



BOARD OF SUPERVISORS

Terrell Swofford, Chair 1st District
Kevin Goss, 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, Vice Chair 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JULY 23, 2013

STANDING ORDERS

10:00 A.M. CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss.

PLEDGE OF ALLEGIANCE

Supervisor Thrall leads the pledge of allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

None

PUBLIC COMMENT OPPORTUNITY

Todd Andersen comments on the condition of the Plumas County Correctional Facility.

Todd Andersen comments on maintenance of grounds at the Crescent Mills preschool and misuse of county funds.

Larry Douglas comments on the increase of water fees within the City of Portola.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Robert Perreault, Director of Public Works announces acceptance of Plumas County application for California Access Program Project for Graeagle-Johnsville Road improvements.

Mimi Hall, Director of Public Health gives a report and update on the Veterans Services Officer position.

ACTION AGENDA

Convened as the Flood Control & Water Conservation District Governing Board

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

1. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault/Randy Wilson
 - A. Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff
 - B. Approve and authorize the Chair to execute contract between Leah Wills and Plumas County Flood Control District of \$14,495 for professional services related to water issues. Approved as to form by County Counsel

Motion: Approve and authorize the Chair to execute contract between Leah Wills and Plumas County Flood Control District of \$14,495 for professional services related to water issues, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Adjourned as the Flood Control & Water Conservation District Governing Board and reconvened as the Walker Ranch Community Services District Governing Board

2. **WALKER RANCH COMMUNITY SERVICES DISTRICT** – Robert Perreault
Request for authority to increase the not-to-exceed amounts for the existing contracts in which Vestra Resources is assisting the Walker Ranch CSD in preparing Sewer System Management Plans as required by state law. Discussion and possible action

Motion: Approve request for authority to increase the not-to-exceed amounts for the existing contracts in which Vestra Resources is assisting the Walker Ranch CSD in preparing Sewer System Management Plans as required by state law, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Adjourned as the Walker Ranch Community Services District Governing Board and reconvened as the Beckwourth County Service Area Governing Board

3. **BECKWOURTH COUNTY SERVICE AREA** – Robert Perreault
Request for authority to increase the not-to-exceed amounts for the existing contracts in which Vestra Resources is assisting the Beckwourth County Service Area in preparing Sewer System Management Plans as required by state law. Discussion and possible action

Motion: Approve request for authority to increase the not-to-exceed amounts for the existing contracts in which Vestra Resources is assisting the Beckwourth County Service Area in preparing Sewer System Management Plans as required by state law, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Adjourned as the Beckwourth County Service Area Governing Board and reconvened as the Board of Supervisors

4. BOARD OF SUPERVISORS

A. Accept letter of resignation from Mimi Hall as Plumas County Alcohol & Drug Program Administrator, effective August 30, 2013

Motion: Accept letter of resignation from Mimi Hall as Plumas County Alcohol & Drug Program Administrator, effective August 30, 2013, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Designation and assignment of duties for the Plumas County Alcohol & Drug Program Administrator: Discussion, possible action and/or direction to staff

Mimi Hall, Director of Public Health provides the Board with financial information regarding the Alcohol & Drug Program.

Supervisor Thrall begins discussion regarding reorganization of health and human services departments and the need to address this matter in the future. Supervisor Thrall believes the appropriate department for administration of the Alcohol & Drug program would be the department of Mental Health. Supervisor Thrall further states that funding available will be used to staff and administer the program accordingly.

Kimball Pier, Director of Mental Health addresses the Board. Ms. Pier supports the recommendation of Supervisor Thrall to administer the Alcohol & Drug program.

Following further discussion, Supervisor Simpson, a member of the Mental Health Commission, will continue to work with Ms. Pier regarding the transition of the Alcohol & Drug program from Public Health to Mental Health for report back to the Board.

C. Approve and authorize the Chair to execute contract between Leah Wills and Plumas County of \$21,029 for professional services related to water issues. Approved as to form by County Counsel

Motion: Approve and authorize the Chair to execute contract between Leah Wills and Plumas County of \$21,029 for professional services related to water issues, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. Discussion and direction to staff regarding drafting of the Board's written response to the 2012-2013 Plumas County Grand Jury Report

Craig Settemire, County Counsel provides the Board with an overview of process for responding to the Grand Jury Report.

Supervisor Thrall suggests that each department, including Board members, provide County Counsel with a draft response. County Counsel will provide the Board with a final response for adoption.

E. CORRESPONDENCE

Supervisor Swofford is in receipt of correspondence regarding poor cell service around Lake Davis.

F. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Thrall regarding issues related to County government and include the first Annual Senior Summit was held and very successful; Nortec meeting and resignation of Executive Director; meeting with Earl Ford, Plumas National Forest Supervisor; Lassen National Park fundraiser for youth programs and “trail to the top”; Northern-Sierra Air Quality meeting; Almanor Recreation District meeting in Chester.

Report by Supervisor Simpson regarding issues related to County government and include CCP meeting; various meetings with constituents; the first Annual Senior Summit was held and very successful.

Report by Supervisor Swofford regarding issues related to County government and include budget meetings with county department heads; meetings with City of Portola Manager regarding water treatment plant; Norcal EMS teleconference meeting; Northern-Sierra Air Quality meeting; City of Portola Council meeting. Planning Commission.

Report by Supervisor Kennedy regarding issues related to County government and include budget meetings with county department heads; meetings with CSAC regarding required match for funding construction of a new Correctional Facility.

Report by Supervisor Goss regarding issues related to County government and include Gold Digger Days; various meetings with constituents.

5. DEPARTMENTAL MATTERS

A. AUDITOR/CONTROLLER – Roberta Allen

Approve various department budget transfers to cover costs for the remainder of FY 2012-2013; and appropriate \$9,391.47 from the General Fund Contingency (\$7,278.47 Public Defender Budget-20320; \$2,113 Air Pollution Control-26010). **Four/fifths required roll call vote**

Motion: Approve various department budget transfers to cover costs for the remainder of FY 2012-2013; and appropriate \$9,391.47 from the General Fund Contingency (\$7,278.47 Public Defender Budget-20320; \$2,113 Air Pollution Control-26010), **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. SOCIAL SERVICES – Elliott Smart

Presentation of Social Services Trends report for quarter ending March 31, 2013

C. SHERIFF – Greg Hagwood

1) Adopt **RESOLUTION amending the Job Description of Animal Control Officer I. **Roll call vote****

Motion: Adopt **RESOLUTION No. 13-7889** amending the Job Description of Animal Control Officer I, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2) Adopt **RESOLUTION to amend the Plumas County Position Allocation for Budget Year 2013-2014 within 20428 Animal Control (.60 FTE Fiscal & Technical Service Assistant II, unfunded; and increasing .60 FTE to 1.40 FTE Animal Control Officer I/II). **Roll call vote****

Motion: Adopt **RESOLUTION No. 13-7890** to amend the Plumas County Position Allocation for Budget Year 2013-2014 within 20428 Animal Control (.60 FTE Fiscal & Technical Service Assistant II, unfunded; and increasing .60 FTE to 1.40 FTE Animal Control Officer I/II). , **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. **OFFICE OF EMERGENCY SERVICES** – Jerry Sipe

Adopt **RESOLUTION** authorizing Submittal of FY 13 Emergency Management Performance Grant application, and authorize the Director of Emergency Services to sign various assurances. **Roll call vote**

Motion: Adopt **RESOLUTION 13-7891** authorizing Submittal of FY 13 Emergency Management Performance Grant application, and authorize the Director of Emergency Services to sign various assurances, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. **PUBLIC WORKS** – Robert Perreault

Authorize payment to Vestra Resources, Inc. of \$4,157.20 without a contract for work involved in Searching for Source of Hydrocarbon Odors mandated by the California Central Regional Water Quality Control Board

Motion: Authorize payment to Vestra Resources, Inc. of \$4,157.20 without a contract for work involved in Searching for Source of Hydrocarbon Odors mandated by the California Central Regional Water Quality Control Board, **Action:** **Approve**, Moved by Supervisor Kennedy, Seconded by Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

6. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent agenda matters as submitted, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. **LIBRARY**

Approve and authorize the Chair to execute Services Agreement between Plumas County Library and BMI Imaging Systems, Inc. for microfilming of Feather River Bulletin Newspaper publication for calendar year 2012. Approved as to form by County Counsel

B. **SOCIAL SERVICES**

Approve and authorize the Director of Social Services to sign renewal of contract with Bill Abramson, Attorney at Law for legal representation in W&I Code §300 juvenile dependency proceedings; and authorize the Department of Social Services to extend the agreement for two additional twelve month terms, subject to an agreement to terms and compensation amount. Approved as to form by County Counsel

C. **FACILITY SERVICES/AIRPORTS**

- 1) Approve and authorize the Chair to execute Contract Amendment No. 1 with Reuben Ramirez dba Top Mop Janitorial for one year extension to janitorial contract (Portola Library and Portola Sheriff's Substation)
- 2) Approve and authorize the Director of Facility Services and Airports to execute FAA Grant Agreements (Gansner Field-\$35,213; Gansner Field-\$72,000; Rogers Field-\$63,000; Beckwourth-Nervino-\$63,000)

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 - Plumas National Forest Travel Management Plan
- B. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (a) of Government Code §54956.9 in the case of Nichols v. Hollister, Plumas Superior Court Case No. CV13-00109
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

- A. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 - Plumas National Forest Travel Management Plan

There was no reportable action taken.

- B. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (a) of Government Code §54956.9 in the case of Nichols v. Hollister, Plumas Superior Court Case No. CV13-00109

There was no reportable action taken.

- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9

There was no reportable action taken.

- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

There was no reportable action taken.

ADJOURNMENT

Adjourned meeting to Tuesday, August 06, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

2013 "The Year of the Child"