

**RESOLUTION NO. 22- 8733**

**A RESOLUTION REVISING CHANGE ORDER AUTHORITY  
FOR THE PUBLIC WORKS DIRECTOR**

**WHEREAS**, the Public Works Department becomes involved with many improvement contracts for various County projects;

**WHEREAS**, from time to time these projects require that change orders be administrated.

**WHEREAS**, the administration of these change orders can be time consuming and potentially delaying to the project;

**NOW, THEREFORE, BE IT RESOLVED** that Resolution No. 03-6887, dated July 8, 2003, is hereby rescinded; and,

**NOW THEREFORE, BE IT RESOLVED** that the Board of Supervisors will delegate its change order approval to the Director of Public Works or the County Engineer for projects under his/her budget authority conforms to Sections 20142 and 20395 of the Public Contract Code. Specifically, the extra cost to the County for any change or addition to the work, so ordered shall not exceed \$5,000 when the total amount of the original contract does not exceed \$50,000, nor 10% of the amount of any original contract that exceeds \$50,000 but does not exceed \$250,000. For contracts in excess of \$250,000, the allowable change shall not exceed \$25,000 plus 5% of the original contract cost in excess of the \$250,000. In no event shall the change or alteration exceed \$210,000. These amounts are to be per project not per change or addition request.

The Public Works Director shall seek the concurrence of the County Administrative Officer and County Counsel before approving any change orders.

The Board of Supervisors shall receive a letter addressing the issues and the action taken.

This Resolution does not preclude the Public Works Director from bringing change order recommendations to the Board of Supervisors for approval.

Upon completion of the project, a summary of the change orders shall be brought to the Board with the request to file a Notice of Completion on each contracted project.

The foregoing resolution was duly passed and adopted by Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 4th day of October 2022, by the following vote:

**AYES:** Supervisors: Thrall, Hagwood, Engel, Ceresola, Goss

**NOES:** Supervisors: None

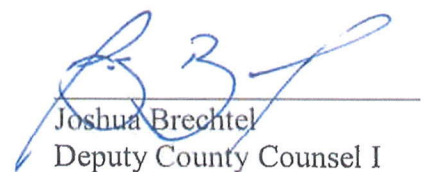
**ABSTAIN:** Supervisors: None

  
Chair, Board of Supervisors

**ATTEST:**

  
Clerk of the Board of Supervisors

Approved as to form:

  
Joshua Brechtel  
Deputy County Counsel I