

**COUNTY OF PLUMAS**  
**AIRPORT LAND USE COMMISSION**  
**MEETING MINUTES**

**DATE:** January 18, 2023  
**TIME:** 1:00 P.M.

**LOCATION:** Planning and Building Services  
Conference Room  
555 Main Street, Quincy, CA

**STANDING ORDERS**

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to meetings to protect the public's health and prevent the disease from spreading locally. The Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commissions, committees, boards, and councils, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Airport Land Use Commission may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Planning & Building Conference Room, where the Airport Land Use Commission meets, will be open to the public but subject to state or federal social distancing or masking requirements, if applicable. It is strongly recommended that individuals attending meetings wear masks.

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**REASONABLE ACCOMMODATIONS**



*In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Land Use Commission Clerk at 530-283-6207. Notification 72 hours prior to the meeting will enable the County to make reasonable accommodations to ensure accessibility. Auxiliary aids and services are available for persons with disabilities.*

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**I. CALL TO ORDER**

**II. ROLL CALL**

**Present:** Ron Matlock, Gordon Bennie, Jon Kennedy, Brendan Herbert, Matthew Samuelson

**Absent:** Todd Roberts and Shawn McKenzie

**Also in attendance:**

Tracey Ferguson, Planning Director

Tim Evans, Senior Planner

JD Moore, Facility Services Director/Airports Manager

Tom McGowan, Supervisor District 3

Damon Brandley, Brandley Engineering

**III. REVIEW AND APPROVAL OF AGENDA**

*Items may not be added to the agenda; however, the sequence of items already on the agenda may be altered.*

**Motion:** Approval of January 18, 2023 Agenda,

**Moved by** Gordon Bennie, **Seconded by** Matthew Samuelson.

**Vote:** Motion carried.

**Yes:** Matlock, Bennie, Kennedy, Herbert, Samuelson

**Absent:** Roberts and McKenzie

**IV. REVIEW AND APPROVAL OF MINUTES**

A. *Approval of Meeting Minutes of October 19, 2022 (note, meeting of November 16, 2022 quorum was not met and meeting of December 21, 2022 was cancelled)*

***Motion:*** Approval of October 19, 2022 Meeting Minutes,

***Moved by*** Jon Kennedy, ***Seconded by*** Matthew Samuelson.

***Vote:*** Motion carried.

***Yes:*** Matlock, Bennie, Kennedy, Herbert, Samuelson

***Absent:*** Roberts and McKenzie

**V. INTRODUCTIONS**

None

**VI. PUBLIC COMMENT OPPORTUNITY**

*At this time, the public has the opportunity to address the Commission concerning any item of interest not listed on this agenda. The Commission may not discuss or take any action on any item presented during the public comment period that is not on the agenda. The Commission may briefly respond to statements made or questions posed by members of the public. Upon recognition by the Chairman, please state your name, address, and subject matter.*

*Discussion of any non-agenda items will be limited to three (3) minutes or such reasonable time as is granted by the majority of the Commission.*

None

**VII. COMMISSION MEMBER COMMENT PERIOD**

A. *Chair's Report*

None

B. *Commissioners' Comments*

None

**VIII. BOARD OF SUPERVISOR'S CORNER**

*Opportunity for County Supervisors to address issues related to ALUC.*

None

**IX. COUNTY STAFF CORNER**

A. *Terms of Office for Commissioners and Chair/Vice-Chair*

*Tracey Ferguson, Planning Director, informed the Commission that the Chair and Vice-Chair terms are two-year terms and the term for all commissioners is four (4) years.*

*Ferguson posed to the Commission to update the seat terms on the agenda and inquired with Commissioner Jon Kennedy concerning the City of Portola appointment.*

*Commissioner Jon Kennedy informed the Commission that the City of Portola would be appointing someone to the Commission for his seat the week of January 23, 2023.*

*Commissioner Gordon Bennie stated his term should be updated to 2026. Ferguson noted that the terms for Commissioner Gordon Bennie and Todd Roberts would be updated.*

B. *2023 Commission Meeting Schedule*

*Ferguson presented the possibility of the Commission meetings being held quarterly (January, April, July, October), with the meetings being the 3<sup>rd</sup> Wednesday of the month and a meeting being held as needed by the Commission.*

*The Commission agreed and Ferguson stated that the policy to amend the Commission meeting schedule would be brought before the Commission in April.*

C. Send ‘thank you’ to Caltrans Division of Aeronautics staff for October 19, 2022 presentation to Plumas County ALUC

*Ferguson explained that staff would like to draft and send a ‘Thank you’ letter to the Caltrans Division of Aeronautics staff for the presentation and Planning staff would sign the letter. The Commission concurred with staff on sending a ‘Thank you’ letter and staff signing the letter.*

*Commissioner Gordon Bennie stated he thought the presentation was informative.*

D. Commissioner Proxy Appointments

*Ferguson explained that the commissioners cannot be proxies for each other, the proxies must be someone not on the Commission, and that those commissioners that appointed each other as proxies would have to appoint new proxies.*

**X. PRESENTATION AND DISCUSSION: DAMON BRANDLEY, BRANDLEY ENGINEERING, PLUMAS COUNTY AIRPORT CONSULTANT**

- A. Rogers Field Airport Layout Plan and Narrative
- B. Gansner Field Airport Layout Plan and Narrative
- C. Beckwourth – Nervino Airport Layout Plan and Narrative
- D. Federal Aviation Administration (FAA) Advisory Circular

*Ferguson explained that Damon Brandley, Brandley Engineering, would be presenting the the Airport Layout Plans and Narratives for Rogers Field, Gansner Airport, and Nervino Airport.*

*Ferguson questioned the consistency between the correct name and the Airport Layout Plan (ALP) and whether it is “Beckwourth – Nervino” or “Nervino.” Commissioner Gordon Bennie stated the correct airport name is “Nervino.”*

*Ferguson mentioned that the Federal Aviation Administration (FAA) has strict rules and if Plumas County happens to violate, the FAA can withhold funding for the airport(s). Brandley followed up explaining that the FAA can ‘claw back’ funding and not only future funding.*

*Brandley gave a brief background stating that Brandley Engineering has been Plumas County’s airport consultant since the mid-1990s, Brandley Engineering was selected again in 2018 to be Plumas County’s airport consultant, and Brandley Engineering has been in airport engineering since 1953 when his father started the company.*

*Brandley presented the ALP and Narrative for Nervino Airport.*

*Ferguson inquired as to why there are different dates between the ALP drawings and Narrative. Brandley explained that Plumas County airports are on a 5-10 year timeline and the ALP and Narrative are done as a package, but it is likely that the FAA had comments on the ALP which was updated and the narrative remained the same causing different dates.*

*Brandley explained that funding for the airports is based on the largest size of aircraft the airport can support.*

*Commissioner Gordon Bennie asked Brandley, and Ferguson reiterated, “How does the FAA consider traffic due to events such as the Dixie Fire?” Commissioner Gordon Bennie went on to question if more fire activity corresponded to more Terminal Area Forecast (TAF), meaning more FAA funding.*

*Brandley stated that the availability of funding is not related to TAF.*

*Commissioner Gordon Bennie asked Brandley how funding is able to get accelerated due to fire activity. Brandley explained that funding is related to airfield maintenance and the use.*

Ferguson mentioned the runway extension at Nervino Airport and that the extension is contemplated in the ALP. Brandley explained that although the extension is in the ALP, evidence is still required to get FAA funding for the extension.

Brandley continued on and presented pages 3-10 as shown in the ALP for Nervino Airport.

Ferguson noted the map on page 6, Airport Airspace Drawing, of the ALP could be used in the Airport Land Use Compatibility Plan for Nervino Airport and that the Plumas County ALUCPs have Safety Compatibility Zones 1-6.

Ferguson provided an example of a project, specifically the off-airport hangars and RV park contemplated for 1125 Highway 36, Chester. Ferguson explained the ALUCP for Rogers Field shows the property in Zone 6, which allows most uses such as an RV park, but the FAA Advisory Circular does not permit the use.

Brandley stated a residential land use is not permitted in Zone 6 per the FAA and that a compatible use would be industrial such as storage.

Ferguson inquired with the Commission whether the remaining ALPs and Narratives for Gansner Airport and Rogers Field should be discussed, and the Commission agreed that discussion of the remaining ALPs and Narratives wouldn't be necessary as the structure of the documents are very similar for each airport.

Brandley stated he would answer any questions the Commission may have in the future concerning the ALPs or Narratives.

Ferguson stated it may be helpful to have FAA staff present to discuss the FAA Advisory Circular.

## **XI. FUTURE AGENDA ITEMS**

Commissioner Ron Matlock noted that the proxy appointments will be a future agenda item.

Ferguson stated that there would be an item on the April agenda to have quarterly meetings and noted that at a future meeting staff would bring a draft Airport Land Use Compatibility Plan (ALUCP).

## **XII. ADJOURNMENT**

A. Next regularly scheduled meeting of February 15, 2023

**Motion:** Adjournment to the regularly scheduled meeting of February 15, 2023

**Moved by** Gordon Bennie, **Seconded by** Matthew Samuelson.

**Vote:** Motion carried.

**Yes:** Matlock, Bennie, Kennedy, Herbert, Samuelson

**Absent:** Roberts and McKenzie