



Board of Supervisors

Dwight Ceresola, Vice Chair, 1st District
Kevin Goss, 2nd District
Thomas McGowan, 3rd District
Greg Hagwood, Chair, 4th District
Jeff Engel, 5th District

MEETING MINUTES

ADJOURNED SPECIAL MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON SEPTEMBER 29, 2023

STANDING ORDERS

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

CALL TO ORDER

Roll Call.

Present: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

PLEDGE OF ALLEGIANCE

Indian Valley Charter School students led the Pledge of Allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

There are no additions or deletions to the agenda.

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and listed on this notice of special meeting may be addressed by the general public at the beginning of the special agenda. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

David S. commented on Board Meeting times and PG&E/Dixie Fire money/settlement in relation to the budget

Crystal W. commented on Board Meeting times.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

There were no Department Head announcements.

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 4 Hagwood, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

A. PLANNING

- 1) Approve and authorize Chair to sign an amendment to agreement between Plumas County and Workbench to increase compensation and amend Exhibits A & B; effective September 29, 2023; not to exceed \$128,000.00; (No General Fund Impact); approved as to form by County Counsel.

2. BOARD OF SUPERVISORS

- A. Report and update by Auditor/Budget Committee on the FY 2023/2024 Budget ([County Budget Guide](#)); discussion and possible action.

Martee reported and updated on the FY2023/2024 Budget.

- B. Review Administrative and Budgetary Controls consistent with Government Code §29092 and §29125 for Fiscal Year 2023/2024; discussion and possible action.

Interim County Counsel James reported on this item with comments from CAO Lucero.

Motion: Approved Administrative and Budgetary Controls consistent with Government Code §29092 and §29125 for Fiscal Year 2023/2024; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 4 Hagwood, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

- C. Adopt **RESOLUTION** of the Board of Supervisors of the County of Plumas declaring an emergency under Proposition 218, calling for the placement of a special tax measure on the ballot of the March 5, 2024 election to adopt a transactions and use tax, and requesting that it be consolidated with the statewide primary election to be held on March 5, 2024; (No General Fund Impact); approved as to form by County Counsel. **Roll call vote**

Members of the public commented on this item including Lesley C. and Josh H.; All Supervisors made comments on this item.

Motion: Adopt [RESOLUTION No. 23-8851](#) of the Board of Supervisors of the County of Plumas declaring an emergency under Proposition 218, calling for the placement of a special tax measure on the ballot of the March 5, 2024 election to adopt a transactions and use tax, and requesting that it be consolidated with the statewide primary election to be held on March 5, 2024, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 4 Hagwood, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 1 Ceresola, Supervisor - District 5 Engel.

- D. **PUBLIC HEARING:** The Board of Supervisors will open the public hearing on the [FY 2023/2024 County Budget](#). Any member of the general public may appear at the hearing or submit their comments using the email address public@countyofplumas.com.

Chair Hagwood opened the public hearing to public comment.

CAO Lucero reported and presented the FY 2023/2024 County Budget. Various members of the public commented and included David S., Jane B.L., Crystal C., Josh H., Sue W., DA Hollister and the Plumas County Supervisors.

There being no further public comment, the public hearing on the FY 2023/2024 County Budget has been continued to October 2, 2023 at 9:00 a.m. Any member of the general public may appear at the hearing or submit their comments using the e-mail address Public@countyofplumas.com.

E. CORRESPONDENCE

Supervisors did not have any correspondence.

F. WEEKLY REPORT BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS

Supervisors did not have any updates or reports.

3. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Existing litigation – Tiffany Wagner, Plaintiff, v. County of Plumas, et al., Defendants, United States District Court, Eastern District of California, Case No. 2:18-cv-03105-KMJ-DMC
- B. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9 (1 case)
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) and (e)(2) of Government Code Section 54956.9 (1 case)

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

Chair Hagwood reported that there was no reportable action on closed session.

4. ADJOURNMENT

Adjourned meeting to a Special Meeting of the Board of Supervisors on Monday October 2, 2023 at 9:00 a.m., Board of Supervisors Room 308, Courthouse, Quincy, California

Proposed Changes To Adopted Budget Since September 19, 2023

| Change Type | Reference: | Issue | Requested by: | Date of Notice |
|-------------------------|------------------|---|----------------|----------------|
| Budget Adjustment | Sched 9, Pg.66 | 20490 / 48003 was \$0, changed to \$26,085 (Transfer in) | Heidi Wightman | 21-Sep |
| Budget Adjustment | Sched 9, Pg.115 | 70380 / 48021 was \$235,950, changed to \$0 (Transfer in - ARPA Funds) | Roni Towery | 21-Sep |
| Budget Adjustment | Sched 9, Pg.191 | 70331 / 521900 was \$60,000, changed to \$40,364 (Professional Services) | Roni Towery | 21-Sep |
| Budget Adjustment | Sched 9, Pg.203 | 70356 / 524400 was \$20,000, changed to \$32,667 (Special Department Expense) | Roni Towery | 21-Sep |
| Budget Adjustment | Sched 9, Pg.185 | 20342 / 525000 was \$79, changed to -\$79 (Overhead) | Roni Towery | 21-Sep |
| Budget Adjustment | Sched 9, Pg.26 | 20100 / 520221 was \$8,000, changed to \$12,000 (envelopes) | Marcy DeMatile | 21-Sep |
| Budget Adjustment | Sched 9, Pg.243 | 20495 / 580001 was \$0, changed to \$65,000 (State Grant Revenue) | Heidi Wightman | 21-Sep |
| Budget Adjustment | Sched 9, Pg.101 | 70301 / 527500 was \$7,000, changed to \$9,000 (Travel Out of County) | Sheri Johns | 21-Sep |
| Budget Adjustment | Sched 9, Pg.109 | 70307 / 58001 was \$6,500, changed to \$6,563 (Transfer Out) | Sheri Johns | 21-Sep |
| Budget Adjustment | Sched 9, Pg.26 | 20100 / 51060 was \$0, changed to \$750 (Overtime Pay) | Marcy DeMatile | 21-Sep |
| Budget Adjustment | Sched 9, Pg.26 | 20100 / 51100 was \$14,872, changed to \$14,929 (FICA/Medicare OASDI) | Marcy DeMatile | 25-Sep |
| Budget Adjustment | Sched 9, Pg.100 | 70301 / 48211 was \$0, changed to \$1,885,774 (Transfer from - General Fund) | Sheri Johns | 26-Sep |
| Budget Adjustment | Sched 9, Pg.96 | 20830 / 48211 was \$234,120, changed to \$266,674 (Transfer from - General Fund) | Debra Lucero | 27-Sep |
| Fund Balance Adjustment | Sched 1-4, 12-14 | Changed opening Fund Balance - General Fund Senior Citizens Nutrition from -\$61,664 to 0, decrease General Fund by 561,664 | Martee Nieman | 27-Sep |
| Fund Balance Adjustment | Sched 1-4, 12-14 | Changed opening Fund Balance - General Fund- District Attorney from Assigned 1,721,252 to 0, increase General Fund by 1,721,252 | Martee Nieman | 27-Sep |
| Fund Balance Adjustment | Sched 1-4, 12-14 | Changed opening Fund Balance - General Fund- Sheriff from Assigned 1,829,415 to 0, increase General Fund by 1,829,415 | Martee Nieman | 27-Sep |
| Fund Balance Adjustment | Sched 1-4, 12-14 | Designated excess financing sources in FY24 Budget for General Fund- Capital Replacement Fund as Assigned for \$145,698 | Martee Nieman | 27-Sep |
| Fund Balance Adjustment | Sched 1-4, 12-14 | Designated excess financing sources in FY24 Budget for General Fund- Homicide Trial Cost for \$21,669 | Martee Nieman | 27-Sep |
| Fund Balance Adjustment | Sched 1-4, 12-14 | Designated excess financing sources in FY24 Budget for General Fund- Gen Fund Dev/Impact for \$10,473 | Martee Nieman | 27-Sep |
| Fund Balance Adjustment | Sched 1-4, 12-14 | Designated excess financing sources in FY24 Budget for General Fund- Taylorsville School Preser for \$4,848 | Martee Nieman | 27-Sep |
| Fund Balance Adjustment | Sched 1-4, 12-14 | Designated excess financing sources in FY24 Budget for General Fund- Aband Veh Abatement Fund for \$8,510 | Martee Nieman | 27-Sep |
| Fund Balance Adjustment | Sched 1-4, 12-14 | Changed Special Revenue Increases/Decreases for Funds with Subfunds to be in balance at the Subfund level (previously at the Fund level) | Martee Nieman | 27-Sep |
| Content Adjustment | CAO letter | Modified CAO letter- Removed "new job classes" in Public Works | John Mannie | 22-Sep |
| Content Adjustment | CAO letter | Reviewed language on CAO letter: "Capital Projects (more than \$100,000 in value and typically paid for with grant dollars) -acceptable as is | John Mannie | 22-Sep |
| Content Adjustment | CAO letter | Changed Capital Project description on 4th bullet of point of CAO letter to: "Wildfire hazard assessments for Chester and Quincy" | John Mannie | 22-Sep |
| Content Adjustment | CAO letter | Added paragraph to CAO letter regarding Fund Balances | Debra Lucero | 28-Sep |
| Content Adjustment | 27 | Corrected Opioid Settlement Fund noted in the Budget Summary from \$162,772 to current Fund Balance of \$465,336 | CLA | 28-Sep |
| Content Adjustment | 27-31 | Adjusted content due to Budget & Fund adjustments changes | CLA | 28-Sep |
| Formatting Adjustment | Sched 9, Pg. 49 | Building Department Budget was missing first page | Heidi Wightman | 21-Sep |
| Formatting Adjustment | Sched 9, Pg.146 | Mental Health Budget was missing first page | Heidi Wightman | 21-Sep |
| Formatting Adjustment | Sched 9, Pg.124 | Moved Fish & Game Department from Sheriff to its own department | Roni Towery | 21-Sep |
| Formatting Adjustment | Sched 9, Pg.246 | Moved Opioid Settlement Fund from Behavioral Health to its own department | Kyle Hardee | 21-Sep |
| Formatting Adjustment | Sched 9, Pg.104 | 70303- Rename as Re-Entry Program | Sheri Johns | 21-Sep |
| Formatting Adjustment | Sched 9, Pg.244 | Moved Planning-Homeless HHAP from Inactive/In Transition to Planning | CLA | 26-Sep |
| Budget Amendment - TBC | N/A | Previously Requested Items: Creation of rent account for Greenville Library Popup (currently budgeted in Office Expense) | Lindsay Fuchs | 21-Sep |
| Budget Amendment - TBC | N/A | Previously Requested Items: CLSA funding clearing account (this is a pass through account - currently using 46070/523712) | Lindsay Fuchs | 21-Sep |
| Budget Amendment - TBC | N/A | Discussed changes to be requested to BOS on Jail Cash Flow | John Mannie | 22-Sep |
| Budget Amendment - TBC | N/A | Budget not submitted & Funds not created for 0058 and 0059 in time for inclusion in Adopted Budget | Heidi Wightman | 27-Sep |
| Budget Amendment - TBC | N/A | 2049048 / Transfer-In-1 for \$32,910 should be \$0 | Heidi Wightman | 28-Sep |

Good Morning

I'd first like to commend you for considering action to support emergency services in Plumas County. But it seems you have forgotten a large portion of the emergency services sector, emergency medical response and fire services. In addition to the Sheriff Department the residents, visitors and tourists that live in and visit Plumas County utilize the services of fire districts within the County. The Sheriff has been able to attend your meetings on a consistent basis, each week explaining the need for additional revenue to keep the department afloat. Unfortunately, the fire districts within the county have only a few paid full-time employees able to utilize paid hours to attend your meetings to explain their situation. In fact, the majority of the fire department members are volunteers with other paid jobs and do not have the option to attend meeting during working hours.

To move forward with an increase to the County's sales/use tax to support only the Sheriff seems short sighted, a larger increase with a portion of the revenue earmarked to support the numerous Fire Districts in the County would support the entire emergency services sector. Traffic accidents, emergency medical calls and fire response are a large part of the services required by the residents and visitors to the County.

Placing a measure on the March 2024 ballot and ensuring it passes will require a county wide campaign effort, as a proponent of Measures E & F on the November ballot in the eastern portion of the County, I can tell you first hand how much time, effort and funds go into a campaign. Why put out the effort for only the Sheriff when you can easily add emergency medical and fire service to the campaign.

As you all know there are issues with certain fire districts in the eastern portion of the County, this trend will progress to other portions of the County and you will continually be faced with finding solutions to funding for the emergency services provided by the fire districts county wide. I ask you to be pro-active, consider a larger increase to the sales/use tax and support the entire emergency services community in the County