



BOARD OF SUPERVISORS

Terrell Swofford, Chair 1st District

Kevin Goss, 2nd District

Sharon Thrall, 3rd District

Lori Simpson, 4th District

Jon Kennedy, Vice Chair 5th District

**AGENDA FOR REGULAR MEETING OF JULY 16, 2013 TO BE HELD AT 10:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

9:00 – 10:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

Convene as the Flood Control & Water Conservation District Governing Board

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

1. FLOOD CONTROL & WATER CONSERVATION DISTRICT – Robert Perreault

Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff

Adjourn as the Flood Control & Water Conservation District Governing Board and reconvene as the Board of Supervisors

2. BOARD OF SUPERVISORS

- A. Presentation of Certificate of Appreciation and Recognition of Margaret Rees, Public Health Agency for her years of service to Plumas County
- B. Presentation of Certificate of Appreciation and Recognition of Dotti Bok, Public Health Agency for her years of service to Plumas County
- C. Presentation of Certificate of Appreciation and Recognition of Michael McLeod, Division Director, Office of Veterans Services
- D. Approve and authorize the Chair to execute Memorandum of Understanding between the County of Plumas and Sheriff Gregory Hagwood regarding Employer Paid Member Contributions to California Public Employees Retirement System and Health Insurance. Approved as to form by County Counsel
- E. Adopt **RESOLUTION** for Employer Paid Member Contributions to the Public Employees Retirement System for Elected Officials in the "Safety Member" Classification. **Roll call vote**
- F. Correspondence
- G. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

3. DEPARTMENTAL MATTERS

A. MENTAL HEALTH – Kimball Pier

- 1) Authorize the Director of Mental Health to hire Behavioral Health Therapist and Mental Health Therapist I at a Step "D". Discussion and possible action
- 2) Authorize the Director of Mental Health to begin recruitment for 1.0 FTE Mental Health Therapist I/II. Discussion and possible action

B. SHERIFF – Greg Hagwood

- 1) Approve and authorize the Chair to sign Contract not to exceed \$54,000 with North Fork Medicine to provide medical services to inmates of the Plumas County Correctional Facility. Approved as to form by County Counsel
- 2) Approve budget transfer of \$5,412, for the 2010 Homeland Security Grant, from Repeater Equipment/Install (542203) to Communication Equipment (521250) for FY 2012-2013
- 3) Status report on application for funding for construction of a new Correctional Facility in Plumas County. Continued discussion and possible action

C. PROBATION – Doug Carver

Approve budget transfer of \$4,408 from Regular Wages to Salaries and Benefits to cover costs for FY 2012-2013 (Department 20400)

D. DISTRICT ATTORNEY – David Hollister

Approve supplemental budget of \$681 resulting from an increase in the grant award for Vertical Prosecution for FY 2012-2013. **Four/fifths required roll call vote**

4. PLUMAS COUNTY COORDINATING COUNCIL – Robert Perreault

Proposed Letter from Board of Supervisors to USFS Regional Forester, Randy Moore pertaining to Environmental Documentation for the Subpart "A" Activities of the Travel Management Rule. Discussion and possible action

5. SIERRA INSTITUTE FOR COMMUNITY & ENVIRONMENT

Informational presentation regarding a proposed project under the California Energy Commission for development of a Plumas Energy Efficiency and Renewables Management Action Plan

6. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. PUBLIC HEALTH AGENCY

Approve and authorize the Chair to execute Certificates of Compliance for the MediCal Cost Avoidance Program and the County Subvention Program for FY 2013-2014 from the California Department of Veterans Affairs

B. EARLY EDUCATION AND CHILD CARE COUNCIL

Authorize the Chair to execute the 2012 Child Care Priorities for Plumas County as submitted

C. INDIAN VALLEY CHAMBER

Approve request to waive use fee of \$135 for rental of the Greenville Town Hall on July 20, 2013 for Gold Diggers Fashion Show

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee performance evaluation – Director of Public Health Agency
- B. Conference with Legal Counsel: Claim Against the County filed by Lisa Davis on July 01, 2013
- C. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 - Plumas National Forest Travel Management Plan
- D. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- E. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, July 23, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

2013 “The Year of the Child”



Plumas County Public Health Agency *jc*

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education	<input type="checkbox"/> Clinic & Nursing Services	<input type="checkbox"/> Senior Nutrition & Transportation	<input type="checkbox"/> Environmental Health	<input type="checkbox"/> Environmental Health – Chester
Suite 206	Suite 111	Suite 206	Quincy Office	222 First Avenue
Quincy, CA 95971	Quincy, CA 95971	Quincy, CA 95971	Suite 127	Post Office Box 1194
(530) 283-6337	(530) 283-6330	(530) 283-3546	Quincy, CA 96020	Chester, CA 96020
(530) 283-6425 Fax	(530) 283-6110 Fax	(530) 283-6425 Fax	(530) 283-6355	(530) 258-2536
			(530) 283-6241 Fax	(530) 258-2844

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Presentation Item for July 16, 2013

Recommendation: Certificate of Appreciation for Mike McLeod, Veteran's Service Officer for his service to Plumas County and our Veterans.

I am grateful for this opportunity to thank Veterans Services Officer Mike McCleod for his service to Plumas County and our veterans. Many of us at the Public Health Agency and in the community have witnessed firsthand his remarkable contributions and achievements that have directly benefitted veterans, their families, and Plumas County. Even during difficult times, Mike continued working to find innovative solutions to challenging issues. This is an opportunity to let him know that his hard work does not go unnoticed. We are all proud to have served with him.

Mike has consistently increased and maintained services to Plumas County veterans, demonstrated by steadily increasing Subvention Grant funding, which is based on number of veterans served. Due to Mike's diligence, persistence and service, several claims for veterans that have been pending for years finally were approved in the last quarter, returning significant compensation amounts to the veterans and over \$150,000 in retroactive benefits.

Mike has worked hard to successfully achieve a 90% success rate for claims and benefits. With many of the claims that were not successful, Mike explained to the veteran the flaws in the claim and the likelihood it would not be approved or bring benefits, but it provided satisfaction to the client that Mike was still willing to submit on their behalf.

Mike took on the position as Veterans Services Officer at a time of many challenges. He was asked to do more, and with fewer resources than any of his predecessors, and he delivered. He is now moving on to new opportunities and we wish him the best. We truly value his service thank him for all he has done to serve our nation's veterans living in Plumas County.

MEMORANDUM OF UNDERSTANDING

JD

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is by and between the County of Plumas, a political subdivision of the State of California, (hereinafter referred to as "COUNTY"), and Plumas County Sheriff GREGORY HAGWOOD (hereinafter referred to as "ELECTED OFFICIAL").

This MOU is made with reference to the following facts and circumstances:

- A. ELECTED OFFICIAL is the duly elected and qualified present incumbent of his office, the term for which expires January 6, 2015.
- B. At the time of election of ELECTED OFFICIAL section 2-5.403 of the Plumas County Ordinance Code provided as follows:

Sec. 2-5.403. - Public Employees Retirement System contributions: Elected officers.

For each elected officer whose salary is set by this chapter and who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and seven (7%) percent of the officer's salary as part of the officer's share of the required retirement contributions.

- C. At the time of election of ELECTED OFFICIAL section 2-5.208 of the Plumas County Ordinance Code provided as follows:

Sec. 2-5.208 - Benefits for elected officials.

The benefits for elected officials shall generally be the same as for appointed department heads except for sick leave, vacation and administrative leave. Other benefits shall be as established by the Board of Supervisors by minute order or Resolution.

- D. At the time of election of ELECTED OFFICIAL Rule 21.02(1) of the Plumas County Personnel Rules provided as follows:

21.02 Health Insurance: Information on the terms and conditions of County-approved group health care plans is available from the Human Resources Department.

(1) **Employee Health Plan:** Except as provided in Rule 21.04, County-paid health insurance is a benefit exclusively for full-time probationary and permanent employees, nonclassified department heads, and elected officials.

____ County Initials

- 1 -

Elected Official's Initials 

The County will contribute an amount per month toward the employee's health plan premium as designated by the Board of Supervisors.

- E. ELECTED OFFICIAL is the sole "safety member" of elected officials for the purposes of the California Public Employee Retirement Law and the payment of "employer-paid member contributions" (also known as "EPMC") in accordance with Government Code section 20691.
- F. In recent fiscal years, COUNTY has been subject to significant decreases in revenue affecting the General Fund.
- G. On April 17, 2012, section 2-5.403 of the Plumas County Ordinance Code was amended effective January 5, 2015, to provide as follows:

Sec. 2-5.403 - Public Employees Retirement System contributions: Elected officers.

For each elected officer whose salary is set by this chapter and who is enrolled in the Public Employees Retirement System, the County shall pay all of the County's share of the required retirement contributions and four percent (4%) of the officer's salary as part of the officer's member share of the required retirement contributions. Pursuant to Government Code section 20691, the Board of Supervisors retains the authority to amend this ordinance at any time to increase, reduce, or eliminate the payment by the County of all or a portion of the normal contributions required to be paid by elected officer members.

- H. On April 3, 2012, Resolution No. 12-7772 of the Plumas County Board of Supervisors was adopted to provide that the COUNTY contribution to health insurance premiums for unrepresented employees shall be capped at the amount previously designated by the Board of Supervisors to be paid by the COUNTY for such premiums in the 2011 Calendar Year; that the COUNTY will not pay any portion of any increases in premiums for health, dental, or vision coverage for unrepresented employees; and that unrepresented employees will be solely responsible for paying the entire amount of any subsequent health, dental, or vision insurance premium increases.
- I. On April 10, 2012, the COUNTY'S Board of Supervisors adopted an ordinance reducing EPMC for members of the board of supervisors to four percent (4%) of salary.
- J. On April 10, 2012, the COUNTY'S Board of Supervisors adopted an ordinance reducing EPMC for appointed department heads and unrepresented employees to four percent (4%) of salary.

NOW, THEREFORE, the parties agree as follows:

____ County Initials

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Elected Official's Initials 

1. **Effective Date:** This MOU is effective beginning the date of the last of the parties to sign this MOU.
2. **Term:** The term of this MOU begins with the effective date and continues until June 30, 2014.
3. **EPMC:** Beginning with the first full pay period after the Effective Date, EPMC for ELECTED OFFICIAL shall be reduced to five percent (5%) of salary during the term of this MOU, leaving the remaining "member contribution" of four percent (4%) of salary to be paid by ELECTED OFFICIAL.
4. **Health Insurance Premiums:** Beginning with the first full pay period after the Effective Date and continuing during the term of this MOU, ELECTED OFFICIAL shall pay all increases in health, dental, and vision insurance premiums occurring after Calendar Year 2011.
5. **No Precedence Value:** The parties agree that this MOU shall not constitute an admission by any party as to the validity of the other party's assertions with regard to the subject matter of this MOU. Further, this MOU shall not serve as precedence, nor shall it establish any custom or practice, with respect to the subject matter of this MOU.
6. **Reliance:** COUNTY is entitled to rely on this MOU as the basis for a Resolution to the California Public Employee's Retirement System to reduce EPMC to five percent (5%) of salary. It is understood and agreed by the parties that COUNTY will rely on this MOU for budgeting purposes.
7. **Entire Agreement:** This MOU constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
8. **Future Acts:** Each of the parties shall take such additional action as may be necessary and appropriate to carry out the terms and provisions of this MOU.
9. **Signatures:**

"ELECTED OFFICIAL"

Sheriff Gregory Hagwood

Dated: July 3, 2013

"COUNTY"

County of Plumas County

By _____

Terrell Swofford, Chair
Board of Supervisors

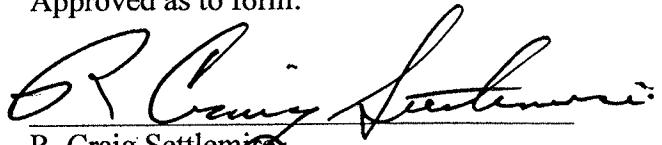
Dated: _____

_____ County Initials

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Elected Official's Initials 

Approved as to form:


R. Craig Settemire,
County Counsel

[\\Hmx\\012041s\\1 coco shared\\Contracts\\Labor MOUs\\MEMORANDUM OF UNDERSTANDING Elected Officials re EPMC and Health Ins Sheriff 2013.doc]

_____ County Initials

- 4 -

Elected Official's Initials 

Plumas County, California

JE

RESOLUTION NO. 13-_____

A RESOLUTION FOR EMPLOYER PAID MEMBER CONTRIBUTIONS TO THE PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR ELECTED OFFICIALS IN THE "SAFETY MEMBER" CLASSIFICATION.

WHEREAS, the governing body of the County of Plumas has the authority to implement Government Code Section 20691;

WHEREAS, the governing body of the County of Plumas has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the County of Plumas of a Resolution to commence said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the County of Plumas has identified the following conditions for the purpose of its election to pay EPMC:

- This benefit shall apply to all employees of the following classes:
 - elected officials in the safety member classification.
- This benefit shall consist of paying five-ninths (5/9ths) of the normal member contributions as EPMC for miscellaneous members.
- The effective date of this Resolution shall be July 28, 2013.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the governing body of the County of Plumas elects to pay EPMC, as set forth above.

PASSED AND ADOPTED this 16th day of July, 2013, by the following vote:

AYES:

NOES:

ABSENT:

Chair, Board of Supervisors

ATTEST:

Clerk of the Board



PLUMAS COUNTY MENTAL HEALTH SERVICES

270 County Hospital Road, Suite 109 Quincy, CA 95971 (530) 283-6307 FAX (530) 283-6045

Kimball C. Pier, Ph.D, LMFT, Director

DATE: JULY 8, 2013

TO: HONORABLE BOARD OF SUPERVISORS
FROM: KIMBALL C. PIER, DIRECTOR, DEPARTMENT OF MENTAL HEALTH
SUBJ: BOARD AGENDA ITEM FOR JULY 16, 2013
RE: 1.) APPROVAL TO HIRE MENTAL HEALTH THERAPIST I AT STEP D;
2.) APPROVAL TO RECRUIT MENTAL HEALTH THERAPIST I/II

It is recommended that the Board: Approve at Step D for appointment of Behavioral Health Therapist I for the provision of mental health services to the AB109 population, the probation population and incarcerated persons; Approve hire at Step D for Mental Health Therapist I for provision of mental health services.

Background and Discussion:

The Mental Health Department has been recruiting for a Behavioral Health Therapist and a mental health Therapist for over six months and has had only a few applicants for each position who meet the minimum licensing requirements. Both candidates have come from other California county clinical positions which have paid at a higher rate than Step B for each range. Plumas County Mental Health has a growing wait list and an immediate need to hire clinical staff in order to meet the needs of its consumers. Current staff has been working overtime to meet the need however this department is in jeopardy of losing valuable clinical staff due to burn-out and is challenged in recruiting new staff because of the salaries offered at level I in both positions. In reviewing the experience and qualification of both the Behavioral Health Therapist candidate and the Mental Health Therapist candidate indicate that offering the positions at Step D is reasonable and prudent.

Financial Impact:

These positions are currently budgeted out of several funding streams: AB109, Mental Health, and MHSA. We have more than adequate funding to hire for these positions at Step D.



Office of the Sheriff 381

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: July 8, 2013

TO: Honorable Board of Supervisors

FROM: Sheriff Greg Hagwood 

RE: Agenda Items for the meeting of July 16, 2013

It is recommended that the Board:

Approve and sign contract between the Plumas County Sheriff's Office (PCSO) and North Fork Medicine to provide medical services to the inmates of the Plumas County Correctional Facility.

Background and Discussion:

The term of this contract is 7/1/2013 to 7/1/2014. The purpose to this contract is to provide medical services to the Correctional Facility mandated by law.

Due to the length of the contract one copy has been filed with the Clerk of the Board.



Office of the Sheriff 3b2

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: **July 2, 2013**

TO: **Honorable Board of Supervisors**

FROM: **Sheriff Greg Hagwood** 

RE: **Agenda Item for the meeting of July 16, 2013**

RECOMMENDATION:

Approve budget transfer for the 2010 Homeland Security Grant budget in the amount of \$5,412.00 from Repeater Equipment/Install (542203), a fixed asset account, to Communication Equipment (521250), a service & supply account

BACKGROUND & DISCUSSION:

The FY 12/13 Administrative and Budgetary Controls require transfers to/from fixed asset accounts to be approved by the Board of Supervisors.

This is a budget transfer request for the 2010 Homeland Security Grant to allow for expenditures as per the grant award agreement. The grant award was modified and the items to be purchased are no longer considered fixed assets, therefore, the funds need to be transferred to the service & supply account.

The grant award period for the 2010 Homeland Security grant has ended and all invoices must be paid in FY 12/13.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

FY 12/13

Department: HOMELAND SECURITY (2010)

Dept. No: 70345

TRANSFER NUMBER
(Auditor's Use Only)

The reason for this request is (check one):

Reason for this request is (check one):

- A. Transfer to/from Contingencies OR between Departments
- B. Supplemental Budgets (including budget reductions)
- C. Transfers to/from or new Fixed Asset, out of a 51XXX
- D. Transfer within Department, except fixed assets, out of a 51XXX
- E. Establish any new account except fixed assets

Approval Required

TRANSFER FROM OR SUPPLEMENTAL REVENUE ACCOUNTS

TRANSFER FROM OTHER BUDGETS / SUPPLEMENTAL REVENUE ACCOUNTS
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

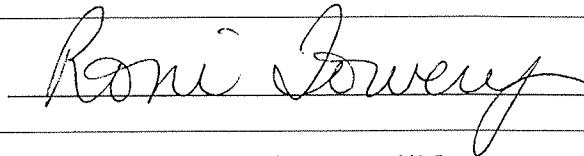
A) Transfer to cover shortage in account caused by grant modification

B) Grant modified and funds must be transferred to cover authorized grant expenses

C) Expenses incurred this fiscal year

D) N/A

Approved by Department Signing Authority:



Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature:

Board Approval Date:

Agenda Item No.

Clerk of the Board Signature:

Date Entered by Auditor/Controller:

Initials

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



PLUMAS COUNTY PROBATION DEPARTMENT
SHARON L. REINERT
CHIEF PROBATION OFFICER
270 County Hospital Road, Ste. 128., Quincy, CA 95971
(530) 283-6200 Fax (530) 283-6165

3c

DATE: July 16, 2013
TO: The Honorable Board of Supervisors
FROM: Doug Carver, Acting Chief Probation Officer *Doug Carver*
SUBJECT: Request for General Fund Budget Transfer

Recommendation:

Authorize the Probation Department to transfer general funds from Regular Wages to Other Wages, Overtime, and Life Insurance.

Background:

The Probation Department is requesting the budget transfer to ensure adequate funding is available through fiscal year 2013. There is a sufficient balance in Regular Wages due to recent voluntary terminations. Transfers are required due to an increased need in temporary extra help (Other Wages) to cover a recent voluntary termination and an employee on medical leave of absence. Additionally, Overtime also increased due to the reduction in staff. The line item for Life Insurance needs to be adjusted to compensate for the increased cost.

**COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET**

TRANSFER NUMBER
(Auditor's Use Only)

Department: PROBATION Dept. No: 20400 Date 7/23/2013 *MR*

The reason for this request is (check one):

Dept. No: 20400

TRANSFER NUMBER

(Auditor's Use Only)

Date

7/23/2013

μγλ

The reason for this request is (check one):		Approval Required
A. <input type="checkbox"/>	Transfer to/from Contingencies OR between Departments	Board
B. <input type="checkbox"/>	Supplemental Budgets (including budget reductions)	Board
C. <input checked="" type="checkbox"/>	Transfers to/from or new Fixed Asset, out of a 51XXX	Board
D. <input type="checkbox"/>	Transfer within Department, except fixed assets, out of a 51XXX	Auditor
E. <input type="checkbox"/>	Establish any new account except fixed assets	Auditor

TRANSFER FROM OR

SUPPLEMENTAL REVENUE ACCOUNTS

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

12/13

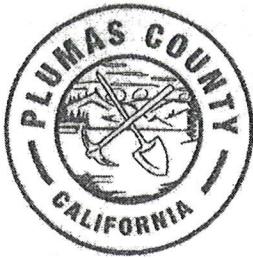
TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.



OFFICE OF THE DISTRICT ATTORNEY

David Hollister, District Attorney

520 Main Street, Room 404 • Quincy, California 95971
(530) 283-6303 • Fax (530) 283-6340

3D

Date: July 16, 2013

From: David Hollister, District Attorney

To: Plumas County Board of Supervisors

Subject: Vertical Prosecution Supplemental Budget increase

A handwritten signature in black ink, appearing to read "David Hollister".

Recommendation:

Please approve a supplemental budget resulting from an increase in the grant award for Vertical Prosecution of \$681 for 2012-13.

Background and Discussion

This grant technically ended a year ago but the previous year's funding comes from a special law enforcement allocation from vehicle license fees. Money has kept trickling in from fees paid late but designated from this fund in 2011-12.

This final piece of funding will be spent on a small amount of payroll.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

2012-13

TRANSFER NUMBER
(Auditor's Use Only)

Dept. District Attorney - Vertical Prosecution

Dept. No.: 70306

Date: 7/2/13

1. The reason for this request is (check one):

A. <input type="checkbox"/>	Transfer to/from Contingencies OR between Departments
B. <input checked="" type="checkbox"/>	Supplemental Budgets (including budget reductions)
C. <input checked="" type="checkbox"/>	Transfers to/from or new Fixed Asset, within a 51XXX
D. <input type="checkbox"/>	Transfer within Department, except fixed assets
E. <input type="checkbox"/>	Establish any new account except fixed assets

Approval Required

Board

Board

Board

Auditor

Auditor

X TRANSFER FROM OR

X **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM: IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, (NEW UNBUDGETED REVENUE)

TRANSFER TO:

Supplemental budget requests require Auditor/Controller's Signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below state (a) reason for request (b) reason why there are sufficient balances in affected account to finance transfer (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

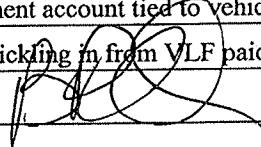
A) Supplemental Budget increase of \$681 and transfer between Payroll accounts in order to spend all the grant money.

B) This grant is getting a little more funding because of a backlog of revenue received by the state.

C) Expenditures must be made in the year incurred and if not spent will be forfeited by the County.

D) Funding comes from a special law enforcement account tied to vehicle license fees.
The grant ended a year ago but funding is trickling in from VLF paid late.

Approved by Signing Authority:

 7/2/2013

/ Approved/Recommended

Auditor
County Administrative Officer

/ Disapproved/Not Recommended



Signature

Board Approval Date:

Agenda Item No.

Clerk of the Board signature

Date Entered by Auditor Controller

Initials

Original and 1 copy of ALL transfers go to Auditor/Controller; If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

IF one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor.



4

PLUMAS COUNTY COORDINATING COUNCIL

AGENDA REQUEST

for the July 16, 2013 Meeting of the Plumas County Board of Supervisors

July 8, 2013

To: Honorable Board of Supervisors

From: Robert Perreault, Chair, PCCC

Subject: Proposed Letter from Board of Supervisors to USFS Regional Forester
Randy Moore Pertaining to Environmental Documentation for the
Subpart A Activities of the Travel Management Rule

A handwritten signature in black ink that reads "Robert A. Perreault".

Background:

The Plumas County Coordinating Council (PCCC) has scheduled consideration of this matter on its Agenda for the Coordinating Council meeting of Friday, July 12, 2013.

The deadline established by another County for joint effort submittals is July 17, 2013.

It is anticipated that the PCCC will submit a specific recommendation on this matter to the Board of Supervisors. Once that recommendation is finalized on behalf of the PCCC, it will be submitted to the Clerk of the Board and available for review by the public during normal business hours.

The recommendation will also be distributed at the meeting of the Board of Supervisors, scheduled for July 16, 2013.

Recommendation:

To be established by the PCCC during its meeting scheduled for Friday, July 12, 2013.



Plumas County Public Health Agency *6A*

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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To: Honorable Board of Supervisors

From: Mimi Hall

Agenda: Consent Item for July 16, 2013

Description/Recommendation: Approve and authorize the Chair to sign the Certificates of Compliance for the MediCal Cost Avoidance Program and the County Subvention Program for FY 2013/2014 from the California Department of Veterans Affairs.

Background Information: The State of California, through the California Department of Veterans Affairs (CDVA) provides funds of the current Plumas County Veterans Services Office budget. The California Military and Veterans Code, Sections 972, 972.1, 972.2 and 972.5 outline how these funds will be distributed.

This revenue is generated through three State implemented programs: County Subvention, Medi-Cal Cost Avoidance (MCCA) and the Veterans Service Office Fund (VSOF), and are distributed through the California Department of Veterans Affairs. As all fifty-eight Counties participate equally in these revenue programs, actual revenue per County can fluctuate dramatically from year to year depending on the workload and other factors of each office during each reporting period.

Subvention Funding is a constant fund to all participating counties on a pro rate basis. This allocation is based on the overall State Workload of all County Veterans Service Offices, and stable allocations, one to assist with covering the administrative costs of running the office.

Medi-Cal Cost Avoidance funding is distributed to all participating counties on a pro rata basis using a formula based on the number of claims processed as a direct result of referrals from the Department of Social Services.

Veterans Service Officer Funds are distributed to each county based on Net County Cost of the County Veterans Service Office. This funding is derived from sale of special veteran's license plates.

PLUMAS COUNTY OFFICE OF EDUCATION
PLUMAS CHILD CARE & DEVELOPMENT PLANNING COUNCIL
50 Church Street • Quincy CA 95971 • 530-283-6500 ext 234

6B

DATE: July 16, 2013
TO: The Honorable Board of Supervisors
FROM: Joyce Scroggs, Coordinator
RE: Identification of Local Child Care Priorities

By amended mandate, Local Child Care Planning Councils are required to submit to the Child Development Division the local priorities it has identified that reflect all child care needs in our county.

The priority communities changed this year. There have been fluctuations in the birth to five populations. The Board of Supervisors is required by the state to sign off on the identified priorities. We are requesting that the Chair of the Board sign the attached state form. It is also signed by the Superintendent of Schools and the Chair of the Council.

The priority community for 2012-13 has been identified in the following categories as follows:

General child care (0-5)

Priority 2 = Portola

State preschool (3-5)

Priority 3 = Portola

Portola is identified as a Priority 2 in General Child Care because 41% of the children who are eligible for state subsidized care are not receiving that care. Portola is identified as a Priority 3 for State Preschool because 24% of the children who are eligible for state preschool are not enrolled.

By contrast, there are sufficient child care providers and state supported preschools in Quincy, Chester and Greenville (Crescent Mills).

Data calculations are based on the 2010 Census and information from Plumas County Department of Social Services and the Child Care Resource & Referral Network.

These priorities are one measure that is used if additional funding for child care becomes available to Plumas County.