

**COUNTY OF PLUMAS
AIRPORT LAND USE COMMISSION
MEETING MINUTES**

DATE: August 17, 2022
TIME: 1:00 P.M.

LOCATION: Planning & Building Services
Conference Room
555 Main Street, Quincy

www.plumascountyplanningandbuilding.com

Disability Accommodation Statement



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I. CALL TO ORDER

II. ROLL CALL

Present: Ron Matlock, Gordon Bennie, Todd Roberts, Herb Bishop, Matthew Samuelson,

Absent: Jon Kennedy and Shawn McKenzie

Also in attendance:

Tracey Ferguson, Planning Director

Tim Evans, Senior Planner

JD Moore, Facility Services Director/Airports Manager

Tom McGowan, District 3 Planning Commissioner

III. REVIEW AND APPROVAL OF AGENDA

Motion: Approval of August 17, 2022 Agenda,

Moved by Matthew Samuelson, **Seconded by** Herb Bishop.

Vote: Motion carried.

Yes: Matlock, Bennie, Roberts, Bishop, Samuelson

Absent: Kennedy and McKenzie

IV. REVIEW AND APPROVAL OF MINUTES

A. Approval of Meeting Minutes of July 19, 2022

Motion: Approval of Meeting Minutes of July 19, 2022,

Moved by Matthew Samuelson, **Seconded by** Todd Roberts.

Vote: Motion carried.

Yes: Matlock, Bennie, Roberts, Bishop, Samuelson

Absent: Kennedy and McKenzie

B. Approval of Meeting Minutes of July 20, 2022

Motion: Approval of Meeting Minutes of July 20, 2022,

Moved by Matthew Samuelson, **Seconded by** Todd Roberts.

Vote: Motion carried.

Yes: Matlock, Bennie, Roberts, Bishop, Samuelson

Absent: Kennedy and McKenzie

V. INTRODUCTIONS

No Introductions.

VI. PUBLIC COMMENT OPPORTUNITY

At this time, the public has the opportunity to address the Commission concerning any item of interest not listed on this agenda. The Commission may not discuss or take any action on any item presented during the public comment period that is not on the agenda. The Commission may briefly respond to statements made or questions posed by members of the public. Upon recognition by the Chairman, please state your name, address, and subject matter. Discussion of any non-agenda items will be limited to three (3) minutes or such reasonable time as is granted by the majority of the Commission.

No Public Comment.

VII. COMMISSION MEMBER COMMENT PERIOD

A. Chair's Report

Commissioner Ron Matlock thanked everyone and commented that the site visit to Nervino went well on July 19, 2022.

B. Commissioners' Comments

No comments.

VIII. BOARD OF SUPERVISOR'S CORNER

Opportunity for County Supervisors to address issues related to ALUC.

No County Supervisors present, and no issues presented related to the ALUC.

IX. COUNTY STAFF CORNER

A. ALUC Response Letter sent to California Department of Transportation, Office of Community & Regional Planning Letter Dated April 7, 2022 with Caltrans Aeronautics Comments

Tracey Ferguson, Planning Director, stated that a copy of the letter signed by Commissioner Ron Matlock is on file with the Planning Department and Planning staff sent the letter to the California Department of Transportation, Office of Community & Regional Planning.

B. California Department of Transportation, Office of Aviation Planning – Training date set for October 19, 2022 during ALUC regular meeting

Tracey Ferguson, Planning Director, stated the training is confirmed for October 19, 2022, and will be an in-person training held in the Planning and Building conference room by the California Department of Transportation, Office of Aviation Planning. Tim Evans, Senior Planner, added that Planning staff requested, and will provide, an outline of the training from the California Department of Transportation, Office of Aviation Planning, for review and comment in advance of the training.

X. DISCUSSION AND POSSIBLE ACTION: ALUC MEETING LOCATION

A. Move Airport Land Use Commission meeting location to Board of Supervisors Room 308, Courthouse

Tracey Ferguson, Planning Director, stated the Board of Supervisors Chambers are not available during the time the ALUC holds meetings, so relocating the meetings to the Board of Supervisors Chambers is not possible.

Commissioner Gordon Bennie commented that he would like the meetings to be more accessible to the public.

Ferguson indicated that the ability to be virtual (audio and video) is available in the Planning and Building conference room to allow for more public accessibility.

XI. DISCUSSION AND POSSIBLE ACTION: PURSUANT TO ALUC POLICIES, RULES, AND REGULATIONS

A. *California Public Utility Code (PUC) Sec. 21670(d)*

Tracey Ferguson, Planning Director, explained that she discussed the proxy appointments with County Counsel and was informed there is no issue with a commissioner being a proxy.

Commissioner Gordon Bennie stated that he is not comfortable with a commissioner being a proxy but is amenable to a commissioner being a proxy.

B. *Confirm Commissioner Proxy Appointments*

Tracey Ferguson, Planning Director, indicated that staff would do an audit of the proxy appointments confirmed and would provide the information at the next meeting.

Commissioner Ron Matlock explained that all commissioners should attend at least 70% of the ALUC meetings and brought up the lack of attendance of Commissioner Jon Kennedy. Commissioner Gordon Bennie agreed and stated that something should be done if a commissioner can't attend meetings.

Commissioner Todd Roberts indicated that Commissioner Jon Kennedy has difficulty in attending due to being the City Manager of Portola.

Discussion amongst the Commission occurred concerning the possible need for different people to be appointed to the city of Portola appointments of the ALUC.

Ferguson informed the Commission that the city of Portola appointees to the ALUC are done by the City Council of Portola. Commissioner Ron Matlock explained he located a handout showing the mayor of Portola chooses the city of Portola appointees to the ALUC. Ferguson indicated she would look into how the appointments are made by the city of Portola.

Commissioner Ron Matlock stated he would contact Commissioner Jon Kennedy about his attendance to the ALUC meetings.

XII. DISCUSSION AND POSSIBLE ACTION: Review and Update Airport Land Use Compatibility Plan – Gansner Airport

Tracey Ferguson, Planning Director, stated the discussion of the Airport Land Use Compatibility Plan for Gansner Airport is the second Airport Land Use Compatibility Plan (Plan) to be reviewed. Ferguson went on further to explain that the Commission would concentrate on the areas of the Plan that are specific to Gansner for this review as the other Airport Land Use Compatibility plans have sections in common.

Ferguson began with the safety zones in Appendix B of the Plan and noted the configuration of the safety zones.

Commissioner Ron Matlock inquired about the most knowledgeable person for Gansner Airport. JD Moore, Facility Services Director/Airports Manager, stated the airport manager would be the most knowledgeable and would be attending the site visit to Gansner Airport.

Moore went on to explain Gansner Airport continued to have electrical issues (e.g., no lights, fueling) and NOTAMS were being issued so pilots have awareness of the electrical issues at Gansner Airport.

Commissioner Gordon Bennie asked if the airport has a backup generator. Moore stated the airport does not have a backup generator.

Commissioner Ron Matlock inquired if the county has a grant writer to pursue funding for equipment such as a backup generator for the airport. Tracey Ferguson, Planning Director, directed Commissioner Ron Matlock to Item E under "Future Agenda Items" of the agenda and stated Brandley Engineering would be best to apply for a grant for the airports due to their level of involvement and background work with Nervino, Gansner, and Rogers Field.

JD Moore, Facility Services Director/Airports Manager, informed the Commission of an assessment being conducted for wildlife fencing. Commissioner Gordon Bennie commented that he has concerns in relation to security fencing vs. wildlife fencing and which type of fencing would get the most attention to get funding.

Ferguson moved on to Appendix A for the runway length at Gansner and inquired about the current runway length. Moore stated the current runway length is 4,105 feet. Ferguson noted a future runway extension of 895 feet which would extend the runway to 5,000 feet. Ferguson asked Moore if an extension is currently being discussed and Moore replied no extension is currently being contemplated.

Ferguson noted that Section E and Section F are the same as the Airport Land Use Compatibility Plan for Nervino Airport, but Section G is specific to Gansner Airport. Commissioner Herb Bishop and Commissioner Gordon Bennie explained that the "06/24" in Section G is in relation to the orientation of the runway in comparison to a 360-degree format. The "06" corresponds to 60 degrees and the "24" indicated 240 degrees which is exactly 180 degrees from the "06."

Ferguson commented that Section G(1) asserts a second runway is not feasible; Section G(4) states terrain problems make instrument approaches not feasible and the current runway is classified as "Basic Utility Stage 1" due to runway length, terrain, and current use.

Ferguson asked Moore if Rogers Field has instrumentation approach. Moore explained that none of the airports have instrumentation approach. Commissioner Herb Bishop clarified that Nervino has instrumentation approach approved by the Federal Aviation Administration (FAA). Tom McGowan, District 3 Planning Commissioner, explained that Rogers Field has instrument approach, but it is private. Moore added that the instrument approach is private and was paid for by members of the public for their personal use, but the members of the public want to transfer it to the county to maintain. Moore went on further to state that until it is transferred to the County to maintain, it is only for private use. Commissioner Herb Bishop and Commissioner Gordon Bennie stated if the instrument approach is there and approved by the FAA, it may be used by any pilot.

Ferguson commented that the noise map, safety zones, and airspace plan are specific to Gansner Airport. Ferguson went on further to note that Gansner Airport is a one-sided airport unlike Nervino. Commissioner Herb Bishop stated Nervino has an 'aerobatics box' that allows flying in various fashions, which required an Environmental Impact Report (EIR).

XIII. FUTURE AGENDA ITEMS

A. *Almanor Recreation and Park District projects in the vicinity of Rogers Field*

Tracey Ferguson, Planning Director, explained the item is an ongoing item and staff did not have any updates.

B. Commissioners' site visits to Rogers Field

Commissioner Ron Matlock stated his preference was to have the next ALUC meeting and the site visit to Rogers Field on the same day. Tracey Ferguson, Planning Director, indicated that staff would look into availability of various locations in Chester to accommodate the next ALUC meeting.

C. Proposed improvements and expansions at Nervino Airport and Rogers Field

D. Federal Aviation Administration (FAA) and Caltrans funding

E. Invite Brandley Engineering Plumas County airport consultant

In relation to Items C, D, and E, Tracey Ferguson, Planning Director, stated Brandley Engineering could call in to remotely to attend a future meeting in November or December and provide information concerning Items C, D, and E.

XIV. ADJOURNMENT

Motion: Adjournment to the special meeting of August 17, 2022 at 3:00pm at Gansner Airport at 228 Spanish Creek Road, Quincy, CA,

Moved by Herb Bishop, ***Seconded by*** Gordon Bennie.

Vote: Motion carried.

Yes: Matlock, Bennie, Roberts, Bishop, Samuelson

Absent: Kennedy and McKenzie