



Board of Supervisors

Dwight Ceresola, Chair 1st District
Kevin Goss, 2nd District
Tom McGowan, 3rd District
Greg Hagwood, Vice Chair 4th District
Jeff Engel, 5th District

MEETING MINUTES

ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON MARCH 21, 2023

STANDING ORDERS

Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

ZOOM Participation

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address Public@countyofplumas.com

CALL TO ORDER

Roll Call.

Present: Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

PLEDGE OF ALLEGIANCE

Pete Henschel led the Pledge of Allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Supervisor Hagwood requested that Item 6.A.2. be addressed and considered by the board directly after

the Consent Agenda.

Motion: Approve the request to move Item 6.A.2. regarding the appointment to Grizzly Lake CSD so that it may be addressed and considered by the Board directly after the Consent Agenda. , **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Pastor George Tarleton offered a brief prayer for the County and the Supervisors.

Joe Hoffman of Plumas National Department of Forestry gave a brief update on the current and upcoming forestry projects.

Zoom

Adrian Hardy gave public comment asking to be acknowledged by the Board and to support a wage increase for the Home Health workers.

Phil Durby spoke in support of wage increases for the Home Health workers; he also spoke regarding the closure of the Portola Family Resource Center located in Portola.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

Planning Director, Tracey Ferguson gave a brief report on her department's activities and invited the public to the 2021 Long-term Recovery to be held in Sierra Valley.

District Attorney David Hollister spoke extending his support of the Board addressing the Sheriff's Department request for raises and the staffing shortages.

ACTION AGENDA

1. UPDATES AND REPORTS

A. DIXIE FIRE COLLABORATIVE

Report, update, and discussion on Dixie Fire Collaborative efforts

B. MUNIS HR/PAYROLL MODULE UPDATE

Report, and update, on Pentimation, Tyler/ Munis software migration and efforts.

2. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

A. SHERIFF

- 1) Approve and authorize the Chair to sign an Agreement between the Plumas County Sheriff's Office (PCSO) and Little Norway Marine Service, for provision of SO boat maintenance and repair; effective May 1, 2023; not to exceed \$25,000.00; approved as to form by County Counsel.

B. FACILITY SERVICES

- 1) Approve and authorize the Chair to sign an Agreement between Facility Services and Frank's Garage LLC for inspection, maintenance, and repair of county service vehicles and pool cars; not to exceed \$10,000.00 approved as to form by County Counsel.
- 2) Approve and authorize the Director of Facility Services & Airports to allow The Almanor Foundation to host a "fly-in" dinner and dance at Rogers Field on September 23, 2023.
- 3) Approve and authorize the Director of Facility Services & Airports to waive the Courthouse rental fee for the Quincy High School Prom, which is to be held on May 13, 2023.
- 4) Approve and authorize the Chair to sign an agreement between Plumas County Facility Services and Plumas County Glass, to repair damage at the Annex as a result of the break-in and vandalism that occurred in November 2022; contract not to exceed \$23,885.35; approved as to form by County Counsel; discussion and possible action.
- 5) Approve and authorize the Director of Facility Services & Airports to recruit and fill two vacant extra help positions within the Facility Services Department.
- 6) Approve and authorize the Director of Facility Services & Airports to recruit and fill vacant extra help position at Rogers Field (Chester Airport).

C. PLUMAS COUNTY LIBRARY

- 1) Authorize the County Librarian to recruit and fill vacant Extra-Help Library Aide position.

D. BOARD OF SUPERVISORS

- 1) Approve and authorize the Chair to sign a letter to the California Department of Transportation (CalTrans) for an encroachment permit (Annual Mile High 100 Cycling Event: June 17, 2023).

3. **PRESENTATION**

- A. Presentation by The Lawry House Project Sub-Committee, of the Plumas County Museum Association Board from Suzanne Stirling and Chris Murray; discussion, direction and/ or possible action.

Following the presentation and a brief discussion:

Motion: Approve a motion to formally recognize this working group as a subcommittee, as it has been recognized by the Museum Association as a subcommittee; and direct County staff to create the appropriate MOUS and agreements that will position the working group and the museum association to pursue, and obtain operational control of the Lowry house to allow them to move forward with funding efforts, and the projects as described.

Action: Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel. Following the

- B. **Alliance for Workforce Development** -Melissa Smith
Operations and program Highlights in Plumas County

4. **DEPARTMENTAL MATTERS**

- A. **PUBLIC WORKS** - John Mannle

- 1) Approve and authorize Public Works fixed asset the purchase of six (6) Class 5 diesel snowplow/sander/dump trucks and 1 (one) Class 5 diesel mechanic's service truck for an amount not to exceed \$928,000.00; discussion and possible action. **Four/ fifths roll call vote**

Motion: Approve and authorize Public Works fixed asset the purchase of six (6) Class 5 diesel snowplow/sander/dump trucks and 1 (one) Class 5 diesel mechanic's service truck for an amount not to exceed \$928,000.00.

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- B. **PLANNING** - Tracey Ferguson

- 1) 2022 General Plan Annual Progress Report; discussion and possible action

Motion:Accept 2022 General Plan Annual Progress Report as amended and direct Planning staff to submit the 2022 General Plan Annual Progress Report to OPR and HDC by April 1, 2023.

Action: Approve, **Moved by** Supervisor - District 2 Goss, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- 2) Approve and authorize the Chair to sign Plumas County comment letter to the Office of the State Fire Marshall (OSFM) in response to the Notice of Proposed Rulemaking Action concerning the regulatory adoption process of the Fire Hazard Severity Zones (FHSZ) in the State Responsibility Area (SRA) and specifically the map entitled State Responsibility Area Fire Hazard Severity Zones; discussion and possible action.

Motion: Approve and authorize the Chair to sign Plumas County comment letter to the Office of the State Fire Marshall (OSFM) as amended in response to the Notice of Proposed Rulemaking Action concerning the regulatory adoption process of the Fire Hazard Severity Zones (FHSZ) in the State Responsibility Area (SRA) and specifically the map entitled State Responsibility Area Fire Hazard Severity Zones dated November 21, 2022.

Action: Approval, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

C. PLUMAS COUNTY LIBRARY - Lindsay Fuchs

- 1) Approve and Authorize the following supplemental budget transfers: \$2,557.10 from Library ARPA account 20670/48021 into account 20670/524510 for Library Books; \$2,328.19 from Literacy Program account 20675/523712 into Library account 20670 / 524510 Books; and \$8,006.36 from Library ARPA Account 20670/48021 into the following accounts: 20675/523712 Literacy account in the amount of \$671.51; 20670/523712 Subscriptions in the amount of \$3006.36; and 20670/524510 Books in the amount of \$4328.49; discussion and possible action.

Four/ fifths roll call vote

Motion: Approve and Authorize the following supplemental budget transfers: \$2,557.10 from Library ARPA account 20670/48021 into account 20670/524510 for Library Books; \$2,328.19 from Literacy Program account 20675/523712 into Library account 20670 / 524510 Books; and \$8,006.36 from Library ARPA Account 20670/48021 into the following accounts: 20675/523712 Literacy account in the amount of \$671.51; 20670/523712 Subscriptions in the amount of \$3006.36; and 20670/524510 Books in the amount of \$4328.49.

Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

5. COUNTY ADMINISTRATIVE OFFICE - DEBRA LUCERO

A. CAO Report for February 2023

- B. Review proposal from California State Association of Counties to use 1% of the Local Assistance and Tribal Consistency Fund allocated to Plumas County to fund the start up of the National Center for Public Lands Counties; discussion/direction to staff and/or possible action.

Following a brief report by the County Administrative Officer and Board discussion:

Motion: Table the matter to Approve a proposal from the California State Association of Counties to

use \$20,000.00 of the Local Assistance and Tribal Consistency Fund allocated to Plumas County to fund the start up of the National Center for Public Lands Counties, to continue on April 4, 2023.

Action: Approve, Moved by Supervisor - District Goss, Seconded by Supervisor - District Hagwood.

Vote: Motion passed by a unanimous vote (summary: Yes = 4 No = 0).

Yes: Supervisor - District 5 Engel, Supervisor - District 3 McGowan, Supervisor - District 2 Goss, Supervisor - District 4 Hagwood

- C. Request authorization to extend the Telework Policy, established under COVID-19 emergency regulations, for 90 days to allow staff to get a permanent policy in place; discussion and possible action.

This matter was removed by the CAO as the Telework Policy does not note an expiration date.

- D. Approve and authorize the Chair to sign a letter to the Department of Toxic Substances Control regarding lead removal in Greenville; discussion and possible action.

This matter was tabled - to return at a later date.

6. **BOARD OF SUPERVISORS**

A. **APPOINTMENTS**

- 1) Appoint Supervisor Thomas McGowan to replace Supervisor Greg Hagwood as the 2023 delegate for The California State Association of Counties (CSAC) Board of Directors; discussion and possible action.

Motion: Appoint Supervisor Thomas McGowan to replace Supervisor Greg Hagwood as the 2023 delegate for The California State Association of Counties (CSAC) Board of Directors.

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- 2) Appoint an applicant or applicants to the Grizzly Lake Community Service District Board of Directors, for the shortest available term, in order to reestablish a quorum; discussion and possible action.

Following a brief discussion and public comment:

Motion: Appoint Linda VanDalen and Darla Thompson to the Grizzly Lake Community Service District Board of Directors, for the shortest available term, in order to reestablish a quorum.

Action: Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 5 Engel.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- 3) Appoint Michelle Blackford to the Plumas- Sierra County Fair Board as a district 4 representative for a four-year term, as recommended; discussion and possible action.

Motion: Appoint Michelle Blackford to the Plumas- Sierra County Fair Board as a district 4 representative for a four-year term, as recommended.

Action: Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 2 Goss.

Vote: Motion Passed by unanimous roll call vote (**summary:** Yes = 4).

Yes: Supervisor - District 2 Goss, Supervisor - District 3 McGowan, Supervisor - District 4 Hagwood,

Supervisor - District 5 Engel.

B. CORRESPONDENCE

Supervisor McGowan reported that he did not receive much correspondence.

Supervisor Goss received correspondence regarding the National Monument designation efforts, and correspondence regarding trash service issues.

Supervisor Engel received correspondence regarding the Grizzly Lake CSD Board Appointment; and correspondence regarding the monument status designation of the Middle Fork Feather River.

Supervisor Hagwood received correspondence regarding the Grizzly Lake CSD Board Appointment; Feather River Tourism regarding TOT issues and delays in payments; correspondence regarding the monument effort; and received a phone call asking for a response regarding the former Pangea Restaurant and the disposal of a large amount of un-expired canned food.

C. INFORMATIONAL ANNOUNCEMENTS

Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

Reported by Supervisor McGowan regarding matters related to County Government and included attending a meeting in Chester with a group of representatives from the Lost Sierra Chamber of Commerce and lodging providers from around the basin regarding TOT fees and their collection/ allocation; also attended the Sierra Air Quality Board meeting.

Supervisor Hagwood suggested that a Presentation be made by the Treasurer - Tax Collector regarding the history of the Transient Occupancy Tax collection/ distribution process and challenges.

Reported by Supervisor Goss regarding matters related to County Government and included a meeting with the delegation that went to Washington DC regarding the taxation of monies received through law suits/ loss, etc.; attended a meeting with the Indian Valley CSD Board; met with Bruce Ross regarding the DTSC; and attended the Friends of Plumas Wilderness meeting regarding the Feather River Monument status.

Reported by Supervisor Engel regarding matters related to County Government and included attending the Friends of Plumas Wilderness Meeting regarding the National Monument status of the Feather River.

Reported by Supervisor Hagwood regarding matters related to County Government and included attending a meeting with the CAO, the Chair, Supervisor Ceresola and the Forest Service; and attended the Friends of Plumas Wilderness meeting regarding the Feather River Monument status.

7. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

A. Public Employee Employment, Appointment, Recruitment, Performance Evaluations, Including Goals, Pursuant to Government Code Section 54957:

1. Agricultural Commissioner
2. Behavioral Health Director
3. Building Services Director
4. Chief Probation Officer
5. Child Support Services Director
6. County Administrative Officer
7. County Counsel
8. Environmental Health Director
9. Facility Services Director
10. Fair Manager
11. Human Resources Director

12. Information Technology Director
13. Library Director
14. Museum Director
15. Planning Director
16. Public Health Director
17. Public Works Director
18. Risk & Safety Manager
19. Social Services Director

- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- C. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code §54956.9 – Forest Service Employees for Environmental Ethics v. United States Forest Service, United States District Court for the District of Montana, Missoula Division, Case. No. 9:22-CV-168-DLC
- D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- F. Conference with Legal Counsel: Existing litigation County of Plumas, et al v. AmerisourceBergen Drug Corp., et al., United State District Court, Eastern District of California, Case No. 2:18-at-669, consolidated into In Re: National Prescription Opiate Litigation, United State District Court for the Northern District of Ohio, Eastern Division, Case No. 1:17-MD-2804, pursuant to Subdivision (d)(1) of Government Code Section 54956.9
- G. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code §54956.9 – Plumas County v. Pacific Gas and Electric Company, et al, Superior Court of the State of California, County of San Francisco, Original Case No. CGC-21-596070

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

Supervisor Hagwood reported out of closed that there was no reportable action taken during the closed session.

8. ADJOURNMENT

Adjourn meeting to Tuesday, April 4, 2023, Board of Supervisors Room 308, Courthouse, Quincy, California