



## **BOARD OF SUPERVISORS**

Terrell Swofford, Chair 1<sup>st</sup> District  
Kevin Goss, 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, Vice Chair 5<sup>th</sup> District

## **MEETING MINUTES**

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON AUGUST 06, 2013**

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## **STANDING ORDERS**

### **10:00 A.M. CALL TO ORDER/ROLL CALL**

**Present:** Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss.

### **PLEDGE OF ALLEGIANCE**

Madeline Goss leads the pledge of allegiance.

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

None

### **PUBLIC COMMENT OPPORTUNITY**

Pastor Tarleton of the First Baptist Church offers a prayer.

Larry Douglas comments on economic recovery in Plumas County.

Lynn Desjarden comments on the draft General Plan. Ms. Desjarden and a group of concerned citizens are requesting the Board revise the draft General Plan.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

David Hollister, District Attorney introduces Alexis Klein, Deputy District Attorney and welcomes her to Plumas County.

David Hollister, District Attorney offers his support of agenda item 4.A. – Sheriff requesting a promotion of a Correctional Officer to a Correctional Sergeant.

Roberta Allen announces resignation of an employee in her department and an upcoming retirement. Ms. Allen will be requesting Board approval on August 13, 2013 to fill the positions.

Sheriff Hagwood gives a report and update on an increase in security for the Courthouse.

## ACTION AGENDA

### Convened as the Flood Control & Water Conservation District Governing Board

#### SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

1. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault/Randy Wilson
  - A. Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff
  - B. Authorize the Flood Control department budget 0208/26100 to go into the negative cash balance for FY 2013-2014. Discussion and possible action

The Board is in receipt of a memo from the Auditor/Controller regarding this matter. Because the Flood Control District is a separate entity, it is recommended that the Board establish a loan arrangement for short-term borrowing from the County to the Flood Control District versus allowing the Flood Control District to go into a negative cash balance.

**Motion:** Authorize the Flood Control department budget 0208/26100 to go into the negative cash balance of approximately \$50,000 for FY 2013-2014, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- C. Discussion and possible action regarding "Notice of Surface Water Shortage" for 2013 by the State Water Resources Control Board

Leah Wills and Randy Wilson are present and address the Board regarding letter from the State Water Resources Control Board and Notice of Surface Water Shortage for 2013.

Heather Kingdon, a member of the public addresses the Board.

### Adjourned as the Flood Control & Water Conservation District Governing Board and reconvened as the Grizzly Ranch Community Services District Governing Board

2. **GRIZZLY RANCH CSD** – Robert Perreault

Adopt **RESOLUTION** to establish Fees for the Grizzly Ranch CSD for Water and Sewer Services for Collection on the County Tax Roll. **Roll call vote**

**Motion:** Adopt **RESOLUTION 13-7892** to establish Fees for the Grizzly Ranch CSD for Water and Sewer Services for Collection on the County Tax Roll, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Adjourned as the Grizzly Ranch Community Services District Governing Board and reconvened as the Board of Supervisors**

**3. BOARD OF SUPERVISORS**

A. **PUBLIC HEARING** – Pursuant to Ordinance 02-967 regarding “Outdoor Festivals”, application received from Belden Town Resort for outdoor music festivals to be held in Belden Town. Discussion and possible action to approve application for the following festival:

- **“Heartshine” to be held September 20 – 22, 2013**

The public hearing is opened. There being no public comment, the hearing is closed and before the Board for decision.

Following discussion by the Board **Motion**: approve application received from Belden Town Resort for outdoor music festivals to be held in Belden Town for the following festival:

- “Heartshine” to be held September 20 – 22, 2013

, **Action**: Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Kennedy.

**Vote**: Motion carried by unanimous roll call vote (**summary**: Yes = 5).

**Yes**: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Discussion and possible action to consider applications received for 2012 Title III funding; and upon determination of projects, direct the Clerk to notice a public hearing for final project approval

**Motion**: approve applications received for 2012 Title III funding as follows; and direct the Clerk to notice a public hearing for final project approval

**Application No. 4 - Office of Emergency Services \$75,000**

**Application No. 5 - Plumas County Fire Safe Council \$37,484**

**Action**: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

**Vote**: Motion carried by unanimous roll call vote (**summary**: Yes = 5).

**Yes**: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

There is discussion regarding holding 5% pending sequestration. The Board concurs to not hold the 5% at this time based on information received that the 5% will be taken from Title II and not Title III.

C. Discussion and possible action regarding use of Mental Health reserves for AB 109

Discussion is held regarding a decision made by a prior Board to move \$1m from Mental Health Reserves for AB 109. The Board agrees it needs to be determined where the \$1m came from i.e. realignment funding, etc. and determine how the funding can be used.

Following discussion by the Board **Motion**: request that the Chair appoint two Board members to work with staff to determine where the \$1m came from; identify how the funding can be used and return to the Board for further discussion, **Action**: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote**: Motion carried by unanimous roll call vote (**summary**: Yes = 5).

**Yes**: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

The Chair appoints Supervisor Simpson and Supervisor Kennedy to work with staff.

**D. CORRESPONDENCE**

None

## **E. INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Thrall regarding issues related to County government and include meeting with Caltrans regarding activities and upcoming projects; Nortec Board meeting, topic of concern filling the vacant position of Executive Director and possible reorganization; 2105 Strike Team meeting regarding the Thermal Curtain issue; meeting with Kathleen Nelson, Almanor District Ranger on the Lassen National Forest

Report by Supervisor Simpson regarding issues related to County government and include meeting with Chief probation Officer; Quincy library Group; Farm Bureau annual dinner; meeting with Trindel regarding workers comp claims; Quincy Community Services District and concerns of citizens; Quincy Task Force cleanup efforts

Report by Supervisor Kennedy regarding issues related to County government and include budget meetings with county departments; meeting regarding broadband issues in rural areas in California; legislation regarding medical cuts facing rural hospitals statewide

Report by Supervisor Goss regarding issues related to County government and include meeting with Director of Facility Services regarding Taylorsville Campground; meeting with new CHP Commander in Plumas County; various meeting with constituents

Report by Supervisor Swofford regarding issues related to County government and include meeting with City of Portola regarding water treatment plant; budget meetings with county department heads

## **4. DEPARTMENTAL MATTERS**

### **A. SHERIFF – Greg Hagwood**

- 1) Authorize the Sheriff to promote a Correctional Officer to a Correctional Sergeant position in the Plumas County Correctional Facility. The position is allocated and requested for funding in the FY 2013-2014 budget.

**Motion:** Authorize the Sheriff to promote a Correctional Officer to a Correctional Sergeant position in the Plumas County Correctional Facility, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Authorize the Sheriff to fill two vacant 1.0 FTE Correctional Officer positions. The positions are allocated and requested for funding in the FY 2013-2014 budget.

**Motion:** Authorize the Sheriff to fill two vacant 1.0 FTE Correctional Officer positions, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **B. PUBLIC HEALTH AGENCY – Mimi Hall**

Adopt **RESOLUTION** to amend the Plumas County Personnel Allocation for Fiscal Year 2013-2014 within the Public Health Agency, Budget Units 20480, 20830, 70559, 70561, 70566 and 70560, effective July 01, 2013. **Roll call vote**

**Motion:** Adopt **RESOLUTION 13-7893** to amend the Plumas County Personnel Allocation for Fiscal Year 2013-2014 within the Public Health Agency, Budget Units 20480, 20830, 70559, 70561, 70566 and 70560, effective July 01, 2013, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. **PUBLIC WORKS** – Robert Perreault

- 1) Authorize the Department of Public Works to waive formal competitive bidding for the purchase of two (2) used dump trucks (\$160,000) and one (1) used street sweeper (\$55,000). Discussion and possible action

**Motion:** Authorize the Department of Public Works to waive formal competitive bidding for the purchase of two (2) used dump trucks (\$160,000) and one (1) used street sweeper (\$55,000)., **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Authorize the Department of Public Works to fill vacant 1.0 FTE Road Maintenance Worker position in Beckwourth. Discussion and possible action

**Motion:** Authorize the Department of Public Works to fill vacant 1.0 FTE Road Maintenance Worker position in Beckwourth, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 3) Authorize the Department of Public Works to fill vacant 1.0 FTE Road Maintenance Supervisor in La Porte. Discussion and possible action

**Motion:** Authorize the Department of Public Works to fill vacant 1.0 FTE Road Maintenance Supervisor in La Porte, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

## **5. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent agenda matters as submitted, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**A. CLERK OF THE BOARD**

Approve Board minutes for July 2013

**B. BOARD OF SUPERVISORS**

- 1) Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Plumas Sierra Rural Electric Annual Meeting, September 07, 2013)
- 2) Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Quincy Jr/Sr High School 2013 Homecoming Parade, September 27, 2013)

**C. SOCIAL SERVICES**

- 1) Approve and authorize the Director of Social Services to execute Medi-Cal Privacy and Security Agreement. Approved as to form by County Counsel
- 2) Approve contract with the University of California, Davis of \$43,450 for professional training services to be provided to Department of Social Services staff and authorize the Director of Social Services to execute; and further authorize the Department of Social Services to execute an extension of the agreement for an additional twelve-month period following the conclusion of the current term, subject to availability of the state and federal funding. Approved as to form by County Counsel

**D. PUBLIC HEALTH AGENCY**

- 1) Approve and authorize the Chair to execute Agreement with Dietitian Susan Schultz to perform dietitian services for Plumas County Senior Nutrition Program for FY 2013-2014. Approved as to form by County Counsel
- 2) Approve and authorize the Chair to execute Agreement with Dr. Valeska Arminsen to act as the County Health Officer/Medical Director through December 31, 2013. Approved as to form by County Counsel
- 3) Approve and authorize the Chair to execute Agreement with Plumas County Children & Families Commission for Home Visiting and Data Entry Services for FY 2013-2014. Approved as to form by County Counsel
- 4) Adopt **RESOLUTION 13-7894** to accept Agreement from the California Department of Public Health, Office of AIDS for HIV/AIDS Surveillance activities for FY 2013-2014, 2014-2015 and 2015-2016, and authorize the Director of Public Health to sign the Agreement. Approved as to form by County Counsel
- 5) Adopt **RESOLUTION 13-7895** to accept Agreement from the California Department of Public Health, Office of AIDS for activities related to the HIV Care Program and Minority AIDS initiative through March 31, 2014, and authorize the Director of Public Health to sign Amendments. Approved as to form by County Counsel

**E. COUNTY COUNSEL**

- 1) Authorize the Chair to execute Legal Services Agreement with Robert McIlroy, Attorney at Law as court appointed counsel for Public Guardian conservatees for FY 2013-2014
- 2) Approve and authorize the Chair to sign renewal of Legal Services Agreement with Michael Jackson, Attorney at Law extended through June 30, 2014; and approve payment of any services provided after July 01, 2013 and including the date this legal services agreement is approved. Discussion and possible action

**F. RISK MANAGEMENT**

Ratify contract of \$1,386 between County of Plumas and Bodies by Caitlin for services provided to employees of the Sheriff's Department (90 Day Healthy Living Challenge)

**NOON RECESS**

**6. 1:30 P.M. BOARD OF SUPERVISORS**

A. Discussion, possible action and/or direction to staff regarding letter from Beckwourth Fire District and service to the U.S. Forest Service Nervino Fire Station located at the Beckwourth-Nervino Airport

The Board gives direction to staff to meet with members of the Beckwourth Fire District regarding issues as discussed including possible annexation of Beckwourth-Nervino Airport into the Beckwourth Fire District and return to the Board.

B. Report and update by Budget Consultant on the FY 2013-2014 Budget. Discussion and possible action

Susan Scarlett, Budget Consultant gives a report and update on the FY 2013-2014 Budget.

## **7. CLOSED SESSION**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9

**There was no reportable action taken.**

- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

**There was no reportable action taken.**

## **ADJOURNMENT**

Adjourned meeting to Tuesday, August 13, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

*2013 “The Year of the Child”*