



BOARD OF SUPERVISORS

Terrell Swofford, Chair 1st District

Kevin Goss, 2nd District

Sharon Thrall, 3rd District

Lori Simpson, 4th District

Jon Kennedy, Vice Chair 5th District

**AGENDA FOR REGULAR MEETING OF JUNE 11, 2013 TO BE HELD AT 10:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

Convene as the Flood Control & Water Conservation District Governing Board

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

1. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault/Randy Wilson
 - A. Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff
 - B. Approve and authorize the Chair to sign contract between the Plumas County Flood Control & Water Conservation District and Dr. Gina Johnston and John McMurtry of \$12,850 for water quality testing at Lake Almanor. Approved as to form by County Counsel

Adjourn as the Flood Control & Water Conservation District Governing Board and reconvene as the Board of Supervisors

2. DEPARTMENTAL MATTERS

- A. **SOCIAL SERVICES** – Elliott Smart
Authorize the Director of Social Services to fill the vacant 1.0 FTE Principal Staff Services Analyst position at Salary Range 2268, Step E. Discussion and possible action
- B. **DISTRICT ATTORNEY** – David Hollister
 - 1) Report and update by members of the Community Corrections Partnership on upcoming activities including budget projections; timeline for the FY 2013-2014 CCP Plan; and statistical update
 - 2) Approve budget transfer of \$8,860 (District Attorney Alternative Sentencing 70307) to cover costs for FY 2012-2013

C. **PUBLIC HEALTH AGENCY** – Mimi Hall

- 1) Approve budget transfer of \$14,300 for Department 20480 (Senior Transportation) to cover salaries and benefits for the remainder of FY 2012-2013
- 2) Approve budget transfer of \$5,700 for Department 20830 (Senior Nutrition) to cover salaries and benefits for the remainder of FY 2012-2013
- 3) Discussion and possible action regarding the provision of inmate health and medical services in the Plumas County Correctional Center

D. **MENTAL HEALTH** – Kimball Pier

- 1) Approve budget transfer of \$30,000 for Department 70570 – Mental Health to cover costs for FY 2012-2013 Other Wages
- 2) Approve budget transfer of \$2,000 for Department 70574 – Sierra House to cover costs for FY 2012-2013 Household Expenses

3. BOARD OF SUPERVISORS

- A. Set Board meeting schedule for July 2013
- B. Adopt **RESOLUTION** for Employer Paid Member Contributions to the Public Employees Retirement System for Elected Officials (Assessor, Auditor/Controller, Clerk/Recorder, District Attorney, Treasurer/Tax Collector). **Roll call vote**
- C. Correspondence
- D. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

4. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A. **ELECTIONS**

Certify election results of the Quincy Fire Protection District for the June 04, 2013 Special Election

B. **COUNTY COUNSEL**

Approve and authorize the Chair to sign modification of Agreement with Northern California EMS, Inc. for services as the Local EMS Agency for Plumas County

C. **PUBLIC WORKS**

- 1) Award bid of \$80,707 to Downtown Ford; and authorize the Director of Public Works to purchase small plow truck accordingly
- 2) Award bid of \$10,290 to Edward R. Bacon Company (Diamond Bilt); and authorize the Director of Public Works to purchase tack oil sprayer accordingly

D. **PUBLIC HEALTH AGENCY**

Approve and authorize the Chair to sign Cooperative Agreement between Feather River College and Public Health to provide various health care services to students attending Feather River College.
Approved as to form by County Counsel

NOON RECESS

5. 1:30 P.M. **PUBLIC WORKS** – Robert Perreault
 - A. Presentation regarding Caltrans 2013 Paving Project on SR 70/SR 89 in the Quincy area from Massack to Keddie. Discussion and possible action
 - B. **Plumas County Coordinating Council**: Letter of Comments to the US Fish & Wildlife Service Proposed Rules to List and Designate Critical Habitat for two frogs and one toad. Discussion and possible action
6. 2:00 **BOARD OF SUPERVISORS**
 - A. Report and update by Budget Consultant on the FY 2012-2013 Budget
 - B. Discussion and possible action regarding the FY 2013-2014 budget preparation/process
 - C. **Budget Workshop**: Discussion to focus on the following non general fund departments or programs: Possible action and/or direction to staff
 - **Mental Health Department**

7. **CLOSED SESSION**

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, June 18, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

2013 “The Year of the Child”

1B



PLUMAS COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REQUEST

for the June 11, 2013 meeting of the FC&WC District Governing Board

May 28, 2012

To: Honorable Governing Board

From: Randy Wilson, Co-Manager – Planning *RW*

Subject: Contract for water quality testing by Dr. Gina Johnston and John McMurtry.

Background:

Each year ABWAC develops and recommends a water quality testing program for Lake Almanor. The testing is financed by donations. Dr. Gina Johnston and Mr. John McMurtry have submitted a proposal for water quality testing for 2013 in line with ABWAC's recommendations. Annually, a new contract is needed for this water quality testing. Attached is the contract and testing program for 2013.

Actions for Consideration:

Approve the attached contract between the Plumas County Flood Control and Water Conservation District and Dr. Gina Johnston and Mr. John McMurtry in the amount of \$12,850 for water quality testing of Lake Almanor in accordance with the 2013 water quality testing proposal attached as Exhibit A to the 2013 contract.



DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

JA

Courthouse Annex, 270 County Hospital Road, Suite 207, Quincy, California 95971

(530) 283-6350
Fax: (530) 283-6368
Toll Free: (800) 242-3338

ELLIOTT SMART
DIRECTOR

DATE: JUNE 3, 2013

TO: HONORABLE BOARD OF SUPERVISORS'

FROM: ELLIOTT SMART, DIRECTOR
DEPARTMENT OF SOCIAL SERVICES

SUBJ: BOARD AGENDA ITEM FOR JUNE 11, 2013

RE: AUTHORIZATION TO APPOINT THE VACANT PRINCIPAL STAFF SERVICES
ANALYST POSITION IN THE DEPARTMENT OF SOCIAL SERVICES AT
SALARY RANGE 2268 E

It is Recommended that the Board of Supervisors

Authorize the Director of Social Services to fill the vacant 1.0 FTE Principal Staff Services Analyst position at Salary Range 2268, Step E. Discussion and possible action.

Background and Discussion

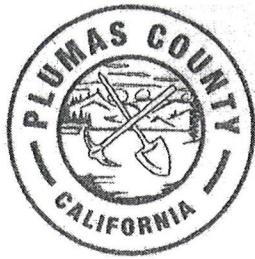
The Board of Supervisors is already aware that the Department of Social Services experienced an unexpected loss in our staff complement due to the passing of Betty Cortez-Young. A recruitment was conducted for this vacancy and interviews were held on May 30, 2013. After considering the interviews and background of each of the candidates, it is the Department's intent to hire at the salary range 2268 E to fill the vacant position.

Board of Supervisors Resolution 98-6208 and Plumas County Personnel Rule 6.03 provides that the Department head may, upon the approval of the CAO, appoint at Steps C, D, or E. At the present time the County does not have a CAO, so this matter is being brought to your Board for consideration.

Other Agency Involvement

This matter was reviewed by the Human Resources Director and she confirms that it is consistent with the rules in the absence of a CAO.

Copies: DSS Management Staff
Gayla Trumbo, Human Resources Director



OFFICE OF THE DISTRICT ATTORNEY

David Hollister, District Attorney

520 Main Street, Room 404 · Quincy, California 95971
(530) 283-6303 · Fax (530) 283-6340

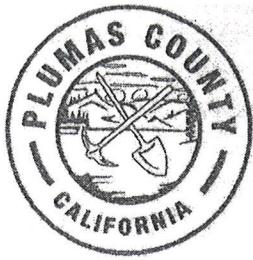
DBI

Date: June 11, 2013 
From: David Hollister, District Attorney
To: Plumas County Board of Supervisors
Subject: Community Corrections Partnership Update

Recommendation:

Members of the Community Corrections Partnership wish to update the Board of Supervisors on upcoming activities including budget projections, a timeline for the 2013-14 CCP Plan and a statistical update.

CCP will be represented at this meeting by District Attorney David Hollister, Public Health Director Mimi Hall and Public Defender Doug Prouty.



OFFICE OF THE DISTRICT ATTORNEY

David Hollister, District Attorney

520 Main Street, Room 404 · Quincy, California 95971
(530) 283-6303 · Fax (530) 283-6340

1B2

Date: June 11, 2013

From: David Hollister, District Attorney

To: Plumas County Board of Supervisors

Subject: Alternative Sentencing Budget Transfer

A handwritten signature in black ink, appearing to read "David Hollister".

Recommendation:

Please approve a budget transfer to move Payroll amounts to Services & Supplies accounts. All of these funds are from Drug Court Realignment and none from the General Fund.

Background and Discussion

The Community Corrections Partnership (CCP) and the Drug Court Planning effort led by Public Health recommended and agreed separately to fund a variety of activities in the Alternative Sentencing Program in the District Attorney's Office. Public Health has committed \$61,978 out of Drug Court Realignment to provide for staff and activities this year and into the future. In March we brought before you an allocation in this budget unit to hire additional staff of a Community Care Case Manager and in May we brought a Supplemental Budget for a small grant from Plumas Superior Court for educational and drug testing supplies. In the May Board letter, we provided information on successful programs implemented recently by the Alternative Sentencing Coordinator.

At this time we request approval of a budget transfer to move some Payroll monies into Services & Supplies accounts due to the delay in hiring staff and the fact that excess funds in these accounts must be spent in the current year or forfeited and there are a number of Services & Supplies needs that are still outstanding.

Truly this program has grown faster and gone further than we had anticipated but this is a good outcome for an extraordinary effort to provide services designed to reduce criminal recidivism and protect public safety.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Dept. District Attorney - Alternative Sentencing Dept. No.: 70307 Date: 5/22/13

1. The reason for this request is (check one):	Approval Required
A. <input type="checkbox"/> Transfer to/from Contingencies OR between Departments	Board
B. <input type="checkbox"/> Supplemental Budgets (including budget reductions)	Board
C. <input checked="" type="checkbox"/> Transfers to/from or new Fixed Asset, within or from a 51XXX	Board
D. <input checked="" type="checkbox"/> Transfer within Department, except fixed assets	Auditor
E. <input type="checkbox"/> Establish any new account except fixed assets	Auditor

X TRANSFER FROM OR SUPPLEMENTAL REVENUE ACCOUNTS

(CHECK "TRANSFER FROM: IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, (NEW UNBUDGETED REVENUE)

TRANSFER TO:

Supplemental budget requests require Auditor/Controller's Signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request (b) reason why there are sufficient balances in affected account to finance transfer (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) Transfer from various PR and S&S accounts to other S&S accounts.

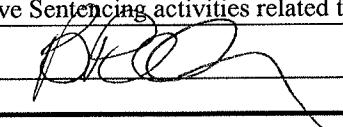
B) PR was overbudgeted because hiring of staff was delayed.

C) Excess grant funds must be spent this year and internet database licenses are needed immediately along with other S&S

D) No change in revenue and there is no use of General Funds in this budget unit.

This budget unit supports Alternative Sentencing activities related to AB109, Drug Court, Prop 36 and other programs.

Approved by Signing Authority:

 5/22/2013

/ Approved/Recommended

County Auditor
Administrative Officer

/ Disapproved/Not Recommended


Signature

Board Approval Date:

Agenda Item No.

Clerk of the Board signature

Date Entered by Auditor Controller

Initials

Original and 1 copy of ALL transfers go to Auditor/Controller; If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

IF one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

2C1,2

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Item for June 11, 2013

Recommendation:

- a. Approve a Budget Transfer in Department 20480 (Senior Transportation) in the amount of \$14,300.00 to cover salary costs for the remainder of FY 2012-2013, and
- b. Approve a Budget Transfer in Department 20830 (Senior Nutrition) in the amount of \$5,700.00 to cover salary costs for the remainder of FY 2012-2013.

Background Information: As the Board is aware, any transfers to or from personnel line items (51XXX) require your approval. The Board's approval of these recommendations will bring the county budgets in line with the approved grant budgets and actual costs for the remainder of FY 2012-2013.

Copies of the Budget Transfers with line item detail are attached for your review.

Please contact me if you have any questions or need more information.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: **Public Health Agency**

Dept. No. 20480 Senior Transportation

Date 5/23/2013

The Reason for this request is (check one):

Approval Required

- A. _____ Transfer to/from Contingencies OR between Departments
- B. _____ Supplemental Budgets (including budget reductions)
- C. _____ Transfers to/from or new Fixed Asset, out of a 51XXX
- D. X Transfer within Department, except fixed assets, out of 51XXX
- E. _____ Establish any new account except fixed assets

Board

Board

Board

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Auditor ~~SAO~~

X TRANSFER FROM OR

SUPPLEMENTAL REVENUE ACCOUNTS

CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: **Public Health Agency** Dept. No. **20830 Senior Nutrition** Date **5/23/2013**

Dept. No. 20830 Senior Nutrition

Date 5/23/2013

The Reason for this request is (check one):		Approval Required
A. <input type="checkbox"/>	Transfer to/from Contingencies OR between Departments	Board
B. <input type="checkbox"/>	Supplemental Budgets (including budget reductions)	Board
C. <input type="checkbox"/>	Transfers to/from or new Fixed Asset, out of a 51XXX	Board
D. <input checked="" type="checkbox"/>	Transfer within Department, except fixed assets, out of 51XXX	<i>Auth'd by</i> GAC
E. <input type="checkbox"/>	Establish any new account except fixed assets	GAC

Author GAO
GAO

<input checked="" type="checkbox"/> TRANSFER FROM OR	<input type="checkbox"/> SUPPLEMENTAL REVENUE ACCOUNTS			
CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)				
FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0001N	20830	51000	Regular Wages	\$ 1,500.00
0001N	20830	51080	Retirement	\$ 1,100.00
0001N	20830	51090	Group Insurance	\$ 3,100.00
Total (must equal transfer total)				\$ 5,700.00

<input checked="" type="checkbox"/> TRANSFER TO OR	<input type="checkbox"/> SUPPLEMENTAL EXPENDITURE ACCOUNTS			
CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)				
FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0001N	20830	51020	Other Wages	\$ 5,000.00
0001N	20830	51100	FICA/Medicare	\$ 700.00
Total (must equal transfer total)				\$ 5,700.00

Supplemental budget requests require Auditor/Controller's signature 
Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

dc3

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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To: Honorable Board of Supervisors

From: Mimi Hall

CC: Greg Hagwood
Dean Canalia
Jeffrey Kepple, MD

Agenda: Presentation Item for June 11, 2013

Item: Discussion and possible direction regarding the provision of inmate health and medical services in the Plumas County Correctional Facility.

Background and Discussion: As the Board is aware, the Plumas County Sheriffs Office has had a long standing contract with North Fork Family Medicine (NFFM) to provide medical services to inmates of the county jail. North Fork Family Medicine, in turn, subcontracts with Plumas County Public Health Agency (PCPHA) to provide nursing services and staff.

Recently, PCPHA has been struggling to attract and retain sufficient nursing staff to provide adequate coverage for the jail. Although the current situation was created by the sudden resignation of a regular “after hours” nurse, PCPHA has been challenged with maintaining nursing coverage to fulfill its contract with NFFM for several years.

Without the assurance of full nursing availability 24 hours a day, 7 days a week, NFFM has provided a 30 day notice of intent to terminate its contract to provide jail medical services with Plumas County Sheriffs Office.

Recommendation: Three potential solutions have been discussed by the Sheriffs Office, NFFM and PCPHA and are brought before the Board for consideration and discussion at this time:

1. Enter into an agreement with a contract jail medical provider, such as California Forensic Medical Group (CFMG), to provide full service, full scope medical services for Plumas County’s correctional facility.
2. Work with PCPHA to develop a model in which nursing supervision, duties, and related services at the jail would be delivered in a separate series of job classifications specific to jail health services and as a separate division from Public Health Clinic nursing.
3. Explore the use of a contract nursing registry for jail nursing services.

Please contact me with any questions or concerns.

PLUMAS COUNTY MENTAL HEALTH SERVICES

270 County Hospital Road, Suite 109 Quincy, CA 95971

(530) 283-6307 FAX (530) 283-6045

ADI



Kimball Pier, PhD. LMFT Director

DATE: May 29, 2013

TO: THE HONORABLE BOARD OF SUPERVISORS

FROM: KIMBALL PIER, DIRECTOR MENTAL HEALTH

SUBJECT: CONSENT AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF June 11, 2013

RE: Authorization to move funds from Regular Wages to Other Wages in the Mental Health Budget

It is recommended that the Board:

Approve transfer of funds within the budget for Mental Health from "regular wages" to "other wages" for \$30,000 for FY12-13.

Background and Discussion:

Plumas County Mental Health provides outpatient psychotherapy, case management, medication assessment and prescribing and socialization services. More intensive services such as acute hospitalization, long-term intensive residential services, and state hospital services are provided through various contract providers. Plumas County Mental Health is the managed care provider for all Medi Cal mental health services in the county. Fund 0014 represents the core revenues and expenditures for the Mental Health Department.

Open positions of psych nurse and fiscal tech for several months resulted in a savings in the regular wages budget item. The responsibilities were carried out by a temporary psych nurse and a temporary fiscal staff member. We respectfully request the Board's approval for a budget transfer from the regular wages budget to the household expenses budget line item in order to meet the shortfall and cover other for the remainder of the fiscal year.

Budget Impact:

Mental Health is funded by state and federal funds. The transfer of \$30,000 from regular wage budget to other wages does not require additional funds from realignment or from the county general fund. **Kimball Pier, Director of Mental Health is requesting that the Board of Supervisors approve the transfer of regular wage budget to other wages for Mental Health in the amount of \$30,000.**

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: Mental Health Dept. No: 70570 Date: 5/28/2013

The reason for this request is (check one):

Approval Required

A. Transfer to/from Contingencies OR between Departments
B. Supplemental Budgets (including budget reductions)
C. Transfers to/from or new Fixed Asset, out of a 51XXX
D. Transfer within Department, except fixed assets, out of a 51XXX
E. Establish any new account except fixed assets

TRANSFER FROM OR

SUPPLEMENTAL REVENUE ACCOUNTS

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

RECEIVED

MAY 30 2013

Auditors / Risk

PLUMAS COUNTY MENTAL HEALTH SERVICES

270 County Hospital Road, Suite 109 Quincy, CA 95971

(530) 283-6307 FAX (530) 283-6045

ADA

Kimball Pier, PhD, LMFT Director



DATE: May 28, 2013

TO: THE HONORABLE BOARD OF SUPERVISORS

FROM: KIMBALL PIER, DIRECTOR MENTAL HEALTH

SUBJECT: CONSENT AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF June 11, 2013

RE: Authorization to move funds from Regular Wages to Household Expense

It is recommended that the Board:

Approve transfer of funds within the budget for the Sierra House, a residential care facility, to increase the budget for household items to pay for expenses through the end of FY12-13 for \$2,000.

Background and Discussion:

The Sierra House is an adult resident facility for chronic mentally ill clients age 18-64 and is the only one of its kind in this county. The basic services offered are housing and meals, supervision of medication and medical needs, supervision of personal care, monitoring of psychiatric status with appropriate referrals and a full range of mental health services available through Plumas County Mental Health. The goal is to maximize client independence and integration into the community while providing education, support and protection for persons with psychiatric disabilities.

The maximum capacity is 14 residents who live on site. Staff is present 24 hours per day.

Sierra House is required to pay for household supplies for the board and care facility. Sierra House beds are at full capacity and costs have increased due to rising transportation costs and full occupancy. The anticipated occupancy for this fiscal year was 12 beds, but this year, the need for housing for chronically mentally ill adults such that we filled 12-14 filled beds which has resulted in higher household expenses and a budget shortage in that budget category.

Due to an unanticipated staff resignation, Sierra House has had an open position of 0.5FTE Lead House Attendant for several months resulting in a savings in that budget item. We respectfully request the Board's approval for a budget transfer from the regular wages budget to the household expenses budget line item in order to meet the shortfall and cover household expenses for the remainder of the fiscal year.

Budget Impact:

The Sierra House is funded by patient fees and transfers from the Mental Health budget with realignment funds. The transfer of \$2,000 from regular wage budget to household expense, does not require additional funds from realignment or from the county general fund. Kimball Pier, Director of Mental Health is requesting that the Board of Supervisors approve the transfer of regular wage budget to household expense for Sierra House in the amount of \$2,000.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: Sierra House Dept. No: 70574 Date: 5/28/2013

The reason for this request is (check one):

Approval Required

- A. Transfer to/from Contingencies OR between Departments
- B. Supplemental Budgets (including budget reductions)
- C. Transfers to/from or new Fixed Asset, out of a 51XXX
- D. Transfer within Department, except fixed assets, out of a 51XXX
- E. Establish any new account except fixed assets

TRANSFER FROM OR SUPPLEMENTAL REVENUE ACCOUNTS
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET. CHECK "SUPPLEMENTAL REVENUE" IF

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

RECEIVED

MAY 29 2013

Auditors / Risk

3B

Plumas County, California

RESOLUTION NO. 13-

**A RESOLUTION FOR EMPLOYER PAID MEMBER CONTRIBUTIONS TO THE
PUBLIC EMPLOYEES RETIREMENT SYSTEM FOR ELECTED OFFICIALS.**

WHEREAS, the governing body of the County of Plumas has the authority to implement Government Code Section 20691;

WHEREAS, the governing body of the County of Plumas has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the County of Plumas of a Resolution to commence said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the County of Plumas has identified the following conditions for the purpose of its election to pay EPMC:

- This benefit shall apply to all employees of the following classes:
 - elected officials (Assessor, Auditor-Controller, Clerk-Recorder, District Attorney, and Treasurer-Tax Collector).
- This benefit shall consist of paying all of the normal member contributions as EPMC for miscellaneous members.
- The effective date of this Resolution shall be July 1, 2013.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the governing body of the County of Plumas elects to pay EPMC, as set forth above.

PASSED AND ADOPTED this 11th day of June, 2013, by the following vote:

AYES:

NOES:

ABSENT:

Chair, Board of Supervisors

ATTEST:

Clerk of the Board

4A

**CERTIFICATE OF THE PLUMAS COUNTY CLERK
TO THE RESULTS OF
THE QUINCY FIRE PROTECTION DISTRICT
SPECIAL ELECTION
HELD ON JUNE 4, 2013**

STATE OF CALIFORNIA,

ss

COUNTY OF PLUMAS

I, Kathy Williams, County Clerk - Registrar of Voters of said county, do hereby certify that the return of the votes cast in the Quincy Fire Protection District Special Election held on June 4, 2013, by the voters voting in that district. The results of the canvass are as follows:

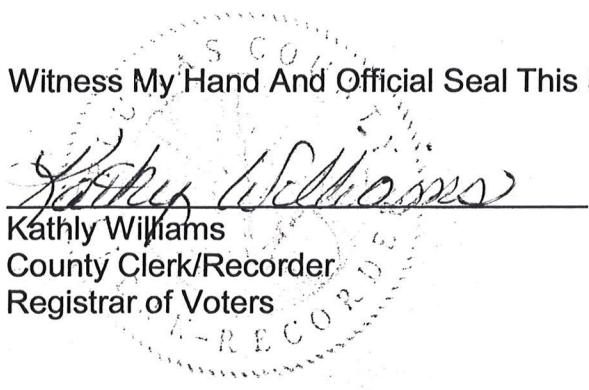
TOTAL VOTES CAST 1556

YES VOTES 1214

NO VOTES 342

The Statement of Votes Cast to which this certificate is attached hereto and made part of, shows the number of votes cast in each precinct in said district, as for and against the measure are full, true and correct.

Witness My Hand And Official Seal This 5th Day of June, 2013.



Kathy Williams
County Clerk/Recorder
Registrar of Voters

Election Summary Report
Quincy Fire Protection District
Special Election

Date:06/04/13
Time:20:04:49
Page:1 of 1

Summary For Jurisdiction Wide, All Counters, All Races
OFFICIAL FINAL
JUNE 4, 2013

Registered Voters 3407 - Cards Cast 1562 45.85%

Num. Report Precinct 7 - Num. Reporting 7 100.00%

Measure A - Quincy Fire Protection District

	Total	
Number of Precincts	7	
Precincts Reporting	7	100.0 %
Total Votes	1556	
YES	1214	78.02%
NO	342	21.98%



OFFICE OF THE
COUNTY COUNSEL
COUNTY OF PLUMAS

Plumas County Courthouse
520 Main Street, Room 301
Quincy, California 95971-9115

4B
R. CRAIG SETTLEMIRE
COUNTY COUNSEL
STEPHEN L. MANSELL
DEPUTY COUNTY COUNSEL
ELIZABETH CORTEZ-MCLEAN
PARALEGAL/SMALL CLAIMS ADVISOR

Phone: (530) 283-6240
Fax: (530) 283-6116

June 3, 2013

INTEROFFICE MEMORANDUM

TO: Honorable Board of Supervisors, County of Plumas

FROM: R. Craig Settlemire, *Plumas County Counsel*

A handwritten signature of R. Craig Settlemire in black ink.

SUBJECT: Modification of Agreement with Northern California EMS, Inc., for services as the Local EMS Agency for Plumas County
For Meeting June 11, 2013

Background:

The Emergency Medical Services System and the Prehospital Emergency Medical Care Personnel Act (EMS Act) was enacted in 1980 to “provide the state with a statewide system for emergency medical services” and to “ensure the provision of effective and efficient emergency medical care” to the people of California. (Further section references are to the Health and Safety Code unless otherwise specified.) Through the EMS Act, the Legislature created essentially a two-tiered regulatory system “governing virtually every aspect of prehospital emergency medical services.” The first tier is occupied by the Emergency Medical Services Authority (the Authority), a division of the Health and Welfare Agency, “which is responsible for the coordination and integration of all state activities concerning emergency medical services.” (§§ 1797.1, 1797.100.) The second tier of governance is “a local EMS agency” (§ 1797.200), which is responsible for, among other things, “(1) planning, implementing, and evaluating an emergency medical services system ‘consisting of an organized pattern of readiness and response services based on public and private agreements and operational procedures’ (§ 1797.204); (2) developing a formal plan for the system in accordance with the Authority’s guidelines and submitting the plan to the Authority on an annual basis (§§ 1797.250, 1797.254); [and] (3) ‘consistent with such plan, coordinat[ing] and otherwise facilitat[ing] arrangements necessary to develop the emergency medical services system’ (§ 1797.252).” The EMS Act authorizes a county to designate “a local EMS agency” (§ 1797.200) to administer the duties of the County under the Act.

TO: Honorable Board of Supervisors, County of Plumas
FROM: R. Craig Settemire, *Plumas County Counsel*
SUBJECT: Modification of Agreement with Northern California EMS, Inc., for services as the Local EMS Agency for Plumas County
For Meeting June 11, 2013

Page 2 of 2

Since the 1980s Northern California EMS, Inc., ("NorCal EMS") has been designated as Plumas County's local EMS agency to perform all of the requirements of County under the Act. The current agreement with NorCal EMS will expire June 30, 2013.

Proposal:

The proposed "Modification of Agreement for EMS Services" revises the existing agreement with NorCal EMS to extend the term of the agreement through June 30, 2014. There is no change in the cost to Plumas County. The annual cost to Plumas County in FY 2013-2014 is \$24,244.46, the same as in the prior four fiscal years.

The directors of Plumas County Public Health and the Office of Emergency Services have advised that they are in favor of extending the agreement for another year.

Action:

Since it is to the advantage of Plumas County to have Nor Cal EMS continue to provide the duties and responsibilities of a local EMS agency for Plumas County at no additional cost, it is recommended that the Board of Supervisors approve the accompanying Modification of Agreement with Nor Cal EMS and authorize the Chair to sign the same on behalf of Plumas County.

END OF MEMORANDUM

Cc: Mimi Hall, Plumas County Public Health
Jerry Sipe, Plumas County Office of Emergency Services

[C:\Documents and Settings\liz\My Documents\l coco shared\Memos\BOS Memo re NorCal EMS Modification FY 2013-14.doc]

PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS



CONSENT AGENDA REQUEST

for the June 11, 2013 Meeting of the Plumas County Board of Supervisors

June 3, 2013

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works 

Subject: Bid Award for Small Plow Truck

Background:

On April 24, 2013 a Request for Bid was publicly issued for the purchase of a new class 5 Plow Truck.

Public Works staff opened bids on May 23, 2013. There was only one (1) bidder and the bid was determined to be qualified.

Downtown Ford Sacramento, CA \$80,706.75

The delivery date for this vehicle is 150 day ARO. The department has forwarded this 12/13 budget item to their 13/14 budget. Pre approval of this acquisition item will make it possible to acquire the vehicle in time for the 13/14 winter season.

Upon receipt of the vehicle, the Northern Sierra Air Quality Management District will issue Plumas County Public Works a payment of \$30,000.00 that was approved for the replacement of a CARB non-compliant diesel plow truck.

Recommendation:

Public Works respectfully recommends the Board of Supervisors award the bid to Downtown Ford and authorize the Director of Public Works to purchase the vehicle in accordance with the bid documents in the amount of \$80,706.75.

PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 – Facsimile (530) 283-6323
Robert A. Perreault, Jr., P.E., Director Joe Blackwell, Deputy Director



COPY

CONSENT AGENDA REQUEST

for the June 11, 2013 Meeting of the Plumas County Board of Supervisors

June 3, 2013

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works *[Signature]*

Subject: Bid Award for Tack Oil Sprayer

Background:

On April 24, 2013 a Request for Bid was sent to vendors for the purchase of a Tack Oil Sprayer.

Public Works opened bids on May 23, 2013. There were three (3) bidders, all three were determined qualified.

Nixon-Egli Equipment (Lee Boy)	\$13,564.35
Great Western Equipment (Diamond Bilt)	\$10,637.13
Edward R. Bacon Company (Diamond Bilt)	\$10,290.00

Public Works has a long standing purchasing relationship with all of the bidders with satisfactory results.

The funds for this purchase were included in the budget adopted for FY 12/13.

Recommendation:

Public Works respectfully recommends that the Board of Supervisors award the low bid to the Edward R. Bacon Company and authorize the Director of Public Works to purchase the equipment in accordance with the bid documents in the amount of \$10,290.00.



4D

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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Date: May 24, 2013

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Item for June 11, 2013

Recommendation: Approve Cooperative Agreement #FRC1314COUNTY between Feather River College and Public Health to provide various health care services to students attending Feather River College, and direct the Chair to sign.

Background Information: As the Board is aware Plumas County Public Health Agency has provided health services to students at Feather River College for many years. These services include; counseling and health education, assessment and/or referral.

Through this Cooperative Agreement Feather River College will cover the cost of providing these health services to students attending Feather River College. No additional staff is needed to provide these services. The Cooperative Agreement is effective July 1, 2013 through June 30, 2014 and is in the amount of \$25,000.00.

This agreement was reviewed and approved by County Counsel, a copy of which is on file with the Clerk of the Board for your review.

Please contact me should you have any questions or need additional information.

Thank you.

PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 – Facsimile (530) 283-6323
Robert A. Perreault, Jr., P.E., Director Joe Blackwell, Deputy Director



AGENDA REQUEST

for the June 11, 2013 meeting of the Board of Supervisors

June 3, 2013

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

Subject: Caltrans 2013 Paving Project on SR 70/SR 89 in the Quincy Area from Massack to Keddie; discussion and Q&A

A handwritten signature in black ink that reads "Robert A. Perreault".

Background:

During 2013, Caltrans will construct pavement improvements to State Route 70/State Route 89 for approximately 9 miles, beginning in the Massack area and proceeding westerly and northerly through East Quincy and Quincy to the Keddie area. Presently, the construction schedule is estimated to be 4 to 5 weeks, beginning in early July.

Within the East Quincy and Quincy business areas, the highway improvements will be a traditional pavement overlay.

North and south of the pavement overlay sections, the highway improvements will be placement of a "micro surface" material.

At the June 4th meeting of the Board of Supervisors, Mr. Ron Collins of Caltrans – the assigned Resident Engineer for this project – will make a brief presentation and be available to answer project-related questions from the Board of Supervisors, County staff and the general public.

Recommendation:

Businesses and residents within the project area are encouraged to attend the informational meeting.



5B
COPY

PLUMAS COUNTY COORDINATING COUNCIL

AGENDA REQUEST

for the June 11, 2013 Meeting of the Plumas County Board of Supervisors

June 3, 2013

To: Honorable Board of Supervisors

From: Robert Perreault, Chair, PCCC

A handwritten signature in black ink that reads "Robert A. Perreault".

Subject: Letter of Comments Pertaining to the US Fish & Wildlife Service Proposed Rules to List and Designate Critical Habitat for Two Frogs and One Toad; discussion and possible action.

Background:

The US Fish & Wildlife Service has published proposed rules in the *Federal Register*, Volume 78, No. 80, dated April 25, 2013.

As reported in the May 17, 2013 edition of *Barbed Wire*, the newsletter of RCRC:

"The U.S. Fish and Wildlife Service (USFWS) has proposed to list two frogs and one toad as threatened species under the federal Endangered Species Act (ESA) while concurrently proposing to designate critical habitat for the Sierra Nevada yellow-legged frog, the northern distinct population segment (DPS) of the mountain yellow-legged frog, and the Yosemite toad under the federal ESA.

Critical habitat of 2,205,400 acres is proposed for the Sierra Nevada yellow-legged frog in Butte, Plumas, Lassen, Sierra, Nevada, Placer, El Dorado, Amador, Calaveras, Alpine, Mariposa, Mono, Madera, Tuolumne, Fresno and Inyo Counties. For the northern DPS of the mountain yellow-legged frog in Fresno and Tulare counties 221,498 acres of critical habitat are proposed. Critical habitat is proposed for the Yosemite toad in Alpine, Tuolumne, Mono, Mariposa, Madera, Fresno and Inyo counties is 750,926 acres."

The Proposed Rule for listing (Part II – 44 Pages) can be viewed at:
<http://www.gpo.gov/fdsys/pkg/FR-2013-04-25/pdf/2013-09600.pdf>

The Proposed Rule on designation of critical habitat (Part III – 60 Pages) can be viewed at: <http://www.gpo.gov/fdsys/pkg/FR-2013-04-25/pdf/2013-09598.pdf>

The Plumas County Coordinating Council (PCCC) has scheduled consideration of this matter on its Agenda for the Coordinating Council meeting of Friday, June 7, 2013.

The deadline for submission of comments to the US Fish & Wildlife Service is June 24, 2013.

It is anticipated that the PCCC will submit a specific recommendation on this matter to the Board of Supervisors. Once that recommendation is finalized on behalf of the PCCC, it will be submitted to the Clerk of the Board and available for review by the public during normal business hours. It will also be distributed at the meeting of the Board of Supervisors, scheduled for June 11, 2013.

Recommendation:

To be established by the PCCC during its meeting scheduled for Friday, June 7, 2013.