



BOARD OF SUPERVISORS

Terrell Swofford, Chair 1st District
Kevin Goss, 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, Vice Chair 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JULY 09, 2013

STANDING ORDERS

10:00 A.M.

CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss.

PLEDGE OF ALLEGIANCE

Supervisor Goss leads the pledge of allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

URGENCY MATTER – MENTAL HEALTH KINGSVIEW CORPORATION CONTRACT

Motion: Add this matter to the agenda as an urgency item because the need for action was not apparent prior to the posting of the agenda, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Motion: approve contract of \$250,000 with Kingsview Corporation for access to mental health services for at risk populations via teleconferencing modality, and authorize the Chair to execute, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

PUBLIC COMMENT OPPORTUNITY

Pastor Tarleton of the First Baptist Church offers a prayer.

Larry Douglas addresses the Board regarding medical services to inmates at the Plumas County Correctional Facility.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Doug Carver, Acting Chief Probation Officer is present and addresses the Board.

David Hollister, District Attorney informs the Board he has hired an additional Prosecutor to begin working in August 2013.

ACTION AGENDA

Convened as the Flood Control & Water Conservation District Governing Board

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

1. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault
Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff

Adjourned as the Flood Control & Water Conservation District Governing Board and reconvened as the Board of Supervisors

2. **BOARD OF SUPERVISORS**
 - A. Consider establishing a “Committee Structure” of the Board of Supervisors to include a Lead Supervisor and Alternate for county departments. Discussion, possible action and/or direction to staff

Supervisor Kennedy requested this matter be placed on the agenda for discussion by the Board.

Supervisor Thrall is opposed to establishing a “committee structure” and shares her reasons why. Supervisor Thrall reminds the Board that the Chair of the Board is the point contact for county departments.

Following discussion, the Board concurs that the Chair of the Board is the point person for county department heads to address issues facing their department. The Vice Chair and County Counsel shall be included if necessary.

B. CORRESPONDENCE

None

C. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Thrall regarding issues related to County government and include sports complex project in Chester; meeting with Caltrans regarding closure of Highway 32 for approximately 30 days; attended a fundraiser for a member of the Chester community.

Report by Supervisor Simpson regarding issues related to County government and include Area Agency on Aging meeting; meeting with USFS regarding Travel Management Plan; Relay for Life; Friends of the Library meeting; meeting with Randy Moore, USFS Regional Supervisor regarding Travel Management Plan; Crm meeting.

Report by Supervisor Goss regarding issues related to County government and include announced the 4th of July Parade in Taylorsville; High Sierra Music Festival.

Report by Supervisor Swofford regarding issues related to County government and include Beckwourth Fire Protection District Board meeting; City of Portola Council meeting; USFS Travel Management Plan meeting; Crm meeting.

Report by Supervisor Kennedy regarding issues related to County government and include FY 2013-2014 proposed budget review; 4th of July Parade in Graeagle.

D. Appointments

MENTAL HEALTH COMMISSION

Appoint Ellen Vieira to the Mental Health Commission as recommended

Motion: Appoint Ellen Vieira to the Mental Health Commission as recommended, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

3. DEPARTMENTAL MATTERS

A. AUDITOR/CONTROLLER - Roberta Allen

Approve and authorize the Chair to execute Services Agreement between the County of Plumas and Rodney Craig Goodman for services from July 09, 2013 to June 30, 2014 and not to exceed \$60,000.

Discussion and possible action

Motion: Approve and authorize the Chair to execute Services Agreement between the County of Plumas and Rodney Craig Goodman for services from July 09, 2013 to June 30, 2014 and not to exceed \$60,000. ,

Action: Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. OFFICE OF EMERGENCY SERVICES – Jerry Sipe

The Board receives a quarterly report and update of accomplishment by the Plumas County Fire Prevention Specialist

C. **SOCIAL SERVICES** – Elliott Smart

- 1) Approve an extension of a limited term 1.0 FTE Benefits Assistance Counselor I/II/III (Eligibility Worker I/II/III) by an additional six months (July 01, 2013 to January 01, 2014)

Motion: Approve an extension of a limited term 1.0 FTE Benefits Assistance Counselor I/II/III (Eligibility Worker I/II/III) by an additional six months (July 01, 2013 to January 01, 2014), **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Authorize the Department of Social Services to fill two vacant, funded 1.0 FTE Office Assistant I/II positions

Motion: Authorize the Department of Social Services to fill two vacant, funded 1.0 FTE Office Assistant I/II positions, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. **MENTAL HEALTH** – Kimball Pier

- 1) Adopt **RESOLUTION** authorizing the Director of Mental Health to sign amendment No. 3 for Crestwood Behavioral Health, Inc. Approved as to form by County Counsel. **Roll call vote**

Motion: Adopt **RESOLUTION No. 13-7884** authorizing the Director of Mental Health to sign amendment No. 3 for Crestwood Behavioral Health, Inc. , **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Authorize the Department of Mental Health to fill vacant, funded 1.0 FTE MHSA/CSS Office Assistant position; and .5 FTE Community Case Manager position

Motion: Authorize the Department of Mental Health to fill vacant, funded 1.0 FTE MHSA/CSS Office Assistant position; and .5 FTE Community Case Manager position, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. **DISTRICT ATTORNEY** – David Hollister

- 1) Approve supplemental budget of \$5,000 for receipt of unanticipated revenue (Sales Tax 0001D–70301–40061) to be applied to various Services & Supplies accounts. **Four/fifths required roll call vote**

Motion: Approve supplemental budget of \$5,000 for receipt of unanticipated revenue (Sales Tax 0001D–70301–40061) to be applied to various Services & Supplies accounts, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Approve budget transfer of \$4,940 from Salaries & Benefits to various line items for FY 2012-2013 Alternative Sentencing Program (0001D-70307)

Motion: Approve budget transfer of \$4,940 from Salaries & Benefits to various line items for FY 2012-2013 Alternative Sentencing Program (0001D-70307), **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 3) Adopt **RESOLUTION** to amend the Plumas County Position Allocation for Budget Year 2013-2014 within Department 70307 Alternative Sentencing Program in the District Attorney's Office (increasing the allocation by 1.0 FTE Legal Services Assistant I/II). **Roll call vote**

Motion: Adopt **RESOLUTION No. 13-7885** to amend the Plumas County Position Allocation for Budget Year 2013-2014 within Department 70307 Alternative Sentencing Program in the District Attorney's Office (increasing the allocation by 1.0 FTE Legal Services Assistant I/II). , **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

F. **SHERIFF** – Greg Hagwood

- 1) Approve budget transfer of \$36,000 from AB443 Overtime (51060) to fixed asset account (Vehicle-541500) for purchase of vehicle to be reimbursed from Title III funding approved by the Board

Motion: Approve budget transfer of \$36,000 from AB443 Overtime (51060) to fixed asset account (Vehicle-541500) for purchase of vehicle to be reimbursed from Title III funding approved by the Board, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) The Board receives a status report on application for funding for construction of a new Correctional Facility in Plumas County

Sheriff Hagwood addresses the Board. Sheriff Hagwood informs the Board that we are now at a time when decisions need to be made by the Board. Discussion is held regarding the required 5% match or approximately \$1m for the new Jail Facility.

Supervisor Thrall recommends the County begin the legislative process to be able to finance the required match over a number of years.

Following discussion, this matter is continued to July 23, 2013.

4. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent agenda matters as submitted, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. **CLERK OF THE BOARD**

Approve Board minutes for June 2013

B. **FACILITY SERVICES**

- 1) Approve and authorize the Chair to execute Contract Amendment No. 3 with Tim Ringo dba Bob's Janitorial (Quincy Library and Museum). Approved as to form by County Counsel
- 2) Approve and authorize the Chair to execute Contract Amendment No. 2 with Tim Ringo dba Bob's Janitorial (Health & Human Services Center). Approved as to form by County Counsel
- 3) Approve and authorize the Chair to execute Contract Amendment No. 3 with James Lausen dba Awesome Lausen Janitorial (One Stop Permit Center) Approved as to form by County Counsel

C. ELECTIONS

Adopt **RESOLUTION No. 13-7886** (Peninsula Fire Protection District); and **RESOLUTION No. 13-7887** (Clio Public Utility District) for special districts requesting consolidation with the November 05, 2013 Uniform District Election (UDEL) for special tax measures to be placed on the ballot

D. INFORMATION TECHNOLOGY

Authorize payment of software support invoices of \$17,610.44 to High Desert and Strategy 7 Company without a contract, included in the FY 2013-2014 budget

5. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 - Plumas National Forest Travel Management Plan
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

- A. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 - Plumas National Forest Travel Management Plan

There was no reportable action taken.

- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9

There was no reportable action taken.

- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

There was no reportable action taken.

ADJOURNMENT

Adjourned meeting to Tuesday, July 16, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

2013 "The Year of the Child"