



Board of Supervisors

Dwight Ceresola, Vice Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Chair, 4th District
Jeff Engel, 5th District

MEETING MINUTES

ADJOURNED SPECIAL MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON SEPTEMBER 29, 2023

STANDING ORDERS

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address

Public@countyofplumas.com

CALL TO ORDER

Roll Call.

Present: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

PLEDGE OF ALLEGIANCE

Indian Valley Charter School students led the Pledge of Allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

There are no additions or deletions to the agenda.

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and listed on this notice of special meeting may be addressed by the general public at the beginning of the special agenda. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

David S. commented on Board Meeting times and PG&E/Dixie Fire money/settlement in relation to the budget

Crystal W. commented on Board Meeting times.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

There were no Department Head announcements.

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 4 Hagwood, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

A. PLANNING

- 1) Approve and authorize Chair to sign an amendment to agreement between Plumas County and Workbench to increase compensation and amend Exhibits A & B; effective September 29, 2023; not to exceed \$128,000.00; (No General Fund Impact); approved as to form by County Counsel.

2. BOARD OF SUPERVISORS

- A. Report and update by Auditor/Budget Committee on the FY 2023/2024 Budget ([County Budget Guide](#)); discussion and possible action.
Martee reported and updated on the FY2023/2024 Budget.
- B. Review Administrative and Budgetary Controls consistent with Government Code §29092 and §29125 for Fiscal Year 2023/2024; discussion and possible action.
Interim County Counsel James reported on this item with comments from CAO Lucero.

Motion: Approved Administrative and Budgetary Controls consistent with Government Code §29092 and §29125 for Fiscal Year 2023/2024; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.
Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor - District 4 Hagwood, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.
- C. Adopt **RESOLUTION** of the Board of Supervisors of the County of Plumas declaring an emergency under Proposition 218, calling for the placement of a special tax measure on the ballot of the March 5, 2024 election to adopt a transactions and use tax, and requesting that it be consolidated with the statewide primary election to be held on March 5, 2024; (No General Fund Impact); approved as to form by County Counsel. **Roll call vote**

Members of the public commented on this item including Lesley C. and Josh H.; All Supervisors made comments on this item.

Motion: Adopt [RESOLUTION No. 23-8851](#) of the Board of Supervisors of the County of Plumas declaring an emergency under Proposition 218, calling for the placement of a special tax measure on the ballot of the March 5, 2024 election to adopt a transactions and use tax, and requesting that it be consolidated with the statewide primary election to be held on March 5, 2024, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.
Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor - District 4 Hagwood, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

- D. **PUBLIC HEARING:** The Board of Supervisors will open the public hearing on the [FY 2023/2024 County Budget](#). Any member of the general public may appear at the hearing or submit their comments using the email address public@countyofplumas.com.

Chair Hagwood opened the public hearing to public comment.

CAO Lucero reported and presented the FY 2023/2024 County Budget. Various members of the public commented and included David S., Jane B.L., Crystal C., Josh H., Sue W., DA Hollister and the Plumas County Supervisors.

There being no further public comment, the public hearing on the FY 2023/2024 County Budget has been continued to October 2, 2023 at 9:00 a.m. Any member of the general public may appear at the hearing or submit their comments using the e-mail address Public@countyofplumas.com.

E. CORRESPONDENCE

Supervisors did not have any correspondence.

F. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS

Supervisors did not have any updates or reports.

3. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Existing litigation – Tiffany Wagner, Plaintiff, v. County of Plumas, et al., Defendants, United States District Court, Eastern District of California, Case No. 2:18-cv-03105-KMJ-DMC
- B. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9 (1 case)
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) and (e)(2) of Government Code Section 54956.9 (1 case)

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

Chair Hagwood reported that there was no reportable action on closed session.

4. ADJOURNMENT

Adjourned meeting to a Special Meeting of the Board of Supervisors on Monday October 2, 2023 at 9:00 a.m., Board of Supervisors Room 308, Courthouse, Quincy, California

Proposed Changes To Adopted Budget Since September 19, 2023

Change Type	Reference:	Issue	Requested by:	Date of Notice
Budget Adjustment	Sched 9, Pg.66	20490 / 48003 was \$0, changed to \$26,085 (Transfer In)	Heidi Wightman	21-Sep
Budget Adjustment	Sched 9, Pg.115	70380 / 48021 was \$23,535.0, changed to \$0 (Transfer In - ARPA Funds)	Ron Trowey	21-Sep
Budget Adjustment	Sched 9, Pg.203	70331 / \$2,190.0 was \$6,000, changed to \$40,364 (Professional Services)	Ron Trowey	21-Sep
Budget Adjustment	Sched 9, Pg.185	20342 / \$2,500.0 was \$79, changed to \$79 (Overhead)	Ron Trowey	21-Sep
Budget Adjustment	Sched 9, Pg.236	20495 / \$8000.0 was \$0, changed to \$65,000 (State Grant Revenue)	Marcy DeMartile	21-Sep
Budget Adjustment	Sched 9, Pg.101	70301 / \$27,750.0 was \$7,000, changed to \$9,000 (Travel Out of County)	Heidi Wightman	21-Sep
Budget Adjustment	Sched 9, Pg.109	70307 / \$8001 was \$6,500, changed to \$6,563 (Transfer Out)	Sheri Johns	21-Sep
Budget Adjustment	Sched 9, Pg.26	20100 / \$1,060 was \$0, changed to \$750 (Overtime Pay)	Sheri Johns	21-Sep
Budget Adjustment	Sched 9, Pg.100	70301 / 48211 was \$0, changed to \$14,872, changed to \$14,929 (FICA/Medicare OASDI)	Marcy DeMartile	25-Sep
Budget Adjustment	Sched 9, Pg.96	20830 / 48211 was \$234,120, changed to \$266,674 (Transfer from - General Fund)	Marcy DeMartile	25-Sep
Fund Balance Adjustment	Sched 1-4, 12-14	Changed opening Fund Balance - General Fund Senior Citizens Nutrition from -\$61,664 to 0, decrease General Fund by \$61,664	Sheri Johns	26-Sep
Fund Balance Adjustment	Sched 1-4, 12-14	Changed opening Fund Balance - General Fund - District Attorney from Assigned 1,721,252 to 0, increase General Fund by 1,721,252	Debra Lucero	27-Sep
Fund Balance Adjustment	Sched 1-4, 12-14	Designated opening Fund Balance - General Fund - Sheriff from Assigned 1,820,745 to 0, increase General Fund by 1,829,415	Marcie Nieman	27-Sep
Fund Balance Adjustment	Sched 1-4, 12-14	Designated excess financing sources in FY24 Budget for General Fund - Capital Replacement Fund as Assigned for \$145,698	Marcie Nieman	27-Sep
Fund Balance Adjustment	Sched 1-4, 12-14	Designated excess financing sources in FY24 Budget for General Fund - Homicide Trial Cost for \$21,669	Marcie Nieman	27-Sep
Fund Balance Adjustment	Sched 1-4, 12-14	Designated excess financing sources in FY24 Budget for General Fund - Gen Fund Dev/Impact for \$10,473	Marcie Nieman	27-Sep
Fund Balance Adjustment	Sched 1-4, 12-14	Designated excess financing sources in FY24 Budget for General Fund - Taylorville School Preser for \$4,948	Marcie Nieman	27-Sep
Fund Balance Adjustment	Sched 1-4, 12-14	Designated excess financing sources in FY24 Budget for General Fund - Veh Abatement Preser for \$8,310	Marcie Nieman	27-Sep
Fund Balance Adjustment	Sched 1-4, 12-14	Changed Special Revenue Increases/Decreases for Funds with Subfunds to be in balance at the Subfund level (previously at the Fund level)	Marcie Nieman	27-Sep
Content Adjustment	CAO Letter	Modified CAO Letter - Removed "new job classes" in Public Works	John Mannie	27-Sep
Content Adjustment	CAO Letter	Reviewed language on CAO letter: "Capital Projects (more than \$100,000 in value and typically paid for with grant dollars) - acceptable as	John Mannie	27-Sep
Content Adjustment	CAO Letter	Changed Capital Project description on 4th bullet of point of CAO letter to: "Wildlife Hazard assessments for Chester and Quincy"	John Mannie	27-Sep
Content Adjustment	CAO Letter	Added paragraph to CAO letter regarding Fund Balances	Debra Lucero	28-Sep
Content Adjustment	27	Corrected Opioid Settlement Fund noted in the Budget Summary from \$162,772 to current Fund Balance of \$465,336	CLA	28-Sep
Content Adjustment	27-31	Adjusted content due to Budget & Fund adjustments changes	CLA	28-Sep
Formatting Adjustment	Sched 9, Pg.49	Building Department Budget was missing first page	John Mannie	22-Sep
Formatting Adjustment	Sched 9, Pg.146	Mental Health Budget was missing first page	Heidi Wightman	22-Sep
Formatting Adjustment	Sched 9, Pg.124	Moved Fish & Game Department from Sheriff to its own department	Ron Trowey	22-Sep
Formatting Adjustment	Sched 9, Pg.246	Moved Opioid Settlement Fund from Behavioral Health to its own department	Kyle Jardine	21-Sep
Formatting Adjustment	Sched 9, Pg.104	70303 - Renames as Re-Entry Program	Sheri Johns	21-Sep
Formatting Adjustment	Sched 9, Pg.244	Moved Planning-Homeless HH/AP from Inactive/in Transition to Planning	CLA	26-Sep
Budget Amendment - TBC	N/A	Previously Requested Items: Creation of rent account for Greenville Library Popup (currently budgeted in Office Expenses)	Lindsay Fuchs	21-Sep
Budget Amendment - TBC	N/A	Previously Requested Items: CLA funding clearing account (this is a pass-through account - currently using 46070/523712)	Lindsay Fuchs	21-Sep
Budget Amendment - TBC	N/A	Discussed changes to be requested to BOS on Jail Cost Flow	John Mannie	22-Sep
Budget Amendment - TBC	N/A	Budget not submitted & Funds not created for 0058 and 0059 in time for inclusion in Adopted Budget	Heidi Wightman	27-Sep
Budget Amendment - TBC	20490/48	Transfer-in for \$32,910 should be \$0	Heidi Wightman	28-Sep

Good Morning

I'd first like to commend you for considering action to support emergency services in Plumas County. But it seems you have forgotten a large portion of the emergency services sector, emergency medical response and fire services. In addition to the Sheriff Department the residents, visitors and tourists that live in and visit Plumas County utilize the services of fire districts within the County. The Sheriff has been able to attend your meetings on a consistent basis, each week explaining the need for additional revenue to keep the department afloat. Unfortunately, the fire districts within the county have only a few paid full-time employees able to utilize paid hours to attend your meetings to explain their situation. In fact, the majority of the fire department members are volunteers with other paid jobs and do not have the option to attend meeting during working hours.

To move forward with an increase to the County's sales/use tax to support only the Sheriff seems short sighted, a larger increase with a portion of the revenue ear-marked to support the numerous Fire Districts in the County would support the entire emergency services sector. Traffic accidents, emergency medical calls and fire response are a large part of the services required by the residents and visitors to the County.

Placing a measure on the March 2024 ballot and ensuring it passes will require a county wide campaign effort, as a proponent of Measures E & F on the November ballot in the eastern portion of the County, I can tell you first hand how much time, effort and funds go into a campaign. Why put out the effort for only the Sheriff when you can easily add emergency medical and fire service to the campaign.

As you all know there are issues with certain fire districts in the eastern portion of the County, this trend will progress to other portions of the County and you will continually be faced with finding solutions to funding for the emergency services provided by the fire districts county wide. I ask you to be pro-active, consider a larger increase to the sales/use tax and support the entire emergency services community in the County