeping, management, or disbursement of public funds, including investment reporting and an investment policy.

No Report Provided.

G. FINANCIAL/AUDIT REPORT

Report from County Departments regarding the County's Financial and audit status.

No Report Provided.

H. PUBLIC HEALTH AGENCY - Dana Krinsky

- 1) Active Shooter Full Scale Exercise Video Presentation by Lori Beatley, Coordinator for Plumas County Public Health Agency Emergency Preparedness Programs.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

A. FACILITY SERVICES

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Facility Services and API Group Life Safety USA LLC. dba Delta Fire Systems; effective November 1, 2023; not to exceed \$12,000.00; (General Fund Impact) as approved in FY23/24 budget; approved as to form by County Counsel.

B. PUBLIC WORKS/ROAD DEPARTMENT

- 1) Approve and authorize the Public Works/Road Department to recruit and fill, funded and allocated, vacant one (1) FTE Lead Power Equipment Mechanic in the Quincy Maintenance Shop, due to resignation; (No General Fund Impact) funded by gas tax.
- 2) Approve and authorize Chair to sign on-call maintenance agreement between Plumas County Public Works and McGarr Excavation, Inc., Dig It Construction, Inc., and Turner Excavation, Inc. for 2024 On-Call Snow Removal in the event of heavy prolonged snow where understaffed road crews have maxed out their time; effective January 2, 2024; not to exceed \$200,000 each agreement; (No General Fund Impact) funded by gas tax; approved as to form by County Counsel.

C. PUBLIC HEALTH AGENCY

- 1) Approve and authorize Chair to ratify and sign two agreements between Plumas County Public Health Agency and Plumas County Public Health Senior Transportation and Quincy Tow Service and Repair, Inc. to provide automotive repair services; both effective July 1, 2023; both not to exceed \$9,000.00; (No General Fund Impact) Funds: 70560,20640 & 20480; approved as to form by County Counsel.

D. HUMAN RESOURCES

- 1) Approve and authorize Human Resources to recruit and fill, funded and allocated, vacant one (1.0) FTE Human Resources Payroll Specialist I/II; due to resignation; effective January 2, 2024; (General Fund Impact) as approved in (FY23/24) budget.

3. SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Beckwourth County Service Area, Quincy Lighting District; and Crescent Mills Lighting District.

A. ADJOURN AS THE BOARD OF SUPERVISORS

B. CONVENE AS THE PLUMAS COUNTY TRANSPORTATION COMMISSION

- 1) Approval of Letter of Support for the Plumas County Transportation Commission's application for the Caltrans Sustainable Transportation Planning Grant to develop the Plumas County Electric Vehicle Charging Infrastructure Master Plan

This item was moved at the request of the Chair, and approved on the Consent Agenda.

C. ADJOURN AS THE PLUMAS COUNTY TRANSPORTATION COMMISSION AND RECONVENE AS THE PLUMAS COUNTY BOARD OF SUPERVISORS

4. DEPARTMENTAL MATTERS

A. INFORMATION TECHNOLOGY - Greg Ellingson

- 1) Approve and authorize Chair to sign an agreement between Plumas County Information Technology and CDW-G, LLC, to provide County network security; effective January 11, 2024; not to exceed \$41,330.00; (General Fund Impact) as approved in the FY23/24 budget; approved as to form by County Counsel.

Motion: Approve and authorize Chair to sign an agreement between Plumas County Information Technology and CDW-G, LLC, to provide County network security; effective January 11, 2024; not to exceed \$41,330.00; (General Fund Impact) as approved in the FY23/24 budget; approved as to form by County Counsel., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- 2) Approve and authorize Information Technology to dispose of the 1997 Subaru Legacy, a fixed asset that fully depreciated in 2005, and donate the vehicle to the volunteer fire department;(No General Fund Impact).

Motion: Approve and authorize Information Technology to dispose of the 1997 Subaru Legacy, a fixed asset that fully depreciated in 2005, and donate the vehicle to the volunteer fire department;(No General Fund Impact)., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

B. PLUMAS COUNTY PUBLIC WORKS/ROAD DEPT. - John Mannle

- 1) Public Works respectfully requests direction from the Board of Supervisors on an Encroachment Permit to the United States Forest Service, Lake Almanor Ranger District, to remove snow along a portion of County Road 308 Humboldt Road and CR 307 Humbug Road for timber removal purposes. (No General Fund Impacts); discussion and possible action.

Handout <https://plumascounty.us/ArchiveCenter/ViewFile/Item/18049>
<https://plumascounty.us/ArchiveCenter/ViewFile/Item/18050>

This item will be brought back at a later date following discussion between Public Works and the Forest Service.

Public Comment - Hillslider Snowmobile Club commented on wanting to know where the "star" on the map was located since he couldn't visibly see it.

Email from John M. (Public Works) to Hillsliders Snowmobile Club: The Lassen NF has a cut-off date for 2/15/2024 for work in that area because of bird nesting. They want to continue to chip hazard trees (that have already been fallen) along CR 307 (Humbug Road) until that date. Their request is because if they don't work until that date, all work will be suspended between 2/15/2024 and next September because of bird nesting. At that point, they feel the trees will not be in any condition to chip.

5. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

A. County Administrative Officer's Report

No Report Provided.

B. Receive presentation from Tilson Technology on the Draft Broadband Strategic Plan for Plumas County; discussion only.

Bob M. (CEO Plumas Sierra Rural Electric) handout.

<https://plumascounty.us/ArchiveCenter/ViewFile/Item/18053>

6. BOARD OF SUPERVISORS

A. Designate Chair and Vice Chair of the Plumas County Board of Supervisors; effective January 2, 2024; discussion and possible action. **Roll call vote**

Motion: Elect Supervisor - District 4 Hagwood to Chair and Supervisor - District 5 Ceresola to Vice Chairman; effective January 2, 2024; **Roll call vote**, **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

B. Accept December 14, 2023, resignation of Sara James as Interim County Counsel, effective January 2, 2024, returning to Deputy County Counsel III position; discussion and possible action.

Motion: Accept December 14, 2023, resignation of Sara James as Interim County Counsel, effective January 2, 2024, returning to Deputy County Counsel III position; discussion and possible action.,

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

C. APPOINTMENTS

1) Appoint Joshua Brechtel Deputy County Counsel III as Interim County Counsel; discussion and possible action.

Motion: Appoint Joshua Brechtel Deputy County Counsel III as Interim County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- 2) Appoint Michael Victor Coelho as the Building Director, as recommended; discussion and possible action.

Motion: Appoint Michael Victor Coelho as the Building Director, as recommended; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- 3) Appoint Jeff Engel, Supervisor District 5 to the Solid Waste Hearing Panel, as recommended.

Motion: Appoint Jeff Engel, Supervisor District 5 to the Solid Waste Hearing Panel, as recommended., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- 4) Appoint Bill Davies to the Solid Waste Hearing Panel, as recommended.

Motion: Appoint Bill Davies to the Solid Waste Hearing Panel, as recommended., **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- 5) Appoint Jerry Sipe to the Solid Waste Hearing Panel, as recommended.

Motion: Appoint Jerry Sipe to the Solid Waste Hearing Panel, as recommended., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- 6) Appoint JoDee Read to Plumas County's seat on the Partnership HealthPlan of California Commission for a term of (4) four years, as recommended.

Motion: Appoint JoDee Read to Plumas County's seat on the Partnership HealthPlan of California Commission for a term of (4) four years, as recommended., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

D. TREASURER/TAX COLLECTOR - Julie White

- 1) Request approval of the Board of Supervisors to pay all legal counsel fees incurred by the Treasurer-Tax Collector; appropriate the funds from the 2023-2024 budget and authorize the Auditor's office to pay the invoice and any further invoices to Lewis, Brisbois, Bisgaard & Smith, LLP; discussion and possible action.

Motion: Bring item back in three weeks to give Ms. White's attorney time to look for case law regarding this item, **Action:** Approved, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 1 Ceresola.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- 2) Adopt **RESOLUTION** Delegating Authority to the Treasurer to invest County funds and funds of other depositors for calendar year 2024; (No General Fund Impact) approved as to form by County Counsel; discussion and possible action. **Roll call vote**

This item was not approved at this time, the Board has decided to wait until January 16, 2024, to make a decision on this item.

- 3) Approve the Plumas County Treasurer's Investment Policy and Guidelines; discussion and possible action

Motion: Bring this item back on January 16, 2024; giving time for PFM, Treasurer/Tax Collector and County Counsel time to update/revise Investment Policy and Guidelines, **Action:** Approved, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by split vote (**summary:** Yes = 4 No = 1).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood.

No: Supervisor - District 5 Engel.

- E. County Administrator's response to Treasurer/Tax Collector items 6.D.(1-3)

CAO Lucero read her responses to the Treasurer/Tax Collector items 6.D.(1-3).

F. CORRESPONDENCE

Supervisor Goss received no correspondence.

Supervisor Hagwood received no correspondence.

Supervisor Engel received no correspondence.

Supervisor McGowan received no correspondence.

Supervisor Ceresola received no correspondence.

G. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS

No Weekly Reports Received.

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with real property negotiator, regarding facilities: Sierra House, 529 Bell Lane, Quincy, APN 117-021-000-000. Debra Lucero, Negotiator; Negotiating parties: County of Plumas and Plumas District Hospital; Under Negotiation: price and terms of payment for the purchase, sale, exchange or lease.
- B. Conference with Legal Counsel: Existing litigation – Tiffany Wagner, Plaintiff, v. County of Plumas, et al., Defendants, United States District Court, Eastern District of California, Case No. 2:18-cv-03105-KMJ-DMC

- C. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9
- D. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) (1 case) and (e)(2) (2 cases) of Government Code Section 54956.9
- E. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

Chair Hagwood reported there was no reportable action taken during closed session.

8. ADJOURNMENT

Adjourned meeting to Tuesday, January 9, 2024, Board of Supervisors Room 308, Courthouse, Quincy, California