

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

**AGENDA FOR THE MEETING OF JANUARY 23, 2022**  
**TO BE HELD AT 1:30 PM IN**  
**THE PUBLIC WORKS CONFERENCE ROOM,**  
**1834 EAST MAIN STREET,**  
**QUINCY, CALIFORNIA**

The Commission consists of six members:

Susan Scarlett, Chair (City Council Appointee, City of Portola)  
Gregory Hagwood, Vice Chair (County Supervisor, District 4)  
Bill Powers, (Councilmember, City of Portola)  
Stan Peiler, (Councilmember, City of Portola)  
Kevin Goss, (County Supervisor, District 2)  
Tom McGowan, (County Supervisor, District 3)

**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact staff at the Department of Public Works at (530) 283-6268. Notification 72 hours prior to the meeting will enable County to make reasonable arrangements to ensure accessibility.

**TELECONFERENCE OPTION:** The call-in numbers for teleconference participation:  
**Dial in Number: 1-800-867-2581 Conference Code: 0439272 #**

**Meeting Agenda**

- 1a. Roll call – Jim Graham
- 1b. Public Forum: Members of the public may address items that are related to the Commission's responsibilities and not on the agenda. The public should not request a decision on the item at this meeting, in compliance with the Brown Act. The Chair may limit comment to three minutes per speaker. Public may request action item(s) be placed on a future agenda and are encouraged to contact the Chair or staff for assistance.
- 1c. Commissioner and Staff Forum: Commissioners and staff identify non-agenda items in compliance with the Brown Act.
2. Consideration of Draft Minutes for PCTC Meeting conducted on December 19, 2022
3. Update on the submittal of Final FY 2020/2021 PCTC and Transit Operators Financial Audits by Vasquez & Co. – John Mannle
4. Adoption of Resolution 23-01 Amending the execution authorization of the 2022/23 State Transportation Improvement Program (STIP) Planning, Programming and Monitoring (PP&M) Fund Transfer Agreement and authorize deposit of \$51,000 of PP&M Funds into District Planning Fund 2027. Discussion and possible action – Jim Graham

5. Adoption of Resolution 23-02 authorizing a supplemental budget increase of \$144,792 for transit operation payments for Plumas Transit Systems as the budget was not updated per the PCTC approved FY 22-23 budget. Discussion and possible action – Jim Graham
6. Adoption of Resolution 23-03 authorizing a budget transfer within Fund 2029 to correct budget line items for FICA/Medicare OASDI and Per Diem per the PCTC approved FY 22-23 budget. Discussion and possible action – Jim Graham
7. Update on the RFQs for 1) Preparation of the 2025 Regional Transportation Plan and 2) On-call Transportation Services - Jim Graham
8. Transit Operations Update
  - a) Plumas Transit Systems Operations Update and FY 22/23 1<sup>st</sup> Quarter Report – Kelly McElwain, Transit Manager
  - b) Seniors Transportation Update – John Rix, Seniors Transportation Manager
9. Adoption of Resolution 23-04 authorizing appointment of members to the Social Services Transportation Advisory Council. Discussion and possible action – Jim Graham
10. Update on the FY 2023 5311(f) Intercity Bus Program Application, and Adoption of Resolution 22-05 authorizing the Executive Director to execute and file all certification of assurances, contracts or agreements or any other documents required by Caltrans. Discussion and possible action – Jim Graham
11. Update on the second of three allowed contract extensions for Plumas Rural Services to provide transit operations. Jim Graham
12. Confirmation the scheduling of the next PCTC meeting for Monday, February 27<sup>th</sup>, 2022, at 1:30 PM
13. Adjournment