



**Plumas-Sierra Counties
CoC Advisory Board Meeting
March 28, 2023
10:00am**

***Locations:** **555 Main Street, Quincy (Plumas Planning & Building Conference Room)**
706 Mill Street, Loyalton (Sierra County Wellness Center)*

Virtual Option: [Click here to join the meeting](#)
Phone Number: 469-262-1742
Phone Conference ID: 269 302 706

Minutes

1. Call to Order

The chair called the meeting to order at 10:00am.

2. Establish Quorum (*In-Person*)

The chair established a quorum. Voting members present included Tracey Ferguson, Aimee Heaney, Lea Salas, and Kristin Quade for Cathy Rahmeyer.

Participating members present were James Wilson, Barbara Daughtrey, Laurie Marsh, and Greg Hagwood.

3. Introductions

4. Public Comments (limited to 3 mins. per comment)

Members of the public will have the opportunity to address the Board on any issue within the jurisdiction of the Board. Speakers will be limited to three minutes.

Public comment: Aimee Heaney provided public comment.

5. Approval of Meeting Minutes from January 24, 2023, Regular Meeting and March 14, 2023, Special Meeting

Board members reviewed for approval the regular meeting minutes from January 24, 2023, and the special meeting minutes from March 14, 2023.

Discussion and changes: Clarified appointments for 2023 CoC Advisory Board roster, codifying Kristin Quade as an alternate and corrected James Wilson's affiliation.

Aimee Heaney motioned to approve the minutes as corrected. Lea Salas seconded the motion. The motion was unanimously approved.

6. Discussion

- A. NorCal CoC Executive Board Meeting Updates (Plumas and Sierra Counties)
 - i. NorCal CoC Governance Charter Working Group – Lea Salas provided update on the method for reviewing programs and grants per the charter; discussion on how this process will work. Shasta HHS will absorb NorCal CoC effective April 1, 2023. NorCal will get technical assistance from HUD and help with the GC. This is an ad hoc working group.
 - ii. April 2023 Full Member Meeting – Will they hold it the 3rd Thursday at a virtual location/satellite? May be April 20, 2023, TBD; required to hold a full member meeting April and October of each year.
 - iii. HHAP Round 3 Update (Process for Ranking and Rating)

Normal process for any funded requests above a sole request. NorCal CoC gives each Advisory Board (AB) a form for rating and ranking. Based on point structure, the highest rated application will be forwarded. PCIRC is sitting out HHAP Round 3 for Plumas County's allocation. Keith Anderson's response: for Plumas County's portion, they will hold the funds for allocation by 2026. We can reallocate if we don't have a plan come forward. \$51,000 roughly will be on hold until an eligible agency comes forward. If we can, AB will identify an agency by January 2024 to apply for these funds. For the CoC county allocation, these monies can be used or reallocated.
 - iv. Lead Agency leadership and organizational changes

Discussion on how this will affect NorCal CoC's operations under the Health and Human Services agency. See memo dated March 14, 2023. Ratified on January 24, 2023, and had further discussion on March 16, 2023 by the Shasta County Board of Supervisors. Lea Salas sees big changes for lead agency under HHS.
 - v. Process for project/grant review

May be future discussion about increased program monitoring to funded agencies. Who has oversight for program evaluation of these funded programs? Lead agency or the Advisory Board. Question of advocating for quarterly reporting to the Advisory Board, and what will be reported on in each quarterly report? While it is required to report to HUD, it's unknown whether it's at least a project review every year or just a snapshot review of the quarter.
 - vi. ESG 2023 Status – HCD says ESG NOFA is forthcoming by beginning of April for competitive and noncompetitive funding.
 - vii. HHIP Update – James Wilson: they have made the first submission this month and are about halfway through the grant cycle; still don't have access to HMIS for Plumas and Sierra Counties. Building capacity for street medicine – the State wants us to build a network of providers to do outreach in a rural county like Plumas County. Kristin from PCIRC and Greg Hagwood discussion: will homeless population be housed at Navigation Center allowing care providers to do regular interval of visits. PCIRC will have temporary and emergency sheltering vs. street medicine; James Wilson is on the board of PCIRC and recuses himself during these actions. Street medicine or an alternative – Darren Beatty (COO at PDH) is working on getting a mobile primary care van for PDH.

B. Permanent Supportive Housing Project Quincy Site Due Diligence Update:

There is no presence by the Rural Community Housing Development Corp. (RCHDC) at our regular meetings, they are based in Ukiah, because lead agency told us that we couldn't have participation via Zoom/virtual; clarification that the agency can determine how we have public comment; we know we have to have a quorum in person for the agenda action items. The Executive Board (EB) needs to agendize this for the April meeting to approve or disapprove ABs to allow this.

Our recommendation would be to authorize the public to attend and provide public comment virtually. Continued discussion to see if RCHDC can provide an update virtually. Tracey Ferguson adds that the project is in due diligence stage, and they are working to execute technical contracts for traffic, engineering, etc. for site build compliance.

C. 2023 PIT Count Update – Kristin Quade met with the PIT committee, they completed a draft with unseparated sheltered vs. unsheltered, which totaled 128 and 12 combined; total for all seven counties was 2,294, up from 1,837. Del Norte stated they have an increase from 462 to 620; Siskiyou went from 321 to 507. The final reporting will occur within the next couple weeks. It will go to the EB for comment in April. Laurie Marsh asks that it should come back to the AB for comment, then these should be forwarded to the EB – it may not be seen by EB until May. HUD will receive the report sometime this summer. Greg Hagwood asked how you identify and confirm unsheltered population. Kristin Quade stated that any person they come into contact with, they ask where they slept on the designated PIT night, and count any location that is considered uninhabitable.

D. Nor Cal CoC Participation Agreements (Plumas and Sierra Counties) - \$6,000 per year paid from county; we are current. This is a threshold requirement. HMIS license fee is \$475 per person; AB977 requires counties to pay these fees.

E. AB 977 HMIS Implementation Requirements (January 1, 2023) Which programs do we participate in – PCBH and DSS; review all programs and which staff at that agency completes HMIS enrollment and data entry. Lea Salas states that MHSA reforms are under way by Governor Newsome's Office – the Steinberg Institute is working with Newsome's office on the reforms. Reforms will have to pass as amendments in the legislature or to voters via the state initiative process.

7. New Business/Action Items

A. NorCal CoC Governance Charter Working Group representation from Plumas and Sierra counties – discussion and possible action; wasn't on this month's EB agenda. Modoc and Shasta stepped forward each with a member. Our AB will hold on, with the nomination to the working group.

B. Addressing Homelessness (standing item)

PCIRC: Navigation center and Dragonfly Café; no one is currently housed in Ohana House; housing APS client in Portola; CalWorks families in hotels waiting for permanent housing; another Home Safe client; Housing Choice vouchers through Plumas CDC/Housing Authority; New View apartments in Greenville has openings. PCIRC is allowing limited access to the public at the new center.

Sierra County BH: one resident has been permanently housed with help of PCIRC.

PCBH: no updates – no staff present.

C. New Member Applications (standing item)

- a. Barbara Daughtrey, Sierra County Behavioral Health – participant application motion: Lea Salas made a motion, and Tracey Ferguson seconded; motion passed unanimously.

8. Committee Appointments (standing item)

A. NorCal CoC HMIS/CEP Committee Alternate Sierra County – Barbara Daughtrey

B. NorCal CoC PIT Committee Alternate Sierra County – Barbara Daughtrey

Lea Salas motioned and Aimee Heaney seconded to appoint Barbara Daughtrey; motion was unanimously passed.

Kristin Quade talked to Shannon Goodwin, who requires the AB meeting minutes from January 24, 2023 for documentation.

7. Requests for Letters of Support (standing item) None

8. Committee/Workgroup Updates

A. PIT Committee – see prior discussion above.

B. HMIS/CEP Committee – Laurie Marsh stated there is concern because they wanted the committee to approve a new Release of Information (ROI) for HHIP, so that when you're entering data into HMIS, they have to separate out each family member – this is a barrier to data collecting for the staff. Laurie Marsh voted "no," but it passed regardless. New ROI for HMIS based on AB 977 may require participation with data collection. James Wilson stated that Cal Health and Wellness and Anthem has no information on this requirement. Partnership will be replacing CA Health and Wellness and Anthem in 2024.

9. Agency Updates - none

10. County Updates - none

11. Discussion Items for Next Meeting:

- NorCal Updates
- April 25th will be a joint special meeting with BOS and Dixie Fire collaborative – should we have an April meeting/Cancel April? TBD based on NorCal EB meeting

12. Adjournment

The chair motioned to adjourn the meeting at 11:36am. Aimee Heaney seconded.

Next Meeting: April 25, 2023 (10:00AM)

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec.12132), and the federal rules and regulations adopted in implementation thereof.

The agenda shall include information regarding how, to whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services, may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting.