



Board of Supervisors

Dwight Ceresola, Chair 1st District
Kevin Goss, 2nd District
Tom McGowan, 3rd District
Greg Hagwood, Vice Chair 4th District
Jeff Engel, 5th District

MEETING MINUTES

ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON APRIL 18, 2023

STANDING ORDERS

Live Stream of Meeting

Members of the public who wish to watch the meeting are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

CALL TO ORDER

Roll Call.

Present: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

PLEDGE OF ALLEGIANCE

Supervisor Ceresola led the Pledge of Allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

None heard.

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Laurie Beatley provided public comment regarding the Public Health request for reorganization and out of class pay.

Rebecca Gateway provided public comment regarding the human resources oversite on recruitment and hiring.

Sam Blesse, of the Emergency Care Committee, commented regarding the ongoing emergency PCSO dispatch staffing crisis.

Joe Hoffman, Plumas Forestry Ranger, updated the Board on ongoing projects and upcoming projects

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

Director of Plumas County Public Health, Dr. Dana Loomis, reported on, and provided the Board with the 2022 Plumas County Community Health Assessment.

Director of the Planning Department, Tracey Ferguson, provided the Board with the revised County redistricting map. She additionally reported on the 2021 Wildfire Community meetings and upcoming scheduled meetings.

Grant Manager, Zachary Gately provided an update on the outgoing ARPA grant funds, the deadline for applications, and the applications that have been received and logged from business and non-profit entities in each district.

ACTION AGENDA

1. UPDATES AND REPORTS

A. DIXIE FIRE COLLABORATIVE

Report, update, and discussion on Dixie Fire Collaborative efforts

Clint Koble provided a brief report to the board.

B. MUNIS HR/PAYROLL MODULE UPDATE

Report, and update, on Pentamation, Tyler/ Munis software migration and efforts.

Report for the Munis HR/ Payroll module was skipped this week.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

A. BEHAVIORAL HEALTH

- 1) Approve and authorize the Chair to sign Agreements between Plumas County Behavioral Health and the following employees of Plumas County Behavioral Health: Jessica McGill, Matthew Ward, Eliza Fletcher and Gary Sanderson for the MHSA Workforce Education and Training Behavioral Health Employee Loan Assumption Program. A Workforce Education and Training program (WET – 70579) described in the current, approved MHSA Program and Expenditure Plan, 21-23; not to exceed \$10,000.00 per Agreement; approved as to form by County Counsel.

B. SOCIAL SERVICES DEPARTMENT

- 1) Authorize the Director of Social Services to recruit and fill funded, and allocated; 1.0 FTE Social Worker Supervisor I/II position.

C. PUBLIC WORKS

- 1) Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Public Works Department and Ferrellgas, Inc. dba Brown's Gas Company, Inc. as the successful bidder for Propane Fuel; effective January 1, 2023; not to exceed Fifteen Thousand Dollars and 00/100 (\$15,000.00); approved as to form by County Counsel.

3. SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Beckwourth County Service Area, Quincy Lighting District; and Crescent Mills Lighting District.

A. ADJOURN AS THE BOARD OF SUPERVISORS AND CONVENE AS THE QUINCY LIGHTING DISTRICT GOVERNING BOARD.

- 1) Approve and authorize a supplemental budget increase for the Quincy Lighting District budget unit 26040 in the amount of \$43,000.00 in order to pay unbudgeted expenses, including repayment of a loan from the General Fund; discussion and possible action. **Roll call vote**

Motion: Approve and authorize a supplemental budget increase for the Quincy Lighting District budget unit 26040 in the amount of \$43,000.00 in order to pay unbudgeted expenses, including repayment of a loan from the General Fund;

Action: Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

B. ADJOURN AS THE QUINCY LIGHTING DISTRICT GOVERNING BOARD AND CONVENE AS THE CRESCENT MILLS LIGHTING DISTRICT GOVERNING BOARD.

- 1) Approve a supplemental budget increase for the Crescent Mills Lighting District budget unit 26020 in the amount of \$2,000.00 in order to pay unbudgeted expenses, including repayment of a loan from the General Fund; discussion and possible action. **Roll call vote**

Motion: Approve a supplemental budget increase for the Crescent Mills Lighting District budget unit 26020 in the amount of \$2,000.00 in order to pay unbudgeted expenses, including repayment of a loan from the General Fund;

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

C. ADJOURN AS THE CRESCENT MILLS LIGHTING DISTRICT GOVERNING BOARD AND RECONVENE AS THE BOARD OF SUPERVISORS

4. DEPARTMENTAL MATTERS

A. COUNTY COUNSEL - Gretchen Stuhr

- 1) Adopt **RESOLUTION** pursuant to Personnel Rule 1.05 amending and clarifying the Personnel Rules and approving the “Plumas County Policy Clarifying Flex Time and Four Day Work Week Holiday Requirements Pursuant to Plumas County Personnel Rules” and “Clarification of Personnel Rules – Deferred Holidays”; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Following a report from Deputy County Counsel Sara James, discussion and comments with staff and the Board

Motion: Adopt **RESOLUTION 23- 8781** pursuant to Personnel Rule 1.05 amending and clarifying the Personnel Rules and approving the “Plumas County Policy Clarifying Flex Time and Four Day Work Week Holiday Requirements Pursuant to Plumas County Personnel Rules” and “Clarification of Personnel Rules – Deferred Holidays”; to return to the Board with revised draft on the first meeting in July 2023, as amended.

Action: Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

B. PUBLIC HEALTH AGENCY - Dana Loomis

- 1) Adopt **RESOLUTION** naming the Director of Public Health agency as the Board of Supervisors Authorized representative approved to ratify and sign an Agreement between Plumas County Public Health and Lassen-Sierra-Plumas Community Action Agency accepting the Community Service Block Grant (CSBG) funds in the amount of \$15,000.00 to fund specific services and activities through Plumas County Senior Services; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Motion: Adopt **RESOLUTION 23-8782** naming the Director of Public Health agency as the Board of Supervisors Authorized representative approved to ratify and sign an Agreement between Plumas County Public Health and Lassen-Sierra-Plumas Community Action Agency accepting the Community Service Block Grant (CSBG) funds in the amount of \$15,000.00 to fund specific services and activities through Plumas County Senior Services;

Action: Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

C. SHERIFF'S OFFICE - Todd Johns

- 1) Adopt a **RESOLUTION** authorizing the Plumas County Sheriff's Office to apply for and participate in the Federal Surplus Program (DGS- Department of General Services); approved as to form by County Counsel. **Roll call vote**

Motion: Adopt **RESOLUTION 23-8783** authorizing the Plumas County Sheriff's Office to apply for and participate in the Federal Surplus Program (DGS- Department of General Services);

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 4 Hagwood.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- 2) Approve and authorize a fixed asset purchase for replacement Snowcat Tracks from Kassbohrer All-Terrain Vehicles using the Sheriff's AB443 funds for an amount not to exceed \$10,000.00; discussion and possible action. **Roll call vote**

Motion: Approve and authorize a fixed asset purchase for replacement Snowcat Tracks from Kassbohrer All-Terrain Vehicles using the Sheriff's AB443 funds for an amount not to exceed \$10,000.00;

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

D. PLUMAS COUNTY LIBRARY - Lindsay Fuchs

- 1) Adopt **RESOLUTION** authorizing the County Librarian to sign a grant Agreement and distribute \$5,364.00 funded by the California State Library Grant Program. With this grant, the Library is able to visit each community site at least three times during the 2023 summer to provide activities, books, and STEAM-related programming to Plumas County youth while they pick up necessary summer meals; approved as to form by County Counsel; discussion and possible action.

Roll call vote

Motion: Adopt **RESOLUTION 23-8784** authorizing the County Librarian to sign a grant Agreement and distribute \$5,364.00 funded by the California State Library Grant Program. With this grant, the Library is able to visit each community site at least three times during the 2023 summer to provide activities, books, and STEAM-related programming to Plumas County youth while they pick up necessary summer meals;

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 4 Hagwood.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

E. PLANNING - Tracey Ferguson

- 1) Approve and authorize the Chair to sign an Agreement between Plumas County and Workbench to provide professional services for the design and development of ADU construction plans that have been pre-plan checked by the Plumas County Building Department for the term of April 18, 2023 to September 30, 2023; not to exceed \$103,000; approved as to form by County Counsel; discussion and possible action.

Motion: Approve and authorize the Chair to sign an Agreement between Plumas County and Workbench to provide professional services for the design and development of ADU construction plans that have been pre-plan checked by the Plumas County Building Department for the term of April 18, 2023 to September 30, 2023; not to exceed \$103,000.

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion by split vote (**summary:** Yes = 4 No = 1).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel.

No: Supervisor - District 4 Hagwood.

2) 10:00 AM - TIME CERTAIN PUBLIC HEARING:

Introduce and waive first reading of an **ORDINANCE** of the County of Plumas, State of California, amending Plumas County Code Title 9 Planning and Zoning, Chapter 2 Zoning, Article 4 General Requirements, Sec. 9-2.405 – Camping; and Article 13 – Single-Family Residential Zones (2-R, 3-R, 7-R), Sec. 9-2.1301 – Purpose (2-R, 3-R, 7-R); and Article 2 Definitions, adding Sec. 9-2.273.5 - “Prime Opportunity Areas”; approved as to form by County Counsel; discussion and possible action. **Roll call vote**

Tim Evans provided a staff report and recommendation

Supervisor Ceresola opened the Public Hearing

Public Comment was opened: no public comment was heard.

discussion followed by Staff and Board members

The Public Hearing was closed and brought back to the Board for action.

Motion: An **ORDINANCE** of the County of Plumas, State of California, amending Plumas County Code Title 9 Planning and Zoning, Chapter 2 Zoning, Article 4 General Requirements, Sec. 9-2.405 – Camping; and Article 13 – Single-Family Residential Zones (2-R, 3-R, 7-R), Sec. 9-2.1301 – Purpose (2-R, 3-R, 7-R); and Article 2 Definitions, adding Sec. 9-2.273.5 - “Prime Opportunity Areas”; is read and continued to May 2, 2023 for adoption

Action: Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

F. PUBLIC WORKS - SOLID WASTE - John Mannle

1) 10:15 AM - TIME CERTAIN PUBLIC HEARING:

Adopt an **ORDINANCE** of the County of Plumas, State of California, first introduced on April 11, 2023, adding Chapter 14 of Title 6 of the Plumas County Code relating to the Plumas County Organic Waste Disposal reduction; approved as to form by County Counsel; discussion and possible action. **Four/ fifths roll Call Vote**

Sean Graham provided a staff report and recommendation.

Supervisor Ceresola opened the Public Hearing

Public Comment was opened: no public comment was heard.

discussion followed by Staff and Board members

The Public Hearing was closed and brought back to the Board for action.

Motion: Adopt an **ORDINANCE 2023- 1147** of the County of Plumas, State of California, first introduced on April 11, 2023, adding Chapter 14 of Title 6 of the Plumas County Code relating to the Plumas County Organic Waste Disposal reduction.

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

5. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

A. The County Administrative Officer's weekly update and report.

Debra Lucero provided a report on the CSAC Legislative Conference; provided an overview of the Nevada County ICS Training approach, and updated the board on upcoming events.

B. Information regarding the United Way of Northern California and Plumas Rural Service's partnership providing information and referral services for the Dixie Fire Recovery, and the continued evolution and development of the 211 Information and Referral Services towards 24 hour, 211 services, in Plumas County; discussion, direction and possible action.

Motion: Direction to County administrative Officer to Draft a letter to the United Way of Northern California and Plumas Rural Service's partnership in support of the referral services for the Dixie Fire Recovery, and the continued evolution and development of the 211 Information and Referral Services towards 24 hour, 211 services, in Plumas County for the Chair to sign once complete.

Action: Approve, **Moved by** Supervisor - District 4 Hagwood, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

6. BOARD OF SUPERVISORS

A. APPOINTMENTS

1) Appoint Morrea Stout to the Planning Commission as the District 2 Representative, as recommended; discussion and possible action.

Motion: Appoint Morrea Stout to the Planning Commission as the District 2 Representative, as recommended;

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

B. CORRESPONDENCE

Motion: To forgo Agenda Item 6.B. - Correspondence, and Item 6.C. - Informational Announcements, and report back at the May 2, 2023 meeting

Action: Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

C. **INFORMATIONAL ANNOUNCEMENTS**

Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

Motion: To forgo, Agenda Items 6.B. - Correspondence, and 6.C. - Informational Announcements and report back at the May 2, 2023 meeting

Action: Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

7. **CLOSED SESSION**

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

A. Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:

1. Agricultural Commissioner
2. Behavioral Health Director
3. Building Services Director
4. Chief Probation Officer
5. Child Support Services Director
6. County Administrative Officer
7. County Counsel
8. Environmental Health Director
9. Facility Services Director
10. Fair Manager
11. Human Resources Director
12. Information Technology Director
13. Library Director
14. Museum Director
15. Planning Director
16. Public Health Director
17. Public Works Director
18. Risk & Safety Manager
19. Social Services Director

B. Conference with real property negotiator, regarding courthouse facilities: Greenville Sub Station, 115 Crescent St., APN 110120047000; Chester Complex, 251 E. Willow, APN 100062002000; Portola Court Building, 151 Nevada St., APN 126131001000, and Dame Shirley Plaza, Main St., APN 115-053-001

C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code

Section 54956.9

- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- F. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code §54956.9 – Forest Service Employees for Environmental Ethics v. United States Forest Service, United States District Court for the District of Montana, Missoula Division, Case. No. 9:22-CV-168-DLC
- G. Conference with Legal Counsel: Claim against the County filed by Colten Fletcher on April 6, 2023.

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

Supervisor Ceresola reported that the Board of Supervisors denied Item 7.G. Claim against the County filed by Colten Fletcher on April 6, 2023. No additional reportable action was taken in Closed Session.

8. ADJOURNMENT

Adjourn meeting to Special Meeting on Tuesday, April 25, 2023, at Plumas Bank, 121 Crescent St, Greenville, California 95947

**THIS REGULAR MEETING OF THE BOARD OF SUPERVISORS
WAS DEDICATED IN MEMORY OF
BINK HUDDLESTON**