



## **Board of Supervisors**

Dwight Ceresola, Vice Chair 1st District  
Kevin Goss, Chair 2nd District  
Sharon Thrall, 3rd District  
Greg Hagwood, 4th District  
Jeff Engel, 5th District

## **MEETING MINUTES**

### **ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON DECEMBER 6, 2022**

---

## **STANDING ORDERS**

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

The Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commissions, committees, boards, and councils, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to state or federal social distancing or masking requirements, if applicable. It is strongly recommended that individuals attending meetings wear masks. The public may participate as follows:

### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

### **ZOOM Participation**

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

### **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting.

Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

## **CALL TO ORDER**

### **Roll Call.**

**Present:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel

## **PLEDGE OF ALLEGIANCE**

George led the Pledge of Allegiance.

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

None noted.

## **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

Pastor George Tarleton offered a prayer for the county and the Board.

Mellissa Smith, a Social Worker with the Plumas County Social Services Department, made public comment regarding a news article published last week, and further commented regarding labor negotiations, employee wages and the proposed healthcare premium split.

Eva Hagwood, a Plumas County Child Welfare Social worker, made public comment regarding a news article published last week, and further commented regarding labor negotiations, employee wages and the proposed healthcare premium split.

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

None at this time.

## **ACTION AGENDA**

### **1. UPDATES AND REPORTS**

#### **A. DIXIE FIRE COLLABORATIVE**

Report, update, and discussion on Dixie Fire Collaborative efforts

Kest Porter gave a report regarding the ongoing activities, challenges and progress of the Dixie Fire Collaborative.

## **2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 4 Hagwood.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

### **A. CLERK OF THE BOARD**

- 1) Approve Board Minutes for November 2022

### **B. COUNTY CLERK RECORDER - REGISTRAR**

- 1) Approve and authorize the Chair to sign an Agreement between Plumas County Clerk Recorder's Office and Contract and Pitney Bowes for county departments and the Plumas County Superior Court postage machine for the amount of \$6,100.20 total for a three (3) year contract; approved as to form by County Counsel.
- 2) Certify the November 8, 2022 General Election results attached in the Official Final report.

### **C. PLANNING DEPARTMENT**

- 1) Adopt **RESOLUTION** authorizing Application for, and Receipt of, SB 2 Planning Grants Program Funds from the State Department of Housing and Community Development (HCD); approved as to form by County Counsel

**Motion:** Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 4 Hagwood.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

Adopt **RESOLUTION No. 22-8750** authorizing Application for, and Receipt of, SB 2 Planning Grants Program Funds from the State Department of Housing and Community Development (HCD)

### **D. PROBATION**

- 1) Authorize the Chief Probation Officer to recruit and fill, funded and allocated; 1.0 FTE Supervising Probation Officer position; vacancy due to resignation; position funding is 80% SB678 grant funding, and 20% General Fund budgeted in Fiscal Year 2022-2023.
- 2) Authorize the Chief Probation Officer to recruit and fill, funded and allocated; 1.0 FTE Deputy Probation Officer position; vacancy due to resignation; position funding is 60% JJCPA juvenile grant funding, and 40% General Fund, budgeted in Fiscal Year 2022-2023.
- 3) Approve and authorize the Chair to sign a Services Agreement between the Plumas County Probation Department and Kevin Lynch in Fiscal Year 2022-2023 for development of a comprehensive YOBG/JJCPA plan not to exceed \$6,000.00, approved as to form by County Counsel.

## **E. PUBLIC WORKS**

- 1) Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Public Works and Feather River Forestry for Hazard Tree Assessment Services; effective November 1, 2022; not to exceed \$45,000; approved as to form by County Counsel.
- 3) Approve and authorize the Chair to sign Amendment No. 13 to the Agreement between Plumas County Public Works Department and MGE Engineering, Inc. for On-call Civil Engineering Services for the Graeagle-Johnsville Road Rehabilitation Project; not to exceed \$220,844.49; approved as to form by County Counsel.
- 4) Approve and authorize the Chair to sign Amendment No. 1 to the Agreement between Plumas County Public Works and Bender Rosenthal Inc. for property valuation as required for the Sloat RSP Storm Drainage Repair Project; not to exceed \$2,700.00; approved as to form by County Counsel.
- 5) Approve and authorize the Chair to sign Amendment No. 2 to the Agreement between Plumas County Public Works and Bender Rosenthal Inc. for easement acquisition services required for the Radio Hill Road and Utility Easements project; not to exceed \$29,365.00; approved as to form by County Counsel.
- 6) Approve and authorize the Chair to sign Amendment No. 3 to the Agreement between Plumas County Public Works and Bender Rosenthal Inc. to modify Article X, section G on Subcontracting; approved as to form by County Counsel.
- 7) Approve and authorize the Chair to sign the Agreements between Plumas County Public Works and the following contractors: Pavement Coatings Company, Inc., J.W. Bamford, Inc., Wilburn Construction, Inc. and Dig It Construction, Inc. for the 2023 On-Call Snow Removal and Storm Damage Assistance Maintenance; not to exceed amount of \$100,000 per each agreement; approved as to form by County Counsel.

## **3. PRESENTATION**

- A. Recreation Economy for Rural Communities (RERC) Quincy Community Action Plan (November 2022) with Local Steering Committee Presenter, Nova Collinson, Sierra Buttes Trail Stewardship

## **4. SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Beckwourth County Service Area, Quincy Lighting District; and Crescent Mills Lighting District.

### **A. CONVENE AS THE BECKWOURTH COUNTY SERVICE AREA GOVERNING BOARD**

- 1) Sewer Lift Station Pump Replacement; discussion, direction and/or possible action.  
**Motion:** Approve Sewer Lift Station Pump Replacement; and approve the sole source contractor bid/estimate for the replacement.

**Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 4

Hagwood.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

2) Approve and authorize the Chair to sign Amendment No. 1 to the Agreement between Beckwourth Community Service Area and Nichols Consulting Engineers, for the option to replace the existing submersible sewer pump with a pump that would grind up wipes without clogging the pump impeller; not to exceed \$6,500; approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize the Chair to sign Amendment No. 1 to the Agreement between Beckwourth Community Service Area and Nichols Consulting Engineers, for the option to replace the existing submersible sewer pump with a pump that would grind up wipes without clogging the pump impeller; not to exceed \$6,500.

**Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 4 Hagwood.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

3) Approve no contract payment of \$1,864.13 to Jet Plumbing and \$5,975.00 to Plumas Sanitation for Emergency Repair of BCSA Sewer Pump Without a Contract; discussion and possible action.

**Motion:** Approve no contract payment of \$1,864.13 to Jet Plumbing and \$5,975.00 to Plumas Sanitation for Emergency Repair of BCSA Sewer Pump without a Contract.

**Action:** Approve, **Moved by** Supervisor - District 4 Hagwood, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**B. ADJOURN AS THE BECKWOURTH COUNTY SERVICE AREA GOVERNING BOARD AND RECONVENE AS THE BOARD OF SUPERVISOR**

**5. DEPARTMENTAL MATTERS**

**A. COUNTY CLERK RECORDER - REGISTRAR - Marcy DeMartile**

1) Adopt **RESOLUTION** authorizing the Plumas County Clerk to conduct a special vote by mail Election on May 2, 2023 within the boundaries of the West Almanor Community Services District, placing a measure before the voters in the district, extending and increasing the specialty tax for a period of 4 years, for emergency medical services, fire protection and prevention; discussion and possible action.

**Roll call Vote.**

**Motion:** Adopt **RESOLUTION No. 22-8751** authorizing the Plumas County Clerk to conduct a special vote by mail Election on May 2, 2023 within the boundaries of the West Almanor Community Services District, placing a measure before the voters in the district, extending and increasing the specialty tax for a period of 4 years, for emergency medical services, fire protection and prevention.

**Action:** Approve, **Moved by** Supervisor - District 3 Thrall, **Seconded by** Supervisor - District 4 Hagwood.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**B. INFORMATION TECHNOLOGY - Greg Ellingson**

- 1) Adopt the Plumas County Acceptable Use Policy as submitted, to establish acceptable guidelines for all Plumas County-owned technology resources; reviewed by County Counsel; discussion and possible action.

**Motion:** Adopt the Plumas County Acceptable Use Policy as submitted, to establish acceptable guidelines for all Plumas County-owned technology resources.

**Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

#### C. PROBATION - Keevin Allred

- 1) Approve the Updated Community Corrections Partnership (CCP) Public Safety Realignment Survey and Plan for FY2022-2023; discussion and possible action.

**Motion:** Approve the Updated Community Corrections Partnership (CCP) Public Safety Realignment Survey and Plan for FY2022-2023.

**Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 4 Hagwood.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

#### D. PUBLIC HEALTH

- 1) Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Public Health and Erin Barnes, M.D., to perform the duties of a Deputy County Health Officer for the Public Health Agency; effective November 1, 2022; not to exceed \$11,250.00, approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize the Chair to ratify and sign an Agreement between Plumas County Public Health and Erin Barnes, M.D., to perform the duties of a Deputy County Health Officer for the Public Health Agency; effective November 1, 2022; not to exceed \$11,250.00. **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- 2) Approve and authorize the Chair to ratify and sign an Amendment Agreement between Plumas County Public Health and Colleen Bridger Consulting, LLC, to provide Public Health training; effective September 1, 2022; not to exceed \$34,000.00, approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize the Chair to ratify and sign an Amendment Agreement between Plumas County Public Health and Colleen Bridger Consulting, LLC, to provide Public Health training; effective

September 1, 2022; not to exceed \$34,000.00.

**Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 4 Hagwood.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**E. PUBLIC WORKS DEPARTMENT** - John Mannie

- 1) Authorize fixed asset purchase of one (1) Dixie Fire replacement used, steel drum roller, with trailer, and authorize the Director of Public Works and the County Administrative Officer to issue Plumas County Purchase Order(s); not to exceed \$63,000; discussion and possible action.

**Roll call vote**

**Motion:** Authorize fixed asset purchase of one (1) Dixie Fire replacement used, steel drum roller, with trailer, and authorize the Director of Public Works and the County Administrative Officer to issue Plumas County Purchase Order(s); not to exceed \$63,000.

**Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 4 Hagwood.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

**F. SHERIFF'S OFFICE** - Todd Johns

- 1) Adopt **RESOLUTION** authorizing the Sheriff to contract with the California Department of Corrections and Rehabilitation (CDCR) and execute California Department of Corrections and Rehabilitation Agreements as required; approved as to form by County Counsel; discussion and possible action. **Roll call vote.**

**Motion:** Adopt **RESOLUTION No. 22-8752** authorizing the Sheriff to contract with the California Department of Corrections and Rehabilitation (CDCR) and execute California Department of Corrections and Rehabilitation Agreements as required.

**Action:** Approve, **Moved by** Supervisor - District 4 Hagwood, **Seconded by** Supervisor - District 5 Engel.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

- 2) Authorize no contract payment of \$1,569.05, to Susanville Ford for labor and repair services for a patrol vehicle; discussion and possible action.
- 3) Authorize no contract payment of \$6,248.10 and \$2,565.27, to JBT Marine for unanticipated labor and repair services for a patrol boat; discussion and possible action.

**Motion:** Approve both **Items 5.F.2.** - to Authorize no contract payment of \$1,569.05, to Susanville Ford for labor and repair services for a patrol vehicle; **and Item 5.F.3.** - to Authorize no contract payment of \$6,248.10 and \$2,565.27, to JBT Marine for unanticipated labor and repair services for a patrol boat.

**Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** None.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

## **6. BOARD OF SUPERVISORS**

- A. Review, pursuant to Government Code section 8630, RESOLUTION No. 21-8601 and RESOLUTION No. 21-8605 ratifying the Proclamations of County-Wide Local Emergency due to the Beckwourth Complex, Dixie and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring back within 60 days, on February 7, 2023.
  
- B. Review, pursuant to Health and Safety code section 101080, RESOLUTION No. 21-8609 ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring it back within 30 days, on January 3, 2023

**Motion:** Approve and recommend to continue emergencies of both **Items 6.A.** Review, pursuant to Government Code section 8630, RESOLUTION No. 21-8601 and RESOLUTION No. 21-8605 ratifying the Proclamations of County-Wide Local Emergency due to the Beckwourth Complex, Dixie and Fly Fires; and recommendation to continue the emergency and bring back within 60 days, on January 17, 2023; **and Item 6.B.** - Review, pursuant to Health and Safety code section 101080, RESOLUTION No. 21-8609 ratifying the Declaration of Local Health Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; and recommendation to continue the emergency and bring it back within 30 days, on January 3, 2023;

**Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 4 Hagwood.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2 Goss, Supervisor - District 3 Thrall, Supervisor - District 4 Hagwood, Supervisor - District 5 Engel.

## **C. CORRESPONDENCE**

Supervisor Hagwood received email correspondence from staff regarding the matters addressed during public comment; and correspondence with an individual who was struggling to get a passport approved.

Supervisor Thrall received the usual correspondence, and reported that there was nothing out of the ordinary to report.

Supervisor Engel received correspondence, requesting that the snow stop.

Supervisor Ceresola received correspondence regarding updating of addresses around Chillcoot and Frenchmen for tax purposes; and snow removal correspondence.

Supervisor Goss received correspondence regarding snow removal on both highways and County Roads; correspondence regarding a letter that was published in the Plumas News, regarding some ranchers in the Indian Valley Area; and correspondence regarding various business matters at "The Spot"

**D. INFORMATIONAL ANNOUNCEMENTS**

Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

Reported by Supervisor Hagwood regarding matters related to County Government and include a meeting with members of the Museum Association and a meeting with interested members of the community regarding Lowry House, and the funding opportunities.

Reported by Supervisor Thrall regarding matters related to County Government and include various individual meetings with residents regarding the Main Street and Vine Project.

Reported by Supervisor Engel regarding matters related to County Government and include attending a recovery meeting on Economic Development.

Reported by Supervisor Ceresola regarding matters related to County Government and included attending an air quality meeting.

Reported by Supervisor Goss regarding matters related to County Government, and did not have any scheduled meetings between the 11/29/2022 Board meeting and the 12/06/2022 Board meeting.

**7. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee performance evaluation – Paul Russell, Museum Director
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- D. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d)(1) of Government Code §54956.9 – Plumas County v. Pacific Gas and Electric Company, et al, Superior Court of the State of California, County of San Francisco, Original Case No. CGC-21-596070

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Supervisor Goss reported that there was no reportable action taken in the Closed Session.

**8. ADJOURNMENT**

Adjourn meeting to Tuesday, December 13, 2022, Board of Supervisors Room 308, Courthouse, Quincy, California