



## **BOARD OF SUPERVISORS**

Dwight Ceresola, Vice Chair 1<sup>st</sup> District

Kevin Goss, Chair 2<sup>nd</sup> District

Sharon Thrall, 3<sup>rd</sup> District

Greg Hagwood, 4<sup>th</sup> District

Jeff Engel, 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF  
SEPTEMBER 20, 2022, TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**9:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION**

[www.countyofplumas.com](http://www.countyofplumas.com)

### **AGENDA**

**The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.**

**Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.**

**Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.**

**Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.**

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## **STANDING ORDERS**

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

The Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commissions, committees, boards, and councils, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to state or federal social distancing or masking requirements, if applicable. It is strongly recommended that individuals attending meetings wear masks. The public may participate as follows:

### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

### **ZOOM Participation**

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGISeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

### **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting.

Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

10:00 A.M. **CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## ACTION AGENDA

### **1. UPDATES AND REPORTS**

- A. **DISASTER RECOVERY OPERATIONS** - Pamela Courtright  
Report and update Dixie Fire Recovery efforts; receive report and discussion
- B. **DIXIE FIRE COLLABORATIVE**  
Report, update, and discussion on Dixie Fire Collaborative efforts
- C. **US FOREST SERVICE** – Mike Rahe  
Report and update.

### **2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### **A. BOARD OF SUPERVISORS**

Approve and authorize the Chair to sign a letter to the Department of Transportation (Caltrans) for an encroachment permit for the Chester Jr. Sr. High School Annual Homecoming Parade October 7, 2022.  
[View Item](#)

#### **B. BEHAVIORAL HEALTH**

- 1) Authorize no contract payment of \$1,598.30 to Wild Hair Sign Company for Quincy Wellness Center signs. [View Item](#)
- 2) Approve and authorize the Chair to sign and ratify an Agreement between Plumas County Behavioral Health and Smile Business Products, Inc. to provide four (4) Copy machines and maintenance services; effective June 1, 2022; not to exceed \$50,000.00; approved as to form by County Counsel. [View Item](#)
- 3) Approve and authorize the Chair to sign Addendum No. 2 to the Memorandum of Understanding (MOU) between Plumas County Behavioral Health and Blue Cross of California Partnership Plan, Inc.; replaces the language in section 6 “Exchange Protection Health Information” to be consistent with guidance of the CalAim Data sharing Authorization Guidance; approved as to form by County Counsel. [View Item](#)
- 4) Adopt **RESOLUTION** to accept contract Agreement for the State of California Department of Health Care Services (DHCS) Mental Health Service Division to provide or arrange specialty mental health services to eligible Medi-Cal beneficiaries of Plumas County in accordance with the Mental Health Plan for Plumas County; approved as to form by County Counsel. [View Item](#)

#### **C. PUBLIC HEALTH**

Approve and authorize the Chair to sign and ratify an Agreement between Plumas County Public Health and Ashley Blesse dba Blesse Medical Services, to provide emergency response in our three county HCC: Plumas, Lassen, and Sierra; effective June 30, 2022; not to exceed \$15,000.00; approved as to form by County Counsel. [View Item](#)

#### **D. PUBLIC WORKS**

- 1) Approve and authorize the Chair to sign Amendment No. 2 to an Agreement between Plumas County Public Works and Quincy Engineering, Inc. for final design phase engineering services of the Blairsden-Graeagle Road Bridge Replacement project; not to exceed \$61,985.58; approved as to form by County Counsel. [View Item](#)

- 2) Approve and authorize the Chair to sign Amendment No. 3 to an Agreement between Plumas County Public Works and Quincy Engineering, Inc. for final design phase engineering services of the Keddie Resort Bridge Replacement project; not to exceed \$67,035.00; approved as to form by County Counsel. [View Item](#)

### **3. PLUMAS RURAL SERVICES**

Adopt a **PROCLAMATION** proclaiming the Month of October 2022 as Domestic Violence Awareness Month. [View Item](#)

### **4. DEPARTMENTAL MATTERS**

#### **A. PUBLIC HEALTH - Dr. Dana Loomis**

- 1) Authorize the Director of Public Health to recruit and fill, funded, and allocated (one) 1.0 FTE Management Analyst I/II position; vacancy due to resignation; discussion and possible action. [View Item](#)
- 2) Authorize the Director of Public Health to recruit and fill 0.75 FTE Office Supervisor position; vacancy due to promotion; discussion and possible action. [View Item](#)
- 3) Approve and authorize fixed asset purchase of five (5) replacement vehicles for the Senior Transportation program; not to exceed \$139,404.00; (funded by the Cares Act) approved and budgeted in the FY 2021/2022 budget, carrying over to the 22/23 budget; discussion and possible action. **Four/ fifths roll call vote** [View Item](#)

#### **B. PUBLIC WORKS – John Mannie**

Authorize the Director of Public Works to recruit and fill, funded, and allocated 1.0 FTE PW Mechanic Shop Service Worker position; discussion and possible action. [View Item](#)

#### **C. SHERIFF – Todd Johns**

Authorize the Sheriff to allow the Animal Shelter Extra-Help Attendant to exceed a 29-hour work week, to allow for adequate coverage at the animal shelter while the Animal Control Supervisor is on leave, to remain in effect as needed, discussion and possible action. [View Item](#)

### **5. BOARD OF SUPERVISORS**

#### **A. Review, pursuant to Government Code section 8630, RESOLUTION No. 21-8601 and RESOLUTION No. 21-8605 ratifying the Proclamations of County-Wide Local Emergency due to the Beckwourth Complex, Dixie, and Fly Fires; discussion and possible action and recommendation to continue the emergency and bring back within 60 days, on November 8, 2022. [View Item](#)**

#### **B. APPOINTMENTS**

##### **CALIFORNIA STATE ASSOCIATION OF COUNTIES**

Select Director and Alternate to serve on the CSAC Board of Directors for the 2022-2023 Association year, beginning Monday November 14, 2022. [View Item](#)

#### **C. Continued from September 13, 2022**

Approve and authorize the Chair to sign Modified letter of support for H.R. 6903; discussion and possible action. [View Item](#)

#### **D. CONTINUED PUBLIC HEARING: The Board of Supervisors will continue the public hearing from September 6, 2022, on FY 2022-2023 County Budget. Any member of the general public may appear at the hearing or submit their comments using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)**

- 1) Report and update by Interim Auditor/Budget Committee on the FY 2022-2023 Budget; discussion and possible action regarding various county departments and programs.

- E. Correspondence
- F. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

## 6. **CLOSED SESSION**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee performance evaluation – Neal Caiazzo, Director of Social Services
- B. Conference with real property negotiator, regarding facilities: Sierra House, 529 Bell Lane, Quincy, APN 117-021-000-000
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads
- D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9 (1 Case)
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (1 Case)

### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

#### **ADJOURNMENT**

Adjourn meeting to Tuesday, September 27, 2022, Board of Supervisors Room 308, Courthouse, Quincy, California



## Chester Jr. Sr. High School

P.O Box 797 - 612 First Street

Chester, CA 96020

**530-258-2126      Fax 530-258-2306**

**David Andreasen, Principal      Meghan Whalen, VP & AD**



September 7, 2022

Plumas County Board of Supervisors

Attn: Sharrie Thrall

520, Main St. Room 309

Quincy, Ca 95971

Dear Sharrie,

Chester High School is preparing for our 16th annual Homecoming Parade on October 7th, 2022 at 11:30 AM to 12:30 PM.

We are in need of a resolution from your governing body acknowledging this event so that we may forward to the State of California Department of Transportation as well as Plumas County Department of Public Works.

We have attached a copy of this year's parade logistics for your familiarity with this event and the letter we received from you last year.

We appreciate your attention to this matter and invite you to attend this year's parade and see all the local businesses have decorated to show spirit for the football team and high school.

Sincerely,

A handwritten signature in black ink, appearing to read "Camille McNeil".

Camille McNeil, ASB Advisor

Chester High School

PO Box 797

Chester, ca 96020

530-258-2126

***“Home of the Volcanoes”***



## BOARD OF SUPERVISORS

DWIGHT CERESOLA, DISTRICT 1  
KEVIN GOSS, DISTRICT 2  
SHARON THRALL, DISTRICT 3  
GREG HAGWOOD, DISTRICT 4  
JEFF ENGEL, DISTRICT 5

October 5, 2021

Department of Transportation (Caltrans)  
Attn: Permits Engineer  
1000 Center Street  
Redding, CA 96001

Attention Permits Engineer

**Subject:** **Encroachment Permit Request**  
**Chester Jr. Sr. High School**  
The 15<sup>th</sup> Annual Homecoming Parade on Friday, October 22, 2021  
Plumas County, California

This letter acknowledges that Plumas County Board of Supervisors has been notified of the above captioned event. The Board of Supervisors has no objection to issuance of an event permit by Caltrans.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Engel".

Jeff Engel, Chair

Cc: Plumas County Director of Public Works



# Chester Jr. Sr. High School



P.O Box 797 - 612 First Street

Chester, CA 96020

530-258-2126      Fax 530-258-2306

David Andreasen, Principal      Meghan Whalen, VP & AD

16th annual CHS Homecoming Parade

10/07/2022

September 7, 2022

Meeting Point: Chester High School 11:00 pm at the rock (½ Hour Prior)

Assigned personnel:

CHP & Plumas County Sheriff Dept

Parade Logistics:

Parade will be in eastbound lanes of Main St. There are seven floats, one fire truck, one deputy sheriff, non-marching band, football team, cheerleaders, and the "mule".

Local Cal Trans provide event signs at both ends of town to slow traffic and may place cones down at the double yellows.

The parade route will start at Chester High School. It will continue to main St. via Cross St. The parade will continue down Main St. to Melissa Avenue where they will turn right. They will travel down Gay Street to 1st Avenue to moody Meadow then 1St Street arriving at CHS. (see attached MAP).

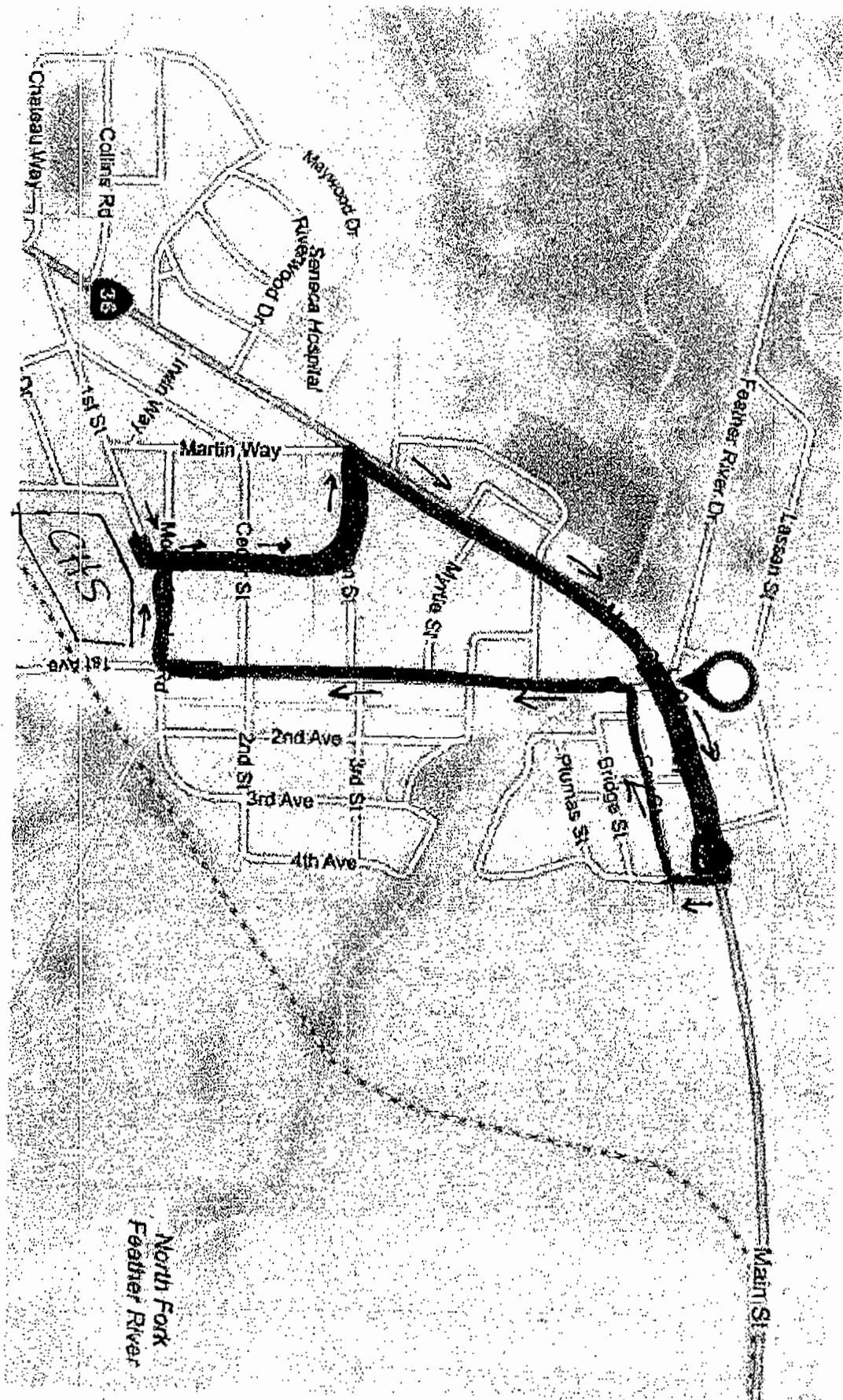
Two Parade Cars: (1 CHP and 1 PCS)

Car #2 will be assigned to stop traffic at Aspen St. just south of Cross St. so parade can stop in front of the elementary school for Cheers from Students. Car #1 will stop eastbound traffic on Highway 36, and follow parade to Melissa.

Parade concludes at Melissa Ave, participants will continue on foot to CHS on foot to CHS Football Field or Gym where there will be a community Rally. Parade should last approximately 60 minutes. When the last participants leave Main St to Melissa Avenue, Main Street will be opened.

***“Home of the Volcanoes”***

## CHS Homecoming Parade Route



**PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES**

270 County Hospital Road, Ste 109, Quincy, CA 95971  
(530) 283-6307 FAX (530) 283-6045



Sharon Sousa- Interim Director

20

DATE: September 13, 2022

TO: Honorable Board of Supervisors

as

FROM: Sharon Sousa Behavioral Health Interim Director

SUBJECT: Consent Agenda

**Recommendation**

1. It is respectfully requested the Board of Supervisors approve and authorize \$1598.30 no contract payment to Wild Hare Signs. [View Item](#)
2. It is respectfully requested the Board of Supervisors approve and authorize the board chair to sign 3-year \$50,000.00 Agreement with Smile Business products, Inc. [View Item](#)
3. It is respectfully requested the Board of Supervisors approve and authorize the board chair to sign Addendum Number Two to Memorandum of Understanding Between Blue Cross of California Partnership Plan, Inc., Anthem, a health maintenance organization, and Plumas County through Behavioral Health. [View Item](#)
4. It is respectfully requested the Board of Supervisors approve and authorize Chair to sign Resolution Agreement Number 22- 20123 for the State of California Department of Health Care Services Mental Health Services Division, and Plumas County. [View Item](#)

**BACKGROUND AND DISCUSSION:**

1. This charge of \$1598.30 Wild Hare Signs for the Quincy Wellness Center, payment exceeds the \$999.99 limit per vendor, working without a contract. Behavioral Health is respectfully requesting payment approval.

2. Contractor shall provide four Sharp copy machines and maintenance service for Behavioral Health offices in Quincy, Portola and Chester locations. This Agreement has been approved to form by County Counsel.
3. Amendment Number Two to Memorandum of Understanding Between Blue Cross of California Partnership Plan, Inc., Anthem, and Plumas County Behavioral Health. This Addendum Number 2 replaces the MOU language in section 6 EXCHANGE OF PROTECTION HEALTH INFORMATION this language shall be updated to be consistent with the guidance of the CalAim Data sharing Authorization Guidance. This Agreement has been approved to form by County Counsel.
4. Requesting Resolution to accept contract with The State of California Department of Health Care services mental health Division to provide or arrange specialty mental health services to eligible Medi-Cal beneficiaries of Plumas County in accordance to the Mental Health Plan for Plumas County. This Resolution and Agreement has been approved to form by County Counsel.

**FINANCIAL IMPACT:** There are no General Fund dollars involved in this matter. Any costs associated with this matter are covered by a combination of Federal and State funds.



Wild Hare Sign Company  
2205 E Main St  
Quincy, CA 95971  
(530) 283-0332  
jamie@wildharesigns.com

Invoice 10604

BILL TO

Plumas County Behavioral  
Health  
Kyle Hardee

DATE  
08/24/2022

PLEASE PAY  
\$1,598.03

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Sign	3' x 16' aluminum composite sign (2-3' x 8' sections) QUINCY WELLNESS CENTER	1	1,200.00	1,200.00T
window lettering	cast vinyl applied to entrance door and center front window QUINCY WELLNESS CENTER	1	290.00	290.00T
Thanks so much for your business.				
	SUBTOTAL			1,490.00
	TAX			108.03
	TOTAL			1,598.03
	TOTAL DUE			\$1,598.03

THANK YOU

Vendor #: 10446  
Fund/Dept #: 70571  
Account #: 521900  
Contract #: \_\_\_\_\_  
Date: \_\_\_\_\_

**Services Agreement**

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its Behavioral Health Department (hereinafter referred to as "County"), and Smile Business Products, Inc., a California Corporation. (Hereinafter referred to as "Contractor").

The parties agree as follows:

1. **Scope of Work.** Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. **Compensation.** County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed \$50,000.00.
3. The term of this Agreement commences June 1, 2022, and shall remain in effect through May 31, 2025, unless terminated earlier pursuant to this Agreement. County's Board of Supervisors hereby ratifies and approves for payment, services provided by Contractor from June 1, 2022, to the date of approval of this Agreement by the Board of Supervisors.
4. **Termination.** Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. **Non-Appropriation of Funds.** It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. **Warranty and Legal Compliance.** The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

\_\_\_\_\_ COUNTY INITIALS

- 1 -

CONTRACTOR INITIALS \_\_\_\_\_

7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics; liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties. The obligations of this indemnity shall be for the full amount of all damage to County, including defense costs, and shall not be limited by any insurance limits.
9. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
  - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
  - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
  - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
    - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds. The Additional Insured

endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

- ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
- iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
- iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
- v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
- vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of

this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

11. **Relationship of Parties.** It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. **Assignment.** Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
13. **Non-discrimination.** Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
14. **Choice of Law.** The laws of the State of California shall govern this agreement.
15. **Interpretation.** This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
16. **Integration.** This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
17. **Severability.** The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
18. **Headings.** The headings and captions contained in this Agreement are for convenience only and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
19. **Waiver of Rights.** No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
20. **Conflict of Interest.** The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by

the County, the County may immediately terminate this Agreement by giving written notice to Contractor.

21. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Plumas County Behavioral Health  
270 County Hospital Road., Suite 109  
Quincy, CA 95971

Contractor:

Smile Business Products, Inc  
4525 Auburn Blvd.  
Sacramento, CA 95841  
Attention: Kimberly Bragado, GEM Billing Lead

22. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
23. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
24. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this agreement.
25. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.
  - a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates

(defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

- b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

26. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.

27. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

**CONTRACTOR:**

Smile Business Products, Inc., a CA Corporation

By: \_\_\_\_\_

Name: Joseph Reeves

Title: CEO/CFO

Date signed:

**COUNTY:**

County of Plumas, a political subdivision of the State of California

By: \_\_\_\_\_

Name: Sharon Sousa

Title: Behavioral Health Interim Director

Date signed:

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Name: Kevin Goss

Title: Chair, Board of Supervisors

Date signed:

**ATTEST:**

\_\_\_\_\_  
Name: Heidi White

Title: Clerk, Board of Supervisors

Date signed:

Approved as to form:

  
\_\_\_\_\_  
Joshua Brechtel  
Deputy County Counsel I

9/2/2022

\_\_\_\_\_  
COUNTY INITIALS

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\_\_\_\_\_  
CONTRACTOR INITIALS

**EXHIBIT A**  
**SCOPE OF SERVICES**

1. Contractor will lease to Behavioral Health 4 Sharp BP-70C31 Full color MFPs, 1-Sharp B350P Black and White Printer and related parts and equipment (the Covered Equipment). Copy machines will be located at the following addresses:

Plumas County Behavioral Health 270 County Hospital Road, Quincy, CA 95971  
1-Sharp BP-70C31 Full color MFP

Quincy Wellness Center 455 Main Street Quincy, CA 95971  
1-Sharp BP-70C31 Full color MFP and 1-Sharp B350P Black and White Printer

Chester Wellness Center 372 Main Street Chester, CA 96020  
1-Sharp BP-70C31 Full color MFP

Portola Wellness Center 280 E. Sierra Portola, CA 96122  
1-Sharp BP-70C31 Full color MFP

2. Monthly maintenance services and materials to be provided by Contractor to the Covered Equipment include inspection, adjustment, all toners, parts and drum replacement as described in Paragraph 3 of this Exhibit, cleaning materials required for the proper operation of the Covered Equipment, black toner, and developer. These services include both regularly scheduled maintenance and service calls made by the County and performed by Contractor during normal business hours.
3. During the term of this Agreement, Contractor will replace, without charge, parts that have been broken or are worn through normal use and are necessary for servicing and maintenance adjustments.
4. All service calls under this agreement will be made by Contractor during normal business hours (defined as Monday through Friday, 8:00 am through 5:00 pm), solely on the Covered Equipment. Services to be furnished outside of normal business hours may be provided at rates mutually agreed upon by Contractor and the County.
5. Contractor will respond to service calls from the County within two (2) working hours of receiving the call, unless another deadline is mutually agreed upon between Contractor and the County.

PCBH2225SMILE

6. Contractor will provide loaner equipment if any of the Covered Equipment is nonfunctional and repairs cannot be completed within twenty-four (24) working hours.

\_\_\_\_\_ COUNTY INITIALS

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CONTRACTOR INITIALS \_\_\_\_\_

**EXHIBIT B**  
**SCHEDULE OF FEES**

1. County shall pay a flat fee of \$821.92 plus applicable taxes per quarter for 6,000 for black and white copies covered by this agreement.
2. County shall pay an additional .0055 plus applicable taxes for every black and white copy made in excess of 6,000 per quarter plus .06220 for every color copy plus applicable tax to be added to the invoice.
3. Contractor shall read the image meter quarterly and shall promptly invoice County following each meter reading. Contractor shall not invoice County more frequently than once per quarter.
4. Contractor will lease to Behavioral Health 4-Sharp BP-70C31 Full color MFPs,
5. 1-Sharp B350P Black and White Printer and related parts and equipment (the Covered Equipment) at a monthly rate of \$ 517.92
6. Monthly maintenance services for all locations is \$ 284.00.
7. County shall pay each undisputed invoice from Contractor within thirty (30) days of County's receipt of such invoice.
8. Late fees of 1.5% monthly (or 18% on an annual basis) may apply, at Contractor's discretion, to payments that are more than 30 days past due.
9. Services or repairs made necessary by accident, misuse, abuse, neglect, relocation of equipment, theft, riot, vandalism, electrical power failure, water or other casualty, or use of parts or servicing (excluding paper) from sources other than Contractor are not included in the above rate. Such services and repairs shall be charges at Contractors then-current rates parts and labor.
10. When the covered Equipment is networked, and the network is the cause of any problems and not the Covered Equipment itself, any service calls made by Contractor in response to these network problems shall not be included in the above rates and shall instead be charges at Contractor's then current rates for such service calls.

**PLUMAS COUNTY ADDENDUM NO 2**

**ADDENDUM TO MEMORANDUM OF UNDERSTANDING**  
**BETWEEN THE COUNTY OF PLUMAS**  
**AND**  
**BLUE CROSS OF CALIFORNIA PARTNERSHIP PLAN, INC. (ANTHEM)**

This Addendum is made and entered into as of this \_\_\_\_\_ day of \_\_\_\_\_ 2022, by and between the Mental Health Plan of Plumas County (hereinafter, referred to as "MHP"), a political subdivision of the State of California, Division of Behavioral Health Services, and Blue Cross of California Partnership Plan, Inc. (hereinafter, referred to as "Anthem").

WHEREAS, Anthem and County of Plumas County are parties to a Memorandum of Understanding (the "**MOU**") dated June 16, 2015.

WHEREAS, the Department of Health Care Services ("DHCS") issued CalAIM Data Sharing Authorization Guidance dated March 2022, setting out specific guidance that supports data sharing between Managed Care Plans (MCPs) health care providers, community-based social and human service providers, local health jurisdictions, and county and other public agencies that provide services and managed care under CalAIM. <https://www.dhcs.ca.gov/Documents/MCQMD/CalAIM-Data-Sharing-Authorization-Guidance.pdf>

NOW, THEREFORE in consideration of foregoing, the MOU shall be amended as follows:

1. That Section six (6.) EXCHANGE OF PROTECTED HEALTH INFORMATION shall be updated with the following new language to be consistent with the guidance of the CalAIM Data Sharing Authorization Guidance. To the extent the language provided in Section (6), conflicts with the specific guidance contained in the CalAIM Data Sharing Authorization Guidance, CalAIM Data Sharing Authorization Guidance shall control:

CATEGORY	MHP	ANTHEM
Exchange of Protected Health Information / Data Exchange	1. Parties acknowledge PROVIDER is a HIPAA Covered Entity, and that with respect to Covered Services as outlined in original MOU, PROVIDER provides such services as a HIPAA Covered Entity, and is responsible for any data collected in that capacity. PROVIDER acknowledges it is solely responsible for its compliance with HIPAA.	1. Parties acknowledge PROVIDER is a HIPAA Covered Entity, and that with respect to Covered Services as outlined in original MOU, PROVIDER provides such services as a HIPAA Covered Entity, and is responsible for any data collected in that capacity. PROVIDER acknowledges it is solely responsible for its compliance with HIPAA.

2. Capitalized terms used in this Amendment and not otherwise defined herein shall have the same meaning in the MOU. All other terms and conditions of the MOU not inconsistent with this Amendment shall remain in effect

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the date set forth beneath their respective signatures.

**Blue Cross of California Partnership Plan, Inc.  
(Anthem):**

Signature: \_\_\_\_\_

Print Name: Les Ybarra

Title: President

Date: \_\_\_\_\_

**County of Plumas:**

Sharon Sousa \_\_\_\_\_

Interim Director, Plumas County Behavioral Health

INSERT NAME \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Approved for Contract Policy Compliance, Contracts by:

Date \_\_\_\_\_

Approved as to form:



Joshua Brechtel  
Deputy County Counsel I

9/2/2022

**RESOLUTION NO. 22-**

**RESOLUTION TO ACCEPT CONTRACT AGREEMENT NUMBER 22-20123 FOR  
THE STATE OF CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES  
(DHCS) MENTAL HEALTH SERVICES DIVISION.**

**WHEREAS**, Plumas County Behavioral Health agrees to provide or arrange for the provision of specialty mental health services to eligible Medi-Cal beneficiaries of Plumas County within the scope of services defined in contract Number 22-20123 in accordance with the Welfare and Institutions Code 14680 through 14727; and

**WHEREAS**, California Department of Health Care Services sets forth the conditions and requirements that Plumas County shall meet in order to receive funding; and

**WHEREAS**, The Department and Plumas County Behavioral Health agrees to operate the Mental Health Plan for Plumas County.

**WHEREAS**, the need to have comprehensive mental health services for Plumas County is critical to the safety and security of Plumas County residents and it is to the County's benefit to authorize the Plumas County Behavioral Health Director to take such actions as to benefit the residents in need of mental health services.

**NOW, THEREFORE, BE IT RESOLVED** by the Plumas County Board of Supervisors as follows:

Specifically approves and authorizes the Plumas County Behavioral Health Director to execute contract number 22-20123 and to accept and bind the County to any and all agreements and amendments relating to contract number 22-20123 for the life of the agreement which terminates on June 30, 2027, subject to approval as to form by the Plumas County Counsel.

Designates the Plumas County Health Director to execute any and all Agreements and other documentation necessary to apply for and accept the agreement, subject to approval as to form by the Plumas County Counsel.

The foregoing Resolution, was duly passed and adopted by the Board of Supervisors, County of Plumas, State of California, at a regular meeting of said Board held on the \_\_\_\_\_ day of \_\_\_\_\_ 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Chair, Plumas County Board of Supervisors

ATTEST:

---

Clerk of the Board of Supervisors

Approved as to form:



Joshua Brechtel  
Deputy County Counsel I



# PCPHA

PLUMAS COUNTY PUBLIC HEALTH AGENCY



*Growing Healthy Communities*

## **AGENDA REQUEST**

For the September 20, 2022 meeting of the Plumas County Board of Supervisors

September 12, 2022

To: Honorable Board of Supervisors

From: Dana Loomis, Director of Public Health

Subject: Approve and direct the Chair to sign a contract with Blesse Medical Services in the amount of \$15,000.00, to provide emergency response services in the three county HCC area: Plumas, Lassen, and Sierra.

### **Background:**

This clinical advisor is a Registered Nurse who currently practices within one of the key health care coalition facilities. She actively sees patients and provides basic knowledge of CBRNE, trauma, burn and pediatric response principles. She has a working knowledge of emergency response in our three county HCC: Plumas, Lassen and Sierra.

This contract runs from July 1, 2022 through June 30, 2023.

The attached purchase agreement has been reviewed and approved as to form by County Counsel.

### **Fiscal Impact:**

There is no fiscal impact to the General Fund as this contract is fully funded through various programs in Public Health.

### **Recommendation:**

The Director of Public Health respectfully recommends that the Board of Supervisors approve and direct the Chair to sign a contract with Blesse Medical Services in the amount of \$15,000.00.

## **Services Agreement**

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its Public Health Agency (hereinafter referred to as "County"), and Ashley Blesse, an individual, DBA Blesse Medical Services, (hereinafter referred to as "Contractor").

The parties agree as follows:

1. **Scope of Work.** Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. **Compensation.** County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed Fifteen Thousand Dollars (\$15,000.00).
3. **Term.** The term of this agreement shall be from July 01, 2022, through June 30, 2023, unless terminated earlier as provided herein. County's Board of Supervisors hereby ratifies, and approves for payment, services provided by Contractor from July 01, 2022, to the date of approval of this Agreement by the Board of Supervisors.
4. **Termination.** Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. **Non-Appropriation of Funds.** It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. **Warranty and Legal Compliance.** The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

\_\_\_\_\_ COUNTY INITIALS

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CONTRACTOR INITIALS \_\_\_\_\_

7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively “County Parties”), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics’ liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney’s fees and court costs (hereinafter collectively referred to as “Claims”), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties.
9. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
  - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
  - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
  - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
    - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the “County”) as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

- ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
- iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
- iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
- v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
- vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for

\_\_\_\_\_ COUNTY INITIALS

CONTRACTOR INITIALS \_\_\_\_\_

Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

11. **Relationship of Parties.** It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. **Assignment.** Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
13. **Non-discrimination.** Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
14. **Choice of Law.** The laws of the State of California shall govern this agreement.
15. **Interpretation.** This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
16. **Integration.** This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
17. **Severability.** The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
18. **Headings.** The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
19. **Waiver of Rights.** No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
20. **Conflict of Interest.** The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.

21. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Plumas County Public Health Agency  
County of Plumas  
270 County Hospital Road, Ste. 206  
Quincy, CA 95971  
Attention: Lori Beatley/official

Contractor:

Blesse Medical Services  
3306 Chandler Road  
Quincy, CA 95971  
Attention: Ashley Blesse/official

22. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.

23. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.

24. Ukraine Sanctions. Pursuant to Executive Order N-6-22 Contractor is aware that as a compliance with the economic sanctions imposed in response to Russia's actions in Ukraine is required, including with respect to, but not limited to, the federal executive orders identified in the EO and the sanctions identified on the U.S. Department of the Treasury website (<https://home.treasury.gov/policy-issues/financial-sanctions/sanctions-programs-and-country-information/ukraine-russia-related-sanctions>). Failure to comply may result in the termination of this agreement.

25. Suspension and Debarment. The County does not employ vendors or contractors who are listed on the National World Wide Web Site System for Award Management (sam.gov) by Federal General Services Administration (GSA) for the purpose of disseminating information on parties that are debarred from receiving Federal contracts, certain subcontracts, and certain Federal financial and nonfinancial assistance and benefits, pursuant to the provisions of 31 U.S.C. 6101, note, E.O. 12549, E.O. 12689, 48 CFR 9.404, and each agency's codification of the Common Rule for Non-procurement suspension and debarment.

a. This Contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the Contractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined

\_\_\_\_\_ COUNTY INITIALS

at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

- b. The Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
  - c. This certification is a material representation of fact relied upon by the County. If it is later determined that the Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to the County, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
  - d. The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any Contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.
26. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.
27. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

**CONTRACTOR:**

Blesse Medical Service, an Individual

By: Ashley Blesse, RN, CEN

Name: Ashley Blesse

Title: Registered Nurse

Date signed:

**COUNTY:**

County of Plumas, a political subdivision of the State of California

By: Dana Loomis

Name: Dana Loomis

Title: Director

Date signed: 9/07/22

By: \_\_\_\_\_

Kevin Goss

Chair, Board of Supervisors

Date signed:

**ATTEST:**

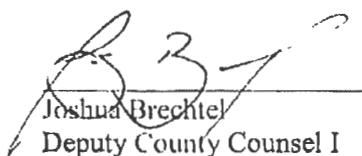
By: \_\_\_\_\_

Heidi White

Clerk of the Board

Date signed:

Approved as to form:



Joshua Brechtel  
Deputy County Counsel I

8/31/2022

\_\_\_\_\_ COUNTY INITIALS \_\_\_\_\_

CONTRACTOR INITIALS \_\_\_\_\_

## **EXHIBIT A**

### **Scope of Work**

#### **Clinical Advisor for Tri-HCC Deliverables FY 22-23 Regional Healthcare Coalition (Lassen, Sierra and Plumas)**

**Justification:** This clinical advisor is a Registered Nurse who currently practices with in one of the key health care coalition facilities. She actively sees patients and has a basic knowledge of CBRNE, trauma, burn and pediatric response principals. She has a working knowledge of emergency response in our three county HCC: Plumas, Lassen and Sierra.

1. Attend a minimum of three out of the four Tri-HCC meetings in a twelve-month cycle and if practicing in Sierra or Lassen County then must attend 50% of the HCC Sub-committee meetings in the perspective county (not both counties).
2. Provide clinical leadership to the coalition and serve as a liaison between the coalition and medical directors/medical leadership at health care facilities, supporting entities and EMS agencies.
3. Review and provide input on coalition plans, exercises and educational activities to assure clinical accuracy and relevance.
4. Act as an advocate and resource for other clinical staff to encourage their involvement and participation in coalition activities.
5. Assure that the coalition mass casualty/surge plans provide for appropriate distribution (and redistribution) of trauma patients to avoid overloading single centers whenever possible and work with health care facilities to understand their capabilities and capacity.
6. Assure that subject matter experts are available, and a process exists to support secondary transfer prioritization in specialty surge (e.g. burn, pediatric) mass casualty situations (identify which patients are a priority to transfer to specialty care centers when adequate transportation or inpatient resources are unavailable).
7. Attend the National Healthcare Coalition Preparedness Conference with other coalition members or attend the annual CHA (California Hospital Association) Disaster Planning Conference at own expense.

As allowed by primary employer: attend local trainings, within the three counties and/or appropriate training at the Center for Domestic Preparedness in Alabama or any other free FEMA training at own expense.

## **EXHIBIT B**

### **Fee Schedule**

#### **Invoicing and Payment:**

For services satisfactorily rendered, and upon receipt and approval of the invoice(s), the County of Plumas agrees to compensate the Subcontractor for services performed in accordance with this Agreement.

**A. Invoice(s) Shall:**

- 1) Bear the Subcontractors name, exactly as shown on the Agreement.
- 2) Bear the Subcontractor Agreement Number.
- 3) Identify the Invoice period.
- 4) Invoice(s) must be signed by authorized personnel.

**B. Invoice Schedule:**

<i>Invoice</i>	<i>Invoice Period</i>	<i>Invoice Due Date</i>	<i>Amount</i>
1 <sup>st</sup> Quarter	July 1 <sup>st</sup> - September 30 <sup>th</sup>	October 15 <sup>th</sup>	\$3,750.00
2 <sup>nd</sup> Quarter	October 1 <sup>st</sup> – December 31 <sup>st</sup>	January 15 <sup>th</sup>	\$3,750.00
3 <sup>rd</sup> Quarter	January 1 <sup>st</sup> - March 31 <sup>st</sup>	April 15 <sup>th</sup>	\$3,750.00
4 <sup>th</sup> Quarter	April 1 <sup>st</sup> - June 30 <sup>th</sup>	June 15 <sup>th</sup>	\$3,750.00

**C. Invoice(s) shall be submitted to the Project Representative listed in this Agreement under General Provisions, 21 Notice Addresses.**

**D. Amounts Payable:**

The amounts payable under this agreement shall not exceed Fifteen Thousand Dollars (\$15,000.00).

\_\_\_\_\_ COUNTY INITIALS

CONTRACTOR INITIALS \_\_\_\_\_

## PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 Facsimile (530) 283-6323  
John Mannle, P.E., Director Joe Blackwell, Deputy Director Robert Thorman, P.E., Assistant Director



### CONSENT AGENDA REQUEST

For the September 20th, 2022 meeting of the Plumas County Board of Supervisors

Date: September 12, 2022

To: Honorable Board of Supervisors

From: John Mannle, Director of Public Works

Subject: **Authorize Execution of Amendment No. 2 to the Professional Services Agreement between the County of Plumas and Quincy Engineering, Inc. for Final Design Phase Engineering Services for the Blairsden-Graeagle Road Bridge Replacement Project**

A handwritten signature in blue ink that reads "John Mannle".

#### Project Background:

Quincy Engineering, Inc. is currently providing final design engineering services for Final Design Phase Engineering Services for the Blairsden-Graeagle Road Bridge Replacement Project located on Blairsden-Graeagle Road over the Middle Fork of the Feather River.

There are additional tasks to finalize plans, specifications and engineer's estimate needed to obtain construction authorization from the Caltrans' Local Assistance Program. Contract amendment No. 2 outlining these tasks is attached. The project is funded by the federal Highway Bridge Program (HBP). All HBP participating design engineering work on this project is reimbursed at 80%. The increase to the contract amount is \$61,985.58. The 20% match is funded by Board-approved FY 2017/18 RMRA (SB 1) funding. The project is scheduled for construction in fiscal year 2023/24. This agreement has been approved as to form by the County Counsel's Office.

#### Recommendation by Public Works:

The Director of Public Works respectfully recommends that the Board of Supervisors authorize the Chair of the Board of Supervisors to execute Amendment No. 2 to the Professional Services Agreement between the County of Plumas and Quincy Engineering, Inc. for Final Design Phase Engineering Services for the "Blairsden-Graeagle Bridge Replacement Project".

Attachment: Amendment No. 2 to the Professional Services Agreement between the County of Plumas and Quincy Engineering, Inc.

**SECOND AMENDMENT TO AGREEMENT**  
**BY AND BETWEEN**  
**PLUMAS COUNTY AND QUINCY ENGINEERING, INC.**

This Second Amendment by and between the COUNTY OF PLUMAS ("County") and Quincy Engineering, Inc., a California Corporation ("Consultant").

**1. Recitals:** This Amendment is made with reference to the following facts and objectives:

- a. PLUMAS COUNTY and QUINCY ENGINEERING INC have entered into a written Agreement dated \_\_\_\_\_, 2022, (the "Agreement"), in which QUINCY ENGINEERING INC agreed to provide replacement bridge plans, specifications and coordination for the Blairsden-Graeagle Road Bridge replacement project to Plumas County.
- b. Because the County and Consultant have mutually identified the following reasons to amend the Original Agreement. Specifically:
  - o Additional Geotechnical Exploration –During final design of the piers, it was discovered the proposed pier foundation loads would be a larger than anticipated and resulted in a pile length that would extend beyond the limits of the previous geotechnical borings at the project site. As such, an additional geotechnical boring was performed at a location closer to the actual proposed pier location and deeper than the previous exploration.
  - o Update Design & 65% Plans – Based on the additional boring and updated soil parameters the design of Pier 2 needed to be changed and the 65% plans needed to be modified.
  - o Utility Coordination – Consultant will assist with coordination of two future utilities planned on the bridge including a 10" diameter Force Water Main and a 6" diameter Force Sewer Main. Both of these utilities are planned for future use by the Graeagle Land & Water Company.

The Consultant has determined that the additional cost is as follows:

- Task 4 – Final Design Reimbursements
  - o Additional Geotechnical Exploration Reallocation \$ 24,557.77
  - o Update design & 65% Plans \$ 18,627.61
  - o Utility Coordination \$ 3,052.20
- Task 4.1 – Utility Coordination \$ 15,748.00

For a total increase of Sixty-One Thousand Nine Hundred Eighty-Five Dollars and Fifty-Eight Cents (\$61,985.58)

**2. Amendments:** The parties agree to amend the Agreement as follows:

- a. ARTICLE 1, Section A is amended to read as follows:

A. This contract is between the following named, hereinafter referred to as, CONSULTANT and the following named, hereinafter referred to as, LOCAL AGENCY:  
The name of the "CONSULTANT" is as follows: Quincy Engineering  
Incorporated in the State of California  
The Project Manager for the "CONSULTANT" will be Scott McCauley, Senior Engineer  
The name of the "LOCAL AGENCY" is as follows: Plumas County Department of Public Works  
The Contract Administrator for LOCAL AGENCY will be John Mannie, Assistant Director of Public Works

\_\_\_\_ Consultants Initials

\_\_\_\_ County Initials

B. ARTICLE V, Section H is amended to read as follows:

H. The total amount payable by LOCAL AGENCY including the fixed fee shall not exceed Five Hundred Thousand Two Hundred Fifty-Six Dollars and Ninety-One Cents (\$500,256.91).

C. The Attached Exhibit A-1 "Additional Scope of Work". Is added to Exhibit A- Scope of Work and is incorporated herein.

**3. Effectiveness of Agreement:** Except as set forth in this Second Amendment of Agreement, all provisions of the Agreement dated \_\_\_\_\_, 2022, shall remain unchanged and in full force and effect.

**COUNTY OF PLUMAS**  
**A political subdivision of the State of California**

\_\_\_\_\_  
Kevin Goss, Chair  
Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Heidi White  
Clerk of the Board of Supervisors

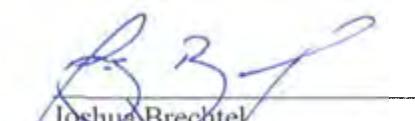
Date: \_\_\_\_\_

**CONSULTANT**  
Quincy Engineering, Inc.

\_\_\_\_\_  
Jason Jurrens, Regional Manager

Date: \_\_\_\_\_

Approved as to form:

  
\_\_\_\_\_  
Joshua Brechtel  
Deputy County Counsel I

Taxpayer ID Number – 68-0231292

**PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS**

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 Facsimile (530) 283-6323  
John Mannle, P.E., Director Joe Blackwell, Deputy Director Robert Thorman, P.E., Assistant Director

**CONSENT AGENDA REQUEST**

For the September 20th, 2022 meeting of the Plumas County Board of Supervisors

Date: September 12, 2022

To: Honorable Board of Supervisors

From: John Mannle, Director of Public Works

Subject: **Authorize Execution of Amendment No. 3 to the Professional Services Agreement between the County of Plumas and Quincy Engineering, Inc. for Final Design Phase Engineering Services for the “Keddie Resort Bridge Replacement Project”**

A handwritten signature in blue ink that reads "John Mannle".

**Project Background:**

Quincy Engineering, Inc. is currently providing design engineering services in support of the Keddie Resort Bridge Replacement Project. The bridge project is located on Keddie Resort Road over the Spanish Creek.

There are additional tasks to finalize plans, specifications and engineer's estimate needed to obtain construction authorization from the Caltrans' Local Assistance Program. Contract amendment No. 3 outlining these tasks is attached. The project is funded by the federal Highway Bridge Program (HBP). All HBP participating work on this project is reimbursed at 100%. The increase to the contract amount is \$67,035.00. The project is scheduled for construction in fiscal year 2023/24. This agreement has been approved as to form by the County Counsel's Office.

**Recommendation by Public Works:**

The Director of Public Works respectfully recommends that the Board of Supervisors authorize the Chair of the Board of Supervisors to execute Amendment No. 3 to the Professional Services Agreement between the County of Plumas and Quincy Engineering, Inc. for design engineering services for the Keddie Resort Bridge Replacement Project.

Attachment: Amendment No. 3 to the Professional Services Agreement between the County of Plumas and Quincy Engineering, Inc.

THIRD AMENDMENT TO AGREEMENT  
BY AND BETWEEN  
PLUMAS COUNTY AND QUINCY ENGINEERING, INC.

This Third Amendment by and between the COUNTY OF PLUMAS ("County") and Quincy Engineering, Inc., a California Corporation ("Consultant").

- 1. Recitals:** This Amendment is made with reference to the following facts and objectives:
  - a. PLUMAS COUNTY and QUINCY ENGINEERING INC have entered into a written Agreement dated June 24, 2011, (the "Agreement"), in which QUINCY ENGINEERING INC agreed to provide professional engineering services, including environmental clearance studies (NEPA,CEQA), bridge type selection, and design for the replacement of the Keddie Bridge (No. 9C-0034) on Keddie Resort Road in Plumas County , California
  - b. Because the County and Consultant have mutually identified the following reasons to amend the Original Agreement. Specifically:
    - o Revise the plans and estimate to modify the bridge rail in accordance with current MASH testing and safety standards
    - o Revise the plans and estimate to modify the approach railing from timber railing to a MASH approved approach railing
    - o Review utility relocation plans and coordinate with utility companies to ensure plans and agreements are current
    - o Provide County with right-of-way support and update plans to reflect changes to TCE and R/W takes.
    - o Revise the project technical specifications to conform with the current 2018 Caltrans Standard Specifications
    - o Re-submit 100% plans, specifications, and estimate
    - o Respond to 1 final round of County comments on the 100% PS&E resubmittal
    - o Submit final signed PS&E

The Consultant has determined that the additional cost is as follows:

Total increase of Sixty-Seven Thousand Thirty-Five Dollars (\$67,035.00)

2. Amendments: The parties agree to amend the Agreement as follows:

A. Section 6.3 Project managers is amended to read as follows:  
The Director of Public Works designates John Mannle, Director of Public Works as Project Manager to work directly with Consultant in the performance of this Agreement.

Consultant designates Scott McCauley, Senior Engineer as Project Manager who shall represent it and be its agent in all consultations with the County during the term of the Agreement. Consultant or its Project Manager shall attend and assist in all coordination meetings called by the County.

B. Section 2.1 Compensation is amended to read as follows:  
Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "B", attached hereto as Exhibit "B" and incorporated herein by reference. Consultant's compensation shall in no case be greater than Seven Hundred Sixteen Thousand Thirty-Eight Dollars and Thirty-Seven Cents (\$716,038.37)

## Consultants Initials

County Initials

C. The Attached Exhibit A-1 "April 6, 2022 Letter" is added to Exhibit A- Scope of Work and Exhibit B – Fee Schedule and is incorporated herein.

**3. Effectiveness of Agreement:** Except as set forth in this Third Amendment of Agreement, all provisions of the Agreement dated June 24, 2011 shall remain unchanged and in full force and effect.

**COUNTY OF PLUMAS**  
**A political subdivision of the State of California**

\_\_\_\_\_  
Kevin Goss, Chair  
Board of Supervisors

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Heidi White  
Clerk of the Board of Supervisors

Date: \_\_\_\_\_

**CONSULTANT**  
Quincy Engineering, Inc.

\_\_\_\_\_  
Jason Jurrens, Regional Manager

Date: \_\_\_\_\_

Approved as to form:

  
\_\_\_\_\_  
Joshua Brechtel  
Deputy County Counsel I

Taxpayer ID Number – 68-0231292

## BOARD AGENDA REQUEST FORM

Department: Plumas Rural Services

Authorized Signature: \_\_\_\_\_

Board Meeting Date: 9/20/22

Consent Agenda:  Yes  No

Request for 5 minutes for presentation

(If a specific time is needed, please contact the Clerk of the Board directly.)

**Description of Item for the Agenda (This is the wording that should appear on the agenda):**

A. Adopt "A proclamation" proclaiming the Month of October 2022 as Domestic Violence Awareness Month.

B. \_\_\_\_\_

C. \_\_\_\_\_

**Review by Necessary Departments:**

I have had this item reviewed and approved by the following departments:

**If another department or the CAO is opposed to an agenda item, please indicate the objection:**

**Attached Documents:**

Contracts/Agreements:

Three copies? (Y  ) /N  )  
Signed? (Y  ) N  )

Budget Transfers Sheets:

Signed? (Y  ) N  )

Other: \_\_\_\_\_

**Publication:**

Clerk to publish on \_\_\_\_\_.

Notice attached and e-mailed to Clerk.

Notice to be published \_\_\_\_\_ days prior to the hearing. \_\_\_\_\_

(if a specific newspaper is required, enter name here.)

Dept. published on \_\_\_\_\_ (Per Code § \_\_\_\_).  Copy of Affidavit Attached.

**County Ordinances-Procedural Requirements for Adoption, Amendment or Repeal:**

I have complied with the policy adopted by the Board regarding County Ordinances Procedural Requirements:

Yes:  No:  Not Applicable:

If Not Applicable, please state reason why:

**The deadline to place an item on the agenda for the following week's board meeting is Monday at 12:00 p.m. If the Monday deadline falls on a holiday, the deadline is then the Friday before the Holiday.**

## **A Proclamation**

**Whereas, according to the National Coalition against Domestic Violence 1 in every 4 women, and 1 in every 10 men will experience domestic violence during their lifetime;**

**Whereas, approximately 15.5 million children are exposed to domestic violence every year; in our County of Plumas, Plumas Rural Services Domestic Violence Services has served 141 clients in the last 12 months. Notably, there are many more who have not come forward to seek help;**

**Whereas, the crime of domestic violence violates an individual's privacy and dignity, security and humanity, due to systematic use of physical, emotional, sexual, psychological and economic control and/or abuse including children, pets and the elderly;**

**Whereas, domestic violence is widespread and is devastating to society as a whole;**

**Whereas; the problem of domestic violence is not confined to any group or groups of people, but crosses all economic, racial, gender, educational, religious, and societal barriers, and is sustained by societal indifference.;**

**Whereas, the survivors of violence should have access to medical and legal services, counseling, safe housing and other supportive services so that they can escape the cycle of abuse;**

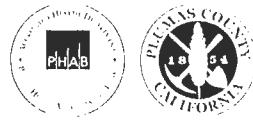
**Whereas, local programs, state coalitions, national organizations, and other agencies nationwide are committed to increasing public awareness of domestic violence and its prevalence, and to eliminating it through prevention and education;**

**Whereas; it is important to recognize the compassion and dedication of the individuals who provide services to victims of domestic violence and work to increase public understanding of this significant problem;**

**NOW THEREFORE, in recognition of the important work done by domestic violence programs, and victim's service providers, I do hereby proclaim the month of October 2022 as Domestic Violence Awareness Month and urge all citizens to actively and safely, due to Covid-19, participate in the scheduled activities and programs sponsored by Plumas Rural Services to work toward the elimination of domestic violence.**

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_



## **AGENDA REQUEST**

For the September 20, 2022 meeting of the Plumas County Board of Supervisors

September 12, 2022

To: Honorable Board of Supervisors

From: Dana Loomis, Director of Public Health

Subject: Authorization for the Department of Public Health to fill the vacancy of one (1) FTE Management Analyst I/II position.

### **Background:**

Effective September 9, 2022, one (1) Management Analyst II has resigned from the Public Health Department. The Department is requesting to fill this vacancy.

### **Fiscal Impact:**

This position is able to be funded as allocated in the FY22/23 Public Health budget that will be adopted in September 2022.

The appropriate Critical Staffing Questionnaire and Departmental Organizational Chart are attached.

### **Recommendation:**

The Director of Public Health respectfully recommends that the Board of Supervisors authorize the Department to fill the vacancy of one (1) FTE Management Analyst I/II in the Public Health Department.

Attachments:

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

**Management Analyst I/II - Public Health Agency**

- Is there a legitimate business, statutory or financial justification to fill the position?

**Management Analysts are the workforce for administrative services, which supports the operations unit of the Department.**

- Why is it critical that this position be filled at this time?

**Management Analysts provide consistent support for the Department, and a prolonged vacancy can negatively impact the performance of the Department**

- How long has the position been vacant?

**Effective 8/8/22.**

- Can the department use other wages until the next budget cycle?

**The department's wage and benefits portion of the 22/23 budget includes funds for this position.**

- What are staffing levels at other counties for similar departments and/or positions?

**No specific research has been performed for this position. Generally speaking, however, past research tasks have identified Plumas County as being consistent with neighboring Counties.**

- What core function will be impacted without filling the position prior to July 1? **N/A**

- What negative fiscal impact will the County suffer if the position is not filled prior to July 1? **None**

- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding. What impact will this reduction plan have to other County departments? **N/A**

- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? **No**

- Does the budget reduction plan anticipate the elimination of any of the requested positions? **No**

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support? **No change in General Fund support since this is already a budgeted position**

- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?

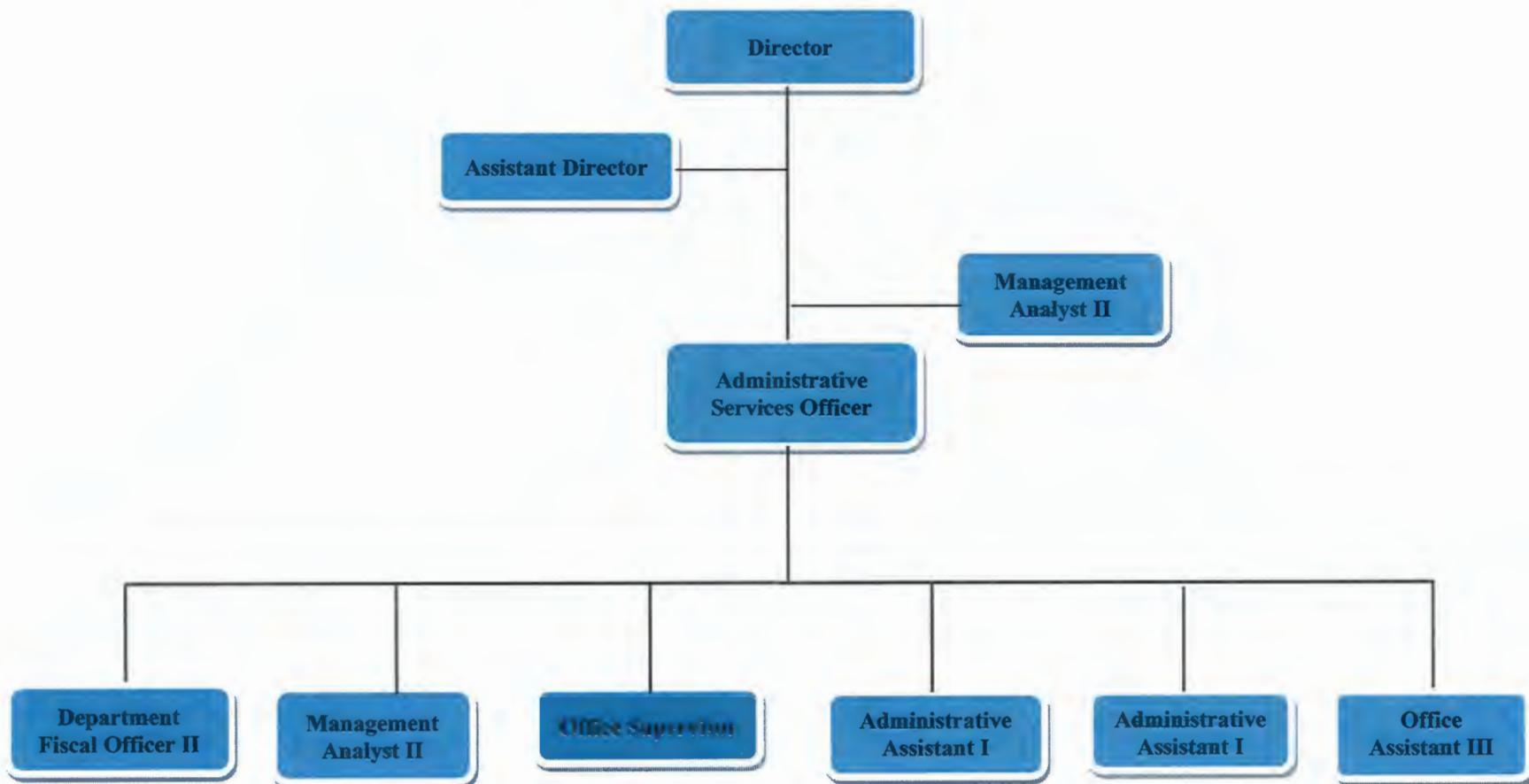
**FY19/20 = \$1410,133**

**FY20/21 = \$1421,255**

**FY21/22 = \$1422,317**

PLUMAS COUNTY PUBLIC HEALTH AGENCY  
ADMINISTRATION & FISCAL SERVICES DIVISION

1





Growing Healthy Communities

## **AGENDA REQUEST**

For the September 20, 2022 meeting of the Plumas County Board of Supervisors

September 12, 2022

To: Honorable Board of Supervisors

From: Dana Loomis, Director of Public Health

Subject: Authorization for the Department of Public Health to fill the vacancy of one (.75) FTE Office Supervisor in the Department.

### **Background:**

Effective January 2022, the Office Supervisor of Public Health was promoted within the Department. The Department is requesting to fill this vacancy.

### **Fiscal Impact:**

This position is able to be funded as allocated in the FY22/23 Public Health budget that will be adopted in September 2022.

The appropriate Critical Staffing Questionnaire and Departmental Organizational Chart are attached.

### **Recommendation:**

The Director of Public Health respectfully recommends that the Board of Supervisors authorize the Department to fill the vacancy of one (.75) FTE Office Supervisor in the Public Health Department.

Attachments:

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

**Office Supervisor – Public Health Agency**

- Is there a legitimate business, statutory or financial justification to fill the position?

**Administrative Assistants and Office Assistants are the workforce for administrative services, which supports the operations unit of the Department. The Office Supervisor provides support for these positions.**

- Why is it critical that this position be filled at this time?

**Office Supervisors provide consistent financial and administrative support for the Department, and a prolonged vacancy can negatively impact the performance of the Department.**

- How long has the position been vacant?

**Effective 1/31/2022.**

- Can the department use other wages until the next budget cycle?

**The department's wage and benefits portion of the 22/23 budget includes funds for this position.**

- What are staffing levels at other counties for similar departments and/or positions?

**No specific research has been performed for this position. Generally speaking, however, past research tasks have identified Plumas County as being consistent with neighboring Counties.**

- What core function will be impacted without filling the position prior to July 1? **N/A**

- What negative fiscal impact will the County suffer if the position is not filled prior to July 1? **None**

- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding. What impact will this reduction plan have to other County departments? **N/A**

- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? **No**

- Does the budget reduction plan anticipate the elimination of any of the requested positions? **No**

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support? **No change in General Fund support since this is already a budgeted position**

- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?

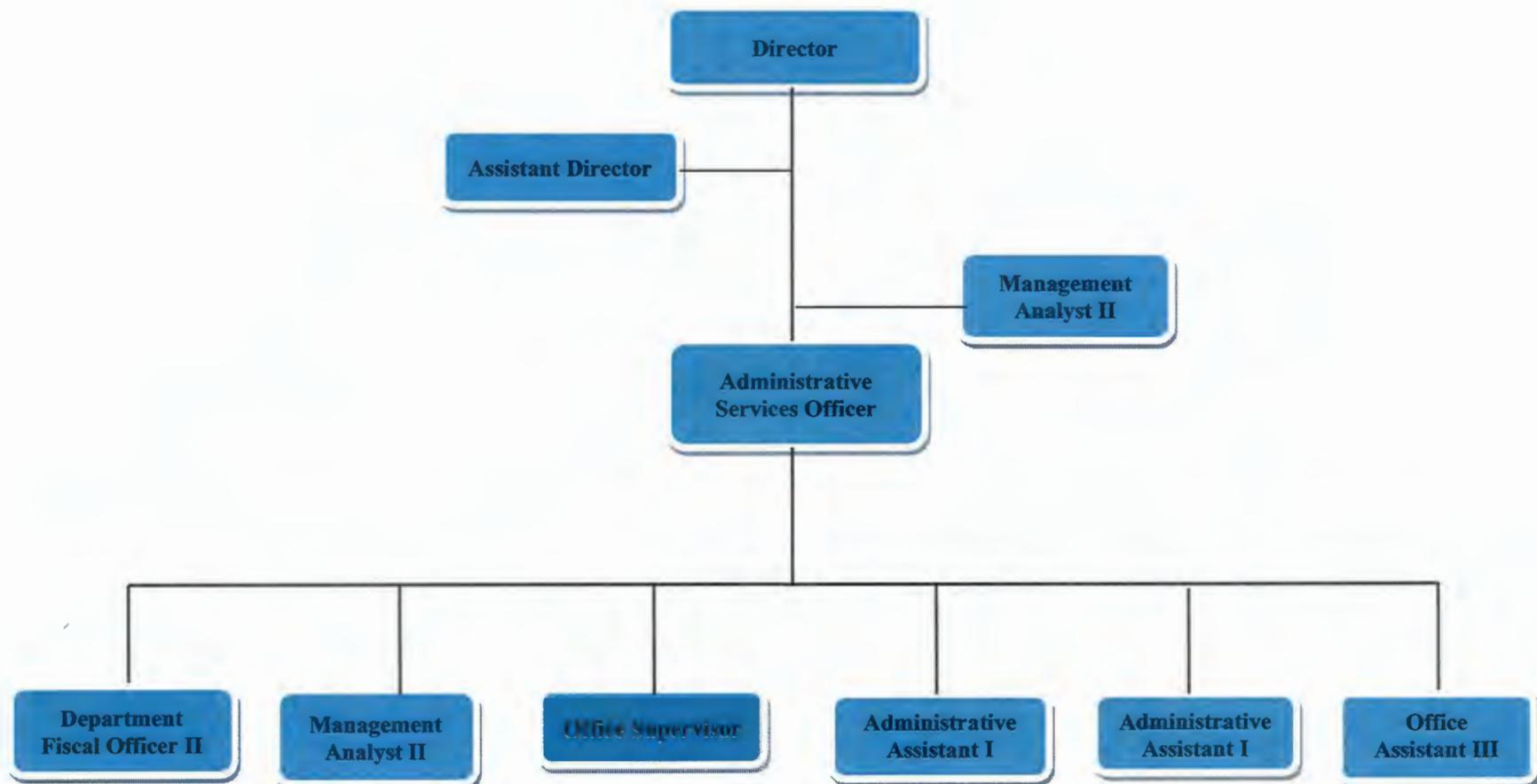
**FY19/20 = \$1410,133**

**FY20/21 = \$1421,255**

**FY21/22 = \$1422,317**

PLUMAS COUNTY PUBLIC HEALTH AGENCY  
ADMINISTRATION & FISCAL SERVICES DIVISION

1



**AGENDA REQUEST**

For the September 20, 2022, meeting of the Plumas County Board of Supervisors

September 12, 2022

To: Honorable Board of Supervisors

From: Dana Loomis, Director of Public Health 

Subject: Authorization from the Board to enable the Department of Public Health to purchase five replacement vehicles for the Senior Transportation program in the amount not to exceed \$139,404.

**Background:**

This Agenda Request pertains to the need by the Senior Transportation Division of the Department of Public Health to purchase five (5) vehicles in order to replace its aging fleet of vehicles which is both costly to maintain and not equipped for winter driving. The Senior Transportation division is purchasing these vehicles to for use in meal delivery and out of town drives.

Funding for these vehicles is coming from the Cares Act and has been budgeted in the approved budget for fiscal year 2021/22, carrying over to the 22/23 budget but ending September 30, 2022.

**Recommendation:**

The Director of Public Health respectfully recommends that the Board of Supervisors authorize the Director of Public Health to purchase five replacement vehicles for the Senior Transportation program in the amount not to exceed \$139,404.

Attachment: Senior budget 22/23; list of vehicles and prices

Proposed vehicles for purchase:

2018 Subaru Forester	\$25995
2019 Jeep Cherokee	\$25495
2020 Kia Sorento	\$24995
2018 Subaru Impreza	\$25995
2018 Subaru Impreza	\$25995
Sales Tax	\$ 9315
Total	\$137,790

Accol	Organization	Object	Account Description	2023 DEPT Budget	2022 Revised Budget	2022 Actuals	2021 Revised Budget	2021 Actuals
R	2083043	43016	INTEREST INCOME	\$0.00	\$0.00	(\$2.15)	\$0.00	(\$5.45)
R	2083044	44027	STATE GRANT	(\$40,766.00)				1/2 CDBG grant drawdown
R	2083044	44212	STATE - USDA FUNDS (AAA)	(\$23,213.00)	(\$18,320.00)	\$0.00	(\$18,320.00)	(\$114,512.00) NSIP Funding
R	2083044	44212P	STATE-USDA FUNDS (AAA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R	2083044	44213	STATE - TITLE III (AAA)	(\$304,938.00)	(\$302,000.00)	(\$9,000.00)	(\$358,448.00)	(\$191,444.00)
R	2083044	44213P	STATE- AAA SENIORS TITLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R	2083044	44408	FEDERAL STIMULUS (ARRA)	(\$132,594.00)	\$0.00	\$0.00	\$0.00	\$0.00 2 year grant: COVID ARP Award; year 1 of 2
R	2083044	44408P	FEDERAL STIMULUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R	2083044	44419	FAMILIES 1ST COVID	\$0.00	(\$61,201.00)	\$0.00	(\$57,427.00)	(\$67,658.00)
R	2083046	46070	CNTRB FR OTHR AGENCY	(\$15,000.00)	(\$15,000.00)	(\$20,000.00)	(\$15,000.00)	(\$15,000.00)
R	2083046	46239	DONATIONS	(\$90,000.00)	(\$84,000.00)	(\$51,694.04)	(\$84,000.00)	(\$104,957.47)
R	2083046	46251	REIMBURSEMENTS/REFUNDS	\$0.00	\$0.00	(\$517.53)	\$0.00	\$0.00
R	2083048	48000	TRANSFER-IN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R	2083048	48001	TRANSFER-IN1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R	2083048	48002	TRANSFER-IN2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
R	2083048	48007	TSF-IN CRF REIMB	(\$139,404.00)	\$0.00	\$0.00	\$0.00	(\$3,800.00) Covid Relief Funding
R	2083048	48211	CONTRI TRANS FR CO GEN	(\$234,120.00)	(\$229,865.00)	\$0.00	(\$229,865.00)	(\$229,865.00)
E	2083051	51000	REGULAR WAGES	\$312,579.81	\$323,002.98	\$233,836.75	\$273,372.89	\$288,135.65 From HR
E	2083051	51020	OTHER WAGES	\$17,576.00	\$17,576.00	\$35,852.50	\$34,480.52	\$20,785.55 From HR
E	2083051	51060	OVERTIME PAY	\$0.00	\$0.00	\$6,467.16	\$25.00	\$1,327.11 From HR
E	2083051	51070	UNEMPLOYMENT INSURANCI	\$754.00	\$754.00	\$754.00	\$3,095.00	\$3,095.00 From HR
E	2083051	51080	RETIREMENT	\$90,804.43	\$92,120.47	\$77,746.78	\$73,263.92	\$70,324.72 From HR
E	2083051	51081	OPEB LIABILITY	\$17,543.00	\$17,543.00	\$17,543.00	\$17,543.00	\$17,543.00 From HR
E	2083051	51090	GROUP INSURANCE	\$69,971.51	\$67,724.12	\$40,756.45	\$49,892.12	\$48,883.12 From HR
E	2083051	51100	FICA/MEDICARE OASDI	\$26,891.10	\$26,943.16	\$21,014.93	\$24,441.58	\$23,570.03 From HR
E	2083051	51110	COMPENSATION INSURANCE	\$3,744.00	\$3,744.00	\$3,743.80	\$15,767.00	\$15,767.00 From HR
E	2083052	520201	PHONE - LAND LINE (S)	\$3,300.00	\$3,300.00	\$1,748.60	\$3,300.00	\$2,131.49
E	2083052	520202	CELL PHONE SERVICE	\$2,500.00	\$300.00	\$0.00	\$300.00	\$299.65
E	2083052	520300	FOOD	\$265,000.00	\$153,002.00	\$152,931.63	\$230,559.00	\$232,024.98 Incr. based on 21/22 expenditures + inflation
E	2083052	520400	HOUSEHOLD EXPENSE	\$72,985.00	\$42,492.00	\$39,866.95	\$62,492.00	\$61,683.35 Incr. based on 21/22 expenditures
E	2083052	520407	REFUSE DISPOSAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E	2083052	520411	ANN SOFTWARE FEE/MAINT	\$960.00	\$960.00	\$0.00	\$960.00	\$0.00
E	2083052	520900	EQUIPMENT MAINTENANCE	\$2,500.00	\$2,500.00	\$889.38	\$7,500.00	\$2,230.67
E	2083052	521800	OFFICE EXPENSE	\$770.00	\$770.00	\$451.94	\$770.00	\$633.22
E	2083052	521900	PROFESSIONAL SVC	\$3,000.00	\$3,000.00	\$2,250.00	\$3,000.00	\$2,291.55
E	2083052	521980	MEDICAL SERVICE - PROF SV	\$182.00	\$175.00	\$0.00	\$229.00	\$229.00
E	2083052	521986	SECURITY	\$114.00	\$114.00	\$43.33	\$114.00	\$102.90
E	2083052	524200	RENTS/LEASES STRUCTURES	\$7,200.00	\$7,200.00	\$3,600.00	\$7,200.00	\$7,200.00
E	2083052	524226	ENVRNMNTL INSPECTION	\$1,000.00	\$882.00	\$945.00	\$945.00	\$945.00
E	2083052	524400	SPECIAL DEPT. EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E	2083052	525000	OVERHEAD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E	2083052	525119	LIABILITY SELF-FUND INSURAI	\$1,997.00	\$1,997.00	\$1,997.00	\$1,567.00	\$1,567.00
E	2083052	527380	NON EMPLOYEE TRAVEL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E	2083052	527400	TRAVEL- IN COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E	2083052	527500	TRAVEL- OUT OF COUNTY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E	2083052	527802	ELECTRIC CHARGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E	2083052	527803	PROPANE/OTHR HEATING FU	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E	2083052	528400	SENSVCNUT SERVICES&SUPPI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E	2083052	529500	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E	2083054	540110	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E	2083054	541500	VEHICLE	\$121,404.00	\$0.00	\$0.00	\$0.00	\$0.00 Spending COVID relief money
E	2083054	542600	EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E	2083057	570000	TRANSFERS IN/OUT-IT	\$2,242.00	\$2,242.00	\$2,242.00	\$2,242.00	\$2,242.00
E	2083057	570001	SENSVCNUT INTERFUND TRAI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E	2083058	580000	TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Expenditures				\$1,025,017.85	\$768,341.73	\$644,681.20	\$813,059.03	\$803,011.99
Less Revenues				(\$980,035.00)	(\$710,386.00)	(\$81,213.72)	(\$763,060.00)	(\$727,241.92)
Cost to County				44,982.85	57,955.73	563,467.48	49,999.03	75,770.07

# Item 4B

## PLUMAS COUNTY • DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 Facsimile (530) 283-6323  
John Mannle, P.E., Director Joe Blackwell, Deputy Director Robert Thorman, P.E., Assist. Director



### AGENDA REQUEST

For the September 20, 2022 meeting of the Plumas County Board of Supervisors

September 9, 2022

To: Honorable Board of Supervisors

From: John Mannle, Director of Public Works

Subject: Authorization for the Public Works/Road Department to fill the vacancy of One (1) FTE PW Mechanic Shop Service Worker position, discussion and possible action.

A handwritten signature in blue ink that reads "John Mannle".

#### Background:

The Department is requesting to fill this position.

This position is funded and allocated in the proposed FY 22/23 budget of the Department of Public Works

The completed Critical Staffing Questionnaire and Departmental Organization Chart are attached.

#### Recommendation:

The Director of Public works respectfully recommends the Board of Supervisors authorize the Department to fill the vacancy of one (1) FTE PW Mechanic Shop Service Worker position.

Attachments: Critical Staffing Questionnaire  
Departmental Organization Chart

## QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

### **Public Works Maintenance Worker / Public Works Power Equipment Mechanic – Quincy**

Is there a legitimate business, statutory or financial justification to fill the position?

**Equipment Mechanics are the workforce for maintaining and repairing County road equipment.**

Why is it critical that this position be filled at this time?

**Maintenance Workers are subject to 24-hour “call-out” for road related emergencies and snow removal, including road maintenance. If the equipment they operate is not serviceable, they are unable to properly maintain County roads.**

How long has the position been vacant?

**Vacant as of 09/15/22**

Can the Department use other wages until the next budget cycle?

The Maintenance Division’s budget line item for wages in the 22/23 budget includes funds for this position.

What are staffing levels at other counties for similar departments and/or positions?

**No specific research has been performed for this position. Generally speaking, however, past research tasks have identified Plumas County as being consistent with neighboring Counties.**

What core function will be impacted without filling the position prior to July 1?

**N/A**

What negative fiscal impact will the County suffer if the position is not filled prior to July 1?

**None.**

A non-General Fund department head needs to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding. What impact will this reduction plan have to other County departments? **None**

Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? **No**

Does the budget reduction plan anticipate the elimination of any of the requested positions?

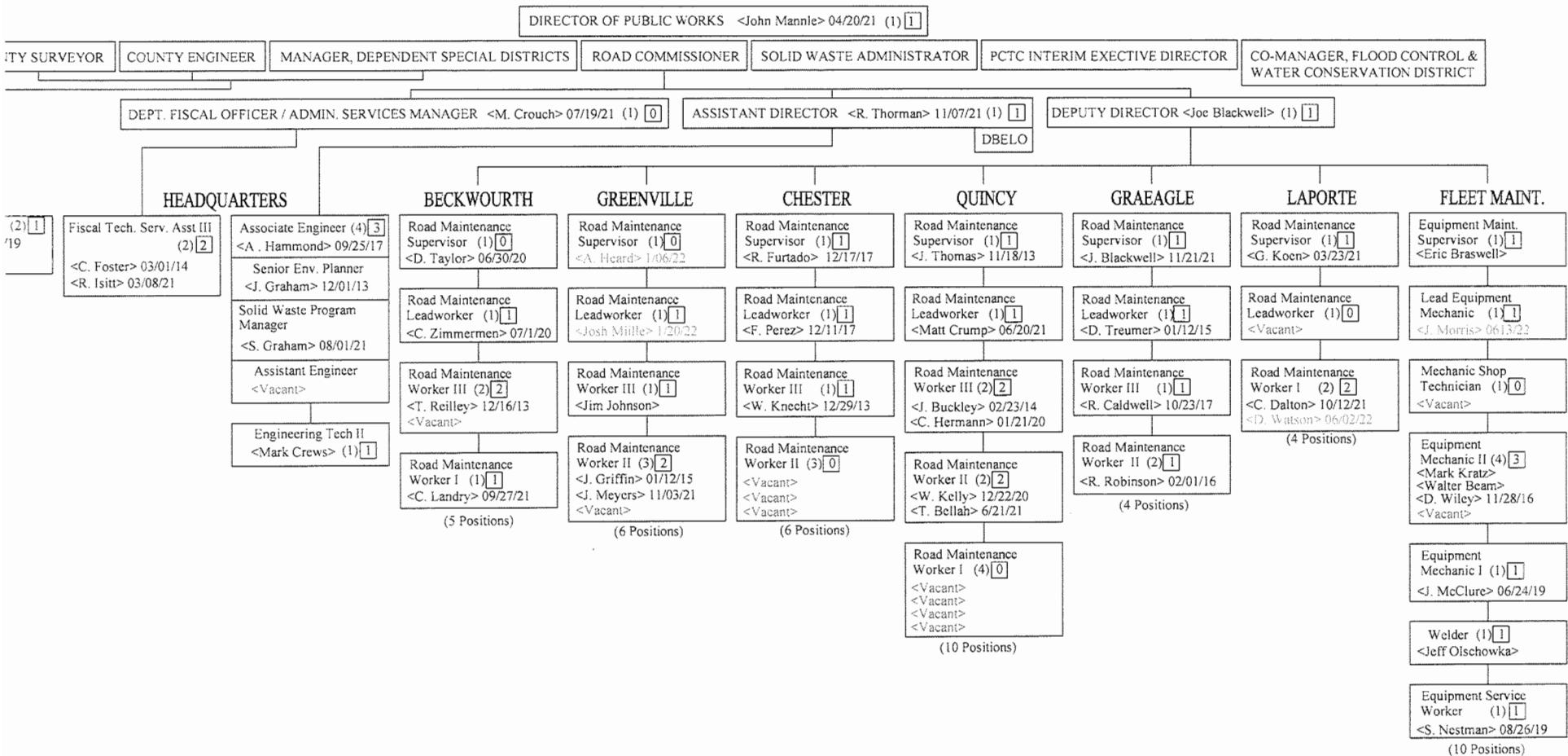
**No**

Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support? **None.**

Does the department have a reserve?

**Yes – \$1,069,000.**

# PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS ORGANIZATION CHART



Director of Public Works  
Revision Date: 8/4/22



# Office of the Sheriff

## Office of Emergency Services

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

TODD JOHNS  
SHERIFF/CORONER  
DIRECTOR

## Memorandum

**DATE:** September 7<sup>th</sup>, 2022

**TO:** Honorable Board of Supervisors

**FROM:** Sheriff Todd Johns *TJ*

**RE:** Agenda Item for the meeting of September 20<sup>th</sup>, 2022

### RECOMMENDATION:

Pursuant to Resolution No. 14-7975, Authorize the Sheriff to allow the extra-help Animal Shelter Attendant to exceed the 29-hour work week, effective immediately to allow for adequate department coverage while the Animal Control Supervisor is recovering from a medical condition and to remain in effect as needed.

### BACKGROUND & DISCUSSION:

The Board of Supervisors Resolution No. 14-7975 provides that county department heads shall obtain the approval of the Board of Supervisors prior to permitting any part time employee to work and excess of twenty-nine, (29), hours per week.

The current Animal Control Supervisor will be off for roughly the next three to four months recovering from a medical issue. The Plumas County Sheriff's Office requests authorization from the Board of Supervisors to allow the extra-help Animal Shelter Attendant to work as needed until the Animal Control Supervisor returns to work. This will allow Animal Control Shelter to remain open full time and provide shift coverage for the only full time Animal Control Officer. In addition, this will allow for better coverage and customer service for county residents utilizing the Animal Control Shelter's services.

**RESOLUTION NO. 21-3601**

**A RESOLUTION RATIFYING THE PROCLAMATION OF A COUNTY-WIDE LOCAL  
EMERGENCY DUE TO WILDFIRES SIGNIFICANTLY IMPACTING COMMUNITIES IN  
PLUMAS COUNTY**

**WHEREAS**, Section 4-1.05 of the Plumas County Code empowers the Director of the Office of Emergency Services to proclaim a local emergency when the county is affected or threatened by an event causing great damage, possible loss of life, or other public calamity and the Board of Supervisors is not in session; and,

**WHEREAS**, on July 8, 2021, the Director of Emergency Services proclaimed a local emergency due to the Beckwourth Complex fire threatening communities in Plumas County; and

**WHEREAS**, Plumas County has activated the Emergency Operations Center; and these conditions are, or are likely to be beyond the control of the services, personnel, equipment, and facilities of said County of Plumas; and,

**WHEREAS**, Section 4-1.05 of the Plumas County Code requires the Board of Supervisors to ratify the emergency proclamation within seven (7) days or the proclamation will no longer be in force,

**WHEREAS**, it has been found that local resources are unable to cope with the effects of said emergency;

**NOW THEREFORE, BE IT RESOLVED**, that the Plumas County Board of Supervisors hereby ratifies the declaration of a local emergency due to the significant, ongoing and possible undiscovered impacts due to the wildfires in Plumas County.

**BE IT FURTHER RESOLVED**, the Plumas County Board of Supervisors shall review the need for continuing the local emergency at least every month and shall terminate the emergency as soon as local conditions warrant.

**BE IT FURTHER PROCLAIMED AND ORDERED** that a copy of this resolution be forwarded to the Director of the California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State law; that the Governor of California pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in Plumas County; that the Governor waive regulations that may hinder response and recovery efforts; that response and recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at the regular meeting of the Board of Supervisors on July 13, 2021 by the following vote:

AYES: Supervisor Ceresola, Goss, Thrall, Hagwood, and Engel

NOES: None

ABSENT: None



Chair, Board of Supervisors

ATTEST:



Clerk of the Board of Supervisors

RESOLUTION NO. 21- **8605**

A RESOLUTION RATIFYING THE PROCLAMATION OF A COUNTY-WIDE LOCAL  
EMERGENCY DUE TO THE DIXIE FIRE SIGNIFICANTLY IMPACTING COMMUNITIES  
IN PLUMAS COUNTY

**WHEREAS**, Section 4-1.05 of the Plumas County Code empowers the Director of the Office of Emergency Services to proclaim a local emergency when the county is affected or threatened by an event causing great damage, possible loss of life, or other public calamity and the Board of Supervisors is not in session; and,

**WHEREAS**, on July 19, 2021, the Director of Emergency Services proclaimed a local emergency due to the Dixie Fire threatening communities in Plumas County; and

**WHEREAS**, on July 16, 2021 Governor Gavin Newsom declared a state of emergency in Plumas County due to the Beckwourth Complex Fire; and

**WHEREAS**, Plumas County has activated the Emergency Operations Center; and these conditions are, or are likely to be beyond the control of the services, personnel, equipment, and facilities of said County of Plumas; and

**WHEREAS**, Section 4-1.05 of the Plumas County Code requires the Board of Supervisors to ratify the emergency proclamation within seven (7) days or the proclamation will no longer be in force,

**NOW THEREFORE, BE IT RESOLVED**, that the Plumas County Board of Supervisors hereby ratifies the declaration of a local emergency due to the significant, ongoing and possible undiscovered impacts due to the Dixie Fire in Plumas County.

**BE IT FURTHER RESOLVED**, the Plumas County Board of Supervisors shall review the need for continuing the local emergency at least every month and shall terminate the emergency as soon as local conditions warrant.

**BE IT PROCLAIMED AND ORDERED** that a copy of this resolution be forwarded to the Director of the California Governor's Office of Emergency Services requesting that the Director find it acceptable in accordance with State law, that the Governor of California pursuant to the Emergency Services Act, issue a proclamation declaring an emergency in Plumas County; that the Governor waive regulations that may hinder response and recovery efforts; that response and recovery assistance be made available under the California Disaster Assistance Act; and that the State expedite access to State and Federal resources and any other appropriate federal disaster relief programs.

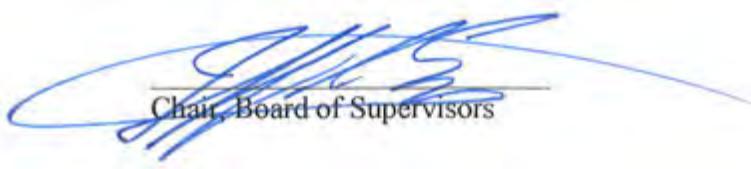
The foregoing resolution was duly passed and adopted by the Board of Supervisors for the County of Plumas, State of California at the regular meeting of the Board of Supervisors on July 20, 2021 by the following vote:

AYES: Supervisor (s): Ceresola, Goss, Thrall, Hagwood, Engel

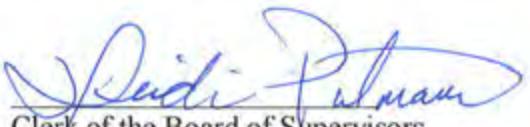
NOES: None

ABSENT: None

ATTEST:



Chair, Board of Supervisors



Sudi Patman  
Clerk of the Board of Supervisors

**OFFICERS****President**

Ed Valenzuela  
Siskiyou County

**1st Vice President**

Chuck Washington  
Riverside County

**2nd Vice President**

Bruce Gibson  
San Luis Obispo County

**Past President**  
James Gore  
Sonoma County



**EXECUTIVE DIRECTOR**  
Graham Knaus

September 13, 2022

TO: Chairs, Boards of Supervisors

FROM: Graham Knaus, Executive Director

**SUBJECT: Nomination and Selection of CSAC Board of Directors Members**

Under provisions of the CSAC Constitution, members of the Board of Directors and alternates are nominated by their respective boards of supervisors and appointed by the Executive Committee to a one-year term commencing with the first day of the CSAC Annual Conference. The 2022 CSAC Annual Conference will begin on Monday, November 14, 2022. Any member of your Board of Supervisors is eligible for the directorship.

Each year, the new CSAC Board of Directors holds its first official meeting at the Association's annual conference. **Thus, it is important that your county appoints a representative to participate at the first meeting on Thursday, November 17, 2022.** Enclosed is a list of current Board of Directors, along with a form for your county to notify us of your Board's nomination.

Please note that if we do not receive your 2022-2023 nomination, your current Board representative will continue to serve on our Board of Directors. It is important to note that counties have the ability to change Board representatives and/or alternates at any point throughout the year subject to final appointment by the CSAC Executive Committee.

The new Board of Directors will meet during the annual conference, first by caucus (urban, suburban, and rural) to nominate CSAC Officers and Executive Committee members, and again as a full Board to elect the 2022-2023 Executive Committee and to conduct other Association business. Please note that under the CSAC Constitution, Executive Committee members are elected from the membership of the Board of Directors.

If you have any questions or need further information, please contact Madison Burton at [mburton@counties.org](mailto:mburton@counties.org) or Korina Jones at [kjones@counties.org](mailto:kjones@counties.org) or call (916) 247-0032.

Enclosures

cc: 2021-2022 Board of Directors  
Clerks, Board of Supervisors

## CALIFORNIA STATE ASSOCIATION OF COUNTIES

### Board of Directors

2021-2022

**SECTION**

U=Urban

S=Suburban

R=Rural

President:

Ed Valenzuela, Siskiyou

First Vice President:

Chuck Washington, Riverside

Second Vice President:

Bruce Gibson, San Luis Obispo

Immediate Past President:

James Gore, Sonoma

**SECTION****COUNTY****DIRECTOR**

U	Alameda County	Keith Carson
R	Alpine County	Terry Woodrow
R	Amador County	Richard Forster
S	Butte County	Debra Lucero
R	Calaveras County	Merita Callaway
R	Colusa County	Kent Boes
U	Contra Costa County	John Gioia
R	Del Norte County	Chris Howard
R	El Dorado County	Sue Novasel
U	Fresno County	Buddy Mendes
R	Glenn County	Keith Corum
R	Humboldt County	Virginia Bass
S	Imperial County	Raymond Castillo
R	Inyo County	Jeff Griffiths
S	Kern County	Zack Scrivner
R	Kings County	Craig Pedersen
R	Lake County	Bruno Sabatier
R	Lassen County	Chris Gallagher
U	Los Angeles County	Kathryn Barger
R	Madera County	Leticia Gonzalez
S	Marin County	Damon Connolly
R	Mariposa County	Miles Menetrey
R	Mendocino County	John Haschak
S	Merced County	Scott Silveira
R	Modoc County	Ned Coe
R	Mono County	John Peters
S	Monterey County	Luis Alejo
S	Napa County	Diane Dillon
R	Nevada County	Heidi Hall

U	Orange County	Lisa Bartlett
S	Placer County	Bonnie Gore
R	Plumas County	Greg Hagwood
U	Riverside County	Chuck Washington
U	Sacramento County	Sue Frost
R	San Benito County	Bea Gonzalez
U	San Bernardino County	Janice Rutherford
U	San Diego County	Nora Vargas
U	San Francisco City & County	Rafael Mandelman
U	San Joaquin County	Chuck Winn
S	San Luis Obispo County	Bruce Gibson
U	San Mateo County	Carole Groom
S	Santa Barbara County	Das Williams
U	Santa Clara County	Susan Ellenberg
S	Santa Cruz County	Bruce McPherson
S	Shasta County	Tim Garman
R	Sierra County	Lee Adams
R	Siskiyou County	Ed Valenzuela
S	Solano County	Erin Hannigan
S	Sonoma County	Lynda Hopkins
S	Stanislaus County	Vito Chiesa
R	Sutter County	Dan Flores
R	Tehama County	Robert Williams
R	Trinity County	Keith Groves
S	Tulare County	Amy Shuklian
R	Tuolumne County	Ryan Campbell
U	Ventura County	Kelly Long
S	Yolo County	Jim Provenza
R	Yuba County	Gary Bradford

## ADVISORS

Rita Neal, County Counsel, San Luis Obispo



California State Association of Counties  
1100 K Street, Suite 101  
Sacramento, CA 95814  
Phone (916) 327-7500  
Facsimile (916) 321-5047

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## **NOMINATION OF CSAC BOARD OF DIRECTORS MEMBER FOR YEAR 2022 – 2023**

The Board of Supervisors nominates the following named Supervisor(s) to a position on the CSAC Board of Directors for the 2022 – 2023 Association year beginning Monday, November 14, 2022.

County Name:

Director:

Alternate(s):

Name of individual completing form:

Does the Board of Directors member plan to attend the CSAC Annual Conference:

Yes:

No:

**PLEASE RETURN TO:**

Madison Burton via email at: [mburton@counties.org](mailto:mburton@counties.org)



## BOARD OF SUPERVISORS

DWIGHT CERESOLA, DISTRICT 1  
KEVIN GOSS, DISTRICT 2  
SHARON THRALL, DISTRICT 3  
GREG HAGWOOD, DISTRICT 4  
JEFF ENGEL, DISTRICT 5

September 20, 2022

Congressman Tom McClintock  
4<sup>th</sup> District of California  
California Office  
2200A Douglas Blvd, Suite 240  
Roseville, CA 95661

**RE: HOUSE OF REPRESENTATIVES (HR) 6903 PROPOSED LEGISLATION  
TO REQUIRE THE SECRETARY OF AGRICULTURE TO CARRY OUT  
ACTIVITIES FOR THE IMMEDIATE SUPPRESSION OF WILDFIRES**

**PLUMAS COUNTY LETTER OF SUPPORT**

Dear Congressman McClintock:

The Plumas County Board of Supervisors thanks you, in partnership with Congressman LaMalfa, for co-sponsoring and introducing HR6903 in the House of Representatives on March 2, 2022. The Board of Supervisors understands the proposed legislation has been referred to the Committee on Agriculture and Committee on Natural Resources on March 2, 2022, and subsequently referred to the Subcommittee on Conservation and Forestry on March 8, 2022.

The Board of Supervisors recognizes many factors have contributed to the state of public lands within the National Forest System. Strengthening federal policies through wildfire-conscious legislation that considers ecosystem integrity and long-term forest health holds the potential to improve wildfire response in forests across the United States.

Communities and forests in Plumas County have experienced and been seriously impacted by multiple recent years of catastrophic wildfires, burning 65 percent of the Lassen National Forest and Plumas National Forest lands. The Dixie Fire in 2021 was the largest single wildfire in recorded California history burning nearly one million acres, for over three months, thru five counties (Butte, Plumas, Lassen, Shasta, and Tehama). There is a significant and fundamental need to protect communities, forest lands, and watersheds from future wildfires.

The Board of Supervisors supports the intent of HR6903 and its urgency for executing wildfire response activities; however, the singular expressed objective to extinguish wildfires on National Forest lands within 24 hours after the wildfire is detected removes the opportunity to assess, then take the appropriate action to address the wildfire, which may end up being suppression but also could be to utilize fire treatment practices to remove surface fuel loads, for example, which has been one of the major influences to the western states' fuels-driven National Forest System lands wildfire crises.

**HR6903**  
**PLUMAS COUNTY LETTER OF SUPPORT**

As written, the bill will remove fire as a critical management tool when each forest management tool has a role to play.<sup>i</sup> <sup>ii</sup> Once a wildfire management tool is unilaterally removed from the hands of local, state, and federal decision makers that are authorized to respond to wildfire on National Forest System lands, collectively greater obstacles are faced which further limit the opportunities for innovative and collaborative solutions.

Please inform the Board of Supervisors as to what the County can be doing to cooperate at the federal level to support the continued development of HR6903 into a bill that will appropriately balance wildfire suppression and forest treatment needs to meet the long-term goals of community protection, forest resilience and restoration, and watershed health.

Sincerely,

Kevin Goss, Chair  
Plumas County Board of Supervisors

Enclosure: HR6903 Sponsor Rep. CA-4 McClinton, Tom and Co-Sponsor Rep. CA-1 LaMalfa, Doug

Cc: Doug LaMalfa, Congressional District 1  
Brian Dahle, Senate District 1  
Megan Dahle, Assembly District 1  
Christopher Carlton, Plumas National Forest Supervisor  
Deb Bumpus, Lassen National Forest Supervisor  
Eli Ilano, Tahoe National Forest Supervisor  
Board of Supervisors, Plumas  
Plumas County Sheriff Todd Johns  
Gretchen Stuhr, Plumas County Counsel  
Tracey Ferguson, Plumas County Planning Director  
Hannah Hepner, Plumas County Fire Safe Council

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<sup>i</sup> North, M. P., R. A. York, B. M. Collins, M. D. Hurteau, G. M. Jones, E. E. Knapp, L. Kobziar, et al. 2021. "Pyrosilviculture Needed for Landscape Resilience of Dry Western United States Forests." *Journal of Forestry* 119 (5): 520–544. <https://doi.org/10.1093/jofore/fvab026>.

<sup>ii</sup> Collins, Brandon M.; Fry, Danny L.; Lydersen, Jamie M.; Everett, Richard; Stephens, Scott L. 2017. Impacts of different land management histories on forest change. *Ecological Applications*. 27(8): 2475-2486.  
<https://doi.org/10.1002/ea.21622>.